

December 18, 2012

Green River, WY

The Board of County Commissioners met this day at 8:30 a.m. in Regular Session with Acting Chairman West, Commissioner Bailiff, Commissioner Kolb and Commissioner Van Matre present. Chairman Johnson was absent. The meeting opened with the Pledge of Allegiance.

Approval of Agenda

Acting Chairman West entertained a motion to approve the agenda. *Commissioner Kolb moved to approve the agenda. Commissioner Van Matre seconded the motion.* With no discussion, the motion was approved unanimously.

Approval of Minutes 12-4-12

Acting Chairman West entertained a motion to approve the minutes. Commissioner Kolb requested to amend the word "*on*" to "*in*" under his comments regarding the National High School Rodeo. Acting Chairman West entertained a motion to approve the minutes with that change noted. *Commissioner Bailiff so moved. Commissioner Van Matre seconded the motion.* With no further discussion, the motion was approved unanimously.

Acceptance of Bills

Approval of Monthly Reports, County Vouchers/Warrants, Cancelled County Warrants and Abates/Rebates

Commissioner Kolb moved to approve. Commissioner Bailiff seconded the motion. With no discussion, the motion was approved unanimously.

WARR#	NAME	DEPT	TOTAL
52284	Bank Of The West	Gen Accts	353.80
5	Capital Business Systems	Coop Ext/4H, Treas, Shrf Emg Mgt	810.00
6	Centurylink	Grants Proj, GR Cir Court, IT Dept, Shrf Dtn Mnt, Clk Dist Crt, Fit Veh Main, Comm Dev&Eng, Human Resour, Purchasing, Grants Admin, Land Use, RS Off Bld A, Vet Services	517.22
7	Centurylink	Commiss, Clk, Treas, Assess, Shrf, Co Atrny, Juv Prob, Road & Bridg, Shrf Emg Mgt, Fire Marshal, RS Mnt/C Pur, Comm Nur-Hom	996.41
8	Centurylink	Elect	216.91
9	City Of Green River	GR Fcl Mt CH, GR Cir Court, GR Rsvlt Mai, GR Wrhs Main, GR Rd & Brdg, GR JV Maint	1,647.24
52290	Dickey's Barbeque Pit	Grants Proj	285.00
1	Directv	Shrf Emg Mgt	12.00
2	Green River Postmaster	Shrf	190.00
3	Rock Springs Municipal Ut	Fire Marshal, RS Rd & Brdg, RS Veh Maint, Thmpsn Bld A, RS Off Bld A, Att Bld 731C, Facil 731C C, Shrf Dtn Mnt,	

