

**NOTICE- THE SWEETWATER COUNTY BOARD OF COUNTY COMMISSIONERS
WILL MEET IN REGULAR SESSION ON TUESDAY, JANUARY 21, 2014 AT 8:30 A.M.
IN THE COMMISSIONERS MEETING ROOM
TENTATIVE AND SUBJECT TO CHANGE**

PLEASE ARRIVE 15 MINUTES EARLIER THAN YOUR SCHEDULED TIME

PRELIMINARY

8:30 CALL TO ORDER
 QUORUM PRESENT
 PLEDGE OF ALLEGIANCE
 APPROVAL OF AGENDA
 APPROVAL OF MINUTES: 1-7-14

ACCEPTANCE OF BILLS

 Approval of County Vouchers/Warrants
 Approval of Monthly Statements
 Approval of Bonds
 Approval of Abates/Rebates

PUBLICATION OF GROSS SALARIES, SWEETWATER COUNTY, WY

 Approval of Newspaper Positions & Salaries, January 2014

COMMISSIONER COMMENTS/REPORTS

8:40 Commissioner Van Matre
8:50 Chairman Johnson
9:00 Commissioner West
9:10 Commissioner Bailiff
9:20 Commissioner Kolb

COUNTY RESIDENT CONCERNS

9:30

ACTION/PRESENTATION ITEMS

9:40 Board Appointments
 1. Combined Communications Joint Powers Board
 2. Community Fine Arts Center

9:50 Letter of Support for Mental Health and Substance
 Abuse Application for Services and Regional Support

9:55 Public Health Nursing (PHN) Contract Legislation

10:25 Elected Official Salary Increase Discussion

- 10:35** Potential Budget Implication Due to Change to Payroll Processing
- 10:55** Overview of Proposed Ammonia Plant Project at the Simplot Phosphates Facility South of Rock Springs
- 11:05** A Resolution Authorizing the Appointment of a Special Prosecutor
- 11:10** Contract for Engineering Services-Speed Limits on County Roads
- 11:15** Fiscal Year 2013 Audit Report

LUNCH

PLANNING & ZONING PUBLIC HEARING @ 1:30

1. Snelson Companies, Inc./ Bruce K. Mandros
Conditional Use Permit
Temporary Construction Yard

2. Robert Wayne Moses/ Ranch Hand Welding & Fabrication
Conditional Use Permit
Welding and Fabrication

ACTION/PRESENTATION ITEMS CONTINUED

- 1:40** School Bus Shelter at Indian Knolls
- 1:50** Release a Letter of Credit for Double J Subdivision
- 1:55** A Resolution to Appoint a Qualified Person to Fill a Vacancy on the SWCO Emergency Planning Committee
- 2:00** Mutual Aid Agreement between Teton, Lincoln, Sublette, Fremont and Sweetwater County
- 2:05** Approval of the Fiscal Year 2013 Hazardous Materials Emergency Planning Grant Agreement
- 2:10** Approval of the Fiscal Year 2012 Citizen Corps Program (CCP) Grant Agreement

- 2:15** Approval of the Fiscal Year 2013 Emergency Management Performance Grant Agreement
- 2:25** A Resolution Approving Wyoming Downs, LLC to Conduct Pari-Mutuel Wagering on Live Horse Racing, Historic Horse Racing, and Simulcast Events within Sweetwater County, Wy
- 2:55** Announcement and Request Regarding Acquisition of Historic Photograph Collection
- 3:15** Senior Program Update for 2014 Goals & Concerns

OTHER

3:35

EXECUTIVE SESSION(S) AS NEEDED

Legal/Personnel

ADJOURN

January 7, 2014
Green River, WY

The Board of County Commissioners met this day at 8:30 a.m. in Regular Session with all commissioners present. The meeting opened with the Pledge of Allegiance.

Approval of Agenda

Commissioner West moved to approve the agenda. Commissioner Van Matre seconded the motion. The motion carried.

Approval of Minutes: 12-17-13 & 12-30-13

Commissioner West moved to approve the minutes dated December 17, 2013. Commissioner Kolb seconded the motion. The motion carried.

Commissioner Kolb moved to approve the minutes dated December 30, 2013. Commissioner Bailiff seconded the motion. The motion carried.

Acceptance of Bills

Approval Monthly Reports, Bonds and Abates/Rebates

Following discussion relative to the assessors bond showing appointed rather than elected, Chairman Johnson entertained a motion to approve the monthly statements, bonds and the abates/rebates. *Commissioner Kolb made the motion. Commissioner Van Matre seconded the motion. The motion carried.*

The following bonds were placed on file:

Charles Barnum	SWCO Events Complex/Treasurer	\$15,000.00
Richard Baxter III	WWCC, Treasurer	\$50,000.00
James Burnett	Predatory Animal District of SWCO, Secretary/Treasurer	\$10,000.00
Pat Drinkle	SWCO, County Assessor	\$10,000.00
Scott Johnson	Eden Valley Solid Waste District, Treasurer/Secretary	\$10,000.00
John Stanley McKee	SWCO Museum Board, Treasurer	\$10,000.00
	SWCO School Dist. No. 1, CFO	\$25,000.00
Ann Rudoff	Sweetwater Board of Cooperative Service, Treasurer	\$10,000.00

TAXPAYER	VALUATION	TAXPAYER	VALUATION
KAISER FRANCIS	-10,985	MARTINEZ STELLA	-365
KAISER FRANCIS	-15,957	MCCLURE KEVIN & ERICA	-427
KAISER FRANCIS	-7,850	MCCLURE KEVIN & ERICA	-389
KAISER FRANCIS	-4,242	MCCLURE KEVIN & ERICA	-405
KAISER FRANCIS	-2	MCCLURE KEVIN & ERICA	-410
KAISER FRANCIS	-5,018	MCCLURE KEVIN & ERICA	-405
KAISER FRANCIS	-6,264	MCCLURE KEVIN & ERICA	-363
KAISER FRANCIS	-576	MCCLURE KEVIN & ERICA	-357
KAISER FRANCIS	-1,067	YATES PETROLEUM	-932
KAISER FRANCIS	-136	FINLEY RESOURCES INC	-1,157
BP AMERICA PROD CO	-2,282,900	FINLEY RESOURCES INC	-2,231
BP AMERICA PROD CO	-92,474	CABOT OIL & GAS CORP	-13,788
BP AMERICA PROD CO	-235,219	BP AMERICA PROD CO	-257,991
ARCHUHLETA MANUEL	-260	KEER MCGEE OIL & GAS	-26
		ONSHORE LP	
HUFFSTETLER BRUCE & MARY	-422	YATES PETROLEUM	-960
HUFFSTETLER BRUCE & MARY	-420	YATES PETROLEUM	-36,346
J&R RENTALS	-369	WESCO OPERATING INC	-10,987
MARTINEZ STELLA	-411	WAMSUTTER TRAILER COURT	-257
MARTINEZ STELLA	-371	WAMSUTTER TRAILER COURT	-366

Commissioner Comments/Reports

Commissioner Kolb

Commissioner Kolb reported that he met with Green River Councilman Brett Stokes. Commissioner Kolb explained that there was an issue with the automatic weather system at the Rock Springs/Sweetwater County Airport. Commissioner Kolb reported that he recorded a public service announcement on the Radio Network wishing everyone a happy holiday and new year. Commissioner Kolb reported that he attended the Rock Springs City Council meeting and requested that the fire truck issue be tabled for one month and mentioned that several county entities were interested in the fire truck. Commissioner Kolb noted that he attended the Pulse of Southwest Wyoming legislative meeting and discussed the difficulties facing improvement districts, defending PILT funding and court room security issues. Commissioner Kolb shared that he spoke with Grants Manager Krisena Marchal, County Assessor Pat Drinkle, County Treasurer Robb Slaughter, Deputy County Assessor Dave Divis, Land Use Director Eric Bingham, Facilities Manager Chuck Radosevich and Public Works Director John Radosevich. Commissioner Kolb expressed his desire to schedule a meeting with Governor Mead to discuss improvement districts. Following discussion, the commission concurred to have Commissioner West and Commissioner Kolb draft a letter requesting to meet with Governor Mead to discuss improvement districts. Commissioner Kolb spoke that there was concern with Flaming Gorge reservoir being drained and what the impact

would be noting that Wyoming State Engineer Pat Terrell will schedule a meeting with the commission in March to provide an update. Communities' Protecting the Green River representative Don Hartley was present to explain that the plan for Glenn Canyon Institute is to reduce the water behind the dam.

Commissioner Van Matre

Commissioner Van Matre reported that he has been concerned with the MOU between Sweetwater County and Lincoln County regarding the VSO Department and noted that an offer of employment has been made to fill the vacancy in Lincoln County. Commissioner Van Matre explained that Accounting Manager Bonnie Phillips received the draft financial and compliance audit report. Lastly, Commissioner Van Matre attended the Pulse of Southwest Wyoming legislative meeting along with Commissioner Bailiff and Commissioner Kolb and emphasized the importance of all entities working together.

Chairman Johnson

Chairman Johnson expressed his appreciation to the commission and particularly to Commissioner Van Matre for serving as Acting Chairman during his absence. Chairman Johnson explained that information was previously provided to the commission to evaluate elected official salaries and requested that the item be placed on the January 21, 2014 agenda. Chairman Johnson appointed Commissioner Bailiff as liaison to the Combined Communications Joint Powers Board (CCJPB). The commission concurred to advertise for the CCJPB vacancies and make appointments during the January 21, 2014 meeting.

Chairman Johnson announced that Governor Mead will be in town on Monday, January 13, 2014 for the Western Wyoming Community College and the Rock Springs CDC Ribbon Cutting ceremonies. Chairman Johnson extended his appreciation to Grants Manager Krisena Marchal for being a driving force in assisting the college and procuring funding for the Western Wyoming Workforce Training Center (W3TC). Commissioner West added that Governor Mead will also be touring the Memorial Hospital Medical Office Building.

Chairman Johnson spoke that natural gas prices are looking very good and noted that, if prices remain at that level, the projected assessed evaluation will be \$2.8 billion.

Chairman Johnson explained that, during the first meeting of the year, it is customary to vote for a chairperson and to review the liaisons to boards and departments. Following discussion, the commission concurred that they have worked well together and have been pleased with Chairman Johnson serving as chairman. The commission concurred that they all felt comfortable with liaison assignments and will review chairmanship and liaison assignments next year. ***Commissioner West moved to re-appoint Commissioner Johnson as our chairman. Commissioner Van Matre seconded the motion.*** The motion carried.

Commissioner West

Commissioner West reported that Facilities Manager Chuck Radosevich provided an update on projects relative to the Health and Human Service building, circuit court items, conference room, RFP for the judicial development plan, Golden Hour Senior Center and the request for a breakdown of square footage for departments and component units in the county. Commissioner West explained that Title 25 continues to be a burden with documentation of invoices owed to the hospital. Commissioner West explained that the 6th Cent Joint Powers Board has discussed re-investing the money that is currently invested with Wells Fargo and has spoken with County Treasurer Robb Slaughter regarding what was done in the past.

Commissioner Bailiff

Commissioner Bailiff reported that he attended the Recreation Board meeting and met with Public Works Director John Radosevich and Human Resource Director Garry McLean relative to personnel issues. Commissioner Bailiff reported that he recorded a public service announcement on the Radio Network wishing everyone a happy holiday and new year. Commissioner Bailiff noted that, while coming into the courthouse over the holidays, a domestic dispute was in progress and explained that security was called and extended his gratitude for the quick response as 5 deputies came to assist. Commissioner Bailiff explained that a planning meeting for the North Dutch John well has been extended to January 21, 2014 and encouraged the public to attend. Commissioner Bailiff further reported that he attended the Pulse of Southwest Wyoming legislative meeting and explained that the central theme involved auditing, special districts and personnel. Commissioner Bailiff reported that he spoke with Fire Warden Dave Bottermiller regarding fire trucks and also visited with county staff.

Chairman Johnson expressed that, since Former Rock Springs Field Manager Lance Porter left the BLM, there has been a decline in the way the BLM has responded to Sweetwater County. Chairman Johnson explained that he took those concerns to the acting manager and the response was that they do care about the county and encouraged the public to attend planning meetings.

The commission discussed Mission Health Service taking over the Convalescent Center and the positive outcome for Castle Rock Hospital District.

County Resident Concerns

Chairman Johnson opened county resident concerns. Representative Stan Blake was present to extend his appreciation to the commission for assisting Castle Rock Hospital District and special improvement districts during their financial struggles. Representative Blake expressed that the legislative session will start February 10, 2014 and noted that he is looking forward to seeing the recommendations from the Wyoming County Commissioners Association. Representative Blake offered to accompany Commissioners West and Kolb when they have a discussion with Governor Mead regarding improvement districts. Hearing no further comments, the hearing was closed.

Break

Chairman Johnson called for a ten minute break.

Action/Presentation Items

Newspaper Designee

Following discussion, *Commissioner Van Matre moved to designate the Rocket Miner as the Sweetwater County newspaper of record. Commissioner Bailiff seconded the motion.* The motion carried.

Board Appointment- Weed and Pest (4 Year Term)

Commissioner West moved to re-appoint William Taliaferro to the Weed and Pest District Board. Commissioner Bailiff seconded the motion. The motion carried.

Proclamation Declaring January as Mentoring Month in Sweetwater County

YWCA Big Brothers Big Sisters Program Director Melinda Baas and Early Learning Representative Marie Wilson presented the National Mentoring Month Proclamation. Ms. Baas read the proclamation aloud. *Commissioner Kolb motioned to sign the proclamation for National Mentoring Month. Commissioner Bailiff seconded the motion.* The motion carried.

NATIONAL MENTORING MONTH PROCLAMATION

Whereas, the Sweetwater County Commissioners believe that all young people deserve the opportunity to become healthy, happy and productive citizens; and

Whereas, we community leaders recognize the value that supportive and committed adult mentors play in the lives of young people; and

Whereas, the YWCA Big Brothers Big Sisters Program gives adults an opportunity to do their part to strengthen our nation by providing youth with long-term quality mentoring that is proven to help them reach their full potential; and

Whereas, the Sweetwater County Commissioners encourage all adults to play a role through volunteering, financial support or advocacy about the benefits of mentoring; and

Whereas, we all know these unsung heroes and can take a few moments to say thank you for their efforts to support our youth and help them succeed; and

Whereas, in Sweetwater County, Wyoming there are many young people who would benefit from the mentoring movement;

NOW THEREFORE, WE, the Board of County Commissioners in and for Sweetwater County, Wyoming so do hereby proclaim the month of January 2014 as

National Mentoring Month

In Sweetwater County, Wyoming, and call upon all citizens, businesses, public and private agencies, religious and educational institutions, to join the mentoring movement and to be a part of the YWCA Big Brothers Big Sisters Program.

THE BOARD OF COUNTY COMMISSIONERS
OF SWEETWATER COUNTY, WYOMING

Wally J. Johnson, Chairman

Gary Bailiff, Member

John K. Kolb, Member

ATTEST:

Don Van Matre, Member

Steven Dale Davis, County Clerk

Reid O. West, Member

Presentation & Explanation of Proposed Ambulance Service Contract

Sweetwater County Ambulance Service Board Members Chairman Lyle Armstrong, Sheriff Haskell, Ron Noble and Scott Kitchner presented the proposed ambulance service contract. Following discussion relative to amending verbiage on the contract presented and receiving legal recommendation from Deputy County Attorney Cliff Boevers, the commission expressed their appreciation to the Sweetwater County

Ambulance Service Board. *Commissioner Bailiff moved to accept, tentatively, the contract as amended. Commissioner West seconded the motion.* Following further discussion, the motion carried.

SkyWest Minimum Revenue Guarantee

Rock Springs/Sweetwater County Airport Board Chairman Larry Levitt and Airport Manager Terry Doak presented the Skywest Revenue Agreement. Following discussion, *Commissioner Kolb moved to approve the SWCO Skywest Revenue Agreement, conditioned upon the approval of the Cities of Rock Springs and Green River. Commissioner Van Matre seconded the motion.* The motion carried.

Executive Session(s)-Personnel/Legal

Chairman Johnson entertained a motion to enter into executive session for legal and personnel. *Commissioner Kolb so moved. Commissioner Van Matre seconded the motion.* The motion carried. A quorum of the commission was present.

After coming out of executive session, Chairman Johnson explained that no action was required.

Adjourn

There being no further business to come before the Board this day, the meeting was adjourned subject to the call of the Chairman.

This meeting was recorded and is available from the County Clerk's office at the Sweetwater County Courthouse in Green River, Wyoming

THE BOARD OF COUNTY COMMISSIONERS
OF SWEETWATER COUNTY, WYOMING

Wally J. Johnson, Chairman

Gary Bailiff, Member

John K. Kolb, Member

Don Van Matre, Member

Reid O. West, Member

ATTEST:

Steven Dale Davis, County Clerk

	DATE	AMOUNT	WARRANT #S
EAL	1/3/2014	637,426.23	58421-58465 Payroll
EAL	1/6/2014	2,017.86	58466-58468 Payroll
EAL	1/9/2014	201,841.74	58469-58489
EAL	1/17/2014	31,243.58	
EAL	1/21/2014	883,508.41	
EAL			
EAL			
EAL			

Payroll Net

Payroll Checks :

TOTAL AMOUNT \$1,756,037.82

John Kolb should abstain from approving the voucher to Alpha Petroleum Service for \$315.00
Vouchers in the above amount are hereby approved and ordered paid this date of 01/21/2014

Wally J. Johnson, Chair

Gary Bailiff, Member

John K. Kolb, Member

Don Van Matre, Member

Attest:

County Clerk

Reid O. West, Member

Authorization for Monthly Reports
1-21-14

1. **Sweetwater County Clerk**
2. **Sweetwater County Sheriff**

THE BOARD OF COUNTY COMMISSIONERS
FOR SWEETWATER COUNTY, WYOMING

Wally J. Johnson, Chairman

Gary Bailiff, Member

John K. Kolb, Member

Attest:

Donald Van Matre, Member

Steven Dale Davis, County Clerk

Reid O. West, Member

Authorization for Bonds
1-21-14

Robert Gordon	Castle Rock Hospital District-Treasurer	\$ 10,000.00
John Malone	SWCO School District # 2-Rec Board-Treasurer	\$100,000.00
Robert Slaughter	SWCO Treasurer	\$100,000.00
Allan Wilson	SWCO Joint Travel & Tourism Board-Treasurer	\$ 10,000.00

THE BOARD OF COUNTY COMMISSIONERS
FOR SWEETWATER COUNTY, WYOMING

Wally J. Johnson, Chairman

Gary Bailiff, Member

John K. Kolb, Member

Attest:

Donald Van Matre, Member

Steven Dale Davis, County Clerk

Reid O. West, Member

Wyoming



Western Surety Company

OFFICIAL BOND AND OATH

KNOW ALL PERSONS BY THESE PRESENTS:

Bond No. 61586167

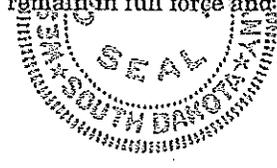
That we Robert Gordon,

of Green River, Wyoming, as Principal, and WESTERN SURETY COMPANY, a corporation duly licensed to do business in the State of Wyoming, as Surety, are held and firmly bound unto Castle Rock Special Hospital District, the State of Wyoming, in the penal sum of Ten Thousand and 00/100 DOLLARS (\$ 10,000.00), to which payment well and truly to be made, we bind ourselves and our legal representatives, jointly and severally, firmly by these presents.

Dated this 2nd day of December, 2013.

THE CONDITION OF THE ABOVE OBLIGATION IS SUCH, That whereas, the above bounden Principal was duly Appointed Elected to the office of Treasurer in the at Castle Rock Special Hospital District, and State aforesaid for the term beginning January 6, 2014, and ending January 6, 2015.

NOW THEREFORE, If the above bounden Principal and his deputies shall faithfully, honestly and impartially perform all the duties of his said office of Treasurer as is or may be prescribed by law, and shall with all reasonable skill, diligence, good faith and honesty safely keep and be responsible for all funds coming into the hands of such officer by virtue of his office; and pay over without delay to the person or persons authorized by law to receive the same, all moneys which may come into his hands by virtue of his said office; and shall well and truly deliver to his successor in office, or such other person or persons as are authorized by law to receive the same, all moneys, books, papers and things of every kind and nature held by him as such officer, the above obligation shall be void, otherwise to remain in full force and effect.



Robert D. Gordon
Principal

WESTERN SURETY COMPANY
By Paul T. Bruflat
Paul T. Bruflat, Senior Vice President

Wyoming



Western Surety Company

OFFICIAL BOND AND OATH

KNOW ALL PERSONS BY THESE PRESENTS:

Bond No. 71493167

That we John Malone,

of Green River, Wyoming, as Principal, and WESTERN SURETY COMPANY, a corporation duly licensed to do business in the State of Wyoming, as Surety, are held and firmly bound unto _____, the State of Wyoming, in the penal

sum of One Hundred Thousand and 00/100 DOLLARS (\$ 100,000.00), to which payment well and truly to be made, we bind ourselves and our legal representatives, jointly and severally, firmly by these presents.

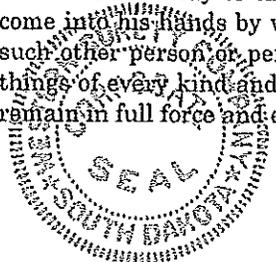
Dated this 20th day of December, 2013.

THE CONDITION OF THE ABOVE OBLIGATION IS SUCH, That whereas, the above bounden
Appointed
Principal was duly Elected to the office of Treasurer

in the Sweetwater County School District #2 Rec Board,

and State aforesaid for the term beginning December 10, 2013, and ending December 10, 2014.

NOW THEREFORE, If the above bounden Principal and his deputies shall faithfully, honestly and impartially perform all the duties of his said office of Treasurer as is or may be prescribed by law, and shall with all reasonable skill, diligence, good faith and honesty safely keep and be responsible for all funds coming into the hands of such officer by virtue of his office; and pay over without delay to the person or persons authorized by law to receive the same, all moneys which may come into his hands by virtue of his said office; and shall well and truly deliver to his successor in office, or such other person or persons as are authorized by law to receive the same, all moneys, books, papers and things of every kind and nature held by him as such officer, the above obligation shall be void, otherwise to remain in full force and effect.



John Malone
Principal

WESTERN SURETY COMPANY
By Paul T. Bruflat
Paul T. Bruflat, Senior Vice President

Wyoming



Western Surety Company

OFFICIAL BOND AND OATH

KNOW ALL PERSONS BY THESE PRESENTS:

Bond No. 58563891

That we Robert D. Slaughter

of Green River, Wyoming, as Principal, and WESTERN SURETY COMPANY, a corporation duly licensed to do business in the State of Wyoming, as Surety, are held and firmly bound unto _____, the State of Wyoming, in the penal sum of One Hundred Thousand and 00/100 DOLLARS (\$ 100,000.00), to which payment well and truly to be made, we bind ourselves and our legal representatives, jointly and severally, firmly by these presents.

Dated this 23rd day of December, 2013.

THE CONDITION OF THE ABOVE OBLIGATION IS SUCH, That whereas, the above bounden Principal was duly Appointed Elected to the office of Treasurer in the County of Sweetwater, and State aforesaid for the term beginning January 3, 2014, and ending January 3, 2015.

NOW THEREFORE, If the above bounden Principal and his deputies shall faithfully, honestly and impartially perform all the duties of his said office of Treasurer as is or may be prescribed by law, and shall with all reasonable skill, diligence, good faith and honesty safely keep and be responsible for all funds coming into the hands of such officer by virtue of his office; and pay over without delay to the person or persons authorized by law to receive the same, all moneys which may come into his hands by virtue of his said office; and shall well and truly deliver to his successor in office, or such other person or persons as are authorized by law to receive the same, all moneys, books, papers and things of every kind and nature held by him as such officer, the above obligation shall be void, otherwise to remain in full force and effect.



Robert D. Slaughter
Principal

WESTERN SURETY COMPANY
By Paul T. Bruflat
Paul T. Bruflat, Senior Vice President



Western Surety Company

OFFICIAL BOND AND OATH

KNOW ALL PERSONS BY THESE PRESENTS:

BOND No. OFF. 54932403

That we Allan Wilson of Rock springs, Wyoming, as Principal, and WESTERN SURETY COMPANY, a corporation duly licensed to do business in the State of Wyoming, as Surety, are held and firmly bound unto Sweetwater County Joint Travel & Tourism Board, the State of Wyoming, in the penal sum of Ten Thousand & no/100 DOLLARS (\$ 10,000.00), (NOT VALID IF FILLED IN FOR MORE THAN \$50,000.00)

to which payment well and truly to be made, we bind ourselves and our legal representatives, jointly and severally, firmly by these presents.

Dated this 10th day of December, 2013.

THE CONDITION OF THE ABOVE OBLIGATION IS SUCH, That whereas, the above bounden Principal was duly Appointed Elected to the office of Treasurer in the Sweetwater County Joint Travel & Tourism Board, and State aforesaid for the term beginning December 10, 2013, and ending December 10, 2014.

NOW THEREFORE, If the above bounden Principal and his deputies shall faithfully, honestly and impartially perform all the duties of his said office of Treasurer as is or may be prescribed by law, and shall with all reasonable skill, diligence, good faith and honesty safely keep and be responsible for all funds coming into the hands of such officer by virtue of his office; and pay over without delay to the person or persons authorized by law to receive the same, all moneys which may come into his hands by virtue of his said office; and shall well and truly deliver to his successor in office, or such other person or persons as are authorized by law to receive the same, all moneys, books, papers and things of every kind and nature held by him as such officer, the above obligation shall be void, otherwise to remain in full force and effect.

Allan Wilson

Principal

WESTERN SURETY COMPANY

By Paul T. Bruflat

Paul T. Bruflat, Senior Vice President

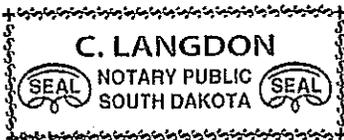
ACKNOWLEDGMENT OF SURETY

(Corporate Officer)

STATE OF SOUTH DAKOTA }
County of Minnehaha } ss

On this 10th day of December, 2013, before me, appeared Paul T. Bruflat

to me personally known, being by me sworn, and did say that he is the aforesaid officer of WESTERN SURETY COMPANY, and that the seal affixed to said instrument is the corporate seal of said corporation, and that said instrument was signed and sealed on behalf of said corporation by authority of its Board of Directors, and said officer acknowledged said instrument to be the free act and deed of said corporation.



C. Langdon

Notary Public

My Commission Expires December 7, 2014

Western Surety Company
1-605-336-0850

Authorization for Abate/Rebate of Ad Valorum Taxes

January 21, 2014

NOVC	TAXPAYER	ACCOUNT	TAX DIST	VALUATION	TAX YEAR	ADJUSTMENTS	REASON	A/R NUMBER
2013-0916	FINLEY RESOURCES I	145492	100	-1,157	2012	-73.42	DOR	11401
2013-1120	MERIT ENERGY CO	59367	102	-4,261	2012	-299.92	DOR	11402
2013-1120	MERIT ENERGY CO	59370	200	-46,572	2012	-3,040.97	DOR	11403
2013-1103	MERIT ENERGY CO	59309	150	-2,186,450	2012	-165,531.76	DOR	11404
2013-1103	MERIT ENERGY CO	59308	120	-1,036,424	2012	-70,174.20	DOR	11405
	HIRSCHI GORDON	145473	203	-330	2012	-20.58	TORN DOWN 2011	11406
	WILLSON SHAWN L	104570	151	-362	2009	-26.06	TO DUMP	11407
	WILLSON SHAWN L	104570	151	-384	2010	-27.92	TO DUMP	11408
	WILLSON SHAWN L	104570	151	-384	2011	-27.94	TO DUMP	11409
	WILLSON SHAWN L	104570	151	-387	2012	-28.18	TO DUMP	11410
	DAVIS ILA	106968	151	-587	2005	-41.34	ABANDONED VEHICLE	11411
	DAVIS ILA	106968	151	-590	2006	-41.68	ABANDONED VEHICLE	11412
	DAVIS ILA	106968	151	-587	2007	-41.72	ABANDONED VEHICLE	11413
	DAVIS ILA	106968	151	-536	2008	-38.60	ABANDONED VEHICLE	11414
	DAVIS ILA	106968	151	-530	2009	-38.16	ABANDONED VEHICLE	11415
	DAVIS ILA	106968	151	-562	2010	-40.86	ABANDONED VEHICLE	11416
	DAVIS ILA	106968	151	-562	2011	-40.88	ABANDONED VEHICLE	11417
	DAVIS ILA	106968	151	-566	2012	-41.20	ABANDONED VEHICLE	11418
	DAVIS ILA	106968	151	-587	2013	-42.64	ABANDONED VEHICLE	11419
	MCCUNE THOMAS	104118	151	-523	2007	-37.18	GONE	11420
	MCCUNE THOMAS	104118	151	-634	2008	-45.66	GONE	11421
	HARNS TYRA & STEVEN	104118	151	-624	2009	-44.92	GONE	11422
	KELSEY BART	106153	151	-408	1998	-29.32	UNCOLLECTABLE	11423
	KELSEY BART	106153	151	-408	1999	-29.10	UNCOLLECTABLE	11424
	KELSEY BART	106153	151	-408	2000	-29.06	UNCOLLECTABLE	11425
	KELSEY BART	106153	151	-342	2001	-24.16	UNCOLLECTABLE	11426
	KELSEY BART	106153	151	-361	2002	-25.42	UNCOLLECTABLE	11427
	KELSEY BART	106153	151	-389	2003	-27.44	UNCOLLECTABLE	11428
	KELSEY BART	106153	151	-351	2004	-24.74	UNCOLLECTABLE	11429
	KELSEY BART& HEATHER GOURZIS	106153	151	-365	2005	-25.70	UNCOLLECTABLE	11430
	KELSEY BART& HEATHER GOURZIS	106153	151	-370	2006	-26.14	UNCOLLECTABLE	11431
	KELSEY BART& HEATHER GOURZIS	106153	151	-365	2007	-25.96	UNCOLLECTABLE	11432

KELSEY BART& HEATHER GOURZIS	106153	151	-320	2008	-23.04	UNCOLLECTABLE	11433	
KELSEY BART& HEATHER GOURZIS	105153	151	-198	2009	-14.26	UNCOLLECTABLE	11434	
KELSEY BART& HEATHER GOURZIS	105153	151	-210	2010	-15.26	UNCOLLECTABLE	11435	
KELSEY BART	105153	151	-15.22	2011	-15.22	UNCOLLECTABLE	11436	
KELSEY BART	105153	151	-211	2012	-15.36	UNCOLLECTABLE	11437	
KELSEY BART	105153	151	-2288	2013	-15.76	UNCOLLECTABLE	11438	
	HYLAND ENTER INC	104740	250	-525	2009	-38.86	DUPLICATE ACCT 104833	11439
	HAND HEATHER	104740	250	-557	2010	-41.74	DUPLICATE ACCT 104833	11440
	HAND HEATHER	104740	250	-557	2011	-41.88	DUPLICATE ACCT 104833	11441
	HAND HEATHER	104740	250	-586	2012	-42.96	DUPLICATE ACCT 104833	11442
	HAND HEATHER	104740	250	-610	2013	-45.68	DUPLICATE ACCT 104833	11443
ATTEST				COMMISSIONER				
DALE DAVIS								
				COMMISSIONER				
				COMMISSIONER				
				COMMISSIONER				
				COMMISSIONER				

BOARD OF COUNTY COMMISSIONERS MEETING REQUEST FORM

Meeting Date Requested: 1/21/14	Presenters Name: Dale Davis
Department or Organization: County Clerk	Contact Phone and E-mail:
Exact Wording for Agenda:	Preference of Placement on Agenda & Amount of Time Requested for Presentation:
Will there be Handouts? (If yes, include with meeting request form) yes	Will handouts require SIGNATURES: yes
Additional Information:	
Approval of Newspaper positions & salaries January 2014	
Rev'd from Kerry on 12-4-13 SS	

- All requests to be added to the agenda will need to be submitted in writing on the "Meeting Request Form" by Wednesday at 12:00 p.m. prior to the scheduled meeting and returned in person or electronically to Clerk Sally Shoemaker at: shoemakers@sweet.wy.us
- All handouts are also due by Wednesday at 12:00 p.m. prior to the scheduled meeting date. Handouts may be submitted to Clerk Sally Shoemaker either in person or electronically. *****If your handout is not accompanied with the request to be added to the agenda, your request will be dismissed and you may reschedule for the next meeting provided the handout(s) are received.*****
- Any documents requiring **Board Action** or **signature** are considered agenda items and need to be requested in the same manner.

PUBLICATION OF GROSS SALARIES
SWEETWATER COUNTY, WYOMING

JANUARY, 2014

PURSUANT TO WYOMING STATUE 18-3-516 (B) – PUBLICATION OF NAMES, SALARIES AND WAGES OF CERTAIN OFFICIALS AND EMPLOYEES: DURING JANUARY AND JULY OF EACH YEAR, THE NAME AND POSITION AND GROSS MONTHLY SALARY OF EACH CHIEF HEAD INCLUDING THOSE OFFICIALS AND DEPARTMENT HEADS OF BOARDS AND DEPARTMENTS FUNDED BY THE BOARD OF COUNTY COMMISSIONERS AND ELECTED OFFICIALS. THE PUBLICATION SHALL ALSO INCLUDE A LIST OF ALL OTHER FULL-TIME EMPLOYEE, INCLUDING GROSS MONTHLY SALARY FOR EACH POSITION. A BRIEF STATEMENT SHALL ACCOMPANY THE SALARY PUBLICATION SPECIFYING THAT ALL SALARIES ARE LISTED AS GROSS MONTHLY SALARIES OR ACTUAL MONTHLY WAGES, NOT INCLUDING ANY FRINGE BENEFITS SUCH AS HEALTH INSURANCE COSTS, LIFE INSURANCE BENEFITS AND PENSION PLANS. THE STATEMENT SHALL ALSO INDICATE THAT THE SALARIES OR WAGES DO NOT INCLUDE ANY OVERTIME (THAT) THE EMPLOYEE MAY EARN WHICH WOULD BE PAID BY THE COUNTY.

SWEETWATER COUNTY RECREATION BOARD

DON MURRAY	MAINTENANCE SUPERVISOR	4,954.38
GAYLE ABNEY	ADMINISTRATIVE OFFICER	4,324.40

WESTERN WYOMING FAMILY PLANNING

SHERRY REDDICK	DIRECTOR	4,859.42
	NURSE PRACTITIONER	6,015.70
	NURSE	2,293.90
	BOOKKEEPER	3,149.00

VOLUNTEER INFORMATION AND REFERRAL

ANN COPELAN	EXECUTIVE DIRECTOR	1,462.50
MELISSA SEARLE	CO-EXECUTIVE DIRECTOR	1,950.00

SWEETWATER COUNTY LIBRARY

JASON GRUBB	DIRECTOR	6,654.27
BARBARA KENDALL	BUSINESS MANAGER	5,168.80
DEBORA SOULE'	COMMUNITY FINE ARTS CENTER DIRECTOR	4,436.25
MICHELLE MASER	LIBRARY MANAGER	5,819.87
JACQUELINE KRAMER	LIBRARY MANAGER	5,213.87
CHARLES DITTMAN	FACILITIES MAINTENANCE MANAGER	4,870.67
BRYAN SCHUTZ	INFORMATION TECHNOLOGY MANAGER	4,418.27
LINDSEY TRAVIS	PUBLIC RELATIONS SPECIALIST	3,891.33
KRISTEEN KLUTE	CIRCULATION/REFERENCE MANAGER	3,506.53
CARLA PEREZ	TECHNICAL SERVICES MANAGER	4,187.52
VICKI RILEY	YOUTH SERVICES MANAGER	3,946.37
ANNE PARADY	YOUTH SERVICES MANAGER	3,832.62
ELANOR DAVIS	YOUTH SERVICES MANAGER	3,506.53
	ACQUISITIONS SPECIALIST	3,374.58

SOUTHWEST COUNSELING

LINDA ACKER	EXECUTIVE DIRECTOR	12,994.92
MICHAEL BAUER	OUTPATIENT MENTAL HEALTH MANAGER	9,189.28
CHRISTY LEGAULT	OFFICE MANAGER	4,185.93
LAURA SCHMID-PIZZATO	RECOVERY SERVICES MANAGER	10,120.08
KARRY WILCOX	HUMAN RESOURCE MANAGER	5,450.52
SCOTT WILCOX	PSYCHOSOCIAL REHAB MANAGER	8,122.80
MELISSA WRAY-MARCHETTI	BUSINESS MANAGER	6,524.55
	NURSE PRACTITIONER, M.S., R.N.	10,365.34
	PHYSICIAN ASSISTANT, PA-C	10,364.09
	LICENSED PSYCHOLOGIST, PH.D.	6,713.65
	THERAPEUTIC COMMUNITY SUPERVISOR, M.S.W.	5,903.35
	OUTPATIENT RECOVERY PROGRAM SUPERVISOR, M.S.W.	4,415.67
	THERAPIST, M.S.W.	4,353.56
	THERAPIST, M.S.W	4,249.98
	THERAPIST, M.S.W	4,087.40
	THERAPIST, M.S.W	3,949.05
	THERAPIST, M.S.W	3,643.48
	THERAPIST, M.S.W	3,473.21
	THERAPIST, M.S.W	3,371.71
	THERAPIST, M.S.W	3,338.33
	THERAPIST, M.S.W	3,305.47
	THERAPIST, M.S.W	3,304.77
	THERAPIST, M.S.W	3,304.77
	THERAPIST, M.A.	3,949.02
	THERAPIST, M.A.	3,929.44
	THERAPIST, M.S.	4,666.60
	THERAPIST, M.S.	4,087.33
	THERAPIST, M.S.	3,405.10
	THERAPIST, M.S.	3,304.77
	THERAPIST, M.S. ED.	3,305.47
	THERAPIST, M.S. ED.	3,305.47
	THERAPIST, B.S.	4,821.32
	CERTIFIED ADDICTIONS WORKER, BSW	3,039.25
	CERTIFIED ADDICTIONS WORKER, BSW	2,950.71
	CERTIFIED ADDICTIONS WORKER, BSW	2,849.43
	CERTIFIED ADDICTIONS PRACTITIONER ASSISTANT	3,260.40
	CERTIFIED ADDICTIONS PRACTITIONER ASSISTANT	2,969.20
	CERTIFIED ADDICTIONS PRACTITIONER ASSISTANT	2,546.27
	RESIDENTIAL CASE MANAGER SUPERVISOR	3,802.77
	RESIDENTIAL CASE MANAGER SUPERVISOR	3,405.14
	CASE MANAGER, B.A.	3,238.01
	CASE MANAGER, B.A.	2,795.00
	CASE MANAGER, B.A.	2,766.41
	CASE MANAGER, B.A.	2,712.79

TREATMENT SUPPORT TEAM MEMBER	2,173.60
TREATMENT SUPPORT TEAM MEMBER	2,173.60
IT ADMINISTRATOR	5,960.19
IT SUPPORT STAFF	4,191.17
HUMAN RESOURCE/PAYROLL CLERK	4,761.47
SUPERVISOR A/R STAFF	3,471.87
A/R STAFF	2,497.73
A/R STAFF	2,471.73
A/R STAFF	2,397.20
A/P CLERK	2,965.73
PURCHASING CLERK	2,522.00
DATA CLERK	2,412.80
ADM ASSISTANT/SUPPORT STAFF	2,584.05
SUPPORT STAFF	3,744.00
SUPPORT STAFF	2,648.53
SUPPORT STAFF	2,634.67
SUPPORT STAFF	2,577.47
SUPPORT STAFF	2,285.40
SUPPORT STAFF	2,249.87
SUPPORT STAFF	2,218.67
SUPPORT STAFF	2,218.67
SUPPORT STAFF	2,173.60
SUPPORT STAFF	2,171.87
CUSTODIAN	2,428.40

ROCK SPRINGS SWEETWATER COUNTY AIRPORT

TERRY F. DOAK	AIRPORT MANAGER	6,966.27
	ADMINISTRATIVE SECRETARY	3,588.00
	OPERATIONS SPECIALIST	4,629.73
	OPERATIONS SPECIALIST	4,629.73
	OPERATIONS SPECIALIST	4,860.27
	OPERATIONS SPECIALIST	4,766.67
	OPERATIONS SPECIALIST	4,629.73
	OPERATIONS SPECIALIST	4,407.87
	OPERATIONS SPECIALIST	4,361.07

YWCA OF SWEETWATER COUNTY

CHRISTIE DEGRENDELE	EXECUTIVE DIRECTOR	4,938.00
CHERYL TARNO	FINANCE DIRECTOR	3,943.00
MARIE WILSON	EARLY CARE & LEARNING CENTER DIRECTOR	4,285.00
	GREEN RIVER EARLY CARE & LEARNING CENTER DIRECTOR	3,560.00
KATHY FETCH	BIG BROTHERS BIG SISTERS DIRECTOR	3,450.00
MELINDA BAAS	ADMINISTRATIVE ACCOUNTING ASST.	1,755.00
	FINANCIAL DEVELOPMENT COORDINATOR	2,275.00
	EC & LC ADMINISTRATIVE ACCOUNTING ASST.	2,241.00

LAUREN SCHOENFELD	PROGRAM DIRECTOR	3,914.00
	DIRECT SERVICES MANAGER	3,727.00
	SHELTER MANAGER	2,681.00
	SHELTER COORDINATOR	2,253.00
	SHELTER COORDINATOR	2,241.00
	GREEN RIVER SERVICES COORDINATOR	2,643.00
	DIRECT SERVICE ADVOCATE	2,186.00
	DIRECT SERVICE ADVOCATE	2,323.00
	SAFE HOUSE OFFICE MANAGER	2,186.00
	ASSISTANT CHILDCARE DIRECTOR	2,947.00
	ASSISTANT CHILDCARE DIRECTOR	2,947.00
	ATTENDANT	2,229.00
	ATTENDANT	2,506.00
	ATTENDANT	2,229.00
	ATTENDANT	2,229.00
	ATTENDANT	2,286.00
	ATTENDANT	2,186.00
	ATTENDANT	2,186.00
	ATTENDANT	2,134.00
	ASSISTANT ATTENDANT	1,974.00
	ASSISTANT ATTENDANT	1,931.00

MEMORIAL HOSPITAL

GERARD KLEIN	CEO	24,999.87
IRENE RICHARDSON	C.F.O.	14,168.27
DEBORAH GASPAR	CNO	12,892.53
KERI CHORAZEWITZ	VP- COMPLIANCE & EMPLOYEE RESOURCES	11,050.00
JANAE GALE	DIRECTOR VOLUNTEER SVCS/CUST RLTS	5,174.00
JANELLE NICKELL	DIRECTOR H.I.M.	6,888.27
RICH TYLER	DIRECTOR INFO SVCS	6,874.40
TERALEE AUBREY	DIRECTOR MAT. MGMT	5,059.60
RONALD CHEESE	DIRECTOR PT FINANCIAL SVCS	8,014.93
LANETTE KROUPA	DIRECTOR LABORATORY	6,943.73
DAVID BELTRAN	DIRECTOR SECURITY & EMERG. MGMT.	6,177.60
STEPHANIE MLINAR	DIRECTOR ACUTE CARE SVCS/ICU	7,500.13
CRYSTAL HAMBLIN	DIRECTOR CARDIAC REHAB	5,803.20
PATTY O'LEXY	DIRECTOR CARDIAC REHAB	5,735.60
JASON JONES	DIRECTOR DIALYSIS	6,711.47
PHILLIP REINTS	DIRECTOR EMERGENCY SVCS	7,500.13
JAMES HORAN	DIRECTOR MAINTENANCE	7,917.87
TRACIE SOLLER	DIRECTOR MEDICAL IMAGING	7,169.07

TRACEY OSTDAHL	DIRECTOR MEDICAL STAFF SRVCS	5,279.73
KALLIE MIKKELSEN	DIRECTOR OBSTETRICS	7,500.13
KRISTY NIELSEN	DIRECTOR OF EDUCATION	5,948.80
DEBORAH DEFAUW	DIRECTOR PHYSICAL THERAPY	6,954.13
NOREEN HOVE	DIRECTOR SURGICAL SVCS	7,500.13
REBECCA RUTHENBECK	DIRECTOR FOUNDATION	5,035.33
PATRICIA WILLMORE	DIRECTOR EMP HLTH / INF CTRL	5,848.27
CARLA BOUSLEIMAN	CLINIC NURSE DIRECTOR	5,919.33
	ACCT SPECIALIST - A/P	2,924.13
	ACCT SPECIALIST - P/R	3,253.47
	ADMIN. ASST	3,861.87
	ADMITTING SPECIALIST	2,289.73
	ADMITTING SPECIALIST	2,632.93
	ADMITTING SPECIALIST - E.R.	2,003.73
	ADMITTING SPECIALIST - E.R.	2,024.53
	ADMITTING SPECIALIST - E.R.	2,033.20
	ADMITTING SPECIALIST - E.R.	2,033.20
	ADMITTING SPECIALIST - E.R.	2,052.27
	ADMITTING SPECIALIST - E.R.	2,100.80
	ADMITTING SPECIALIST - E.R.	2,116.40
	ADMITTING SPECIALIST - E.R.	2,149.33
	ADMITTING SPECIALIST - E.R.	2,324.40
	BIOMED EQUIP TECH	4,440.80
	BUYER	3,178.93
	C.N.A.	1,821.73
	C.N.A.	2,114.67
	C.N.A.	2,364.27
	C.N.A.	2,629.47
	C.N.A.	2,738.67
	C.N.A.	3,016.00
	C.N.A./MOS	2,558.40
	CARDIOPULMONARY AID	2,554.93
	CARE TRANSITION NURSE	5,752.93
	CASE MANAGER	5,099.47
	CASE MANAGER	6,428.93
	CASE MANAGER	6,517.33
	CENTRAL SCHEDULER COORDINATOR	2,310.53
	CENTRAL SCHEDULING TECH.	1,950.00
	CENTRAL SCHEDULING TECH.	2,241.20
	CENTRAL SCHEDULING TECH.	2,747.33
	CENTRAL SUPPLY AIDE	2,097.33
	CENTRAL SUPPLY AIDE	2,511.60
	CENTRAL SUPPLY AIDE	2,511.60
	CERTIFIED PATIENT CARE TECH	2,783.73

CLINIC NURSE MANAGER	4,936.53
CLINICAL COORDINATOR	4,506.67
CLINICAL COORDINATOR	4,853.33
CLINICAL EDUCATION IT ASSIST	2,624.27
COLLECTIONS CLERK	2,301.87
COLLECTIONS CLERK	2,346.93
COLLECTIONS CLERK	2,348.67
COLLECTIONS CLERK	2,364.27
COLLECTIONS CLERK	2,475.20
COLLECTIONS CLERK	2,487.33
COLLECTIONS CLERK	2,527.20
COLLECTIONS CLERK	2,610.40
COLLECTIONS SPECIAL	3,541.20
CONTROLLER	7,607.60
COOK	2,794.13
COOK	3,054.13
COOK	3,054.13
COOK	3,054.13
CT TECH	3,551.60
CT TECH	4,336.80
CT TECH	4,532.67
CT TECH	4,868.93
DIETARY AIDE	1,733.33
DIETARY AIDE	1,821.73
DIETARY AIDE	1,837.33
DIETARY AIDE	1,839.07
DIETARY AIDE	2,045.33
DIETARY AIDE	2,130.27
DIETARY AIDE	2,213.47
DIETARY AIDE	2,665.87
DIETARY AIDE	2,665.87
DIETARY CLERK	2,376.40
DOSIMETRIST	7,500.13
EDUCATION COORD.	4,756.27
EMERGENCY DEPT. TECHNICIAN	2,395.47
EMERGENCY DEPT. TECHNICIAN	2,516.80
EXERCISE SPECIALIST	4,764.93
HELP DESK ANALYST/PC TECH	3,378.27
HELP DESK ANALYST/PC TECH	3,523.87
HIM TECH	2,026.27
HIM TECH	2,239.47
HIM TECH	2,239.47

HIM TECH	2,622.53
HISTOLOGY TECH.	2,941.47
HISTOLOGY TECH.	4,354.13
HOUSE SUPERVISOR	5,506.80
HOUSE SUPERVISOR	5,794.53
HOUSE SUPERVISOR	6,194.93
HOUSEKEEPER	1,733.33
HOUSEKEEPER	1,733.33
HOUSEKEEPER	1,764.53
HOUSEKEEPER	1,802.67
HOUSEKEEPER	1,826.93
HOUSEKEEPER	1,839.07
HOUSEKEEPER	1,924.00
HOUSEKEEPER	1,943.07
HOUSEKEEPER	2,029.73
HOUSEKEEPER	2,067.87
HOUSEKEEPER	2,086.93
HOUSEKEEPER	2,345.20
HOUSEKEEPER	2,392.00
HOUSEKEEPER	2,440.53
HOUSEKEEPER	2,461.33
HOUSEKEEPER	2,522.00
HSKP/LNDRY SUPER	2,492.53
HSKPG/LAUNDRY MANAGER	4,504.93
HUMAN RESOURCES SPECIALIST	4,057.73
HUMAN RESOURCES SPECIALIST	4,192.93
INPATIENT CODER (DRG)	3,525.60
JOURNEYMAN ELECTRICIAN	4,134.00
JOURNEYMAN PLUMBER	3,884.40
L.P.N.	2,530.67
L.P.N.	3,002.13
LAB ASST / PHLEBOTOMST	2,364.27
LAB ASST / PHLEBOTOMST	2,398.93
LAB ASST / PHLEBOTOMST	2,461.33
LAB ASST / PHLEBOTOMST	2,709.20
LAB ASST / PHLEBOTOMST	2,998.67
LAB ASST / PHLEBOTOMST	3,570.67
LAB ASST / PHLEBOTOMST	3,584.53
LAB ASST / PHLEBOTOMST	3,584.53
LAB ASST SUPERVISOR	3,412.93
LAB SUPERVISOR	6,969.73
LAUNDRY WORKER	1,733.33
LAUNDRY WORKER	1,733.33
LAUNDRY WORKER	1,759.33
LAUNDRY WORKER	1,768.00

LAUNDRY WORKER	1,839.07
LAUNDRY WORKER	1,891.07
LEAD RAD. TECH.	6,012.93
M. D. - ONCOLOGIST	33,333.73
M. D. - ONCOLOGIST	47,916.27
M. D. - OTOLARYNGOLOGIST	33,333.73
M. D. - PULMONOLOGIST	33,333.73
M.D. - ANESTHESIOLOGIST	29,582.80
M.D. - ANESTHESIOLOGIST	29,584.53
M.D. - ANESTHESIOLOGIST	33,333.73
M.D. - ANESTHESIOLOGIST	35,417.20
M.D. - FAMILY PRACT.	15,416.27
M.D. - FAMILY PRACT.	20,834.67
M.D. - INTERNIST	15,834.00
M.D. - NEPHROLOGIST	20,834.67
M.D. - OB/GYN	24,999.87
M.D. - OB/GYN	25,001.60
M.D. - OB/GYN	31,250.27
M.D. - ORTHOPEDICS	27,083.33
M.D. - ORTHOPEDICS	39,584.13
M.D. - PEDIATRICIAN	16,666.00
M.D. - PEDIATRICIAN	18,749.47
M.D. - SURGEON	24,999.87
M.D. - SURGEON	27,083.33
M.D. - SURGEON	28,334.80
MAINTENANCE COORDINATOR	2,913.73
MAINTENANCE MECHANIC	2,132.00
MAINTENANCE MECHANIC	2,681.47
MAINTENANCE MECHANIC	3,333.20
MAINTENANCE MECHANIC	3,941.60
MAINTENANCE MECHANIC	3,941.60
MAINTENANCE/BIOMED	3,844.53
MAMMO TECH	4,279.60
MAMMO TECH	5,437.47
MED. IMAGING AIDE	2,688.40
MED. LABTECH	3,451.07
MED. LABTECH	4,007.47
MED. LABTECH	5,503.33
MED. LABTECH	5,503.33
MED. LABTECH	5,503.33
MED. TECH	4,494.53
MED. TECH	5,427.07
MED. TECH	6,084.00
MED. TECH	6,084.00
MED. TECH	6,084.00

MED. TECH	6,084.00
MEDICAL ASSISTANT	2,249.87
MEDICAL ASSISTANT	2,948.40
MEDICAL ASSISTANT	3,120.00
MEDICAL CLINIC RECEPTIONIST	2,277.60
MEDICAL CLINIC RECEPTIONIST	2,426.67
MEDICAL CLINIC RECEPTIONIST	2,501.20
MEDICAL CLINIC RECEPTIONIST	2,877.33
MANAGER OF MARKETING & PR	6,330.13
MRI TECHNOLOGIST	5,482.53
N.U.S.	1,901.47
N.U.S.	1,901.47
N.U.S.	1,998.53
N.U.S.	2,241.20
N.U.S.	2,435.33
N.U.S.	2,778.53
NUC. MED. TECH.	6,766.93
NURSE PRACTITIONER	9,167.60
NURSE PRACTITIONER	9,999.60
NURSING INFORMATICS SPECIALIST	5,099.47
NURSING INFORMATICS SPECIALIST	5,253.73
NUTR SVC SUPERVISOR	5,113.33
O. R. SCRUB TECH	2,944.93
O. R. SCRUB TECH	2,984.80
O.R. AIDE I	2,144.13
O.R. AIDE II	2,587.87
OUTPATIENT CODER	2,584.40
OUTPATIENT CODER	3,068.00
OUTPATIENT CODER	3,310.67
P.A.	8,500.27
PACS ADMINISTRATOR	4,548.27
PATIENT ACCT SPCLST	4,565.60
PATIENT CARE TECH	2,204.80
PBX OPERATOR	1,799.20
PBX OPERATOR	2,003.73
PBX OPERATOR	2,047.07
PBX OPERATOR - CLINIC	1,799.20
PHYSICAL THERAPIST	5,806.67
PHYSICIAN BILLING COORDINATOR	3,393.87
PHYSICIAN BILLING COORDINATOR	3,986.67
PHYSICIAN RECRUITMENT MANAGER	4,527.47
PHYSICIST	18,333.47
PRACTICE COORDINATOR	2,976.13
PRACTICE COORDINATOR	3,276.00
PRACTICE COORDINATOR	3,917.33

REGISTERED NURSE	3,948.53
REGISTERED NURSE	3,967.60
REGISTERED NURSE	3,967.60
REGISTERED NURSE	3,986.67
REGISTERED NURSE	4,007.47
REGISTERED NURSE	4,007.47
REGISTERED NURSE	4,007.47
REGISTERED NURSE	4,028.27
REGISTERED NURSE	4,064.67
REGISTERED NURSE	4,064.67
REGISTERED NURSE	4,064.67
REGISTERED NURSE	4,080.27
REGISTERED NURSE	4,083.73
REGISTERED NURSE	4,083.73
REGISTERED NURSE	4,099.33
REGISTERED NURSE	4,125.33
REGISTERED NURSE	4,125.33
REGISTERED NURSE	4,146.13
REGISTERED NURSE	4,180.80
REGISTERED NURSE	4,194.67
REGISTERED NURSE	4,241.47
REGISTERED NURSE	4,290.00
REGISTERED NURSE	4,290.00
REGISTERED NURSE	4,321.20
REGISTERED NURSE	4,451.20
REGISTERED NURSE	4,525.73
REGISTERED NURSE	4,546.53
REGISTERED NURSE	4,593.33
REGISTERED NURSE	4,690.40
REGISTERED NURSE	4,834.27
REGISTERED NURSE	4,862.00
REGISTERED NURSE	5,085.60
REGISTERED NURSE	5,111.60
REGISTERED NURSE	5,475.60
REGISTERED NURSE	5,492.93
REGISTERED NURSE	5,499.87
REGISTERED NURSE	5,593.47
REGISTERED NURSE	5,593.47
REGISTERED NURSE	5,598.67
REGISTERED NURSE	5,709.60
REGISTERED NURSE	5,778.93
REGISTERED NURSE	5,990.40
REGISTERED NURSE	6,073.60
REGISTERED NURSE	6,084.00
REGISTERED NURSE	6,084.00

REGISTERED NURSE - CLINIC	3,813.33
REGISTERED NURSE - CLINIC	5,475.60
RESP. SEC'T. / RECEPTIONIST	1,733.33
RESP. SEC'T. / RECEPTIONIST	1,832.13
RESP. SEC'T. / RECEPTIONIST	1,865.07
RESP. SEC'T. / RECEPTIONIST	1,898.00
SAFETY AND SECURITY OFFICER	3,778.67
SAFETY COMPLIANCE COORDINATOR	4,732.00
SECURITY OFFICER	2,976.13
SECURITY OFFICER	3,121.73
SECURITY OFFICER	3,310.67
SECURITY OFFICER	3,653.87
SECURITY SUPERVISOR	3,525.60
SENIOR SYSTEMS ADMINISTRATOR	6,285.07
SLEEP LAB TECH/RESP	5,168.80
STAFF ACCOUNTANT	4,284.80
STAFF ACCOUNTANT	4,428.67
STERILE PROC TECH	2,216.93
STERILE PROC TECH	2,825.33
SYSTEMS ADMINISTRATOR	5,309.20
TRANSCRIPTIONIST	2,931.07
TRAUMA COORDINATOR	4,829.07
ULTRASOUND TECH.	4,437.33
ULTRASOUND TECH.	4,676.53
ULTRASOUND TECH.	5,035.33
ULTRASOUND TECH.	6,709.73

HOSPICE OF SWEETWATER COUNTY

PAMELA L. JELACA, CHA	EXECUTIVE DIRECTOR	5,888.00
TEDDI VAN KAM, RN,BSN	DIRECTOR OF PATIENT FAMILY SERVICES	4,965.00
CARRIE HALTER	OFFICE MANAGER	2,947.00
ANN MARIE DUPAPE, RN	RN CASE MANAGER	4,815.00
SUSAN ARGUELLO, RN	RN CASE MANAGER	4,642.00
LORI CARLSON, RN	RN CASE MANAGER	3,481.00
KOLBI WILLIAMS	SUPPORT SERVICES COORDINATOR	2,947.00

