

December 3, 2013
Green River, WY

The Board of County Commissioners met this day at 8:30 a.m. in Regular Session with all commissioners present. Chairman Johnson expressed his condolences to Commissioner West on the recent passing of former Rock Springs Mayor, Keith West. The meeting opened with the Pledge of Allegiance.

Approval of Agenda

Commissioner Kolb moved to approve the agenda. Commissioner West seconded the motion. The motion carried.

Approval of Minutes: 11-19-13

Commissioner West moved to approve the minutes dated November 19, 2013. Commissioner Van Matre seconded the motion. The motion carried.

Acceptance of Bills

Approval of County Vouchers/Warrants and Bonds

Commissioner Kolb moved to approve county vouchers/warrants and the bonds. Commissioner Bailiff seconded the motion. The motion carried.

WARR#	NAME	DEPT	TOTAL
	Salaries (Net)		16,694.36
57824	Amazon	Shrf, Commiss, Assess	127.92
5	Centurylink	Commiss, Clk, Treas, Assess, Shrf, Juv Prob, Grants Proj, GR Fcl Mt CH, RS Off Bld A, Land Use, Flt Veh Main, Fire Marshal, Coroner	678.00
6	Centurylink	Co Atrny, GR Cir Court, IT Dept, Clk Dist Crt, Road & Bridg, Elect, Comm Dev&Eng, Human Resour, Purchasing, Grants Admin, Vet Services, Comm Nur-Hom	1,113.92
7	Centurylink	Shrf Emg Mgt	297.50
8	Centurylink	Elect	25.19
9	Centurylink	Shrf	71.94
57830	Home Depot Credit Service	Shrf Dtn Mnt, GR Fcl Mt CH	203.42
1	Home Depot Credit Service	Shrf Dtn Mnt, GR Fcl Mt CH	1,216.65
2	Paetec	Commiss, Clk, Treas, Assess, Shrf, Co Atrny, Juv Prob, Grants Proj, GR Cir Court, IT Dept, Coroner, Land Use, Clk Dist Crt	301.80
3	Paetec	GR Fcl Mt CH, Road & Bridg, Flt Veh Main, Elect, Comm Dev&Eng, Human Resour, Purchasing, Grants Admin, RS Off Bld A, Shrf Emg Mgt, Fire Marshal, Comm Nur-Hom	326.96
4	Payment Remittance Center	Purchasing, Fire Marshal, Shrf, Shrf Dtn Mnt, Land Use	1,008.86
5	Payment Remittance Center	Assess	209.77
6	Payment Remittance Center	Clk	273.94
7	Payment Remittance Center	IT Dept, Vet Services	220.22
8	Payment Remittance Center	Co Atrny, Clk, Fire Marshal, Purchasing, Shrf Dtn Mnt, IT Dept, Land Use	4,414.25
9	Payment Remittance Center	Fire Marshal	146.23
57840	Payment Remittance Center	Coroner	18.90
1	Questar Gas	RS Rd & Brdg, RS Veh Maint, Shrf Dtn Mnt, RS Mnt/C Pur, RS 333 Bdwy, Facil 731C C, RS Off Bld A, JV 731 Bld D, Thmpsn Bld b, Thmpsn Bld A	11,138.55
2	Rocky Mtn Power	Thmpsn Bld A, JV 731 Bld D, RS Off Bld A, RS 333 Bdwy, Att Bld 731C	4,436.69
3	Union Telephone Company	Co Atrny, Clk, Shrf Emg Mgt, Grants Admin, Purchasing, Assess, Road & Bridg, Clk Dist Crt, GR Fcl Mt CH, Land Use, Vet Services	314.26
4	Union Telephone Company	Assess, Commiss, IT Dept, Coroner, GR Fcl Mt CH, Shrf Dtn Mnt, Fire Marshal, Comm Dev&Eng, Land Use, Road & Bridg, Juv Prob, Co Atrny	3,536.46
5	Union Telephone Company	Shrf	1,612.03
6	Verizon Wireless	Shrf, Shrf Emg Mgt, Fire Marshal, Vet Services, Purchasing, Commiss,	

