

Sweetwater County District Board of Health

November 28, 2012

Present:

Board Members:

Mark Sanders, Chairperson

Craig Wolfing, Vice Chairperson - absent

Stephanie Wallendorff, Secretary

Jeanine Cox

Greg Erramouspe - absent

Chad Franks - absent

Cathie Hughes - telephone

Board of Health Director: Janet Gerken

Board Attorney: Mike Stulken - absent

County Health Officer: Jean Stachon, MD

Environmental Health: Paul Ng, Sara Geffre

Nursing Staff

Guests: Nell Johnson

Meeting opened by Mark, Chairperson at 7:15 AM.

A motion was made to approve the November agenda. Janet asked that an item be added to the agenda to discuss December 31st as a holiday. The motion was made by Jeanine to approve the amended agenda and seconded by Stephanie.

Jeanine made a motion to approve the October minutes and seconded by Stephanie.

Stephanie made a motion to approve the November vouchers and seconded by Jeanine.

Janet discussed that the Board of Health training would be on December 13th, 2012 from 1:00 to 5:00 PM at WWC. She indicated that this training would be open to other boards and she would send out invitations to those boards. Also, there would not be a cost for this training. Kimberley Chapman from Uinta County will be providing the training and will cover the types of boards and their responsibilities.

County Health Office, Dr. Stachon presented her monthly report which is in the packet.

Paul Ng from Environmental Health presented his monthly report which is in the packet. He also indicated that their office could use new business cards and that Sara Geffre has passed the RS exam (NEHA).

Board of Health Director, Janet presented her monthly report which is in the packet. She also informed reported on additional items:

Norovirus was suspected at SVCC. Seven residents and three staff members were reported sick. No additional problems noted.

Maria Mortensen from Headstart has requested that we come to their business to perform Hemoglobin testing. Mark mentioned that this testing should be done when the children get an exam because they have to check their Lead levels also. Janet will follow up on this issue. Janet informed the Board that the State is looking into software for the electronic medical record. They feel they have found one called Nightingale Notes but that our office would have to add additional components for Home Health.

Janet will be working on writing a grant from the March of Dimes. It is for \$3,000.00 and could

be used for MCH.

Janet requested that she would like to advertise for a Full time nurse position. The interviews that were done last month did not result in favorable applicants. Most people want benefits and feel that offering a full time position would result in additional applicants. Jeanine indicated that if the funding is available then to go ahead and advertise. Jeanine made the motion to hire a full time nurse. The motion was seconded by Stephanie.

Janet also informed the Board that the Public Health nursing bill came out of committee and is progressing to the next step and feels that this is a positive for us.

Janet indicated that Sweetwater County is allowing employees to have December 31st, 2012 as a holiday and would like to ask if the Board employees could do the same. Mark said that he **didn't want it to be perceived that this would happen every year. Jeanine made a motion to approve December 31st as a holiday.** The motion was seconded by Stephanie.

Janet requested an Executive session.

The next DBOH meeting will be December 19th, 2012.

Respectfully submitted,

Robin Cheese
Administrative Assistant DBOH