GOLDEN HOUR SENIOR CITIZENS CENTER

BETH WHITMAN	DIRECTOR	3,546.40
BARBARA PRAYTOR	KITCHEN MANAGER	2,946.67
SUSAN BISH	SENIOR COOK	2,513.33

YOUNG AT HEART SENIOR CITIZENS CENTER

JEANINE M. COX	DIRECTOR	5,583.00
TINA ANDERSON	BOOKKEEPER	3,066.00
RAMONA WEST	DIETARY MANAGER	2,548.00

DAPHNE PALMER	HOME DELIVERED MEALS COORDINATOR	2,395.00
GLORIA ADAIR	CASE MANAGER CBIHS	3,083.00
CHARLENE LARSON	BOOKKEEPER	3,003.00
KAREN SCHANNO	HOME HEALTH COORDINATOR	5,300.00
PATRICIA BAILEY	CAREGIVER/RESPIRE CARE COORDINATOR	1,957.00
RACHELLE MORRIS	ELC-EARLY LEARNING CENTER DIRECTOR	4,853.00
GAY YEARSLEY	ELC ASSISTANT DIRECTOR	2,946.00
	BAKER/KITCHEN AIDE	1,600.00
	ASSISTANT COOK	1,696.00
	ELC TEACHER	2,166.00
	ELC TEACHER	1,950.00
	ELC TEACHER	2,210.00
	ELC TEACHER	1,993.00
	ELC TEACHER	2,080.00
	ELC TEACHER	2,123.00
	ELC TEACHER	2,123.00
	ELC KITCHEN AIDE	1,967.00
	ELC TEACHER	1,744.00
	ELC TEACHER	2,123.00
	ELC TEACHER	1,668.00

BOARD OF HEALTH

PUBLIC HEALTH

GRANT CHRISTENSEN	DIRECTOR	7,083.33
	PUBLIC HEALTH NURSE	6,837.58
	PUBLIC HEALTH NURSE	5,591.17
	PUBLIC HEALTH NURSE	4,994.92
	PUBLIC HEALTH NURSE	4,994.92
	PUBLIC HEALTH NURSE	5,785.83
	PUBLIC HEALTH NURSE	5,270.17
	PUBLIC HEALTH NURSE	5,428.33
	PUBLIC HEALTH NURSE	5,428.33
	BEST BEGINNINGS COORDINATOR	5,002.00
	ALL HAZARDS RESPONSE COORD.	5,428.33
	HOME HEALTH AIDE	2,878.75
	HOME HEALTH AIDE	2,965.08
	HOME HEALTH AIDE	2,878.75
	OFFICE/CLERICAL	4,056.42
	OFFICE/CLERICAL	3,604.08
	OFFICE/CLERICAL	2,929.92

HEALTH OFFICER

JEAN A STACHON	COUNTY HEALTH OFFICER	3,000.00
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ENVIRONMENTAL HEALTH

PAUL T NG	ENVIRONMENTAL OFFICER	6,393.14
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ANNETTE L CORDIER	ADM ASST/LAB TECHNICIAN	3,567.08
	ENVIRONMENTAL SPECIALIST	5,239.83
SWEETWATER FAMILY RESOURCE CENTER		
KATHY GARRISON	EXECUTIVE DIRECTOR	3,768.75
SWEETWATER COUNTY CONSERVATION DISTRICT		
KAREN PECHENY	DISTRICT CLERK	3,144.18
FOOD BANK OF SWEETWATER COUNTY		
MARY K. SILER	EXECUTIVE DIRECTOR	4,000.00
BRITTANY OGDEN	OFFICE MANAGER	1,872.00
STACEY RODGERS	WAREHOUSE SPECIALIST	1,518.00
ASHLEY HOUCHIN	WAREHOUSE HELPER	1,335.00
BOYS & GIRLS CLUB OF SWEETWATER COUNTY		
LISA STEWART	CHIEF PROFESSIONAL OFFICER	3,600.00
COOPERATIVE EXTENSION		
JOSEFINA IBARRA	COUNTY COORDINATOR/EXTENSION EDUCATOR ASST	3,959.00
PAMELA MCGARVEY	OFFICE ADMINISTRATOR	2,738.00
WENDY NIELSON	CENT\$IBLE NUTRITION PROG ASSOC	2,529.00
SWEETWATER COUNTY EVENTS COMPLEX		
LARRY LLOYD	DIRECTOR	8,543.59
DREW DUNN	MAINTENACE SUPERVISOR	6,236.97
KANDI PENDLETON	COORDINATOR	6,236.53
	ACCOUNTANT	5,387.72
	MAINTENANCE III	5,285.58
	MAINTENANCE III	5,285.58
	ADMIN SEC'Y/OFC MGR	4,794.40
	MAINTENANCE II	4,565.60
	OFFICE ADMINISTRATION	4,141.58
	COORDINATOR	4,141.58
	MAINTENANCE II	3,945.07
	MAINTENANCE II	3,939.87
	MAINTENANCE II	3,404.27
	CARETAKER	480.48
CASTLE ROCK HOSPITAL DISTRICT		
CONNIE CUDNEY	ACTIVITIES DIRECTOR	3,419.87
DAVID DANSIE	FAMILY PRACTICE	13,750.53
BAILIE DOCKTER	CEO	8,749.87
BOBBI JO DROZD	ADMINISTRATOR	8,037.47
CONNIE FAUNTLEROY	PEDIATRICIAN	13,332.80

MICHAEL HUGHES	IT DIRECTOR	5,416.67
HAZEL KOENIG	SOCIAL SERVICES DIRECTOR	4,830.80
JASON KOMBRINCK	PHYSICAL THERAPY DIRECTOR	10,400.00
KATHY KUMER	DIRECTOR OF NURSING	7,342.40
MARGARET 'ROSIE' MARTINEZ	DIETARY MANAGER	3,534.27
EARL MIDKIFF	HOUSEKEEPING/LAUNDRY SUPERVISOR	3,170.27
RHIANNON STURLAUGSON	RN	5,451.33
JOHN TAYLOR	AMBULANCE DIRECTOR	4,217.20
TODD TOOLSON	CFO	8,039.20
SUSAN TRAFTON	CHIEF X-RAY TECH	5,988.67
RICK WESTPHALEN	MAINTENANCE SUPERVISOR	5,312.67
JEAN YENNIE	LABORATORY SUPERVISOR	6,321.47
	PHYSICIAN ASSISTANT	7,234.93
	FAMILY PRACTICE	13,332.80
	FAMILY PRACTICE	13,332.80
	PHYSICIAN ASSISTANT	8,333.87
	RN	4,387.07
	RN	4,281.33
	MOA	2,920.67
	MOA	2,920.67
	EXECUTIVE SECRETARY	3,546.40
	RECEPTIONIST	2,889.47
	MEDICAL RECORDS	2,889.47
	MEDICAL RECORDS	2,889.47
	RECEPTIONIST	2,799.33
	EMT-I	3,113.07
	EMT-I	2,430.13
	OCCUPATIONAL THERAPIST	7,106.67
	PT TECH	2,889.47
	HOUSEKEEPER	2,556.67
	HOUSEKEEPER	2,426.67
	ADMIN SECRETARY	3,289.87
	ADMIN SECRETARY	3,014.27
	HEALTH INFORMATION CLERK	2,624.27
	RN	5,681.87
	RN	5,681.87
	RN	5,550.13
	LPN	5,416.67
	RN	5,019.73
	RN	4,886.27
	RN	4,886.27
	LPN	4,882.80
	RN	4,621.07
	LPN	4,369.73
	LPN	3,983.20

LPN	3,983.20
CNA	2,920.67
CNA	2,475.20
CNA	2,475.20
CNA	2,475.20
CNA	2,400.67
CNA	2,400.67
CNA	2,326.13
CNA	2,178.80
RN	5,442.67
CNA	2,624.27
CNA	2,400.67
SOCIAL SERVICE	2,782.00
LAUNDRY	2,362.53
LAUNDRY	2,234.27
LAUNDRY	2,040.13
HOUSEKEEPER	2,684.93
HOUSEKEEPER	2,556.67
HOUSEKEEPER	2,168.40
HOUSEKEEPER	2,104.27
ASSISTANT DIETARY MANAGER	3,081.87
COOK	2,769.87
COOK	2,496.00
COOK ASSISTANT	2,556.67
COOK ASSISTANT	2,362.53
COOK ASSISTANT	2,234.27
COOK ASSISTANT	2,168.40
MAINTENANCE	3,685.07
MAINTENANCE	3,490.93
CNA	2,920.67
CNA	2,920.67
CNA	2,920.67
CNA	2,697.07
CNA	2,549.73
EXECUTIVE SECRETARY	3,120.00
BOOKKEEPER	3,369.60
BILLING CLERK	3,392.13
BILLING CLERK	3,392.13

BILLING CLERK	3,392.13
BILLING CLERK	2,983.07
MATERIALS COORDINATOR	3,300.27
HR ASSISTANT	3,546.40

LOCATION DESCRIPTION	JOB CLASS DESCRIPTION	REPORT NAME	REPORT MONTHLY SALARY
COMMISSIONER	ELECT OFFC	GARY M BAILIFF	2,500.00
	ELECT OFFC	WALLY J JOHNSON	2,500.00
	ELECT OFFC	JOHN K KOLB	2,500.00
	ELECT OFFC	GEORGE VAN MATRE	2,500.00
	ELECT OFFC	REID O WEST	2,500.00
ENGINEERING	DIRECTOR	JOHN P RADOSEVICH	8,555.08
	PROF EXMPT	ROBERT J ROBINSON	5,902.83
	TECHNICIAN TECHNICIAN		4,194.95 4,672.98
FACILITIES	DEPT HEAD	CHARLES E RADOSEVICH	7,249.50
	FRMN/SPVR	MARK A BISH	5,151.94
	LEAD WRKR		4,320.79
	SKILL LBR		4,194.95
	SKILL LBR		4,072.77
	SKILL LBR		4,194.95
	SKILL LBR		4,194.95
	LABORER		2,810.13
	LABORER		2,728.28
	LABORER		3,070.70
	LABORER		3,162.82
	LABORER		2,728.28
LABORER		2,810.13	
LABORER		2,894.44	
FIRE MARSHALL	FIRE WARDN	DAVID A BOTTEMILLER	5,355.58
	ASST WARDN	JESSICA L KNEZOVICH	4,232.48
	FIREFIGHT2		3,543.74

FLEET/VEHICLE MAINT	SKILL LBR		5,306.50
	SKILL LBR		4,490.23
GRANTS ADMIN	DEPT HEAD	KRISENA L MARCHAL	7,004.17
HUMAN RESOURCES	DEPT HEAD	GARRY A MCLEAN	7,038.33
	PROFESSNL		4,856.19
	PROFESSNL		4,276.43
IT DEPARTMENT	DEPT HEAD	TIMOTHY V KNIGHT	7,260.42
	PROFESSNL		3,482.08
	PROFESSNL		5,353.96
JUVENILE PROBATION	DEPT HEAD	KARIN L KELLY	6,008.33
	CLERICAL		3,591.64
	PROFESSNL		4,072.77
	PROFESSNL		4,072.77
	PROFESSNL		3,838.98
LAND USE	DEPT HEAD	ERIC C BINGHAM	7,260.42
	PROF EXMPT		7,466.92
	PROF EXMPT		6,384.00
	TECHNICIAN		3,878.83
	TECHNICIAN		4,950.46
PURCHASING	DEPT HEAD	MARJORIE K DERNOVICH	7,249.50
	SUPP ADMIN		3,098.19
	SUPP ADMIN		4,276.43
	SUPP ADMIN		5,053.82
	SUPP ADMIN		3,098.19
ROAD & BRIDGE	FRMN/SPVR	ANTHONY S CARSON	5,151.94
	FRMN/SPVR	ROBERT W VANVALKENBURG	5,306.50
	CLERICAL		3,844.49
	SKILL LBR		4,583.92

	SKILL LBR		4,583.92
	SKILL LBR		4,072.77
	SKILL LBR		4,194.95
	SKILL LBR		4,194.95
	SKILL LBR		4,072.77
	SKILL LBR		4,072.77
	SKILL LBR		4,320.79
	SKILL LBR		4,583.92
	SKILL LBR		4,194.95
	SKILL LBR		4,450.42
	SKILL LBR		4,072.77
	SKILL LBR		4,490.23
	SKILL LBR		4,194.95
	SKILL LBR		4,072.77
	SKILL LBR		4,194.95
	SKILL LBR		5,306.50
	SKILL LBR		3,838.98
	SKILL LBR		4,194.95
	SKILL LBR		4,072.77
	SKILL LBR		4,072.77
	SKILL LBR		4,194.95
	SKILL LBR		4,450.42
	LABORER		3,039.17
VSO	DEPT HEAD	LAWRENCE D LEVITT	5,000.00
	SUPP ADMIN		4,189.39
	SUPP ADMIN		2,950.65
	SUPP ADMIN		2,864.71
COUNTY ASSESSOR	ELECT OFFC	PATRICIA W DRINKLE	6,250.00
	CHF DEPUTY	DAVID S DIVIS	5,312.50
	TECHNICIAN		3,554.76
	TECHNICIAN		3,554.76
	TECHNICIAN		3,350.69
	TECHNICIAN		3,451.23
	TECHNICIAN		3,350.69
	TECHNICIAN		3,350.69
	TECHNICIAN		3,732.51
	TECHNICIAN		4,365.65
COUNTY ATTORNEY	ELECT OFFC	BRETT L JOHNSON	7,083.33
	DEP ATTRNY		7,759.75
	DEP ATTRNY		5,672.08

	DEP ATTRNY		5,401.92
	DEP ATTRNY		6,071.33
	DEP ATTRNY		6,693.67
	DEP ATTRNY		8,064.00
	DEP ATTRNY		5,401.92
	DEP ATTRNY		7,175.00
	DEP ATTRNY		6,634.25
	DEP ATTRNY		5,672.08
	PROFESSNL		2,594.88
	PROFESSNL		4,072.77
	PROFESSNL		3,838.98
	SUPP ADMIN		4,072.77
	SUPP ADMIN		4,072.77
	CLERICAL		3,191.13
	CLERICAL		3,995.20
	CLERICAL		3,995.20
	CLERICAL		3,007.95
	CLERICAL		3,995.20
	CLERICAL		2,920.33
	CLERICAL		2,920.33
COUNTY CLERK	ELECT OFFC	STEVEN D DAVIS	6,250.00
	CHF DEPUTY	VICKIE EASTIN	5,312.50
	DEPUTY		4,714.75
	DEPUTY		3,253.11
	DEPUTY		3,591.64
	DEPUTY		3,518.25
	DEPUTY		3,191.13
	DEPUTY		5,098.97
	DEPUTY		3,286.87
	DEPUTY		3,385.48
	DEPUTY		3,098.19
	DEPUTY		3,286.87
	DEPUTY		2,659.21
	DEPUTY		3,286.87
	DEPUTY		3,959.81
FINANCIAL MGMT	PROF EXMPT	BONNIE PHILLIPS	8,114.58
COMMISSIONER SUPPORT	SUPP ADMIN		3,765.87
ELECTIONS	DEPUTY		3,191.13

CLERK DISTRICT COURT	ELECT OFFC	DONNA L BOBAK	6,250.00
	CHF DEPUTY	BELINDA K BRIDEWELL	5,312.50
	DEPUTY		3,451.23
	DEPUTY		2,864.71
	DEPUTY		3,039.17
	DEPUTY		3,661.41
	DEPUTY		2,864.71
	DEPUTY		2,864.71
COUNTY CORONER	CORONER	DALE S MAJHANOVICH	4,583.33
COUNTY SHERIFF	SHERIFF	LARRY R HASKELL	6,250.00
	LIEUTENANT	JASON J LOVE	6,198.00
	SERGEANT	BRETT A STOKES	5,964.01
	SERGEANT	JOHN M GROSSNICKLE	5,790.31
	SERGEANT	JOSEPH A TOMICH	5,457.94
	CORPORAL	ANTHONY J NIEMIEC	5,098.97
	CORPORAL	JASON E MOWER	4,806.28
	CORPORAL	MATTHEW E BARTOLOTTA	4,950.46
	CORPORAL	MICHAEL R PICERNO	5,098.97
	DETECTIVE		4,950.46
	DETECTIVE		5,251.93
	DETECTIVE		5,098.97
	DETECTIVE		4,950.46
	DETECTIVE		5,409.51
	DETECTIVE		4,950.46
	SHER DEPUTY		4,714.75
	SHER DEPUTY		4,404.71
	SHER DEPUTY		4,276.43
	SHER DEPUTY		3,727.17
	SHER DEPUTY		4,714.75
	SHER DEPUTY		4,151.86
	SHER DEPUTY		4,314.65
	SHER DEPUTY		4,714.75
	SHER DEPUTY		3,727.17
	SHER DEPUTY		4,714.75
	SHER DEPUTY		5,001.87
	SHER DEPUTY		4,714.75
	SHER DEPUTY		4,856.19
	SHER DEPUTY		3,727.17
	SHER DEPUTY		4,856.19

	SHER DEPUTY		4,714.75
	SHER DEPUTY		4,856.19
	SHER DEPUTY		4,577.42
	SHER DEPUTY		4,714.75
	SHER DEPUTY		4,714.75
	SHER DEPUTY		4,856.19
	SHER DEPUTY		4,577.42
	SUPP ADMIN		5,001.87
	CLERICAL		3,451.23
	CLERICAL		3,039.17
	CLERICAL		3,385.48
	PROC SERV		3,518.25
	PROC SERV		3,959.81
DETENTION CENTER	COLONEL	RICKIE D HAWKINS	6,833.33
	LIEUTENANT	CRYSTALYN R VALENCIANO	6,198.00
	SERGEANT	GERALD R CARR	5,457.94
	SERGEANT	HAROLD R HAMILTON	5,457.94
	SERGEANT	HEATHER L YARRINGTON	5,621.68
	SERGEANT	MANDI R HAWKINS	5,457.94
	CORPORAL	AARON J SPRECHER	4,950.46
	CORPORAL	CANDACE R RAMOS	4,950.46
	CORPORAL	PATRICK K MCGOWAN	4,950.46
	CORPORAL	SHELLI J ROY	4,950.46
	CORPORAL	TAMI T ROYLANCE	4,950.46
	PROFESSNAL		5,563.89
	PROFESSNAL		4,624.93
	PROFESSNAL		5,401.85
	DETEN OFFICER		4,856.19
	DETEN OFFICER		4,314.65
	DETEN OFFICER		3,838.98
	DETEN OFFICER		4,577.42
	DETEN OFFICER		4,856.19
	DETEN OFFICER		4,714.75
	DETEN OFFICER		4,856.19
	DETEN OFFICER		3,727.17
	DETEN OFFICER		3,727.17
	DETEN OFFICER		3,838.98
	DETEN OFFICER		4,714.75

DETEN OFFICER	4,714.75
DETEN OFFICER	4,577.42
DETEN OFFICER	4,714.75
DETEN OFFICER	3,838.98
DETEN OFFICER	4,714.75
DETEN OFFICER	3,727.17
DETEN OFFICER	4,714.75
DETEN OFFICER	4,577.42

SUPP ADMIN	3,039.17
SUPP ADMIN	3,878.83
SUPP ADMIN	3,039.17
SUPP ADMIN	2,864.71
SUPP ADMIN	2,864.71
SUPP ADMIN	3,039.17
SUPP ADMIN	2,864.71
SUPP ADMIN	3,039.17
SUPP ADMIN	2,864.71

CLERICAL	3,039.17
CLERICAL	3,320.97
CLERICAL	3,039.17

SKILL LBR	4,450.42
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LABORER	2,625.33
LABORER	2,402.54
LABORER	2,894.44
LABORER	2,648.83
LABORER	2,548.87

EMERGENCY MGMT	EMS COORD	DAVID M JOHNSON	5,902.83
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TECHNICIAN	3,878.83
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ANIMAL CONTROL	ANML CNTRL	3,518.25
	ANML CNTRL	3,623.79

DSP	PROFESSNL	3,954.14
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COUNTY TREASURER	ELECT OFFC	ROBERT D SLAUGHTER	6,250.00
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CHF DEPUTY	SUE L SANCHEZ	5,312.50
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DEPUTY	3,191.13
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DEPUTY	2,598.37
DEPUTY	4,115.06
DEPUTY	3,959.81
DEPUTY	2,522.70
DEPUTY	3,320.97
DEPUTY	2,598.37
DEPUTY	3,623.79
DEPUTY	2,598.37

NOTE: ALL SALARIES ARE LISTED AS GROSS MONTHLY SALARIES OR ACTUAL MONTHLY WAGES, NOT INCLUDING ANY FRINGE BENEFITS SUCH AS HEALTH INSURANCE COSTS, LIFE INSURANCE BENEFITS AND PENSION PLANS. SALARIES OR WAGES DO NOT INCLUDE ANY OVERTIME THE EMPLOYEE MAY EARN WHICH WOULD BE PAID BY SWEETWATER COUNTY.

THE BOARD OF COUNTY COMMISSIONERS OF
SWEETWATER COUNTY, WYOMING

WALLY J. JOHNSON, CHAIRMAN

GARY BAILIFF, MEMBER

JOHN K. KOLB, MEMBER

DONALD VAN MATRE, MEMBER

REID O. WEST, MEMBER

ATTEST:

STEVEN DALE DAVIS, COUNTY CLERK



SWEETWATER
C·O·U·N·T·Y



BOARD VACANCY

The Board of Sweetwater County Commissioners is seeking applicants interested in serving as an appointee to the board of this important County agency (there are 2 vacancies):

- **COMBINED COMMUNICATIONS JOINT POWERS BOARD**

If you have applied for a board in the past, please call the Commissioners' Office to update your application.

To apply: please contact the Sweetwater County Commissioners Office at 80 West Flaming Gorge Way, Suite 109, Green River, Wy 82935. **Deadline to apply: 5:00 p.m. Tuesday, January 14, 2014.** Application forms may be obtained at the above address or on the county website www.sweet.wy.us, or by calling 307-872-3897 or via email at: shoemakers@sweet.wy.us

RECEIVED

JAN 10 2014

SWEETWATER COUNTY
COMMISSIONER'S OFFICE

Application For Appointment To A County Board

Message From the County Commissioners: The Sweetwater County Board of County Commissioners believes that all citizens have the right to participate in making Sweetwater County a better place. By being appointed to County Boards, citizens are able to make valuable decisions that positively impact the quality of life in Sweetwater County. The County Commissioners may make appointments at any time. By submitting this application you are expressing your interest in being part of the solutions for Sweetwater County. Your application will remain active for two (2) years. Below is a list of County Boards appointed by the Commission. Please indicate in which board you are interested in serving. All board positions are unpaid, volunteer positions.

I wish to volunteer to serve on the following County Board (s) (Select two (2) only):

Joint Powers Boards

- Airport Board
- Upper Green River Joint Powers Water Board
- Joint Powers Water Board

District Boards

- Solid Waste Disposal District No. 1 (Rock Springs)
- Eden Valley Solid Waste Disposal District
- Solid Waste Disposal District No. 2 (Bairoil-Wamsutter)
- District Board of Health

County Agency Boards

- Events Complex (Fair Board)
- Library Board
- Museum Board
- Memorial Hospital Board
- Parks and Recreation Board
- Mental Health Board (Southwest Counseling)
- Other JOINT COMMUNICATION BOARD
- Other _____

Other County Appointed Boards

- Planning and Zoning Commission
- Sweetwater Transit Authority Resources (STAR)
- Community Fine Arts Center
- Joint Travel and Tourism Board
- Predatory Animal Board
- Miners Hospital Board

The specific skills, knowledge and experience I bring to this Board are: CURRENT BOARD MEMBER SINCE THE BOARD'S BEGINNING. I WAS THE COMMUNICATIONS CENTER SUPERVISOR WHEN THE SHERIFF'S OFFICE HAD ITS OWN DISPATCH CENTER.

- I am willing to attend any required orientation and training sessions. YES NO
- I have a family member (s) working in this organization. YES NO
- I am willing to sign the Conflict of Interest Disclosure Statement YES NO
- I understand this is a volunteer role, with no salary or other considerations. YES NO

APPLICANT CONTACT INFORMATION

Name: RICK HAWKINS

Address: 19 FAIRWAY DR ROCK SPRINGS

Phone: 307 705 0762

E-mail: hawkinst@sweet.wy.us

APPLICANT SIGNATURE:

Rick Hawkins

Please Return Application To:
 Sally Shoemaker, Clerk
 80 West Flaming Gorge Way, Suite 109
 Green River, WY 82935
 Phone: 307-872-3897 or fax 307-872-3992
 E-mail: shoemakers@sweet.wy.us

JAN 09 2014

SWEETWATER COUNTY
COMMISSIONER'S OFFICE

Application For Appointment To A County Board

Message From the County Commissioners: The Sweetwater County Board of County Commissioners believes that all citizens have the right to participate in making Sweetwater County a better place. By being appointed to County Boards, citizens are able to make valuable decisions that positively impact the quality of life in Sweetwater County. The County Commissioners may make appointments at any time. By submitting this application you are expressing your interest in being part of the solutions for Sweetwater County. Your application will remain active for two (2) years. Below is a list of County Boards appointed by the Commission. Please indicate in which board you are interested in serving. All board positions are unpaid, volunteer positions.

I wish to volunteer to serve on the following County Board (s) (Select two (2) only):

Joint Powers Boards

- Airport Board
- Upper Green River Joint Powers Water Board
- Joint Powers Water Board
- Joint Powers Combined Communications Board.*
- Solid Waste Disposal District No. 1 (Rock Springs)
- Eden Valley Solid Waste Disposal District
- Solid Waste Disposal District No. 2 (Bairroll-Wamsutter)
- District Board of Health

County Agency Boards

- Events Complex (Fair Board)
- Library Board
- Museum Board
- Memorial Hospital Board
- Parks and Recreation Board
- Mental Health Board (Southwest Counseling)
- Other _____
- Other _____

Other County Appointed Boards

- Planning and Zoning Commission
- Sweetwater Transit Authority Resources (STAR)
- Community Fine Arts Center
- Joint Travel and Tourism Board
- Predatory Animal Board
- Miners Hospital Board

The specific skills, knowledge and experience I bring to this Board are: Experience in fire service and public safety operations and management

- I am willing to attend any required orientation and training sessions. YES NO
- I have a family member (s) working in this organization. YES NO
- I am willing to sign the Conflict of Interest Disclosure Statement YES NO
- I understand this is a volunteer role, with no salary or other considerations. YES NO

APPLICANT CONTACT INFORMATION

Name: James K Wamsley

Address: 524 Winterhawk Drive
Rock Springs, WY 82901

Phone: (307) 389-2309

E-mail: jwams2804@msa.com

APPLICANT SIGNATURE:

Please Return Application To:
Sally Shoemaker, Clerk
80 West Flaming Gorge Way, Suite 109
Green River, WY 82935
Phone: 307-872-3897 or fax 307-872-3992
E-mail: shoemakers@sweet.wy.us

Sally Shoemaker

From: Sally Shoemaker
Sent: Thursday, January 09, 2014 11:34 AM
To: 'Brigida Blasi'; cfac@sweetwaterlibraries.com
Subject: RE: CFAC Board Resignation

RECEIVED

JAN 09 2014

SWEETWATER COUNTY
COMMISSIONER'S OFFICE

Good morning.

Thank you for providing me with your letter of resignation and thank you for your service!

Debora, the county currently has applications on file (which we retain for 2 years). I'd be happy to place the board vacancy on the 1-21-14 Board of County Commissioners agenda. If however you have other interested applicants, please forward applications to me no later than Wednesday, January 15th at noon.

Thank you,

Sally Shoemaker

shoemakers@sweet.wy.us
307-872-3897 (office)
307-872-3992 (Fax)

From: Brigida Blasi [<mailto:blasi.brigida@gmail.com>]
Sent: Thursday, January 09, 2014 11:23 AM
To: cfac@sweetwaterlibraries.com
Cc: Sally Shoemaker
Subject: CFAC Board Resignation

Hello Debora,

I am sorry to tell you that I feel like I must resign from the Community Fine Arts Center board. Several months elapsed between when I volunteered and when I was appointed. During that time, I made commitments to other organizations. Because of my other obligations, I do not feel that it is fair to the CFAC for me to remain on the board because I do not have the requisite time to dedicate to it.

I feel that the CFAC is a wonderful resource for Sweetwater County to have. I have spoken to our Exhibits Coordinator, who has a background in art, to see if he would be interested in volunteering for the board as a representative of Sweetwater County. He is considering it and I hope he is able to dedicate his time to you. Please keep me on your mailing list and I will be more than happy to help with events when I am available.

Brie

Brigida Blasi
Curator, Sweetwater County Historical Museum
3 E. Flaming Gorge Way

Green River, Wyoming 82935
307.872.6435
www.sweetwatermuseum.org

currently serves on library board.

Term: 7-1-13

thru

7-1-16

RECEIVED

JAN 29 2013

SWEETWATER COUNTY COMMISSIONER'S OFFICE

Application for Appointment to a County Board

Message From the County Commissioners: The Sweetwater County Board of County Commissioners believes that all citizens have the right to participate in making Sweetwater County a better place. By being appointed to County Boards, citizens are able to make valuable decisions that positively impact the quality of life in Sweetwater County. The County Commissioners may make appointments at any time. By submitting this application you are expressing your interest in being part of the solutions for Sweetwater County. Your application will remain active for two (2) years. Below is a list of County Boards appointed by the Commission. Please indicate in which board you are interested in serving. All board positions are unpaid, volunteer positions

I wish to volunteer to serve on the following County Board (s) (Select two (2) only):

Joint Powers Boards

County Agency Boards

Airport Board

Events Complex

Upper Green River Joint Powers Water Board

**Library Board

Joint Powers Water Board

Museum Board

District Boards

Memorial Hospital Board

Solid Waste Disposal District No. 1 (Rook Springs)

Parks and Recreation Board

Eden Valley Solid Waste Disposal District

Mental Health Board (Southwest Counseling)

Solid Waste Disposal District No. 2 (Baird-Wamsutter)

Other: _____

Other: _____

Other County Appointed Boards

Planning and Zoning Commission

Joint Travel and Tourism Board

Sweetwater Transit Authority Resources (STAR)

Predatory Animal Board

**Community Fine Arts Center

Miners Hospital Board

The specific skills, knowledge and experience I bring to this Board are:

I am very familiar with budgets and personnel. I have worked in Sweetwater county most of my adult life. I have owned a busy and am currently starting an Internet Business. I have a dual Bachelor Degree from the University of Wyoming in Social Science and Social Work. I have completed 84 hours towards a Master Degree. I have been a researcher for an article published in the National Association of Social Work, concerning non-traditional students pursuing advanced post secondary degrees.

I am willing to attend any required orientation and training sessions.

I have a family member (s) working in this organization.

I am willing to sign the Conflict of Interest Disclosure

Statement I understand this is a volunteer role, with no salary or other considerations.

APPLICANT CONTACT INFORMATION

Name: Debbie Bullock

Address: 1652 Walnut

City, State: Rock Springs, Wyoming

Phone: 307-389-7655

E-mail: dbullock@swl.k12.wy.us

APPLICANT SIGNATURE:

(Debbie Bullock)

DATE: 1/29/13

Please Return Application To:

Sally Shoemaker, Clerk

80 West Flaming Gorge Way Sulte 109

Green River, WY 82935

Phone: 307-872-3897 or fax 307-872-3992

E-mail: shoemakers@sweet.wy.us

**ROCK SPRINGS HIGH SCHOOL
ROCK SPRINGS, WYOMING**

PHONE NUMBER: 307-352-3440

SCHOOL FAX: 888-503-1376

REGISTRAR'S FAX: 888-315-2632

ATHLETIC OFFICE FAX: 888-315-3241

FROM: Debbie Bullock

TO: Sally Shoemaker, Clerk

FAX NUMBER: 307 872 - 3992

ATTENTION: Sally Shoemaker

NUMBER OF PAGES FAXED: 2
(Including cover sheet)

MEMO: Application for Appointment
to a County Board.

Thanks for the opportunity



RECEIVED

MAR 04 2013

SWEETWATER COUNTY COMMISSIONER'S OFFICE

Application For Appointment To A County Board

Currently serves on Southwest Counseling Board - Term = 7-1-13 thru 7-1-17

Message From the County Commissioners: The Sweetwater County Board of County Commissioners believes that all citizens have the right to participate in making Sweetwater County a better place. By being appointed to County Boards, citizens are able to make valuable decisions that positively impact the quality of life in Sweetwater County. The County Commissioners may make appointments at any time. By submitting this application you are expressing your interest in being part of the solutions for Sweetwater County. Your application will remain active for two (2) years. Below is a list of County Boards appointed by the Commission. Please indicate in which board you are interested in serving. All board positions are unpaid, volunteer positions.

I wish to volunteer to serve on the following County Board (s) (Select two (2) only):

Joint Powers Boards

- Airport Board
- Upper Green River Joint Powers Water Board
- Joint Powers Water Board

District Boards

- Solid Waste Disposal District No. 1 (Rock Springs)
- Eden Valley Solid Waste Disposal District
- Solid Waste Disposal District No. 2 (Baird-Wamsutter)
- District Board of Health

County Agency Boards

- Events Complex (Fair Board)
- Library Board
- Museum Board
- Memorial Hospital Board
- Parks and Recreation Board
- Mental Health Board (Southwest Counseling)
- Other _____
- Other _____

Other County Appointed Boards

- Planning and Zoning Commission
- Sweetwater Transit Authority Resources (STAR)
- Community Fine Arts Center
- Joint Travel and Tourism Board
- Predatory Animal Board
- Miners Hospital Board

The specific skills, knowledge and experience I bring to this Board are: *37 year experience in performing arts-Utah/Wyoming. Associate Degree in theater. Bachelors degrees in psychology + education (special education) Masters degree Library Science.*

- I am willing to attend any required orientation and training sessions. YES NO
- I have a family member (s) working in this organization. YES NO
- I am willing to sign the Conflict of Interest Disclosure Statement YES NO
- I understand this is a volunteer role, with no salary or other considerations. YES NO

APPLICANT CONTACT INFORMATION

Name: *Connie Hollin*

Address: *1133 Trona Dr #6*

City, State: *Green River, WY*

Phone: *307-466-3185*

E-mail: *hollinfamily@gmail.com*

APPLICANT SIGNATURE:

Connie Hollin Date: *2/27/13*

Please Return Application To:
 Sally Shoemaker, Clerk
 80 West Flaming Gorge Way, Suite 109
 Green River, WY 82935
 Phone: 307-872-3897 or fax 307-872-3992
 E-mail: shoemakers@sweet.wy.us

RECEIVED

MAY 16 2013

SWEETWATER COUNTY COMMISSIONER'S OFFICE

Application For Appointment To A County Board

Message From the County Commissioners: The Sweetwater County Board of County Commissioners believes that all citizens have the right to participate in making Sweetwater County a better place. By being appointed to County Boards, citizens are able to make valuable decisions that positively impact the quality of life in Sweetwater County. The County Commissioners may make appointments at any time. By submitting this application you are expressing your interest in being part of the solutions for Sweetwater County. Your application will remain active for two (2) years. Below is a list of County Boards appointed by the Commission. Please indicate in which board you are interested in serving. All board positions are unpaid, volunteer positions.

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Joint Powers Boards

- Airport Board
- Upper Green River Joint Powers Water Board
- Joint Powers Water Board

District Boards

- Solid Waste Disposal District No. 1 (Rock Springs)
- Eden Valley Solid Waste Disposal District
- Solid Waste Disposal District No. 2 (Bairoil-Wamsutter)
- District Board of Health

County Agency Boards

- Events Complex (Fair Board)
- Library Board
- Museum Board
- Memorial Hospital Board
- Parks and Recreation Board
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- Other _____
- Other _____

Other County Appointed Boards

- Planning and Zoning Commission
- Sweetwater Transit Authority Resources (STAR)
- Community Fine Arts Center
- Joint Travel and Tourism Board
- Predatory Animal Board
- Miners Hospital Board

The specific skills, knowledge and experience I bring to this Board are: I am a well known artist in the area who has had the pleasure of my work being displayed at the CFAC before and several galleries in SWC, including 2 online art galleries.

- I am willing to attend any required orientation and training sessions. YES NO
- I have a family member (s) working in this organization. YES NO
- I am willing to sign the Conflict of Interest Disclosure Statement YES NO
- I understand this is a volunteer role, with no salary or other considerations. YES NO

APPLICANT CONTACT INFORMATION

Name: Brendan Lawrence

Address: PO Box 2931

City, State: Rock Springs, WY 82902

Phone: 435-272-6960

E-mail: spikelarimore@hotmail.com

APPLICANT SIGNATURE:

Brendan Lawrence Date: 5-13-13

Please Return Application To:
 Sally Shoemaker, Clerk
 80 West Flaming Gorge Way, Suite 109
 Green River, WY 82935
 Phone: 307-872-3897 or fax 307-872-3992
 E-mail: shoemakers@sweet.wy.us

BOARD OF COUNTY COMMISSIONERS MEETING REQUEST FORM

Date Requested: 1-21-14	Name & Title of Presenter: Commissioners
Department or Organization: Request from Linda Acker, Southwest Counseling Executive Director	Contact Phone & E-mail: 352-6680 lacker@swcounseling.org
Exact Wording for Agenda: Letter of Support for Mental Health and Substance Abuse Application for Services and Regional Support	Preference of Placement on Agenda & Amount of Time Requested for Presentation: 5 min
Will there be Handouts? (If yes, include with meeting request form) Yes	Will handouts require SIGNATURES: Yes
Additional Information: Per Linda, this is an annual letter of support in which the commission has supported.	

- All requests to be added to the agenda will need to be submitted in writing on the "Meeting Request Form" by Wednesday at 12:00 p.m. prior to the scheduled meeting and returned in person or electronically to Clerk Sally Shoemaker at: shoemakers@sweet.wy.us
- All handouts are also due by Wednesday at 12:00 p.m. prior to the scheduled meeting date. Handouts may be submitted to Clerk Sally Shoemaker either in person or electronically. *****If your handout is not accompanied with the request to be added to the agenda, your request will be dismissed and you may reschedule for the next meeting provided the handout(s) are received.*****
- Any documents requiring **Board Action or signature** are considered agenda items and need to be requested in the same manner.
- All **original** documents requesting action or signature must be submitted to Deputy County Clerk Vickie Eastin. However, a **copy** must be submitted to Sally Shoemaker for distribution of the packet and retention.
- As always, if you are unable to attend the meeting after being placed onto an agenda, please send a representative in your place or your item will be rescheduled.
- In order to determine placement on the agenda, please review the county website (www.sweet.wy.us/commissioner) on Thursday afternoon.
- If a request to be placed on an agenda is received **AFTER** the deadline, you will be considered for the next meeting date.
- No handout will be received during a meeting in session.

Sally Shoemaker

From: Linda Acker <lacker@swcounseling.org>
Sent: Friday, January 10, 2014 9:31 AM
To: Sally Shoemaker
Subject: Letter of Support for Southwest Counseling Service
Attachments: County CommissionerLetterofSupportforMHandSA14-15.docx

Sally: Here is the letter for Commissioner Johnson to sign. If he would like me present, just let me know the time. Thank you for your help. The letter will also need to be on the county's letter head. Have a great weekend. Linda

Linda J. Acker, LPC
Executive Director
Southwest Counseling Service
1124 College Hill
Rock Springs, Wyoming 82901
307-352-6680
lacker@swcounseling.org

BOARD OF COUNTY COMMISSIONERS

SWEETWATER

C·O·U·N·T·Y

- WALLY J. JOHNSON, CHAIRMAN
- JOHN K. KOLB, COMMISSIONER
- GARY BAILIFF, COMMISSIONER
- REID WEST, COMMISSIONER
- DON VAN MATRE, COMMISSIONER

80 WEST FLAMING GORGE WAY, SUITE 109 -
GREEN RIVER, WY 82935
PH: (307) 872-3890 - FAX - (307) 872-3992

January 21, 2014

Alice Russler, Administrator
Wyoming Department of Health
Division of Mental Health and Substance Abuse
6101 Yellowstone Road, Suite 220
Cheyenne, WY 82002

RE: Letter of Support for Mental Health and Substance Abuse Application for
Services and Regional Services

Alice Russler:

This letter is in reference to the requirement of Southwest Counseling Service in providing the Division of Mental Health and Substance Abuse a letter of support from the Sweetwater County Commissioners. SCS application is for fiscal year 2014-2015.

The Sweetwater County Commission is supportive of Southwest Counseling Service (SCS) and the work that they provide for our community. SCS is the community based agency that provides mental health and substance abuse services for men, women, and children. SCS works well with other community agencies and providers to ensure quality care.

If you have any question please contact the liaison Reid West at 307-705-1442.

Sincerely,

Wally J. Johnson, Chairman
Board of County Commissioners
Sweetwater County



BOARD OF COUNTY COMMISSIONERS MEETING REQUEST FORM

Date Requested: 1-21-14	Name & Title of Presenter: Reid West, Commissioner
Department or Organization: Commissioner	Contact Phone & E-mail: 307-872-3890 westr@sweet.wy.us
Exact Wording for Agenda: Public Health Nursing (PHN) Contract Legislation	Preference of Placement on Agenda & Amount of Time Requested for Presentation: 30 min
Will there be Handouts? (If yes, include with meeting request form) Y- Flash Drive	Will handouts require SIGNATURES: No
Additional Information:	

- All requests to be added to the agenda will need to be submitted in writing on the "Meeting Request Form" by Wednesday at 12:00 p.m. prior to the scheduled meeting and returned in person or electronically to Clerk Sally Shoemaker at: shoemakers@sweet.wy.us
- All handouts are also due by Wednesday at 12:00 p.m. prior to the scheduled meeting date. Handouts may be submitted to Clerk Sally Shoemaker either in person or electronically. *****If your handout is not accompanied with the request to be added to the agenda, your request will be dismissed and you may reschedule for the next meeting provided the handout(s) are received.*****
- Any documents requiring **Board Action** or **signature** are considered agenda items and need to be requested in the same manner.
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- No handout will be received during a meeting in session.

Wyoming Department of Health
FY13 Funding to Counties for Public Health Services*

County	State Employed Public Health Nurses (PHN)	Public Health Emergency Preparedness (PHEP) Grant for Public Health Response Coordinators	PHEP Contract for County Health Officers**	HIV Case Management	Maternal and Child Health Grant Expenditures	Maternal and Child Health Contract Amount***	Medicaid Nursing Home Assessments	Other Medicaid Reimbursements for Services	Total (not including 35% County Share)	
	65% State	35% County								
Albany	\$214,571.54	\$115,538.53	\$94,856.25	\$12,000.00	\$0.00	\$125,978.28	\$231,858.00	\$34,820.00	\$31.00	\$482,358.07
Big Horn	\$239,886.03	\$129,223.25	\$28,668.41	\$12,000.00	\$437.50	\$36,716.17	\$65,270.00	\$20,040.00	\$315.00	\$338,166.11
Campbell	\$0.00	\$0.00	\$83,138.50	\$12,000.00	\$1,000.00	\$147,251.58	\$170,298.00	\$35,620.00	\$84.00	\$278,994.08
Carbon	\$290,695.93	\$156,528.58	\$48,879.99	\$12,000.00	\$162.50	\$84,202.23	\$101,181.00	\$17,840.00	\$161.00	\$453,741.65
Converse	\$105,021.65	\$56,550.06	\$80,695.75	\$12,000.00	\$0.00	\$49,492.49	\$66,008.00	\$13,320.00	\$150.00	\$260,679.79
Crook	\$114,062.89	\$61,418.49	\$42,580.84	\$12,000.00	\$0.00	\$48,644.96	\$70,298.00	\$5,620.00	\$640.49	\$223,449.18
Fremont	\$315,304.44	\$169,779.32	\$95,061.76	\$12,000.00	\$1,150.00	\$194,775.19	\$243,940.00	\$97,320.00	\$1,673.79	\$717,285.18
Goshen	\$244,502.99	\$131,655.44	\$33,842.66	\$12,000.00	\$0.00	\$55,394.95	\$66,142.00	\$21,120.00	\$1,995.16	\$368,855.76
Hot Springs	\$111,094.87	\$59,820.31	\$41,245.00	\$12,000.00	\$0.00	\$7,377.68	\$19,887.00	\$14,520.00	\$169.89	\$186,407.44
Johnson	\$107,021.47	\$57,626.95	\$70,736.51	\$12,000.00	\$0.00	\$35,384.42	\$66,221.00	\$7,560.00	\$165.16	\$232,867.56
Laramie	\$560,298.73	\$301,699.32	\$275,597.01	\$12,000.00	\$23,300.00	\$256,633.96	\$379,697.00	\$153,720.00	\$322,800.40	\$1,604,350.10
Lincoln	\$177,996.85	\$95,844.46	\$83,001.01	\$12,000.00	\$1,662.50	\$44,580.68	\$53,543.00	\$15,240.00	\$893.95	\$335,374.69
Natrona	\$0.00	\$0.00	\$286,125.01	\$12,000.00	\$887.50	\$303,201.20	\$375,820.00	\$147,840.00	\$209,984.28	\$960,037.99
Niobrara	\$31,903.91	\$17,179.03	\$0.00	\$0.00	\$0.00	\$2,615.12	\$10,661.00	\$9,360.00	\$0.00	\$43,879.03
Park	\$282,611.01	\$152,175.16	\$84,128.00	\$12,000.00	\$200.00	\$32,934.69	\$145,707.00	\$49,800.00	\$281.39	\$461,955.09
Platte	\$120,391.42	\$64,826.15	\$90,241.51	\$12,000.00	\$0.00	\$63,252.68	\$71,261.00	\$20,400.00	\$3,605.72	\$309,891.33
Sheridan	\$244,810.59	\$131,821.08	\$23,183.34	\$12,000.00	\$11,087.50	\$64,167.27	\$68,601.00	\$47,040.00	\$778.67	\$403,067.37
Sublette	\$127,703.75	\$68,763.56	\$73,999.99	\$12,000.00	\$0.00	\$0.00	\$0.00	\$5,040.00	\$0.00	\$218,743.74
Sweetwater	\$0.00	\$0.00	\$151,182.49	\$12,000.00	\$1,737.50	\$184,053.01	\$237,325.00	\$38,760.00	\$50,039.25	\$437,772.25
Teton	\$244,247.42	\$131,517.69	\$79,139.00	\$12,000.00	\$5,000.00	\$90,396.07	\$154,134.00	\$14,400.00	\$2,368.71	\$447,461.20
Uinta	\$253,840.02	\$136,736.93	\$68,607.51	\$12,000.00	\$1,312.50	\$103,256.38	\$177,242.00	\$43,920.00	\$1,012.05	\$484,048.46
Washakie	\$153,538.03	\$82,674.32	\$26,215.97	\$12,000.00	\$0.00	\$45,659.84	\$54,181.00	\$17,280.00	\$7,744.22	\$262,438.06
Weston	\$112,796.83	\$60,738.76	\$13,555.00	\$12,000.00	\$0.00	\$33,543.98	\$34,806.00	\$15,960.00	\$234.50	\$188,050.31
Total	\$4,052,500.27	\$2,182,115.39	\$1,874,681.51	\$264,000.00	\$47,937.50	\$2,009,426.83	\$2,854,001.00	\$846,240.00	\$605,128.63	\$9,699,914.74

*Amounts do not include county expenses other than the 35% match or revenue generated by PH Nurses and deposited into the county general fund such as immunization registration fees, other client fees or donations.
 **FY14 contracts have been reduced to \$800/month from \$1,000/month
 ***This is informational only. The contract amount is not included in the Total column, only the actual expenditures.

Public Health Nursing (PHN) funding:

1. The county and the state share the cost of salaries and benefits for full-time and part-time state employed nurses. The county is responsible for 35% and the state is responsible for 65%.
2. The county provides funding for administrative support, office space, travel, training and supplies.
3. The county has additional contracts with the WDH Maternal and Child Health, Public Health Emergency Preparedness, and Communicable Disease Units and the Medicaid office. The contracted services are provided through the PHN office.
4. The county PHN offices also charge for immunizations not covered by the state immunization program, donations, and other privately paid services. The fees or charges collected are deposited into the county's general fund.

Hello:

First, thanks to Bill for traveling to Lander to co-present. I know the presentation wasn't very long but I strongly believe it sends a positive message that we're on the same page and not working at opposite ends.

We had few questions from the committee which hopefully is an indication they are in agreement with how we're proceeding. As Bill states, they want us on an aggressive agenda to which I propose the following:

1. We mentioned meeting via conference call on **Wednesday, November 13 at 11:30 am**. Mike, can you set up a call-in number or would you like us to do that?
2. Agenda items for November 13
 - Discuss regional approach
 - Discuss what each model will require for implementation in greater detail
 - Discuss components of a performance based contract for Recommendation #3, per Bill's request below. If you have any ideas for items you would like included, please send them to us. Karen and I will begin drafting a statement of work (deliverables) for the performance based contract but we won't have it completed in time for next week's meeting.. We'll send what we have completed at the time of the meeting.)

In addition to above, I have a few general questions-

1. We indicated we would invite a member of a Board of Health (BOH) to participate. The only volunteer we have is Chris Bartholomew from the Laramie Co./Cheyenne BOH. If there are no objections by this group, we'll extend the invitation to her to participate in the Nov. 13 meeting.
2. Who will reach out to the Campbell County Commissioners to determine if they are interested in participating in a performance based contract?
3. According to our records at the time of separation, the State was paying approximately \$450,780 annually for its 65% share of the nine (9) state-employed PHNs in Natrona County. For Sweetwater county's six (6) positions, the state was paying approximately \$357,829 annually. Based on our state employed nurses staffing model, we project that Campbell County would be eligible for seven (7) state employed PHN's. The State's 65% contribution would be \$374,580 annually. To fund the three independent counties, the legislature would need to appropriate an additional \$1,183,189 per year or \$2,366,378 per biennium.

Looking forward to the continuing discussion.

Thanks,
Korin

Korin A. Schmidt
Deputy Administrator, Public Health Division
Wyoming Department of Health
6101 Yellowstone Road, Suite 420
Cheyenne, WY 82002
[307/777-5055](tel:3077775055) (office)
[307/777-8264](tel:3077778264) (fax)
[307/421-8689](tel:3074218689) (cell)

----- Forwarded message -----

From: **Bill McDowell** <bmcdowell@natronacounty-wy.gov>
Date: Tue, Nov 5, 2013 at 11:21 AM
Subject: PHN Interim Committee
To: Mike Nickel <mnickel@sheridancounty.com>, rharvey@rtconnect.net,
jerry.ewen@bighorncountywy.gov, Reid West <westr@sweet.wy.us>, karen.mahan@wyo.gov,
korin.schmidt@wyo.gov, tom.forslund@wyo.gov

All,

I attended the Labor and Health Interim committee yesterday. Korin Schimdt did an excellent job of presenting to the committee our work so far. The report was well received by the committee with the only strong comments coming from Senator Scott who would like a resolution soon. Given the budget session and some needed flexibility for the Department of Health and additional appropriation, I would ask the following for consideration. Would it not be appropriate to develop a contract agreement for Natrona County, Sweetwater and Campbell counties (if they are interested) which would specify the supervisory, cost sharing, performance measurement criteria and accountability issues (non renewal of contract) to deliver to the committee in January. I know that Tom Forslund has in mind the performance and accountability issues. From a reimbursement of costs stand point I recognize that there is a price to pay but would suggest the reimbursement target be the current 65/35 recognizing that the separate agreements will probably come in less than current county arrangements.

This is an aggressive schedule but seems to be responsive to the interim committees wishes.

Korin please weigh in.

Thanks

Bill

Bill McDowell

Natrona County Commissioner

[307.235.9271](tel:307.235.9271)

bmcdowell@natronacounty-wy.gov

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WORKSHEET DRAFT #7

1.2.14

This document is a Statement of Work (SOW) to identify and describe services and responsibilities as part of the Memorandum of Understanding (MOU) for Public Health Nursing (PHN) services in _____ County for the Wyoming Department of Health, Public Health Division [WDH-PHD].

Public Health Nursing is a partnership between the WDH-PHD and the County with shared responsibilities. This SOW identifies the services to be provided, and defines the process of how those services and shared responsibilities will be done in _____ County.

[NOTE: The items in this document that are highlighted in gray are new to the Public Health Nursing MOU. If the item is not highlighted, it is in the current MOU and a location is provided.]

SERVICES:

Joint Responsibilities:

The following have been identified as the eight (8) basic Public Health Nursing (PHN) functions to be provided by State and County (if applicable) public health nurses. The State and County jointly agree that they support these eight basic services and they will work together to provide these to the constituents of _____ County. Both partners acknowledge that the staff and resources will vary at times. The local PHN manager will need to prioritize these services when staffing is reduced because of extended leave time or budget cuts.

If all of these services are being adequately provided and time allows, optional services may be performed. Optional services must be within the scope of public health nurses and agreed upon between the local PHN manager, State Nurse Supervisor, and the Board of County Commissioners.

Direct Services:

1. Maternal and Child Health - Nurses provide an array of services to pregnant and post-partum moms and children, including the Healthy Babies Home Visitation program and Children's Special Health case management services.
2. Nursing Home and Medicaid Long-term Waiver Pre-admission Eligibility (LT101) - PHNs assess a client's functional level for appropriate placement in a nursing home, an assisted living facility, or if they can safely live in their home.
3. Chronic Disease prevention, Education and Management - This function includes adult health clinics and in some cases, limited home services providing direct prevention and monitoring services.
4. Communicable Disease Prevention - This function includes immunizations; tuberculosis screening, testing and follow-up; infectious disease follow-up and investigation; sexually transmitted infection/HIV/viral hepatitis screening, testing, and follow-up; and HIV case management.

Population Based Services:

5. Public Health Emergency Preparedness - Ensures that public health staff are knowledgeable and prepared to respond to bioterrorism and other public health emergencies.
6. Community Health Assessment and Planning - PHNs work with county hospitals and other stakeholders to identify barriers to the health and well-being of its residents and to implement a community health improvement plan.
7. Public Information and Education - PHNs provide classes and educational opportunities to the general public on a myriad of public health topics and issues.

8. Environmental Health Hazards - PHNs work with local agencies to investigate issues which may be harmful to the county's citizens and provide follow-up support and education when possible.

County Responsibilities:

The Board of County Commissioners will work collaboratively with the local PHN manager and the applicable Department of Health program (e.g., MCH, PHEP, or Medicaid) to establish joint oversight and management of appropriate contracts and budgets. [#4, D of current MOU]

- *How is this being done now? [e.g., in some counties there is a grants manager, so should wording be added to include that the grants manager will work collaboratively with the local PHN manager?]*
- *Define any changes in how you would like to do this in the future.*

State Responsibilities:

State PHN will consider County input and recommendations when considering adding or deleting programs and when making staffing decisions [see also Human Resources section].

- *How would the Board prefer this be done (e.g., is this something that should be presented to the whole Board or to a designee of the Board)?*
- *If there are new "proposed" services, with whom does the WDH-PHD need to work with in addition to the local PHN manager?*

ADMINISTRATIVE:

Joint Responsibilities:

- A. Public health nurses, whether State or County, will attend all required training meetings and teleconferences scheduled by the programs of WDH-PHD.
 - *Is there anything that needs to be changed?*
- B. **Office Closures.** In the event the County closes an office, WDH-PHD employees will follow Wyoming Department of Health, Public Health Division Policy PHD-001. In general, the policies allow for the following: [#6, C of current MOU]
 1. Client-center service closures: The PHN county manager shall request approval from the Public Health Division Senior Administrator and local Board of Health or County Commissioners in advance of office closures during off-site clinics or events, such as mass immunization clinics and emergency preparedness exercises. When there is an off-site clinic and the office is closed, contact information must be posted and available to clients.
 2. Weather-related closures: If the county commissioners or county emergency management services close county offices for an unexpected reason, such as weather or power outage, the county manager or supervisor, or designee, must notify the State PHN office and their State Nurse Supervisor as soon as possible. Email notification from the county commissioners indicating county office closures must be provided to the State PHN office and State Supervisor as soon as possible. The email must also be submitted with time reports in order for approval to be given for administrative leave. Wyoming State Personnel Rules will be followed in cases where an employee was previously authorized annual or sick leave.

3. Holiday closure: All State PHN staff in the local office(s) will follow the County holiday schedule. The County holiday schedule will be submitted to State PHN at the beginning of each calendar year.

If the County Commissioners close the office as an extension of a pre-approved holiday, such as the afternoon before Christmas Day, and that time is not part of the pre-approved list, the WDH Office of Human Resources must be notified immediately. If the Governor grants state employees additional holiday time, state employees following the county holiday schedule will not be granted this additional holiday time. No “floating” personal days, partial days, or other days not approved as a “holiday” will be granted to state employees.

- *Anything that is not clear or that needs to be changed? This issue with holidays keeps coming up as an unresolved issue, so if this needs to be said differently so it is clarified, let's do that.*

HUMAN RESOURCES:

Joint Responsibilities:

- A. The local PHN manager will submit vacant State PHN positions to the Board of County Commissioners in open session for approval/disapproval to refill the vacancy. This will allow the Board to determine if there is enough money in the budget to cover the county's share of the salary and benefits.
 - *Does this work well for your county, or are there changes that need to be made?*
- B. The Board of County Commissioners will designate a commissioner to participate in the interview and selection process for new local PHN managers.
 - *Does this process work well for your county, or are there changes that need to be made?*
- C. State PHN staff nurses will be interviewed and selected by the local PHN manager and State Nurse Supervisor.
 - *Does the Board or their designee want to participate in the recruitment process for staff nurses?*
- D. County employed nurses and county administrative staff will be interviewed and selected by the local PHN manager and a Board-designated person from the County.
 - *Does this work well for your county, or are there changes that need to be made?*
- E. The Board of County Commissioners or their designee will participate with the regional State Nurse Supervisor in the performance reviews of the local PHN manager.
 - *Are there any changes that need to be made?*
- F. Employees of the County will have performance reviews completed each year, with the review being performed by the local PHN manager and a Board-designated person from the County.
 - *Does your County allow employees of the County to have performance reviews? Each PHN office sets customer service and quality improvement goals, and it awkward for the State staff to have performance management goals in counties where the County staff does not have performance reviews. In addition there may be ramifications when an employee is terminated if there are not documented performance reviews to show performance issues and that the*

employee had been counseled regarding those performance issues.

- *If your county will allow performance reviews for County staff, please provide any wording changes that need to be made above.*

G. Employees of the County will follow County personnel rules and procedures including hiring and termination. WDH-PHD employees will follow WDH-PHD personnel rules and regulations. [#4, D of current MOU]

A. *Are there any changes that need to be made?*

County Responsibilities:

H. The Board of County Commissioners agrees to discuss County employee issues or disciplinary actions in Executive Session of the Board.

