



# Sweetwater County, Wyoming Final Plat Process and Checklist

**Sweetwater County Community Development**  
80 West Flaming Gorge Way, Suite 23, Green River, WY 82935  
p: (307) 872-3914 / 922-5430 / f: 872-3991

**Subdivision Name:** \_\_\_\_\_

## Developer Contact Information

\_\_\_\_\_  
**Name**

\_\_\_\_\_  
**Mailing Address**

\_\_\_\_\_  
**Telephone**

## Engineer Contact Information

\_\_\_\_\_  
**Name**

\_\_\_\_\_  
**Mailing Address**

\_\_\_\_\_  
**Telephone**

## FINAL PLAT PROCESS:

- 1. Applicant Submits Statutory Reports to DEQ and State Engineer.** Upon approval of the Preliminary Plat by the Sweetwater County Planning and Zoning Commission, and prior to the submittal of an Application for a Sweetwater County Subdivision Permit, the applicant's engineer should submit to the Wyoming Department of Environmental Quality and the Wyoming State Engineer's Office the statutorily required reports for the proposed subdivision's water and sewer systems and water rights. These Departments have up to sixty (60) days for their review. *(Note: For minor subdivisions, the engineer reports for the DEQ and the State Engineer may be submitted upon notification that the Community Development Department has "approved" the applicant's Sketch Plat.)*
- 2. Applicant Advertises Intent to File a Final Plat Application.** The Applicant must advertise in a newspaper of general circulation once each week for two weeks within thirty (30) days of filing the Final Plat with the Community Development Department. After the advertisement requirements are met, the Final Plat may be submitted to the Community Development Department.
- 3. Applicant Submits a Complete Final Plat Application with All Supporting Documentation.** In accordance with the advertised Final Plat application submittal timetable, the Applicant submits his complete Final Plat Application with all supporting documentation, to the Community Development Department. This application must be submitted in a meeting with the Sweetwater County Community Development Department scheduled by the applicant.
- 4. Sweetwater County Staff Reviews Final Plat Application for Completeness.** Within seven (7) working days of receiving the Final Plat, the Community Development Department will review the submittal for completeness. An application for a Subdivision Permit shall be deemed to have been filed when the Community Development Department is in receipt of the Final Plat and **all** required supporting material. **If the submittal is incomplete, it will be returned to the developer for completion.**

5. **Sweetwater County Planning and Zoning Commission (P&Z) Reviews Final Plat in a Scheduled Public Hearing:** Within forty five (45) days of receiving a complete submittal, Community Development Staff will first seek comments from officials and agencies and then schedule the Final Plat for public review at a regular meeting of the Sweetwater County Planning and Zoning Commission. All public hearings before the P&Z Commission must be advertised thirty (30) days in advance of the scheduled public hearing.

After deliberation, the Planning and Zoning Commission will forward the Final Plat, along with their recommendations and conditions, to the Sweetwater County Board of County Commissioners.

If a Final Plat is within one mile of an incorporated city, the plat must be referred to the Planning and Zoning Commission and City Council of that city. City Council approval must be noted on the face of the plat before it is consider by the Sweetwater County Commission.

6. **The Sweetwater County Board of County Commissioners Reviews the Planning and Zoning Commission's Recommendation and Makes the Final Decision:** In a regularly scheduled public meeting within 45 days of receiving the Final Plat Recommendations from the Planning and Zoning Commission, the Board of County Commissioners shall either approve, disapprove or approve with conditions the submitted Final Plat.
7. **Applicant Records Plat and Subdivision Improvements Agreement in the Sweetwater County Clerks Office:** The Final Plat and the Subdivision Improvements Agreement must be recorded with the Sweetwater County Clerk within 180 days of approval by the County Commission. If the plat and the Subdivision Improvements Agreement are not recorded within this 180-day period, the plat and agreement are deemed null and void.