		JV 731 Bld D, RS 333 Bdwy	3,482.24
4	Rocky Mtn Power	Comm Dev&Eng, GR Rsvlt Mai, GR Fcl Mt CH	2,320.27
5	Sweetwater Television Co	Shrf	8.50
6	Union Telephone Company Inc	Elect	46.47
7	USPS - Hasler	Gen Co Admin	6,000.00
8	Verizon Wireless	Fire Marshal	60.40
52299	West Side Water & Sewer Dist	RS Mnt/C Pur, Shrf Dtn Mnt	2,199.50
52302	Bank Of The West	Gen Accts	13,483.07
3	Bridger Valley Electric Assn	Fire Marshal, Farson R & B	181.76
4	CK Construction Corp	Grants Proj	53,046.10
5	Hasler	Gen Co Admin	529.50
6	Purchase Power	Shrf Dtn Mnt	200.00
7	Questar Gas	GR JV Maint, GR Fcl Mt CH, GR Cir Court, GR Rsvlt Mai, GR Wrhs Main, GR Rd & Brdg	6,452.94
8	Rocky Mtn Power	RS Rd & Brdg, Shrf Dtn Mnt, RS Mnt/C Pur, Comm Dev&Eng, RS R&B Lagoo	7,148.12
9	Sweetwater Television Co	Shrf Emg Mgt, Shrf Dtn Mnt Assess, Co Atrny, Clk, Shrf Emg	149.58
52310	Union Telephone Company Inc	Mgt, Grants Admin, Clk Dist Crt, Commiss, GR Fcl Mt CH, Land Use, Vet Services	366.48
1	Union Telephone Company Inc	Commiss, IT Dept, Coroner, GR Fcl Mt CH, Shrf Dtn Mnt, Fire Marshal, Comm Dev&Eng, Land Use, Purchasing, Road & Bridg, Juv Prob, Coop Ext/4H	3,709.41
2	Union Telephone Company Inc	Shrf	1,828.77
3	Verizon Wireless	Shrf Emg Mgt	456.12
4	Wex Bank	Shrf, Flt Veh Main	23,182.08
5	Wyoming Waste Services	RS Veh Maint, RS Off Bld A, Thmpsn Bld A, Shrf Dtn Mnt, RS Mnt/C Pur, RS Rd & Brdg	1,302.77
6	Ace Hardware	GR Fcl Mt CH, Shrf Dtn Mnt	212.54
7	Ace Hardware #11263-C	GR Fcl Mt CH, Treas	89.87
8	Aed Authority	Shrf Dtn Mnt	750.00
9	Airgas Usa LLC	Flt Veh Main	72.94
52320	Alcohol & Drug Testing	Shrf, Shrf Dtn Mnt	455.00
1	Allen, Cheryl	Vet Services	389.63
2	Auto Parts Unlimited	Flt Veh Main	39.96
3	Barker, Rick	Shrf Emg Mgt	489.23
4	Battery Systems	Flt Veh Main	89.57
5	Behavioral Interventions	Grants Proj	356.11
6	Best Western - Ramkota Ho	Assess	462.00
7	Boschettos/Kronskis	Elect	923.20
8	Bottom Line Marketing LLC	Shrf	340.95
9	Carquest Auto Parts	Flt Veh Main, GR Fcl Mt CH	620.58
52330	Carquest Auto Parts	Flt Veh Main	1,330.91
1	City Of Green River	Animal Cntrl	650.00
2	City Of Rock Springs	Coroner, Shrf Dtn Mnt	275.00
3	CJ Signs	Shrf	2,800.00
4	Communication Technologies	Shrf Emg Mgt, Shrf	1,005.84

5	Copier & Supply Co Inc	Shrf, Commiss, Land Use	991.50
6	Crum Electric Supply Co Inc	IT Dept	84.51
7	Dataspec Inc	Vet Services	1,196.00
8	Dell Marketing L P	Road & Bridg	1,072.49
9	Delta Dental	Intr Gv Pool	28,421.43
52340	Desert View Animal Hospital	Shrf	120.88
1	Dulaney, Todd	Shrf Emg Mgt	694.80
2	Electrical Connections Inc	GR Fcl Mt CH, IT Dept	7,145.15
3	Esquibel, Sylvia	Vet Services	136.00
4	F B McFadden Wholesale Co	GR Fcl Mt CH	538.00
5	F B McFadden Wholesale Co	Shrf Dtn Mnt	5,300.12
6	Father Flanagan's Boys' Home	Grants Proj	10,145.90
7	Felderman, Kimmie	Grants Proj	20.54
8	Fremont Motor Rock Springs	Fit Veh Main	604.94
9	FSH Communications, LLC	Shrf Dtn Mnt	70.00
52350	Golden Hour Senior Citizen	Senior Cntrs	21,518.56
1	Govconnection Inc	Land Use, IT Dept, Clk, Clk Dist Crt, Purchasing	9,563.14
2	Grainger	Shrf Dtn Mnt, GR Fcl Mt CH	534.03
3	Gras, Gerald N	Shrf Emg Mgt	489.38
4	Green River Postmaster	Clk Dist Crt	180.00
5	Green River Star	Elect, Human Resour	2,194.75
6	H-H Upholstery	Fit Veh Main	75.00
7	High Desert Fire Safety	GR Fcl Mt CH	620.92
8	High Security Lock & Alarm	GR Fcl Mt CH	62.95
9	Horizon Laboratory LLC	Coroner	338.00
52360	Hruska, Michael	Shrf Emg Mgt	553.70
1	Identix Incorporated	Shrf Dtn Mnt	6,042.00
2	Inmate Services Corporation	Shrf Dtn Mnt	1,000.00
3	ISC Inc	IT Dept	651.26
4	Johnson, Brett	Co Atrny	95.00
5	Johnson, Wally J.	Commiss	250.65
6	K-Motive & Sports	GR Fcl Mt CH	439.17
7	Koivusaari, Reijo	Shrf Emg Mgt	453.70
8	Kroger - Smith's Customer	Coop Ext/4H	39.28
9	Lexisnexis Risk Data Mana	Co Atrny	840.00
52370	Little America - Cheyenne	Vet Services	318.54
1	Loveless, Janet	Co Atrny	19.50
2	Lujan, Catalina F	Clk Dist Crt	150.00
3	McKee Foods Corporation	Shrf Dtn Mnt	958.96
4	Meadow Gold Dairy	Shrf Dtn Mnt	980.65
5	Med-Tech Resource Inc	Shrf	611.97
6	Memorial Hospital Of SW	Shrf Dtn Mnt	2,067.00
7	Mendenhall Equipment Co.	Shrf Dtn Mnt	300.06
8	Mount, Lee	Intr Gv Pool	102.77
9	Mountain Bay Scuba 06	Shrf Emg Mgt	600.00
52380	National Business Systems	Treas	411.32
1	Nicholas & Company	Shrf Dtn Mnt	2,167.81
2	Oliver M.D.P.C., Joseph J	Shrf Dtn Mnt	6,020.00
3	Pacific Steel & Recycling	GR Fcl Mt CH	88.97
4	Pivik, Carol	Intr Gv Pool	48.47
5	Plan One/Architects	Capital Proj	9,660.00
6	PM Autoglass Inc	Fit Veh Main	815.00
7	Quill Corporation	Land Use, GR Fcl Mt CH, Purchasing, Clk, Assess, Shrf, Clk Dist Crt,	