- *Is this how your county wants to do this, or is there an alternative way you would like to handle these kinds of discussions?*

I. The County will not pay newly hired County-employed nurses at a salary that is higher or lower than State-employed nurses receive for a commensurate level of experience.

- *This salary differences between State and County staff has been an ongoing concern that has been brought up repeatedly. Is this an agreeable solution or is there something that would work better in your county?*

J. The County will follow the State's compensation policy which limits accrual of flex time as it pertains to County PHN staff.

- *This is another issue that has been a problem in some counties. County staff may accrue flex time and have a long period of time to use it. State staff must use accrued flex time in the week it is accrued, or follow the compensation policy which does allow for limited overtime compensation (BEE time). Some counties do not allow flex time at all past the week in which it is worked; e.g., if PHN has a flu clinic on Saturday, the time must be flexed the next week.*
- *How does your county handle flex time?*
- *What is the wording you want to use to define how flex time will be handled in your County for County staff?*

State Responsibilities:

K. State PHN will allocate WDH-PHD positions for public health nurses to the County based on the Public Health Nursing staffing model and limited availability of the positions [Note: State positions are appropriated and allocated by the State legislature to each State WDH-PHD]. [#5, A of current MOU with wording changes]

- *Does this make sense?*

L. State PHN, with participation from the County as determined in the Joint Responsibilities section, will hire and supervise all WDH-PHD employed staff and make determinations for promotions, demotions, and/or terminations. In the event of a personnel issue with a State employee, WDH-PHD will discuss with Board of County Commissioners in executive session as needed and allowed by State Personnel Rules.

- *The question has been asked of the Attorney General's office about the Board of County Commissioners discussing State employee personnel issues in executive session. We were told that the issue must be addressed in the contracts and as a condition of employment. We have*

new State PHN staff sign a consent to allow us to discuss personnel-related issues with the Board if needed as a condition of employment. Does this wording work for your county?

- M. Supervision of WDH-PHD-employed staff is delegated to the local PHN manager who is an employee of the WDH-PHD. Local PHN manager may, in their absence, delegate authority of nursing supervision to qualified WDH-PHD or County nursing staff. [#5, D of current MOU]
- *Anything need to be added or changed?*
- N. State PHN will provide interim supervisor coverage by the State Nurse Supervisor for local PHN manager positions that are vacant, or the new manager has been in the position less than 90 days so is unable to perform State or County evaluations or address personnel issues.
- *This is a new item that has been added because of identification of this as a concern. Please edit as needed.*
- O. State PHN will provide consultation to the local PHN manager regarding program and personnel management. [#5, E of current MOU]
- *Anything need to be added or changed?*
- P. Pursuant to Wyo. Stat. § 7-19-201 and WDH-PHD policy and procedure, the WDH-PHD shall conduct criminal background and central registry checks on all WDH-PHD and County employees, contract personnel and other personnel defined in Wyo. Stat. § 7-19-201, and who are employed or are under contract with the County. [#5, G of current MOU]

FISCAL:

Joint Responsibilities:

- A. **Possible option for cost savings:** In the event that one county has a local PHN manager vacancy, and there is an adjacent county that would like to share their PHN manager with that County, the two counties may enter into a joint powers agreement to have a Regional Nurse Manager. The two counties would work with State PHN to determine the responsibilities for that nurse manager. If this option is exercised by the participating counties, State PHN would be responsible for 100% of that Regional Nurse Manager's salary and benefits and neither county would be billed for part of the 35%.
- *Is this something you want to have in your county's SOW for possible manager vacancies?*

County Responsibilities:

- B. The County will reimburse the WDH-PHD for a portion of the state salaries and benefits at a rate of thirty-five percent (35%) to be paid on a quarterly basis (March 31, June 30, September 30, and December 31). [#4, F of current MOU]
- *Sorry, this is not negotiable.*
- C. Revenues generated by the local PHN office(s) for services provided will be earmarked for PHN services and expenses. These revenues are to be applied to the maintenance or expansion of public health nursing services. Appropriate support services, including administrative support, will be provided for PHN within the budgetary and administrative processes of the County. [Modified #4, A of current MOU]
- *Is this wording clear or are there changes that need to be made?*

- D. Maintenance and repair costs for the PHN office(s) are the responsibility of the county.
- *This is something that has come up as an issue in some counties, and there is not a PHN budget item to provide for these repair costs. Is this wording OK for your county?*
- E. The County will reimburse WDH-PHD for all background checks for new County (not State) new PHN employees. [#4, B of current MOU]
- *Have there been any concerns in your county about this?*
- F. The County will assume responsibility for initial reimbursement of its employees' travel expenses when WDH-PHD reimbursement is applicable. The WDH-PHD will in turn reimburse the County. [#4, G of current MOU]
- *Is there any concern in your county about this?*
- G. *Reimburse to WDH-PHD costs associated with the use and maintenance of a permanently assigned WDH-PHD vehicle(s) in an amount not to exceed that which is set by Motor Vehicle Maintenance Service (MVMS). Such costs will be paid on a quarterly/monthly basis within thirty (30) days of WDH-PHD billing submitted to Contractor. WDH-PHD MVMS policy governing use of the WDH-PHD vehicle, under Wyo. Stat. § 9-2-1016(h)(ii) and § 1-41-105, must be followed.*
- *This paragraph is only for counties who currently have a State car and is in the current MOU for those counties.*

State Responsibilities:

- H. Apply the County's reimbursement, (as stated above in Paragraph B) to the maintenance or expansion of Public Health Nursing. [#5, B of current MOU]
- *Anything need to be added or changed?*
- I. Based on available funding, provide financial support for WDH-PHD positions and directly pay WDH-PHD employee salaries and benefits. [#5, C of current MOU]
- *Anything need to be added or changed?*
- J. **Housing.** *WDH-PHD state-employed nurses shall be Eligible for Employee Housing Assistance per Wyoming Department of Health, Department of Administration & Information's policy.*
- *This is only applicable to Sublette and Teton counties and is in their current MOUs.*

OTHER:

Joint Responsibilities:

- A. Public health nurses must adhere to the current American Nurses Association (ANA) Scope and Standards of Public Health Nursing Practice and the Quad Council of Public Health Nursing Organizations competencies. [#4, C of current MOU]
- *This is a licensure issue for nurses, and both the WDH-PHD and County must be aware that they must abide by these standards.*

PUBLIC HEALTH NURSING DELIVERY MODEL RECOMMENDATIONS

PREPARED FOR THE 2014 WYOMING LEGISLATURE BY THE WYOMING COUNTY
COMMISSIONERS ASSOCIATION, THE WYOMING DEPARTMENT OF HEALTH PUBLIC
HEALTH NURSING PROGRAM AND STAKEHOLDERS

December 20, 2013

BACKGROUND |

Wyoming currently has two models of service delivery for Public Health Nursing (PHN) Services. For the majority of counties (20 out of 23), the county and the state, via a signed agreement, share the cost of salaries and benefits for full-time and part-time state employed nurses. The state's share is 65% and the county's share is 35% plus funding for county employed nurses, administrative support, and overhead. For Campbell, Natrona and Sweetwater counties, public health nursing services are provided locally with no state agreement to provide salary funding. In both models, the Wyoming Department of Health (WDH) may also contract with counties to provide services like Maternal and Child Health and Public Health Emergency Preparedness.

In 2010, the interim Joint Labor, Health and Social Services Legislative Committee reviewed proposed legislation [HB0119, sponsored by Senator Bernadine Craft] that would allow changes to the state and county partnership for providing Public Health Nursing services in the counties. In 2013, the Senate Labor Committee directed the WDH to identify issues with PHN and develop alternative service delivery models. Through a partnership with the Wyoming County Commissioners Association (WCCA), a PHN Work Group was convened in May, 2013. Membership was later expanded to include a Board of Health representative. This document is a summary of the work group's recommendations for alternative service delivery models.

PUBLIC HEALTH NURSING PROBLEM ANALYSIS AND FINDINGS |

County commissioners and local boards of health were surveyed on their perceptions of public health nursing services and the current model of service delivery. County commissioners representing 21 counties and five (5) local boards of health responded to the survey. The results suggest that county commissioners and board of health members are generally satisfied with the programs and customer service provided by PHN. However, the results also suggest that for some commissioners, there is dissatisfaction with the supervisory relationship (14.81% of county commissioners) and the funding structure (25.92% of county commissioners)¹. PHN leadership also met personally with two counties (Uinta and Crook), finding similar results to the survey. In summary, perceptions of the current services and/or service delivery model are not uniformly shared among the counties.

The work group reviewed the survey results and evaluated feedback from stakeholders, determining that recommended PHN models should address the following:

- Supervision of county employees by state employees
- Designation of county and state authority and responsibility for PHN staff and services
- Disparate pay between county and state nurses
- Budget impact when state increases salaries of state employed PHNs
- Consistency among counties in providing the essential PHN functions
- Identification of opportunities to create shared accountability and streamline the public health system
- Flexibility between the state and counties to jointly determine the most appropriate service delivery model

¹ Please contact Karen Mahan at Karen.mahan@wyo.gov for a copy of the complete survey results.

- Low or no increased cost compared to current model

The work group reviewed five (5) options, immediately discarding two that transferred all PHN responsibilities to the state with no county participation, leaving the three (3) recommendations listed below. Please note: the following are draft recommendations only and will require individual discussions and negotiations between the county and state.

RECOMMENDED MODELS |

MODEL #1-Enhanced current partnership (65/35 split funding)

- A. Joint meeting with state and county to negotiate an individual statement of work with each county that addresses:
 1. Human resource issues
 - a. Policy on who is involved in hiring county nurse managers (CNM), state employed nurses, county employed nurses and county clerical staff
 - b. Disciplinary process, including who is involved in determining disciplinary actions and in what forum decisions are made (e.g., executive session with county commissioners)
 - c. Pay differential between county employed and state employed nurses
 - d. Holiday schedule
 2. Fiscal issues
 - a. Physical plant-responsibility for maintenance
 - b. Travel, including provision of state car when available
 - c. Training
 - d. Revenue generated by PHN earmarked for PHN services
 - e. Impact to county budget if state increases state-employed nurses' wages
 3. Regionalization, if county is entering into a joint agreement with another county
 4. Local services to be offered
- B. Legislative action - This model does not require legislative action as it utilizes the existing state/county partnership.
- C. Implementation date – This option can be implemented for FY2015.

MODEL #2-State administered PHN with partial county contribution

- A. 100% state employed nurses and administrative staff with county contributing a fixed amount to state.
 1. Amount to be determined based on actual costs of state assuming full responsibility for services
 2. Fixed amount to be negotiated on biennial basis based on actual costs of providing services
 3. A fiscal analysis of current county public health expenditures, other public health service contracts, and PHN generated revenue will be conducted with each interested county to determine cost neutrality or if additional funding for overhead and administrative costs is needed.
 4. State would retain grant funding and most revenue generated by PHN.

- B. Negotiated Memorandum of Understanding
 - 1. Local public health services to be provided
 - 2. Office/clinical space provided by county
 - 3. Purchase of medical supplies
- C. Regionalization of services with other interested counties
- D. Legislative action - The model may require legislative allocation of additional positions for nurses and/or clerical staff currently employed by the county.
- E. Implementation Date – Pending availability of positions and funding, this option is available for FY2016.

MODEL #3-Master contract for public health services

A master contract will combine what are currently three to four separate contracts for public health services. The option to contract only for PHN services is still available and will include many of the same provisions listed below.

- A. County administered with partial state contribution
- B. 100% county employed staff, partially state and federally funded, with a performance-based state contract for public health services, including public health nursing, maternal and child health services, public health emergency preparedness and county health officer duties
- C. A county, municipal or district health department must be in place to allow local administration of the public health nursing program.²
- D. Contracted services with established deliverables and outcomes³
 - 1. Maternal and child health (MCH) services⁴
 - a. Healthy babies home visitation
 - b. Children’s special health services
 - c. Other MCH services such as reproductive health, adolescent health and child health
 - 2. Chronic disease prevention, education and management
 - a. Adult health clinics
 - b. Limited home services providing direct prevention and monitoring services (Does not include any Medicaid reimbursable services delivered through a Medicaid waiver)
 - 3. Communicable disease prevention
 - a. Immunizations
 - b. Tuberculosis screening, testing and follow-up
 - c. Infectious disease investigation and follow-up
 - d. Sexually transmitted infection/HIV/viral hepatitis screening, testing and follow-up
 - e. HIV case management
 - 5. Public health emergency preparedness⁵
 - 6. Community assessment and planning

² W.S. § 35-1-301 through 309 (Article 3- County, Municipal and District Health Departments) outlines the requirements for a local health department

³ Does not include Medicaid contracts and requirements for Nursing Home and Medicaid Long-Term Waiver Pre-admission Eligibility (LT101s)

⁴ WDH has a separate contract with counties for the provision of MCH services. We propose integrating the MCH funding into a performance based contract for public health services.

⁵ WDH has a separate contract with counties for the provision of Public Health Emergency Preparedness (PHEP) services which includes funding for a Public Health Response Coordinator. We propose integrating the PHEP funding into a performance based contract for public health services.

- 7. Public information and education
- 8. Environmental health hazards
- 9. County health officer duties as delegated by the state health officer
- E. Current state share will not cover all PHN related costs
- F. County retains revenue generated from services
- G. Legislative action - Permission to move funding from 100 series (salaries) to 600 series (services to clients) for counties with whom the state has a current partnership (Does not apply to Natrona and Sweetwater counties⁶)
- H. Implementation Date – Pending legislative permission to move funding, this option is available for FY2015.

⁶ An additional legislative appropriation will be necessary to enter into contracts with Natrona and Sweetwater counties. The current PHN budget does not have additional funding to purchase services from these counties unless all PHN funding is redistributed statewide.

BOARD OF COUNTY COMMISSIONERS MEETING REQUEST FORM

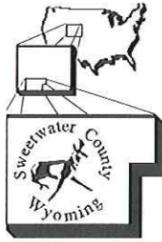
Date Requested: 1-21-14	Name & Title of Presenter: Commissioners
Department or Organization:	Contact Phone & E-mail:
Exact Wording for Agenda: Elected Official Salary Increase Discussion	Preference of Placement on Agenda & Amount of Time Requested for Presentation: 10 min
Will there be Handouts? (If yes, include with meeting request form) No	Will handouts require SIGNATURES: No
Additional Information: Per commissioner's request during the 1-7-14 BOCC meeting	

- All requests to be added to the agenda will need to be submitted in writing on the "Meeting Request Form" by Wednesday at 12:00 p.m. prior to the scheduled meeting and returned in person or electronically to Clerk Sally Shoemaker at: shoemakers@sweet.wy.us
- All handouts are also due by Wednesday at 12:00 p.m. prior to the scheduled meeting date. Handouts may be submitted to Clerk Sally Shoemaker either in person or electronically. *****If your handout is not accompanied with the request to be added to the agenda, your request will be dismissed and you may reschedule for the next meeting provided the handout(s) are received.*****
- Any documents requiring **Board Action or signature** are considered agenda items and need to be requested in the same manner.
- All **original** documents requesting action or signature must be submitted to Deputy County Clerk Vickie Eastin. However, a **copy** must be submitted to Sally Shoemaker for distribution of the packet and retention.
- As always, if you are unable to attend the meeting after being placed onto an agenda, please send a representative in your place or your item will be rescheduled.
- In order to determine placement on the agenda, please review the county website (www.sweet.wy.us/commissioner) on Thursday afternoon.
- If a request to be placed on an agenda is received **AFTER** the deadline, you will be considered for the next meeting date.
- No handout will be received during a meeting in session.

BOARD OF COUNTY COMMISSIONERS MEETING REQUEST FORM

Date Requested: 1/21/2014	Name & Title of Presenter: Garry McLeam
Department or Organization: Human Resources	Contact Phone & E-mail: 307-872-3913
Exact Wording for Agenda: Potential budget implication due to change to Payroll processing	Preference of Placement on Agenda & Amount of Time Requested for Presentation: <i>20 min</i>
Will there be Handouts? (If yes, include with meeting request form) yes	Will handouts require SIGNATURES: no
Additional Information:	

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- No handout will be received during a meeting in session.



Sweetwater County Department of Human Resources



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MEMORANDUM

To: Board of County Commissioners
From: Garry McLean, HR Director
Date: January 13, 2014
RE: **Potential Budget Impacts of Payroll Process Changes**

As you are aware, the County has been working diligently to implement the new Tyler computer system replacing the dated SunGard/HTE system currently in use. The first piece of this puzzle is to implement the financial systems and payroll. This process has been very productive, as it has forced us to evaluate some of our old practices, procedures and policies. One such payroll practice needs to be amended to comply with current Fair Labor Standards Act (FLSA) Law and this change may have some departmental budget impacts and as such I wanted to bring this to the Board's attention.

The practice in question involves the accrual of compensatory time in workweeks in which an employee has both working hours and nonworking hours (e.g., holiday pay, vacation, sick leave or uses compensatory time. Historically, if the total of working plus nonworking hours exceeded the FLSA overtime threshold (40 hrs. per week for most employees, 171 per 28 days for law enforcement, and 212 per 28 days for firefighters) the amount of hours over that threshold was automatically accrued by the system as compensatory time at the straight time rate.

The problem with this procedure is that the Fair Labor Standards Act authorizes public agencies to allow for the accrual of compensatory time only in those circumstances where an employee's actual hours worked exceeds the respective FLSA overtime thresholds. In a workweek in which an employee uses vacation, sick leave, compensatory leave or receives holiday pay, such paid time is not "working time". As such, in most cases, the employee is not eligible to accrue compensatory time because the employee's "working hours" do not exceed the FLSA threshold. The example below will help illustrate the difference between the two methods.

	Monday	Tuesday	Wednesday	Thursday	Friday
Hours	9.0	9.0	8.0	Holiday	8.0
				Working Hours =	34.0
				Non Working Hours (Holiday Pay, Vacation, Sick, Comp. Used, etc)	8.0
				Total Hours Paid	42.0
Past Method			New Method		
Straight Time Hours Paid	40		Straight Time Hours Paid	42	
Comp. Time Accured	2		Comp. Time Accured	0	
TOTAL	42		TOTAL	42	

As this example shows, under the past method, the employee would receive two (2) hours of compensatory leave rather than two (2) hours of pay. However, due to the eight (8.0) hours of holiday leave, the employee did not work more than 40 hours in the week, which means the employee is not eligible, in accordance with the FLSA for overtime or compensatory time. Therefore this practice must be corrected immediately.

This example also illustrates the potential budget impact which could result during the remainder of this fiscal year. Essentially, employees in this situation are receiving compensatory time in lieu of straight time pay; and as such, there is no immediate or direct budget implication. However, with the required change, departments that have little or no overtime budget could find themselves over expended.

Despite the potential budget impacts, department heads can manage this situation, simply by adjusting hours worked in such weeks, or, in the case in which sick leave, vacation or compensatory time is used rather than holiday pay, the manager simply needs to reduce the amount used, to keep the workweek at or below forty (40) hours.

Dale Davis developed a payroll report which indicated that through October of 2013; nearly \$38,000 in compensatory time was accrued. In other words, without any form of management intervention, this change could have significant budget impacts. Attached is a copy of that report.

We will immediately begin holding training sessions with the various departments to explain this and implement effective strategies to minimize and/or eliminate any potential budget impacts. But, due to the potential for budget impacts, we felt it important to advise the Board. Unfortunately, this change is necessary to comply with federal wage and hour law and further delay making this decision would have delayed the January 1, 2013 implementation of the Tyler payroll system.

Should you have any questions or require additional information, please feel free to contact me.

BOARD OF COUNTY COMMISSIONERS MEETING REQUEST FORM

<p>Date Requested: January 21, 2014</p>	<p>Name & Title of Presenter: Eric Schillie</p>
<p>Department or Organization: Simplot Phosphates LLC</p>	<p>Contact Phone & E-mail: 307-382-1542 eric.schillie@simplot.com</p>
<p>Exact Wording for Agenda: Overview of Proposed Ammonia Plant Project at the Simplot Phosphates Facility South of Rock Springs</p>	<p>Preference of Placement on Agenda & Amount of Time Requested for Presentation: No preference, 10 minutes.</p>
<p>Will there be Handouts? (If yes, include with meeting request form) Yes. Being Developed.</p>	<p>Will handouts require SIGNATURES: No</p>
<p>Additional Information: Simplot would request a copy of the meeting minutes to show that the presentation was done.</p>	

- All requests to be added to the agenda will need to be submitted in writing on the "Meeting Request Form" by Wednesday at 12:00 p.m. prior to the scheduled meeting and returned in person or electronically to Clerk Sally Shoemaker at: shoemakers@sweet.wy.us
- All handouts are also due by Wednesday at 12:00 p.m. prior to the scheduled meeting date. Handouts may be submitted to Clerk Sally Shoemaker either in person or electronically. *****If your handout is not accompanied with the request to be added to the agenda, your request will be dismissed and you may reschedule for the next meeting provided the handout(s) are received.*****
- Any documents requiring **Board Action or signature** are considered agenda items and need to be requested in the same manner.
- All **original** documents requesting action or signature must be submitted to Deputy County Clerk Vickie Eastin. However, a **copy** must be submitted to Sally Shoemaker for distribution of the packet and retention.
- As always, if you are unable to attend the meeting after being placed onto an agenda, please send a representative in your place or your item will be rescheduled.
- In order to determine placement on the agenda, please review the county website (www.sweet.wy.us/commissioner) on Thursday afternoon.
- If a request to be placed on an agenda is received **AFTER** the deadline, you will be considered for the next meeting date.
- No handout will be received during a meeting in session.

Sally Shoemaker

From: Howe, Darin <Darin.Howe@Simplot.com>
Sent: Tuesday, January 07, 2014 10:32 AM
To: Sally Shoemaker
Cc: Schillie, Eric
Subject: RE: Meeting Request Form
Attachments: NH3PlantLocalGvmtMtngsDoc.docx; NH3PlantLocationGvmtMtngs.pdf

Sally, here are the two handouts for the meeting. Since you will be placing these in the commissioner's packet, Eric will not need to bring extra copies? Thanks.

From: Sally Shoemaker [<mailto:shoemakers@sweet.wy.us>]
Sent: Friday, January 03, 2014 3:40 PM
To: Howe, Darin
Subject: RE: Meeting Request Form

Thanks, Darin.

After reading your "additional information", I wanted to share with you that during the February 4th meeting, the commissioners will approve the January 21st minutes. After the meeting convenes, the minutes are uploaded to our website (www.sweet.wy.us).

Thank you,

Sally

From: Howe, Darin [<mailto:Darin.Howe@Simplot.com>]
Sent: Friday, January 03, 2014 3:35 PM
To: Sally Shoemaker
Cc: Schillie, Eric
Subject: RE: Meeting Request Form

Hi Sally, here is the form for the meeting. Eric Schillie, our plant manager, will be making the presentation. There will be a one or two page handout that will be finalized next week. I will send to you when finished.

From: Sally Shoemaker [<mailto:shoemakers@sweet.wy.us>]
Sent: Friday, January 03, 2014 2:53 PM
To: Howe, Darin
Subject: Meeting Request Form

Good afternoon, Darin. Thank you for your request to be placed on the January, 21st BOCC meeting.

For your convenience, please find attached the fillable meeting request form. Please complete and return along with any documentation you would like placed in the commissioners packet by noon, January 15th.

Should you have any questions, please do not hesitate to contact me.

Thank you,

Sally Shoemaker

shoemakers@sweet.wy.us

307-872-3897 (office)

307-872-3992 (Fax)

Simplot Phosphates Rock Springs Ammonia Facility Overview:

The JR Simplot Company has approved preliminary engineering and permitting for an anhydrous ammonia production plant and related utilities to be constructed on Simplot property adjacent to the existing Simplot Phosphates Fertilizer Complex located 4.5 miles south of Rock Springs, WY. This new plant would allow Simplot to produce anhydrous ammonia instead of importing this process feed material.

The ammonia plant will utilize natural gas as both a feedstock and fuel. A new natural gas pipeline and an upgraded electrical service will be necessary to support the new plant equipment. Existing water supply is adequate.

18,000 tons of ammonia storage will be included as part of the facility. The ammonia storage tank will operate at atmospheric pressure.

The ammonia plant will be designed to operate 350 days per year with a minimum on-stream availability factor of 97%.

The plant will be capable of operating at a turndown ratio of 50% of the design capacity while still meeting all required product specifications.

The plant and associated utilities will be designed for a life cycle of 25 years.

A minimum of three years between major planned maintenance shutdowns will be specified.

The ammonia plant will provide in excess of 100,000 lb/hr of process steam for use in the existing phosphate complex.

The plant will be designed to meet all of the applicable regulatory requirements of the Wyoming Department of Environmental Quality. The plant will be designed, constructed and operated per OSHA standards.

Permitting with the Wyoming Department of Environmental Quality's Industrial Siting and Air Quality Divisions is in progress. Simplot submitted the air quality permit application in July of 2013 and anticipate submitting the ISD application in March of 2014. The ISD public hearing for the project is anticipated during the second quarter of 2014.

Simplot is working with Questar Pipeline Company and Rocky Mountain Power for ROW permitting with the Bureau of Land Management and private landowners. Plans of development were submitted to BLM in December 2013. This work should be completed by early summer of 2014.

Construction is anticipated from June of 2014 through early 2016. Construction manpower is anticipated to peak around 440 workers during the second quarter of 2015. An initial housing analysis is favorable for this construction time frame. Upon completion of construction, an estimated 25 additional full time positions will be necessary to operate and support the new facilities.

Public communication for the facility is occurring in January-February 2014 culminating with a public open house at the Fire District Number One conference room from 4-8 p.m. on Thursday February 6th. A notice for this open house will be published in the Rocket Miner. A press release has been issued.

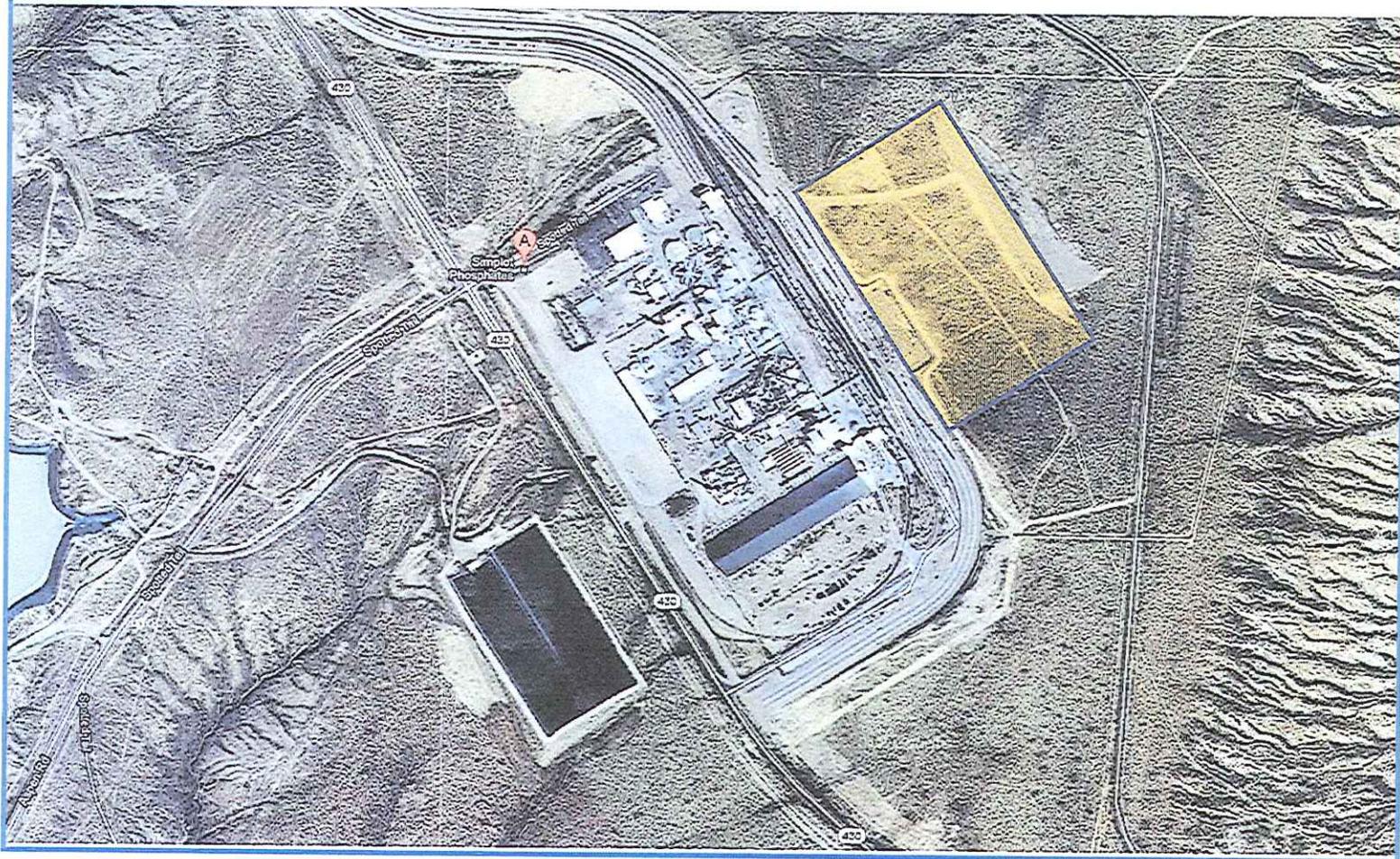


Figure 1-2. Highlighted Area Shows Proposed Location of Rock Springs Ammonia Plant

Sally Shoemaker

From: Howe, Darin <Darin.Howe@Simplot.com>
Sent: Friday, January 03, 2014 3:35 PM
To: Sally Shoemaker
Cc: Schillie, Eric
Subject: RE: Meeting Request Form
Attachments: 12114SWCoCommMtng.pdf

Hi Sally, here is the form for the meeting. Eric Schillie, our plant manager, will be making the presentation. There will be a one or two page handout that will be finalized next week. I will send to you when finished.

From: Sally Shoemaker [<mailto:shoemakers@sweet.wy.us>]
Sent: Friday, January 03, 2014 2:53 PM
To: Howe, Darin
Subject: Meeting Request Form

Good afternoon, Darin. Thank you for your request to be placed on the January, 21st BOCC meeting.

For your convenience, please find attached the fillable meeting request form. Please complete and return along with any documentation you would like placed in the commissioners packet by noon, January 15th.

Should you have any questions, please do not hesitate to contact me.

Thank you,

Sally Shoemaker

shoemakers@sweet.wy.us
307-872-3897 (office)
307-872-3992 (Fax)

RESOLUTION NO. 14-01-AT-01

A Resolution Authorizing the Appointment of a Special Prosecutor

Whereas, the Sweetwater County and Prosecuting Attorney has become aware of a criminal case, No. CR-2013-1025, in which the prosecution of the Defendant in the case by the Sweetwater County Attorney, or his deputies, would result in either a conflict of interest, or the appearance of impropriety; and

Whereas, the Sweetwater County and Prosecuting Attorney has entered into an agreement with Neal Stelting, who is the duly elected County and Prosecuting Attorney for Sublette County, Wyoming, and the agreement further includes Neal Stelting's appointed Deputies; and

Whereas, pursuant to said Agreement, Neal Stelting or one or more of his Deputies have agreed to assist the Sweetwater County and Prosecuting Attorney by prosecuting the case; and

Whereas, Neal Stelting and his Deputies have agreed to perform the aforementioned legal services without compensation from Sweetwater County; and

Whereas, Wyoming Statutes §§ 18-3-302 and 18-3-107 authorize such appointment of counsel with the approval of the Board of County Commissioners, and said action is in the interest of Sweetwater County, Wyoming;

Now, Therefore Be It Resolved that the Board of County Commissioners of Sweetwater County, Wyoming hereby consents to the appointment of Neal Stelting or any of his deputies to serve as special deputy county and prosecuting attorney(s) in the above-referenced case.

Dated this 21st day of January, 2014

The Board of County Commissioners for
Sweetwater County, Wyoming:

ATTEST:

Dale Davis, Sweetwater County Clerk

Wally J. Johnson Chairman

Gary Bailiff, Commissioner

John K. Kolb, Commissioner

Reid O. West, Commissioner

Don Van Matre, Commissioner

BOARD OF COUNTY COMMISSIONERS MEETING REQUEST FORM

Date Requested: BOCC 1-21-14	Name & Title of Presenter: John P. Radosevich Sweetwater County Engineer
Department or Organization: Engineering	Contact Phone & E-mail: 307-872-3921
Exact Wording for Agenda: Contract for Engineering Services-Speed Limits on County Roads	Preference of Placement on Agenda & Amount of Time Requested for Presentation: 5 minutes
Will there be Handouts? (If yes, include with meeting request form) Yes	Will handouts require SIGNATURES: Board Approval and authorize Chairman to sign all necessary documents
Additional Information:	

- All requests to be added to the agenda will need to be submitted in writing on the "Meeting Request Form" by Wednesday at 12:00 p.m. prior to the scheduled meeting and returned in person or electronically to Clerk Sally Shoemaker at: shoemakers@sweet.wy.us
- All handouts are also due by Wednesday at 12:00 p.m. prior to the scheduled meeting date. Handouts may be submitted to Clerk Sally Shoemaker either in person or electronically. *****If your handout is not accompanied with the request to be added to the agenda, your request will be dismissed and you may reschedule for the next meeting provided the handout(s) are received.*****
- Any documents requiring **Board Action** or **signature** are considered agenda items and need to be requested in the same manner.
- All **original** documents requesting action or signature must be submitted to Deputy County Clerk Vickie Eastin. However, a **copy** must be submitted to Sally Shoemaker for distribution of the packet and retention.
- As always, if you are unable to attend the meeting after being placed onto an agenda, please send a representative in your place or your item will be rescheduled.
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- If a request to be placed on an agenda is received **AFTER** the deadline, you will be considered for the next meeting date.
- No handout will be received during a meeting in session.



INBERG-MILLER ENGINEERS

Quality Solutions Through Teamwork

November 11, 2013

17091-GEP

APPENDIX A

John Radosevich
Sweetwater County
80 West Flaming Gorge Way
Green River, WY 82935

RE: PROPOSAL FOR ENGINEERING SERVICES
SPEED STUDIES ON VARIOUS COUNTY ROADS
SWEETWATER COUNTY, WYOMING

Dear John:

Based on your request, we are pleased to submit this proposal for performing engineering services for the above-referenced project.

PROJECT DESCRIPTION

It is our understanding the project will consist of performing speed studies on various County Roads within Sweetwater County. Title 31, Chapter 5, Article 3 of the Wyoming Statutes establishes the speed regulations for public roadways in Wyoming. The limits specified in this subsection of the Wyoming Statutes establish the maximum lawful speeds on paved and unpaved roadways. Any speed limit, other than this statutory speed limit that is posted on a Wyoming paved or unpaved road, must be established with a speed study which follows the standards adopted by WYDOT.

SCOPE OF SERVICES

Our scope of services includes the following:

DATA COLLECTION

We will conduct traffic counts and collect speed data using one of the following methods. For a speed study, it is preferred to have a minimum data set of 50 vehicles. Data collection will not occur during unusual conditions including unique events, inclement weather, or holidays.

1. For anticipated traffic volumes less than 100 vehicles per day, automated traffic counters and road tubes provided by the Wyoming Technology Transfer Center (WyT2), capable of collecting traffic volumes and speed, will be setup at appropriate locations along the County Road. Data will be collected using the traffic tubes over a one week minimum period.
2. For anticipated traffic volumes greater than 100 vehicles per day, vehicular speed and traffic count data will be collected using an onsite technician and radar gun.

In addition to the speed and traffic count data collection, we will collect speed data along existing horizontal curves using a ball bank indicator provided by WyT2.

124 East Main Street
Riverton, WY 82501
307-856-8136
307-856-3851 (fax)
riverton@inberg-miller.com

1120 East 'C' Street
Casper, WY 82601
307-577-0806
307-472-4402 (fax)
casper@inberg-miller.com

350 Parsley Boulevard
Cheyenne, WY 82007
307-635-6827
307-635-2713 (fax)
cheyenne@inberg-miller.com

428 Alan Road
Powell, WY 82435
307-754-7170
307-754-7088 (fax)
powell@inberg-miller.com

193 West Flaming Gorge Way
Green River, WY 82935
307-875-4394
307-875-4395 (fax)
greenriver@inberg-miller.com

SPEED STUDIES (OPTIONAL)

Speed data will be collected using traffic counter tubes to derive the 85th percentile speed of traffic, which can be used to establish the regulatory speed limit along the roadway. At the option of Sweetwater County, we will provide a speed limit analysis, performed by a professional civil engineer, by examining access points per mile, historical crash data, the preferred speed limit, and the lowest acceptable speed limit. Forms provided by Wyt2 will be used in performing the speed limit analysis. The results of the speed limit analyses will be correlated with methods presented in the USLIMITS2 program which is based on NCHRP Project 3-16. We will provide recommendations for adverse horizontal curves identified in the field using the ball bank indicator. These recommendations may include signage, delineation, shoulder widening, and guardrail. Following the speed limit analysis, we will prepare a declaration of speed limit for consideration by the Sweetwater Board of County Commissioners.

In lieu of the optional analysis described above, we will provide the data collected in the field to Wyt2 for their analysis and preparation of a declaration of speed limit. If this option is selected, we assume that a professional engineer at Wyt2 will conduct the speed limit analysis and prepare the declaration of speed limit.

FEES

Our fee for services performed will be charged at the rate schedule below:

Classification	Rate	General Work Description
Engineering Technician	\$55.00/hour	Setting up automated traffic counters in field, performing ball bank indicator analyses, checking on traffic counters during data collection period, preparing field reports
Staff Engineer-In-Training	\$75.00/hour	Assisting the Engineering Technicians in the field, preparing speed study analyses (if applicable).
Project Manager	\$125.00/hour	Project oversight, review speed study and ball bank indicator analyses (if applicable), prepare declaration of speed limits (if applicable).
Administrative Assistant	\$65.00/hour	Project reporting
Truck	\$50.00/day	
Mileage	\$1.00/mile	

A 2.5% expense will be added to all invoices to cover communication costs. All other fees for services not listed above can be found in the attached Schedule of Fees. If services in addition to the proposed scope of services appear necessary, we will perform such services upon your request at our current hourly, unit, and expense rates. This proposal is valid if accepted by January 31, 2014.

PERFORMANCE SCHEDULE

Upon receipt of a properly executed copy of our standard Service Agreement, we will be available to perform the services described herein at the request of your authorized representative.

We anticipate starting these services within 3 working days following receipt of our signed standard Service Agreement and weather permitting.

John Radosevich
Sweetwater County
November 11, 2013
Page 3

17091-GEP

CLOSURE

We appreciate the opportunity to submit this proposal. If you have any questions, please contact us at 307-875-4394.

Sincerely,

INBERG-MILLER ENGINEERS

A handwritten signature in blue ink that reads "Michael W. Brown". The signature is written in a cursive style.

Michael W. Brown, P.E.
Green River Office Manager/Civil Engineer

MWB:kdm\\me01\Projects\17091 Sweetwater County Speed Studies\Contracts\17091 Prp.docx

Enclosure: Schedule of Fees & Available Services

SCHEDULE OF FEES & AVAILABLE SERVICES

EFFECTIVE JULY 1, 2013

PERSONNEL

Professional Engineer/Scientist I - VII	\$85.00 to \$145.00 /Hour
Professional Land Surveyor I - III.....	\$115.00 to \$135.00 /Hour
Senior Staff Engineer/Scientist I – III.....	\$100.00 to \$120.00 /Hour
Staff Engineer/Scientist I – III.....	\$75.00 to \$95.00 /Hour
CAD Drafting Technician I - III	\$75.00 to \$95.00 /Hour
2-Person Survey Crew	\$125.00 /Hour
GPS Technician I – III	\$85.00 to \$95.00 /Hour
Drilling Manager	\$75.00 /Hour
Project Support	\$80.00 /Hour
Engineering Technician I – VII.....	\$55.00 to \$85.00 /Hour
Clerical.....	\$45.00 /Hour

EQUIPMENT

Vehicle.....	\$8.00 /Hour.....	\$50.00 /Day, *plus \$1.00 /Mile
One-Ton Flat Bed Truck	\$10.00 /Hour	\$60.00 /Day, *plus \$1.50 /Mile
Drill Rig.....		\$2.30 /*Mile
ATV		\$100.00 /Day
UTV.....		\$250.00 /Day
Nuclear Gauge.....	\$10.00 /Hour	\$50.00 /Day
GPS/RTK System.....	\$50.00 /Hour	\$300.00 /Day
Robotic Total Station.....	\$40.00 /Hour	\$200.00 /Day
Total Station.....	\$20.00 /Hour	\$100.00 /Day

*** Fuel Surcharge:** Mileage rate is based on fuel prices as of July 2013 (Source: wyominggasprices.com). If fuel prices increase over 15% from July 2013 rates, the percentage of increase will be added to all mileage rates.

EXPENSES

Additional Hard Copies of Bound Reports (Less Than 100 Pages).....	\$35.00 /Copy
Motel, Meals, Prints, Postage, Equipment Rental, Photocopies, and Other Miscellaneous Supplies	Direct Expense, Plus 10%
Subconsultant Services Secured With Client's Approval	Direct Expense, Plus 15%
Communication Expenses	2.5%
All Other Equipment and Materials Not Listed.....	BY QUOTATION

NOTES:

- For all work requiring an upgrade to Level C personal protective equipment or higher, the above hourly rates will be increased by twenty (20) percent.
- All field charges begin at the time of departure and terminate at the time of return to the point of origin and/or place of lodging while away from the principal office, less time off for the convenience of the personnel.
- For all work over 40 hours per week, on weekends, and holidays, at client's request, or convenience, these hourly rates will be increased by thirty (30) percent to cover direct additional payroll and payroll-related charges incidental to overtime premium pay.
- All rates apply to travel time, stand-by time, project management, consultation, and report preparation time, unless noted otherwise.
- Inberg-Miller Engineers will prepare an estimated budget for services based upon client's detailed scope of services, if requested. Please be informed that project management and project support costs are a necessary part of any services provided. Final invoiced amounts may vary from estimated amounts depending on variations in scope, time of performance, and/or changes in anticipated conditions. Any items not specifically listed are by quotation.

Client: Sweetwater County

Date Issued: November 11, 2013

CIVIL ENGINEERING..... BY QUOTATION

- Highway Design, Street Design, Grading and Drainage Design
- Solid Waste Planning; Landfill, Baler, and Transfer Station Design and Permitting
- Water System Design, Sanitary Sewer Design, Storm Sewer Design
- Irrigation and Drainage Design, Hydrologic and Hydraulic Analysis
- Residential and Commercial Subdivision Design
- Site Design for Commercial Developments and Schools
- Spill Prevention Control and Countermeasure (SPCC) Plans
- Mine Permitting and Mine Reclamation Design
- Construction Contract Administration and Construction Observation

GEOTECHNICAL ENGINEERING..... BY QUOTATION

FIELD SERVICES

- Subsurface Exploration, Contract Drilling, Direct Push Exploration, Rock Coring
- Drilling and Sampling (Small, Medium and Large Diameter Test Borings)
- Foundation Analysis and Design Recommendations
- Earth Dam & Reservoir Design and Reconnaissance, Slope Stability Analysis
- Explorations for Roadway; Borrow Sources and Aggregate Sources on Highway Construction
- Monitor Well Installation, Development, Purging, Sampling, Abandonment
- Field Sampling and Testing of Soil, Groundwater, and Air
- Ground Water Pumping/Drawdown Tests, Permeability/Density of In-Place Soil

LABORATORY SERVICES

- Moisture-Density Relations of Soils, Particle Size Analyses, Soil Index Tests
- Soil Classification, Strength Tests, Volume Change, California Bearing Ratio Test
- Triaxial Shear Strength Tests, Permeability Tests, Corrosivity Tests (Soil)
- Analytical Testing of Soil and Ground Water Samples, Packaging and Handling of Samples
- Mobile Laboratory

CONSTRUCTION MATERIALS TESTING AND OBSERVATION..... BY QUOTATION

FIELD AND LABORATORY SERVICES

- Soils/Aggregates, Portland Cement Concrete and Masonry, Asphalt Concrete

ENVIRONMENTAL ENGINEERING..... BY QUOTATION

- Solid Waste Disposal Design and Permitting
- Categorical Exclusions, Phase I, II, and III Site Assessments, Extent of Contamination Studies
- Soil and Groundwater Remediation Systems Design and Implementation
- Monitor Well Installation, Development, Purging, Sampling, and Abandonment
- Field Sampling and Testing of Soil, Groundwater, and Air
- Geologic Cross-Sections, Contaminant Isoconcentration Maps

LAND SURVEYING..... BY QUOTATION

- PROPERTY SURVEYS: Subdivision Platting and Mapping, Farm/Ranch Surveys, Cadastral Surveys, Boundary Retracement
- ENGINEERING SURVEYS: Topographic Surveys, Highway, Street, and Road Design Surveys, River and Flood Plain Cross-Sections
- UTILITY SURVEYS: Preliminary, Construction, and As-Built Surveys for Cross-Country Pipelines and Power Transmission Lines
- CONSTRUCTION SURVEYS: Highways, Utilities, Bridges
- MISCELLANEOUS: Mine Reclamation Surveys, Water Rights, Mining Claims

Payment is due upon presentation of invoice, and is past due 30 days from invoice date. A finance charge of one and one-half (1½) percent per month, or the maximum rate allowed by law, will be assessed against the unpaid balance.

CB
11/4/14

SERVICE AGREEMENT

This AGREEMENT, made November 11, 2013, by and between Inberg Surveying Company, Inc., dba Inberg-Miller Engineers a Wyoming Corporation, having its principal office located at 124 East Main Street, Riverton, Wyoming 82501, (hereinafter referred to as "IME") and Sweetwater County, having their principal address located at 80 West Flaming Gorge Way, Green River, Wyoming 82935, (hereinafter referred to as "CLIENT"), in consideration of the mutual covenants contained herein, the parties agree as follows:

The CLIENT hereby engages IME and IME hereby agrees to perform the services described in Appendix A, attached hereto, under the terms and conditions hereinafter specified:

- SECTION 1: INDEPENDENT CONSULTANT STATUS
 - 1.1 Except as may otherwise be noted herein, IME shall serve as an independent consultant to CLIENT and shall have control over and be responsible for the means and methods for providing services under this AGREEMENT. It is specifically understood that, irrespective of any assignability provisions, IME may retain subcontractors to perform services usually performed by subcontractors and should IME determine it appropriate or necessary to rely on a subcontractor where it is not customary to do so, IME shall obtain prior written approval or subsequent written confirmation from CLIENT.

- SECTION 2: INTEGRATION
 - 2.1 This AGREEMENT comprises a final and complete repository of understanding between CLIENT and IME. It supersedes all prior or contemporaneous communications, representations, or agreements, whether oral or written, relating to the subject matter of this AGREEMENT. Each party has advised the other to read this document thoroughly before accepting it, to help assure it accurately conveys meanings and intents. Acceptance of this AGREEMENT as provided for below signifies that each party has read the document thoroughly and has had any questions or concerns completely explained by independent counsel and is satisfied. CLIENT and IME agree that modifications to this AGREEMENT shall not be binding unless made in writing and signed by an authorized representative of each party.

- SECTION 3: GOVERNING LAW
 - 3.1 Unless otherwise provided in an ADDENDUM, the law of the State of Wyoming will govern the validity of this AGREEMENT, its interpretation and performance, and remedies for contract breach or any other claims related to this AGREEMENT.

- SECTION 4: ASSIGNMENT
 - 4.1 Neither party to this AGREEMENT shall assign its duties and obligations hereunder without the prior written consent of the other party.

- SECTION 5: NOTICES
 - 5.1 Any notice given hereunder shall be deemed served when hand-delivered in writing to an officer or other duly appointed representative of the party to whom the notice is directed, or is sent by registered or certified mail to the business address identified above.

- SECTION 6: SEVERABILITY
 - 6.1 CLIENT and IME have entered into this AGREEMENT of their own free will, to communicate to one another mutual understandings and responsibilities. Any element of this AGREEMENT later held to violate the law or regulation shall be deemed void, and all remaining provisions shall continue in force.

 - 6.2 However, CLIENT and IME will in good faith attempt to replace any invalid or unenforceable provision with one that is valid and enforceable, and which comes as close as possible to expressing the intent of the original provision.

- SECTION 7: STANDARD OF CARE
 - 7.1 Services performed by IME under this AGREEMENT will be conducted in a manner consistent with that level of care and skill ordinarily exercised by members of the profession currently practicing in the same locality under similar conditions. No other representation, express or implied, and no warranty or guarantee is included or intended in this AGREEMENT, or in any report, opinion, document or otherwise.

- SECTION 8: COMPLIANCE WITH CODES AND STANDARDS
 - 8.1 IME's professional services shall be consistent with sound engineering practices and shall incorporate those publicly announced federal, state, and local laws, regulations, codes and standards that are applicable at the time IME rendered their services. In the event of a change in laws, regulations, etc., of which IME becomes aware and believes affects their work for CLIENT, IME shall inform CLIENT of the change and its impact on work already done or to be done, fees and costs involved, and scheduling. If either CLIENT or IME believes the change requires a renegotiation of this AGREEMENT, both CLIENT and IME agree to bargain promptly and in good faith, to permit IME to continue to meet CLIENT's needs. If a renegotiated contract cannot be agreed to, CLIENT agrees IME has an absolute right to terminate this AGREEMENT.

SECTION 9: PUBLIC RESPONSIBILITY

- 9.1 CLIENT recognizes that he owes a duty of care to the public that requires him to conform to applicable codes, standards, regulations and ordinances, principally to protect public health and safety.
- 9.2 IME likewise owes a duty of care to the public, in that the public, through its professional engineer registration law, has granted to IME an exclusive license to perform functions which require engineering skill and knowledge, to protect public health and safety. IME will at all times endeavor to perform in a faithful and trustworthy manner and, in this regard, do their best to alert CLIENT to any matter of which IME becomes aware and believes requires CLIENT's immediate attention to help protect public health and safety, or which IME believes requires CLIENT to issue a notice or report to certain public officials, or to otherwise conform with applicable codes, standards, regulations or ordinances.
- 9.3 If CLIENT for any reason decides to disregard IME's recommendations in these respects, IME shall employ their best judgment in deciding whether or not he shall notify public officials. CLIENT agrees that such decisions are IME's to make, in light of IME's public responsibilities as IME perceives them and, in any event, IME should not be held liable in any respect for failing to report conditions which were CLIENT's responsibility to report.
- 9.4 Accordingly, CLIENT waives any claim against IME, and agrees to defend, indemnify and hold IME harmless from any claim or liability for injury or loss allegedly arising from IME's notifying or not notifying public officials about conditions existing at the project site.
- 9.5 Further, CLIENT agrees to compensate IME for any time spent or expenses incurred by IME in defense of any such claim, with such compensation to be based upon IME's prevailing fee schedule and expense reimbursement policy.

SECTION 10: OWNERSHIP OF INSTRUMENTS OF SERVICE

- 10.1 All reports, boring logs, field data, field notes, laboratory test data, calculations, estimates and other documents prepared by IME as instruments of service shall remain the property of IME. IME shall retain these records for a period of 5 (five) years following submission of their report, during which period they will be made available to CLIENT at all reasonable times. If CLIENT wishes IME to retain documents for a longer period of time, CLIENT shall so specify in advance, in writing, and shall pay in a timely manner all charges agreed to for IME's maintenance of such documents beyond the time period otherwise prevailing. CLIENT recognizes that no such documents should be subject to unauthorized reuse, that is, reuse without written authorization of IME to do so.
- 10.2 The CLIENT agrees that all documents and other work furnished to the CLIENT or their agents, which is not paid for, will be returned upon demand and will not be used by the CLIENT for any purpose whatsoever.
- 10.3 IME will return to the CLIENT within thirty (30) days of completion of the work, all documents provided by the CLIENT.

SECTION 11: INFORMATION PROVIDED BY OTHERS

- 11.1 IME shall indicate to CLIENT the information needed for rendering of services hereunder, and CLIENT shall provide to IME such information as is available to CLIENT. CLIENT recognizes that it is impossible for IME to assure the sufficiency of such information, either because it is impossible to do so, or because of errors or omissions which may have occurred in assembling the information.
- 11.2 Accordingly, CLIENT waives any claim against IME, and agrees to defend, indemnify and hold IME harmless from any claim or liability for injury or loss allegedly arising from errors, omissions, or inaccuracies in documents or other information provided to IME by CLIENT.
- 11.3 Further, CLIENT agrees to compensate IME for any time spent or expenses incurred by IME in defense of any such claim, with such compensation to be based upon IME's prevailing fee schedule and expense reimbursement policy.

SECTION 12: JOBSITE SAFETY

- 12.1 Insofar as jobsite safety is concerned, IME is responsible solely for their own and their employees' activities on the jobsite, but this shall not be construed to relieve CLIENT and/or OWNER or any construction contractors from their responsibilities for maintaining a safe jobsite.
- 12.2 Neither the professional activities of IME, nor the presence of IME or their employees and subcontractors, shall be construed to imply IME has any responsibility for methods of work performance, superintendence, sequencing of construction, or safety in, on or about the jobsite.
- 12.3 CLIENT agrees that the General Contractor is solely responsible for jobsite safety, and warrants that this intent shall be made evident in the CLIENT and/or OWNER's AGREEMENT with the General Contractor. CLIENT also warrants that IME shall be made an additional insured under the General Contractor's general liability insurance policy.

- SECTION 13: BILLING AND PAYMENT
- 13.1 CLIENT recognizes that time is of the essence with respect to payment of IME's invoices, and that timely payment is a material part of the consideration of this AGREEMENT.
- 13.2 CLIENT shall pay IME for services performed in U.S. funds drawn upon U.S. banks and in accordance with the rates and charges set forth herein. Invoices will be submitted by IME from time to time but no more frequently than every two weeks, and shall be due and payable within thirty (30) calendar days of invoice date. If CLIENT objects to all or any portion of an invoice, CLIENT shall so notify IME within fourteen (14) calendar days of the invoice date, identify the cause of disagreement, and pay when due that portion of the invoice, if any, not in dispute.
- 13.3 CLIENT shall pay an additional charge of one-and-one-half (1.5) percent (or the maximum percentage allowed by law, whichever is lower) of the invoiced amount per month for any payment received by IME more than thirty (30) calendar days from the date of the invoice, excepting any portion of the invoiced amount in dispute and resolved in favor of CLIENT. Payment thereafter shall first be applied to accrued interest and then to the principal unpaid amount. Payment of invoices is in no case subject to unilateral discounting or set-offs by CLIENT.
- 13.4 Application of the percentage rate indicated above as a consequence of CLIENT's late payments does not constitute any willingness on IME's part to finance CLIENT's operation, and no such willingness should be inferred. If CLIENT fails to pay undisputed invoiced amounts within thirty (30) calendar days of the date of the invoice, IME, may at any time, without waiving any other claim against CLIENT and without thereby incurring any liability to CLIENT, suspend this AGREEMENT (as provided for in SECTION 18, SUSPENSION) or terminate this AGREEMENT (as provided for in SECTION 19, TERMINATION).
- SECTION 14: LEGAL RIGHT OF ENTRY
- 14.1 CLIENT shall provide for IME's right to enter from time to time property owned by CLIENT and/or other(s) in order for IME to fulfill the scope of services indicated hereunder. CLIENT understands that use of equipment may unavoidably cause some damage to the surface the correction of which is not part of this AGREEMENT.
- SECTION 15: BURIED AND ABOVE-GROUND STRUCTURES AND UTILITIES
- 15.1 In the performance of the scope of services indicated hereunder, IME will take reasonable precautions to avoid damaging buried and above-ground structures and utilities.
- SECTION 16: CHANGED CONDITIONS
- 16.1 CLIENT has relied on IME's judgment in establishing the workscope and fee for this project, given the project's nature and risks. CLIENT shall therefore rely on IME's judgment as to the continued adequacy of this AGREEMENT in light of occurrences or discoveries that were not originally contemplated by or known to IME.
- 16.2 Should IME call for contract renegotiation, IME shall identify the changed conditions which in IME's professional judgment make such renegotiation necessary, and IME and CLIENT shall promptly and in good faith enter into renegotiation of this AGREEMENT to help permit IME to continue to meet CLIENT's needs. If renegotiated terms cannot be agreed to, CLIENT agrees that IME has an absolute right to terminate this AGREEMENT.
- SECTION 17: DELAYS
- 17.1 In the event that IME'S field or technical work is interrupted due to the CLIENT, IME shall be compensated for the labor, equipment and other costs IME incurs in order to maintain their workforce for CLIENT's benefit during the interruption, or - at CLIENT's option - the various costs IME incurs for demobilization and subsequent remobilization. Compensation to IME shall be based upon IME's prevailing fee schedule and expense reimbursement policy.
- 17.2 Except for the foregoing provision, neither party shall hold the other responsible for damages or delays in performance caused by acts of God or other circumstances beyond the control of the other party, and which could not reasonably have been anticipated or prevented. For purposes of this AGREEMENT, acts of God and other circumstances include, but are not necessarily limited to, unusual weather, floods, epidemics, war, riots, strikes, lockouts or other industrial disturbances, protest demonstrations, unanticipated site conditions, or inability despite reasonable diligence to supply personnel, equipment or material to the project. Should such acts occur, CLIENT and IME shall utilize their best efforts to overcome the resulting difficulties and resume conduct of services called for herein as soon as reasonably possible.
- 17.3 Delays within the scope of this provision that cumulatively exceed forty-five (45) calendar days shall, at the option of either party, make this AGREEMENT subject to renegotiation or termination.

SECTION 18: SUSPENSION

- 18.1 Upon seven (7) calendar days' written notice to IME, CLIENT may suspend IME's work. If payment of IME's invoices is not maintained on a thirty (30) calendar day current basis by CLIENT, IME may by seven (7) calendar days' written notice to CLIENT suspend further work until payment is restored to a current basis.
- 18.2 Suspension for any reason exceeding forty-five (45) calendar days shall, at IME's option, make this AGREEMENT subject to renegotiation or termination as provided for elsewhere in this AGREEMENT.
- 18.3 Any suspension shall extend the time schedule for performance in a manner that is satisfactory to both CLIENT and IME, and IME shall be compensated for services performed and charges incurred prior to the suspension date, plus suspension charges. Suspension charges may include, but shall not be limited to, services and costs associated with putting analyses and documents in order, rescheduling and reassigning personnel and/or equipment and issuing necessary or customary notices to appropriate government agencies. Compensation to IME shall be based upon IME's prevailing fee schedule and expense reimbursement policy.