# FINAL PLAT CHECKLIST

This checklist must be completed and submitted along with all Sweetwater County Subdivision Final Plat Applications. **This checklist is only a general guide to use in preparing and reviewing a Final Plat submittal. For specific criteria, please refer to the subdivision regulations.**

Plats, design standards and supporting materials must conform to Wyoming State Statutes, the Sweetwater County Subdivision Regulations and the Zoning Resolution of Sweetwater County.

## Review checklist items and initial items that are complete.

**Incomplete or inaccurate submittals will delay the processing of the plat, which will be returned to the developer for completion.**

Date of Final Plat Submittal: \_\_\_\_\_

Date of Planning and Zoning Commission Hearing: \_\_\_\_\_

Date of Preliminary Plat Approval: \_\_\_\_\_  
(Must be less than one year from above date of Final Plat Submittal)

Is Subdivision located within the Growth Management Area?      Yes \_\_\_\_\_      No \_\_\_\_\_

Are there variances necessary for the approval of this subdivision?      Yes \_\_\_\_\_      No \_\_\_\_\_

During the Preliminary Plat phase, what variances have been approved for this subdivision?

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Name of Water and Sewer District or Extended Service Areas where Subdivision is located:

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List the utilities and services that are proposed or represented to be provided for the subdivision and its lots by the subdivider:

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# SUBDIVISION IMPROVEMENT AGREEMENT/ ESCROW AGREEMENT

Applicant/ Engineer Signature Complete	Sweetwater County Initial if Complete	<b>Final Plat Supporting Material</b>  <b>SUBDIVISION IMPROVEMENT AGREEMENT/ESCROW AGREEMENT</b>	Subdivision Regulations Section Number
		The subdivider shall submit with the Final Plat Application a draft of the Subdivision Improvements Agreement. Within this agreement the developer must provide an estimate of the cost of all required improvements. The Sweetwater County Engineer must concur with the developers cost estimate. The Sweetwater County Attorney's office must approve the format and content of all agreements.	WY Statute 18-5-306 (a)(viii) 5.d. (6)(m) 6.e. 7.a. 9.a.
		From the agreed upon cost estimate, the developer must provide a financial guarantee that is equivalent to 125% the cost of all improvements.	
		To provide financial assurance for a one year warrantee period, the developer must provide an additional financial guarantee of 10% to guarantee the performance of all public improvements that are under the jurisdiction of the County.	
		The developer must also post a financial guarantee of 3% to cover the costs of inspections.	
		The subdivision improvements agreement shall include a timeframe for completion, a statement on how the financial guarantees will be managed, and an outline of other requirements or agreements necessary for the completion of the Subdivision. The agreement also defines responsibility for certifying compliance with construction standards and codes.	
		Besides the Subdivision Improvements Agreement, a separate agreement governing the Financial Guarantee may be required.	

# LAND DEDICATION OR PAYMENT OF FEES-IN-LIEU DOCUMENTATION

Applicant/ Engineer Signature Complete	Sweetwater County Initial if Complete	<b>Final Plat Supporting Material</b>  <b>LAND DEDICATION OR PAYMENT OF FEES-IN-LIEU OF LAND DEDICATION or COMBINATION THEREOF</b>	Subdivision Regulations Section Number
		Meets all requirements of Section 8.b "Provisions for Needed Public Facilities".	8.b
		Payment for any fees-in-lieu of public land dedication	5.d (6)(q) 8.b
		Provide deeds conveying public parkland or other acceptable public improvement.	8.b
		If private facilities or park land is approved in lieu-of public land dedications, the required documentation for private facilities must be submitted	8.b.(6)