		Vet Services, Grants Admin	577.06
8	Quill Corporation	Clk	999.48
9	Radosevich, John P	Comm Dev&Eng	90.00
52390	Real Kleen Inc	Shrf Dtn Mnt	229.20
1	Regional Supply Inc	GR Fcl Mt CH	760.05
2	Retail Acquisition & Deve	Shrf	8.50
3	Rizzi, Steven	Shrf Emg Mgt	6.79
4	Rock Springs Chamber	Gen Co Admin	119.40
5	Rock Springs Newspapers Inc	Treas	127.00
6	Rock Springs Newspapers Inc	Gen Co Admin, Human Resour	804.69
7	Rock Springs Newspapers Inc	Gen Co Admin, Human Resour	4,229.18
8	Rock Springs Newspapers Inc	Land Use	199.69
9	Rock Springs Newspapers Inc	Shrf, Gen Co Admin	295.56
52400	S & L Industrial	Capital Proj	80,946.71
1	Semi Service Inc	GR Fcl Mt CH	303.00
2	Shopko Stores Operating C	Shrf	39.96
3	Silvers, Wayne R.	Fire Marshal	261.00
4	Skaggs Companies	Shrf, Shrf Dtn Mnt	3,553.30
5	Smyth Printing Inc	Assess, Land Use	584.29
6	Sodexo Inc & Affiliates	Grants Proj	430.40
7	Staples Advantage - Dept	Land Use, GR Fcl Mt CH	106.87
8	State Risk Management & P	Risk Mngmt	10,000.00
9	Sterling Communications	Shrf	834.18
52410	Surfaces Inc.	GR Fcl Mt CH, Shrf Dtn Mnt	60.90
1	Sweetwater Co Sheriff	Shrf	896.00
2	Sweetwater Co Treasurer	Clk Dist Crt, GR Fcl Mt CH	1,410.00
3	Sweetwater County Health	Comm Nur-Hom	121,241.47
4	Sweetwater Family Resource	Human Svcs	3,241.32
5	Sweetwater Medical Group	Co Atrny	266.65
6	Sweetwater Plumbing & Heat	GR Fcl Mt CH	28.90
7	Sweetwater Trophies	Clk Dist Crt, Grants Admin, Purchasing	66.27
8	Tegeler & Associates	Shrf Dtn Mnt, Assess	150.00
9	The Radio Network	Elect, Shrf	780.00
52420	The Tire Den Inc	Flt Veh Main	180.00
1	The UPS Store - #3042	Land Use, Co Atrny, Shrf	140.00
2	TLO LLC	Shrf	58.59
3	Tri-Tech Forensics Inc	Shrf	238.79
4	U S Foods Inc	Shrf Dtn Mnt	1,072.96
5	Uinta Engineering & Surve	Capital Proj	9,950.00
6	United Site Services Of N	Wamsuttr R&B	184.00
7	University Of Wyoming	Coop Ext/4H	115.50
8	Van Matre, Don	Commiss	46.60
9	Weimer, Jack	Shrf Emg Mgt	1,191.60
52430	Weimer, Jeanie L	Shrf Emg Mgt	453.70
1	Western States Sheriffs	Shrf	225.00
2	White Mountain Lumber	GR Fcl Mt CH	21.57
3	Williams Scotsman Inc	Shrf	302.92
4	Wyoming Clerks District Ct	Clk Dist Crt	125.00
5	Wyoming County & Prosecut	Co Atrny	900.00
6	Wyoming Department Of Ag	Shrf Dtn Mnt	50.00
7	Wyoming Dept Of Workforce	Shrf Dtn Mnt, Shrf Emg Mgt, Elect	700.32
8	Wyoming Law Enforcement Assn	Shrf Dtn Mnt, Shrf	197.29
9	Wyoming State Board Of Ph	Shrf	80.00
52440	Youth Home Inc	Human Svcs	16,750.00