SECTION 19: TERMINATION

- 19.1 This AGREEMENT may be terminated by either party upon seven (7) days written notice in the event of substantial failure by the other party to perform in accordance with the terms hereof. Such termination shall not be effective if that substantial failure has been remedied before expiration of the period specified in the written notice.
- 19.2 Irrespective of which party shall effect termination or the cause therefore, CLIENT shall within thirty (30) calendar days of termination remunerate IME for services rendered and costs incurred, in accordance with IME's prevailing fee schedule and expense reimbursement policy. Services shall include those rendered up to the time of termination as well as those associated with termination itself, such as demobilizing, modifying schedules, reassigning personnel, and so on. Costs shall include those incurred up to the time of termination, as well as those associated with termination and post-termination activities, such as demobilization, decontaminating and/or disposing of equipment, disposal and replacement of contaminated consumables, and so on.

SECTION 20: INSURANCE

- 20.1 IME declares that it and its agents, staff and consultants employed by it is and are protected by worker's compensation insurance and that IME has such coverage under public liability and property damage insurance policies which IME deems to be adequate.
- 20.2 Certificates for all such policies of insurance shall be provided to CLIENT upon request in writing. Within the limits and conditions of such insurance, IME agrees to indemnify and save CLIENT harmless from and against any loss, damage, or liability arising from any negligent acts by IME, its agents, staff, and consultants employed by it. IME shall not be responsible for any loss, damage or liability beyond the amounts, limits, and conditions of such insurance.
- 20.3 IME shall not be responsible for any loss, damage, or liability arising from any acts by CLIENT, its agents, staff, and other consultants employed by it.

SECTION 21: CONSEQUENTIAL DAMAGES

- 21.1 CLIENT shall not be liable to IME and IME shall not be liable to CLIENT for any consequential damages incurred by either due to the fault of the other, regardless of the nature of this fault, or whether it was committed by the CLIENT or IME, their employees, agents or subcontractors. Consequential damages include, but are not limited to, loss of use and loss of profit.

SECTION 22: LIMITATION OF LIABILITY

- 22.1 The CLIENT agrees to limit IME's liability to the CLIENT and all construction contractors and subcontractors on the project arising from IME's professional acts, errors or omissions, such that the total aggregate liability of IME to all those named shall not exceed \$50,000 or IME's total fee for the services rendered on this project, whichever is greater. The CLIENT further agrees to require of the contractor and their subcontractors an identical limitation of IME's liability for damages suffered by the contractor or subcontractor arising from IME's professional acts, errors or omissions. Neither the contractor nor any of their subcontractors assumes any liability for damages to others which may arise on account of IME's professional acts, errors or omissions.

SECTION 23: CONFLICTS

- 23.1 In the event of a conflict between the main text of this AGREEMENT (Sections 1 through 29, inclusive) and any APPENDIX thereof, provisions of the main text shall govern. In the event of any conflict between the AGREEMENT and any ADDENDA thereto, the ADDENDA shall govern. In the event of a conflict between any two ADDENDA, the ADDENDA of most recent date shall govern.

SECTION 24: DISPUTE RESOLUTION

24.1 In the event that legal action is brought by either party against the other, the prevailing party shall be reimbursed by the other for the prevailing party's legal costs, in addition to whatever other judgments or settlement sums, if any, may be due. Such legal costs shall include, but not be limited to, reasonable attorney's fees, court costs, expert witness fees and other documented expenses as well as the value of time spent by the prevailing party and those in their employ in researching the issues in question, discussing matters with attorneys and others, preparing for depositions, responding to interrogatories and so on. The value of time spent and the expenses incurred shall, on IME's part, be computed based upon IME's prevailing fee schedule and expense reimbursement policy.

24.2 If any controversy or claim arises out of or relates to this contract, or breach thereof, and if said dispute can not be settled through negotiation, the parties shall submit to binding arbitration in accordance with the Construction Industry Arbitration Rules of the AAA, and judgment upon the award rendered by the arbitrator(s) may be entered in any court having jurisdiction thereof.

SECTION 25: CURING A BREACH

25.1 In the event either party believes that the other has committed a material breach of this AGREEMENT, the party maintaining such a belief shall issue a termination notice to the other, identifying the facts as perceived, and both parties shall bargain in good faith to cure the causes for termination as stated in the termination notice. If such a cure can be effected prior to the date by which termination otherwise would be effective, both parties shall commit their understanding to writing, and termination shall not become effective. If, in curing an actual or alleged breach, either party shall waive any rights otherwise inuring to him by virtue of this AGREEMENT, such waiver shall not be construed to, in any way, affect future application of the provision involved or any other provision.

SECTION 26: DEFECTS IN SERVICE

26.1 CLIENT and CLIENT's personnel, contractors and subcontractors shall promptly report to IME any defects or suspected defects in IME's work, in order that IME may take prompt, effective measures which in IME's opinion will minimize the consequences of a defect in service.

SECTION 27: PERMITS AND APPROVALS

27.1 IME shall assist CLIENT in applying for those permits and approvals typically required by law for projects similar to the one for which IME's services are being engaged. This assistance relates to completing and submitting forms as to the results of certain work included in the scope of services. IME will also provide additional services as requested, these to include conducting special tests, performance of special research studies, preparation of special documentation, development and delivery of testimony, and so on. CLIENT and IME agree to discuss the scope of these additional services and the fees and expenses involved before IME performs them on CLIENT's behalf.

SECTION 28: PROJECT REPRESENTATIVES

28.1 CLIENT shall furnish representatives who shall make decisions on CLIENT's behalf when requested to do so by IME. The following designated CLIENT representatives shall be available on an on-call basis as required by IME, and shall be called in the order listed herein. In the event the first-listed representative cannot be contacted, the one listed second shall be called, and so on, until contact is made.

Client's Contact's Name	Contact's Telephone
<u>John Radosevich</u>	(W) <u>307-872-3921</u>
	(C) _____
_____	(W) _____
	(C) _____

CLIENT warrants that, when any changes affecting this listing are made, CLIENT shall furnish a revised listing to IME.

IME's Contact's Name	Contact's Telephone
<u>Michael W. Brown, P.E.</u>	(W) <u>307-875-4394</u>
	(C) <u>307-871-9322</u>
<u>Daniel J. Hayes, E.I.T.</u>	(W) <u>307-875-4394</u>
	(C) <u>307-871-2205</u>

IME designates Michael W. Brown, P.E. as Project Manager, whose address is:

Inberg-Miller Engineers
193 West Flaming Gorge Way
Green River, WY 82935

SECTION 29: TERM OF AGREEMENT

29.1

The term of this AGREEMENT shall commence on November 11, 2013, and end on December 31, 2014. IME shall not commence work or services under this AGREEMENT until the CLIENT executes and delivers a copy of this AGREEMENT to IME.

IME: Inberg Surveying Company, Inc.,
dba Inberg-Miller Engineers

CLIENT: Sweetwater County

Signature: Thomas E. Axthelm

Signature: _____

Print Name: Thomas E. Axthelm, P.E.

Print Name: _____

Title: Vice President

Title: _____

Date: November 11, 2013

Date: _____

BOARD OF COUNTY COMMISSIONERS MEETING REQUEST FORM

Date Requested: 1/21/14	Name & Title of Presenter: Robert Dahill and Amber Nuse of McGee, Hearne & Paiz, LLP
Department or Organization: <h3 style="margin: 0;">Clerk's Office</h3>	Contact Phone & E-mail: 307-872-3762 (Bonnie)
Exact Wording for Agenda: <h3 style="margin: 0;">Fiscal Year 2013 Audit Report</h3>	Preference of Placement on Agenda & Amount of Time Requested for Presentation: <h3 style="margin: 0;">11:30 30 Minutes</h3>
Will there be Handouts? (If yes, include with meeting request form) yes, audit report will be distributed at meeting	Will handouts require SIGNATURES: <h3 style="margin: 0;">no</h3>
Additional Information:	

- All requests to be added to the agenda will need to be submitted in writing on the "Meeting Request Form" by Wednesday at 12:00 p.m. prior to the scheduled meeting and returned in person or electronically to Clerk Sally Shoemaker at: shoemakers@sweet.wy.us
- All handouts are also due by Wednesday at 12:00 p.m. prior to the scheduled meeting date. Handouts may be submitted to Clerk Sally Shoemaker either in person or electronically. *****If your handout is not accompanied with the request to be added to the agenda, your request will be dismissed and you may reschedule for the next meeting provided the handout(s) are received.*****
- Any documents requiring **Board Action** or **signature** are considered agenda items and need to be requested in the same manner.
- All **original** documents requesting action or signature must be submitted to Deputy County Clerk Vickie Eastin. However, a **copy** must be submitted to Sally Shoemaker for distribution of the packet and retention.
- As always, if you are unable to attend the meeting after being placed onto an agenda, please send a representative in your place or your item will be rescheduled.
- In order to determine placement on the agenda, please review the county website (www.sweet.wy.us/commissioner) on Thursday afternoon.
- If a request to be placed on an agenda is received **AFTER** the deadline, you will be considered for the next meeting date.
- No handout will be received during a meeting in session.

Sally Shoemaker

From: Bonnie Phillips
Sent: Tuesday, January 14, 2014 3:46 PM
To: Sally Shoemaker
Subject: meeting request form
Attachments: meeting request form audit report.PDF

Hi Sally,

Here's a meeting request form for the audit report.

Thanks,
Bonnie

To the Board of County Commissioners
Sweetwater County, Wyoming
80 West Flaming Gorge Way
Green River, Wyoming 82935

We are pleased to present this report related to our audit of the financial statements of Sweetwater County, Wyoming (the "County") for the year ended June 30, 2013. This report summarizes certain matters required by professional standards to be communicated to you in your oversight responsibility for the County's financial and compliance reporting process.

Auditing standards generally accepted in the United States of America (AU-C 260, *The Auditor's Communication with Those Charged with Governance*) require the auditor to promote effective two-way communication between the auditor and those charged with governance. Consistent with this requirement, the following summarizes our responsibilities regarding the financial statement audit, as well as observations arising from our audit that are significant and relevant to your responsibility to oversee the financial and compliance reporting process.

Our Responsibilities with Regard to the Financial Statement Audit

Our responsibilities under auditing standards generally accepted in the United States of America and *Government Auditing Standards*, issued by the Comptroller General of the United States, have been described to you in our arrangement letter dated June 24, 2013.

Overview of the Planned Scope and Timing of the Financial Statement Audit

We have issued a separate communication regarding the planned scope and timing of our audit and have discussed with you our identification of and planned audit response to significant risks of material misstatement.

Accounting Policies and Practices

- *Preferability of Accounting Policies and Practices:* There were no circumstances that required management to select amongst alternative accounting practices.
- *Adoption of, or Change in, Accounting Policies:* Management has the ultimate responsibility for the appropriateness of the accounting policies used by the County. The County did not adopt any significant new accounting policies nor have there been any changes in existing significant accounting policies during the current period.
- *Significant or Unusual Transactions:* We did not identify any significant or unusual transactions or significant accounting policies in controversial or emerging areas for which there is a lack of authoritative guidance or consensus.

- *Management's Judgments and Accounting Estimates:* Accounting estimates are an integral part of the preparation of financial statements and are based upon management's current judgment. The process used by management encompasses their knowledge and experience about past and current events and certain assumptions about future events. Management has informed us that they used all the relevant facts available to them at the time to make the best judgments about accounting estimates, and we considered this information in the scope of our audit. Estimates significant to the financial statements include the items listed below. The Board may wish to monitor throughout the year the process used to compute and record these accounting estimates.
 1. ***Significant Estimate:*** Allowance for Uncollectible Accounts Receivable
 - *Accounting Policy:* Accounts are written off when deemed uncollectible.
 - *Management's Estimation Process:* Based on management's review of past due accounts and historical experience.
 - *Our Conclusion:* We evaluated the estimation process and noted it appeared reasonable.
 2. ***Significant Estimate:*** Net Other Post Employment Benefits (OPEB) Obligation
 - *Accounting Policy:* This liability is calculated in accordance with GASB Statement No. 45, *Accounting and Financial Reporting by Employers for Postemployment Benefits Other than Pensions*.
 - *Management's Estimation Process:* Estimates are provided by an independent actuary.
 - *Our Conclusion:* We evaluated the estimation process and noted it appeared reasonable.

Audit Adjustments

Audit adjustments proposed by us, as well as adjustments provided by the County, and recorded by the County are included in the attached representation letter within the *Summary of Recorded Audit Adjustments*.

Uncorrected Misstatements

Uncorrected misstatements are included in the attached representation letter within the *Summary of Uncorrected Misstatements*.

Disagreements with Management

We encountered no disagreements with management over the application of significant accounting principles, the basis for management's judgments on any significant matters, the scope of the audit, or significant disclosures to be included in the financial statements.

Consultation with Other Accountants

We are not aware of any consultations management had with other accountants about accounting or auditing matters.

Significant Issues Discussed with Management

No significant issues arising from the audit were discussed with or were the subject of correspondence with management.

Significant Difficulties Encountered in Performing the Audit

We did not encounter any significant difficulties in dealing with management during the audit. However, the following is a description of significant difficulties we encountered relative to the availability of sufficient and appropriate audit evidence during the audit of the financial statements for the year ended June 30, 2013:

Difficulties arose due to lack of availability of information needed in order to complete the audit in a timely and efficient manner. Specifically, as previously communicated to you in our audit planning communication dated August 27, 2013, we arranged with the County for certain information to be completed and made available to us by October 28, 2013 in order for us to begin our audit procedures and meet the December 31, 2013 deadline. The following is a list of these items along with the actual dates the information was provided to us:

- General Fund Trial Balance – November 1, 2013, with several adjustments still necessary.
- Fixed Asset Roll Forward for the County and Component Units – November 8, 2013.
- Other Post Employment Benefit Study and Disclosures – November 13, 2013.
- Budget-to-Actual Schedule – December 10, 2013.

In addition, County personnel agreed to draft the financial statements, including footnote disclosures, and have those completed by November 11, 2013. The financial statements were not provided to us until December 10, 2013.

Material Written Communications between Management and Our Firm

A copy of the audit representation letter between our firm and the management of the County is attached to this letter.

This report is intended solely for the information and use of the Board of County Commissioners and management and is not intended to be and should not be used by anyone other than these specified parties. It will be our pleasure to respond to any questions you have about this report. We appreciate the opportunity to continue to be of service to Sweetwater County, Wyoming.



Cheyenne, Wyoming
January 17, 2014

January 16, 2014

McGee, Hearne & Paiz, LLP
P.O. Box 1088
Cheyenne, Wyoming 82003

This representation letter is provided in connection with your audit of the basic financial statements of Sweetwater County, Wyoming (the "County") as of and for the year ended June 30, 2013 for the purpose of expressing an opinion on whether the financial statements are presented fairly, in all material respects, in accordance with accounting principles generally accepted in the United States of America (U.S. GAAP).

We confirm, to the best of our knowledge and belief, as of the date of this letter, the following representations made to you during your audit:

Financial Statements

1. We have fulfilled our responsibilities, as set out in the terms of the audit arrangement letter dated June 24, 2013, for the preparation and fair presentation of the financial statements referred to above in accordance with U.S. GAAP.
2. We acknowledge our responsibility for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.
3. We acknowledge our responsibility for the design, implementation, and maintenance of internal control to prevent and detect fraud.
4. Significant assumptions used by us in making accounting estimates, including those measured at fair value, are reasonable.
5. Related party transactions, including those with component units for which the County is accountable, and interfund transactions, including interfund accounts and advances receivable and payable, sale and purchase transactions, interfund transfers, long-term loans, leasing arrangements, and guarantees, have been recorded in accordance with the economic substance of the transaction and appropriately accounted for and disclosed in accordance with the requirements of U.S. GAAP.
6. All events subsequent to the date of the financial statements and for which U.S. GAAP requires adjustment or disclosure have been adjusted or disclosed.
7. The effects of all known actual or possible litigation and claims have been accounted for and disclosed in accordance with U.S. GAAP.
8. The following have been properly recorded and/or disclosed in the financial statements:
 - a. Net positions and fund balance classifications.
 - b. The fair value of investments.

- c. Amounts of contractual obligations for construction and purchase of real property or equipment not included in the liabilities or encumbrances recorded on the books.
 - d. All leases and material amounts of rental obligations under long-term leases.
 - e. All significant estimates and material concentrations known to management which are required to be disclosed.
 - f. The effect on the financial statements of Governmental Accounting Standards Board (GASB) Statements No. 68, *Accounting and Financial Reporting for Pensions – An Amendment of GASB Statement No. 27*, and No. 65, *Items Previously Reported as Assets and Liabilities*, which have been issued, but which we have not yet adopted.
 - g. Deposits and investment securities categories of risk.
 - h. Legal debt limit.
9. We have no plans or intentions that may materially affect the carrying value or classification of assets. In that regard:
- a. The County has no significant amounts of idle property and equipment.
 - b. The County has no plans or intentions to discontinue the operations of any activities of programs or to discontinue any significant operations.
 - c. There are no assets that have permanently declined in value.
 - d. There are no long-lived assets or certain identifiable intangibles to be held and used where events or changes in circumstances have indicated that the carrying amount of the assets might not be recoverable.
10. We are responsible for making the accounting estimates included in the financial statements. Those estimates reflect our judgment based on our knowledge and experience about past and current events and our assumptions about conditions we expect to exist and courses of action we expect to take. In that regard:
- a. Adequate provisions have been made:
 - i. To reduce receivables to their estimated net collectable amounts.
 - ii. For risk retention, including uninsured losses or loss retentions (deductibles) attributable to events occurring through June 30, 2013 and/or for expected retroactive insurance premium adjustments applicable to periods through June 30, 2013.
 - iii. For pension obligations, postretirement benefits other than pensions, and deferred compensation agreements attributable to employee services rendered through June 30, 2013.
 - b. No provisions have been considered necessary:
 - i. To reduce obsolete, damaged, or excess inventories to their estimated net realizable values.
 - ii. To reduce investments, intangibles, and other assets which have permanently declined in value to their realizable values.
 - iii. For any material loss to be sustained in the fulfillment of, or from the inability to fulfill, any service commitments.
 - iv. For any material loss to be sustained as a result of purchase commitments.
 - v. For environmental clean-up obligations.

vi. For closure and post-closure care costs associated with operation of a solid waste landfill.

11. There are no:

- a. Material transactions that have not been properly recorded in the accounting records underlying the financial statements.
- b. Violations or possible violations of laws or regulations whose effects should be considered for disclosure in the financial statements or as a basis for recording a loss contingency. In that regard, we specifically represent that we have not been designated as, or alleged to be, a potentially responsible party by the Environmental Protection Agency in connection with any environmental contamination.
- c. Other material liabilities or gain or loss contingencies that are required to be accrued or disclosed by the Contingencies Topic of the FASB Accounting Standards Codification.
- d. Guarantees, whether written or oral, under which the County is contingently liable.
- e. Arrangements with financial institutions involving compensating balances or other arrangements involving restrictions on cash balances.
- f. Lines of credit or similar arrangements.
- g. Agreements to repurchase assets previously sold.
- h. Security agreements in effect under the Uniform Commercial Code.
- i. Liens or encumbrances on assets or revenues or any assets or revenues which were pledged as collateral for any liability or which were subordinated in any way.
- j. Liabilities which are subordinated in any way to any other actual or possible liabilities.
- k. Debt issue repurchase options or agreements, or sinking fund debt repurchase ordinance requirements.
- l. Debt issue provisions.
- m. Authorized but unissued bonds and/or notes.
- n. Risk financing activities.
- o. Derivative financial instruments.
- p. Special and extraordinary items.
- q. Arbitrage rebate liabilities.
- r. Impairment of capital assets.

12. There are no unasserted claims or assessments that our lawyer has advised us are probable of assertion and must be disclosed in accordance with Statement of Financial Accounting Standards No. 5 and/or GASB Statement No. 10.

13. We have no direct or indirect, legal or moral obligation for any debt of any organization, public or private that is not disclosed in the financial statement.

14. The County has satisfactory title to all owned assets.

15. We have complied with all aspects of contractual agreements that would have a material effect on the financial statements in the event of noncompliance.
16. Net positions (net investment in capital assets; restricted; and unrestricted) and fund balances are properly classified and, when applicable, approved.
17. Expenses or expenditures have been appropriately classified in or allocated to functions and programs in the statement of activities, and allocations have been made on a reasonable basis.
18. Revenues are appropriately classified in the statements of activities within program revenues and general revenues.
19. Capital assets, including infrastructure assets, are properly capitalized, reported, and depreciated.
20. We agree with the findings of specialists in evaluating the post-employment benefit other than pensions (OPEB) actuarial valuation and have adequately considered the qualifications of the specialists in determining the amounts and disclosures used in the financial statements and underlying accounting records. We did not give or cause any instructions to be given to the specialists with respect to the values or amounts derived in an attempt to bias their work, and we are not otherwise aware of any matters that have had an impact on the independence or objectivity of the specialists.
21. We have informed you of all uncorrected misstatements. The uncorrected misstatements are included in the *Summary of Uncorrected Misstatements* attached as Appendix A.

Information Provided

22. We have provided you with:
 - a. Access to all information, of which we are aware that is relevant to the preparation and fair presentation of the financial statements such as records, documentation, and other matters;
 - b. Additional information that you have requested from us for the purpose of the audit;
 - c. Unrestricted access to persons within the entity from whom you determined it necessary to obtain audit evidence.
 - d. Minutes of the meetings of the governing board and committees or summaries of actions of recent meetings for which minutes have not yet been prepared.
23. All transactions have been recorded in the accounting records and are reflected in the financial statements.
24. We have disclosed to you the results of our assessment of risk that the financial statements may be materially misstated as a result of fraud.
25. We have no knowledge of allegations of fraud or suspected fraud, affecting the County's financial statements involving:
 - a. Management.
 - b. Employees who have significant roles in the internal control.
 - c. Others where the fraud could have a material effect on the financial statements.
26. We have no knowledge of any allegations of fraud or suspected fraud affecting the County's financial statements received in communications from employees, former employees, analysts, regulators, short sellers, or others.
27. We have no knowledge of noncompliance or suspected noncompliance with laws and regulations whose effects should be considered when preparing financial statements.

28. We have disclosed to you all known actual or possible litigation and claims whose effects should be considered when preparing the financial statements.
29. We have disclosed to you the identity of the County's related parties and all the related-party relationships and transactions of which we are aware, and there are no material items.
30. We have informed you of all significant deficiencies, including material weaknesses, if any, in the design or operation of internal controls that could adversely affect the County's ability to record, process, summarize, and report financial data.
31. We are aware of no communications from regulatory agencies concerning noncompliance with, or deficiencies in, financial reporting practices.

Supplementary Information

32. With respect to supplementary information presented in relation to the financial statements as a whole:
 - a. We acknowledge our responsibility for the presentation of such information.
 - b. We believe such information, including its form and content, is fairly presented in accordance with U.S. GAAP and with OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*.
 - c. The methods of measurement or presentation have not changed from those used in the prior period.
 - d. There are no significant assumptions or interpretations regarding the measurement or presentation of such information.
 - e. When supplementary information is not presented with the audited financial statements, we will make the audited financial statements readily available to the intended users of the supplementary information no later than the date of issuance of the supplementary information and the auditor's report thereon.
33. With respect to the management's discussion and analysis, the budgetary comparison schedule, and the schedule of funding progress presented as required by the GASB to supplement the basic financial statements:
 - a. We acknowledge our responsibility for the presentation of such required supplementary information.
 - b. We believe such required supplementary information is measured and presented in accordance with guidelines prescribed by U.S. GAAP.
 - c. The methods of measurement or presentation have not changed from those used in the prior period.
 - d. There are no significant assumptions or interpretations regarding the measurement or presentation of such information.
34. We represent that as of the date of this letter, the financial statements were complete in a form and format that complied with U.S. GAAP, and all approvals necessary for issuance of the financial statements had been obtained.
35. We are responsible for and have reviewed and approved the proposed adjustments to the trial balance identified during the audit, which are included in the *Summary of Recorded Audit Adjustments* and will post all adjustments accordingly. These adjustments are attached as Appendix B.
36. During the course of your audit, you may have accumulated records containing data that should be reflected in our books and records. All such data have been so reflected. Accordingly, copies of such records in your possession are no longer needed by us.

Compliance Considerations

In connection with your audit, conducted in accordance with *Government Auditing Standards*, we confirm:

37. We are responsible for:
 - a. Compliance with the laws, regulations, and provisions of contracts and grant agreements applicable to the County.
 - b. Establishing and maintaining effective internal control over financial reporting.
38. We have identified and disclosed to you:
 - a. All laws, regulations, and provisions of contracts and grant agreements that have a direct and material effect on the determinations of financial statement amounts or other financial data significant to audit objectives.
 - b. Violations (and possible violations) of laws, regulations, and provisions of contracts and grant agreements whose effects should be considered for disclosure in the auditor's report on noncompliance.
39. We have a process to track the status of audit findings and recommendations.
40. We have provided you with our views on your reported findings, conclusions, and recommendations, as well as our planned corrective actions for the report.

In connection with your audit of Federal awards conducted in accordance with OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*, we confirm:

41. We are responsible for complying, and we have complied, with the requirements of OMB Circular A-133.
42. We are responsible for understanding and complying with the requirements of laws, regulations, and the provisions of contracts and grant agreements related to each of our Federal programs.
43. We are responsible for establishing and maintaining, and we have established and maintained, effective internal control over compliance for Federal programs that provides reasonable assurance that we are managing Federal awards in compliance with laws, regulations, and the provisions of contracts or grant agreements that could have a material effect on our Federal programs.
44. We have prepared the schedule of expenditures of Federal awards in accordance with Circular A-133 and have included expenditures made during the period being audited for all awards provided by Federal agencies in the form of grants, Federal cost-reimbursement contracts, loans, loan guarantees, property (including donated surplus property), cooperative agreements, interest subsidies, insurance, food commodities, direct appropriations, and other assistance.
45. We have identified and disclosed to you the requirements of laws, regulations, and the provisions of contracts and grant agreements that are considered to have a direct and material effect on each major program.
46. We have made available all contracts and grant agreements (including amendments, if any) and any other correspondence relevant to Federal programs and related activities that have taken place with Federal agencies or pass-through entities.
47. There have been no amounts questioned or known noncompliance with the direct and material compliance requirements of Federal awards.
48. We believe that we have complied with the direct and material compliance requirements.
49. We have made available all documentation related to compliance with the direct and material compliance requirements, including information related to Federal program financial reports and claims for advances and reimbursements.

50. We have provided you our interpretations of any compliance requirements that are subject to varying interpretations.
51. There have been no communications from grantors or pass-through entities concerning possible noncompliance with the direct and material compliance requirements, including communications received from the end of the period covered by the compliance audit to the date of your report.
52. There have been no findings received or related corrective actions taken for previous audits, attestation engagements, and internal or external monitoring that directly relate to the objectives of the compliance audit, including findings received and corrective actions taken from the end of the period covered by the compliance audit to the date of your report.
53. We are responsible for taking corrective action on audit findings of the compliance audit.
54. We have provided you with all information on the status of the follow-up on prior audit findings, if any, by Federal awarding agencies and pass-through entities, including all management decisions.
55. There have been no subsequent events that provide additional evidence with respect to conditions that existed at the end of the reporting period that affect noncompliance during the reporting period.
56. There has been no known noncompliance with direct and material compliance requirements occurring subsequent to the period covered by your report.
57. There have been no changes in internal control over compliance or other factors that might significantly affect internal control, including any corrective action taken by us with regard to significant deficiencies in internal control over compliance (including material weaknesses in internal control over compliance), that have occurred subsequent to the date as of which compliance is audited.
58. Federal program financial reports and claims for advances and reimbursements are supported by the books and records from which the basic financial statements have been prepared.
59. The copies of Federal program financial reports provided to you are true copies of the reports submitted, or electronically transmitted, to the Federal agency or pass-through entity, as applicable.
60. We have monitored subrecipients to determine that they have expended pass-through assistance in accordance with applicable laws and regulations and have met the requirements of Circular A-133.
61. We have issued management decisions timely after the receipt of subrecipients' auditor's reports that identified noncompliance with laws, regulations, or the provisions of contracts or grant agreements, and we have ensured that subrecipients have taken the appropriate and timely corrective action on findings.
62. We have considered the results of subrecipient audits and have made any necessary adjustments to our own books and records.
63. We have charged costs to Federal awards in accordance with applicable cost principles.
64. We are responsible for, and have accurately prepared, the summary schedule of prior audit findings to include all findings required to be included by Circular A-133.
65. We will accurately complete appropriate sections of the data collection form. We further acknowledge our responsibility for the complete, accurate, and timely filing of the data collection form with the Federal Audit Clearinghouse.
66. We have elected to treat the Payment in Lieu of Taxes (PILT) program as a Federal grant program subject to the requirements of OMB Circular A-133.

SWEETWATER COUNTY, WYOMING

Wally Johnson, County Commissioners
Board Chair

Robb Slaughter, County Treasurer

Dale Davis, County Clerk

Bonnie Phillips, Accounting Manager

Krisena Marchal, Grants Manager

Barbara Kendall, Library System

Robert Perry, Events Complex

Gayle Abney, Recreation Board

Janet Gerken, District Board of Health Director

Melissa Wray-Marchetti, Southwest
Counseling Services

APPENDIX A

SWEETWATER COUNTY, WYOMING

**Summary of Uncorrected Misstatements
As of and For the Year Ended June 30, 2013**

Management believes that the effects of the uncorrected misstatements aggregated by you and summarized below are immaterial, both individually and in the aggregate to the opinion units of the basic financial statements. For purposes of this representation, we consider items to be material, regardless of their size, if they involve the misstatement or omission of accounting information that, in light of surrounding circumstances, makes it probable that the judgment of a reasonable person relying on the information would be changed or influenced by the omission or misstatement.

Description	Effect - Debit (Credit)				
	Assets	Liabilities	Opening Equity	Revenue	Expenses
Government Wide Statements - Primary Government					
<i>Carryover Impact from Previous Years:</i>					
To reverse a FY12 accounts receivable on the courthouse remodel grant	\$ -	\$ -	\$ (125,497)	\$ 125,497	\$ -
To correct depreciation for projects that were substantially complete during FY11	-	-	39,434	-	(39,434)
<i>Current Year Misstatements:</i>					
<i>Known Errors:</i>					
To record subdivision deposits as deferred revenue	-	(13,176)	67,031	(53,855)	-
To reduce beginning interest receivable	-	-	121,178	(121,178)	-
Total Government-Wide Statements - Primary Government	\$ -	\$ (13,176)	\$ 102,146	\$ (49,536)	\$ (39,434)
Government Wide Statements - Aggregate Discretely Presented Component Units					
<i>Carryover Impact from Previous Years:</i>					
Mental Health, Library and Health Board - To reverse prepaids related to amounts paid to the Insurance Fund	\$ -	\$ -	\$ (99,980)	\$ -	\$ 99,980
Mental Health - To capitalize fixed assets erroneously expensed in FY07; also to recognize depreciation expense for these assets (20 year life, original cost of \$87,178)	61,024	-	(65,383)	-	4,359
<i>Current Year Misstatement:</i>					
<i>Known Error:</i>					
Library - To record additional amount for unrealized gains that should increase value of amount due from Library Foundation	19,415	-	(11,746)	(7,669)	-
Total Government Wide Statements - Aggregate Discretely Presented Component Units	\$ 80,439	\$ -	\$ (177,109)	\$ (7,669)	\$ 104,339

Continued

Description	Effect - Debit (Credit)				
	Assets	Liabilities	Opening Equity	Revenue	Expenses
General Fund					
<i>Carryover Impact from Previous Years:</i>					
To reverse FY12 accounts receivable and deferred revenue on the courthouse remodel grant	\$ -	\$ -	\$ 73,891	\$ (73,891)	\$ -
<i>Current Year Misstatements:</i>					
<i>Known Errors:</i>					
To record subdivision deposits as deferred revenue	-	(13,176)	67,031	(53,855)	-
To reduce beginning interest receivable	-	-	121,178	(121,178)	-
Total General Fund	\$ -	\$ (13,176)	\$ 262,100	\$ (248,924)	\$ -
Remaining Funds					
<i>Carryover Impact from Previous Years:</i>					
SC Road Fund - To reverse severance taxes for a difference in the amount of revenue provided	\$ -	\$ -	\$ 10,355	\$ (10,355)	\$ -
<i>Current Year Misstatement:</i>					
<i>Known Error:</i>					
Agency Funds - To adjust prorate fees from WYDOT collected in FY13 but not remitted to component units until FY14	(19,216)	19,216	-	-	-
Total Remaining Funds	\$ (19,216)	\$ 19,216	\$ 10,355	\$ (10,355)	\$ -

APPENDIX B

**SWEETWATER COUNTY, WYOMING
Summary of Recorded Audit Adjustments
June 30, 2013**

Account Number	Name	Debit	Credit
Adjusting Journal Entries JE # 1			
Provided by Client - To adjust funds 52 and 14 accounts payable.			
014-0000-201-01-00 SRF02	VOUCHERS PAYABLE		\$ (1,342)
014-0142-431-95-21 SRF02	STATE/COUNTY ROAD FUND	1,342	
052-0000-201-01-00 SRF04	VOUCHERS PAYABLE		(19,558)
052-0142-419-43-05 SRF04	BUILDING IMPROVEMENTS	19,558	
		<u>\$ 20,900</u>	<u>\$ (20,900)</u>
Adjusting Journal Entries JE # 2			
Include checks written July 1, 2013 in cash at year end.			
0000 101 01 00 - 753 AF01	POOLED CASH	\$ 1,000,229	
0000 200 01 00 - ALL AF01	DUE TO OTHER TAXING UNITS AND FUNDS		(1,000,229)
		<u>\$ 1,000,229</u>	<u>\$ (1,000,229)</u>
Adjusting Journal Entries JE # 3			
To record FY13 invoice in accounts payable.			
001-0000-201-01-00 GF01	VOUCHERS PAYABLE		\$ (93,729)
001-1010-419-96-36 GF01	SKYWEST AIRLINES INC	93,729	
		<u>\$ 93,729</u>	<u>\$ (93,729)</u>
Adjusting Journal Entries JE # 4			
To gross up capital outlay expenditures and proceeds from capital leases for current year lease obligations.			
001-0134-441-74-03 GF01	OBLIGATED VEHICLE LEASE	\$ 690,354	
001-0510-431-74-03 GF01	OBLIGATED VEHICLE LEASE	278,020	
001-8000-888-88-00 GF01	PROCEEDS FROM CAPITAL LEASES		(968,374)
		<u>\$ 968,374</u>	<u>\$ (968,374)</u>
Adjusting Journal Entries JE # 5			
Provided by Client - To reclass unrealized loss in Jail Tax Fund back to Jail Tax Fund (previously General Fund).			
001-0000-101-01-00 GF01	POOLED CASH	\$ 29,517	
001-0000-361-01-00 GF01	NOW ACCOUNT		(29,517)
044-0000-101-01-00 SRF01	POOLED CASH		(29,517)
044-0000-361-01-00 SRF01	NOW ACCOUNT	29,517	
		<u>\$ 59,034</u>	<u>\$ (59,034)</u>
Adjusting Journal Entries JE # 6			
To reclass the portion of Section 335 from Severance Tax.			
001-0000-346-42-72 GF01	DISCRETIONARY SEC 335		\$ (872,112)
001-0000-363-18-00 GF01	STATE SEVERANCE TAX	872,112	
		<u>\$ 872,112</u>	<u>\$ (872,112)</u>
Adjusting Journal Entries JE # 7			
Provided by Client - To record pooled cash, cash with other governments and revenue for the new 1% Sales Tax Fund.			
058-0000-101-01-00 SRF05	POOLED CASH	\$ 51,679	
058-0000-106-18-00 SRF05	CASH WITH OTHER GOVTS.	160,511	
058-0000-300-00-00 SRF05	1% SALES TAX		(212,190)
		<u>\$ 212,190</u>	<u>\$ (212,190)</u>

Continued

Account Number	Name	Debit	Credit
Adjusting Journal Entries JE # 8			
Provided by Client - To increase cash with other governments for amounts collected but not remitted to the County by June 30th.			
0000 102 02 00 - ALL AF01	CASH WITH OTHER GOVERNMENTS	\$ 2,715,304	
0000 200 01 00 - ALL AF01	DUE TO OTHER TAXING UNITS AND FUNDS		(2,715,304)
		<u>\$ 2,715,304</u>	<u>\$ (2,715,304)</u>

Adjusting Journal Entries JE # 9			
Provided by Client - To adjust fixed asset accounts.			
001-0000-342-10-09 GF01	DONATIONS (SHERIFF)		\$ (82,002)
001-0000-343-10-00 GF01	ROAD AND BRIDGE DONATION REVENUE		(337,896)
001-0000-419-61-01 GF01	OFFICE SUPPLIES	66,643	
001-0000-421-61-01 GF01	OFFICE SUPPLIES	94,567	
001-0000-421-61-01 GF01	OFFICE SUPPLIES		(48,080)
001-0000-421-61-01 GF01	OFFICE SUPPLIES	82,002	
001-0000-431-61-01 GF01	OFFICE SUPPLIES	14,308	
001-0000-431-61-01 GF01	OFFICE SUPPLIES		(493,309)
001-0000-431-61-01 GF01	OFFICE SUPPLIES	337,896	
001-0116-415-74-01 GF01	OFFICE EQUIPMENT		(898)
001-0120-415-74-01 GF01	OFFICE EQUIPMENT		(4,025)
001-0122-415-74-01 GF01	OFFICE EQUIPMENT		(1,280)
001-0124-419-74-01 GF01	OFFICE EQUIPMENT		(3,553)
001-0126-419-73-01 GF01	PURCHASE OF NEW SOFTWARE		(22,122)
001-0126-419-74-05 GF01	EQUIPMENT	68,070	
001-0128-410-43-02 GF01	BUILDINGS	84,019	
001-0128-410-74-05 GF01	EQUIPMENT		(2,598)
001-0130-422-74-01 GF01	OFFICE EQUIPMENT		(2,688)
001-0130-422-74-05 GF01	EQUIPMENT		(1,968)
001-0134-431-43-02 GF01	BUILDINGS	75,122	
001-0134-431-74-01 GF01	OFFICE EQUIPMENT		(1,415)
001-0134-431-74-03 GF01	OBLIGATED VEHICLE LEASE		(259,828)
001-0134-431-74-03 GF01	OBLIGATED VEHICLE LEASE	493,309	
001-0134-431-74-05 GF01	EQUIPMENT		(204,808)
001-0136-419-74-01 GF01	OFFICE EQUIPMENT		(180)
001-0142-415-73-01 GF01	PURCHASE OF NEW SOFTWARE		(95,175)
001-0142-419-95-09 GF01	MAPPING PROJECT		(5,918)
001-0142-419-95-70 GF01	FACILITIES IMPROVEMENTS		(200,452)
001-0142-419-95-71 GF01	RSNB BLD 333 BROADWAY	100,299	
001-0142-421-74-05 GF01	EQUIPMENT		(89,630)
001-0142-423-74-05 GF01	EQUIPMENT		(62,463)
001-0142-431-95-20 GF01	5c CO ROAD IMPROVEMENT FD	376,621	
001-0142-490-95-42 GF01	COURTHOUSE MODIFICATIONS	249,236	
001-0160-419-43-02 GF01	BUILDINGS		(206,698)
001-0160-419-74-01 GF01	OFFICE EQUIPMENT		(2,533)
001-0160-419-74-05 GF01	EQUIPMENT		(5,442)
001-0210-415-74-01 GF01	OFFICE EQUIPMENT		(4,335)
001-0510-421-74-01 GF01	OFFICE EQUIPMENT		(5,332)
001-0510-421-74-02 GF01	RADIO SYSTEM		(3,045)
001-0510-421-74-03 GF01	OBLIGATED VEHICLE LEASE	46,990	
001-0510-421-74-03 GF01	OBLIGATED VEHICLE LEASE	48,080	
001-0510-421-74-05 GF01	EQUIPMENT	111,422	
001-0510-421-74-06 GF01	COURT SECURITY EQUIPMENT		(3,022)
001-0510-421-74-07 GF01	BOAT EQUIPMENT		(3,035)
001-0510-421-74-08 GF01	SHERIFF PATROL,K9&VEHICLE		(55,481)

Continued

Account Number	Name	Debit	Credit
AJE #9 (continued)			
001-0510-421-74-09 GF01	SUBSTATION RES DEPUTY PRG		\$ (3,666)
001-0510-421-74-12 GF01	BOMB SQUAD EQUIPMENT		(15,864)
001-0515-423-43-02 GF01	BUILDINGS	9,358	
001-0515-423-74-01 GF01	OFFICE EQUIPMENT		(5,831)
001-0515-423-74-05 GF01	EQUIPMENT		(1,241)
001-0525-429-74-02 GF01	RADIO SYSTEM		(355)
001-0525-429-74-05 GF01	EQUIPMENT		(8,716)
001-0530-429-74-05 GF01	EQUIPMENT		(216)
001-0610-412-74-01 GF01	OFFICE EQUIPMENT		(7,972)
001-0810-412-74-01 GF01	OFFICE EQUIPMENT		(4,870)
050-0000-419-61-01 GF01	ASSET ADJUSTMENTS	191,405	
050-0000-431-61-01 GF01	ASSET ADJUSTMENTS	340,518	
050-0144-412-91-26 GF01	CHAP 26 COURTHOUSE REMOD.		(191,405)
050-0144-431-91-23 GF01	CMAQ 2010		(150)
050-0144-431-91-45 GF01	CMAQ 2011		(339,769)
050-0144-431-91-48 GF01	CMAQ 2012		(599)
		<u>\$ 2,789,865</u>	<u>\$ (2,789,865)</u>

Adjusting Journal Entries JE # 10

Provided by Client - To adjust accounts payable and construction in process.

052-0000-201-01-00 SRF04	VOUCHERS PAYABLE	\$ 86,878	
052-0142-419-43-05 SRF04	BUILDING IMPROVEMENTS		(86,878)
		<u>\$ 86,878</u>	<u>\$ (86,878)</u>

Adjusting Journal Entries JE # 11

Provided by Client - To adjust infrastructure.

001-0000-431-61-01 GF01	OFFICE SUPPLIES	\$ 491,141	
001-0142-431-95-20 GF01	5c CO ROAD IMPROVEMENT FD		(491,141)
		<u>\$ 491,141</u>	<u>\$ (491,141)</u>

Adjusting Journal Entries JE # 12

Provided by Client - To remove retainage in accounts payable.

050-0000-201-01-00 GF01	VOUCHERS PAYABLE	\$ 39,892	
050-0142-431-95-61 GF01	SLIB YELLOWSTONE RD SOUTH		(39,892)
		<u>\$ 39,892</u>	<u>\$ (39,892)</u>

Adjusting Journal Entries JE # 13

To record additional invoices to be included in accounts payable.

001-0000-201-01-00 GF01	VOUCHERS PAYABLE		\$ (41,911)
001-0000-419-61-01 GF01	OFFICE SUPPLIES	41,911	
		<u>\$ 41,911</u>	<u>\$ (41,911)</u>

Adjusting Journal Entries JE # 14

To record donated land.

001-0000-345-10-03 GF01	MISC GRANT REV/ACCRUAL		\$ (22,342)
001-0142-419-70-00 GF01	CAPITAL OUTLAY	22,342	
		<u>\$ 22,342</u>	<u>\$ (22,342)</u>

Adjusting Journal Entries JE # 15

To adjust the Insurance Fund to actual claims paid post year end as this is no longer an estimate.

019-0000-201-19-00 IS01	CLAIMS PAYABLE		\$ (35,265)
019-0119-415-33-11 IS01	INSURANCE CLAIMS	35,265	
		<u>\$ 35,265</u>	<u>\$ (35,265)</u>

Continued

Account Number	Name	Debit	Credit
Adjusting Journal Entries JE # 16			
To adjust Circuit Court remodel for liquidation damages not paid by County.			
050-0000-419-61-01 GF01	ASSET ADJUSTMENTS	\$ 60,750	
050-0144-412-91-26 GF01	CHAP 26 COURTHOUSE REMOD.		(60,750)
		<u>\$ 60,750</u>	<u>\$ (60,750)</u>
Adjusting Journal Entries JE # 17			
To adjust interest receivable in the General Fund and Insurance Fund.			
001-0000-150-02-01 GF01	INTEREST RECEIVABLE		\$ (95,580)
001-0000-361-01-00 GF01	NOW ACCOUNT	95,580	
019-0000-150-02-01 IS01	Interest Receivable	18,698	
019-0000-361-01-00 IS01	NOW ACCOUNT		(18,698)
		<u>\$ 114,278</u>	<u>\$ (114,278)</u>
Adjusting Journal Entries JE # 18			
To adjust auto fees collected in FY13 but not remitted to component units until FY14.			
0000 101 01 00 - 753 AF01	POOLED CASH		\$ (974,214)
0000 200 01 00 - ALL AF01	DUE TO OTHER TAXING UNITS AND FUNDS	974,214	
		<u>\$ 974,214</u>	<u>\$ (974,214)</u>
Adjusting Journal Entries JE # 19			
To adjust prorated fees from WYDOT collected in FY13 but not remitted to the General Fund until FY14.			
0000 101 01 00 - 749 AF01	POOLED CASH		\$ (70,565)
0000 200 01 00 - ALL AF01	DUE TO OTHER TAXING UNITS AND FUNDS	70,565	
		<u>\$ 70,565</u>	<u>\$ (70,565)</u>

SWEETWATER COUNTY, WYOMING

FINANCIAL AND COMPLIANCE REPORT

JUNE 30, 2013

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INDEPENDENT AUDITOR'S REPORT

Board of County Commissioners
Sweetwater County, Wyoming
Green River, Wyoming

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of Sweetwater County, Wyoming (County), as of and for the year ended June 30, 2013, and the related notes to the financial statements, which collectively comprise the County's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We did not audit the financial statements of Memorial Hospital of Sweetwater County (Hospital) which is presented as a major discretely presented component unit of the County and whose assets totaled \$125,507,337 and whose revenues totaled \$59,109,933 in the accompanying basic financial statements. The financial statements of the Hospital were audited by other auditors whose report has been furnished to us, and our opinion, insofar as it relates to the amounts included for the Hospital, is based solely on the report of the other auditors. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the County's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, based on our audit and the report of other auditors, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of the County as of June 30, 2013, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis on pages 3 and 11, the budgetary comparison information on pages 52 and 53, and the schedule of funding progress on page 54 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We and other auditors have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the County's basic financial statements. The combining statements of nonmajor funds and discretely presented component units and schedule of expenditures of Federal awards, as required by Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations* are presented for purposes of additional analysis and are not a required part of the basic financial statements.

This information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, this information is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated January 16, 2014 on our consideration of the County's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the County's internal control over financial reporting and compliance.

Mc Gee, Hearne & Paig, LLP

Cheyenne, Wyoming
January 16, 2014

SWEETWATER COUNTY, WYOMING

MANAGEMENT'S DISCUSSION AND ANALYSIS

INTRODUCTION

The following is a discussion and analysis of Sweetwater County's performance and activities for the year ended June 30, 2013. When read in conjunction with the financial statements, this section's financial highlights, overview and analysis should assist the reader in gaining a more complete knowledge of the County's financial performance.

FINANCIAL HIGHLIGHTS

- For the primary government, the County's assets exceeded its liabilities at the close of the fiscal year by \$108,926,049 (*net position*). Of this amount, \$36,195,802 (*unrestricted net position*) may be used to meet the County's ongoing obligations to citizens and creditors. For the entire government (including component units) net position was \$206,510,996 and unrestricted net position was \$83,968,574. Note that with the current financial reporting model, the total net position figure includes capital assets net of accumulated depreciation.
- At the close of the year, the County's governmental funds reported combined ending fund balances of \$42,087,983, an increase of \$6,611,593 from the prior year. Of this amount, \$24,317,152 is available for spending at the County's discretion (*unassigned fund balance*).
- At the end of the year, the unassigned fund balance for the general fund was \$24,317,152 or 61% of total general fund expenditures.
- Total debt (capital leases) for the primary government increased by \$115,997 during the year. During the year, the County entered into one capital lease agreement of \$968,374 and made payments of \$852,377. Other than capital leases, no new debt was incurred. Capital leases payable as of June 30, 2013 were \$643,220.

OVERVIEW OF THE FINANCIAL STATEMENTS

The discussion and analysis is intended to serve as an introduction to Sweetwater County's basic financial statements. Under the current reporting model, the basic financial statements comprise three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. This report also contains other supplementary information in addition to the basic financial statements.

Government-wide financial statements. Government-wide financial statements are designed to provide readers with a broad overview of the County's finances in a manner similar to private-sector business reporting. These statements include the County as well as the component units of Sweetwater County (*Memorial Hospital of Sweetwater County, Sweetwater County Fair Board, Southwest Counseling, Sweetwater County Library System, Sweetwater County Museum, Sweetwater County Recreation Board and the Sweetwater County Board of Health*).

The *statement of net position*, a component of the government-wide financial statements, presents information on all of the County's assets and liabilities, with the difference between the two reported as *net position*. The County's capital assets (land, buildings, equipment and infrastructure) are included in this statement and reported net of their accumulated depreciation. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the County is improving or deteriorating. In evaluating the government's overall condition, however, additional non-financial factors should be considered such as the County's economic outlook, changes in its demographics, and the condition of its capital assets and infrastructure.

The *statement of activities* presents revenue and expense information showing how the County's net position changed during the fiscal year. To understand the basis of how these numbers are determined, it is important to note that changes in net position are reported whenever an event occurs that requires a revenue or expense to be recognized, regardless of when the related cash is received or disbursed (the accrual basis of accounting). For example, tax revenues are reported when the taxes are legally due, even though they may not be collected for some time after that date; and an obligation to pay a supplier is reported as an expense when the goods or services are received, even though the bill may not be paid until some time later.

Both of the government-wide financial statements distinguish functions of the County that are principally supported by intergovernmental revenues and property taxes (*governmental activities*) from other functions designed to recover all or a significant portion of their costs through user fees and charges (*business type activities*). The governmental activities of the County include: general government, public safety, road and bridge, health, recreation and welfare and conservation of natural resources. Business-type activities include the Memorial Hospital of Sweetwater County.

The government-wide financial statements can be found on pages 12 and 13 of this report.

Fund financial statements. A *fund* is a grouping of related accounts (revenues, expenditures, assets and liabilities) that is used to control resources that have been segregated for specific activities. Sweetwater County, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds utilized by the County can be divided into three categories: *governmental funds, proprietary funds, and fiduciary funds.*

Governmental Funds. Governmental funds are used to account for essentially the same functions reported as *governmental activities* in the *government-wide financial statements*. However, for accounting and reporting purposes, government fund numbers are determined with a different approach. At the fund level, the focus is on changes in short-term spendable resources and the balance available to spend, rather than the long-term focus used for determining government-wide numbers. Because the focus is so different between fund statements and government-wide statements, reconciliation between the two types is necessary to understand how the numbers differ. Such reconciliations are provided on pages 15 and 17 of this report.

The General Fund is the primary operating governmental fund of the County. Four other governmental funds are reported. A summary of the four other funds (nonmajor funds) is combined into one "Nonmajor Governmental Funds" column. To demonstrate legal compliance, a statement comparing budget-to-actual numbers for the General Fund is included in the required supplementary information.

Proprietary Funds. There are two different types of proprietary funds. *Enterprise funds* are used to report the same functions presented as *business-type activities* in the government-wide financial statements. *Internal service funds* are an accounting tool used to accumulate and allocate costs internally. The County uses an internal service fund to account for its self-insurance. Because these services predominantly benefit governmental rather than business-type functions, they have been included within *governmental activities* in the government-wide financial statements. The County does not maintain an enterprise fund.

Fiduciary Funds. Fiduciary funds are used to account for resources held on behalf of outside parties, including other governments. Fiduciary funds are *not* reflected in the government-wide financial statement because the resources of those funds are not available to support the County's own programs. The accounting used for fiduciary funds is similar to that used for proprietary funds.

The basic fiduciary fund financial statement can be found on page 21.

Notes to the financial statements. The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. The notes to the financial statements can be found starting on page 24 of this report.

Required supplementary information. The required supplementary information includes budgetary comparison information for the General Fund and notes thereto, as well as the schedule of funding progress, starting on page 52.

Other information. Combining and individual fund statements and schedules can be found starting on page 55 of this report.

Government-Wide Financial Analysis

Net Position: As stated earlier, an analysis of net position is probably the most important financial measurement to assist with understanding the financial position of the County, and whether the financial position improves or deteriorates each year. The following table presents summary information from the Statement of Net Position in the Basic Financial Statements.

Summary of Net Position
(In Millions)

	2013			2012		
	Primary Government	Component Units		Primary Government	Component Units	
	Governmental Activities	Governmental Activities	Business-type Activities	Governmental Activities	Governmental Activities	Business-type Activities
Current and other assets	\$ 77.78	\$ 16.10	\$ 58.81	\$ 74.91	\$ 15.09	\$ 41.91
Capital assets	65.30	15.32	66.70	66.72	15.26	62.84
Total assets	143.08	31.42	125.51	141.63	30.35	104.75
Current liabilities	32.29	8.27	8.33	36.25	9.11	6.33
Non-current liabilities	1.86	0.53	42.22	1.27	0.32	24.85
Total liabilities	34.15	8.80	50.55	37.52	9.43	31.18
Net position:						
Net investment in capital assets	64.66	14.49	23.07	66.19	14.64	37.29
Restricted	8.07	0.35	11.89	7.75	0.31	0.48
Unrestricted	36.20	7.78	40.00	30.17	5.97	35.80
Total net position	\$ 108.93	\$ 22.62	\$ 74.96	\$ 104.11	\$ 20.92	\$ 73.57

As depicted, at June 30, 2013, the County’s Primary government and component unit assets exceeded liabilities by approximately \$108.93 and \$97.58 million (net position) respectively. 59% and 38% respectively of this amount is represented by the investment in capital assets, net of debt still outstanding relating to the acquisition of those assets. Due to the nature of these assets - long-term assets which are not readily convertible to liquid assets – they are not considered to be available for spending or appropriation. Further, even though the presentation here shows capital assets net of related debt, it should be understood that the repayment of this debt does not come from the capital assets themselves, but comes from other sources.

Other sub-classifications of net position are *restricted* and *unrestricted*. Approximately \$8.07 million is restricted to expenditures in the Jail Tax Fund, CDC Tax Fund, State and County Roads Fund, and County Road Improvements Tax Fund.

Changes in Net Position: As taken from the Statement of Activities in the basic financial statements, the following table depicts the changes in net position for 2013.

Summary of Changes in Net Position

(In Millions)

	2013			2012		
	Primary Government	Component Units		Primary Government	Component Units	
	Governmental Activities	Governmental Activities	Business-type Activities	Governmental Activities	Governmental Activities	Business-type Activities
Revenues:						
Program Revenues:						
Charges for services	\$ 1.46	\$ 4.91	\$ 56.89	\$ 2.00	\$ 3.87	\$ 55.44
Operating grants	5.51	10.05	-	7.37	8.95	-
Capital grants and cont.	0.92	0.02	-	6.59	2.69	-
General Revenues:						
Property taxes	27.38	6.34	-	22.41	6.69	-
Sales taxes	10.64	0.43	0.25	17.58	0.46	-
State appropriations	-	0.04	-	-	0.30	-
Licenses and permits	1.66	-	-	1.48	-	-
Other income	0.04	1.01	1.70	0.10	0.41	1.62
Investment income (loss)	(1.21)	0.02	0.27	0.62	0.02	0.26
Transfers	-	-	-	-	-	-
Total revenues	<u>46.40</u>	<u>22.82</u>	<u>59.11</u>	<u>58.15</u>	<u>23.39</u>	<u>57.32</u>
Expenses:						
General government	16.22	-	-	15.49	-	-
Public safety	14.07	-	-	16.51	-	-
Road and bridge	8.08	-	-	13.63	-	-
Health, recreation and welfare	2.95	21.12	-	4.49	20.81	-
Conservation of natural resources	0.26	-	-	0.28	-	-
Memorial Hospital of Sweetwater County	-	-	57.72	-	-	54.01
Total expenses	<u>41.58</u>	<u>21.12</u>	<u>57.72</u>	<u>50.40</u>	<u>20.81</u>	<u>54.01</u>
Change in net position	4.82	1.70	1.39	7.75	2.58	3.31
Net position-Beginning	<u>104.11</u>	<u>20.92</u>	<u>73.57</u>	<u>96.36</u>	<u>18.34</u>	<u>70.26</u>
Net position-Ending	<u>\$ 108.93</u>	<u>\$ 22.62</u>	<u>\$ 74.96</u>	<u>\$ 104.11</u>	<u>\$ 20.92</u>	<u>\$ 73.57</u>

Governmental activities. Governmental activities for the primary government increased the County's net position by approximately \$4.82 million. The key elements of this increase are as follows:

- Property taxes increased by approximately \$4.97 million. This is a 22% increase over the prior year. Capital grant and contribution revenues decreased by approximately \$5.68 million for an 86% decrease over the prior year. Sales taxes decreased \$6.95 million for a 40% decrease from the prior year.
- General government is the largest expenditure program accounting for 39% of the total expenditures for the County. Public safety is second at 34% and road and bridge is third with 19%.
- Primary government expenditures decreased by approximately \$8.82 million or 18% from the previous year.

Business-type activities. The business type activity is the Memorial Hospital of Sweetwater County. Key elements of its activities are as follows:

- Revenues increased by approximately \$1.79 million or 3% over the prior year.
- Expenses increased by approximately \$3.71million or 7% over the prior year.
- Revenues were in excess of expenditures increasing net position by approximately \$1.39 million.