# FINAL PLAT SUBMITTAL CRITERIA

Applicant/ Engineer Signature Complete	Sweetwater County Initial if Complete	<b>Regulation Governing Design of Final Plat Submittal</b>	Subdivision Regulations Section Number
		Final Plat Submittal shall meet all the criteria of the Subdivision Regulations of Sweetwater County.	Resolution 84-1 and 84-10
		Final Plat Submittal shall conform to the approved preliminary plat and any condition set by the Planning and Zoning Commission or the Sweetwater County Commissioners.	5.d (1)
		Final Plat Submittal shall meet the criteria of the Zoning Resolution of Sweetwater County. Is the subdivision properly zoned? Are lot widths, acreage, and open space, in compliance? Do existing buildings and use comply with regulations?	8.a (2)
		If the subdivision is located within the Growth Management Area, the Final Plat submittal shall meet the standards of the Growth Management Plan and Agreement.	Section 8.a (5)
		Final Plat Submittal shall conform to the policy recommendations of the adopted Comprehensive Plan for Sweetwater County	8.a (1)
		Final Plat Submittal shall conform to the most recent edition of the Uniform Fire Code that has been adopted by Sweetwater County.	County Commissioner Resolution
		Final Plat Submittal shall meet all the "Design Criteria" of Section Eight (8) of The Subdivision Regulations of Sweetwater County. <b>(See Preliminary Plat Design Standards Checklist and Report Form)</b>	Subdivision Regulations of Sweetwater County

# FINAL PLAT MYLAR REQUIREMENTS

Applicant/ Engineer Signature Complete	Sweetwater County Initial if Complete	<b>Requirements of Final Plat Mylar</b>	Subdivision Regulations Section Number
		Submittal includes original mylar and three blue or black line copies of the Final Plat	5.d (4)
		Vicinity Map showing portion being submitted in relationship to overall subdivision outlined in the preliminary plat	5.d (2)
		If multiple sheets are used, all must have identical titles, legends and other required information.	5.d (2)
		Partial Final Plats or Phases must be drawn at same scale and have match lines	5.d (2)
		Final Plat shall be <u>clearly</u> and <u>legibly</u> drawn in black, waterproof India ink upon mylar (4 mil min. thick). All plats are reduced to 11x17 inch sheets. Please use a lettering size that can be legibly reduced and reproduced.	5.d (3)
		Sheet Size - 24" X 36"	5.d (3)
		On all sheets; 1.5" left margin for binding; all other margins ½"	5.d (3)
		Scale not less than 1"=100'	5.d (3)
		Each sheet of the Final Plat shall be numbered as follows: Sheet 1 of 4; etc.	5.d (3)
		The relationship of one sheet to the other shall be shown by key maps and match lines	5.d (3)
		The plats shall contain the necessary signature of the owner or owners, mortgagees, the subdivider and the land surveyor. See Plat Certificates.	5.d (3) 5.d (4)
		Name of subdivision	5.d (5)(a)
		Location by Section, Township, Range, County, and State	5.d (5)(b)
		Square footage of each lot	5.d (5)(c)
		North Arrow, date, scale	5.d (5)(d)
		Legal description of property included within the subdivision based on an accurate traverse giving bearings and linear dimensions that result in a maximum allowable error of closure of 1 in 10,000 for the boundary survey.	5.d (5)(e)
		The location and the established elevation (feet above sea level) of the point of beginning and its proper reference to the monumented perimeter survey.	5.d (5)(f)
		Bearings and distances located outside of the subdivision boundary lines.	5.d (5)(g)
		On curved boundaries and all curves on the plat, sufficient data to allow re-establishment of curves. At a minimum, this would include the radii, length, and delta for each lot.	5.d (5)(h)
		The exact location and layout of lots and/or blocks, streets, alleys, easements, and other public grounds within the plat; accurate dimensions in feet and decimals of feet, bearings, length of radii, and/or arcs of all curves. Where the dimension and bearing of each lot in a series is the same, then the lot line at each end of the series needs to show the dimension and bearing.	5.d (5)(l) 5.d (5)(l)
		Names of all streets.	5.d (5)(l)
		Location and description of all monuments.	5.d (5)(j)
		A logical system of consecutive numbering for all blocks and lots and all lots and blocks numbered. Tracts should be lettered.	5.d (5)(k)
		A notation on the total acreage of the subdivision and the total number of lots.	5.d (5)(m)
		Any statement of condition or variance required on the plat by the Planning and Zoning Commission, the Board of County Commissioners or by the Governing Body of an Adjacent City.	4.f (2)&(3) 5.c (6) 5.d (9)