GRAND TOTAL

536,972.42

The following unlisted warrants are payroll warrants: 52282, 52283, 52300, 52301

TAXPAYER	TAX AMOUNT	TAXPAYER	TAX AMOUNT
FMC WYOMING CORP	-116,680.20	MERIT ENERGY CO	-22,461.62
LFG LEASING	-6.20	MERIT ENERGY CO	-7,302.92
ENCANA OIL & GAS (USA) INC	-2,439.48	MERIT ENERGY CO	-127.44
ENCANA OIL & GAS (USA) INC	-5,801.12	MERIT ENERGY CO	-420.82

Commissioner Comments/Reports

Commissioner Bailiff

Commissioner Bailiff reported that he and Commissioner Van Matre attended the WCCA (Wyoming County Commissioner Association) 2012 winter meeting. Commissioner Bailiff further reported that he, along with Chairman Johnson, Public Works Director John Radosevich, Natural Resource Program Manager Ross Catron and Road and Bridge Maintenance Foreman Robert VanValkenburg, attended the Cooperative Forest Road Agreement meeting between Sweetwater County, the USDA Forest Service, and Ashley National Forest relative to road maintenance. Lastly, Commissioner Bailiff explained that he visited the county shop and discussed early retirement.

Commissioner Van Matre

Commissioner Van Matre reported that he and Commissioner Bailiff attended the WCCA 2012 winter meeting. Commissioner Van Matre visited with IT Director Tim Knight and Juvenile Probation Director Karin Kelly. Commissioner Van Matre noted that he will take part in the interview process for positions in the Juvenile Probation and VSO departments. Lastly, Commissioner Van Matre visited with VSO Director Denise Boudreault and, in the upcoming weeks, will make a presentation to the Uinta County Commission asking if they are interested in participating in the VSO program.

Commissioner Kolb

Commissioner Kolb expressed his appreciation to Rock Springs Mayor Demshar for his assistance with the Countywide Consensus Block Grant Funding meeting. Commissioner Kolb reported that he volunteered for a public forum debate for high school students in Green River and attended the Colorado River Users Association Conference in Las Vegas, Nevada.

Acting Chairman West

Acting Chairman West questioned if the commission would like to run a holiday ad in the Rocket Miner and the Green River Star. The commission concurred that they were in favor of placing an ad but wanted to know the cost for both color and black and white prior to making a final decision. Acting Chairman West reported that he, along with Commissioner Kolb, attended the Pulse of Southwest Wyoming Legislative update meeting hosted by Senator John Hastert. Lastly, Acting Chairman West noted that he attended a meeting with the Memorial Hospital of Sweetwater County Finance and Audit committee and worked on the Ambulance Service Board.

Commissioner Kolb reported that he too attended the Pulse of Southwest Wyoming Legislative update meeting hosted by Senator John Hastert as well as Communities Protecting the Green. Lastly, Commissioner Kolb noted that he spoke with Accounting Manager Bonnie Phillips, Human Resource Director Garry McLean, Public Lands Specialist Mark Kot, and Land Use Director Eric Bingham.