		Elect, Co Atrny, IT Dept	1,133.22
7	Wex Bank	Flt Veh Main, Road & Bridg	3,347.88
8	Wex Bank	Flt Veh Main	1,133.60
9	Capital Business Systems	Coop Ext/4H	633.24
57850	Centurylink	Co Atrny, Grants Proj, GR Cir Court, Clk Dist Crt, GR Fcl Mt CH, Flt Veh Main, Human Resour, Purchasing, Grants Admin, Land Use, RS Off Bld A, Comm Nur-Hom	1,308.53
1	Centurylink	Commiss, Clk, Treas, Assess, Shrf, Juv Prob, IT Dept, Coop Ext/4H, Road & Bridg, Elect, Comm Dev&Eng, Shrf Emg Mgt, Fire Marshal	3,897.65
2	Rocky Mtn Power	GR Rd & Brdg, GR JV Maint, GR Cir Court, GR Fcl Mt CH, GR Wrhs Main	9,803.86
3	Union Telephone Company	Coop Ext/4H	187.55
4	Walmart Community/Gecrb-S	Shrf Dtn Mnt	943.85
57855	Wells Fargo	Shrf, Shrf Dtn Mnt, Shrf Emg Mgt	3,785.68
57893	Accreditation Audit & Risk	Shrf Dtn Mnt	530.00
4	Ace Hardware	Road & Bridg	22.95
5	Advanced Medical Imaging	Shrf Dtn Mnt	339.00
6	Affiliated Benefits	Intr Gv Pool	1,340.00
7	Airgas Usa LLC	Flt Veh Main	22.39
8	Alpine Pure Bottled Water	Co Atrny	82.00
9	Autospa Inc	Shrf	28.30
57900	Badger Daylighting Corp	Road & Bridg	1,850.00
1	Best Western - Ramkota Ho	Land Use, Co Atrny	391.00
2	Bloedorn Lumber	Shrf Dtn Mnt	16.54
3	Bob Barker Company Inc	Shrf Dtn Mnt	4,816.97
4	Boevers, Clifford	Co Atrny	308.26
5	Bookcliff Sales Inc	Road & Bridg	189.65
6	Carquest Auto Parts	Road & Bridg	409.95
7	Carrier Corporation	Shrf Dtn Mnt	2,699.89
8	Carver, Jeanlee F	Co Atrny	1,699.52
9	City Of Green River	Animal Cntrl	345.00
57910	CNA Surety	Treas	500.00
1	Communication Tech	Shrf Emg Mgt	200.00
2	Cummins Rocky Mountain	GR Fcl Mt CH	244.80
3	Data Flow	Clk	140.58
4	Dell Marketing L P	Co Atrny, Commiss	318.76
5	Delta Rigging & Tools	Road & Bridg	667.00
6	Dex Media West Inc	Vet Services	16.32
7	Digital-Ally Inc	Shrf	130.00
8	Dixon Information Inc	Capital Proj	136.00
9	Electrical Connections In	GR Fcl Mt CH	636.86
57920	Esquibel, Sylvia	Vet Services	66.10
1	F B McFadden Wholesale Co	Shrf Dtn Mnt	5,930.58
2	Fastenal Company	GR Fcl Mt CH	16.78
3	Felderman, Kimmie	UNKNOWN DEPT	49.96
4	First Choice Ford	Road & Bridg	122.60
5	Force America Distributin	Road & Bridg	240.46
6	Fremont Motor Rock Spring	Capital Proj	27,622.00
7	FSH Communications, LLC	Shrf Dtn Mnt	70.00
8	FTI Group	Treas	48.20
9	G & K Services	Road & Bridg	557.80
57930	Grainger	GR Fcl Mt CH	35.20
1	Hamm-Hills, Laura J	Clk Dist Crt	698.75
2	High Security Lock & Alarm	GR Fcl Mt CH	605.00
3	Hilton Garden Inn - Laramie	Land Use	77.00
4	Holland Equipment Company	Road & Bridg	410.70
5	Homax Oil Sales Inc	Road & Bridg	37,847.61
6	Horizon Laboratory LLC	Coroner	262.00
7	Hose & Rubber Supply	Road & Bridg	457.74
8	Howard Supply Company,	Road & Bridg	777.39
9	Industrial Hoist And Crane	Road & Bridg	333.56
57940	Industrial Solutions Inc	GR Fcl Mt CH	717.00
1	Industrial Supply	Road & Bridg	162.68
2	ITW Labels	Clk	2,868.15
3	Jack's Truck & Equipment	Road & Bridg	4,194.11
4	Jenny Service Co	Shrf Dtn Mnt	2,594.74
5	Jester Signs & Graphics	Road & Bridg	151.50
6	JME Fire Protection	GR Fcl Mt CH, Fire Marshal	519.93
7	Kemmerer Gazette	Vet Services	139.52
8	Kroger - Smith's Customer	Coop Ext/4H	198.19
9	Lamonica's Restaurant Equ	Shrf Dtn Mnt	140.20
57950	Levitt, Larry	Vet Services	130.57
1	Lewis And Lewis Inc	Capital Proj, Gen Accts	35,192.71
2	Loveless, Janet	Co Atrny	21.25
3	Manpower	GR Fcl Mt CH	4,390.00
4	Mathey Law Office - Assig	Commiss	530.00
5	Mathey Law Office - Assig	Commiss	2,050.00
6	Mathey Law Office - Assig	Commiss	1,350.00
7	McGarvey, Pamela	Coop Ext/4H	402.35