# AFFIDAVITS, CERTIFICATES AND ACKNOWLEDGEMENTS

Applicant/ Engineer Signature Complete	Sweetwater County Initial if Complete	<b>Affidavits, Certificates and Acknowledgments Required on Final Plat Mylar:</b>	Subdivision Regulations Section Number
		Required affidavits, certificates and acknowledgments	5.d (3)
		Certificate of Joinder/Owner(s)	5.d (3) 5.d (5)(n)
		Certificate of registered land surveyor	5.d (3) 5.d (5)(o)
		Certificate of Approval of County Engineer	5.d (3) 5.d (5)(p)
		Certificate of Approval of any incorporated municipality within one (1) mile of the subdivision	5.d (3) 5.d (5)(q)
		Certificate of approval of the Sweetwater County Planning and Zoning Commission	5.d (3) 5.d (5)(r)
		Certificate of Acceptance and Approval by the Board of County Commissioners of Sweetwater County	5.d (3) 5.d (5)(s)
		Certificate for recording by County Clerk and Recorder	5.d (3) 5.d (5)(t)

# FINAL PLAT SUPPORTING MATERIAL

Applicant/ Engineer Signature Complete	Sweetwater County Initial if Complete	<b>Final Plat Supporting Material</b>  <b>GENERAL MATERIALS</b>	Subdivision Regulations Section Number
		<b>Application for a subdivision permit and application fees.</b> Application must be submitted with required fees.	5.d (6)(a) Section 6.
		<b>Affidavit of Publication</b> showing that the applicant has published a notice of intent to apply for a subdivision permit once each week for two weeks within a month of submitting his application. The notice shall have the name of the subdivider, a general location and a legal description of the land to be subdivided.	5.d (6)(d)
		<b>Covenants:</b> Copies of private restrictions or covenants. A copy of covenants must be recorded with the County Clerk once subdivision is approved. <b>Covenants must prohibit lot owners from altering or obstructing drainage ways.</b>	5.d (6)(e) 8.f (3)
		<b>Certificate/Memorandum of Title</b> showing ownership and encumbrances.	5.d (6)(b)
		<b>Encumbrances, Taxes and Merchantable Title:</b> Evidence that the subdivision is free of encumbrances, that the taxes paid and Merchantable title can be conveyed.	5.d (6)(f)
		<b>Certificate of Good Standing</b> shall be submitted if applicant is a corporation. Obtain from the Wyoming Secretary of State's Office	5.d (6)(c)
		<b>Corner Recordation:</b> Corner Recordation as per Wyoming State Statutes 36-11-101.	5.d (6)(u)