Commissioner Bailiff questioned what the administrative procedures were regarding contested hearings. Deputy County Attorney Cliff Boevers explained that he would address the procedures during the agenda item "Approval of Factual Findings and Legal Conclusions."

County Resident Concerns

Acting Chairman West opened county resident concerns. Hearing no comments, the hearing was closed.

Action/Presentation Items

Resolution to Move the SWCO Commissioners First Meeting in January, 2013

Acting Chairman West entertained a motion to approve Resolution 12-12-CC-04, a resolution to move the Sweetwater County Commissioners first meeting in January, 2013. *Commissioner Kolb so moved Commissioner Van Matre seconded the motion.* With no discussion, the motion was approved unanimously.

**RESOLUTION 12-12-CC-04
A RESOLUTION TO MOVE THE
SWEETWATER COUNTY COMMISSIONERS
FIRST MEETING IN JANUARY, 2013**

WHEREAS, Wyo. Stat. Ann. §18-3-502 permits the Sweetwater County Board of County Commissioners to change the time of its regular meeting in the month to another time as designated by resolution.

WHEREAS, the Sweetwater County Board of County Commissioners has decided, due to the New Year's Holiday, that the first meeting in January, be moved to January 3, 2013.

NOW THEREFORE BE IT RESOLVED, that the first January 2013 meeting of the Sweetwater County Board of County Commissioners, shall be moved to January 3, 2013.

Dated at Green River, Wyoming this 18th day of December, 2012.

THE BOARD OF COUNTY COMMISSIONERS
OF SWEETWATER COUNTY, WYOMING

Absent

Wally J. Johnson, Chairman

Gary Bailiff, Member

John K. Kolb, Member

Don Van Matre, Member

ATTEST:

Steven Dale Davis, County Clerk

Reid O. West, Acting Chairman

Board Appointment - Events Complex - 5 Year Term

Following discussion relative to the qualified applicants, *Commissioner Kolb moved to re-appoint Kent McCann to the Sweetwater County Fair Board. Commissioner Van Matre seconded the motion.* With no discussion, the motion was approved unanimously.

Planning & Zoning Commission Recommendation of Dale Newland P&Z Position

Land Use Director Eric Bingham explained that, according to the Planning and Zoning Commission bylaws, the Planning and Zoning Commission shall notify and provide a recommendation to the Board of County Commissioners when any member misses three consecutive regularly scheduled meetings. Mr. Bingham further explained that P&Z board member Dale Newland has missed three consecutive meetings and the recommendation of the P&Z Commission is to leave Mr. Newland on the board for the remainder of his term, which expires on June 30, 2013. P&Z Chairman James Reinard was present to explain Mr. Newland's absenteeism and expressed that the P&Z Commission would support the direction of the Board of County Commissioners. Following discussion regarding county representation, Acting Chairman West entertained a motion on this matter, which would be either in favor of supporting the position of the Sweetwater County Planning and Zoning Commission to retain Mr. Newland through the end of his term, with the caveat that he does not miss another meeting, or other action to not support the letter. *Commissioner Kolb made the motion to replace Dale Newland on the P&Z Commission and that we choose not to retain Dale Newland. Commissioner Van Matre seconded the motion.* With no further discussion, the motion was approved with Commissioner Bailiff voting nay expressing, for the record, that his decision was based on the recommendation of the Planning and Zoning Commission.

Break

Acting Chairman West called for a ten minute break.

Planning & Zoning Commission Recommendation of Dale Newland P&Z Position (continued)

After reviewing the Planning and Zoning applicants on file, Acting Chairman West entertained a motion to make an appointment. Commissioner Kolb recommended nominating Island Richards to the Planning and Zoning Commission. Commissioner Bailiff questioned if the candidate resides in the unincorporated area. Following discussion regarding bylaws of the Planning and Zoning Commission and county representation, *Commissioner Kolb made the motion to put Island Richards on the Planning and Zoning Commission. Commissioner Bailiff seconded the motion.* With no further discussion, the motion was approved unanimously.

