

## Position Announcement

**Department:** Sheriff's Office                      **Location:** Sweetwater County  
**Position:** Patrol Deputy  
**Classification:** Full-time  
**FLSA Status:** Non-exempt  
**Grade:** 15 - 18  
**Salary:** \$22.5920 /hour to \$26.1531/ hour; depending on certification/experience  
**Hours:** Standard work week is 40 hours per week, hours and days will vary  
**Benefits:** Health, Dental, Vision, Life, Retirement, Vacation, Sick Leave, Holidays  
**Note: Sweetwater County has a Lateral Entry Policy- for additional information please contact the SWC HR Office at 307-872-3910**

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**The following minimum requirements for the position of Patrol Deputy are pursuant to Wyoming State Statute § 9-1-704 (b):**

- Must be a U.S. Citizen
- Minimum age of 21 years
- High school diploma/GED
- Applicants are subject to and must pass a full background check to include criminal history, psychological testing and medical exam
- Ability to complete/attend the Wyoming Law Enforcement Academy's 13-week-long Peace Officer Basic Training in Douglas, WY
- Ability to pass a rigorous fitness test
- Ability to pass an oral interview examination
- Candidates will be subject to and must pass additional testing, including a polygraph test
- Wyoming Driver 's License & acceptable MVR

**NOTE:** Written testing will be administered by Western Wyoming Community College. Oral interviews, psychological testing, and medical examination will be coordinated through the Sweetwater County Human Resources Office.

**Primary Objective of Position:**

Under general direction, serves and patrols an assigned beat and investigates incidents in the enforcement of law and order in the protection of life and property.

**Major Areas of Accountability and Performance:**

- Operates an automobile in patrolling an assigned area for the prevention of crime and the enforcement of traffic laws and regulations, makes building checks;
- Responds to radio and telephone dispatches and appears at scenes of disorder or crime;
- Makes arrests; issues citations; collects bonds; appears in court as arresting officer;
- Inspects establishments providing alcoholic beverages and entertainment;
- Intervenes in private or public disputes to protect the public and maintain order;
- Assists with prisoner transport, assists jail personnel, peace officers, serves protection orders and criminal summons;
- Notes and reports traffic hazards; assists in controlling traffic at scenes of emergencies;
- Investigates and prepares reports on accidents, offenses and damage to property;
- Directs traffic; gives directions and information; gives verbal warnings;
- Issues citations for parking and moving violations;
- Assists with medical calls and special events security;
- Performs initial and follow-up investigations of crimes involving arson, adults and juveniles; interrogates persons whose actions are suspicious;
- Investigates complaints; impounds and tags evidence; prepares reports on arrests and property impounded; assists with missing person searches;
- Speaks before school and civic groups as required;
- Delivers death and other emergency messages;
- Civil process duties including serving warrants and subpoenas and jury summons;

**To Apply:** Submit a completed Sweetwater County employment application form to the Sweetwater County Human Resources Department, 80 W. Flaming Gorge Way, Suite 17, Green River, WY 82935. For additional information, please contact **Sweetwater County HR Department at 307-872-3910 (GR) 307-922-5429 (RS)** or via e-mail at [swchr@sweet.wy.us](mailto:swchr@sweet.wy.us). Application form can be downloaded from the County's website: [www.sweet.wy.us](http://www.sweet.wy.us).