# CONSTRUCTION PLANS

Applicant/ Engineer Signature Complete	Sweetwater County Initial if Complete	<b>Final Plat Supporting Material</b>  <b>CONSTRUCTION PLANS</b>	Subdivision Regulations Section Number
		Three sets of Construction Plans and Drawings submitted to the Sweetwater County Engineer. One set, when approved, will be returned to the subdivider.	5.d (6)(d)
		All plans stamped and certified by a professional engineer licensed in the State of Wyoming. A mylar of the front page of the Construction Plans must be submitted to allow for the official engineer certifications.	5.d (6)(d)
		Sheet size 24" x 36".	5.d (6)(d)
		Drawn at a scale 1"=50' or larger.	5.d (6)(d)
		Plans should show all design elements and improvements required by Section 8 and 9 of the subdivision regulations, zoning resolution and, if required, the Growth Management Plan and Agreement. These elements include, but are not limited to the following: influence topography on layout, maintenance of views and vegetation, consideration for areas subject to flooding, and design of access ways, streets, roadways, drainage. Design and layout shall also include: street grade, existing and proposed; curb location and grade; sanitary sewer size, location and grade; storm sewer size, location, and grade; water line size and location of utilities.	5.d (6)(d) Section 8 Section 9 GMP WY Statute 18-5-306 (a)(viii)
		Construction Plans must include Final Utility and Drainage Plan Sheet(s): These plan sheets must show the location of the utility and drainage systems and their required easements both internal to the subdivision and those easements that are required for utilities and drainage facilities to cross lands external to the subdivision.	5.d (6)(d) Section 8 Section 9 GMP WY Statute 18-5-306 (a)(viii)
		Provide plans and supporting documentation certified by a Wyoming Licensed Professional Engineer for all improvements or facilities proposed or represented to be the responsibility of the subdivider. These facilities include, but are not limited to, facilities such as water systems, waste disposal systems, drainage, power, cable, telephone, electricity and other.	WY Statute 18-5-306 (a)(viii)
		A permanent benchmark shall be described on each sheet.	5.d (6)(d)
		Necessary construction details shall be shown and shall conform to the Standard Details and to requirements of the County Engineer with profiles and cross section drawings of roads, streets and bridges.	5.d (6)(d)
		Construction Plans shall include the requirements of the Growth Management Plan's Master Transportation Plan and Water and Sewer Requirements and related tables	GMP Section 8.a.(5)
		Construction specifications shall be submitted along with the plans.	5.d (6)(d)
		Soil profile and test data as determined by a qualified laboratory shall be submitted and shall be used as basis for paving and gravel base requirements.	5.d (6)(d)
		The County Engineer, prior to Final Plat approval, shall approve all Construction Plans and Drawings.	5.d (6)(d)
		Each set of Construction Drawings shall include a cover sheet, a subdivision plat, necessary plan and profile sheets, and standard detail sheets. A Mylar of the cover sheet of the Construction Drawings must be submitted to allow for Engineer Certifications	5.d (6)(d)
		Each sheet shall have a title block and sheet numbers in the lower right hand corner.	5.d (6)(d)
		The cover sheet shall contain the Engineer's Certification Block and the As-Built Certification Block.	5.d (6)(d)

# ACCESS, STREET AND ROADWAY DOCUMENTATION

Applicant/ Engineer Signature Complete	Sweetwater County Initial if Complete	Final Plat Supporting Material  <b>ACCESS, STREET AND ROADWAY DOCUMENTATION</b>	Subdivision Regulations Section Number
		<b>Adequacy of Proposed Accesses, Streets and Roadways:</b> Final construction drawings must be submitted which meet the criteria of Section 8 and standard details of the Subdivision Regulation, the International Fire Code, the Zoning Resolution of Sweetwater County, and, if required, the Growth Management Plan.	5.d (6)(l) Section 8
		<b>Copies of Public Road Right of Way Dedications:</b> If the subdivider utilizes adjoining properties for access, Warrantee Deeds for Public Road Right-of-Way must be submitted. Check with County Engineer for minimum R.O.W. widths.	5.d (6)(l)
		<b>Curb and Gutter Profiles:</b> Where applicable, profiles for curb and gutter layout shall be submitted and certified by a Professional Engineer licensed in the State of Wyoming	5.d (6)(r)
		<b>State Highway Access:</b> Where applicable, written approval from the State Highway Department for Access.	5.d (6)(s)
		<b>No Public Maintenance of Streets and Roads:</b> If no public maintenance of Streets and Roads is proposed for the subdivision, the statement “ <b>No Public Maintenance of Streets and Roads</b> ” shall appear on the face of the plat and all documents relating to the sale of lots within the proposed subdivision. Provisions for private maintenance must be provided, i.e., improvement and service district.	5.d (6)(l)
		<b>Public Road Rights of Ways Providing Subdivision Access Across Adjoining Properties.</b> Documentation must be provided that properly establishes any required access roads rights-of-ways that provide public access across adjacent properties to the Subdivision.  The widths of required road rights-of-ways must be of sufficient width to allow for safe and sufficient road design for proper drainage, shoulders, utility easements, road cross sections, and road maintenance including snow removal. In some cases, pedestrian pathways should be considered.	5.d (6)(i); State Statute - WY Statute: 18-5-306(a)(v) Growth Management Plan Section