General Fund Budgetary Highlights

(In Millions)

	2013				2012			
	<u>Budgeted Amounts</u>			Variance with Final Budget	<u>Budgeted Amounts</u>			Variance with Final Budget
	<u>Original</u>	<u>Final</u>	<u>Actual</u>	Positive (Negative)	<u>Original</u>	<u>Final</u>	<u>Actual</u>	Positive (Negative)
Revenues:								
Taxes	\$ 36.23	\$ 36.23	\$ 37.78	\$ 1.55	\$ 31.99	\$ 31.99	\$ 34.15	\$ 2.16
Licenses and permits	1.48	1.48	1.66	0.18	1.37	1.37	1.48	0.11
Intergovernmental	6.93	8.34	5.32	(3.02)	8.53	10.71	8.84	(1.87)
Charges for services	0.94	0.94	1.46	0.52	0.78	0.78	1.57	0.79
Investment income (loss)	0.43	0.43	(1.11)	(1.54)	0.44	0.44	0.52	0.08
Miscellaneous	<u>0.64</u>	<u>0.65</u>	<u>0.46</u>	<u>(0.19)</u>	<u>0.74</u>	<u>0.79</u>	<u>0.10</u>	<u>(0.69)</u>
Total revenues	<u>46.65</u>	<u>48.07</u>	<u>45.57</u>	<u>(2.50)</u>	<u>43.85</u>	<u>46.08</u>	<u>46.66</u>	<u>0.58</u>
Expenditures:								
General government	16.98	16.29	15.15	1.14	17.38	15.47	14.26	1.21
Public safety	14.21	14.41	13.05	1.36	14.01	15.49	13.96	1.53
Road and bridge	4.60	4.60	4.02	0.58	3.74	3.78	3.62	0.16
Health, recreation and welfare	2.57	3.60	2.94	0.66	2.08	5.59	4.51	1.08
Conservation of natural resources	0.27	0.27	0.26	0.01	0.25	0.27	0.27	-
Capital outlay	<u>6.16</u>	<u>7.04</u>	<u>4.76</u>	<u>2.28</u>	<u>6.82</u>	<u>8.61</u>	<u>5.50</u>	<u>3.11</u>
Total expenditures	<u>44.79</u>	<u>46.21</u>	<u>40.18</u>	<u>6.03</u>	<u>44.28</u>	<u>49.21</u>	<u>42.12</u>	<u>7.09</u>
Transfers from other funds	-	-	-	-	-	0.50	0.50	-
Proceeds from capital leases	-	-	0.97	0.97	-	-	-	-
Proceeds from sale of capital assets	<u>0.03</u>	<u>0.03</u>	<u>0.08</u>	<u>0.05</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
	<u>0.03</u>	<u>0.03</u>	<u>1.05</u>	<u>1.02</u>	<u>-</u>	<u>0.50</u>	<u>0.50</u>	<u>-</u>
Net change in Fund								
Balance	<u>\$ 1.89</u>	<u>\$ 1.89</u>	<u>\$ 6.44</u>	<u>\$ 4.55</u>	<u>\$ (0.43)</u>	<u>\$ (2.63)</u>	<u>\$ 5.04</u>	<u>\$ 7.67</u>

The differences between the original budget and the final amounts represent changes made by the commission as additional facts and information became available. Several factors lead to these modifications. They include: economic factors, change in governing officials, emergency purchases, and other factors.

Tax revenues were over the budgeted amounts due to the condition of the local and state economies during the year.

Total expenditures were under budget primarily due to projects which were either not undertaken or completed during the year.

Capital assets

At the end of the year, for governmental activities, the County and its component units had invested \$80.63 million in a variety of capital assets, as reflected in the following schedules, which represents a decrease of \$1.35 million or 1.6% from last year. The following schedules show the capital assets for the primary government, component units and the component unit business-type activities for the year ended June 30, 2013. Additional information on the County's capital assets can be found in Note 9 of this report.

Primary Government

	Balance June 30, 2012	Additions	Deletions/ Transfers	Balance June 30, 2013
Capital assets not being depreciated:				
Land	\$ 1,072,201	\$ 22,342	\$ -	\$ 1,094,543
Construction in progress	<u>6,926,031</u>	<u>949,984</u>	<u>(5,250,916)</u>	<u>2,625,099</u>
Total capital assets not being depreciated	<u>7,998,232</u>	<u>972,326</u>	<u>(5,250,916)</u>	<u>3,719,642</u>
Capital assets being depreciated:				
Buildings and improvements	29,032,391	228,614	3,218,398	32,479,403
Equipment and furnishings	17,297,037	1,447,156	(1,068,141)	17,676,052
Infrastructure	<u>108,638,400</u>	<u>1,679,631</u>	<u>2,032,518</u>	<u>112,350,549</u>
Total capital assets being depreciated	<u>154,967,828</u>	<u>3,355,401</u>	<u>4,182,775</u>	<u>162,506,004</u>
Less: Accumulated depreciation:				
Buildings and improvements	(9,046,928)	(799,240)	-	(9,846,168)
Equipment and furnishings	(11,308,097)	(1,450,093)	952,626	(11,805,564)
Infrastructure	<u>(75,890,802)</u>	<u>(3,378,989)</u>	<u>-</u>	<u>(79,269,791)</u>
Total accumulated depreciation	<u>(96,245,827)</u>	<u>(5,628,322)</u>	<u>952,626</u>	<u>(100,921,523)</u>
Net depreciable assets	<u>58,722,001</u>	<u>(2,272,921)</u>	<u>5,135,401</u>	<u>61,584,481</u>
Total net capital assets	<u>\$ 66,720,233</u>	<u>\$ (1,300,595)</u>	<u>\$ (115,515)</u>	<u>\$ 65,304,123</u>

Component Units

	Balance June 30, 2012	Additions	Deletions/ Transfers	Balance June 30, 2013
Capital assets not being depreciated:				
Construction in progress	\$ 3,154,128	\$ 1,051,586	\$ (3,983,690)	\$ 222,024
Capital assets being depreciated:				
Buildings and improvements	30,666,622	42,320	3,983,690	34,692,632
Equipment and furnishings	<u>3,512,275</u>	<u>32,873</u>	<u>(157,554)</u>	<u>3,387,594</u>
Total capital assets being depreciated	<u>34,178,897</u>	<u>75,193</u>	<u>3,826,136</u>	<u>38,080,226</u>
Less: Accumulated depreciation:				
Buildings and improvements	(19,451,495)	(886,616)	-	(20,338,111)
Equipment and furnishings	<u>(2,622,783)</u>	<u>(175,768)</u>	<u>157,554</u>	<u>(2,640,997)</u>
Total accumulated depreciation	<u>(22,074,278)</u>	<u>(1,062,384)</u>	<u>157,554</u>	<u>(22,979,108)</u>
Net depreciable capital assets	<u>12,104,619</u>	<u>(987,191)</u>	<u>3,983,690</u>	<u>15,101,118</u>
Total net capital assets	<u>\$ 15,258,747</u>	<u>\$ 64,395</u>	<u>\$ -</u>	<u>\$ 15,323,142</u>

Business-Type Activities

	Balance June 30, 2012	Additions	Deletions/ Transfers	Balance June 30, 2013
Capital assets not being depreciated:				
Land	\$ 18,245	\$ -	\$ -	\$ 18,245
Construction in progress	<u>4,817,779</u>	<u>10,139,800</u>	<u>(6,485,148)</u>	<u>8,472,431</u>
Total capital assets not being depreciated	<u>4,836,024</u>	<u>10,139,800</u>	<u>(6,485,148)</u>	<u>8,490,676</u>
Capital assets being depreciated:				
Buildings and improvements	28,333,398	-	-	28,333,398
Equipment and furnishings	<u>65,715,026</u>	<u>6,453,565</u>	<u>(555,981)</u>	<u>71,612,610</u>
Total capital assets being depreciated	<u>94,048,424</u>	<u>6,453,565</u>	<u>(555,981)</u>	<u>99,946,008</u>
Less: Accumulated depreciation:				
Buildings and improvements	(9,222,761)	(997,742)	-	(10,220,503)
Equipment and furnishings	<u>(26,823,467)</u>	<u>(5,254,191)</u>	<u>555,981</u>	<u>(31,521,677)</u>
Total accumulated depreciation	<u>(36,046,228)</u>	<u>(6,251,933)</u>	<u>555,981</u>	<u>(41,742,180)</u>
Net depreciable assets	<u>58,002,196</u>	<u>201,632</u>	<u>-</u>	<u>58,203,828</u>
Total net capital assets	<u>\$ 62,838,220</u>	<u>\$ 10,341,432</u>	<u>\$ (6,485,148)</u>	<u>\$ 66,694,504</u>

Long-term debt

At year-end, the County had \$3,442,371 in long-term debt. In addition, governmental-type component units of the County had \$1,408,097 in long-term debt and the business-type component unit of the County had \$44,242,697 in long-term debt. Debt consists of Compensated absences, net OPEB obligation, Capital leases, Hospital Revenue Bonds and notes payable. State statute allows the County to have 2% of its assessed valuation in general bonded debt. Additional information on the County's long-term debt can be found in Notes 11 through 15 and Note 21 of this report.

Primary Government

	Balance at June 30, 2012	Additions	Reductions	Balance at June 30, 2013	Due within one year
Net OPEB obligation	\$ 1,218,712	\$ 354,192	\$ (156,800)	\$ 1,416,104	\$ -
Compensated absences	1,419,502	1,228,223	(1,264,678)	1,383,047	1,264,678
Capital leases	<u>527,223</u>	<u>968,374</u>	<u>(852,377)</u>	<u>643,220</u>	<u>319,280</u>
Total long-term liabilities	<u>\$ 3,165,437</u>	<u>\$ 2,550,789</u>	<u>\$ (2,273,855)</u>	<u>\$ 3,442,371</u>	<u>\$ 1,583,958</u>

Governmental-Type Component Units

Compensated absences	\$ 597,303	\$ 889,396	\$ (913,099)	\$ 573,600	\$ 573,600
Notes payable	585,225	512,000	(262,728)	834,497	298,897
Capital leases	<u>34,978</u>	<u>-</u>	<u>(34,978)</u>	<u>-</u>	<u>-</u>
Total long-term liabilities	<u>\$ 1,217,506</u>	<u>\$ 1,401,396</u>	<u>\$ (1,210,805)</u>	<u>\$ 1,408,097</u>	<u>\$ 872,497</u>

Business-Type Component Unit

Compensated absences	\$ 1,097,337	\$ 1,307,697	\$ (1,097,337)	\$ 1,307,697	\$ 1,307,697
Hospital revenue bonds	<u>25,550,000</u>	<u>42,935,000</u>	<u>(25,550,000)</u>	<u>42,935,000</u>	<u>1,400,000</u>
Total long-term liabilities	<u>\$ 26,647,337</u>	<u>\$ 44,242,697</u>	<u>\$ (26,647,337)</u>	<u>\$ 44,242,697</u>	<u>\$ 2,707,697</u>

Requests for Information

This financial report is designed to provide citizens, customers, investors, creditors and others with a general overview of the County's finances and to demonstrate the County's accountability for the money it receives. Questions concerning any of the information provided in this report, or requests for additional financial information should be addressed to the office of the Sweetwater County Clerk.

BASIC FINANCIAL STATEMENTS

SWEETWATER COUNTY, WYOMING

STATEMENT OF NET POSITION

June 30, 2013

	Primary	Component Units		
	Government	Governmental	Governmental	Business-Type
	Governmental	Governmental	Memorial Hospital	Total
	Activities	Activities	Activity	
ASSETS				
Current Assets				
Cash and investments	\$ 19,937,020	\$ 8,184,646	\$ 18,387,596	\$ 26,572,242
Due from other governments	2,316,792	-	-	-
Accounts receivable, net	25,773,123	7,375,960	9,469,522	16,845,482
Grants receivable	290,332	79,090	-	79,090
Note receivable	164,800	-	-	-
Inventories	623,901	60,348	1,978,930	2,039,278
Prepaid items	44,763	55,386	1,076,521	1,131,907
Total current assets	49,150,731	15,755,430	30,912,569	46,667,999
Noncurrent Assets				
Cash and investments	28,091,564	-	26,622,208	26,622,208
Due from Library Foundation	-	348,969	-	348,969
Notes receivable	535,600	-	238,935	238,935
Rental property, net	-	-	514,602	514,602
Deferred financing costs	-	-	524,519	524,519
Capital assets not being depreciated:				
Land	1,094,543	-	18,245	18,245
Construction in progress	2,625,099	222,024	8,472,431	8,694,455
Capital assets being depreciated:				
Buildings and improvements	32,479,403	34,692,632	28,333,398	63,026,030
Equipment and furnishings	17,676,052	3,387,594	71,612,610	75,000,204
Infrastructure	112,350,549	-	-	-
Accumulated depreciation	(100,921,523)	(22,979,108)	(41,742,180)	(64,721,288)
Total noncurrent assets	93,931,287	15,672,111	94,594,768	110,266,879
Total assets	143,082,018	31,427,541	125,507,337	156,934,878
LIABILITIES				
Current Liabilities				
Warrants and vouchers payable	1,672,752	546,357	3,893,435	4,439,792
Accrued liabilities	545,174	110,471	1,524,691	1,635,162
Court bonds and other funds held	116,824	-	-	-
Deferred revenue	28,378,848	6,738,475	-	6,738,475
Estimated third-party payor settlements	-	-	200,000	200,000
Notes payable, due within one year	-	298,897	1,400,000	1,698,897
Capital leases payable, due within one year	319,280	-	-	-
Compensated absences, due within one year	1,264,678	573,600	1,307,697	1,881,297
Total current liabilities	32,297,556	8,267,800	8,325,823	16,593,623
Noncurrent Liabilities				
Net OPEB obligation	1,416,104	-	-	-
Notes payable, due in more than one year	-	535,600	42,220,708	42,756,308
Capital leases payable, due in more than one year	323,940	-	-	-
Compensated absences, due in more than one year	118,369	-	-	-
Total noncurrent liabilities	1,858,413	535,600	42,220,708	42,756,308
Total liabilities	34,155,969	8,803,400	50,546,531	59,349,931
NET POSITION				
Net investment in capital assets	64,660,903	14,488,645	23,073,796	37,562,441
Restricted for:				
Jail Tax Fund	407,570	-	-	-
State and county roads	3,662,666	-	-	-
CDC building	3,786,918	-	-	-
County road improvements	212,190	-	-	-
Endowment challenge program	-	348,969	-	348,969
Tipple building	-	9,500	-	9,500
Restricted by contributors and grantors for capital acquisition	-	-	473,977	473,977
Restricted for debt service and reserve	-	-	11,417,288	11,417,288
Unrestricted	36,195,802	7,777,027	39,995,745	47,772,772
Total net position	\$ 108,926,049	\$ 22,624,141	\$ 74,960,806	\$ 97,584,947

See Notes to Financial Statements.

SWEETWATER COUNTY, WYOMING

STATEMENT OF ACTIVITIES

For the Year Ended June 30, 2013

FUNCTIONS/PROGRAMS	Expenses	Program Revenues			Net (Expenses) Revenues and Changes in Net Position			
		Charges for Sales and Services	Operating Grants and Contributions	Capital Grants and Contributions	Primary	Component Units		
					Governmental Activities	Governmental Activities	Business-Type Activity Memorial Hospital	Total
Primary Government								
Governmental activities:								
General government	\$ 16,217,111	\$ 867,103	\$ 1,615,193	\$ 293,940	\$ (13,440,875)	\$ -	\$ -	\$ -
Public safety	14,074,835	589,994	1,399,211	82,002	(12,003,628)	-	-	-
Road and bridge	8,078,854	-	788,791	538,226	(6,751,837)	-	-	-
Health, recreation and welfare	2,948,210	-	1,690,523	-	(1,257,687)	-	-	-
Conservation of natural resources	256,991	-	13,803	-	(243,188)	-	-	-
Total governmental activities	41,576,001	1,457,097	5,507,521	914,168	(33,697,215)	-	-	-
Component Units								
Governmental activities	21,119,315	4,909,542	10,055,091	22,275	-	(6,132,407)	-	(6,132,407)
Business-type activities	57,715,901	56,889,751	-	3,445	-	-	(822,705)	(822,705)
Total component units	\$ 78,835,216	\$ 61,799,293	\$ 10,055,091	\$ 25,720	-	(6,132,407)	(822,705)	(6,955,112)
General Revenues								
Taxes:								
Property taxes					27,379,984	6,335,302	-	6,335,302
Sales and other taxes					10,640,404	426,481	247,903	674,384
State appropriations					-	42,014	-	42,014
Licenses and permits					1,661,899	-	-	-
Other income					42,096	1,014,809	1,696,403	2,711,212
Investment income (loss)					(1,211,506)	16,518	272,431	288,949
Total general revenues					38,512,877	7,835,124	2,216,737	10,051,861
Change in net position					4,815,662	1,702,717	1,394,032	3,096,749
Net Position, beginning					104,110,387	20,921,424	73,566,774	94,488,198
Net Position, ending					\$ 108,926,049	\$22,624,141	\$ 74,960,806	\$ 97,584,947

See Notes to Financial Statements.

GOVERNMENTAL FUND FINANCIAL STATEMENTS

SWEETWATER COUNTY, WYOMING

BALANCE SHEET
GOVERNMENTAL FUNDS
June 30, 2013

ASSETS	General Fund	Nonmajor Governmental Funds	Total Governmental Funds
Cash and investments	\$ 36,387,834	\$ 6,301,330	\$ 42,689,164
Due from other governments	1,329,333	987,459	2,316,792
Receivables:			
Taxes and interest on taxes	25,634,313	-	25,634,313
Accrued interest	92,498	-	92,498
Grants	290,332	-	290,332
Note receivable	700,400	-	700,400
Inventories	623,901	-	623,901
Prepaid items	44,763	-	44,763
Total assets	\$ 65,103,374	\$ 7,288,789	\$ 72,392,163
LIABILITIES			
Warrants and vouchers payable	\$ 1,415,687	\$ 257,065	\$ 1,672,752
Court bonds and other funds held	116,824	-	116,824
Deferred revenue	28,514,604	-	28,514,604
Total liabilities	30,047,115	257,065	30,304,180
FUND BALANCES			
Nonspendable:			
Inventories	623,901	-	623,901
Prepaid items	44,763	-	44,763
Note receivable	535,600	-	535,600
Restricted for:			
Jail maintenance and operations	-	407,570	407,570
State and county roads	1,037,620	2,625,046	3,662,666
CDC Building	-	3,786,918	3,786,918
County road improvements	-	212,190	212,190
Committed to:			
Capital replacements	7,924,059	-	7,924,059
Impact tax	42,051	-	42,051
Economic development infrastructure	111,162	-	111,162
Insurance reserves	418,393	-	418,393
Assigned to:			
Hospital maintenance	1,558	-	1,558
Unassigned	24,317,152	-	24,317,152
Total fund balances	35,056,259	7,031,724	42,087,983
Total liabilities and fund balances	\$ 65,103,374	\$ 7,288,789	\$ 72,392,163

See Notes to Financial Statements.

SWEETWATER COUNTY, WYOMING

**RECONCILIATION OF THE GOVERNMENTAL FUNDS BALANCE SHEET
TO THE STATEMENT OF NET POSITION**

June 30, 2013

Total Fund Balances - Governmental Funds	\$ 42,087,983
Amounts reported for governmental activities in the statement of net position are different because:	
Capital assets used in governmental activities are not financial resources and, therefore, not reported in the governmental funds.	65,304,123
Some of the County's revenues will be collected after year-end but are not available soon enough to pay for the current period's expenditures and, therefore, are deferred in the funds.	135,756
Long-term liabilities, including net OPEB obligation, capital leases payable, accrued interest expense on capital leases, and compensated absences, are not due and payable in the current period and, therefore, are not reported in the funds.	(3,445,488)
An internal service fund is used by management to charge the costs of certain activities to individual funds. The assets and liabilities of this internal service fund are included with governmental activities in the statement of net position.	<u>4,843,675</u>
Net position of governmental activities	<u><u>\$ 108,926,049</u></u>

See Notes to Financial Statements.

SWEETWATER COUNTY, WYOMING

**STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES
GOVERNMENTAL FUNDS**

For the Year Ended June 30, 2013

	General Fund	Nonmajor Governmental Funds	Total Governmental Funds
Revenue			
Taxes	\$ 37,781,706	\$ 212,190	\$ 37,993,896
Licenses and permits	1,661,899	-	1,661,899
Intergovernmental revenue	5,315,806	685,985	6,001,791
Charges for services	1,457,097	-	1,457,097
Investment income (loss)	(1,113,903)	(23,524)	(1,137,427)
Miscellaneous	461,994	-	461,994
Total revenue	45,564,599	874,651	46,439,250
Expenditures			
Current:			
General government	15,149,601	-	15,149,601
Public safety	13,048,594	307,736	13,356,330
Road and bridge	4,018,027	7,395	4,025,422
Health, recreation and welfare	2,943,940	-	2,943,940
Conservation of natural resources	256,991	-	256,991
Capital outlay	4,761,327	384,369	5,145,696
Total expenditures	40,178,480	699,500	40,877,980
Excess of revenue over expenditures	5,386,119	175,151	5,561,270
Other Financing Sources (Uses)			
Proceeds from capital leases	968,374	-	968,374
Proceeds from sale of capital assets	81,949	-	81,949
Net change in fund balances	6,436,442	175,151	6,611,593
Fund Balance, beginning	28,619,817	6,856,573	35,476,390
Fund Balance, ending	\$ 35,056,259	\$ 7,031,724	\$ 42,087,983

See Notes to Financial Statements.

SWEETWATER COUNTY, WYOMING

**RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS
TO THE STATEMENT OF ACTIVITIES**

For the Year Ended June 30, 2013

Net Change in Fund Balances - Total Governmental Funds	\$ 6,611,593
Amounts reported for governmental activities in the statement of activities are different because:	
Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense. This is the amount by which depreciation exceeded capital purchases and contributions in the current period.	(1,300,595)
Governmental funds do not report gains and losses on sales, retirements, or donations of fixed assets. However, the statement of activities reports these amounts.	(115,515)
The statement of activities reports an increase in revenue due to current activity in deferred revenues which is not reported at the fund level.	26,492
The net OPEB obligation and the liability for compensated absences are not recorded in the fund level, but are reported in the statement of net position. This is the current year change in these liabilities, reported as an expense in the statement of activities.	(160,937)
Repayment of capital lease principal is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the statement of net position. This is offset by the total capital leases issued during the year, if any.	(110,303)
Internal service funds are accounted for as proprietary funds, therefore, they are not included in the governmental funds.	<u>(135,073)</u>
Change in net position of governmental activities	<u><u>\$ 4,815,662</u></u>

See Notes to Financial Statements.

PROPRIETARY FUND FINANCIAL STATEMENTS

SWEETWATER COUNTY, WYOMING

**STATEMENT OF FUND NET POSITION
PROPRIETARY FUND**

June 30, 2013

	Internal Service Insurance Fund
ASSETS	
<hr/>	
Current Assets	
Cash	\$ 2,479,605
Investments	2,859,815
Receivables:	
Accounts	27,614
Interest	18,698
	<hr/>
Total assets	5,385,732
	<hr/>
LIABILITIES AND NET POSITION	
Current Liabilities	
Accrued liabilities	542,057
	<hr/>
Total current liabilities	542,057
	<hr/>
Net Position	
Unrestricted	4,843,675
	<hr/>
Total net position	\$ 4,843,675
	<hr/> <hr/>

See Notes to Financial Statements.

SWEETWATER COUNTY, WYOMING

**STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN FUND
NET POSITION**

PROPRIETARY FUND

For the Year Ended June 30, 2013

	Internal Service Insurance Fund
Operating Revenues	
Insurance premiums	\$ 5,511,704
Operating Expenses	
Insurance claims	<u>5,572,698</u>
Operating (loss)	(60,994)
Nonoperating Revenue (Expense)	
Investment income (loss)	<u>(74,079)</u>
Change in net position	(135,073)
Net Position	
Beginning of year	<u>4,978,748</u>
End of year	<u><u>\$ 4,843,675</u></u>

See Notes to Financial Statements.

SWEETWATER COUNTY, WYOMING

**STATEMENT OF CASH FLOWS
 PROPRIETARY FUND
 For the Year Ended June 30, 2013**

	Internal Service Insurance Fund
<hr/>	
Cash Flows from Operating Activities	
Cash receipts on premiums	\$ 5,136,953
Payments on insurance claims	<u>(5,427,150)</u>
Net cash (used in) operating activities	<u><u>(290,197)</u></u>
 Cash Flows from Investing Activities	
Interest income	68,116
Purchase of investments	(2,999,618)
Sale of investments	<u>3,001,820</u>
Net cash provided by investing activities	<u><u>70,318</u></u>
 Net (decrease) in cash	 (219,879)
 Cash	
Beginning of year	<u>2,699,484</u>
 End of year	<u><u>\$ 2,479,605</u></u>
 Reconciliation of Operating Income (Loss) to Net Cash (Used in) Operating Activities	
Operating income (loss)	\$ (60,994)
Adjustments to reconcile operating income (loss) to net cash (used in) operating activities:	
Change in assets and liabilities:	
Accounts receivable	(27,614)
Prepaid expenses	77,596
Accrued liabilities	67,952
Deferred revenue	<u>(347,137)</u>
Net cash (used in) operating activities	<u><u>\$ (290,197)</u></u>

See Notes to Financial Statements.

FIDUCIARY FUND FINANCIAL STATEMENT

SWEETWATER COUNTY, WYOMING

**STATEMENT OF FIDUCIARY NET POSITION
AGENCY FUND**

June 30, 2013

	Property Tax Fund
ASSETS	
Cash	\$ 9,405,860
Due from other governments	2,715,304
Property taxes and interest receivable	<u>2,258,371</u>
	<u><u>\$ 14,379,535</u></u>
 LIABILITIES	
Due to other taxing units	<u><u>\$ 14,379,535</u></u>

See Notes to Financial Statements.

**DISCRETELY PRESENTED GOVERNMENTAL
TYPE COMPONENT UNITS**

SWEETWATER COUNTY, WYOMING

**STATEMENT OF NET POSITION
DISCRETELY PRESENTED GOVERNMENTAL TYPE COMPONENT UNITS**

June 30, 2013

ASSETS	Mental Health	Events Complex	Library System	Nonmajor Component Units	Total Component Units
Cash and investments	\$ 4,088,517	\$ 1,353,821	\$ 1,492,877	\$ 1,249,431	\$ 8,184,646
Due from Library Foundation	-	-	348,969	-	348,969
Receivables:					
Taxes and interest on taxes	713,453	1,870,210	3,116,179	731,131	6,430,973
Accounts and insurance credits	819,449	4,470	180	120,888	944,987
Grants	-	26,244	-	52,846	79,090
Inventories	-	44,295	16,053	-	60,348
Prepaid items	42,492	2,554	-	10,340	55,386
Capital assets not being depreciated:					
Construction in progress	222,024	-	-	-	222,024
Capital assets being depreciated:					
Buildings and improvements	6,460,234	16,005,449	2,823,696	9,403,253	34,692,632
Equipment and furnishings	923,834	1,832,981	171,486	459,293	3,387,594
Accumulated depreciation	(3,961,447)	(8,652,578)	(2,331,748)	(8,033,335)	(22,979,108)
Total assets	\$ 9,308,556	\$ 12,487,446	\$ 5,637,692	\$ 3,993,847	\$ 31,427,541
LIABILITIES					
Warrants and vouchers payable	\$ 172,538	\$ 321,552	\$ 32,838	\$ 19,429	\$ 546,357
Accrued expenses	-	46,759	44,638	19,074	110,471
Deferred revenue	699,975	2,251,297	3,062,501	724,702	6,738,475
Notes payable:					
Due within one year	134,097	164,800	-	-	298,897
Due in more than one year	-	535,600	-	-	535,600
Compensated absences:					
Due within one year	208,128	103,888	154,020	107,564	573,600
Total liabilities	1,214,738	3,423,896	3,293,997	870,769	8,803,400
NET POSITION					
Net investment in capital assets	3,510,548	8,485,452	663,434	1,829,211	14,488,645
Restricted for:					
Endowment challenge program	-	-	348,969	-	348,969
Tipple building	-	-	-	9,500	9,500
Unrestricted	4,583,270	578,098	1,331,292	1,284,367	7,777,027
Total fund balances	\$ 8,093,818	\$ 9,063,550	\$ 2,343,695	\$ 3,123,078	\$ 22,624,141

See Notes to Financial Statements.

SWEETWATER COUNTY, WYOMING

STATEMENT OF ACTIVITIES
DISCRETELY PRESENTED GOVERNMENTAL TYPE COMPONENT UNITS
For the Year Ended June 30, 2013

	Program Revenues				Net (Expense) Revenue and Changes in Net Position				
	Expenses	Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Mental Health	Events Complex	Library System	Nonmajor Component Units	Total Component Funds
Mental Health									
Health, recreation and welfare	\$ 9,979,249	\$ 2,400,499	\$ 8,107,484	\$ -	\$ 528,734	\$ -	\$ -	\$ -	\$ 528,734
Events Complex									
Health, recreation and welfare	4,492,003	1,945,627	92,500	-	-	(2,453,876)	-	-	(2,453,876)
Library System									
Health, recreation and welfare	3,528,691	-	7,709	-	-	-	(3,520,982)	-	(3,520,982)
Nonmajor Component Units									
Health, recreation and welfare	3,119,372	563,416	1,847,398	22,275	-	-	-	(686,283)	(686,283)
Total component units	\$ 21,119,315	\$ 4,909,542	\$ 10,055,091	\$ 22,275	528,734	(2,453,876)	(3,520,982)	(686,283)	(6,132,407)
General Revenues									
Taxes:									
Property taxes					669,226	1,859,985	3,083,867	722,224	6,335,302
Sales and other taxes					45,804	123,493	204,386	52,798	426,481
State appropriations					-	-	42,014	-	42,014
Other income					12,741	898,927	103,141	-	1,014,809
Interest income					3,308	289	11,813	1,108	16,518
Total general revenues					731,079	2,882,694	3,445,221	776,130	7,835,124
Change in net position					1,259,813	428,818	(75,761)	89,847	1,702,717
Net Position, beginning					6,834,005	8,634,732	2,419,456	3,033,231	20,921,424
Net Position, ending					\$ 8,093,818	\$ 9,063,550	\$ 2,343,695	\$ 3,123,078	\$ 22,624,141

See Notes to Financial Statements.

NOTES TO THE FINANCIAL STATEMENTS

SWEETWATER COUNTY, WYOMING

NOTES TO FINANCIAL STATEMENTS

Note 1. Summary of Significant Accounting Policies

Reporting entity: The basic financial statements include all funds of the primary government, which is the County, as well as the component units determined to be included in the County's financial reporting entity. The decision to include a potential component unit in the County's reporting entity is based on several criteria, including legal standing, fiscal dependency, and financial accountability. Based on the application of these criteria, the following is a brief review of certain entities included in the County's reporting entity.

In accordance with Governmental Accounting Standards Board (GASB) Statement No. 61, *The Financial Reporting Entity: Omnibus*, entities over which the County has significant operational or financial relationships such as boards, commissions and authorities are considered component units. Component units are either discretely presented or blended. Discrete presentation entails reporting component unit financial data in columns separate from the financial data of the primary government (the County). Blending requires the component unit's balances and transactions be reported with the balances and transactions of the County.

The following organizations comprise the County's discretely presented component units:

Memorial Hospital of Sweetwater County is a 99-bed general acute care facility located in Rock Springs, Wyoming. The Hospital is owned by Sweetwater County. The Hospital participates in the County's tax levies. For Federal income tax purposes, the Hospital is considered to be part of the County and, therefore, under current regulations, is exempt from Federal income taxes. The Hospital is presented as a business-type component unit. Complete financial statements for the Memorial Hospital of Sweetwater County may be obtained at the entity's administrative offices.

The *Sweetwater County Fair Board* is a seven member board appointed by the County's governing board to oversee the planning of the annual County fair and to oversee the daily operations of the Sweetwater County Events Complex located in Rock Springs, Wyoming. The Fair Board participates in the County's tax levies and receives grants from the County. For Federal income tax purposes, the Fair Board is considered part of the County and, therefore, under current regulations, is exempt from Federal income taxes. The Fair Board is a discretely presented governmental type component unit. No separate financial statements for the Fair Board are available.

Southwest Counseling Services provides mental health and substance abuse treatment, counseling and training to the citizenry of Sweetwater County. The Mental Health Board is a seven-member board appointed by the County's governing board to oversee the daily operations of Southwest Counseling Services. Southwest Counseling Services participates in the County's tax levies. For Federal income tax purposes, Southwest Counseling Services is considered part of the County and, therefore, under current regulations, is exempt from Federal income taxes. The Mental Health Board is a discretely presented governmental type component unit. No separate financial statements for Southwest Counseling Services are available.

SWEETWATER COUNTY, WYOMING

NOTES TO FINANCIAL STATEMENTS

The *Sweetwater County Library System* has County libraries located in Green River, Wyoming and Rock Springs, Wyoming. The Library Board is a five-member board appointed by the County's governing board to oversee the daily operations of the Library System. The Sweetwater County Library System participates in the County's tax levies and receives grants from the County. For Federal income tax purposes, the Library System is considered part of the County and, therefore, under current regulations, is exempt from Federal income taxes. The Library System is a discretely presented governmental type component unit. No separate financial statements for the Sweetwater County Library System are available.

The *Sweetwater County Museum* is a local, historical, museum located in Green River, Wyoming. The Museum Board is a five-member board appointed by the County's governing board to oversee the daily operations of the Museum. The Sweetwater County Museum participates in the County's tax levies and receives grants from the County. For Federal income tax purposes, the Museum is considered part of the County and, therefore, under current regulations, is exempt from Federal income taxes. The Museum is a discretely presented governmental type component unit. No separate financial statements for the Sweetwater County Museum are available.

The *Sweetwater County Recreation Board* is a seven-member board appointed by the County's governing board to oversee the daily operations of the County parks and recreation centers. The Sweetwater County Recreation Board participates in the County's tax levies and receives grants from the County. For Federal income tax purposes, the Recreation Board is considered part of the County and, therefore, under current regulations, is exempt from Federal income taxes. The Recreation Board is a discretely presented governmental type component unit. No separate financial statements for the Sweetwater County Recreation Board are available.

The *Sweetwater County Board of Health* is a seven-member board three of which are appointed by the County's governing board to oversee the daily operations of the County health department and nurses. The Sweetwater County Board of Health participates in the County's tax levies and receives grants from the County. For Federal income tax purposes, the Board of Health is considered part of the County and, therefore, under current regulations, is exempt from Federal income taxes. The Board of Health is a discretely presented governmental type component unit. No separate financial statements for the Sweetwater County Board of Health are available.

Government-wide and fund financial statements: The government-wide financial statements (i.e. the statement of net position and statement of activities) report on all of the nonfiduciary activities of the County. The effect of interfund activity has been removed from these statements.

The statement of activities demonstrates the degree to which the direct expense of a given function or segment is offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function. Program revenues include: 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a function, and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function.

Taxes and other items not included among program revenues are reported instead as general revenues.

SWEETWATER COUNTY, WYOMING

NOTES TO FINANCIAL STATEMENTS

Separate financial statements are provided for governmental funds. Major individual governmental funds are reported as separate columns in the fund financial statements. Nonmajor individual governmental funds are reported in a combined column.

Measurement focus, basis of accounting, and financial statement presentation: The government-wide financial statements are reported using the *economic resources measurement focus* and the *accrual basis of accounting*. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as soon as all eligibility requirements imposed by the provider have been met.

Government fund financial statements are reported using the *current financial resources measurement focus* and the *modified accrual basis of accounting*. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be *available* when they are collectable within the current period or soon enough thereafter to pay liabilities in the current period. For this purpose, the County considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, expenditures related to compensated absences are recorded only when payment is due.

Those revenues susceptible to accrual are cigarette taxes, various grants, interest revenue and charges for services. Sales taxes collected and held by the State at year end on behalf of the government are also recognized as revenue. Fines and permits are not susceptible to accrual because generally they are not measurable until received in cash.

Governmental fund: The County reports the following major governmental fund:

The *general fund* is the general operating fund of the County. All general tax revenues and other receipts that are not allocated by law or contractual agreement to another fund are accounted for in this fund. The general operating expenditures, the fixed charges, and the capital improvement costs that are not paid through other funds are paid from the general fund.

The County's nonmajor governmental funds include special revenue funds used to account for resources legally restricted to expenditure for specified current operating purposes. Included as nonmajor special revenue funds of the County are the State/County Road Fund, the CDC Tax Fund, the Jail Tax Fund, and the County Road Improvements Tax Fund.

Proprietary fund: This fund type accounts for County activities that are similar to business operations in the private sector or where the reporting focus is on determining net income, financial position, and changes in financial position (economic resources measurement focus). Proprietary funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations.

SWEETWATER COUNTY, WYOMING

NOTES TO FINANCIAL STATEMENTS

The *internal service fund* is used to account for the financing of goods or services provided by the County to the County itself on a cost-reimbursement basis. The County's employee insurance plan is accounted for as an internal service fund. The principal operating revenues of the insurance fund are premiums paid by participating employees. Operating expenses for the fund are the claims incurred during the year and an estimate for claims incurred but not reported.

Fiduciary funds: Agency funds are used to account for assets held on behalf of outside parties, including other governments. Agency funds are used to account for assets that the government holds on behalf of others as their agent, and the County's responsibility for these funds is fiduciary in nature.

Interfund transactions: During the normal course of operations, transactions occur between individual funds for goods, services, and for short-term interfund loans or transfers. As a general rule, the effect of the interfund activity has been eliminated from the government-wide financial statements.

Inventories: Inventories, consisting primarily of consumable supplies, are carried at lower of cost (first-in, first-out method) or market. Reported inventories in governmental funds are equally offset by nonspendable fund balance which indicates that they do not constitute "available spendable resources" even though such inventories are a component of the fund balance.

Deferred financing costs – Memorial Hospital: Deferred financing costs are amortized over the period the related obligation is outstanding upon the completion of the project using the straight-line method.

Designated net position – Memorial Hospital: Of the \$39,995,745 of unrestricted net position reported in 2013, \$14,858,498 has been designated by the Hospital's Board of Trustees for capital acquisitions. Designated funds remain under the control of the Board of Trustees, which may at its discretion later use the funds for other purposes.

Capital assets: Capital assets include land, buildings and improvements, equipment and furnishings, infrastructure (roads and bridges), and construction in progress. These assets are reported in the government-wide financial statements. The County defines capital assets as assets with a cost of more than \$10,000 for machinery and equipment, \$20,000 for infrastructure and improvements, \$25,000 for capital improvements, or \$2,000 for assets acquired by the Hospital. Assets purchased or constructed are stated at cost. Donated items are recorded at fair market value at the date of donation. Expenditures which increase values, or extend useful lives, are capitalized. Routine maintenance and repairs are charged to expense in the year incurred. Depreciation has been provided over the estimated useful lives using the straight-line method. Estimated useful lives for the major classes of depreciable assets are as follows:

	<u>Years</u>
Buildings and improvements	5-50
Equipment and furnishings	4-20
Infrastructure	12-45

SWEETWATER COUNTY, WYOMING

NOTES TO FINANCIAL STATEMENTS

Fund balance: The County reports fund balance in the governmental fund financial statements in one of the following five categories: 1) *Nonspendable fund balance* represents amounts that are not in spendable form for which the County includes prepaid items, inventories, and the long-term portion of notes receivable; 2) *Restricted fund balance* represents amounts constrained to a specific purpose by their providers, through constitutional provisions, or by enabling legislation; 3) *Committed fund balance* represents amounts constrained to a specific purpose by the County Commissioners through formal motion. Amounts reported as committed cannot be used for other purpose unless the County Commissioners make another formal motion; 4) *Assigned fund balance* represents amounts constrained by the County's intent to use them for a specific purpose. Although the County does not have a policy specific to assigned fund balance, other County policies authorize certain individuals to enter into purchase orders which may result in encumbrances at year end; and 5) *Unassigned fund balance* represents amounts that have not been restricted, committed or assigned to a specific purpose.

As of June 30, 2013, the County does not have a policy on the order in which unrestricted (committed, assigned, or unassigned) resources are to be used when any of these amounts are available for expenditure. As a result, the County assumes the default approach that resources be used in the following order: committed, assigned, and unassigned.

Restricted funds: Funds legally restricted for specific purposes are reported as restricted funds. These funds are included in the net position balance of the Jail Tax Fund, SC Road Fund, CDC Tax Fund, and County Road Improvements Tax Fund, as well as other state and county road reimbursements. When both restricted and unrestricted resources are available for use, it is the County's policy to use restricted resources first, then unrestricted resources as they are needed.

Net Position – Memorial Hospital: Net position of the Hospital is classified in three components. *Net position invested in capital assets* consist of capital assets net of accumulated depreciation and reduced by the current balances of any outstanding borrowings used to finance the purchase or construction of those assets. *Restricted for debt service and reserve net position* and *Restricted by contributors and grantors for Capital Acquisition* is the non-capital net position that must be used for a particular purpose, as specified by creditors, grantors, or contributors external to the Hospital. *Unrestricted net position* is the remaining net position that does not meet the definition of *invested in capital assets* or *restricted*.

Compensated absences: Employees may accumulate and carryforward earned but unused sick leave up to a maximum of 120 days. Employees are paid 25% of the balance of their unused sick days upon voluntary or involuntary termination of employment at the County, but are forfeited at Memorial Hospital. Accrued unused vacation days are paid in full upon termination. All vacation pay is accrued when incurred in the government-wide and proprietary fund financial statements.

Risk management – Memorial Hospital: The Hospital is exposed to various risks of loss from torts; theft of, damage to, and destruction of assets; business interruption; errors and omissions; employee injuries and illnesses; natural disasters; medical malpractice; and employee health, dental and accident benefits. Commercial insurance coverage is purchased for claims arising from such matters. Settled claims have not exceeded this commercial coverage in any of the three preceding years.

SWEETWATER COUNTY, WYOMING

NOTES TO FINANCIAL STATEMENTS

Charity care - Memorial Hospital: To fulfill its mission of community service, the Hospital provides care to patients who meet certain criteria under its charity care policy without charge or at amounts less than its established rates. Because the Hospital does not pursue collection of amounts determined to qualify as charity care, they are not reported as net patient service revenue.

The Hospital maintains records to identify and monitor the level of charity care it provides. These records include the amount of charges foregone for services and supplies furnished under its charity care policy and equivalent service statistics. The amount of charges foregone, based on established rates, was approximately \$2,336,000 for the year ended June 30, 2013.

Cash and investments: Cash consists of demand deposit accounts, money market accounts and petty cash. Investments are carried at fair value and consist primarily of certificates of deposit and United States Government agencies bonds.

Estimates: The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements. Estimates also affect the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Noncurrent cash and investments – Memorial Hospital: Interest and dividends are included in nonoperating revenues when earned. Interest earnings on borrowed proceeds for capital acquisition are capitalized.

The Hospital's investments are maintained in accordance with Wyoming State Statute 9-4-831. This statute limits the types of investments the Hospital may invest in as listed in Section 9-4-831(a). The Hospital has adopted an investment policy as directed under Section 9-4-831(h).

Restricted investments consist of funds restricted in accordance with bond indenture agreements and funds restricted by donor for an endowment and purchase of equipment. Restricted investments that are available for obligations classified as current liabilities are reported in current assets.

Notes receivable – Memorial Hospital: Notes receivable are stated at principal amounts and are uncollateralized. Payments on notes receivable are allocated to the outstanding principal and accrued interest balances. Management reviews all notes receivable periodically and estimates a portion, if any, of the balance that will not be collected.

SWEETWATER COUNTY, WYOMING

NOTES TO FINANCIAL STATEMENTS

Note 2. Cash and Investments

Cash and investments as of June 30, 2013 as classified in the accompanying financial statements consist of the following:

Statement of Net Position:	Primary Government	Agency Funds	Governmental Type Component Units			
			Mental Health	Events Complex	Library System	Nonmajor
Cash and investments:						
Deposits with financial institutions	\$ 17,870,350	\$ 9,405,860	\$ 4,088,517	\$ 1,353,821	\$ 1,455,312	\$ 1,249,431
Wyoming Government Investment Fund	-	-	-	-	37,565	-
Investments:						
FHLB	14,221,355	-	-	-	-	-
FNMA	12,534,579	-	-	-	-	-
FFCB	465,860	-	-	-	-	-
FHLMC	2,936,440	-	-	-	-	-
Total cash and investments	\$ 48,028,584	\$ 9,405,860	\$ 4,088,517	\$ 1,353,821	\$ 1,492,877	\$ 1,249,431

Investments authorized by the County's investment policy: The County follows the guidelines set forth in Wyoming State Statute 9-4-831 as it relates to the investment of public funds. The County's investment policy requires investments to comply with State statutes, which generally allows the County to invest in U.S., state and local government securities and accounts of any bank and savings associations which are federally insured. All investments made during the year were made within these statutory limits. The County's investment policy does not contain any specific provisions intended to limit the County's exposure to interest rate risk, credit risk or concentration of credit risk.

Part of the Library System's investment activity is conducted in a local government investment pool. The Wyoming Government Investment Fund (WGIF) was established pursuant to the Wyoming Statutory Trust Act. Shares of this fund are offered exclusively to Wyoming governmental entities. The fair value of the Library System's position in this fund is the same as the value of the pool shares.

Credit risk: Generally, credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. This is measured by the assignment of a rating by a nationally recognized statistical rating organization.

SWEETWATER COUNTY, WYOMING

NOTES TO FINANCIAL STATEMENTS

The credit risk for the County's investments is presented as follows:

Category:	Credit Rating	Market Value
FHLB	AAA	\$ 14,221,355
FNMA	AAA	12,534,579
FFCB	AAA	465,860
FHLMC	AAA	2,936,440

Under the investment agreement with WGIF, the Library System has invested monies at a fixed contract rate of interest. The WGIF fund received an AAAM rating by Standard & Poor's (S&P) indicating that "safety is excellent," and the pool has "superior capacity to maintain principal value and limit exposure to loss."

Custodial credit risk: Custodial credit risk for deposits and certificates of deposit is the risk that, in the event of the failure of a depository financial institution, the County will not be able to recover its deposits or will not be able to recover collateral securities that are in the possession of an outside party. Certain deposits held in County bank accounts are insured by Federal depository insurance or are collateralized with securities held by the custodian bank under safekeeping or Federal Reserve receipts in the name of the County and the financial institution. As of June 30, 2013, the primary government had bank balances on deposit of \$18,228,312, which were fully collateralized or insured, with the exception of under-collateralization in the amount of \$109,540 at one bank. As of June 30, 2013, the Agency Funds had bank balances on deposit of \$9,405,860, which were fully collateralized or insured. As of June 30, 2013, the governmental type component units of the County had bank balances on deposit of \$8,772,619, which were fully collateralized or insured.

The custodial credit risk for investments is the risk that, in the event of the failure of the counterparty (e.g. broker-dealer) to a transaction, a government will not be able to recover the value of its investment or collateral securities that are in the possession of another party. With respect to investments, custodial credit risk generally applies only to direct investments in marketable securities. As of June 30, 2013, all investment securities were held by either of the County's two custodians and registered in the County's name. The County does not have a formal investment policy for custodial credit risk.

Concentration of credit risk: Because there is minimal credit risk associated with investments issued by the U.S. government agencies or investments in government investment pools, which include all of the County's investments, no further disclosure regarding concentrations of credit risk is required.

Interest rate risk: Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. A majority of the bonds held in the County's investment portfolio have call structures allowing the issuer to call that bond at specific times during the life of the bond. These bonds are purchased because they add yield compared to buying a non-callable bond.

The County has chosen the segmented time distribution method for its Interest Rate Disclosure. Maturity assumptions have been made using a matrix analyzing interest rates versus final maturity dates of these callable securities. The maturity assumptions or average life of the County's securities are displayed in the Interest Rate Risk Table.

SWEETWATER COUNTY, WYOMING

NOTES TO FINANCIAL STATEMENTS

Interest Rate Risk Organized by Investment Type Using Segmented Time Distribution
As of June 30, 2013

	Market	Primary Government			
		Less Than 1 Year	1 - 5 Years	5 - 10 Years	More Than 10 Years
FHLB	\$ 14,221,355	\$ -	\$ -	\$ 13,761,210	\$ 460,145
FNMA	12,534,579	1,002,590	257,473	10,275,443	999,073
FFCB	465,860	-	-	465,860	-
FHLMC	2,936,440	1,064,080	-	1,872,360	-
	<u>\$ 30,158,234</u>	<u>\$ 2,066,670</u>	<u>\$ 257,473</u>	<u>\$ 26,374,873</u>	<u>\$ 1,459,218</u>

The WGIF’s investment policy limits its exposure to market value fluctuations due to changes in interest rates by requiring that the fund’s portfolio maintain a dollar-weighted average maturity of less than 60 days.

Highly sensitive securities: The County holds investments that are classified as “highly sensitive.” These securities, because of their specific type and structure, are rate sensitive as market conditions change. Step-up bonds are structured so that the bonds, at strategic times during their life, will step-up to a higher interest rate if they are not called. The portfolio holds \$20,716,284, or 69%, of the securities in step-up structured bonds.

Note 3. Cash and Investments – Memorial Hospital

Interest rate risk: The Hospital’s investment policy limits investments to maturities of 397 days or less to manage exposure to fair value losses arising from changing interest rates.

Credit risk: State law limits investments in commercial paper of corporations to be rated by Moody’s as P-1 or Standard and Poor’s as A1. The Hospital has no investment policy that would further limit its investment options. As of June 30, 2013, the Hospital’s investment in the WYO-STAR State Investment Pool was not rated by any investor service.

Concentration of credit risk: The Hospital places no limit on the amount the Hospital may invest with any one issuer.

The carrying value of deposits and investments is included in the Hospital’s balance sheet as follows:

Carrying value:	
Deposits	\$ 20,957,924
WYO-STAR State Pooled Funds	10,508,176
Investments	13,543,704
Total deposits and investments	<u><u>\$ 45,009,804</u></u>

SWEETWATER COUNTY, WYOMING

NOTES TO FINANCIAL STATEMENTS

Interest income: Interest income of \$272,431 for the year ended June 30, 2013 is made up entirely of interest income from deposits and patient accounts at collection.

Note 4. Accounts Receivable

Accounts receivable consists primarily of property taxes receivable and interest on delinquent property taxes. Receivables also exist relating to accrued interest and services provided. The following schedule summarizes the carrying amounts and fair values of accounts receivable at June 30, 2013:

	Primary Government	Governmental Type Component Units			
		Mental Health	Events Complex	Library System	Nonmajor
Taxes and interest on taxes	\$ 25,634,313	\$ 713,453	\$ 1,870,210	\$ 3,116,179	\$ 731,131
Accounts receivable	138,810	2,608,985	4,470	180	123,634
Allowance for doubtful accounts	-	(1,789,536)	-	-	(2,746)
Accounts receivable, net	\$ 25,773,123	\$ 1,532,902	\$ 1,874,680	\$ 3,116,359	\$ 852,019

Mental Health and the County Health Board provide services to patients under the Medicare and Medicaid programs, on the basis of prospectively determined contractual rates related to diagnosis or costs incurred. The programs' administrative procedures preclude final determination of amounts due Mental Health and the County until such time as the appropriate reports have been reviewed and settled by the respective administrative agencies. In addition, laws and regulations governing the Medicare and Medicaid programs are complex and subject to interpretation. As a result, there is at least a reasonable possibility that recorded estimates will change by a material amount in the near term.

Memorial Hospital: Accounts receivable at June 30, 2013 consists of the following:

Patient receivables:	
Receivable from patients and their insurance carriers	\$ 9,748,241
Receivable from Medicare	1,416,608
Receivable from Medicaid	234,248
Total patient accounts receivable	<u>11,399,097</u>
Less: estimated allowance for uncollectible amounts	(3,900,000)
Net patient accounts receivable	<u>7,499,097</u>
Other	1,970,425
Accounts receivable, net	<u><u>\$ 9,469,522</u></u>

SWEETWATER COUNTY, WYOMING

NOTES TO FINANCIAL STATEMENTS

Note 5. Property Taxes

Property taxes are assessed based on property values on January 1. Taxes are levied on July 31 and are payable in two installments on September 1 and March 1. The County bills and collects its own property taxes and also taxes for taxing entities within the County. Collections of property taxes for these entities and remittance of them are accounted for in the Agency Fund. County property tax revenues are recognized when levied to the extent that they result in current receivables, that is, collected within 60 days of the fiscal year end. Property taxes which are not current receivables are offset by deferred revenues on the fund financials, but are reported on the government-wide financial statements as revenue and receivables, with no amount being deferred when levied. Property taxes receivable are recognized at the assessment date; however, revenue is not recognized until the levy date.

Note 6. Retirement Plan

The County participates in the State of Wyoming Retirement System (System), a statewide cost-sharing multiple-employer public employee retirement system. The System issues a publicly available financial report that includes financial statements and required supplementary information. This information is available from the Wyoming Retirement System; copies can be obtained at 6101 Yellowstone Road, Suite 500, Cheyenne, Wyoming 82002.

Substantially all County full-time or regular part-time employees are eligible to participate in the System. Employees qualify for a retirement allowance if they are 60 years old and have at least four years of service, or they may retire at age 50 and have at least four years of service but be subject to a reduction in benefits of 5% for each year below age 60, or they may retire at any age if they have 25 years of service or when a combination of age and years of service equal 85.

Generally, for individuals with creditable service prior to July 1, 1981, the individuals received benefits based on the larger of a money purchase benefit structure or a formula basis. The formula consists of multiplying the number of years of service by 2.125% for the members' first 15 years of service and 2.25% for all years after 15 by the final average salary. The final average salary consists of the three highest continuous years of service.

Benefits for individuals hired after July 1, 1981, are calculated only by the formula method.

The System also provides disability retirement to any employee who becomes permanently incapacitated, mentally or physically, and who cannot continue in the performance of his duties. Benefits are established by State statute.

SWEETWATER COUNTY, WYOMING

NOTES TO FINANCIAL STATEMENTS

Contributions and covered payroll: State statutes require the County to contribute 7.12% of the employee’s gross annual salary to the retirement system and employees are required to contribute 7% of their gross annual salary. The County has followed the allowed practice of paying the employee’s share of contributions for full-time employees for a total contribution of 14.12%. The general County’s expenditures for employee pension costs during the years ended June 30, 2013, 2012 and 2011 were \$1,395,747, \$1,375,594 and \$1,420,987, respectively, which equaled 100% of the required contributions for each year.

Law enforcement personnel of the County sheriff’s department participate in a separate retirement plan through the System. The plan requires the qualifying employees to contribute 8.6% of their gross pay to the retirement system and the County is required to contribute 8.6% of each participant’s salary. The County has followed the allowed practice of paying the employee’s share of contributions for a total contribution of 17.2%. The general County’s expenditures for law enforcement personnel pension costs during the years ended June 30, 2013, 2012 and 2011 were \$799,602, \$837,674 and \$918,454, respectively, which equaled 100% of the required contributions for each year.

Component units of the County also participate in the public employee retirement system. The following schedule summarizes the contributions for the year ended June 30, 2013, which equaled 100% of the required contributions for that year:

	Component Units			
	Mental Health	Events Complex	Library System	Nonmajor
Fiscal Year 2012-2013	\$ 709,282	\$ 116,481	\$ 262,361	\$ 201,439

Note 7. Employee Benefits – Memorial Hospital

Defined contribution plan: The Hospital has a Section 457 defined contribution pension plan that is available to all qualified Hospital employees. The Hospital’s contribution to the plan is based on a 100% match of employee contributions up to a maximum of 7% of participant salaries. The Hospital’s matching contributions are deposited into the 401(a) plan described below. Employees are eligible to participate in the plan upon completion of three months of service and reaching the age of 21.

The Hospital also has a Section 401(a) defined contribution pension plan that is available to all qualified Hospital employees. The Hospital contributes up to 7% of participant salaries to the account. Employees are eligible to participate in the plan upon completion of 90 days of service and reaching the age of 21.

Total pension expense for the year ended June 30, 2013 was \$831,414.

SWEETWATER COUNTY, WYOMING

NOTES TO FINANCIAL STATEMENTS

Note 8. General Obligation Debt

At June 30, 2013, the County had no general obligation debt outstanding.

The June 30, 2013 legal debt margin of the County is computed as follows:

Assessed valuation, June 30, 2012	<u>\$ 2,853,198,681</u>
Debt limit, 2% of assessed valuation	\$ 57,063,974
Debt applicable to debt limit	-
Legal debt margin	<u>\$ 57,063,974</u>

Note 9. Capital Assets

Capital asset activity for the year ended June 30, 2013 was as follows:

Primary government:

	Balance June 30, 2012	Additions	Deletions/ Transfers	Balance June 30, 2013
General Government				
Capital assets not being depreciated:				
Land	\$ 1,072,201	\$ 22,342	\$ -	\$ 1,094,543
Construction in progress	6,926,031	949,984	(5,250,916)	2,625,099
Total capital assets not being depreciated	<u>7,998,232</u>	<u>972,326</u>	<u>(5,250,916)</u>	<u>3,719,642</u>
Capital assets being depreciated:				
Buildings and improvements	29,032,391	228,614	3,218,398	32,479,403
Equipment and furnishings	17,297,037	1,447,156	(1,068,141)	17,676,052
Infrastructure	108,638,400	1,679,631	2,032,518	112,350,549
Total capital assets being depreciated	<u>154,967,828</u>	<u>3,355,401</u>	<u>4,182,775</u>	<u>162,506,004</u>
Less accumulated depreciation:				
Buildings and improvements	(9,046,928)	(799,240)	-	(9,846,168)
Equipment and furnishings	(11,308,097)	(1,450,093)	952,626	(11,805,564)
Infrastructure	(75,890,802)	(3,378,989)	-	(79,269,791)
Total accumulated depreciation	<u>(96,245,827)</u>	<u>(5,628,322)</u>	<u>952,626</u>	<u>(100,921,523)</u>
Total capital assets being depreciated, net	<u>58,722,001</u>	<u>(2,272,921)</u>	<u>5,135,401</u>	<u>61,584,481</u>
Governmental activities capital assets, net	<u>\$ 66,720,233</u>	<u>\$ (1,300,595)</u>	<u>\$ (115,515)</u>	<u>\$ 65,304,123</u>

SWEETWATER COUNTY, WYOMING

NOTES TO FINANCIAL STATEMENTS

Depreciation expense was charged to functions/programs of the primary government as follows:

Governmental activities:

General government	\$ 773,759
Public safety	773,014
Road and bridge	4,081,549
Total depreciation, governmental activities	\$ 5,628,322

Discretely presented governmental type component units: Capital assets activity for the year ended June 30, 2013 was as follows:

	Balance June 30, 2012	Additions	Deletions/ Transfers	Balance June 30, 2013
Governmental Activities				
Capital assets not being depreciated:				
Construction in progress	\$ 3,154,128	\$ 1,051,586	\$ (3,983,690)	\$ 222,024
Capital assets being depreciated:				
Buildings and improvements	30,666,622	42,320	3,983,690	34,692,632
Equipment and furnishings	3,512,275	32,873	(157,554)	3,387,594
Total capital assets being depreciated	34,178,897	75,193	3,826,136	38,080,226
Less accumulated depreciation:				
Buildings and improvements	(19,451,495)	(886,616)	-	(20,338,111)
Equipment and furnishings	(2,622,783)	(175,768)	157,554	(2,640,997)
Total accumulated depreciation	(22,074,278)	(1,062,384)	157,554	(22,979,108)
Total capital assets being depreciated, net	12,104,619	(987,191)	3,983,690	15,101,118
Government activities capital assets, net	\$ 15,258,747	\$ 64,395	\$ -	\$ 15,323,142

Depreciation expense was charged to functions/programs of the component units as follows:

Governmental activities:

Health, recreation, and welfare	\$ 1,062,384
Total depreciation, governmental activities	\$ 1,062,384

SWEETWATER COUNTY, WYOMING

NOTES TO FINANCIAL STATEMENTS

	Balance June 30, 2012	Additions	Deletions/ Transfers	Balance June 30, 2013
Business-Type Activities				
Capital assets not being depreciated:				
Land	\$ 18,245	\$ -	\$ -	\$ 18,245
Construction in progress	4,817,779	10,139,800	(6,485,148)	8,472,431
Total capital assets not being depreciated	4,836,024	10,139,800	(6,485,148)	8,490,676
Capital assets being depreciated:				
Buildings and improvements	28,333,398	-	-	28,333,398
Equipment and furnishings	65,715,026	6,453,565	(555,981)	71,612,610
Total capital assets being depreciated	94,048,424	6,453,565	(555,981)	99,946,008
Less accumulated depreciation:				
Buildings and improvements	(9,222,761)	(997,742)	-	(10,220,503)
Equipment and furnishings	(26,823,467)	(5,254,191)	555,981	(31,521,677)
Total accumulated depreciation	(36,046,228)	(6,251,933)	555,981	(41,742,180)
Total capital assets being depreciated, net	58,002,196	201,632	-	58,203,828
 Business-type activities capital assets, net	 \$ 62,838,220	 \$ 10,341,432	 \$ (6,485,148)	 \$ 66,694,504

Construction in progress at June 30, 2013 represents the second phase of construction of a Medical Office Building. This project is expected to be completed in fiscal year 2014, with a gross maximum price of approximately \$14.9 million.

