

**Sweetwater County District Board of Health**  
January 30, 2013

Present:

Board members:

Mark Sanders Chairperson - absent  
Craig Wolfing, Vice Chairperson  
Stephanie Wallendorff, Secretary  
Jeanine Cox

Greg Erramouspe  
Cathie Hughes  
Chad Franks - absent

Board of Health Director:

Janet Gerken

Board Attorney:

Mike Stulken - absent

County Health Officer:

Dr. Jean Stachon

Commissioner Reid West

Nursing Staff/Environmental Health Staff

Guests

Nell Johnson

Meeting opened by Craig, Vice Chairperson at 7:15 AM.

Motion to approve January agenda was made by Greg, seconded by Jeanine. Motion carried.

Motion to approve December minutes was made by Jeanine, seconded by Greg. Motion carried.

Motion to approve January vouchers was made by Cathie, seconded by Stephanie. Motion carried.

Motion to approve the Medical Reserve Corps Agreement was made by Jeanine, seconded by Cathie. Janet indicated that we were approved for \$4,000 rather than anticipated \$5,000. She will begin actively recruiting in March.

Last February when we became an independent board the Wyoming Retirement (457 Plan) this resolution was discussed. The resolution basically states that as a board we wish to provide the same benefits for board employees as offered to county employees. By adopting this resolution all retirement functions will occur in our facility rather than the clerk's office. A motion to approve the Wyoming Retirement Resolution was made by Greg, seconded by Stephanie. Motion carried.

Janet reported on Legislative update. The public health bill was presented in the Senate Labor Committee meeting January 18, 2013. At that time, Chairman Scott took the lead and shared his unhappiness with State PHN and stated it was a waste of money. After debate, it was decided to lay the bill back. There was no vote. If it is not passed by February 1, 2013, it dies. The major concern was that PHN has no money to allocate to the counties.

Janet copied the amended Bylaws for each board member. She asked if there were

any comments. She identified the Bylaws state board members had to attend 50% of meetings. We do have a few board members that fall into that group. Janet will be requesting from the Cities and Commission to fill those positions. Also, a few board members terms are up in April and she will be requesting those be filled.

Janet supplied the board members with the financial statements. She asked if this is what they would like to see at board meetings. They were all in agreement that they liked what she presented to them. The board members would like the financials to go out in the packets so they have time to review and come to board meeting with any questions they may have. Janet also reported monies that we will be receiving in the next few months.

Electronic Medical Records (EMR) update - Janet has been attending demonstrations for EMR which we are required to have in place by January 2014. After reviewing many systems she believes that Nightengale Notes will be the best fit for us. It is the only software that tracks public health and home health activities. The cost of implantation is approximately \$56,000.00. This can be paid upfront or monthly \$1,500.00 per month. This is comparable to other systems. Currently there is a grant that is being selected by an organization called Collaborative Connections. If they receive this grant then Nightengale Notes will be installed in all public health offices within the State. Our agency will still be responsible for payment towards the home health component which is about \$12,000.00. This grant will be awarded in March so at that time she will present the board with options and additional information. Janet spoke with Karen Mahan regarding Sweetwater's ability to access grant funding and she assured her that we would be eligible.

Cathie Hughes discussed the MOU with SWRAAP for Supportive Services for Veteran's Family (SSVF). She identified how big this grant is. She applied for \$1.3 million. This grant will coordinate services, address needs of Veteran's, and stabilize Veteran's and their family members. She will know if the grant is approved by July 2013.

County Health Officer, Dr. Stachon report sent out in the packet.

Paul Ng, from Environmental Health report sent out in the packet. Environmental Health is on both Cities agenda to discuss their services in February.

Board of Health Director, Janet report sent out in the packet.

Additionally, Janet acknowledged that our attorney fees increased to \$168/hr. from \$150/hr.

Janet submitted an application for a scholarship for Karla Roich, PHRC to attend a Medical Reserve Corps training in March in Atlanta. Airfare, lodging, registration fees are included. We would be responsible for food only. Janet will have an answer by February 8, 2013.

She reported that flu activity remains high across the State; it has decreased slowly over the last three weeks. The CDC reports that this year has the highest

hospitalization rate in the elderly in seven years. Currently we have vaccine available.

Janet stated that this is the first year that our agency has done its own W-2's and W-3's. The process went well.

Janet told the board that the plans are being drawn up for the new building on Broadway to accommodate us as one agency. This includes Environmental Health and the Green River Public Health staff. A motion to write a letter of support to County Commissioners was made by Jeanine, seconded by Greg. Motion carried.

Fluoride level is a concern to the public. The city council is scheduling a public meeting to discuss this issue. Mayor Demshar will be involved in that discussion. As a health board, we should have a recommendation to the council. Greg discussed with the board some accurate information and said he would be happy to present to the city council. Janet will write a letter to the Mayor's regarding allowing public health be involved as a health department with any decisions they make. A motion to write a letter to the Mayor's was made by Jeanine, seconded by Craig. Motion carried.

Motion to move out of session was made by Greg, seconded by Jeanine. Motion carried.

Next DBOH meeting will be February 28, 2013.

Respectfully submitted,

Missy Allen  
Administrative Assistant DBOH