# INTERNAL & EXTERNAL UTILITY DRAINAGE EASEMENTS & ROAD RIGHT OF WAYS

Applicant/ Engineer Signature Complete	Sweetwater County Initial if Complete	<b>Final Plat Supporting Material</b>  <b>INTERNAL &amp; EXTERNAL UTILITY DRAINAGE EASEMENTS &amp; ROAD RIGHT OF WAYS</b>	Subdivision Regulations Section Number
		<b>Utility/Drainage Easements for Use of Adjoining Properties:</b> If the subdivider proposes to utilize adjoining property for sewers, drainage, sewer lines, water lines, power lines or other utilities, the subdivider shall provide copies of binding easements of not less than twenty (20) feet in width for the proposed facilities from each property owner over whose land such services shall extend.	5.d (6)(i) State Statute - WY Statute: 18-5-306(a)(v)
		<b>Utility/Drainage Easements Internal to Subdivision:</b> Easements where necessary for utilities, water, or sanitary sewer shall be provided and shall be at least fifteen (15) feet wide. Where utility lines are located within street or roadway rights-of-way or through other public areas within the subdivision, the developer shall obtain the necessary easements.	8.d.(7)
		<b>Public Road Rights-of-Ways Providing Subdivision Access Across Adjoining Properties.</b> Documentation must be provided that properly establishes any required access roads rights-of-ways that provide public access across adjacent properties to the Subdivision.  The widths of required road rights of ways must be of sufficient width to allow for safe and sufficient road design for proper drainage, shoulders, utility easements, road cross sections, and road maintenance including snow removal. In some case pedestrian pathways should be considered.	State Statute - WY Statute: 18-5-306(a)(v) Growth Management Plan Section
		<b>Final Construction Plan: Utility, Drainage and Roadway Plan Sheets:</b> As part of the Final Construction Plans: Utility, Drainage and Roadway Plan Sheets shall be submitted showing the actual easement locations across adjacent properties for utility, drainage, roadway or other improvements that provide service to the subdivision. Internal to the subdivision, plan sheets must show actual facility locations and easements.	5.d (6)(d) 1. Section 8 Section 9 Growth Management Plan

# FIRE PROTECTION DOCUMENTATION

Applicant/ Engineer Signature Complete	Sweetwater County Initial if Complete	<b>Final Plat Supporting Material</b>  <b>FIRE PROTECTION DOCUMENTATION</b>	Subdivision Regulations Section Number
		<b>Fire Protection:</b> Written approval of the Sweetwater County Fire Warden to the proposed location of fire hydrants and provisions and maintenance of fire fighting equipment. Note any special required fire fighting provisions on the face of the plat.	5.d (6)(k) 9.b (1)(l) International Fire Code

# FINAL DRAINAGE PLAN DOCUMENTATION

Applicant/ Engineer Signature Complete	Sweetwater County Initial if Complete	<b>Final Plat Supporting Material</b>  <b>FINAL DRAINAGE PLAN</b>	Subdivision Regulations Section Number
		<b>Final Drainage Plan:</b> A final drainage plan for the proposed subdivision, which has been stamped and certified by a Professional Engineer licensed in the State of Wyoming shall be submitted.	5.d (6)(n)
		<p><b>Final Drainage Plan Criteria:</b> The final drainage plan shall be designed for a twenty five <b>(25) year</b> event on local streets and a <b>(50) year</b> event on collectors and major streets. The Final Drainage Plan shall show the following: complete drainage scheme including over lot grading, culverts, valley gutters, drainage easements and swales, and other provisions for handling surface run-off.</p> <p>Drainage plan must consider flows into, through and out of the subdivision. Drainage plan must show required contour intervals and directional flow arrows.</p> <p>The capacity of drainage structures inside and outside of the subdivision should be designed to carry historic and produced flows discharged into and by the developed subdivision.</p> <p>Lots should be designed so that historic and developed water is discharged into designated drainage ways designed to handle over lot flows. There shall be a minimum 2% over lot grade from building foundations. Gradients for open ditches should be designed for velocities that prevent erosion.</p>	5.d (6)(n) 8.f. 8.c (12) 9.b (1)(c)
		<b>Supporting Drainage Calculations:</b> Supporting calculations, and flow capacity shall be included. Work shall be certified by a Professional Engineer licensed in the State of Wyoming	5.d (6)(o)
		<b>Cross-sections for Water Carriers:</b> Cross-sections for each water carrier showing high water elevations for twenty-five (25) year or fifty (50) year high water elevations are required. A Professional Engineer licensed in the State of Wyoming shall certify all work.	5.d (6)(p)