Note 10. Joint Powers Agreements

Airport Board:

Under a joint powers agreement, the County and the City of Rock Springs share in the funding of the Rock Springs-Sweetwater County Airport. The Airport is not financially dependent on the County. The transactions of the Airport are not included in these financial statements.

SWEETWATER COUNTY, WYOMING

NOTES TO FINANCIAL STATEMENTS

Rock Springs, Green River, Sweetwater County Joint Powers Water Board:

Under certain provisions of Wyoming State Statutes, the County has entered into an agreement with the City of Rock Springs and the City of Green River to form a Joint Powers Board for the purchase, financing, rehabilitation, and operation of a water supply distribution system for domestic and other uses serving Green River, Wyoming, Rock Springs, Wyoming and other areas in Sweetwater County, Wyoming.

The Board consists of five members; two members from Green River, two members from Rock Springs, and one member from Sweetwater County.

Once the system began operations, the participating cities became responsible for the maintenance, operation, staffing, rate setting, and billing for each distribution system as well as construction of storage facilities. The cities lease these facilities from the Board on a year-to-year basis subject to annual appropriations by the cities.

The financial transactions of this board are not included in these financial statements.

Rock Springs, Green River, Sweetwater County Combined Communications Joint Powers Board Agreement:

Under certain provisions of Wyoming State Statutes, the County has entered into an agreement with the City of Rock Springs and the City of Green River to form a Joint Powers Board for the establishment of a Combined Communications Center (CCCJPB). The purpose of the CCCJPB is to provide an efficient, orderly and economically feasible method of planning, financing, constructing, operating, and maintaining a Combined Communications Center to maximize efficiency and coordination in communications and dispatching between the Sweetwater County Sheriff's Department, the Rock Springs Police Department, the Green River Police Department, and other law enforcement agencies.

The CCCJPB consists of nine members; three members from Sweetwater County and three members from each of the participating cities.

The financial transactions of the CCCJPB are not included in these financial statements. However, additional financial information of the CCCJPB may be obtained by contacting the CCCJPB Treasurer, Lisa M. Taruffelli, at the City of Rock Springs, 212 D Street, Rock Springs, Wyoming 82901.

Sweetwater County 2013 Specific Purpose Tax Joint Powers Board Agreement:

Under certain provisions of Wyoming State Statutes, the County entered into a joint powers agreement with the Cities of Rock Springs, Green River, Granger, Superior, and Wamsutter, and the Castle Rock Special Hospital District to form the Sweetwater County 2013 Specific Purpose Tax Joint Powers Board (the "Board") to finance construction of infrastructure of the participating entities in Sweetwater County using 1% specific purpose sales and use tax proceeds. The agreement includes lease payments which are required to be made to the Board. The lease payments are to be funded using proceeds from the 1% specific purpose sales and use tax. No County projects have been started at June 30, 2013.

SWEETWATER COUNTY, WYOMING

NOTES TO FINANCIAL STATEMENTS

The County's lease payments are due as follows:

Fiscal Year:		
2014	\$	508,874
2015		695,058
2016		758,526
2017		829,449
2018		953,766
2019		528,009
		528,009
	\$	4,273,682

The Board consists of seven members: one member from the County and one member from each of the six participating entities. During the year ended June 30, 2013, the County recorded 1% specific purpose sales and use tax revenues of \$212,190 to finance various road improvement projects.

The financial transactions of the Board are not included in these financial statements. However, additional financial information of the Board may be obtained by contacting Sweetwater County Board Member, Reid West, at Sweetwater County, 80 West Flaming Gorge Way, Green River, Wyoming 82935.

Note 11. Liability for Compensated Absences

As described in Note 1, the general County and various County component units allow the accumulation of vested vacation and sick pay benefits, subject to set maximum hours. The liability recorded for compensated absences consists of the following:

	Primary Government	Governmental Type Component Units			
		Mental Health	Events Complex	Library System	Nonmajor
Beginning balance	\$ 1,419,502	\$ 219,516	\$ 118,188	\$ 156,361	\$ 103,238
Additions	1,228,223	535,858	83,611	155,424	114,503
Reductions	(1,264,678)	(547,246)	(97,911)	(157,765)	(110,177)
Ending balance	\$ 1,383,047	\$ 208,128	\$ 103,888	\$ 154,020	\$ 107,564
Due within one year	\$ 1,264,678	\$ 208,128	\$ 103,888	\$ 154,020	\$ 107,564
Due in more than one year	118,369	-	-	-	-

SWEETWATER COUNTY, WYOMING

NOTES TO FINANCIAL STATEMENTS

Note 12. Obligations under Capital Lease

During the year ended June 30, 2013, the County entered into one new lease agreement to acquire equipment and vehicles. The terms of this lease is, in effect, a purchase of the related assets contingent on the County’s ability to appropriate funds as required by State statutes. The assets acquired through capital leases are as follows:

Asset	Governmental Activities
Machinery and equipment	\$ 1,065,110
Less accumulated depreciation	(90,598)
	<u>\$ 974,512</u>

Primary Government	June 30, 2013 Balance
1.45% lease to acquire heavy equipment and vehicles, payable in three annual installments of \$328,669	\$ 643,220
	<u>\$ 643,220</u>

The following schedule summarizes the debt service requirements of this lease to maturity:

Year ended June 30,	Primary Government
2014	\$ 328,669
2015	328,669
Total minimum lease payments	<u>657,338</u>
Less: Amount representing interest	(14,118)
Present value of net minimum lease payments	643,220
Less: Capital lease payable, due within one year	(319,280)
Capital leases payable, due in more than one year	<u>\$ 323,940</u>

SWEETWATER COUNTY, WYOMING

NOTES TO FINANCIAL STATEMENTS

Note 13. Obligations Under Notes Payable and Subsequent Event

The Mental Health Board carries a \$1,500,000 note payable related to the purchase of land and a building. The agreement is contingent on the Mental Health Board's ability to appropriate funds as required by State statutes. The agreement initially bore interest at 6% with monthly payments of \$16,692 due the first of the month from July 1, 2004 until June 1, 2014. However, beginning July 1, 2009 the interest rate was adjusted to equal the published "Wall Street Journal" prime rate plus 2%, being 5.25% as of June 30, 2013. In addition, beginning July 1, 2009, monthly payments were reduced to \$12,513 through June 1, 2014.

The following schedule summarizes the debt service requirements of this note to maturity:

Year ended June 30,	
2014	\$ 134,097
	<u>\$ 134,097</u>

During February 2003, the Mental Health Board entered into an agreement to lease part of the building discussed above to a third party. The agreement was originally for one year and has been extended to January 2014. Monthly rental income is \$10,000.

During the year ended June 30, 2012, the County entered into a loan agreement with the Events Complex so the Events Complex could purchase two 40 meter by 70 meter Clear Span Tents. The interest-free loan from the County to the Events Complex of \$824,000 is to be repaid in quarterly installments of \$41,200 over a 60-month period. The first installment was due in November 2012 with the final installment due in August 2017. The Events Complex only drew down \$312,000 of the \$824,000 available loan during fiscal year 2012. The Events Complex drew down the remaining \$512,000 on the loan in fiscal year 2013. As of June 30, 2013, the outstanding balance on the loan was \$700,400.

The following schedule summarizes the debt service requirements of this note to maturity:

Year ended June 30,	
2014	\$ 164,800
2015	164,800
2016	164,800
2017	164,800
2018	41,200
	<u>\$ 700,400</u>

To assist in covering operating cash flow needs, the Events Complex entered into a tax anticipation warrant on August 12, 2013. The Events Complex can draw up to 75% of the anticipated 2013-2014 fiscal year property tax revenue remaining uncollected, up to \$1,969,775 at any given time. All funds borrowed must be repaid by June 30, 2014.

SWEETWATER COUNTY, WYOMING

NOTES TO FINANCIAL STATEMENTS

Note 14. Changes in Long-Term Liabilities

Long-term liability activity for the year ended June 30, 2013 was as follows:

	Balance June 30, 2012	Additions	Reductions	Balance June 30, 2013	Due Within One Year
Primary Government					
Capital leases	\$ 527,223	\$ 968,374	\$ (852,377)	\$ 643,220	\$ 319,280
Discretely Presented Governmental Type Component Units					
Mental Health, note payable	273,225	-	(139,128)	134,097	134,097
Events Complex, note payable	312,000	512,000	(123,600)	700,400	164,800
Events Complex, capital leases	34,978	-	(34,978)	-	-

Note 15. Long-Term Debt – Memorial Hospital

Long-term debt for Memorial Hospital consists of:

	June 30, 2012	Additions	Reductions	June 30, 2013
Hospital Revenue Bonds,				
Series 2006B	\$ 18,245,000	\$ -	\$ (18,245,000)	\$ -
Series 2008	7,305,000	-	(7,305,000)	-
Series 2013A	-	26,790,000	-	26,790,000
Series 2013B	-	16,145,000	-	16,145,000
	25,550,000	42,935,000	(25,550,000)	42,935,000
Deferred Loss on Refinancing	-	(728,989)	-	(728,989)
Series 2013A Bond Premium	-	1,414,697	-	1,414,697
	\$ -	\$ 685,708	\$ -	685,708
Less:				
Current maturities				(1,400,000)
Total long-term debt, net of current maturities				<u><u>\$ 42,220,708</u></u>

SWEETWATER COUNTY, WYOMING

NOTES TO FINANCIAL STATEMENTS

The terms and due dates of the Hospital's long-term debt at June 30, 2013 are as follows:

Sweetwater County, Wyoming (Memorial Hospital) Hospital Revenue Refunding Bonds Series 2013A, dated June 20, 2013 were issued to refund principal amounts related to the Series 2006B and Series 2008 Hospital Revenue Bonds. As part of the refunding, a loss on refunding was incurred, considering the principal payments of the 2006B and 2008 bonds, actual cash received as part of the issuance, and unamortized premiums and issuance costs related to the 2006B, 2008, and 2013 bonds. The loss on refinancing of \$728,989 is amortized using the effective interest rate method over the term of the 2013A bonds. The recorded balance at June 30, 2013, includes a bond premium of \$1,414,697, which will be amortized using the effective interest method over the term of the 2013A bonds. Interest on the 2013A bonds is due annually to September 2038 at a 5% rate. Bonds are secured by Hospital revenues.

Sweetwater County, Wyoming (Memorial Hospital) Hospital Revenue Refunding Bonds Series 2013B, dated June 20, 2013 were issued to fund the building of the Medical Office Building and replace funds for previous expenditures. Interest is due annually to September 2038 at a 3.5% rate. Bonds are secured by Hospital revenues.

Sweetwater County, Wyoming (Memorial Hospital) Hospital Revenue Bonds Series 2006B, variable rate bonds, 0.43% as of June 30, 2012, due in varying annual installments to September 2037, secured by Hospital revenues were refunded by the issuance of the Series 2013A bonds.

Sweetwater County, Wyoming (Memorial Hospital) Hospital Revenue Bonds Series 2008, variable rate bonds, 0.36% as of June 30, 2012, due in varying annual installments to September 2037, secured by Hospital revenues were refunded by the issuance of the Series 2013A bonds.

The County (Hospital) was required to have Letters of Credit for the Series 2006A (which have been retired), Series 2006B and Series 2008 Bonds. This requirement was made as bond holders had the ability to redeem the bonds at any time. In such circumstance where the bonds could not have been remarketed or there was a difference in the amount redeemed and the amount remarketed, the County (Hospital) would draw on the Letter of Credit. The beneficiary was the bond debt holder, Wells Fargo. The Letters of Credit are no longer required upon issuance of the 2013 bonds.

SWEETWATER COUNTY, WYOMING

NOTES TO FINANCIAL STATEMENTS

Scheduled principal and interest payments on long-term debt are as follows:

Year ended June 30,	Principal	Interest	Total
2014	\$ 1,400,000	\$ 1,432,940	\$ 2,832,940
2015	1,415,000	1,818,533	3,233,533
2016	1,470,000	1,768,137	3,238,137
2017	1,520,000	1,714,277	3,234,277
2018	1,575,000	1,660,170	3,235,170
2019-2023	8,765,000	7,410,291	16,175,291
2024-2028	6,815,000	5,879,375	12,694,375
2029-2033	8,750,000	3,943,750	12,693,750
2034-2038	11,225,000	1,459,375	12,684,375
	<u>\$ 42,935,000</u>	<u>\$ 27,086,848</u>	<u>\$ 70,021,848</u>

Note 16. Operating Lease Commitments

The County has entered into several lease agreements for copiers and postage machines. The leases vary in ranges extending up to five years. The total minimum rental commitment at June 30, 2013 under these leases is as follows:

2014	\$ 37,962
2015	3,308
	<u>\$ 41,270</u>

Note 17. Contingencies and Commitments

The County and several of its component units participate in a number of Federally assisted grant programs which are monitored by various granting agencies. Expenditures may be disallowed by the granting agencies if the County is not in compliance with applicable laws, regulations, or specific grant requirements. The amount, if any, of expenditures which may be disallowed by the granting agencies cannot be determined at this time, although the County expects the amounts, if any, to be immaterial.

Litigation: The County has multiple claims and pending legal proceedings that generally involve the operations of the County. These proceedings are, in the opinion of management, ordinary routine matters incidental to the normal business conducted by the County. In the opinion of management and the County legal counsel, such proceedings are substantially covered by insurance, and the ultimate disposition of such proceedings are not expected to have a material adverse effect on the County's financial position, results of operations or cash flows.

SWEETWATER COUNTY, WYOMING

NOTES TO FINANCIAL STATEMENTS

Risk of loss: The County and its component units are subject to risk of loss from various events, including torts, theft, damage to assets, business interruption, errors and omissions, and job-related injuries to employees, as well as acts of God.

The County and its component units have purchased commercial insurance and workers' compensation coverage to minimize their risks of loss. The County has not had significant settlements exceeding insurance coverage in any of the past three fiscal years. The County has had no significant reductions in insurance coverage from coverage in the prior year.

Employees of the County are covered by the County's medical self-insurance plan. The County's costs for this plan are reflected in the funds paying the coverage, premiums and administrative costs. The self-insurance fund is reported as an internal service fund in the accompanying financial statements. The County has a contract with a third-party administrator to process payments. The County also maintains a stop-loss policy to limit the potential for individual and aggregate claims. Management has estimated an accrual for incurred but not reported (IBNR) claims.

At June 30, 2013, the IBNR was \$500,265. Changes in the IBNR from fiscal years 2013 and 2012 were as follows:

	Beginning of Fiscal Year Liability	Estimated Claims Incurred	Claim Payments	At Fiscal Year-End Liability
Fiscal Year 2011-2012	\$ 465,000	\$ 4,064,033	\$ (4,064,033)	\$ 465,000
Fiscal Year 2012-2013	\$ 465,000	\$ 4,251,571	\$ (4,216,306)	\$ 500,265

Note 18. Insurance and Litigation – Memorial Hospital

Malpractice insurance: The Hospital has malpractice insurance coverage to provide protection for professional liability losses on a claims-made basis subject to a limit of \$1 million per claim and an annual aggregate limit of \$5 million. Should the claims-made policy not be renewed or replaced with equivalent insurance, claims based on occurrences during its term, but reported subsequently, would be uninsured.

Self-funded health insurance: The Hospital self-funds health benefits for eligible employees and their dependents. Health insurance expense is recorded on an accrual basis. An accrued liability is recorded in the financial statements which estimates the claims incurred but not yet reported and claims reported but not yet paid. The Hospital has stop loss insurance to cover catastrophic claims. The Hospital expensed amounts representing the employer's portion of actual claims paid, adjusted for the actuarially determined estimates of liabilities relating to claims resulting from services provided prior to the respective fiscal period end. The Hospital recognized approximately \$3,426,000 and \$2,976,000 of expense during the years ended June 30, 2013 and 2012, respectively. The estimated liability relating to self-funded health insurance was \$400,000 as of June 30, 2013 and 2012.

SWEETWATER COUNTY, WYOMING

NOTES TO FINANCIAL STATEMENTS

Litigations, claims and disputes: The Hospital is subject to the usual contingencies in the normal course of operations relating to the performance of its tasks under its various programs. In the opinion of management, the ultimate settlement of litigation, claims, and disputes in process will not be material to the financial position of the Hospital.

The health care industry is subject to numerous laws and regulations of Federal, state, and local governments. Compliance with these laws and regulations, specifically those relating to the Medicare and Medicaid programs, can be subject to government review and interpretation, as well as regulatory actions unknown and unasserted at this time. Federal government activity has increased with respect to investigations and allegations concerning possible violations by health care providers of regulations, which could result in the imposition of significant fines and penalties, as well as significant repayments of previously billed and collected revenues from patient services. Management believes that the Hospital is in substantial compliance with current laws and regulations.

Note 19. Conduit Debt Obligations

From time to time, the County has issued Industrial Revenue Bonds to provide financial assistance to private-sector entities for the acquisition and construction of industrial and commercial facilities deemed to be in the public interest. The bonds are secured by the property financed and are payable solely from payments received on the underlying mortgage loans. Upon repayment of bonds, ownership of the acquired facilities transfers to the private-sector entity served by the bond issuance. Neither the County, the state, nor any political subdivision thereof is obligated in any manner for repayment of the bonds. Accordingly, the bonds are not reported as liabilities in the accompanying financial statements.

Note 20. Commitments

As of June 30, 2013, the County has entered into several construction/engineering contracts resulting in commitments for future capital expenditures. The major projects are listed below. Although portions of the projects may have been completed and capitalized during 2013, the amounts below represent the activity pertaining to the County's portion of the contract as a whole.

	Expended to Date at June 30, 2013	Total Contract	Total Commitment at June 30, 2013
Primary Government:			
CMAQ 2012 and Other Dust Control Projects	\$ -	\$ 500,731	\$ 500,731
Peru Bridge	7,629	226,400	218,771
CDC Remodel (design)	167,078	228,450	61,372
CDC Remodel (construction)	176,026	1,406,600	1,230,574
333 Broadway (design)	96,270	320,900	224,630
Total primary government	\$ 447,003	\$ 2,683,081	\$ 2,236,078

SWEETWATER COUNTY, WYOMING

NOTES TO FINANCIAL STATEMENTS

Note 21. Postemployment Benefits Other than Pensions (OPEB)

Plan description: The County participates in one single-employer defined benefit postemployment healthcare plan. Under this plan, the County allows retiring employees who meet certain age and/or service requirements as defined below to remain on the County's health insurance plan, as long as the retiring employee pays their full premium each month, less the sum of subsidies A, B and C where such amounts are defined as follows:

- i. Subsidy A per month – a monthly factor, as shown in the following table, multiplied by the total number of years of service at retirement:

<u>Current Age</u>	<u>Monthly Factor</u>
<65	\$11.50
65+	\$ 5.75

In the event that the retiree predeceases his or her spouse, Subsidy A will be applied to reduce the healthcare costs for the remaining lifetime of the survivor.

Subsidy A credits are not granted to participants who retire after March 15, 2011.

- ii. Subsidy B per month – only applies to retirees who retired prior to July 1, 2009, and provides a fixed monthly factor ranging from \$42.02 to \$157.16, depending upon the retiree's age (under age 65 or 65 and above) and tier of benefits (i.e. employee only, employee and spouse, family, etc.). Subsidy B is not expected to increase in the future, but will be adjusted for changes in the number and types of dependents covered, if and when they occur.
- iii. Subsidy C per month – only applies to participants who elected to retire between November 22, 2010 and March 15, 2011 and signed the Early Retirement Agreement, and provides the Subsidy A monthly factor as defined in i. above. The limit on Subsidy C payments shall be \$30,000 less the amount of the cash incentive paid to the retiree at the time of retirement, if any.

The retired employee must meet the following age and/or service requirements in order to qualify for the plan:

- i. All participants excluding law enforcement – the earlier of the following:
 - a. age 60 and 8 years of service with the County, or
 - b. having 8 years of service with the County and being eligible to retire with full benefits under the Wyoming Retirement System by meeting one of the following criteria:
 - i. age 60 and 4 years of service with the Wyoming Retirement System, or
 - ii. the sum age and service with the Wyoming Retirement System equals 85.
- ii. Law enforcement - having 8 years of service with the County and being eligible to retire with full benefits under the Wyoming Retirement System by meeting one of the following criteria:
 - a. age 60 and 4 years of service with Wyoming Retirement System, or
 - b. 20 years of law enforcement service with Wyoming Retirement System.

SWEETWATER COUNTY, WYOMING

NOTES TO FINANCIAL STATEMENTS

The Board of County Commissioners (the “Board”) has the authority for establishing and amending this plan. This plan does not issue a separate report.

Funding policy: The County finances this program on a pay-as-you-go basis. The Board has the authority for establishing and amending the funding policy.

Annual OPEB cost and net OPEB obligation: The County’s annual other postemployment benefit (OPEB) cost (expense) is calculated based on the *annual required contribution of the employer* (ARC), an amount actuarially determined in accordance with the parameters of GASB Statement No. 45. The ARC represents a level of funding that, if paid on an ongoing basis, is projected to cover normal cost each year and amortize any unfunded actuarial liabilities (or funding excess) over a period not to exceed 30 years. The following table shows the components of the County’s annual OPEB cost for the year, the amount actually contributed to the plan, and changes in the County’s net OPEB obligation:

Annual required contribution	\$	374,828
Interest on net OPEB obligation		54,842
Adjustment to annual required contribution		(75,478)
Annual OPEB cost		<u>354,192</u>
Employer contributions		(156,800)
Increase in net OPEB obligation		<u>197,392</u>
Net OPEB obligation, beginning of year		<u>1,218,712</u>
Net OPEB obligation, end of year	<u>\$</u>	<u>1,416,104</u>

The County’s annual OPEB cost, the percentage of annual OPEB cost contributed to the plan, and the net OPEB obligation for fiscal years 2013, 2012 and 2011 were as follows:

	<u>2013</u>	2012	2011
Annual OPEB cost	\$ 354,192	\$ 415,013	\$ 430,241
Percentage of OPEB cost contributed	44.27%	29.50%	0.00%
Net OPEB obligation	\$ 1,416,104	\$ 1,218,712	\$ 926,119

SWEETWATER COUNTY, WYOMING

NOTES TO FINANCIAL STATEMENTS

Funded status and funding progress: The funded status of the plan as of July 1, 2010, being the actuarial valuation date, was as follows:

Actuarial accrued liability (a)	\$ 3,911,493
Actuarial value of plan assets (b)	-
Unfunded actuarial accrued liability (funding excess) (a) - (b)	<u>\$ 3,911,493</u>
Funded ratio (b) / (a)	0.00%
Covered payroll (c)	\$ 22,719,300
Unfunded actuarial accrued liability (funded excess) as a percentage of covered payroll $[(a) - (b)] / (c)$	17.22%

The required schedule of funding progress immediately following the notes to the financial statements presents multi-year trend information about whether the actuarial value of plan assets is increasing or decreasing over time relative to the actuarial accrued liability for benefits.

Actuarial valuations involve estimates of the value of reported amounts and assumptions about the probability of events in the future. Amounts determined regarding the funded status of the plan and the annual required contributions of the employer are subject to continual revision as actual results are compared to past expectations and new estimates are made about the future.

Actuarial methods and assumptions: Projections of benefits are based on the substantive plan (the plan as understood by the employer and the plan members) and include the types of benefits in force at the valuation date. Actuarial calculations reflect long-term perspective and employ methods and assumptions that are designed to reduce short-term volatility in actuarial accrued liabilities and the actuarial value of assets. Significant methods and assumptions were as follows:

<i>Actuarial valuation date:</i>	July 1, 2012
<i>Actuarial cost method:</i>	Attained Age
<i>Amortization method:</i>	Level Dollar Basis
<i>Amortization period:</i>	27 years
<i>Asset valuation method:</i>	Fair value of assets
<i>Actuarial assumptions:</i>	
Discount rate:	4.5%
Healthcare cost trend rate (HCCTR):	Initial rate of 8.5%; Ultimate rate of 4.5%; Grading period of four years
<i>Assumed rates of increase applied to retiree premiums:</i>	Same as HCCTR

SWEETWATER COUNTY, WYOMING

NOTES TO FINANCIAL STATEMENTS

Note 22. Recent Pronouncements

In June 2012, the Governmental Accounting Standards Board (GASB) issued GASB Statement No. 68, *Accounting and Financial Reporting for Pensions*, which replaces GASB Statement No. 27, *Accounting for Pensions by State and Local Government Employers*, for most government pensions. Statement No. 68 requires governments providing defined benefit pensions to recognize their long-term obligation for pension benefits as a liability for the first time, and to more comprehensively and comparably measure the annual costs of pension benefits. The Statement also enhances accountability and transparency through revised and new note disclosures and required supplementary information (RSI). GASB Statement No. 68 is effective for years beginning after June 15, 2014 with the effects of changes made to comply with this statement reported as adjustments to prior periods. The effect that the adoption of GASB Statement No. 68 will have on the County's financial statements has not been determined.

In March 2012, the GASB issued GASB Statement No. 65, *Items Previously Reported as Assets and Liabilities*. Statement No. 65 was issued to establish accounting and financial reporting standards that reclassify, as deferred outflows of resources or deferred inflows of resources, certain items that were previously reported as assets and liabilities and recognizes, as outflows of resources or inflows of resources, certain items that were previously reported as assets and liabilities. The requirements of this statement are effective for financial statements for periods beginning after December 15, 2012. Accounting changes adopted to conform to the provisions of this statement should be applied retroactively by restating financial statements, if practical, for all periods presented. If restatement is not practical, the cumulative effect of applying this statement, if any, should be reported as a restatement of beginning net position for the earliest period restated. The County is currently evaluating the impact that the provisions of this statement will have on the County's financial statements.

REQUIRED SUPPLEMENTARY INFORMATION

The County's required supplementary information includes the budgetary comparison schedule as described in the accompanying Note to Required Supplementary Information following the schedule and the schedule of funding progress.

SWEETWATER COUNTY, WYOMING

SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE -

BUDGET AND ACTUAL

GENERAL FUND

For the Year Ended June 30, 2013

	Budgeted Amounts		Actual	Variance with Final Budget Positive (Negative)
	Original	Final		
Revenues				
Taxes	\$ 36,227,474	\$ 36,227,474	\$ 37,781,706	\$ 1,554,232
Licenses and permits	1,480,687	1,480,687	1,661,899	181,212
Intergovernmental	6,933,580	8,346,976	5,315,806	(3,031,170)
Charges for services	939,706	939,706	1,457,097	517,391
Investment income (loss)	427,650	427,650	(1,113,903)	(1,541,553)
Miscellaneous	640,073	652,285	461,994	(190,291)
Total revenues	46,649,170	48,074,778	45,564,599	(2,510,179)
Expenditures				
General government	16,977,135	16,290,938	15,149,601	1,141,337
Public safety	14,210,257	14,413,672	13,048,594	1,365,078
Road and bridge	4,599,326	4,599,326	4,018,027	581,299
Health, recreation and welfare	2,574,563	3,603,844	2,943,940	659,904
Conservation of natural resources	265,000	265,000	256,991	8,009
Capital outlay	6,159,625	7,038,734	4,761,327	2,277,407
Total expenditures	44,785,906	46,211,514	40,178,480	6,033,034
Excess of revenues over expenditures	1,863,264	1,863,264	5,386,119	3,522,855
Proceeds from capital leases	-	-	968,374	968,374
Proceeds from sale of capital assets	30,000	30,000	81,949	51,949
Net change in fund balance	\$ 1,893,264	\$ 1,893,264	\$ 6,436,442	\$ 4,543,178

SWEETWATER COUNTY, WYOMING

NOTE TO REQUIRED SUPPLEMENTARY INFORMATION For the Year Ended June 30, 2013

Budgets

The statement of revenues, expenditures and changes in fund balance – budget and actual – general fund presents a comparison of the legally adopted budget with actual data. The County prepares its budget on a cash basis, and the revenues and expenditures presented in the aforementioned statement are on the modified accrual basis. Any differences in revenues and expenditures as a result of the difference in accounting basis are considered immaterial. Appropriations lapse at fiscal year end. All budget amendments are approved by the County Commissioners and are presented within the final budget figures.

The County follows these procedures in establishing the budgetary data reflected in the financial statements.

Wyoming State Statutes require the preparation of an annual budget which provides documentation that all sources and uses of County resources are properly planned, budgeted, and approved. The budget, upon adoption, is the legal document which places restrictions and limitations on the purposes and amounts for which County monies may be expended.

The budget is adopted according to the following schedule:

1. On or before May 15, the Budget Officer shall prepare a tentative budget for each fund and file the budget with the governing body.
2. A summary of the tentative budget shall be entered into the minutes and the governing body shall publish the summary at least one week before the public hearing to adopt the budget.
3. The public hearing is held on or before the third Monday in July.
4. On the day of or the day following the public hearing, the County Commissioners, by resolution, make the necessary appropriations and adopt the budget, which subject to future amendment, shall be in effect for the next fiscal year.

SWEETWATER COUNTY, WYOMING

SCHEDULE OF FUNDING PROGRESS

June 30, 2013

Post Retirement Healthcare Plan

Actuarial Valuation Date	Actuarial Value of Assets (a)	Actuarial Accrued Liability (AAL) (b)	Unfunded AAL (UAAL) (b - a)	Funded Ratio (a/b)	Covered Payroll (c)	UAAL as a Percentage of Covered Payroll ((b-a)/c)
7/1/2012	\$ -	\$ 3,911,493	\$ 3,911,493	0%	\$ 22,719,300	17.22%
7/1/2010	\$ -	\$ 4,613,168	\$ 4,613,168	0%	\$ 22,198,079	20.78%
7/1/2009	\$ -	\$ 5,228,186	\$ 5,228,186	0%	\$ 24,177,827	21.63%

During fiscal year 2011, the County's postemployment healthcare plan was amended so that Subsidy A credits are not granted to participants who retire after March 15, 2011. In addition, the plan was amended to create Subsidy C credits.

SUPPLEMENTARY INFORMATION

OTHER GOVERNMENTAL FUNDS

The County's nonmajor governmental funds are described below:

Jail Tax Fund – used to account for resources legally restricted to expenditures for building and maintaining a new county jail.

SC Road Fund – used to account for resources legally restricted to expenditures for state and county road construction.

CDC Tax Fund – used to account for resources legally restricted to expenditures for purchasing, renovating and maintaining a child developmental center (CDC).

County Road Improvements Tax Fund – used to account for resources legally restricted to expenditures for County Road Improvements.

The County's nonmajor discretely presented governmental type component units are:

Museum Board

Recreation Board

Health Board

SWEETWATER COUNTY, WYOMING

**COMBINING BALANCE SHEET
NONMAJOR GOVERNMENTAL FUNDS
June 30, 2013**

ASSETS	Jail Tax Fund	SC Road Fund	CDC Tax Fund	County Road Improvements Tax Fund	Total Nonmajor Governmental Funds
Cash and investments	\$ 445,466	\$ 2,557,517	\$ 3,246,668	\$ 51,679	\$ 6,301,330
Due from other governments	-	68,871	758,077	160,511	987,459
Total assets	\$ 445,466	\$ 2,626,388	\$ 4,004,745	\$ 212,190	\$ 7,288,789
LIABILITIES AND FUND BALANCES					
Liabilities					
Warrants and vouchers payable	\$ 37,896	\$ 1,342	\$ 217,827	\$ -	\$ 257,065
Total liabilities	37,896	1,342	217,827	-	257,065
Fund Balances					
Restricted for:					
Jail maintenance and operations	407,570	-	-	-	407,570
State and county roads	-	2,625,046	-	-	2,625,046
CDC building	-	-	3,786,918	-	3,786,918
County road improvements	-	-	-	212,190	212,190
	407,570	2,625,046	3,786,918	212,190	7,031,724
Total liabilities and fund balances	\$ 445,466	\$ 2,626,388	\$ 4,004,745	\$ 212,190	\$ 7,288,789

SWEETWATER COUNTY, WYOMING

**COMBINING STATEMENT OF REVENUES, EXPENDITURES, AND
CHANGES IN FUND BALANCES
NONMAJOR GOVERNMENTAL FUNDS
For the Year Ended June 30, 2013**

	Jail Tax Fund	SC Road Fund	CDC Tax Fund	County Road Improvements Tax Fund	Total Nonmajor Governmental Funds
Revenues					
Taxes	\$ -	\$ -	\$ -	\$ 212,190	\$ 212,190
Intergovernmental revenues	-	685,985	-	-	685,985
Investment income (loss)	(29,517)	5,993	-	-	(23,524)
Total revenues	(29,517)	691,978	-	212,190	874,651
Expenditures					
Current:					
Public safety	307,736	-	-	-	307,736
Road and bridge	-	7,395	-	-	7,395
Capital outlay	-	-	384,369	-	384,369
	307,736	7,395	384,369	-	699,500
Excess (deficiency) of revenues over expenditures	(337,253)	684,583	(384,369)	212,190	175,151
Fund Balance, beginning	744,823	1,940,463	4,171,287	-	6,856,573
Fund Balance, ending	\$ 407,570	\$ 2,625,046	\$ 3,786,918	\$ 212,190	\$ 7,031,724

SWEETWATER COUNTY, WYOMING

**COMBINING STATEMENT OF NET POSITION
NONMAJOR DISCRETELY PRESENTED GOVERNMENTAL TYPE COMPONENT UNITS
June 30, 2013**

ASSETS	Museum Board	Recreation Board	Health Board	Total Nonmajor Component Units
Cash and investments	\$ 201,829	\$ 439,988	\$ 607,614	\$ 1,249,431
Receivables:				
Taxes and interest on taxes	252,854	476,296	1,981	731,131
Accounts and insurance credits, net	-	-	120,888	120,888
Grant receivable	-	-	52,846	52,846
Prepaid items	-	-	10,340	10,340
Capital assets being depreciated:				
Buildings and improvements	743,777	8,659,476	-	9,403,253
Equipment and furnishings	50,321	394,360	14,612	459,293
Accumulated depreciation	(497,628)	(7,530,715)	(4,992)	(8,033,335)
Total assets	\$ 751,153	\$ 2,439,405	\$ 803,289	\$ 3,993,847
LIABILITIES				
Liabilities				
Warrants and vouchers payable	\$ -	\$ 8,178	\$ 11,251	\$ 19,429
Accrued expenses	-	5,345	13,729	19,074
Deferred revenue	247,164	466,767	10,771	724,702
Compensated absences:				
Due within one year	9,177	38,943	59,444	107,564
Total liabilities	256,341	519,233	95,195	870,769
NET POSITION				
Net investment in capital assets	296,470	1,523,121	9,620	1,829,211
Restricted	9,500	-	-	9,500
Unrestricted	188,842	397,051	698,474	1,284,367
Total net position	\$ 494,812	\$ 1,920,172	\$ 708,094	\$ 3,123,078

SWEETWATER COUNTY, WYOMING

**COMBINING STATEMENT OF ACTIVITIES
NONMAJOR DISCRETELY PRESENTED GOVERNMENTAL TYPE COMPONENT UNITS
For the Year Ended June 30, 2013**

	Expenses	Program Revenues			Net (Expense) Revenue and Changes in Net Position				
		Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Museum Board	Recreation Board	Health Board	Total Nonmajor Component Units	
Museum Board									
Health, recreation and welfare	\$ 445,666	\$ 3,967	\$ 5,672	\$ 22,275	\$ (413,752)	\$ -	\$ -	\$ (413,752)	
Recreation Board									
Health, recreation and welfare	703,856	15,865	2,500	-	-	(685,491)	-	(685,491)	
Health Board									
Health, recreation and welfare	1,969,850	543,584	1,839,226	-	-	-	412,960	412,960	
Total nonmajor component units	\$ 3,119,372	\$ 563,416	\$ 1,847,398	\$ 22,275	(413,752)	(685,491)	412,960	(686,283)	
General Revenues									
Taxes:									
Property taxes					250,534	474,721	(3,031)	722,224	
Sales and other taxes					16,719	31,889	4,190	52,798	
Interest income					735	298	75	1,108	
Total general revenues					267,988	506,908	1,234	776,130	
Change in net position					(145,764)	(178,583)	414,194	89,847	
Net Position, beginning					640,576	2,098,755	293,900	3,033,231	
Net Position, ending					\$ 494,812	\$ 1,920,172	\$ 708,094	\$ 3,123,078	

SWEETWATER COUNTY, WYOMING

COMBINING BALANCE SHEET - DISCRETELY PRESENTED COMPONENT UNITS

FUND BASIS

June 30, 2013

ASSETS	Mental Health	Events Complex	Library System	Nonmajor Component Units			Total
				Museum Board	Recreation Board	Health Board	
Cash and investments	\$ 4,088,517	\$ 1,353,821	\$ 1,492,877	\$ 201,829	\$ 439,988	\$ 607,614	\$ 8,184,646
Due from Library Foundation	-	-	348,969	-	-	-	348,969
Receivables:							
Taxes and interest on taxes	713,453	1,870,210	3,116,179	252,854	476,296	1,981	6,430,973
Accounts and insurance credits	819,449	4,470	180	-	-	120,888	944,987
Grants	-	26,244	-	-	-	52,846	79,090
Inventories	-	44,295	16,053	-	-	-	60,348
Prepaid items	42,492	2,554	-	-	-	10,340	55,386
Total assets	\$ 5,663,911	\$ 3,301,594	\$ 4,974,258	\$ 454,683	\$ 916,284	\$ 793,669	\$ 16,104,399
LIABILITIES AND FUND BALANCES							
Liabilities							
Warrants and vouchers payable	\$ 172,538	\$ 321,552	\$ 32,838	\$ -	\$ 8,178	\$ 11,251	\$ 546,357
Accrued expenses	-	46,759	44,638	-	5,345	13,729	110,471
Deferred revenue	705,127	2,264,392	3,082,121	249,190	470,174	12,796	6,783,800
Total liabilities	877,665	2,632,703	3,159,597	249,190	483,697	37,776	7,440,628
Fund Balances							
Nonspendable:							
Inventories	-	44,295	16,053	-	-	-	60,348
Prepaid items	42,492	2,554	-	-	-	10,340	55,386
Restricted for:							
Endowment challenge program	-	-	348,969	-	-	-	348,969
Tipple building	-	-	-	9,500	-	-	9,500
Committed to:							
Water plant	-	-	-	-	40,000	-	40,000
Unassigned	4,743,754	622,042	1,449,639	195,993	392,587	745,553	8,149,568
Total fund balances	4,786,246	668,891	1,814,661	205,493	432,587	755,893	8,663,771
Total liabilities and fund balances	\$ 5,663,911	\$ 3,301,594	\$ 4,974,258	\$ 454,683	\$ 916,284	\$ 793,669	\$ 16,104,399

SWEETWATER COUNTY, WYOMING

**RECONCILIATION OF THE GOVERNMENTAL TYPE COMPONENT UNITS BALANCE SHEET
TO THE STATEMENT OF NET POSITION
June 30, 2013**

	Mental Health	Events Complex	Library System	Nonmajor Component Units		
				Museum Board	Recreation Board	Health Board
Total fund balances - governmental type component units	\$ 4,786,246	\$ 668,891	\$ 1,814,661	\$ 205,493	\$ 432,587	\$ 755,893
Amounts reported for the governmental type component unit in the statement of net position is different because:						
Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds.	3,644,645	9,185,852	663,434	296,470	1,523,121	9,620
Long-term liabilities, including notes payable, capital leases payable and compensated absences are not due and payable in the current period and, therefore, are not reported in the funds.	(342,225)	(804,288)	(154,020)	(9,177)	(38,943)	(59,444)
Some of the component unit's revenues will be collected after year-end but are not available soon enough to pay for the current period's expenditures and, therefore, are deferred in the funds.	5,152	13,095	19,620	2,026	3,407	2,025
Net position of governmental type component units	\$ 8,093,818	\$ 9,063,550	\$ 2,343,695	\$ 494,812	\$ 1,920,172	\$ 708,094

SWEETWATER COUNTY, WYOMING

COMBINING STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES -
DISCRETELY PRESENTED COMPONENT UNITS
FUND BASIS
For the Year Ended June 30, 2013

	Mental Health	Events Complex	Library System	Nonmajor Component Units			Total
				Museum Board	Recreation Board	Health Board	
Revenues							
Taxes	\$ 714,912	\$ 1,982,767	\$ 3,287,200	\$ 267,291	\$ 506,685	\$ 1,575	\$ 6,760,430
Intergovernmental	8,107,484	92,500	49,723	27,947	2,500	1,839,226	10,119,380
Charges for services	2,400,499	1,945,627	-	3,967	15,865	543,584	4,909,542
Interest income	3,308	289	11,813	735	298	75	16,518
Other income	12,741	898,927	103,141	-	-	-	1,014,809
Total revenues	11,238,944	4,920,110	3,451,877	299,940	525,348	2,384,460	22,820,679
Expenditures							
Current:							
Health, recreation and welfare	9,871,122	4,080,822	3,487,768	408,851	560,170	1,969,609	20,378,342
Capital outlay	254,896	849,606	-	22,275	-	-	1,126,777
Total expenditures	10,126,018	4,930,428	3,487,768	431,126	560,170	1,969,609	21,505,119
Excess (deficiency) of revenue over expenditures	1,112,926	(10,318)	(35,891)	(131,186)	(34,822)	414,851	1,315,560
Other Financing Sources							
Proceeds from issuance of debt	-	512,000	-	-	-	-	512,000
Net change in fund balances	1,112,926	501,682	(35,891)	(131,186)	(34,822)	414,851	1,827,560
Fund Balances							
Beginning	3,673,320	167,209	1,850,552	336,679	467,409	341,042	6,836,211
Ending	\$ 4,786,246	\$ 668,891	\$ 1,814,661	\$ 205,493	\$ 432,587	\$ 755,893	\$ 8,663,771

SWEETWATER COUNTY, WYOMING

**RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES
OF GOVERNMENTAL TYPE COMPONENT UNITS TO THE STATEMENT OF ACTIVITIES**

For the Year Ended June 30, 2013

	Mental Health	Events Complex	Library System	Nonmajor Component Units		
				Museum Board	Recreation Board	Health Board
Net Change in Fund Balances - Governmental Type Component Units	\$ 1,112,926	\$ 501,682	\$ (35,891)	\$ (131,186)	\$ (34,822)	\$ 414,851
Amounts reported for the governmental type component units in the statement of activities are different because:						
Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense. This is the amount by which capital purchases exceeded depreciation during the current period.	(3,747)	265,547	(43,264)	(14,540)	(138,140)	(1,461)
The statement of activities reports a change in revenues due to current activity in deferred revenues which is not reported at the fund level.	118	711	1,053	(38)	(75)	(416)
The liability for compensated absences is not recorded in the fund level, but is reported in the statement of net position. This is the current year change in the liability.	11,388	14,300	2,341	-	(5,546)	1,220
Repayment of capital lease principal is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the statement of net position. This is off-set by the total of capital leases issued during the year, if any.	-	34,978	-	-	-	-
The long-term liability for notes payable is not recorded in the fund level, but is reported in the statement of net position. This is the current year change in the liability.	139,128	(388,400)	-	-	-	-
Change in net position of governmental type component unit	\$ 1,259,813	\$ 428,818	\$ (75,761)	\$ (145,764)	\$ (178,583)	\$ 414,194

SWEETWATER COUNTY, WYOMING

**SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
For the Year Ended June 30, 2013**

	Federal CFDA Number	Expenditures
U.S. Department of the Interior		
Payments in lieu of taxes:		
Administered by Sweetwater County	15.226	<u>\$ 3,077,940</u>
U.S. Department of Health and Human Services		
<i>Passed through Wyoming Department of Health</i>		
Temporary Assistance for Needy Families:		
Administered by Sweetwater County Board of Health	93.558	143,817
Block Grants for Prevention and Treatment of Substance Abuse:		
Administered by Southwest Counseling Service	93.959	464,497
Public Health Emergency Preparedness:		
Administered by Sweetwater County Board of Health	93.069	138,408
Block Grants for Community Mental Health Services:		
Administered by Southwest Counseling Service	93.958	123,390
Community Services Block Grant:		
Administered by Sweetwater County	93.569	61,135
<i>Passed through Sweetwater County Tripartite Board</i>		
Community Services Block Grant:		
Administered by Sweetwater County	93.569	68,978
<i>Passed through Wyoming Department of Family Services</i>		
Child Support Enforcement:		
Administered by Sweetwater County	93.563	35,206
Temporary Assistance for Needy Families:		
Administered by Sweetwater County	93.558	44,896
Community-Based Child Abuse Prevention Grants		
Administered by Sweetwater County Board of Health	93.590	<u>10,854</u>
Total U.S. Department of Health and Human Services		<u><u>1,091,181</u></u>
U.S. Department of Agriculture		
Schools and Roads - Grants to Counties:		
Administered by Sweetwater County	10.666	<u>37,969</u>
National Endowment for the Arts		
<i>Passed through Wyoming Arts Council</i>		
Promotion of the Arts-Partnership Agreements:		
Administered by Sweetwater County Library System	45.025	5,709
Promotion of the Arts-Partnership Agreements:		
Administered by Sweetwater County Museum	45.025	<u>2,500</u>
Total National Endowment for the Arts		<u><u>8,209</u></u>
National Endowment for the Humanities		
<i>Passed through Wyoming Humanities Council</i>		
Promotion of the Humanities-Federal/State Partnership:		
Administered by Sweetwater County Museum	45.129	<u>1,500</u>

Continued

SWEETWATER COUNTY, WYOMING

SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS (Continued)
For the Year Ended June 30, 2013

	Federal CFDA Number	Expenditures
U.S. Department of Transportation		
<i>Passed through Wyoming Department of Transportation</i>		
Alcohol Open Container Requirements:		
Administered by Sweetwater County	20.607	\$ 12,179
Highway Planning and Construction:		
Administered by Sweetwater County	20.205	355,816
<i>Passed through Wyoming Association of Sheriffs and Chiefs of Police:</i>		
Highway Safety Cluster:		
State and Community Highway Safety:		
Administered by Sweetwater County	20.600	6,900
Alcohol Impaired Driving Countermeasures Incentives Grants I:		
Administered by Sweetwater County	20.601	13,025
Total Highway Safety Cluster		<u>19,925</u>
<i>Passed through Wyoming-Office of Homeland Security:</i>		
Interagency Hazardous Materials Public Sector Training and Planning Grants:		
Administered by Sweetwater County	20.703	529
Total U.S. Department of Transportation		<u><u>388,449</u></u>
U.S. Department of Justice		
<i>Passed through Wyoming Department of Family Services</i>		
Juvenile Accountability Block Grants:		
Administered by Sweetwater County	16.523	<u>20,940</u>
<i>Passed through Volunteers of America Northern Rockies</i>		
Juvenile Justice and Delinquency Prevention - Allocation to States:		
Administered by Sweetwater County	16.540	<u>50,818</u>
<i>Passed through Wyoming Division of Criminal Investigation</i>		
JAG Program Cluster:		
Edward Byrne Memorial Justice Assistance Grant Program		
Administered by Sweetwater County	16.738	516
Recovery Act - Edward Byrne Memorial Justice Assistance Grant (JAG) Program		
Administered by Sweetwater County	ARRA-16.803	92,542
Total JAG Program Cluster		<u>93,058</u>
Total U.S. Department of Justice		<u><u>164,816</u></u>
Office of National Drug Control Policy (ONDCP)		
<i>Passed through Wyoming Division of Criminal Investigation</i>		
High Intensity Drug Trafficking Area (HIDTA) Program:		
Administered by Sweetwater County	95.001	<u>89,343</u>
U.S. Department of Homeland Security		
<i>Passed through Wyoming-Office of Homeland Security</i>		
Homeland Security Grant Program:		
Administered by Sweetwater County	97.067	<u>206,331</u>
Total expenditures of Federal awards		<u><u>\$ 5,065,738</u></u>

SWEETWATER COUNTY, WYOMING

NOTE TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

Significant Accounting Policies

The following information regarding the schedule of expenditures of Federal awards is provided to assist the reader in understanding the accounting policies regarding, and the nature of, the Federal awards.

Basis of accounting: The schedule of expenditures of Federal awards is prepared on the cash basis of accounting, which is generally utilized by the County for Federal reporting purposes, whereby expenditures are reported when paid.

The information in this schedule is presented in accordance with OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Therefore, some of the amounts presented in this schedule may differ from their presentation in the financial statements.

COMPLIANCE AND INTERNAL CONTROL

**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL
OVER FINANCIAL REPORTING AND ON COMPLIANCE AND
OTHER MATTERS BASED ON AN AUDIT OF THE FINANCIAL
STATEMENTS PERFORMED IN ACCORDANCE WITH
GOVERNMENT AUDITING STANDARDS**

Board of County Commissioners
Sweetwater County, Wyoming
Green River, Wyoming

We have audited in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of Sweetwater County, Wyoming (the "County") as of and for the year ended June 30, 2013, and the related notes to the financial statements, which collectively comprise the County's basic financial statements, and have issued our report thereon dated January 16, 2014. Our report includes a reference to other auditors who audited the financial statements of Memorial Hospital of Sweetwater County (the "Hospital"), as described in our report on the County's financial statements. This report does not include the results of the other auditor's testing of internal control over financial reporting or compliance and other matters that are reported on separately by those auditors.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the County's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the County's internal control. Accordingly, we do not express an opinion on the effectiveness of the County's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and, therefore, material weaknesses or significant deficiencies may exist that were not identified. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified. We did identify certain deficiencies in internal control, described in the accompanying schedule of findings and questioned costs as items 2013-001 and 2013-002, that we consider to be significant deficiencies.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the County's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed an instance of noncompliance or other matter that is required to be reported under *Government Auditing Standards* and which is described in the accompanying schedule of findings and questioned costs as item 2013-003.

The County's Response to Findings

The County's response to the findings identified in our audit is described in the accompanying schedule of findings and questioned costs. The County's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the result of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



Cheyenne, Wyoming
January 16, 2014

**INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE WITH
REQUIREMENTS THAT COULD HAVE A DIRECT AND
MATERIAL EFFECT ON EACH MAJOR PROGRAM AND
ON INTERNAL CONTROL OVER COMPLIANCE IN
ACCORDANCE WITH OMB CIRCULAR A-133**

Board of County Commissioners
Sweetwater County, Wyoming
Green River, Wyoming

Report on Compliance for Each Major Federal Program

We have audited Sweetwater County, Wyoming's (the "County") compliance with the types of compliance requirements described in the *OMB Circular A-133 Compliance Supplement* that could have a direct and material effect on each of the County's major Federal programs for the year ended June 30, 2013. The County's major Federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

The County's basic financial statements include the operations of Memorial Hospital of Sweetwater County, a component unit. Our audit, described below, did not include the operations of Memorial Hospital of Sweetwater County because those financial statements were audited by other auditors.

Management's Responsibility

Management is responsible for compliance with the requirements of laws, regulations, contracts, and grants applicable to its Federal programs.

Auditor's Responsibility

Our responsibility is to express an opinion on compliance for each of the County's major Federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major Federal program occurred. An audit includes examining, on a test basis, evidence about the County's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major Federal program. However, our audit does not provide a legal determination of the County's compliance.

Opinion on Each Major Federal Program

In our opinion, the County complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major Federal programs for the year ended June 30, 2013.

Report on Internal Control Over Compliance

Management of the County is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the County's internal control over compliance with the types of requirements that could have a direct and material effect on each major Federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major Federal program and to test and report on internal control over compliance in accordance with OMB Circular A-133, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the County's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a Federal program on a timely basis. A material weakness in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a Federal program will not be prevented, or detected and corrected, on a timely basis. A significant deficiency in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a Federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of OMB Circular A-133. Accordingly, this report is not suitable for any other purpose.



Cheyenne, Wyoming
January 16, 2014

SWEETWATER COUNTY, WYOMING

SCHEDULE OF FINDINGS AND QUESTIONED COSTS
Year Ended June 30, 2013

I. SUMMARY OF INDEPENDENT AUDITOR'S RESULTS

A. Financial Statements

Type of auditor's report issued: Unmodified

Internal control over financial reporting:

- Material weaknesses identified? _____ Yes X No
- Significant deficiencies identified that are not considered to be material weaknesses? X Yes _____ None reported

Noncompliance material to financial statements noted? _____ Yes X No

B. Federal Awards

Internal control over major programs:

- Material weaknesses identified? _____ Yes X No
- Significant deficiencies identified that are not considered to be material weaknesses? _____ Yes X None reported

Type of auditor's report issued on compliance for major programs: Unmodified

- Any audit findings disclosed that are required to be reported in accordance with Section 510(a) of Circular A-133? _____ Yes X No

Identification of major programs:

<u>CFDA Numbers</u>	<u>Name of Federal Program or Cluster</u>
15.226	Payments in Lieu of Taxes
20.205	Highway Planning and Construction
93.959	Block Grants for Prevention and Treatment of Substance Abuse
97.067	Homeland Security Grant Program

Dollar threshold used to distinguish between Type A and Type B programs: \$ 300,000

Auditee qualified as low-risk auditee? _____ Yes X No

SCHEDULE OF FINDINGS AND QUESTIONED COSTS
Year Ended June 30, 2013

II. FINANCIAL STATEMENT FINDINGS

2013-001: Audit Adjustments

Condition: As part of our audit, significant adjustments were proposed and recorded in order to properly state the financial statements in accordance with accounting principles generally accepted in the United States of America (GAAP).

Criteria: Under professional standards, the control deficiency exists as County personnel did not identify the adjusting journal entries, which were significant to the County's financial statements prepared in accordance with GAAP.

Cause: The County recently hired an Accounting Manager with experience in financial statements prepared in accordance with GAAP. However, due to time limitations expressed by the Accounting Manager in preparing the financial statements for the audit, all necessary adjustments were not identified.

Effect: Significant adjustments identified during the audit included, but were not limited to:

- Adjustments made to pooled cash.
- Properly recording additions, donated land, and trade-ins of equipment.
- Accruing accounts payable and other liabilities.
- Recording new capital lease under modified accrual basis.

Recommendation: We recommend the County establish policies and procedures to ensure that complete and accurate information is available in a timely manner to properly record transactions in accordance with GAAP. These policies and procedures would include processes to ensure that all financial statement balances are properly supported by accurate records, balances are adjusted to the proper amounts, and reconciliations are performed as necessary.

Auditee response: The Accounting Manager will be involved in establishing policies and procedures to ensure that complete and accurate information is available to properly record transactions in accordance with GAAP.

SCHEDULE OF FINDINGS AND QUESTIONED COSTS
Year Ended June 30, 2013

2013-002: Segregation of Duties

Condition: We noted several instances where there was not an adequate segregation of duties throughout the entire period under audit. At the County, we noted that one individual had authority to write checks and post journal entries for approximately the first half of fiscal year 2013. Several employees also had access to the check printer, check stock, printed checks and the payroll and accounts payable system for approximately the same period of time. The purchasing department had the authority to authorize and create new vendors within the accounting system, enter invoices, and authorize all disposals. We also noted that several employees had the ability to request goods or services and also had the ability to approve the payment of those same goods or services during the first half of fiscal year 2013. Finally, we did note that these aforementioned segregation of duties issues were resolved by the County during the second half of fiscal year 2013.

At the component unit level, we noted a segregation of duties issue as well. The Sweetwater County Museum and Sweetwater County Recreation Board are not large enough to permit an adequate segregation of duties for an effective system of internal accounting control in all respects.

Criteria: Internal controls are designed to safeguard assets and help prevent loss from employee dishonesty or error. A fundamental concept in an adequate system of internal control is the segregation of duties.

Cause: The concentration of closely related duties and responsibilities by a small staff makes it difficult to establish an adequate system of internal checks on the accuracy and reliability of the accounting records. While we recognize the Museum and Recreation Board are not large enough to permit a segregation of duties for an effective system of internal accounting control, we believe that it is important that officials be aware that the condition does exist.

Effect: Without properly designed internal control systems, the County could be susceptible to misappropriation of assets (theft of money) and/or inaccurate financial reporting.

Recommendation: As mentioned above, we recognize the efforts the County made during the second half of fiscal year 2013 to resolve the segregation of duties deficiencies within the primary government by revising and/or establishing new internal control policies and procedures. However, we recommend that internal control policies and procedures at both the County and component units be continually scrutinized to ensure that proper segregation is obtained when possible.