8	Meadow Gold Dairy	Shrf Dtn Mnt	740.98
9	Med-Tech Resource Inc	Shrf	314.32
57960	Mendenhall Equipment Co.	Shrf Dtn Mnt	1,129.47
1	Mountain Bay Scuba 06	Shrf Emg Mgt	376.90
2	Mountainland Business Sys	Gen Co Admin	171.29
3	National Business Systems	Treas	399.96
4	Nicholas & Company	Shrf Dtn Mnt	1,444.44
5	Nielson, Wendy	Coop Ext/4H	25.66
6	Nutech Specialties Inc	Road & Bridg	439.00
7	Pineda, Bobby Wayne	Commiss	1,020.00
8	Pineda, Bobby Wayne	Commiss	2,100.00
9	Pinedale Roundup Roughnec	Vet Services	400.00
57970	Professional Systems Tech	Shrf Dtn Mnt	1,292.50
1	Progressive Microtechnology	Shrf	495.00
2	Public Safety Center Inc	Shrf	209.97
3	Quill Corporation	Shrf Dtn Mnt, GR Fcl Mt CH, Clk, Clk Dist Crt, Commiss, Assess, Purchasing, Road & Bridg, Fire Marshal	489.37
4	Quill Corporation	Flt Veh Main, Co Atrny, Commiss	422.87
5	R & D Sweeping & Asphalt	Capital Proj	22,217.38
6	Real Kleen Inc	Shrf Dtn Mnt	793.20
7	Secretary Of State	Co Atrny	30.00
8	Sherman, Stacey	Vet Services	343.37
9	Shopko Hometown - Pharm	Shrf Dtn Mnt	2,957.21
57980	Skaggs Companies	Shrf, Shrf Dtn Mnt	1,082.50
1	Skaggs Companies	Shrf Dtn Mnt, Shrf	3,438.65
2	Smyth Printing Inc	Clk Dist Crt, Vet Services	805.72
3	Snap On Tools	Road & Bridg	455.30
4	Source Office & Techn	Treas, Shrf Dtn Mnt, Clk Dist Crt, Clk, Shrf	1,658.74
5	Staples Advantage - Dept	Clk Dist Crt	103.64
6	Sterling Communications	Shrf Dtn Mnt, Road & Bridg	2,962.79
7	SWCO Conservation District	Conservation	15,458.15
8	Sweetwater Co Solid Waste	Shrf Dtn Mnt	8.00
9	Sweetwater County	Transport	43,482.60
57990	Sweetwater Medics LLC	cr ambul svc	21,697.20
1	Sweetwater Trophies	GR Fcl Mt CH	22.00
2	Sweetwater Urology	Shrf Dtn Mnt	79.26
3	Swisher Hygiene Franchise	Shrf Dtn Mnt	299.31
4	The Sherwin-Williams Co	Shrf Dtn Mnt, GR Fcl Mt CH	125.17
5	The Tire Den Inc	Road & Bridg	8,300.72
6	Thomson Reuters-West Paym	Commiss	1,244.00
7	Two Seasons Llc	Shrf Dtn Mnt	4,545.42
8	U S Foods Inc	Shrf Dtn Mnt	2,184.32
9	U S Testing Equipment Ltd	Shrf	3,920.00
58000	United Site Services Of N	RS R&B Lagoo	146.61
1	Utah Micrographic Service	Clk	160.00
2	Vaughn's Plumbing & Heat	Shrf Dtn Mnt, GR Fcl Mt CH	478.70
3	Waxie Sanitary Supply	Flt Veh Main	122.66
4	Weafcs	Coop Ext/4H	120.00
5	Western Relief LLC	Road & Bridg	232.00
6	Western Wyoming Commun	Road & Bridg	1,056.25
7	Williams Scotsman Inc	Shrf	605.84
8	Wyoming Behavioral Instit	Title 25	2,055.00
9	Wyoming Department Of Ag	Shrf Dtn Mnt	50.00
58010	Wyoming Dept Of Transport	Capital Proj	632.45
1	Wyoming Machinery Comp	Road & Bridg	463.90
2	Wyoming Machinery Comp	Road & Bridg	5,220.29
3	Wyoming Pathology Inc	Coroner	2,400.00
4	Wyoming Taxpayers Assoc	Assess	195.00
5	Wyoming.COM	Road & Bridg	4.00
6	Youth Home Inc	Human Svcs	16,750.00
7	YWCA Of Sweetwater Cnty	Human Svcs	31,130.74
58018	Zumbrennen's American Car	Road & Bridg	3,574.24
GRAND TOTAL			441,786.77