# GRADING DOCUMENTATION

Applicant/ Engineer Signature Complete	Sweetwater County Initial if Complete	<b>Final Plat Supporting Material</b>  <b>GRADING</b>	Subdivision Regulations Section Number
		<b>Grading:</b> Grading shall be provided for the proper use, safety and drainage of lots, streets, and drainage ways and structures. The grading and drainage plan must work together.	9.B (1)(C)

# SEWAGE DISPOSAL DOCUMENTATION

Applicant/ Engineer Signature Complete	Sweetwater County Initial if Complete	<b>Final Plat Supporting Material</b>  <b>SEWAGE DISPOSAL DOCUMENTATION</b>	Subdivision Regulations Section Number
		<b>Sewage Disposal System (P.E. Certification of Adequacy and Safety and Compliance with Regulations)</b> Written and Stamped certification by an Engineer licensed in the State of Wyoming as to the adequacy and safety of the proposed sewage system including the adequacy of the proposed system in relation to: subdivision population density, topography, soil conditions, geology, groundwater and watersheds. This statement must certify that the proposed sewage system meets county, state and Federal standards.	5.d (6)(g) 5.d (6)(h) Section 9 Growth Management Plan
		<b>Compliance with State Statutes and DEQ review of proposed sewage system:</b> Applicant's engineer must submit a report to the DEQ addressing all aspects of 18-05-306 related to the sewage system proposed for the subdivision. DEQ's response, addressing the proposed sewage system, must be included in the subdivision application submittal package.	WY Statute: 18-5-306 (a)(iv) through (v). 5.d (6)(h)
		<b>No Public Sewage System:</b> If no public sewage system is proposed, the following must be stated in bold letters on all offers, solicitations, agreements, advertisements, contracts, plats, and covenants relating to the subdivision: <b>"NO PROPOSED CENTRALIZED SEWAGE SYSTEM"</b>	5.d (6)(g)
		<b>Required Improvements:</b> The subdivider must design and install the required improvements for sanitary sewer as outlined in Section 9.b. (h) through (j) of the Sweetwater County Subdivision Regulations. For centralized sewer: Sewer laterals must be installed to the lot line prior to final surfacing of street. The right to access the sewer system must be secured for each lot. Engineer certification must be provided that sewer infrastructure has been installed to Federal, State, and Local Standards.	9.b (h) through (j) WY Statute 18-5-306 (a)(viii)
		<b>Growth Management Area:</b> If a subdivision is within the Growth Management Area, sewage system plans must meet the criteria set by the Growth Management Plan.	Section 7,8&Tables Growth Manage. Plan
		<b>Special District and Local Government Approval:</b> Provide documentation from the governing sewer district board or city that there exists sufficient capacity to service the proposed sewage system and plans for the proposed sewer system comply with the regulations of the sewer district or city.	Section 7 of the Growth Management Plan
		<b>Installation of Required Improvements:</b> The installation of required Improvements must be installed in accordance with Wyoming Statutes, Sweetwater County Subdivision Regulations and the Subdivision Improvements Agreement.	Section 9. WY Statute 18-5-306 (a)(viii)
		<b>Copies of Binding Easements for Use of Adjoining Properties:</b> If the subdivider proposes to utilize adjoining property for sewers, drainage, sewer lines, water lines, power lines or other utilities, the subdivider shall provide copies of binding easements of not less than twenty (20) feet in width for the proposed facilities from each property owner over whose land such services shall extend.	5.d (6)(i) State Statute - WY Statute: 18-5-306(a)(v)