A Resolution Approving an Ambulance Service Board

Acting Chairman West presented and entertained a motion to approve Resolution 12-12-CC-03, a resolution creating an Ambulance Service Board, and authorizing said board to review the performance of Sweetwater Medics medical services regarding its agreement with Sweetwater County, and to further provide recommendations to improve the ambulance service in Rock Springs and the surrounding area. Following discussion relative to the project and the positive direction the ambulance service is going, *Commissioner Bailiff moved to authorize Resolution 12-12-CC-03 and give Acting Chairman authority to sign. Commissioner Van Matre seconded the motion.* Following discussion regarding the ambulance board, the motion was approved unanimously.

RESOLUTION NO. 12-12-CC-03

A RESOLUTION CREATING AN AMBULANCE SERVICE BOARD, AND AUTHORIZING SAID BOARD TO REVIEW THE PERFORMANCE OF SWEETWATER MEDICS MEDICAL SERVICES REGARDING ITS AGREEMENT WITH SWEETWATER COUNTY, AND TO FURTHER PROVIDE RECOMMENDATIONS TO IMPROVE THE AMBULANCE SERVICE IN ROCK SPRINGS AND THE SURROUNDING AREA

WHEREAS, on June 18, 2012, the Sweetwater County Commission contracted with Sweetwater Medics Medical Services, hereafter Sweetwater Medics, for it to perform various ambulance services within its area of operation in Sweetwater County; and

WHEREAS, paragraph 13, of said contract authorizes Sweetwater County to create a committee to review the performance of Sweetwater Medics' obligations pursuant to said contract; and

WHEREAS, Sweetwater County and its citizenry would benefit from an efficient and competent ambulance service; and

WHEREAS, the Sweetwater County Commission finds that an Ambulance Service Board would benefit the Sweetwater County Commission in its efforts to provide efficient and competent ambulance service within the entire service area for Sweetwater Medics; and

WHEREAS, the membership on the Ambulance Service Board shall be comprised of officials who have expertise in emergency medicine or emergency services, or both, to specifically include supervising personnel in the fire and police departments in Sweetwater County; and

WHEREAS, the Ambulance Service Board may review and consult with any informational sources to assist it in advising the Sweetwater County Commission, including the document entitled, "EMS Structured for Quality: Best Practices in Designing, Managing and Contracting for Emergency Ambulance Service" by the American Ambulance Association;

NOW THEREFORE, an Ambulance Service Board is hereby created. Said Board shall be comprised of at least five residents of Sweetwater County with expertise in emergency services and/or emergency medicine, and any supervisory personnel in the local police or fire departments who have agreed to serve on said Board.

Dated this 18th day of December, 2012

THE BOARD OF COUNTY COMMISSIONERS
OF SWEETWATER COUNTY, WYOMING

Absent

Wally J. Johnson, Chairman

Gary Bailiff, Member

John K. Kolb, Member

ATTEST:

Don Van Matre, Member

Approval of Factual Findings and Legal Conclusions for the Conditional Use Application and Hearing for Jay and Terie D'Ewart

Land Use Director Eric Bingham presented the factual findings and legal conclusions for the conditional use application and hearing for Jay and Terie D'Ewart. Following discussion with Deputy County Attorney Cliff Boevers relative to finding of facts and conclusion of law procedures, Acting Chairman West entertained a motion to approve the factual findings and conclusions of law in regard to the denial of the application for a conditional use permit filed by Jay and Terie D'Ewart. *Commissioner Kolb so moved. Commissioner Bailiff seconded the motion.* With no further discussion, the motion was approved unanimously.

Mileage Reimbursement Rate

Accounting Manager Bonnie Phillips presented Resolution 12-12-CL-01, Mileage Reimbursement Rate. Acting Chairman West entertained a motion to approve Resolution 12-12-CL-01. *Commissioner Kolb moved to approve 12-12-CL-01. Commissioner Van Matre seconded the motion.* With no discussion, the motion was approved unanimously.