The following unlisted warrants are payroll warrants: 57856-57892. Voucher 57704 in the amount of 2,075.76 was accounted for in the last BOCC meeting minutes.

The following bonds were placed on file:

Vivian Shedden	Town of Granger, Clerk/Treasurer	\$15,000.00
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Commissioner Comments/Reports

Chairman Johnson

Chairman Johnson suggested that, due to Christmas and New Year's Day falling in the middle of the week, employees be given a half day off for Christmas Eve and New Year's Eve; and for those that must

work, to provide a floating holiday. Following discussion, the commission concurred and requested that the county clerk's office prepare a resolution for the next meeting. Chairman Johnson explained that he will be absent during the holiday and appointed Commissioner Van Matre as acting chairman during his absence.

Commissioner West

Commissioner West reported that he missed a few liaison meetings due to conflicts of interest with meetings for the Sweetwater County Joint Powers Special Purpose Tax board. Commissioner West explained that he has been working with Facilities Manager Chuck Radosevich relative to the Health and Human Service building and noted that Purchasing Manager Marty Dernovich has been working on the furniture, fixture and equipment costs. Commissioner West requested to discuss personnel issues during executive session.

Commissioner Kolb

Commissioner Kolb reported that he attended the Legislative Forum meeting in Green River and addressed several important issues; particularly improvement districts. Commissioner Kolb noted that he spoke with Public Works Director John Radosevich, Grants Manager Krisena Marchal, Land Use Director Eric Bingham, County Treasurer Robb Slaughter and County Clerk Dale Davis. Lastly, Commissioner Kolb invited the commission to attend the Women's Club event at the Holiday House.

Commissioner Van Matre

Commissioner Van Matre explained that the Veteran Services Office will be conducting interviews for the vacant position in Lincoln County. Commissioner Van Matre noted that Grants Manager Krisena Marchal and Juvenile Probation Director Karin Kelly continue to coordinate the truancy program and that Ms. Marchal continues to assist with providing grant information to the auditors. Commissioner Van Matre explained that Museum Director Ruth Lauritzen is excited about acquiring a new collection. Commissioner Van Matre further reported that the IT Department continues to move forward with new software. Lastly, Commissioner Van Matre reported that he attended the Young at Heart Senior Center board meeting and explained that they provide great documentation on the programs they provide.

Commissioner Bailiff

Commissioner Bailiff reported that he attended the Ambulance Service Board meeting and discussed contracts and RFP's. Commissioner Bailiff reported that he visited with Chief Wamsley, Chief Armstrong, Superintendent Matthew Neal, Fire Warden Dave Bottemiller and County Treasurer Robb Slaughter. Commissioner Bailiff noted that he discussed elected official salaries and budget accounting with County Treasurer Robb Slaughter.

Commissioner West requested follow up discussion relative to special improvement districts and noted that state statute requires the commissioners to approve the initial rate structure when the districts are formed and that they are set up to adequately meet their obligations. Deputy County Attorney Cliff Boevers explained that the statute reads that initial structure is approved by the commission as to what the choice of improvement is as well as set up in terms of financing the district and noted that commission responsibility is not ongoing. A discussion ensued relative to districts charging adequately in order to build capital.

Commissioner Kolb questioned if funds left over from the Yellowstone Road lighting project could be extended. Public Works Director John Radosevich explained that he will present the issue of extending the lighting project and expending the remaining funds during the December 17, 2013 meeting.

County Resident Concerns

Chairman Johnson opened county resident concerns. Hearing no comments, the hearing was closed.