# DOMESTIC WATER SOURCE DOCUMENTATION

Applicant/ Engineer Signature Complete	Sweetwater County Initial if Complete	Final Plat Supporting Material  <b>DOMESTIC WATER SOURCE DOCUMENTATION</b>	Subdivision Regulations Section Number
		<b>Domestic Water Source (Public System or Private Systems/ Well):</b> Written and Stamped certification by an Engineer licensed in the State of Wyoming as to the adequacy and safety of the domestic water source intended to be used for the subdivision and that the plan for domestic water supply meets County, State, and Federal standards.	5.d (6)(j) 9.b (1)(k)
		<b>Private Water System Certification:</b> Written approval for private water systems, including private wells, must be obtained and provided from the Sweetwater County Sanitarian.	9.b (1)(k)
		<b>Compliance with State Statutes and DEQ review of proposed domestic water system:</b> Applicant's engineer must submit a report to the DEQ addressing all aspects of 18-05-306 related to the domestic water system proposed for subdivision. DEQ's response, addressing the proposed water system, must be submitted in the subdivision's application package.	5.d (6)(j) 9.b (1)(k) State Statute - 18-5-306(a)(v) through (vi)
		<b>Required Improvements:</b> The subdivider must design and install the required improvements for domestic water as outlined in Section 9.b. (k) of the Sweetwater County Subdivision Regulations. For centralized water: Water laterals must be installed to lot line prior to final surfacing of street. The right to access the water system must be secured for each lot. Engineer certification must be provided that water infrastructure has been installed to Federal, State, and Local Standards.	9.b (k), WY Statute 18-5- 306 (a)(viii)
		<b>Growth Management Area:</b> If a subdivision is within the Growth Management Area, plans must meet the criteria for Water Systems set by the Growth Management Plan.	Section 7, 8 & Charts Growth Mgmt. Plan
		<b>Special District and Local Government Approval:</b> Provide documentation from the governing water district board or local government that the plans for the proposed water system comply with their regulations.	Section 7 of the Growth Management Plan
		<b>Installation of Required Improvements:</b> The installation of required Improvements must be installed in accordance with Wyoming Statutes, Sweetwater County Subdivision Regulations and the Subdivision Improvements Agreement.	Section 9. WY Statute 18-5-306 (a)(viii) Growth Management Plan
		<b>No Domestic Water Source:</b> If no domestic water source is proposed, the following must be stated in bold letters " <b>NO PROPOSED CENTRAL WATER SUPPLY SYSTEM</b> " and shall appear on all offers, solicitations, agreements, advertisements, contracts, plats, and covenants relating to the subdivision.	5.d (6)(j)

# SOIL TEST AND ANALYSIS DOCUMENTATION

Applicant/ Engineer Signature Complete	Sweetwater County Initial if Complete	<b>Final Plat Supporting Material</b>  <b>SOIL TESTS AND ANALYSIS</b>	Subdivision Regulations Section Number
		Special Foundation and Roadway design report must be submitted. These foundation and roadway designs shall be based on soil test data obtained over an area of the subdivisions lots and roadways representative of the subdivision, as determined, by a Professional Engineer. The location of these test pits should be coordinated with the County Engineer, the Sweetwater County Conservation District and the applicant's soils engineer.	5.d (6)(t)
		The applicant shall obtain subdivision review and recommendations from the local conservation district regarding soil suitability, erosion control, sedimentation and flooding problems. The review and recommendations shall be completed within sixty (60) days.	Wyoming Statute 18-5- 306 (b)
		Special Soils notes may be required on the Final Plat as conditioned by the Board of County Commissioners.	5.d (6)(t), and, 5.d.(9)

# WATER RIGHT DOCUMENTATION

Applicant/ Engineer Signature Complete	Sweetwater County Initial if Complete	<b>Final Plat Supporting Material</b>  <b>WATER RIGHT DOCUMENTATION</b>	Subdivision Regulations Section Number
		Provide documentation from the Wyoming State Engineer's Office that the subdivision requirements related to water rights have been met. Place any requested notes on the Final Plat.	Wyo. Statutes Section 18-5- 306 (a)(xi)