**RESOLUTION 12-12-CL-01
MILEAGE REIMBURSEMENT RATE**

WHEREAS, Sweetwater County, Wyoming hereinafter referred to as the "County", has in the past reimbursed transportation expenses of County officers and employees while using their private vehicles according to the methods set forth in Section 9-3-103 (a) (iii), W.S. 1977, as amended,

AND WHEREAS, the County has heretofore reimbursed County officers and employees for use of passenger vehicles, four wheel drive vehicles, and motor homes at a rate of 55.5 cents per mile,

AND WHEREAS, on the advice of the County auditors and to stay in line with IRS standards, it is considered necessary and desirable for the County to adopt a formal policy regarding reimbursement for travel expenses for County officers and employees while using their private vehicles in the performance of their duties,

NOW THEREFORE, BE IT RESOLVED that the Board of County Commissioners of Sweetwater County, Wyoming adopts as follows:

- 1) That in order to comply with the advice of the County auditors to stay in line with IRS standards, it is deemed necessary and advisable that a formal policy be enacted for the reimbursement of actual and necessary travel expenses incurred by County officers and employees required to use privately owned vehicles in the performance of their duties.
- 2) That from and after January 1, 2013, the County will reimburse County officers and employees for the use of their private passenger vehicles, four wheel drive vehicles and motor homes all at the rate of 56.5 cents per mile.
- 3) That all Resolutions and parts thereof in conflict herewith are hereby repealed to the extent of the conflict.

4) That immediately after its adoption, this Resolution shall be filed by the County Clerk and shall take effect as of January 1, 2013.

Dated this 18th day of December, 2012

THE BOARD OF COUNTY COMMISSIONERS
OF SWEETWATER COUNTY, WYOMING

Absent
Wally J. Johnson, Chairman

Gary Bailiff, Member

John K. Kolb, Member

Don Van Matre, Member

Reid O. West, Acting Chairman

ATTEST:

Steven Dale Davis, County Clerk

Amendment to the SWCO IRC Section 125

Accounting Manager Bonnie Phillips presented the IRC Section 125 Amendment. Following discussion, Acting Chairman West entertained a motion to approve the Sweetwater County IRC Section 125 Amendment to change the 125 Flexible Benefits to an amount not to exceed \$2,500 per year. *Commissioner Bailiff so moved. Commissioner Kolb seconded the motion.* With no discussion, the motion was approved unanimously.

Approval of FY 2013 Horticulture Position Salary Service Agreement for UW-Cooperative Extension of SWCO

Accounting Manager Bonnie Phillips presented the FY 2013 horticulture position salary service agreement. Following discussion regarding the verbiage for an additional position outlined on the agreement, *Commissioner Kolb made a motion to table action. Commissioner Van Matre seconded the motion.* With no further discussion, the motion was approved unanimously. Acting Chairman West directed Ms. Phillips to verify if the agreement is requesting an additional position or if the request is simply to replace the position.

Approval of MOU for Acceptance of Juveniles from Lincoln & Uinta County to be housed in the SWCO Detention Center

Sheriff Haskell presented the MOU for acceptance of juveniles from Lincoln & Uinta County to be housed in the Sweetwater County Detention Center. Following discussion, *Commissioner Van Matre moved for approval of the MOU's for acceptance of Juveniles from Lincoln County and Uinta County to be housed in the Sweetwater County Detention Center. Commissioner Bailiff seconded the motion.* With no discussion, the motion was approved unanimously. *Commissioner Bailiff moved that we also cover the agreement, which is identical to this, for Sublette County and take care of all three of them. Commissioner Van Matre seconded the motion.* Following the advice from Deputy County Attorney Cliff Boevers, the motion was withdrawn due to action of having to amend the agenda.

Request the Approval of Homeland Security Grant Agreements

Grants Manager Krisena Marchal presented four homeland security grants.

Commissioner Van Matre moved to approve, and have the Chairman sign, the Homeland Security Grant Agreement, 11-GPD-SWC-LC-HLE11 in the amount of \$6,167.13. Commissioner Kolb seconded the motion. With no discussion, the motion was approved unanimously.

Commissioner Van Matre moved to approve, and have the Chairman sign, Homeland Security Grant Agreement 12-GPD-SWC-LC-HSG12 in the amount of \$2,505. Commissioner Bailiff seconded the motion. With no discussion, the motion was approved unanimously.

Commissioner Kolb moved to approve 12-GPD-SWC-SC-HSG12, and have the Chairman sign, with the contingency that no funding be budgeted until an identified project use is approved by the County Commission. Commissioner Van Matre seconded the motion. With no discussion, the motion was approved unanimously.