Auditee response: The County received a segregation of duties finding on January 29, 2013 in the fiscal year 2012 audit report and immediately took corrective action to remedy the finding. The County has also been working on implementing a new accounting system and has built internal controls within the design of the accounting system. The County will continue to analyze the procedures in place for the Sweetwater County Museum and the Sweetwater County Recreation Board to determine if procedures can be more properly segregated within these component units.

SWEETWATER COUNTY, WYOMING

SCHEDULE OF FINDINGS AND QUESTIONED COSTS
Year Ended June 30, 2013

2013-003: Collateralization of Deposits

Condition: As of June 30, 2013, the County was under collateralized by \$109,540 within their account at Commerce Bank.

Criteria: The County is required by Wyoming State Statute to maintain collateral on its depository balances which exceed Federal depository insurance limits.

Cause: The County does have a system in place to periodically monitor collateral levels provided by the bank. However, in this instance the under-collateralized balance was not identified by the County or resolved in a timely manner.

Effect: Should the financial institution utilized by the County fail, any funds which are over the Federal deposit insurance limits could be lost unless they are appropriately collateralized.

Recommendation: We recommend the County implement procedures to ensure that their depository balances are adequately collateralized at all times.

Auditee response: The environment that created this finding was unprecedented. The financial institution holding the under-collateralized deposits failed to meet the County's statutory requirements. To resolve the above finding, the County Treasurer will more closely monitor rates to more successfully predict effects on collateralization, require additional monthly statements during times of extreme market volatility, and continue consistent dialogue with bank administration to improve communication and concerns with respect to collateralization.

III. FINDINGS AND QUESTIONED COSTS FOR FEDERAL AWARDS

None

SWEETWATER COUNTY, WYOMING

SUMMARY SCHEDULE OF PRIOR FEDERAL AUDIT FINDINGS
Year Ended June 30, 2013

There were no Federal audit findings in the prior year.

**Sweetwater County
Board of County Commissioners
Public Meeting**

January 21, 2014

**Land Use
Agenda and Staff Report**

Prepared by:

**Sweetwater County Land Use
80 West Flaming Gorge Way, Suite 23
Green River, WY 82935
(307) 872-3914**

Board of County Commissioners

Public Hearing Agenda

January 21, 2014

**County Commissioner's Meeting Room
80 West Flaming Gorge Way
Green River, WY 82935**

Public Hearing

1. Snelson Companies, Inc. / Bruce K. Mandros
Conditional Use Permit
Temporary Construction Yard
2. Robert Wayne Moses / Ranch Hand Welding & Fabrication
Conditional Use Permit
Welding and Fabrication

Public Hearing # 1

Snelson Companies / Bruce Mandros

Conditional Use Permit

Public Comments:

There have been no public comments submitted as of the date of this report.

Agency Comments:

SWC Surveyor: Recommend approval.

WYDOT: A commercial access permit currently exists and a revised permit is not required. WYDOT has no other comments and no objections for this proposal.

SWC Public Works Director: No objections to this request. Must comply with all local, state and federal regulations. Colorado Interstate Gas Company - CIG has no facilities in the immediate area, thus we have no concerns.

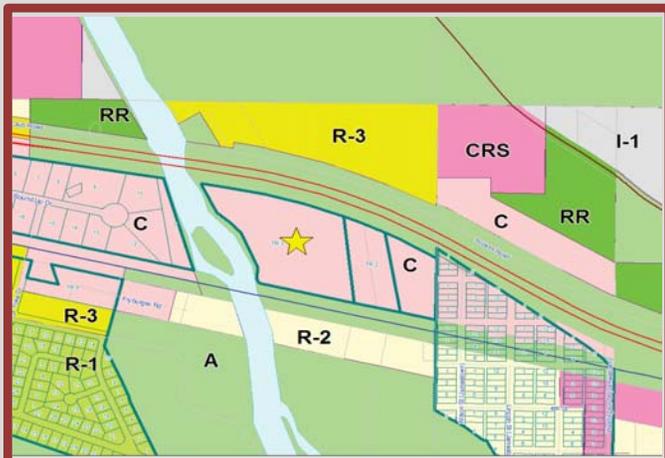
Staff Comments, Recommendations and Conditions:

Snelson Companies has operated a Conditional Use Permit - Temporary Construction Yard on this site for the past 5 years. There have not been any problems or complaints with the operation.

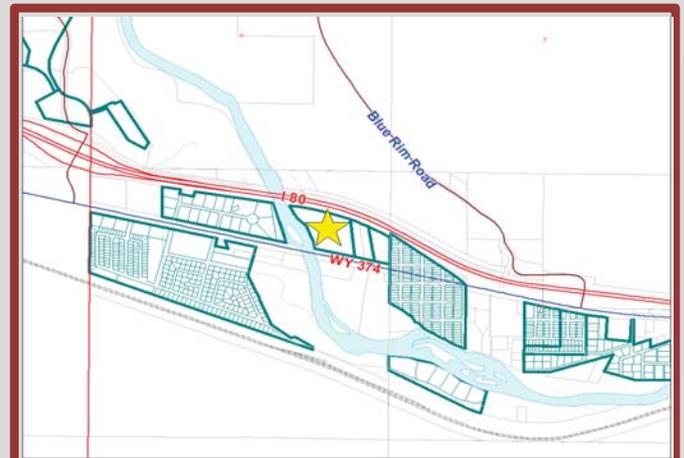
Staff recommends approval of this Conditional Use Permit for Temporary Construction Yard for a 2 year term.

On January 8, 2014, the Planning & Zoning Commission voted 5-0 to recommend approval of the the Snelson Companies / Bruce Mandros Conditional Use Permit for a Temporary Construction Yard for a 2 year term.

Zoning Map



Vicinity Map



Public Hearing #1

Snelson Companies / Bruce Mandros

Conditional Use Permit



Looking North



Looking South



Looking East

Looking West



RECOMMENDATION 14-01-ZO-01

SNELSON COMPANIES, INC. CONDITIONAL USE PERMIT TEMPORARY CONSTRUCTION YARD

WHEREAS, Snelson Companies, Inc. has requested a Conditional Use Permit for a Temporary Construction Yard in accordance with Section 6 of the Sweetwater County Zoning Resolution on an approximately 14.45 acre parcel of land owned by Bruce K. Mandros and described as:

Parkview Subdivision, Tract 3, Sweetwater County, Wyoming

WHEREAS, the Sweetwater County Planning and Zoning Commission held a public hearing in accordance with the procedural requirements of the County's Zoning Resolution on January 8, 2014 to consider the applicant's request; and,

WHEREAS, after due consideration and discussion, the Planning and Zoning Commission voted 5-0 to recommend approval of this request for a period of 2 years;

NOW THEREFORE, the Sweetwater County Planning and Zoning Commission recommends that this request be APPROVED for 2 years.

Dated this 8th day of January, 2014.

Attest:

Sweetwater County
Planning and Zoning Commission



Steven Dale Davis, County Clerk



James Reinard, Chairman

RESOLUTION 14-01-ZO-01

SNELSON COMPANIES, INC. CONDITIONAL USE PERMIT TEMPORARY CONSTRUCTION YARD

WHEREAS, Snelson Companies, Inc. has requested a Conditional Use Permit for a Temporary Construction Yard in accordance with Section 6 of the Sweetwater County Zoning Resolution on an approximately 14.45 acre parcel of land owned by Bruce K. Mandros and described as:

Parkview Subdivision, Tract 3, Sweetwater County, Wyoming

WHEREAS, the Sweetwater County Board of County Commissioners held a public hearing in regards to this matter on January 21, 2014 and has given due consideration to the recommendation of the Planning and Zoning Commission and to all the evidence and testimony presented at the hearing.

NOW THEREFORE BE IT RESOLVED, that the applicant's request be APPROVED for a period of 2 years.

Dated this 21st day of January, 2014.

Sweetwater County
Board of County Commissioners

Wally J. Johnson, Chairman

Gary Bailiff, Member

John K. Kolb, Member

Don Van Matre, Member

Attest:

Steven Dale Davis, County Clerk

Reid O. West, Member



Conditional Use Permit Application

Sweetwater County Land Use
80 West Flaming Gorge Way, Suite 23
Green River, WY 82935
p: (307) 872-3914 / 922-5430 f: 872-3991
landuse@sweet.wy.us

Date of Submittal: 11-27-13
Permit Number: PZ 13-023
Zoning: C
PID: 04-1807-07-1-01-012-00
Application Fee: **\$225.00**

Date of Hearings: PZ BCC _____
 Approved Approved with Conditions Denied Resolution _____
Date of Action: _____ Land Use Official Signature: _____

Please fill the application out completely; incomplete applications will be returned. Attach all required supporting documentation. Additional information may be required following review of your application. Conditional Use regulations can be found in Section 6 of the Sweetwater County Zoning Resolution

RECEIVED

NOV 27 2013

SWC LAND USE

GENERAL INFORMATION:

Land Owner of Record Contact Information

Applicant Contact Information

Bruce
~~BOB~~ MANDROS
MANDROS DEVELOPMENT Holdings
~~PO BX 1090~~ *2025 E Teton*
GREEN RIVER WY 82935

JEFF KNAPP
SNELSON COMPANIES, INC
601 W. STATE ST
SEDRO WOOLLEY WA 98284

PROPERTY INFORMATION

County Assigned Address: 5108 HWY 374, GREEN RIVER, WY Lot Size: _____ (acres)

Project Location: Quarter(s): ZONE C Section: 7 Township: T18N Range: R107W

Subdivision Name: PARKVIEW PT TRACK 3 Lot: _____ Block: _____
(SEE INITIAL APPLICATION FOR OTHER PERTINENT INFORMATION)

Name of Business: SNELSON COMPANIES, INC.

Requested Duration of Conditional Use: 2 YEARS Hours of Operation: 7:00 A.M. - 5:30 P.M.

PLEASE CHECK CONDITIONAL USE FOR WHICH YOU ARE APPLYING:

- | | | |
|--|--|---|
| <input type="checkbox"/> Above Ground Storage Tank | <input type="checkbox"/> GMA Highway Conditional Uses | <input type="checkbox"/> Sanitary Landfill |
| <input type="checkbox"/> Asphalt or Concrete Mixing Plant | <input type="checkbox"/> Hazardous Waste Disposal Facility | <input type="checkbox"/> Sewage Disposal Plant |
| <input type="checkbox"/> Bazaar, Carnival or Fair | <input type="checkbox"/> Impound Yard | <input type="checkbox"/> Slaughter House |
| <input type="checkbox"/> Bed & Breakfast Home | <input type="checkbox"/> Junkyard or Salvage Yard | <input type="checkbox"/> Storage of Explosives |
| <input type="checkbox"/> Bus & Public Transportation Waiting Area & Shelters | <input type="checkbox"/> Kennel | <input type="checkbox"/> Storage of Radioactive Material for Well Logging Companies |
| <input type="checkbox"/> Camp Ground | <input type="checkbox"/> Mineral Stockpiling | <input checked="" type="checkbox"/> Temporary Construction Yard or Building- |
| <input type="checkbox"/> Cemetery | <input type="checkbox"/> Mini-Warehousing in CRS | <input type="checkbox"/> Temporary Housing |
| <input type="checkbox"/> Christmas Tree & Firewood Sales | <input type="checkbox"/> Produce Stand | <input type="checkbox"/> Temporary Work Camp |
| <input type="checkbox"/> Community Corrections Facility | <input type="checkbox"/> Public Fire Training Facility | <input type="checkbox"/> Trucking |
| <input type="checkbox"/> Corral for Profit or Gain or for Personal Use | <input type="checkbox"/> Quarries under 40 acres | <input type="checkbox"/> Utility, Service & Improvement District Support Facilities |
| <input type="checkbox"/> Crematorium | <input type="checkbox"/> Recreational Facilities involving firearms, motor vehicles or animals | <input type="checkbox"/> Welding |
| <input type="checkbox"/> GMA Ag Zone Conditional Uses | <input type="checkbox"/> Rifle, Pistol, Skeet or Trap Range | |

Provide a detailed narrative describing your proposed conditional use and development.

PROPERTY TO BE USED ONLY AS TEMPORARY CONSTRUCTION YARD

APPLICATION REQUIREMENTS

Please initial that you understand the regulations, will submit the requested information and will comply with the requirements of the Sweetwater County Zoning Resolution:

- JIK If your property is zoned Agriculture, you must submit a Supplemental Application–Agriculture.
- JIK If you are using or storing hazardous materials, you must submit a Hazardous Materials Inventory.
- JIK The County may impose certain special conditions on any approval including, but not limited to, duration of use, extension of the CUP, hours of operation, site and/or building improvements, parking requirements, sewer and water requirements.
- JIK Your Conditional Use may have certain requirements listed in Section 6 which are not on this application. Please use a separate sheet of paper to address any additional requirements.

PERMIT SUBMITTAL REQUIREMENTS

The following information and supporting documentation must be included with this application:

1. **Site Plan:** A site plan, legibly drawn to scale and based on legally established lot corners that are permanently marked and identified, showing the following information: REFER TO INITIAL APPLICATION ON FILE
 - a. Address of the property.
 - b. Legal Description
 - c. Location and dimensions of the land area in question
 - d. Size, shape, dimensions and location of existing or proposed structures
 - e. Location of fire hydrant or water supply
 - f. Access including dimensions, distance from property corners and size of culvert
 - g. Show general drainage of lot or parcel
 - h. Parking and loading areas
 - i. Commercial signage, if applicable
 - j. Septic and well locations
 - k. Fuels being used or stored on the property
 - l. Utilities
 - m. Easements
2. **Residential Floor Plan:** A floor plan including: rooms labeled and dimensioned, size of egress windows and doors, location of smoke alarms, type of door hardware, hallway widths, width of stairs and garage or building separation material. N/A
3. **Commercial Floor Plan:** Include all items in the residential floor plan as well as location and type of exit signs, details of emergency lighting plan and location of fire extinguishers. N/A
4. **Water and/or Sewer Supply:** N/A
 - a. Private Wyoming State Well Permit Number or Name of Water District: _____
 - b. Private Septic System Permit Number or Name of Sewer District: _____

SIGNATURE REQUIRED

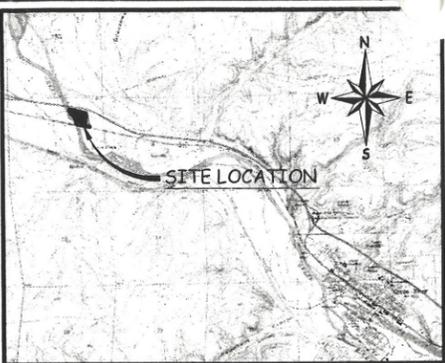
I acknowledge that I have read and understand this application and the pertinent regulations. I further agree if the permit is approved, I will comply with all regulations and conditions of approval. I grant Sweetwater County the right of ingress/egress as reasonably necessary to determine compliance with County regulations or conditions of this permit. I certify that the information provided with this application is true and correct.


Signature of Owner of Record BRUCE MANDROS

11/11/13
Date

 JEFF KNAPP
Signature of Applicant/Agent VICE PRESIDENT

11/4/13
Date



LOCATION MAP
NOT TO SCALE

SUMMARY OF ESTIMATED QUANTITIES

EXCAVATION	14,783.00 cu. yds.
EMBANKMENT *	14,434.00 cu. yds.
TOPSOIL REMOVAL **	7,093.00 cu. yds.
PLANT MIX PAVEMENT (4" THICK)	1,05.00 tons
CRUSHED BASE	85.00 cu. yds.
18" CORRUGATED METAL PIPE	88.00± lin. ft.
18" FLARED END SECTIONS	2.00 each
1" WATER SERVICE LINE	760.00 lin. ft.
SILT FENCE	900.00 lin. ft.

* EARTHWORK QUANTITIES ARE UNADJUSTED
** AVERAGE 6" REMOVAL THROUGH CONSTRUCTION LIMITS



NOTES:

- PROPOSED SITE USE IS A TEMPORARY FIELD OFFICE FOR SNELSON COMPANIES, INC.
- MINIMUM 15' SETBACK TO ALL STRUCTURES.
- COUNTY ADDRESS SHALL BE APPLIED FOR.
- EXISTING BRUSH AND TOPSOIL TO BE STOCKPILED AT AREAS SHOWN ON SITE PLAN.
- NIGHTTIME ACTIVITIES ARE NOT PLANNED FOR THIS SITE. IF REQUIRED, LIGHTING SHALL BE PROVIDED BY PORTABLE LIGHT PLANTS. IF USED, LIGHTING SHALL NOT IMPACT ROADWAYS. ALL LIGHTING SHALL BE DOWNWARD FOCUSED SODIUM VAPOR LIGHTS.
- DUST CONTROL AND WIND EROSION CONTROL TO BE PROVIDED BY TANKER WATER TRUCK WHEN REQUIRED. WHEN USING WATER TO CONTROL DUST FOR THE PROTECTION AND SAFETY OF TRAFFIC, FOR ABATEMENT OF AIR POLLUTION, OR FOR OTHER PURPOSES, APPLY ENOUGH TO ELIMINATE THE DUST.
- SILT FENCE TO BE INSTALLED AT LOCATIONS SHOWN ON SITE PLAN.
- SITE TRAILERS SHALL HAVE FIRE EXTINGUISHER IN ACCESSIBLE LOCATION AT ALL TIMES.
- NO SEWER SERVICES PROPOSED AT THIS SITE. SANITARY SEWER TO BE SELF CONTAINED UNITS.
- TELEPHONE, AND POWER TO BE SUPPLIED AS SHOWN ON SITE PLAN.
- ACCESS PERMISSION SHALL BE OBTAINED FROM THE WYOMING DEPARTMENT OF TRANSPORTATION.
- WYOMING D.E.Q. N.P.D.E.S. PERMITS SHALL BE ACQUIRED PRIOR TO START OF CONSTRUCTION.
- ACCESS, AS DESIGNED, SHALL MEET WYOMING DEPARTMENT OF TRANSPORTATION ACCESS REQUIREMENTS.
- SITE SHALL COMPLY WITH ARMY CORP. OF ENGINEERS REQUIREMENTS FOR WETLANDS, FLOODPLAINS, AND WATERS OF THE U.S.
- ALL PROPOSED BUILDINGS AND STRUCTURES SHALL BE OUTSIDE OF ESTABLISHED COUNTY SETBACK REQUIREMENTS. (REAR - 20', SIDE - 10', FRONT - 25')
- PROPOSED TRAILER BUILDING USAGE: PROJECT MANAGEMENT MEETING ROOMS. PROPOSED WAREHOUSE USAGE: SMALL TOOL STORAGE.
- IF THIS GRADING PLAN IS PROPERLY IMPLEMENTED, DRAINAGE FROM THIS PROPERTY WILL NOT ADVERSELY AFFECT ADJACENT PROPERTY OWNERS. HISTORICAL RUN-OFF FROM THE SITE WILL NOT BE INCREASED AS NATIVE MATERIALS ARE BEING USED TO GRADE CONSTRUCTION SITE.

LEGEND:

- FOUND ALUMINUM CAP
- SURVEYED NOT FOUND
- △ FOUND HIGHWAY ROW MARKER
- ▭ PROPOSED STRUCTURE LOCATION
- ▨ FIRE ACCESS
- ▩ FABRICATION YARD
- ☆ LIGHT POLE
- EXISTING OVERHEAD POWERLINE
- EXISTING FIBER OPTIC LINE
- EXISTING GAS LINE
- EXISTING FENCE LINE
- PROPOSED TELEPHONE LINE
- PROPOSED UNDERGROUND POWERLINE
- PROPOSED SILT FENCE
- ± 1.00 GRADE SPOT ELEVATION
(NEGATIVE NUMBERS REPRESENT EXCAVATION)
(POSITIVE NUMBERS REPRESENT EMBANKMENT)



PRINTED: 08/28/2008 FOR DATE

<input type="checkbox"/> PRELIMINARY
<input type="checkbox"/> DESIGN DEVELOPMENT
<input type="checkbox"/> BIDDING
<input type="checkbox"/> CONSTRUCTION
<input checked="" type="checkbox"/> APPROVAL
<input type="checkbox"/> AS BUILT
<input type="checkbox"/> REVISION



No.	REVISIONS	BY	DATE	APPRO.
2	REVISIONS AS PER SWEETWATER COUNTY REVIEW	MJF	05/20/08	DRN
1	PRELIMINARY SITE TOPOGRAPHY	MJF	04/20/08	DAP

TITLE			
SITE PLAN for the CONDITIONAL USE PERMIT			
SNELSON YARD at GREEN RIVER			
TRACT 3 of the PARK VIEW SUBDIVISION LOCATED in			
SECTION 7, T18N, R107W, 6TH P.M., SWEETWATER COUNTY, WYOMING			
Drawn By: MJF	Date: 07/30/08	ENGR: DRN	Date: 07/30/08
Chk'd. By: DRN	Date: 07/31/08	APPR: XX	Date: --
Project No: 08-04-122	SCALE: AS NOTED	DRAWING No: CS-01	REVISION: 1

Public Hearing # 2

Board of County Commissioners

January 21, 2014

Property Owner

Neva LaRue Moses Living
Trust & Robert & Tammy
Family Trust
1516 Collins Street
Rock Springs, WY 82901

Other Parties

Robert Moses (Applicant)
Ranch Hand Welding &
Fabrication (Lessee)

Legal Description

Mountaineer Subdivision
2nd Filing, Block 4, Lot 8
1941 Yellowstone Road
Rock Springs, WY 82901

Current Zoning

C (General Commercial)

Legal Requirements

Adjacent Notices Sent:
December 6, 2013

Public Hearing Advertised:
December 6, 2013

Sign Posted:

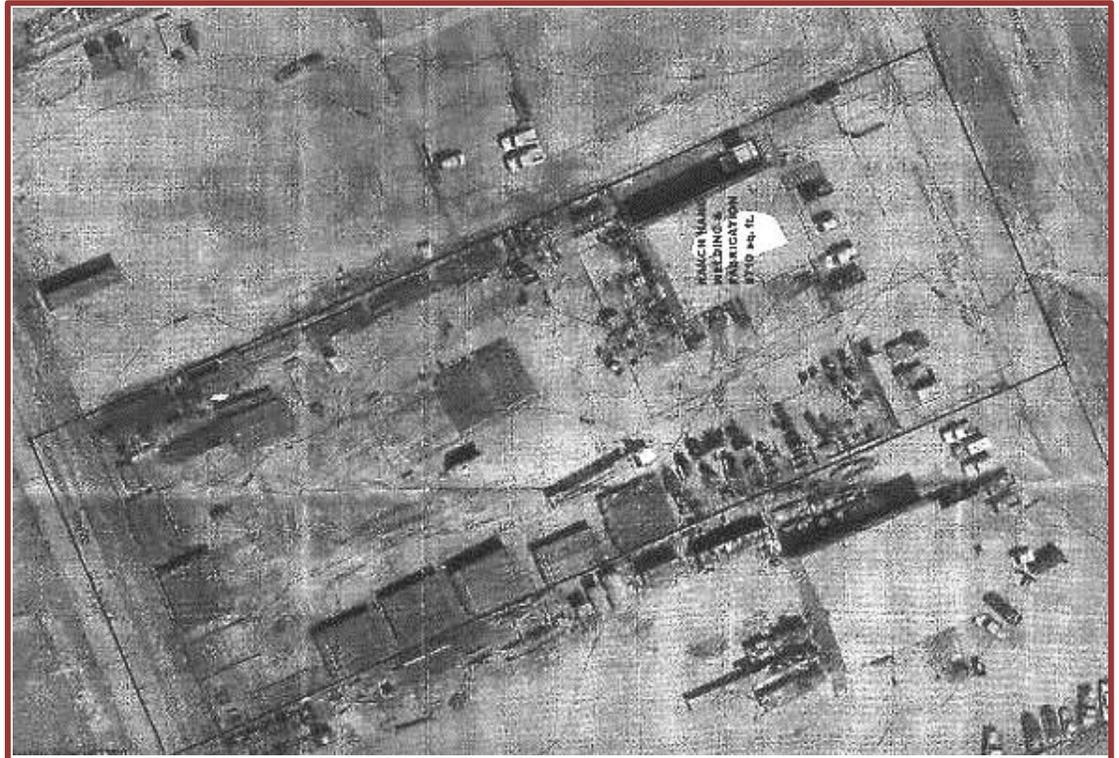
Utilities & Districts

Water: White Mountain
Sewer: White Mountain
Others: Fire District 1

Land Use Presenter

Steve Horton
Planner III
(307) 872-3926

Robert Moses / Ranch Hand Welding Conditional Use Permit Welding and Fabrication



Summary of Application

Robert Wayne Moses is requesting Conditional Use Permit approval for Welding & Fabrication. The proposed location is 1941 Yellowstone Road, being Lot 8 Block 4 of Mountaineer Subdivision 2nd. The property is a 2 acre lot zoned C (General Commercial). The name of the business leasing this site is Ranch Hand Welding & Fabrication. There is a pre-fabricated metal building on the site 5,345 square feet in size. Water and sewer is provided by White Mountain Water & Sewer District. The site is fenced with the rear of the lot abutting Cathedral Drive. The site plan has a superimposed aerial photo of the property and shows pipe storage on the rear 2/3 of the lot. Pipe is not stored on the property at the current time. Access to the site is from Yellowstone Road. This Conditional Use Permit for Welding and Fabrication is proposed for a 4 year term.

Public Hearing #2

Robert Moses / Ranch Hand Welding Conditional Use Permit

Public Comments:

There have been no public comments submitted as of the date of this report.

Agency Comments:

SWC Surveyor: Recommend approval.

WYDOT: No objections/no comments for the Moses/Ranch Hand Welding & Fabrication CUP.

City of Rock Springs: Thank you for the opportunity to comment on this Conditional Use Permit request. The City of Rock Springs has reviewed this proposal and has the following comments: 1) The City of Rock Springs does not support industrial uses such as Welding & Fabrication in Commercial - zoned districts; 2) The City of Rock Springs permits Welding & Fabrication to take place only in districts which are zoned Light Industrial (I-1) or Heavy Industrial (I-2).

SWC Code Enforcement Specialist: This new use of this building requires a 2012 IFC Inspection.

SWC Public Works Director: No objection to this request. Must comply with all local, state and federal regulations.

Colorado Interstate Gas Company - CIG has no facilities in the immediate area, thus we have no concerns.

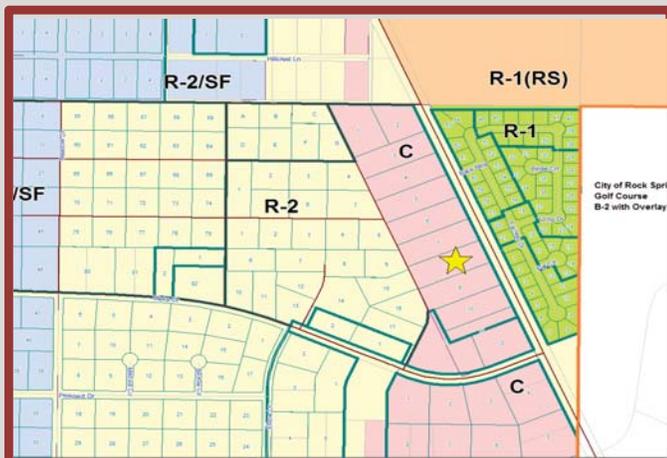
Staff Comments, Recommendations and Conditions:

A Conditional Use Permit for Welding & Fabrication was recently approved for a nearby property and there have been no complaints. Mining and drilling businesses have been established in this area for many years, without problems. The proposed use appears to be compatible with this location.

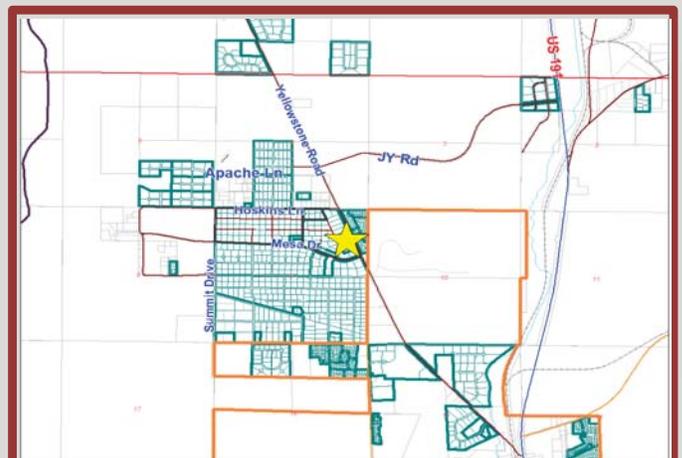
Staff recommends approval of this Conditional Use Permit request for Welding and Fabrication for a term of 4 years.

On January 8, 2014, the Planning & Zoning Commission voted 5-0 to recommend approval of the Robert Moses / Ranch Hand Welding Conditional Use Permit for Welding and Fabrication for a 4 year term.

Zoning Map



Vicinity Map



Public Hearing #2

Robert Moses / Ranch Hand Welding

Conditional Use Permit



12/06/2013 15:35

Looking North



12/06/2013 15:35

Looking South



12/06/2013 15:35

Looking East

Looking West



12/06/2013 15:35



12/06/2013 15:35

RECOMMENDATION 14-01-ZO-02

ROBERT WAYNE MOSES / RANCH HAND WELDING & FABRICATION CONDITIONAL USE PERMIT WELDING AND FABRICATION

WHEREAS, Robert Wayne Moses / Ranch Hand Welding & Fabrication has requested a Conditional Use Permit for welding and fabrication in accordance with Section 6 of the Sweetwater County Zoning Resolution on an approximately 2 acre parcel of land owned by Neva LaRue Moses Living Trust and described as:

Mountaineer Subdivision, 2nd Filing, Block 4, Lot 8, Sweetwater County, Wyoming

WHEREAS, the Sweetwater County Planning and Zoning Commission held a public hearing in accordance with the procedural requirements of the County's Zoning Resolution on January 8, 2014 to consider the applicant's request; and,

WHEREAS, after due consideration and discussion, the Planning and Zoning Commission voted 5-0 to recommend approval of this request for a period of 4 years;

NOW THEREFORE the Sweetwater County Planning and Zoning Commission recommends that this request be APPROVED for 4 years.

Dated this 8th day of January, 2014.

Attest:



Steven Dale Davis, County Clerk

Sweetwater County
Planning and Zoning Commission


James Reinard, Chairman

RESOLUTION 14-01-ZO-02

ROBERT WAYNE MOSES / RANCH HAND WELDING & FABRICATION CONDITIONAL USE PERMIT WELDING AND FABRICATION

WHEREAS, Robert Wayne Moses / Ranch Hand Welding & Fabrication has requested a Conditional Use Permit for welding and fabrication in accordance with Section 6 of the Sweetwater County Zoning Resolution on an approximately 2 acre parcel of land owned by Neva LaRue Moses Living Trust and described as:

Mountaineer Subdivision, 2nd Filing, Block 4, Lot 8, Sweetwater County, Wyoming

WHEREAS, the Sweetwater County Board of County Commissioners held a public hearing in regards to this matter on January 21, 2014 and has given due consideration to the recommendation of the Planning and Zoning Commission and to all the evidence and testimony presented at the hearing.

NOW THEREFORE BE IT RESOLVED that the applicant's request be APPROVED for a period of 4 years.

Dated this 21st day of January, 2014.

Sweetwater County
Board of County Commissioners

Wally J. Johnson, Chairman

Gary Bailiff, Member

John K. Kolb, Member

Don Van Matre, Member

Attest:

Steven Dale Davis, County Clerk

Reid O. West, Member



Conditional Use Permit Application

Sweetwater County Land Use
 80 West Flaming Gorge Way, Suite 23
 Green River, WY 82935
 p: (307) 872-3914 / 922-5430 f: 872-3991
 landuse@sweet.wy.us

Date of Submittal: 10-3-13
 Permit Number: PZ 13-024
 Zoning: C
 PID: 04-1905-09-1-01-017-00
 Application Fee: **\$225.00**

Date of Hearings: PZ BCC _____
 Approved Approved with Conditions Denied Resolution _____
 Date of Action: _____ Land Use Official Signature: _____

Please fill the application out completely; incomplete applications will be returned. Attach all required supporting documentation. Additional information may be required following review of your application. Conditional Use regulations can be found in Section 6 of the Sweetwater County Zoning Resolution

RECEIVED

OCT - 3 2013

SWG LAND USE

GENERAL INFORMATION:

Land Owner of Record Contact Information

Neva LaBue Moses - Living Trust
307-362-3451
Robert Wayne Moses - 307-362-3598
cell - 307-389-5015
Tammy Moses - Family Trust -
1-702-263-9652

Applicant Contact Information

Robert Wayne Moses
Home - 362-3598
cell - 307-389-5015
work 307-362-5015

PROPERTY INFORMATION

County Assigned Address: 1941 Yellowstone Road Lot Size: 2 (acres)

Project Location: Quarter(s): _____ Section: MCN 2nd Township: _____ Range: _____

Subdivision Name: MOUNTAINAIRE Mesa Subdivision, 2ND Lot: 8 Block: 4

Name of Business: Leased to Rich Hens Welding & Fabrication

Requested Duration of Conditional Use: 4 YRS Hours of Operation: on call basis

PLEASE CHECK CONDITIONAL USE FOR WHICH YOU ARE APPLYING:

- | | | |
|--|--|---|
| <input type="checkbox"/> Above Ground Storage Tank | <input type="checkbox"/> GMA Highway Conditional Uses | <input type="checkbox"/> Sanitary Landfill |
| <input type="checkbox"/> Asphalt or Concrete Mixing Plant | <input type="checkbox"/> Hazardous Waste Disposal Facility | <input type="checkbox"/> Sewage Disposal Plant |
| <input type="checkbox"/> Bazaar, Carnival or Fair | <input type="checkbox"/> Impound Yard | <input type="checkbox"/> Slaughter House |
| <input type="checkbox"/> Bed & Breakfast Home | <input type="checkbox"/> Junkyard or Salvage Yard | <input type="checkbox"/> Storage of Explosives |
| <input type="checkbox"/> Bus & Public Transportation Waiting Area & Shelters | <input type="checkbox"/> Kennel | <input type="checkbox"/> Storage of Radioactive Material for Well Logging Companies |
| <input type="checkbox"/> Camp Ground | <input type="checkbox"/> Mineral Stockpiling | <input type="checkbox"/> Temporary Construction Yard or Building |
| <input type="checkbox"/> Cemetery | <input type="checkbox"/> Mini-Warehousing in CRS | <input type="checkbox"/> Temporary Housing |
| <input type="checkbox"/> Christmas Tree & Firewood Sales | <input type="checkbox"/> Produce Stand | <input type="checkbox"/> Temporary Work Camp |
| <input type="checkbox"/> Community Corrections Facility | <input type="checkbox"/> Public Fire Training Facility | <input type="checkbox"/> Trucking |
| <input type="checkbox"/> Corral for Profit or Gain or for Personal Use | <input type="checkbox"/> Quarries under 40 acres | <input type="checkbox"/> Utility, Service & Improvement District Support Facilities |
| <input type="checkbox"/> Crematorium | <input type="checkbox"/> Recreational Facilities involving firearms, motor vehicles or animals | <input checked="" type="checkbox"/> <u>Welding & Fabrication</u> |
| <input type="checkbox"/> GMA Ag Zone Conditional Uses | <input type="checkbox"/> Rifle, Pistol, Skeet or Trap Range | |

Provide a detailed narrative describing your proposed conditional use and development.

weld & fabricate product to customer specs

APPLICATION REQUIREMENTS

Please initial that you understand the regulations, will submit the requested information and will comply with the requirements of the Sweetwater County Zoning Resolution:

- _____ If your property is zoned Agriculture, you must submit a Supplemental Application-Agriculture.
_____ If you are using or storing hazardous materials, you must submit a Hazardous Materials Inventory.
_____ The County may impose certain special conditions on any approval including, but not limited to, duration of use, extension of the CUP, hours of operation, site and/or building improvements, parking requirements, sewer and water requirements.
_____ Your Conditional Use may have certain requirements listed in Section 6 which are not on this application. Please use a separate sheet of paper to address any additional requirements.

PERMIT SUBMITTAL REQUIREMENTS

The following information and supporting documentation must be included with this application:

- 1. Site Plan: A site plan, legibly drawn to scale and based on legally established lot corners that are permanently marked and identified, showing the following information:
a. Address of the property.
b. Legal Description
c. Location and dimensions of the land area in question
d. Size, shape, dimensions and location of existing or proposed structures
e. Location of fire hydrant or water supply
f. Access including dimensions, distance from property corners and size of culvert
g. Show general drainage of lot or parcel
h. Parking and loading areas
i. Commercial signage, if applicable
j. Septic and well locations
k. Fuels being used or stored on the property
l. Utilities
m. Easements
2. Residential Floor Plan: A floor plan including: rooms labeled and dimensioned, size of egress windows and doors, location of smoke alarms, type of door hardware, hallway widths, width of stairs and garage or building separation material.
3. Commercial Floor Plan: Include all items in the residential floor plan as well as location and type of exit signs, details of emergency lighting plan and location of fire extinguishers.
4. Water and/or Sewer Supply:
a. Private Wyoming State Well Permit Number or Name of Water District: White Mtn. Water & Sewer
b. Private Septic System Permit Number or Name of Sewer District: " " " "

SIGNATURE REQUIRED

I acknowledge that I have read and understand this application and the pertinent regulations. I further agree if the permit is approved, I will comply with all regulations and conditions of approval. I grant Sweetwater County the right of ingress/egress as reasonably necessary to determine compliance with County regulations or conditions of this permit. I certify that the information provided with this application is true and correct.

Signature of Owner of Record

9-28-2013 Date

Signature of Applicant/Agent

9-28-2013 Date



FAIRWAY AREAS
ZONED R1

RANCH HAND
WELDING &
FABRICATION
PROPERTY
1516 COLONY ST.
ROCK SPRINGS, WY.



SCALE: 1"=2000'
SECTION 9, T19N, R105E, 6th PM
ROCK SPRINGS, WYOMING

CURRENT ZONING:
C (COMMERCIAL)

OWNER:
Robert C. Moses
1516 Colony Street
Rock Springs, WY 82901
(307) 382-1887
CONTACT: Wayne Moses

LEGEND

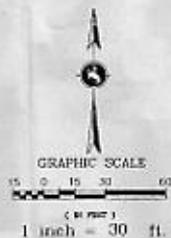
- WYER LINE
- COFFING SHIMMY SEWER
- COFFING STORM SEWER
- INTERLOCKING ELECTRIC
- CHIMNEY SMILE
- FENCE
- FIRE HYDRANT
- TOWER TEST MANHOLE
- COFFING SHIMMY SEWER MANHOLE
- ELECTRICAL BOX
- SEWER CLEANOUT
- WATER LINE VALVE
- LOW PILE
- POLE
- DRAIN DRAINAGE DIRECTION
- SITE DRAINAGE DIRECTION
- COFFING RING BURNING
- DRAINAGE FLOW LINE
- PROPERTY LINE WORKLINE
- SETBACK LINE

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NOV 27 2010
GWCLAND USE

TYPICAL SETBACKS

TYPICAL MINIMUM SETBACKS FROM ANY LOT LINE OR PUBLIC RIGHT-OF-WAY AS REQUIRED FOR C-COMMERCIAL

- (a) Buildings Feet:
1. Front 25
 2. Interior side 10
 3. Back 20
 4. Corner 15



LOT SIZE:

TOTAL LOT SIZE = 82,500.00 SF (1.898 ACRES)
EXISTING BUILDING SPACE = 3851 SF
ADDITION SPACE = 14623.56 SF
TOTAL BUILDING SPACE = 18,474.56 SF
TOTAL PARKING SPACES = 15 PROVIDED (2 HANDICAP)

REQUIRED PERMITS:

SWEETWATER COUNTY, WYOMING
NON-RESIDENTIAL CONSTRUCTION/USE PERMIT APPLICATION

PARKING

- (a) Drilling Equipment Warehouse:
Spaces 4800.78 Square Feet/400 Square Feet = 11.52 or 12 spaces
- (b) Office Space:
Spaces 169.29 Square Feet/300 Square Feet = 1.80 or 2 spaces

Total Spaces Required 12 + 2 Handicapped = 14 spaces
Total Spaces provided 13 + 2 Handicapped = 15 spaces

Parking Spaces are 9'x20'

PROJECT TITLE:
SITE PLAN FOR CONDITIONAL USE PERMIT FOR RANCH HAND WELDING & FABRICATION - 1941 YELLOWSTONE ROAD ROCK SPRINGS, WYOMING

DRAWING TITLE:
SITE PLAN

DRAWN BY:
JME

CHECKED BY:

SCALE:
AS NOTED

DATE:
NOVEMBER 2010

PROJECT NO:
899-08

SHEET NO:

C-1

SWEETWATER

C·O·U·N·T·Y

January 14, 2014

Sweetwater County Board of County Commissioners
80 West Flaming Gorge Way
Green River, WY 82935

Dear Board of County Commissioners,

I have been approached by several citizens within the Indian Knolls subdivision whom have requested a school bus shelter be constructed by Sweetwater County within their subdivision to protect their children from inclement weather. The shelter would provide a bus stop for approximately 10 – 15 children of which 10 are in elementary and intermediate school. The only other county bus shelter located in the unincorporated of Sweetwater County is in White Mountain Country Estates, which was constructed by the developer in lieu of constructing a park and paying impact fees to the Sweetwater County Recreation Board.

The Indian Knolls subdivision consists of 19 lots and the majority of the lots have been developed. Due to the size of the street within the subdivision, the shelter will need to be constructed outside of the County Right-Of-Way, which would require the County to obtain an easement from a private land owner to locate the facility. Costs of the bus shelter will range from \$4,000 - \$8, 000. Installation of the shelter would be in the range of \$4,000 to \$6,000 and annual maintenance costs would vary depending on how often windows would need to be replaced, which cost around \$300 a piece. I have attached examples of bus shelters available by Handi-Hut, who is utilized by Star Transit.

I will be on the agenda for the January 21st 2014 Board of County Commissioners meeting to discuss the citizen request for a school bus shelter for the residents of Indian Knolls Subdivision. If you have any further questions I may be contacted at 872-3914. Thank you for your time and consideration in this matter.

Sincerely,



Eric Bingham, AICP
Land Use Director

Attachments: Handi-Hut Bus Shelters



handi • hut[®]

PRE-FABRICATED GLASS & ALUMINUM ENCLOSURES



[HOME](#) [ABOUT HANDI-HUT](#) [ABOUT HANDI-HUT SHELTERS](#) [FAQS](#) [PHOTO GALLERY](#) [REQUEST INFO](#) [BLOG](#)

- SMOKING SHELTERS
- BUS STOP / PASSENGER SHELTERS
- VELODOME SHELTERS
BIKE SHELTERS & RACKS
- REDUCED PRICE SHELTER!
- SOLAR POWERED
ADVERTISING SHELTERS
- ADVERTISING SHELTERS
- SIDEWALK SHELTERS
- COVERED WALKWAYS
- ENTRY CANOPIES
- CUSTOM SHELTERS
- CART CORRALS
- HOTEL SHELTERS
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SHELTERS & COVERED
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- HANDI HUT SHELTER
BLOG
- SEE WHAT'S NEW!
- PRESIDENT OBAMA
ENDORSEMENT
- COMPARE HANDI-HUT TO
NO BUTTS BIN

BUS STOP PASSENGER SHELTERS

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STANDING SEAM HIP ROOF



HISTORICAL ROOF



RAILROAD PLATFORM SHELTER



GEORGE WASHINGTON BRIDGE BUS TERMINAL
1/4 MILE BUS STOP SHELTERS AND COVERED STAIRCASES







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Shelters
Available for
**IMMEDIATE
DELIVERY!**
CALL
TODAY!

Handi-Hut, Inc. has extensive engineering expertise in designing and manufacturing bus stop and train platform passenger waiting shelters. Passengers are protected from the elements, while transit company operators enhance the safety of their stations at the same time.

Handi-Hut bus stop and train platform passenger shelters are in use throughout the U.S. and Puerto Rico. The rugged glass and aluminum designs are built in modular, pre-fabricated sections to produce low-cost, high quality structures. The pre-fabricated design also allows for low-cost shipping and easy installation. The glass and aluminum maintenance-free structures can be made with a variety of roof designs to provide architecturally-compatible property enhancement.

The ability to design a wide range of custom shapes and sizes in a most economical manner has made Handi-Hut products viable for virtually any site where a covered shelter is needed.

To learn more about the configurations and pricing of Handi-Hut BUS STOP PASSENGER SHELTERS, click on the images above. Still have a question? Send us an [e-mail](#), [request a quote](#), or call us at 1-800-603-6635.

Visit our [HANDI-HUT SHELTER Blog](#) to add comments, opinions or suggestions. We would like to hear from you.

All Handi-Hut shelters are designed, manufactured and shipped from our factory. Thousands of our shelters are installed throughout the U.S. and overseas.

Handi-Hut, Inc. is veteran-owned and a GSA Premier Provider, certified by the U.S. General Services Administration (GSA) as a top-tier vendor of multi-purpose modular shelters.



PRE-FABRICATED GLASS & ALUMINUM ENCLOSURES



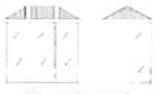
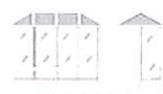
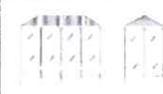
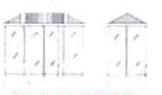
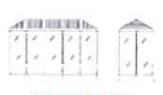
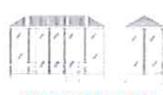
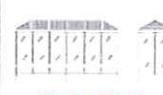
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- SMOKING SHELTERS
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- COMPARE HANDI-HUT TO NO BUTTS BIN

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between 9 AM - 4 PM EST Mon. - Fri.
or, [CLICK HERE](#) to submit inquiry.



 Model 3-1PH accomodates 3 - 4 7'5 x 5'0	 Model 3-2PH accomodates 3 - 4 7'5 x 5'0	 Model 4-1PH accomodates 5 - 6 10' 0 x 5' 0	 Model 4-2PH accomodates 5 - 6 10' 0 x 5' 0
 Model 4-2WSPH accomodates 5 - 6 10' 0 x 5' 0	 Model 5-2PH accomodates 6 - 7 12'4 x 5'0	 Model 5-2WSPH accomodates 6 - 7 12'4 x 5'0	 Model 6-2PH accomodates 8 - 9 15' 0 x 5' 0
 Model 6-2WSPH accomodates 8 - 9 15' 0 x 5' 0	 Model 6-3PH accomodates 12 - 14 15'0 x 7'6	 Model 6-3WSPH accomodates 12 - 14 15'0 x 7'6	

Overstock Shelters Available for IMMEDIATE DELIVERY! CALL TODAY!



MODEL 6-2PH

Please click on the images for full details about our individual shelter styles.

[General Information on Bus Stop Passenger Shelters.](#)

All Handi-Hut shelters are designed, manufactured and shipped from our factory. Thousands of our shelters are installed throughout the U.S. and overseas.

Handi-Hut, Inc is veteran-owned and a GSA Premier Provider, certified by the U.S. General Services Administration (GSA) as a top-tier vendor of multi-purpose modular shelters.



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DOME ROOF

Call us **TODAY** for Price at 1-800-603-6631
between 9 AM - 4 PM EST Mon. - Fri.
or, [CLICK HERE](#) to submit inquiry.



 Model 3-1 accommodates 3 - 4 7'5" x 5'0"	 Model 3-2 accommodates 3 - 4 7'5" x 5'0"	 Model 4-1 accommodates 5 - 6 10'0" x 5'0"	 Model 4-2 accommodates 5 - 6 10'0" x 5'0"
 Model 4-2WS accommodates 5 - 6 10' x 5'0"	 Model 5-2 accommodates 6 - 7 12'4" x 5'0"	 Model 5-2WS accommodates 6 - 7 12'4" x 5'0"	 Model 6-2 accommodates 8 - 9 15'0" x 5'0"
 Model 6-2WS accommodates 8 - 9 15'0" x 5'0"	 Model 6-3 accommodates 12 - 14 15'0" x 7'6"	 Model 6-3WS accommodates 12 - 14 15'0" x 7'6"	

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MODEL 6-2WS

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MAIN OFFICE:
P.O. Box 159
695 Parkway Drive
Mountain View, WY 82939
P - 307-782-7400
F - 307-782-7407
www.uintabank.com



Uinta Bank

LOAN PRODUCTION OFFICES:
120 Yellow Creek Road
Evanston, WY 82930
P-307-789-1900
F-307-789-1901

1251 Dewar Drive
Rock Springs, WY 82901
P-307-362-6488
F-307-362-6488

Member **FDIC** | Equal Housing Lender 

May 13, 2013

Sweetwater County
80 W. Flaming Gorge Way
Green River, Wyoming 82935

We hereby establish our irrevocable standby letter of credit in favor of Sweetwater County (Beneficiary) for Jeffery Fritz, doing business as Double J Subdivision, as follows:

Amount: \$93,738.12

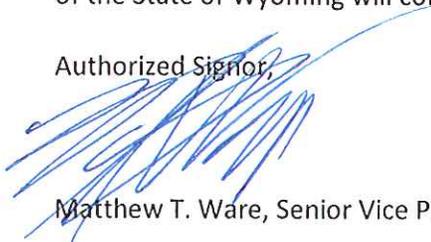
Purpose: To provide assurance that Jeffery Fritz, doing business as Double J Subdivision, will comply with the rules and regulations established by Sweetwater County for the establishment of electricity in a subdivision known as Double J Subdivision.

Expiration: May 21, 2014

Payment Form: This irrevocable letter of credit is available for payment at Uinta Bank at 1251 Dewar Drive, Rock Springs, Wyoming against presentation of Beneficiary's Drafts with the Beneficiary's signed and dated statement worded as follows: "This certifies that Jeffery Fritz, doing business as Double J Subdivision, has neglected, failed, or refused to comply with the rules and regulations established by Sweetwater County for the development of Double J Subdivision and is in default by his failure to complete or correct items as outlined in their construction costs estimate and plans accepted by the County. We also certify that this drawing covers only those items that have not been completed or corrected as required". Partial drawings and multiple drawings are allowed. We hereby engage with you that drafts drawn and negotiated in conformity with the terms of this credit will be dully honored on presentation to Uinta Bank. This letter of credit is limited in scope to the construction of the electrical lines in the Double J Subdivision.

Governing Law: This letter of credit is subject to and governed by the laws of the State of Wyoming and the 1993 Revision of the Uniform Customs and Practice for Documentary Credits of the International Chamber of Commerce (ICC Publication No. 500) (The "UPC") and, in the event of any conflict, the laws of the State of Wyoming will control.

Authorized Signor,


Matthew T. Ware, Senior Vice President

BOARD OF COUNTY COMMISSIONERS MEETING REQUEST FORM

Date Requested: January 21, 2014	Name & Title of Presenter: David Johnson EM Coordinator
Department or Organization: Sweetwater County Emergency Management	Contact Phone & E-mail: 307-922-5369 johnsond@sweet.wy.us
Exact Wording for Agenda: A RESOLUTION TO APPOINT A QUALIFIED PERSON TO FILL A VACANCY ON THE SWEETWATER COUNTY EMERGENCY PLANNING COMMITTEE	Preference of Placement on Agenda & Amount of Time Requested for Presentation: No preference 5 minutes
Will there be Handouts? (If yes, include with meeting request form) Yes	Will handouts require SIGNATURES: Yes
Additional Information: The copy of the resolution that Chairman Johnson receives can be considered the original.	

- All requests to be added to the agenda will need to be submitted in writing on the "Meeting Request Form" by Wednesday at 12:00 p.m. prior to the scheduled meeting and returned in person or electronically to Clerk Sally Shoemaker at: shoemakers@sweet.wy.us
- All handouts are also due by Wednesday at 12:00 p.m. prior to the scheduled meeting date. Handouts may be submitted to Clerk Sally Shoemaker either in person or electronically. *****If your handout is not accompanied with the request to be added to the agenda, your request will be dismissed and you may reschedule for the next meeting provided the handout(s) are received.*****
- Any documents requiring **Board Action** or **signature** are considered agenda items and need to be requested in the same manner.
- All **original** documents requesting action or signature must be submitted to Deputy County Clerk Vickie Eastin. However, a **copy** must be submitted to Sally Shoemaker for distribution of the packet and retention.
- As always, if you are unable to attend the meeting after being placed onto an agenda, please send a representative in your place or your item will be rescheduled.
- In order to determine placement on the agenda, please review the county website (www.sweet.wy.us/commissioner) on Thursday afternoon.
- If a request to be placed on an agenda is received **AFTER** the deadline, you will be considered for the next meeting date.
- No handout will be received during a meeting in session.

RESOLUTION NO. 14-01-EM-01

A RESOLUTION TO APPOINT A QUALIFIED PERSON TO FILL A VACANCY ON THE SWEETWATER COUNTY EMERGENCY PLANNING COMMITTEE

Whereas, the Sweetwater County Local Emergency Planning Committee (Local Emergency Planning Committee) was created for the “purpose of information, training, discussions, and education of the public about hazardous substances, emergency planning, health and environmental risks,” according to Article 1 of the By-Laws of the Local Emergency Planning Committee; and

Whereas, a vacancy has occurred on the Local Emergency Planning Committee, and this vacancy has yet to be filled; and

Whereas, Article V, Section 3 of the By-Laws of the Local Emergency Planning Committee authorizes the Sweetwater County Commission to fill vacancies on the Local Emergency Planning Committee; and

Whereas, Article II of the By-Laws of the Local Emergency Planning Committee describes the membership of the Committee to include representatives from the following: “local and state government, law enforcement, emergency management, fire fighting, emergency medical services, health, hospital, environmental, transportation, media, industry and community groups”; and

Whereas, Lyle Armstrong, the Fire Chief of the Rock Springs Fire Department, is qualified to serve on the Local Emergency Planning Committee; and

Whereas, Lyle Armstrong has expressed an interest in serving on the Local Emergency Planning Committee as the Co- Chairman;

Now Therefore, the Sweetwater County Commission hereby appoints Lyle Armstrong to fill the existing vacancy on the Local Emergency Planning Committee.

Dated this 21st day of January, 2014

The Sweetwater County Commission:

Wally J. Johnson, Chairman

ATTEST:

Dale Davis, Sweetwater County
Clerk

Gary Bailiff, Commissioner

Don Van Matre, Commissioner

John K. Kolb, Commissioner

Reid O. West, Commissioner

BOARD OF COUNTY COMMISSIONERS MEETING REQUEST FORM

Date Requested: January 21, 2014	Name & Title of Presenter: David Johnson, EM Coordinator James Mitchell, Sublette County EM Coordinator
Department or Organization: Sweetwater County Emergency Management	Contact Phone & E-mail: 307-922-5369
Exact Wording for Agenda: Mutual Aid Agreement between Teton, Lincoln, Sublette, Fremont, and Sweetwater County	Preference of Placement on Agenda & Amount of Time Requested for Presentation: No preference 5 min
Will there be Handouts? (If yes, include with meeting request form) Yes	Will handouts require SIGNATURES: Yes
Additional Information:	

- All requests to be added to the agenda will need to be submitted in writing on the "Meeting Request Form" by Wednesday at 12:00 p.m. prior to the scheduled meeting and returned in person or electronically to Clerk Sally Shoemaker at: shoemakers@sweet.wy.us
- All handouts are also due by Wednesday at 12:00 p.m. prior to the scheduled meeting date. Handouts may be submitted to Clerk Sally Shoemaker either in person or electronically. ***** If your handout is not accompanied with the request to be added to the agenda, your request will be dismissed and you may reschedule for the next meeting provided the handout(s) are received.*****
- Any documents requiring **Board Action or signature** are considered agenda items and need to be requested in the same manner.
- All **original** documents requesting action or signature must be submitted to Deputy County Clerk Vickie Eastin. However, a **copy** must be submitted to Sally Shoemaker for distribution of the packet and retention.
- As always, if you are unable to attend the meeting after being placed onto an agenda, please send a representative in your place or your item will be rescheduled.
- In order to determine placement on the agenda, please review the county website (www.sweet.wy.us/commissioner) on Thursday afternoon.
- If a request to be placed on an agenda is received **AFTER** the deadline, you will be considered for the next meeting date.
- No handout will be received during a meeting in session.

**MUTUAL AID AGREEMENT BETWEEN TETON, LINCOLN, SUBLETTE,
FREMONT AND SWEETWATER COUNTIES**

PARTIES

This Mutual Aid Agreement(hereinafter “Agreement”) is entered into between, Teton County, whose address is P.O. Box 3594, Jackson, Wyoming 83001; Lincoln County, whose address is 925 Sage Avenue, Suite 302, Kemmerer, Wyoming 83101; Sublette County whose address is P.O. Box 250, Pinedale, Wyoming 82941; Fremont County, whose address is 450 N 2nd Street, Lander, Wyoming 82520 and Sweetwater County, whose address is 80 West Flaming Gorge Way, Green River, WY 82935

PURPOSE

The purpose of this agreement is to establish the terms and conditions by which the above-named parties may request aid and assistance from any of the other party in responding to an emergency or disaster that exceeds the resources available in the Requesting Agency’s jurisdiction. All activities performed by any party under this Agreement will be at no cost for the first twelve (12) hours. After the initial twelve (12) hour period , the parties will negotiate in good faith for any expense incurred.

SPECIAL PROVISIONS

A. TERM OF AGREEMENT

This Agreement is effective upon the day and date of the last signature affixed hereto. This Agreement shall remain in full force and effect until terminated by the parties. The Agreement may be terminated, without cause, by either party upon thirty (30) days written notice, which shall be delivered to the other party by hand or by certified mail sent to the address listed herein.

B. PROCEDURES FOR REQUESTING AND PROVIDING MUTUAL AID

When either party becomes affected by, or is under imminent threat of, an emergency or disaster, it may request emergency-related mutual aid assistance through an authorized representative by submitting a written request, or an oral request followed as soon as practicable by written confirmation, to the other party. Requesting Agency shall not request assistance unless resources available within the stricken area are deemed inadequate. Requests for assistance must be transmitted by an authorized representative of Requesting Agency.

C. PROVIDING ASSISTANCE

No party is required to provide assistance under this Agreement unless it determines that it has sufficient resources to do so. Responding Agency retains the right to deny request for assistance to a Requesting Agency if it deems it is not in its best interests of the Responding Agency.