Action/Presentation Items

Outstanding County Warrants to be cancelled per Wyoming State Statute

Deputy County Treasurer Sue Sanchez presented three outstanding county warrants and explained that they needed to be cancelled per Wyoming State Statute 18-4-106. Following discussion, *Commissioner West stated that, pursuant to State Statute 18-4-106, he moved that the following warrants be cancelled: warrant 49696, warrant 50877 and warrant 51153 with the total amount being \$138.60. Commissioner Kolb seconded the motion.* The motion carried.

Approval of the Truancy Program Grant Documents

Grants Manager Krisena Marchal presented Amendment One to the 2011 JABG Agreement. Following discussion, Chairman Johnson entertained a motion to approve, and authorize the Chairman to sign, Amendment One to the 2011 JABG Agreement. *Commissioner West so moved. Commissioner Van Matre seconded the motion.* The motion carried.

Grants Manager Krisena Marchal presented the Memorandum of Understanding between Sweetwater County and School District # 1. Chairman Johnson entertained a motion to approve the Memorandum of Understanding between Sweetwater County and School District #1. *Commissioner Kolb made the motion. Commissioner Van Matre seconded the motion.* The motion carried.

Break

Chairman Johnson called for a break.

WyoLink Membership Agreement

County Fire Warden Dave Bottemiller presented the WyoLink Membership Agreement. Following discussion, Chairman Johnson entertained a motion to approve the WyoLink Membership Agreement and authorize the Chairman to sign, with the understanding that the organization information be completed. *Commissioner Bailiff so moved. Commissioner Kolb seconded the motion.* The motion carried.

Application to Renew BLM ROW Grant WYW87170 (Summit Drive Drainage Ditch)

Public Works Director John Radosevich presented and requested authorization to renew, and authorize the Chairman to sign, the existing BLM right-of-way grant WYW87170, which authorizes a Summit Drive drainage ditch. Following discussion, *Commissioner West moved to approve the request. Commissioner Van Matre seconded the motion.* The motion carried.

Approval and Signature of Town of Granger, Wyo Detention Agreement

Colonel Rick Hawkins presented the Sweetwater County Detention Center Prisoner Detention Agreement between Sweetwater County and the Town of Granger. Following discussion, Chairman Johnson entertained a motion to approve the Sweetwater County Detention Center Prisoner Detention Agreement as presented and authorize the Chairman to sign. *Commissioner Van Matre so moved. Commissioner Kolb seconded the motion.* The motion carried.

FY 2014 USDA, Forest Service Ashley National Forest Annual Operating and Financial Plan and Master Agreement Approval

Colonel Rick Hawkins presented the FY 2014 USDA, Forest Service Ashley National Forest Annual Operating and Financial Plan and Master Agreement. Following discussion, Chairman Johnson entertained a motion to approve the cooperative Ashley National Forest Annual Operating Plan between the Sweetwater County Sheriff's Office and the USDA Forest Service Ashley National Forest and authorize the Chairman to sign. *Commissioner Bailiff so moved. Commissioner West seconded the motion.* Following discussion, the motion carried.

Break

Chairman Johnson called for a five minute break.

Request for Proposal Update

Sweetwater County Ambulance Service Board members, including Scott Kitchner, Lyle Armstrong and Mike Lowell presented a request for the board's proposal/RFP process. Sweetwater Medics paramedic Ron Gatti was also present. Following discussion regarding the term and cost of the contract, the commission concurred that an agreement needs to be drafted, with the assistance of the county attorney, and presented to the commission for approval. The commission further suggested that RFP's go through the Sweetwater County Purchasing Department.

Board of Health Presentation

Board of Health Director Dr. Grant Christensen provided a PowerPoint presentation on community nursing and chronic disease prevention. The commission thanked Dr. Christensen for the educational information presented.

Break

Chairman Johnson called for a five minute break.

Executive Session(s)-Personnel/Legal

Chairman Johnson entertained a motion to enter into executive session for legal and personnel. Commissioner Kolb so moved. Commissioner Van Matre seconded the motion. The motion carried. A quorum of the commission was present.

After coming out of executive session, Chairman Johnson explained that no action was required.

Adjourn

There being no further business to come before the Board this day, the meeting was adjourned subject to the call of the Chairman.

This meeting was recorded and is available from the County Clerk's office at the Sweetwater County Courthouse in Green River, Wyoming

THE BOARD OF COUNTY COMMISSIONERS
OF SWEETWATER COUNTY, WYOMING

Wally J. Johnson, Chairman

Gary Bailiff, Member

John K. Kolb, Member

ATTEST:

Don Van Matre, Member

Steven Dale Davis, County Clerk

Reid O. West, Member