Commissioner Bailiff moved to approve, and have the Chairman sign, the Homeland Security Grant Agreement 12-GPD-SWC-LS-HLE12 for the amount of \$14,823.92 with the contingency that no funding be budgeted until an identified project use is approved by the County Commission. Commissioner Van Matre seconded the motion. With no discussion, the motion was approved unanimously.

Request the Approval of the FY 2013 Community Services Block Grant Contract and Subgrantee Contracts

Grants Manager Krisena Marchal presented six FY 2013 Community Services Block Grant Contract and Subgrantee Contracts. YWCA Director Christie DeGrendle was present.

Commissioner Van Matre moved to approve, and have the Chairman sign, the FY 2013 Community Services Block Grant Contract. Commissioner Kolb seconded the motion. With no discussion, the motion was approved unanimously.

Commissioner Van Matre moved to approve, and have the Chairman sign, the FY 2013 Community Services Block Grant Subgrantee Contract with Western Wyoming Community College. Commissioner Bailiff seconded the motion. With no discussion, the motion was approved unanimously.

Commissioner Kolb moved to approve, and have the Chairman sign, the FY 2013 Community Services Block Grant Subgrantee Contract with the Food Bank of Sweetwater County. Commissioner Van Matre seconded the motion. With no discussion, the motion was approved unanimously.

Commissioner Kolb moved to approve, and have the Chairman sign, the FY 2013 Community Services Block Grant Subgrantee Contract with Head Start. Commissioner Van Matre seconded the motion. With no discussion, the motion was approved unanimously.

Commissioner Bailiff moved to approve, and have the Chairman sign, the FY 2013 Community Services Block Grant Subgrantee Contract with Southwest Wyoming Recovery Access Programs (SW WRAP) in the amount of \$9,985. Commissioner Kolb seconded the motion. With no discussion, the motion was approved unanimously.

Commissioner Bailiff moved to approve, and have the Chairman sign, the FY 2013 Community Services Block Grant Subgrantee Contract with Young At Heart Senior Citizen Center for \$16,800.

Commissioner Van Matre seconded the motion. With no discussion, the motion was approved unanimously.

Commissioner Van Matre moved to approve, and have the Chairman sign, the FY 2013 Community Services Block Grant Subgrantee Contract with the YWCA of Sweetwater County. Commissioner Kolb seconded the motion. With no discussion, the motion was approved unanimously.

Other

Acting Chairman West acknowledged a letter received from resident Roger Varley concerning Point of Rocks Census results and questioned how the request should be handled. Acting Chairman West requested that Deputy County Attorney Cliff Boevers review and provide a recommendation as to how to proceed.

Approval of FY 2013 Horticulture Position Salary Service Agreement for UW-Cooperative Extension of SWCO (continued)

Commissioner Kolb made a motion to un-table the motion on the discussion of the extension service. Commissioner Van Matre seconded the motion. With no discussion, the motion was approved unanimously. Accounting Manager Bonnie Phillips explained that the University of Wyoming initially budgeted for the annual horticulture position in the amount of \$16,450 and because of the employee resigning mid-term, the revised budgeted amount of \$11,400 is pro-rated in the new agreement. Acting Chairman West entertained a motion to approve the extended professional service agreement for the horticulture position with the Cooperative Extension Service in the amount of \$11,400. *Commissioner Bailiff so moved. Commissioner Van Matre seconded the motion.* With no discussion, the motion was approved unanimously.

Break

Acting Chairman West called for a ten minute break and requested the commission reconvene at 11:00 a.m. in Executive Session.

Executive Session(s)-Personnel/Legal

A quorum of the commission was present.

After coming out of executive session, Acting Chairman West explained that no action was required.

Adjourn

There being no further business to come before the Board this day, the meeting was adjourned subject to the call of the Chairman.

This meeting was recorded and is available from the County Clerk's office at the Sweetwater County Courthouse in Green River, Wyoming

THE BOARD OF COUNTY COMMISSIONERS
OF SWEETWATER COUNTY, WYOMING

Absent

Wally J. Johnson, Chairman

Gary Bailiff, Member

John K. Kolb, Member

Don Van Matre, Member

Reid O. West, Acting Chairman

ATTEST:

Steven Dale Davis, County Clerk