D. SUPERVISION AND CONTROL OF RESOURCES

The parties agree that the Responding Agency's personnel, equipment and resources will be under the operational control of the Requesting Agency. Direct supervision and control of personnel, equipment and resources shall remain with Responding Agency's designated supervisory personnel and Requesting Agency shall advise Responding Agency's supervisory personnel of the work tasks to be assigned.

E. RECALL OF PERSONNEL

The parties agree that Responding Agency's personnel and other resources shall remain subject to recall at any time. Responding Agency shall give Requesting agency reasonable, advance notification of its intent to withdraw personnel or resources. If such notice is not practicable, Responding Agency shall give Requesting Agency the most immediate and earliest possible notice of the recall.

F. STANDARD OPERATION GUIDE

Each jurisdiction that is party to this agreement shall designate their Emergency Management Coordinator as an official representative. These representatives shall be responsible for preparing and approving a Standard Operations Guide which shall contain resource inventories, procedures for payment and reimbursement, interoperable communications and any other guideline necessary for the administration of this agreement.

G. UNEMPLOYMENT AND WORKERS COMPENSATION COVERAGE

During the period of assistance, each party shall maintain its own unemployment insurance and workers compensation insurance, as required by law, for its employees and shall require the same from its local emergency response agencies.

H. GENERAL INSURANCE POLICY REQUIREMENTS

Each party agrees to obtain general liability, public officials' liability and law enforcement liability insurance, as applicable, or to be comparably covered by a self-insurance program. All insurance policies required under this agreement shall be in effect during the period of assistance. During the

period of assistance, parties shall pay premiums on the required policies and shall not allow the policies to be revoked, cancelled, amended, or allowed to lapse without thirty (30) days notification to the other party, if possible, or shall otherwise provide such notification immediately upon learning that a policy has been, or will be, revoked, cancelled, amended, or allowed to lapse.

I. SOVEREIGN IMMUNITY

By entering into this agreement, the parties do not waive any governmental or sovereign immunity. Each party specifically retains all immunities and defenses available to it as a sovereign or governmental entity pursuant state law, including Wyoming Statute §1-39-101, *et seq.* Designations of venue, choice of law, enforcement actions, and similar provisions shall not be construed as a waiver of sovereign immunity.

J. LIABILITY

Each party to this agreement shall assume the risk of any liability arising from its own actions or omissions or the actions or omissions of its employees and agents at all times. To the extent a party does not maintain the proper levels of liability and other insurance coverage pursuant to the terms of this Agreement, the party's liability for being uninsured, or underinsured, shall not be construed as a waiver of its governmental or sovereign immunities.

K. THIRD PARTY BENEFICIARY RIGHTS

The parties do not intend to create in any other individual or entity the status of a third party beneficiary, and this Agreement shall not be construed so as to create such status. The rights, duties, and obligations contained in this Agreement shall operate only between and among the parties to this Agreement, and shall inure solely to the benefit of such parties. The provisions of this Agreement are only intended to assist the parties in determining and performing their obligations under this Agreement. The parties expressly agree that only parties signatory to this agreement shall have any legal or equitable right to seek to enforce its provisions, to seek any remedy arising out of a party's performance or failure to perform any term or condition herein, or to bring an action or suit for the breach of any terms or condition herein.

L. APPLICABLE LAW

In the event that the construction, interpretation, and enforcement of this Agreement are subjected to adjudication in a court of law, the construction, interpretation, and enforcement of the terms of the Agreement, and each party's duties and responsibilities thereunder, shall be governed by the laws of the State of Wyoming.

M. ENTIRETY OF AGREEMENT

This Agreement consists of a total of seven (7) pages and represents the entire and integrated Agreement between the parties and supersedes all prior negotiations, representations, and agreements, whether written or oral.

N. SEVERABILITY

Should any portion of this Agreement be judicially determined to be illegal or unenforceable, the remainder of the agreement shall continue in full force and effect, and either party may renegotiate the terms affected by the severance.

O. AMENDMENTS

Any changes, modifications, revisions, or amendments to this Agreement which are mutually agreed upon by the parties to this Agreement shall be incorporated by written instrument, executed, and signed by all parties to this Agreement with the same approvals, certifications, submissions and other requirements applicable to the original Agreement.

Sublette County, Wyoming

Chairman, Sublette County Commission

Date

Attested by: _____
County Clerk/Notary

Date

Affix Official Seal:

Fremont County, Wyoming

Chairman, Fremont County Commission

Date

Attested by: _____
County Clerk/Notary

Date

Affix Official Seal:

Sweetwater County, Wyoming

Chairman, Sweetwater County Commission

Date

Attested by: _____
County Clerk/Notary

Date

Affix Official Seal:

BOARD OF COUNTY COMMISSIONERS MEETING REQUEST FORM

<p>Date Requested:</p> <p>January 21, 2014</p>	<p>Name & Title of Presenter:</p> <p>Krisena Marchal, Grants Manager Dave Johnson, EMA Coordinator</p>
<p>Department or Organization:</p> <p>Grants Admin Emergency Management</p>	<p>Contact Phone & E-mail:</p> <p>Krisena Marchal x3888 marchalk@sweet.wy.us</p>
<p>Exact Wording for Agenda:</p> <p>Approval of the Fiscal Year 2013 Hazardous Materials Emergency Planning Grant Agreement</p>	<p>Preference of Placement on Agenda & Amount of Time Requested for Presentation:</p> <p>5 minutes</p>
<p>Will there be Handouts? (If yes, include with meeting request form)</p> <p>Yes</p>	<p>Will handouts require SIGNATURES:</p> <p>Yes - by the Chairman</p>
<p>Additional Information:</p> <p>Requested Action:</p> <p>Motion to approve, and authorize the Chairman to sign, the Fiscal Year 2013 Hazardous Materials Emergency Planning Grant Agreement.</p>	



THE STATE OF WYOMING

MATTHEW H. MEAD
Governor

Office of Homeland Security

Telephone (307) 777-Home (4663)
Fax (307) 635-6017
5500 Bishop Boulevard, Cheyenne, Wyoming 82002

September 27, 2013

Grant Award Agreement for the U.S. Department of Transportation, Hazardous Materials Emergency Planning Grant (HMEP) Fiscal Year 2013.

Political Subdivision:	Sweetwater County Local Emergency Planning Committee
Federal Award Amount:	\$ 1,687.34
Local Match Amount:	\$ 421.83
Total:	\$ 2,109.17
Award Period:	September 30, 2013 through June 30, 2014
DOT Award Num:	HM-HMP-0360-13-01-00
CFDA #:	20.703
Project ID:	14-DOT-SWE-HM-HMP14

- Parties:** The parties to this Grant Award Agreement [Grant] are the Wyoming Office of Homeland Security, whose principal address 5500 Bishop Boulevard, Cheyenne, WY 82002 [Agency], and the Sweetwater County Commissioners, whose mailing address is 80 W. Flaming Gorge Way, Green River, WY 82935 [Subrecipient] on behalf of Sweetwater County Local Emergency Planning Committee.
- Contact Information:** All reports, forms, and communications regarding this Grant shall be directed to the attention of Agency's designated contact person. Subrecipient must keep Agency up-to-date as to the name of the person acting as Subrecipient's primary contact person for this Grant, including any changes of contact persons, addresses, or telephone information. Preferably an e-mail address should be provided for the contact person and that e-mail account should be regularly checked for new messages.

Homeland Security Contacts:

Rick Lopez, Primary
 Weapons of Mass Destruction Coordinator
 Wyoming Office of Homeland Security
 5500 Bishop Blvd.
 Cheyenne, WY 82002
 Phone: 307-777-4906
 Fax: 307-635-6017
 Email: rick.lopez@wyo.gov

3. **Purpose of Grant Award:** The purpose of this Grant Award is to provide funding to develop, improve, and implement hazardous materials emergency plans under the Federal Emergency Planning Community Right-to-Know Act (EPCRA). Specific activities that will improve planning have been identified by Congress to include conducting commodity flow assessments, hazards analysis, drills and exercises, and enhancing emergency plans. Funding may also be used for training public sector employees to respond safely and efficiently to accidents and incidents, including those involving transportation of hazardous materials. Funds may not be used to purchase equipment. This is a Non-Construction Grant and the grant funds do not lose their federal identity.
4. **Funding Authority:** The funds Agency will distribute to Subrecipient are drawn from grant funds distributed to the State of Wyoming by the FY 2014 Department of Transportation Hazardous Materials Emergency Planning Grant, as authorized by 1) Federal Hazardous Materials Transportation Law, 49 U.S. C. 5101 et. seq; and 2) 49 CFR Part 110.
5. **Term of Grant Award and Required Approvals:** This Grant is effective when all parties have executed it and all required approvals have been granted. The term of this Grant is from September 30, 2013 through June 30, 2014. **Subrecipient will be required to provide a 20 percent match in the amount of \$421.83 (four hundred twenty-one dollars and eighty-three cents) for a project total amount of \$2,109.17 (two thousand one hundred nine dollars and seventeen cents).**
6. **Payment:** Agency agrees to pay Subrecipient for the services described herein and performed during the performance period of the Grant. **The total payment under this Grant shall not exceed \$1,687.34 (one thousand six hundred eighty-seven dollars and thirty-four cents).** No payment shall be made for services rendered outside the performance period of the grant or for activities commenced without prior approval, if prior approval is required. Payment will be made to Subrecipient by Agency upon receipt and approval of an HMEP Reimbursement Request Form, HMEP Expense Claim Form, provided the expenditures comply with the FY2013 Program Guidelines, the authorized expenditures listed in the Program Guidelines, and all applicable federal and state laws, a partial list of which can be found on the enclosed CD-ROM (Attachment 1), which is attached hereto and incorporated herein.
7. **Responsibilities of Subrecipient:** Subrecipient may use these funds for hazardous materials planning and training. It is Subrecipient's responsibility to seek assistance, and/or guidance in performing the agreed upon work, and in seeking extensions to performance periods, as may be required.
 - a. By June 30, 2014, Subrecipient must encumber or spend all Grant funds, finish all performance activities and submit all of its requests for Grant funds. If this deadline cannot be met, a written request for an extension with an explanation must be submitted no later than June 30, 2014, to the Director, Wyoming Office of Homeland Security for review and approval. Agency cannot guarantee approval of any extension request.
 - b. Subrecipient shall keep informed of and comply with federal statutes, rules and regulations as well as all state statutes, rules and regulations applicable to this Grant.
8. **Responsibilities of Agency:**

- a. Agency will be available to provide necessary and feasible technical advice which may be reasonably required by Subrecipient.
- b. Agency shall notify Subrecipient of any state or federal determination of noncompliance as provided herein. Agency will provide Subrecipient written notice of intent to impose immediate measures and will make reasonable efforts to resolve the problem informally.

9. **Special Provisions:**

- a. **Debarment and Suspension:** By signing this Grant, Subrecipient certifies that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency in accordance with Executive Order 12549, Debarment and Suspension and 44 CFR Part 17, or are on the disbarred vendors list at www.epls.gov .
- b. **Financial and Compliance Audit Report:** Subrecipient's that expend an aggregate amount of \$500,000 or more in federal funds during their fiscal year will have a single audit performed in accordance with OMB Circular A-133, Audits of Federal Grants and Cooperative Agreements. Subrecipient will submit its single audit report to Agency if there are findings affecting Subrecipient. If there are no audit findings, Subrecipient will send a letter stating that a single audit has been performed, and there were no audit findings.
- c. **Human Trafficking.** As required by 22 U.S.C. 7104(g) and 2 C.F.R. Part 175, this agreement may be terminated without penalty if a private entity that receives funds under this agreement:
 - (a) Engages in severe forms of trafficking in persons during the period of time that the award is in effect;
 - (b) Procures a commercial sex act during the period of time that the award is in effect; or
 - (c) Uses forced labor in the performance of the award or subawards under the award.
- d. **Limitations on Lobbying Activities:** By signing this Grant Award Agreement, Subrecipient agrees that, in accordance with Public Law 101-121, payments made from a federal grant shall not be utilized by Subrecipient in connection with lobbying Congressmen, or any other federal agency in connection with the award of a federal grant, contract, cooperative agreement, or loan.
- e. **Monitor Activities:** Agency shall have the right to monitor all Grant-related activities of the Subrecipient. This shall include, but not be limited to, the right to make site inspections at any time, to bring experts and consultants on site to examine or evaluate completed work or work in progress, and to observe all Subrecipient personnel in every phase of performance of Grant related work.
- f. **No Finder's Fees:** No finder's fee, employment agency fee, or other such fee related to the procurement of this Grant, shall be paid by either party.
- g. **Nondiscrimination:** Subrecipient shall comply with the Civil Rights Act of 1964, the Wyoming Fair Employment Practices Act (Wyo. Stat. 27-9-105 *et seq.*), the Americans With Disabilities Act (ADA), 42 U.S.C. 12101, *et seq.*, and the Age Discrimination Act

of 1975. Subrecipient shall not discriminate against any individual on the grounds of age, sex, color, race, religion, national origin or disability in connection with the performance of this Grant.

- h. **Non-Supplanting Certification:** Subrecipient hereby affirms that federal funds will be used to supplement existing funds, and will not replace (supplant) funds that have been appropriated for the same purpose. Potential supplanting will be addressed in the application review as well as in the pre-award review, post-award monitoring, and the audit. Subrecipient may be required to supply documentation certifying that a reduction in non-federal resources occurred for reasons other than the receipt or expected receipt of federal funds under this Grant.
- i. **Records Retention.** Subrecipient shall retain financial records and all other documentation for a minimum of three (3) years following the close of the Grant or audit. Subrecipient will give Agency and any of their representatives, access to all books, documents, papers, and records which are pertinent to this Grant.

10. **General Provisions:**

- a. **Amendments:** Any changes, modifications, revisions or amendments to this Grant which are mutually agreed upon by the parties to this Grant shall be incorporated by written instrument, executed and signed by all parties to this Grant.
- b. **Applicable Law/Venue:** The laws of the State of Wyoming shall govern the construction, interpretation and enforcement of this Grant. The Courts of the State of Wyoming shall have jurisdiction over this Grant and the parties, and the venue shall be the First Judicial District, Laramie County, Wyoming.
- c. **Assignment/Grant Not Used as Collateral:** No party shall assign or otherwise transfer any of the rights or delegate any of the duties set forth in this Grant without the prior written consent of the other party. Subrecipient shall not use this Grant, or any portion thereof, for collateral for any financial obligation, without the prior written permission of Agency.
- d. **Assumption of Risk:** Subrecipient shall assume the risk of any loss of state or federal funding, either administrative or program dollars, due to Subrecipient's failure to comply with state or federal requirements.
- e. **Availability of Funds:** Each payment obligation of Agency is conditioned upon the availability of government funds, which are appropriated or allocated for the payment of this obligation. If funds are not allocated and available for the continuance of the services performed by Subrecipient, this Grant may be terminated by Agency at the end of the period for which the funds are available. No penalty shall accrue to Agency in the event this provision is exercised, and Agency shall not be obligated or liable for any future payments due or for any damages as a result of termination under this section. This provision shall not be construed to permit Agency to terminate this Grant to acquire similar services from another party.
- f. **Confidentiality of Information:** Notwithstanding the release of records as required by the Wyoming Public Records Act, Wyo. Stat. 16-4-201 *et seq.*, all documents, data

compilations, reports, computer programs, photographs, and any other work provided to or produced by Subrecipient exclusive to the performance of this Grant shall be kept confidential unless written permission is granted by Agency for its release.

- g. Conflicts of Interest:** Subrecipient shall notify Agency of any potential or actual conflicts of interest arising during the course of Subrecipient's performance under this Grant. This Grant may be terminated in the event a conflict of interest arises. Termination of this Grant will be subject to a mutual settlement of accounts.
- h. Drug-Free Workplace:** Subrecipient shall certify that a drug-free workplace is maintained in accordance with the Drug-Free Workplace Act of 1989, Subpart F of 28 CFR Part 67.
- i. Entirety of Grant:** This Grant, consisting of eight (8) pages, and enclosed CD-ROM (Attachment 1) containing HMEP Reimbursement Request Form, HMEP Expense Claim Form, Program Guidelines, authorized expenditure list of the Allowable Expenditures, and a partial list of all applicable federal and state laws, represent the entire and integrated Grant between the parties and supersede all prior negotiations, representations, and agreements, whether written or oral.
- j. Ethics:** Subrecipient shall keep informed of and comply with the Wyoming Ethics and Disclosure Act (Wyo. Stat. 9-13-101, *et seq.*), and any and all ethical standards governing Subrecipient.
- k. Force Majeure:** No party shall be liable for failure to perform under this Grant if such failure to perform arises out of causes beyond the control and without the fault or negligence of the nonperforming party. Such causes may include, but are not limited to, acts of God or the public enemy, fires, floods, epidemics, quarantine restrictions, freight embargoes, and unusually severe weather. This provision shall become effective only if the party failing to perform immediately notifies any other party of the extent and nature of the problem, limits delay in performance to that required by the event, and takes all reasonable steps to minimize delays. This provision shall not be effective unless the failure to perform is beyond the control and without the fault or negligence of the nonperforming party.
- l. Grant Recovery.** The Agency shall be entitled to recover from the Subrecipient any full or partial payment made under this Grant for: 1) any payments used for purposes not authorized or performed outside the Grant, 2) any payments for services the Subrecipient is unable to provide, 3) any payments for services the Subrecipient did not provide but was required to provide under the terms of this Grant.
- m. Independent Subrecipient:** Subrecipient shall function as an independent contractor for the purposes of this Grant, and Subrecipient and/or its employees shall not be considered employees of the State of Wyoming for any purpose. Subrecipient shall assume sole responsibility for any debts or liabilities that may be incurred by Subrecipient in fulfilling the terms of this Grant, and shall be solely responsible for the payment of all federal, state and local taxes which may accrue because of this Grant. Nothing in this Grant shall be interpreted as authorizing Subrecipient or its employees to act as an agent or representative for or on behalf of the State of Wyoming or Agency, or to incur any obligation of any kind on the behalf of the State of Wyoming or Agency. Subrecipient

agrees that no health/hospitalization benefits, workers' compensation and/or similar benefits available to State of Wyoming employees will inure to the benefit of Subrecipient or its employees as a result of this Grant.

- n. **Kickbacks:** Subrecipient certifies and warrants that no gratuities, kickbacks or contingency fees were paid in connection with this Grant, nor were any fees, commissions, gifts, or other considerations made contingent upon the award of this Grant. If Subrecipient breaches or violates this warranty, Agency may, at its discretion, terminate this Grant without liability to Agency, or deduct from this Grant price or consideration, or otherwise recover, the full amount of any commission, percentage, brokerage, or contingency fee.
- o. **Modifying Grant:** Nothing in this Grant document, or any other guidance from Agency, shall be interpreted to modify, change, or supersede pertinent state statute and procedures, or federal grant guidance, rules, regulations, statutes, and procedures.
- p. **Notices:** All notices arising out of, or from, the provisions of this Grant shall be in writing and given to the parties using the contact information provided in section 2, or as subsequently updated, either by regular mail, facsimile, e-mail, or delivery in person.
- q. **Patent or Copyright Protection:** Subrecipient recognizes that certain proprietary matters or techniques may be subject to patent, trademark, copyright, license or other similar restrictions, and warrants that no work performed by Subrecipient will violate any such restriction.
- r. **Prior Approval:** This Grant shall not be binding upon either party, no services shall be performed under the terms of this Grant, and the Wyoming State Auditor shall not draw warrants for payment on this Grant, until this Grant has been reduced to writing, approved as to form by the Office of the Attorney General, filed with and approved by A&I Procurement, and approved by the Governor of the State of Wyoming or his designee if required by Wyo. Stat. 9-2-1016(b)(iv)(D).
- s. **Program Income:** Income attributable to the Grant shall be (a) used by Subrecipient to increase the scope of the program, or (b) returned to Agency.
- t. **Severability:** Should any portion of this Grant be judicially determined to be illegal or unenforceable, the remainder of the Grant shall continue in full force and effect, and either party may renegotiate the terms affected by the severance.
- u. **Sovereign Immunity:** The State of Wyoming and Agency do not waive sovereign immunity by entering into this Grant and specifically retain immunity and all defenses available to them as sovereigns pursuant to Wyo. Stat. 1-39-104(a) and all other applicable law. Subrecipient retains all immunities and defenses provided by law including Wyo. Stat. 1-39-101 *et seq.*
- v. **Taxes:** Subrecipient shall pay all taxes and other such amounts required by federal, state, and local law, including but not limited to federal and social security taxes, workers' compensation, unemployment insurance and sales taxes.
- w. **Termination of Grant award:** Grant funding may be terminated upon mutual agreement

by Agency and Subrecipient and subject to settlement of all accounts. Grant funding may be suspended or terminated for cause if Subrecipient fails to perform in accordance with the terms of this Grant, including: failure to make satisfactory progress, proposing or implementing substantial plan changes to the extent that, if originally submitted, the application would not have been selected for funding; failure to follow the requirements herein; failure to submit the required reports; and false certification in any report or other document. Agency will provide Subrecipient written notice of intent to impose immediate measures and will make reasonable efforts to resolve the problem informally.

- x. **Third Party Beneficiary Rights:** The parties do not intend to create in any other individual or entity the status of third party beneficiary, and this Grant shall not be construed so as to create such status. The rights, duties and obligations contained in this Grant shall operate only between the parties to this Grant, and shall inure solely to the benefit of the parties to this Grant. The provisions of this Grant are intended only to assist the parties in determining and performing their obligations under this Grant. The parties to this Grant intend and expressly agree that only parties signatory to this Grant shall have any legal or equitable right to seek to enforce this Grant, to seek any remedy arising out of a party's performance or failure to perform any term or condition of this Grant, or to bring an action for the breach of this Grant.
- y. **Time is of the Essence:** Time is of the essence in all provisions of this Grant.
- z. **Titles Not Controlling:** Titles of paragraphs are for reference only, and shall not be used to construe the language in this Grant.
- aa. **Waiver:** The waiver of any breach of any term or condition in this Grant shall not be deemed a waiver of any prior or subsequent breach.

This space intentionally left blank

11. **Signatures:** By signing this Grant, the parties certify that they have read and understood it, that they agree to be bound by the terms of the Grant, that they have the authority to sign it.

The effective date of this Grant is the date of the signature last affixed to this page.

AGENCY

Guy Cameron, Director
Wyoming Office of Homeland Security

Date

SUBRECIPIENT

Mr. Wally Johnson, County Commission Chair

Date

Attested by: County Clerk

Date

ATTORNEY GENERAL'S OFFICE APPROVAL AS TO FORM

S. Jane Caton # 106813
S. Jane Caton, Senior Assistant Attorney General

10-23-13
Date

COUNTY ATTORNEY'S OFFICE APPROVAL AS TO FORM

Clifford Boever, Deputy
County Attorney Signature

1/15/2014
Date

Attachments:

Attachment 1 – CD-ROM –contains the following:

1. HMEP Reimbursement Request Form.
2. HMEP Expense Claim Form.
3. List of Allowable Expenditures.
4. Program Guidelines

BOARD OF COUNTY COMMISSIONERS MEETING REQUEST FORM

<p>Date Requested:</p> <p>January 21, 2014</p>	<p>Name & Title of Presenter:</p> <p>Krisena Marchal, Grants Manager Dave Johnson, EMA Coordinator</p>
<p>Department or Organization:</p> <p>Grants Admin Emergency Management</p>	<p>Contact Phone & E-mail:</p> <p>Krisena Marchal x3888 marchalk@sweet.wy.us</p>
<p>Exact Wording for Agenda:</p> <p>Approval of the Fiscal Year 2012 Citizen Corps Program (CCP) Grant Agreement</p>	<p>Preference of Placement on Agenda & Amount of Time Requested for Presentation:</p> <p>5 minutes</p>
<p>Will there be Handouts? (If yes, include with meeting request form)</p> <p>Yes</p>	<p>Will handouts require SIGNATURES:</p> <p>Yes - by the Chairman</p>
<p>Additional Information:</p> <p>Requested Action:</p> <p>Motion to approve, and authorize the Chairman to sign, the Fiscal Year 2012 Citizen Corps Program (CCP) Grant Agreement.</p>	



Matthew H. Mead
Governor

Office of Homeland Security

Telephone: (307) 777-Home (4663) Fax: (307) 635-6017
Website: www.wyohomelandsecurity.state.wy.us
5500 Bishop Blvd, Cheyenne, WY 82002

THE STATE OF WYOMING

Guy Cameron
Director

Grant Award for U.S. Department of Homeland Security (DHS) Federal Emergency Management Agency (FEMA), Grant Programs Directorate, Homeland Security Grant Program (HSGP), Citizen Corps Program (CCP), Fiscal Year 2012

Political Subdivision:	Sweetwater County
Award Amount:	\$ 2,500.00
Award Period:	September 1, 201 1 ² through March 31, 2014 ^{may}
CFDA #:	97.067
DHS Grant Code:	EMW-2012-SS-00151-S01
Project ID:	12-GPD-SWE-CC-HCC12

- Parties:** The parties to this Grant Award Agreement [Grant] are the **Wyoming Office of Homeland Security**, whose principal address is 5500 Bishop Blvd, Cheyenne, WY 82002 [Homeland Security] and **Sweetwater County**, whose mailing address is 80 West Flaming Gorge Way Ste 109, Green River, WY, 82935 [Subrecipient].
- Contact Information:** Subrecipient's submission of required reports and forms designated herein will be made using online tools when required by the procedures and protocol of the Department of Homeland Security, State Homeland Security Grant Program. All other reports, forms, and communications regarding this Grant shall be directed to the attention of Homeland Security's designated contact person. Subrecipient must keep Homeland Security up-to-date as to the name of the person acting as Subrecipient's primary contact person for this Grant using the Point of Contact Information Form attached and incorporated herein as Attachment One, including any change of contact person, address, or telephone information. Subrecipient's primary contact person shall cooperate with any assessments, national evaluation efforts, or information or data collection requests, including, but not limited to, the provision of any information required for the assessment or evaluation of any activities within this grant. An e-mail address must be provided for the contact person and that e-mail account must be regularly checked for new messages.
- Funding Authority:** The funds Homeland Security will distribute to subrecipients are drawn from grant funds distributed to the State of Wyoming by the Fiscal Year 2012 U.S. Department of Homeland Security (DHS), Federal Emergency Management Agency (FEMA), Homeland Security Grant Program (HSGP), as authorized by Section 2003 and Section 2004 of the *Homeland Security Act of 2002*, as amended by the 9/11 Act, for the State Homeland Security Program (SHSP) and the *Consolidated Appropriations Act, 2012, Division D* (Public Law 112-74).
- Term of Grant Award and Required Approvals:** This Grant is effective when all parties have executed it and all required approvals have been secured. The term of this Grant is from September 1, 2012 through May 31, 2014. The total amount of this Grant is \$2,500.00.

WOHS
Original Document

5. **Federal Grant References:** The Fiscal Year 2012 HSGP Program Funding Opportunity (FOA) can be found at www.fema.gov, or www.wyohomelandsecurity.state.wy.us.

6. **Purpose of Grant Award** The FY 2012 Homeland Security Grant Program (HSGP) plays an important role in the implementation of Presidential Policy Directive 8 (PPD-8) by supporting the development and sustainment of core capabilities. Core capabilities are essential for the execution of each of the five mission areas outlined the *National Preparedness Goal* (NPG). The development and sustainment of these core capabilities are not exclusive to any single level of government or organization but rather require the combined effort of the whole community. The FY 2012 HSGP supports all core capabilities in the Prevention, Protection, Mitigation, Response, and Recovery mission areas based on allowable costs. The FY 2012 HSGP Funding Opportunity announcement identifies three program specific priorities:

- Priority One: Implementation of Presidential Policy Directive 8 (PPD-8) and the Whole Community Approach to Security and Emergency Management
 - Completion of the Threat Hazard Identification and Risk Assessment (THIRA) on the State level
 - Develop and maintain viable all-hazards, all-threats emergency operations plans (EOPs) by engaging the whole community
 - Typing of equipment and training to facilitate the dispatch, deployment, and recovery of resources before, during and after an incident
 - Sustaining core capabilities within the National Preparedness Goal (NPG) that were funded by past HSGP funding cycles to include training personnel and lifecycle replacement of equipment
- Priority Two: Building and Sustaining Law Enforcement Terrorism Prevention Capabilities. **Law Enforcement Terrorism Prevention-oriented Activities (LETPA)** funds are dedicated towards law enforcement terrorism prevention-oriented planning, organization, training, exercise, and equipment activities. These activities include the following objectives:
 - Maturation of information sharing and analysis, target hardening, threat recognition, and terrorist interdiction
 - Implementation of the Nationwide Suspicious Activity Reporting (SAR) Initiative (NSI)
 - Implementation of the “If You See Something, Say Something” campaign
 - Training for countering violent extremism; development, implementation, and/or expansion of programs to engage communities to prevent radicalization to violence
 - Increase physical security, via law enforcement personnel and other protective measures by implementing preventive and protective measures related to at-risk non-profit organizations
- Priority Three: Maturation and Enhancement of State and Major Urban Area Fusion Centers
 - One of the Department of Homeland Security’s highest priorities in FY 2012 remains support for recognized State and major Urban Area fusion centers and the maturation of the Information Sharing Environment (ISE)

CCP (Citizen Corp Program) the Citizen Corps mission is to bring community and government leaders together to coordinate the involvement of community members and organization in emergency preparedness, planning, mitigation, response, and recovery.

7. **Payment:** Homeland Security agrees to pay Subrecipient for the services described herein during the performance period of the Grant. The total payment under this Grant shall not exceed **\$2,500.00 (Two thousand five hundred dollars and no cents)**. No payment shall be made for services rendered outside

the performance period of the grant or for activities commenced without prior approval, if prior approval is required. Payment will be made to Subrecipient by Homeland Security upon receipt and approval of a Payment Request Form, provided the expenditures comply with the FY2012 Program Guidelines, the authorized expenditures listed in Appendix A of the Program Guidelines, and all applicable federal and state laws.

8. Responsibilities of Subrecipient: Subrecipient agrees to and acknowledges the following limitations and special conditions:

- a. Subrecipient must be familiar with all the requirements and restrictions of the Program Guidance, including:
 - (1). Subrecipient must be familiar with the 2012 HSGP objectives and priorities identified in the FY 2012 Homeland Security Grant Funding Opportunity Announcement and the State Initiatives which can be found at www.wyohomelandsecurity.state.wy.us.
 - (2) Subrecipient agrees that all allocations and use of funds under this grant will be in accordance with FY 2012 Homeland Security Grant Program Funding Opportunity Announcement (FOA). Allocations and use of grant funding must support the goals and objectives included in the State and/or Urban Area Homeland Security Strategies. Allocations and use of grant funding must also support the Investments identified in the Investment Justifications which were submitted as part of the FY 2012 application. Subrecipient may not use this Grant funding to purchase equipment not specifically authorized in the Authorized Equipment List (AEL) unless the proposed acquisition is reviewed by Homeland Security and approved by DHS in writing prior to purchase.
 - (3) Subrecipient agrees to comply with the exercise and evaluation requirements set forth in the current edition of the U.S. Department of Homeland Security (DHS), Office for Domestic Preparedness (ODP), Fiscal Year 2012 Homeland Security Exercise and Evaluation Program (HSEEP) guidance.
 - (4) Subrecipient agrees to comply with the financial and administrative requirements set forth in the current edition of the Office of Grant Operations Financial Management Guide.
 - (5) Subrecipient agrees to comply with the organizational audit requirements of OMB Circular A-133, Audits of States and Local Governments, and Non-Profit Organizations.
 - (6) Subrecipient further agrees to comply with the standards put forth in OMB Circular A-87, Cost Principles for State, Local, and Indian Tribal Governments.
 - (7) Subrecipient may use its own procurement procedures, provided its procurement process conforms to applicable federal and state laws and the standards identified in OMB Circular A-102. All sole-source procurement in excess of \$10,000 must receive prior approval of Homeland Security. Contractors must develop or draft specifications, requirements, statements of work, and/or Requests for Proposals (RFPs) for a proposed procurement to be excluded from the competitive bidding requirements. Any request for exemption must be submitted to Homeland Security and approved by the Grants Program Directorate in writing prior to obligation or expenditure of such funds.

- (8) Subrecipient shall ensure all equipment purchased with these grant funds is maintained and available for response to terrorist incidents. Subrecipient agrees that, when practicable, any equipment or supplies purchased with grant funding shall be prominently marked as follows: **“Purchased with funds provided by the U.S. Department of Homeland Security and administered by the Wyoming Office of Homeland Security.”** Subrecipient agrees that all publications created with funding under this Grant shall prominently contain the following statement: **“This document was prepared under a grant from the FEMA’s National Preparedness Directorate, U.S. Department of Homeland Security administered by the Wyoming Office of Homeland Security (WOHS). Points of view or opinions expressed in this document are those of the authors and do not necessarily represent the official position or policies of FEMA’s National Preparedness Directorate of the U.S. Department of Homeland Security, the State of Wyoming or WOHS.”** Additionally, Subrecipient acknowledges that DHS/FEMA and Homeland Security reserve a royalty-free, non-exclusive, and irrevocable license to reproduce, publish, or otherwise use, and authorize others to use, for federal and Wyoming state government purposes: (1) the copyright in any work developed under this Grant; and (2) any rights of copyright to which Subrecipient purchases ownership under this Grant. Subrecipient must consult with DHS/FEMA and WOHS regarding any patent rights that arise from, or are purchased with, this Grant.
- (9) Subrecipient may be monitored periodically by the staff of Homeland Security, DHS/FEMA, or GPD, and/or the authorized contractors thereof, to ensure the program goals; objectives, timelines, budgets and other related Grant criteria are being met.
- (10) Subrecipient agrees to cooperate with any assessments, national evaluation efforts and requests for information or data including, but not limited to, information required for the assessment or evaluation of activities within this Grant.
- (11) The Subrecipient agrees that federal funds under this award will be used to supplement but not supplant state or local funds.
- (12) Subrecipient understands and agrees that it cannot use any federal funds, either directly or indirectly, in support of the enactment, repeal, modification or adoption of any law, regulation or policy, at any level of government, without the express prior written approval of the Office of Grants and Training.
- (13) When implementing National Preparedness Directorate (NPD) funded activities, the Subrecipient must comply with all federal civil rights laws, to include Title VI of the Civil Rights Act, as amended. The recipient is required to take reasonable steps to ensure persons of limited English proficiency have meaningful access to language assistance services regarding the development of proposals and budgets and conducting NPD-funded activities.
- (14) Subrecipient may only fund Investments that were included in the FY 2012 Investment Justification (State Initiatives) that were submitted to DHS. Descriptions of the 2012 State Initiatives can be found at www.wyohomelandsecurity.state.wy.us.
- (15) Subrecipient is prohibited from transferring funds between programs (State Homeland

Security Program, Urban Area Security Initiative, Citizen Corps Program, and Metropolitan Medical Response System).

- (16) Subrecipient shall comply with all applicable “Federal, State, and local environmental and historic preservation (EHP) requirements and shall provide any information requested by FEMA to ensure compliance with applicable laws including: National Environmental Policy Act, National Historic Preservation Act, Endangered Species Act, and Executive Orders on Floodplains (11988), Wetlands (11990) and Environmental Justice (12898).” **Failure of the Subrecipient to meet Federal, State and local EHP requirements and obtain applicable permits may jeopardize Federal funding.** Subrecipient shall not undertake any project having the potential to impact EHP resources without the prior approval of FEMA, including but not limited to communications towers, physical security enhancements, new construction, and modifications to buildings that are 50 years old or greater. Subrecipient must comply with all conditions placed on the project as the result of the EHP review. Any change to the approved project scope of work will require re-evaluation for compliance with these EHP requirements. If ground disturbing activities occur during project implementation, the recipient must ensure monitoring of ground disturbance and if any potential archeological resources are discovered, the recipient will immediately cease construction in that area and notify FEMA and the appropriate State Historic Preservation Office.
- b. This Grant cannot be changed or altered in any way without prior written authorization from Homeland Security.
- c. Subrecipient may not commingle or transfer funds under this Grant with the funds of any other state or federal grants.
- d. As mandated by Homeland Security Presidential Directive/HSPD-5 (HSPD-5), *Management of Domestic Incidents*, the adoptions of the National Incident Management System (NIMS) is a requirement to receive federal preparedness assistance, through grants, contracts and other activities. Subrecipient shall update and/or modify their operational plans, and training and exercise activities, as necessary, to achieve conformance with the National Response Framework (NRF) and the National Incident Management System (NIMS) implementation guidelines.
- e. State Initiatives focus on building and sustaining programs and capabilities within and across state boundaries, while aligning with the National Preparedness Goal and National Priorities. Capabilities should be strategically located to maximize the return on preparedness investments, and all available funding sources (federal, state, local, and private) should contribute to building and sustaining these capabilities. Grant funds shall be expended on any or all of the following FY 2012 State Initiatives:
- (1) WyoLink Interoperability Initiative
 - (2) Community Resilience
 - (3) Regional Response Teams
 - (4) Wyoming Improvised Explosive Device (IED) Protection and Response
 - (5) Wyoming Critical Infrastructure Protection/Geospatial Initiative
 - (6) Information Sharing
 - (7) Wyoming Threat and Hazard Identification

- f. Subrecipient's quarterly progress reports through March 31, June 30, September 30, and December 31 must be submitted to the Wyoming Office of Homeland Security by April 10, July 10, October 10, and January 10, respectively. Quarterly reports will include:
 - (1) The number of people trained in a given capability to support a reported number defined resource typed teams (e.g., 63 responders were trained in structural collapse to support 23 Type 2 USAR Teams)
 - (2) The total number of a defined type of resource and capabilities built utilizing the resources of this grant
 - (3) What equipment was purchased and what typed capability it supports Quarterly report forms are located on the Homeland Security website:
<http://wyohomelandsecurity.state.wy.us>

9. **Responsibilities of Homeland Security:**

- a. Homeland Security will be available to provide necessary and feasible technical advice, which may be reasonably required by Subrecipient.
- b. Homeland Security will pay Subrecipient as stated in paragraph 7 above.
- c. Homeland Security shall notify Subrecipient of any State or Federal determination of noncompliance. Homeland Security will provide Subrecipient written notice of intent to impose immediate measures and will make reasonable efforts to resolve the problem informally.
- d. Homeland Security shall notify Subrecipient at the earliest possible time of the services, which may be affected by a shortage of funds.
- e. Homeland Security shall notify Subrecipient of information and updates received from FEMA or other Federal agencies, which may affect or otherwise restrict the availability of funds awarded to Subrecipient herein.

0. **Special Provisions:**

- a. **Assumption of Risk:** Subrecipient shall assume the risk of any loss of State or Federal funding, either administrative or program dollars, due to Subrecipient's failure to comply with State or Federal requirements.
- b. **Cost Principles:** Subrecipient agrees to comply with the standards set forth in OMB Circular A-87, Cost Principles for State, Local, and Indian Tribal Governments (2 CFR § Part 225).
- c. **Debarment or Suspension:** By signing this agreement, Subrecipient certifies that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency in accordance with Executive Order 12549, Debarment and Suspension and CFR 44 § Part 17 or are on the disbarred vendors list at www.epls.gov.
- d. **Disadvantaged Business Requirement:** To the extent Subrecipients use contractors or subcontractors, such subrecipients shall use small, minority, women-owned or disadvantaged business concerns and contractors or subcontractors to the extent practicable.
- e. **Drug-Free Workplace:** The Subrecipient shall certify that a drug-free workplace is maintained in accordance with the Drug-Free Workplace Act of 1988, and implemented at 44 CFR § Part 17, Subpart F.
- f. **Duplication of Benefits:** There may not be a duplication of any federal assistance, per A-97, Basic Guidelines Section C.3 (c), which states: Any costs allocable to a particular Federal award or cost objective under the principles provided for in this Circular may not be charged to other Federal awards to overcome fund deficiencies, to avoid restrictions imposed by law or terms of the Federal awards, or for other reasons. However, this prohibition would not preclude governmental units from shifting costs allowable under two or more awards in accordance with existing program agreements.
- g. **Environmental and Historic Preservation Requirements:** Subrecipient shall comply with all

applicable Federal, State, and local environmental and historic preservation (EHP) requirements and shall provide any information requested by the State or FEMA to ensure compliance with applicable laws including: National Environmental Policy Act, National Historic Preservation Act, Endangered Species Act, and Executive Orders on Floodplains (11988), Wetlands (11990) and Environmental Justice (12898). Failure of the subrecipient to meet Federal, State, and local EHP requirements and obtain applicable permits may jeopardize Federal funding. Subrecipient shall not undertake any project having the potential to impact EHP resources without the prior approval of the State and FEMA, including but not limited to communications towers, physical security enhancements, new construction, and modifications to buildings, structures, and objects that are 50 years old or greater. Subrecipient must comply with all conditions placed on the project as the result of the EHP review. Any change to the approved project scope of work will require re-evaluation for compliance with these EHP requirements. If ground disturbing activities occur during project implementation, the subrecipient must ensure monitoring of ground disturbance and if any potential archeological resources are discovered, the subrecipient will immediately cease construction and notify the State and FEMA and the appropriate State Historic Preservation Office. **Any construction activities that have been initiated without the necessary EHP review and approval will result in a non-compliance finding and will not be eligible for FEMA funding.** Additional information can be found at <http://ojp.usdoj.gov/odp/docs/info271.pdf> and <http://www.fema.gov/plan/ehp/ehp-applicant-help.shtm>.

- h. **Financial and Compliance Audit Report:** Subrecipients that expend an aggregate amount of \$500,000 or more in Federal funds during their fiscal year are required to undergo an organization-wide financial and compliance single audit. Subrecipient agrees to comply with the organizational audit requirements of the U.S. General Accounting Office Government Auditing Standards and OMB Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations. Audit reports are currently due to the Federal Audit Clearinghouse no later than nine months after the end of the recipient's fiscal year. Subrecipient shall retain financial records and all other documentation as specified in the Financial Guide. Subrecipient shall give Homeland Security or the Comptroller General, through any authorized representative, access to and the right to examine all records, books, papers or documents related to this Grant. Subrecipient shall provide one (1) copy of the audit report to Homeland Security and require release of the audit report by its auditor be held until adjusting entries are disclosed and made to Homeland Security's records. Subrecipient shall provide Homeland Security one (1) copy of all other audits performed which cover any part of this Grant.
- i. **Freedom of Information Act:** Information submitted in the course of applying for funding or provided in the course of grant management activities, may be considered law enforcement sensitive or otherwise important to national security interests. While this information is subject to requests made pursuant to the Freedom of Information Act, 5 U.S.C. §552, all determinations concerning the release of information of this nature are made on a case-by-case basis by the DHS FOIA Office. Subrecipient should consult State and local laws and regulations regarding the release of information. Subrecipient should be familiar with the regulations governing protected critical infrastructure information, 6 CFR § Part 29, and sensitive security information, 49 CFR § Part 1520, as these designations may provide additional protection to certain classes of homeland security information.
- j. **Human Trafficking:** As required by 22 U.S.C. 7104(g) and 2 CFR § Part 175, this agreement may be terminated without penalty if a private entity that receives funds under this agreement:
- (1) Engages in severe forms of trafficking in persons during the period of time that the award is in effect;
 - (2) Procures a commercial sex act during the period of time that the award is in effect; or
 - (3) Uses forced labor in the performance of the award or subawards under the award.

- k. **Individuals with Disabilities in Emergency Preparedness:** In accordance with Executive Order #13347, *Individuals with Disabilities in Emergency Preparedness*, signed July 2004, Subrecipient is encouraged to use funding for activities that integrate people with disabilities into their planning and response processes. Further guidance is available at <http://www.fema.gov/pdf/media/2008/301.pdf>; <http://www.LLIS.gov>; <http://www.fema.gov/oer/reference/>; <http://www.disabilitypreparedness.gov>.
- l. **Kickbacks:** Subrecipient certifies and warrants that no gratuities, kickbacks or contingency fees were paid in connection with this Grant, nor were any fees, commissions, gifts, or other considerations made contingent upon the award of this Grant. If Subrecipient breaches or violates this warranty, Homeland Security may, at its discretion, terminate this Grant without liability to Homeland Security, or deduct from this Grant price or consideration, or otherwise recover, the full amount of any commission, percentage, brokerage, or contingency fee.
- m. **Limitations on Lobbying Activities:** By signing this agreement, Subrecipient agrees that, in accordance with Public Law 101-121, payments made from a Federal grant shall not be utilized by Subrecipient in connection with lobbying Congressmen, or any other Federal agency in connection with the award of a Federal grant, contract, cooperative agreement, or loan. Further, Subrecipient may not use any Federal funds, either directly or indirectly, to support the enactment, repeal, modification or adoption of any law, regulation or policy, at any level of government.
- n. **Limited English Proficient (LEP) Persons:** Subrecipient must certify that Limited English Proficiency Persons have meaningful access to the services under this program. National origin discrimination includes discrimination on the basis of limited English proficiency (LEP). To ensure compliance with Title VI of the Civil Rights Act of 1964, as amended, subrecipients are required to take reasonable steps to ensure that LEP persons have meaningful access to their programs. Meaningful access may entail providing language assistance services, including oral and written translation when necessary. The guidance document can be accessed at www.lep.gov.
- o. **Monitoring Activities** Subrecipient may be monitored periodically by the staff of Homeland Security, DHS/FEMA, or Grant Program Directorate (GPD), and/or the authorized contractors thereof, to ensure the program goals, objectives, timelines, budgets and other related Grant criteria are being met.
- p. **National Preparedness Reporting Compliance:** Subrecipients must agree to cooperate with any assessments, national evaluation efforts, or information or data collection requests, including, but not limited to, the provision of any information required for the assessment or evaluation of any activities within their grant agreement. This includes any assessments, audits, or investigations conducted by the Department of Homeland Security, Office of Inspector General, or the Government Accountability Office.
- q. **No Finder's Fees:** No finder's fee, employment agency fee, or other such fee related to the procurement of this Grant, shall be paid by either party.
- r. **Nondiscrimination:** Subrecipient shall comply with all State and Federal civil rights laws, to include Title VI of the Civil Rights Act of 1964, as amended (42 U.S.C. 2000 *et. seq.*), the Wyoming Fair Employment Practices Act (Wyo. Stat. § 27-9-105 *et. seq.*), the Americans With Disabilities Act, (42 U.S.C. 12101 *et. seq.*), Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. 794), Title IX of the Education Amendments of 1972, as amended (20 U.S.C. 1681 *et. seq.*) and the Age Discrimination Act of 1975, as amended (20 U.S.C. 6101 *et. seq.*). Subrecipient shall not discriminate against any individual on the grounds of age, sex, color, race, religion, national origin or disability in connection with the performance of this Grant.
- s. **Non-Supplanting Certification:** Subrecipient hereby affirms that Grant funds will be used to supplement existing funds, and will not replace (supplant) funds that have been appropriated for

the same purpose. Subrecipient should be able to document that any reduction in non-federal resources occurred for reasons other than the receipt or expected receipt of Federal funds under this agreement.

- t. **Program Income:** Subrecipient shall not deposit funds in an interest-bearing account without prior approval by Homeland Security. Income attributable to the Grant shall be reported to Homeland Security. Any income attributable to the grant funds distributed under this agreement must be used to increase the scope of the program or returned to Homeland Security.
- u. **Records Retention:** Subrecipient shall retain financial records and all other documentation for a minimum of three (3) years following the close of the Grant or audit. Subrecipient will give Wyoming Office of Homeland Security and any of its representatives, access to all books, documents, papers, and records which are pertinent to this Grant.
- v. **Technology Requirements:**
 - (a) FEMA requires all grantees to use the latest National Information Exchange Model (NIEM) specification and guidelines regarding the use of Extensible Markup Language (XML) for all grant awards. Further information about the required use of NIEM specifications and guidelines is available at <http://www.niem.gov>.
 - (b) FEMA requires any information technology system funded or supported by these funds comply with 28 CFR § Part 23, Criminal Intelligence Systems Operating Policies, if this regulation is determined to be applicable.
 - (c) Subrecipients are encouraged to align any geospatial activities with the guidance available on the FEMA website at <http://www.fema.gov/grants>.

11. General Provisions:

- a. **Amendments:** Any changes, modifications, revisions or amendments to this Grant which are mutually agreed upon by the parties to this Grant shall be incorporated by written instrument, executed and signed by all parties to this Grant.
- b. **Applicable Law/Venue:** The laws of the State of Wyoming shall govern the construction, interpretation and enforcement of this Grant. The Courts of the State of Wyoming shall have jurisdiction over this Grant and the parties, and the venue shall be the First Judicial District, Laramie County, Wyoming.
- c. **Assignment/Grant Not Used as Collateral:** Neither party shall assign or otherwise transfer any of the rights or delegate any of the duties set forth in this Grant without the prior written consent of the other party. Subrecipient may not use this Grant, or any portion thereof, for collateral for any financial obligation without the prior written permission of Homeland Security.
- d. **Availability of Funds:** Each payment obligation of Homeland Security is conditioned upon the availability of government funds, which are appropriated or allocated for the payment of this obligation. If funds are not allocated and available for the continuance of the services performed by Subrecipient, Homeland Security may terminate this Grant at the end of the period for which the funds are available. No penalty shall accrue to Homeland Security in the event this provision is exercised, and Homeland Security shall not be obligated or liable for any future payments due or for any damages as a result of termination under this section. This provision shall not be construed to permit Homeland Security to terminate this Grant to acquire similar services from another party.
- e. **Award of Related Contracts:** Homeland Security may undertake or award supplemental or successor contracts for work related to this Grant. Subrecipient shall cooperate fully with other subrecipients, contractors and Homeland Security in all such cases.
- f. **Compliance with Law:** The Subrecipient shall keep informed of and comply with all applicable federal, tribal, state and local laws and regulations in the performance of the agreement.
- g. **Confidentiality of Information:** Notwithstanding the release of records as required by the Wyoming Public Records Act, Wyo. Stat. § 16-4-201 *et seq.*, all documents, data compilations,

- reports, computer programs, photographs, and any other work provided to or produced by Subrecipient, exclusive to the performance of this Grant, shall be kept confidential by Subrecipient unless written permission is granted by Homeland Security for its release.
- h. **Conflicts of Interest:** Subrecipient shall immediately notify Homeland Security of any potential or actual conflicts of interest arising during the course of Subrecipient's performance under this Grant. This Grant may be terminated in the event Homeland Security discovers an undisclosed conflict of interest. Termination of this Grant will be subject to a mutual settlement of accounts.
- i. **Entirety of Grant:** This Grant, consisting of twelve (12) pages plus Attachment One, Point-of-Contact Information Form, consisting of one (1) page, and Attachment Two, Federal Grant Reference CD-ROM; represents the entire and integrated agreement between the parties and supersedes all prior negotiations, representations, and agreements, whether written or oral.
- j. **Ethics:** Subrecipient shall keep informed of and comply with the Wyoming Ethics and Disclosure Act (Wyo. Stat. § 9-13-101, *et seq.*), and any and all ethical standards governing Subrecipient's profession.
- k. **Force Majeure:** Neither party shall be liable for failure to perform under this Grant if such failure to perform arises out of causes beyond the control and without the fault or negligence of the nonperforming party. Such causes may include, but are not limited to, acts of God or the public enemy, fires, floods, epidemics, quarantine restrictions, freight embargoes, and unusually severe weather. This provision shall become effective only if the party failing to perform immediately notifies the other party of the extent and nature of the problem, limits delay in performance to that required by the event, and takes all reasonable steps to minimize delays. This provision shall not be effective unless the failure to perform is beyond the control and without the fault or negligence of the nonperforming party.
- l. **Indemnification:** Each party to this agreement shall be responsible for any liability arising from its own conduct. Neither party agrees to insure, defend or indemnify the other.
- m. **Independent Subrecipient:** Subrecipient shall function as an independent contractor for the purposes of this Grant, and Subrecipient or its agents and/or employees shall not be considered employees of the State of Wyoming for any purpose. Subrecipient shall assume sole responsibility for any debts or liabilities that may be incurred by Subrecipient in fulfilling the terms of this Grant, and shall be solely responsible for the payment of all Federal, State and local taxes which may accrue because of this Grant. Nothing in this Grant shall be interpreted as authorizing Subrecipient or its agents and/or employees to act as an agent or representative for or on behalf of the State of Wyoming or Homeland Security, or to incur any obligation of any kind on the behalf of the State of Wyoming or Homeland Security. Subrecipient agrees that no health/hospitalization benefits, workers' compensation and/or similar benefits available to State of Wyoming employees will inure to the benefit of Subrecipient or its agents and/or employees as a result of this Grant.
- n. **Modifying Grant:** Nothing in this Grant document, or any other guidance from Homeland Security, shall be interpreted to modify, change, or supersede pertinent State statutes and regulations, or Federal grant guidance, rules, regulations, and statutes.
- o. **Notices:** All notices arising out of, or from, the provisions of this Grant shall be in writing and given to the parties using the contact information provided in paragraph 2, or as subsequently updated, either by regular mail, facsimile, e-mail, or delivery in person.
- p. **Patent or Copyright Protection:** Subrecipient recognizes that certain proprietary matters or techniques may be subject to patent, trademark, copyright, license or other similar restrictions, and warrants that no work performed by Subrecipient will violate any such restriction.
- q. **Prior Approval:** This Grant shall not be binding upon either party, no services shall be performed under the terms of this Grant, and the Wyoming State Auditor shall not draw warrants for payment on this Grant, until this Grant has been reduced to writing, approved as to form by the Office of the Attorney General, filed with and approved by A&I Procurement, and approved

by the Governor of the State of Wyoming or his designee if required by Wyo. Stat. § 9-2-1016(b)(iv)(D).

- r. **Severability:** Should any portion of this Grant be judicially determined to be illegal or unenforceable, the remainder of the Grant shall continue in full force and effect, and either party may renegotiate the terms affected by the severance.
- s. **Sovereign Immunity:** The State of Wyoming and Homeland Security do not waive sovereign immunity by entering into this Grant and specifically retain immunity and all defenses available to them as sovereigns pursuant to Wyo. Stat. § 1-39-104(a) and all other State law. Subrecipient retains all immunities and defenses provided by law including Wyo. Stat. § 1-39-101 *et seq.*
- t. **Taxes:** Subrecipient shall pay all taxes and other such amounts required by Federal, State and local law, including but not limited to Federal and social security taxes, workers' compensation, unemployment insurance and sales taxes.
- u. **Termination of Grant Award:** This Grant may be terminated upon mutual agreement by Homeland Security and Subrecipient and subject to settlement of all accounts. Grant funding may be suspended or terminated for cause if Subrecipient fails to perform in accordance with the terms of this Grant, including: failure to make satisfactory progress, failure to follow the requirements herein, failure to submit the required reports, and false certification in any report or other document. Homeland Security will provide Subrecipient written notice of intent to impose immediate measures and will make reasonable efforts to resolve the problem informally without termination.
- v. **Third Party Beneficiary Rights:** The parties do not intend to create in any other individual or entity the status of third party beneficiary, and this Grant shall not be construed so as to create such status. The rights, duties and obligations contained in this Grant shall operate only between the parties to this Grant, and shall inure solely to the benefit of the parties to this Grant. The provisions of this Grant are intended only to assist the parties in determining and performing their obligations under this Grant. The parties to this Grant intend and expressly agree that only parties signatory to this Grant shall have any legal or equitable right to seek to enforce this Grant, to seek any remedy arising out of a party's performance or failure to perform any term or condition of this Grant, or to bring an action for the breach of this Grant.
- w. **Time is of the Essence:** Time is of the essence in all provisions of this Grant.
- x. **Titles Not Controlling:** Titles of paragraphs are for reference only, and shall not be used to construe the language in this Grant.
- y. **Waiver:** The waiver of any breach of any term or condition in this Grant shall not be deemed a waiver of any prior or subsequent breach.

“THIS SPACE INTENTIONALLY LEFT BLANK”

12. Signature: By signing this Grant, the parties certify that they have read and understood it, that they agree to be bound by the terms of the Grant and that they have the authority to sign it.

The effective date of this Grant is the date of the signature last affixed to this page.

HOMELAND SECURITY

Guy Cameron, Director

Date

SWEETWATER COUNTY

Mr. Wally Johnson
Chair, Sweetwater County Commission

Date

Attested by: {City, Town, County} Clerk

Date

Approved as to Form:

Clifford Boevers, Deputy
City/County Attorney

1/15/14
Date

ATTORNEY GENERAL'S OFFICE APPROVAL AS TO FORM

S. Jane Caton #101784
S. Jane Caton, Senior Assistant Attorney General

6-11-13
Date

Attachments:

1. Point of Contact Information Form.
2. Copy of submitted grant application.



MATTHEW H. MEAD
Governor

THE STATE OF WYOMING

Office of Homeland Security

Telephone (307) 777-Home (4663)

Fax (307) 635-6017

5500 Bishop Boulevard, Cheyenne, Wyoming 82002

June 28, 2013

Mr. Wally Johnson
Sweetwater County
80 West Flaming Gorge Way, Ste 109
Green River, WY 82935

Dear Chairperson Johnson:

I am pleased to forward to Sweetwater County the special grant award for the U.S. Department of Homeland Security (DHS), State Homeland Security Grant Program (SHGP) for FY 2012. These funds are designated to Community Resilience and your county emergency manager submitted projects for consideration.

The FY 2012 Homeland Security Grant Program (HSGP) plays an important role in the implementation of Presidential Policy Directive 8 (PPD-8) by supporting the development and sustainment of core capabilities. Core capabilities are essential for the execution of each of the five mission areas outlined in the *National Preparedness Goal* (NPG). The development and sustainment of these core capabilities are not exclusive to any single level of government or organization, but rather require the combined effort of the whole community. The FY 2012 HSGP supports all core capabilities in the Prevention, Protection, Mitigation, Response, and Recovery mission areas based on allowable costs.

The FFY 2012 statewide initiatives are as follows:

- (1) WYOLINK Interoperability Initiative
- (2) Community Resilience
- (3) Regional Emergency Response Teams
- (4) Wyoming Improvised Explosive Device (IED) Protection and Response
- (5) Wyoming Critical Infrastructure Protection/Geospatial Initiative
- (6) Information Sharing
- (7) Wyoming Threat and Hazard Identification (THIRA)

Any concerns regarding our initiatives or governmental requirements can be directed to your respective county coordinator. You may also contact Kelly Ruiz, (307) 777-4909, kelly.ruiz@wyo.gov, at the Wyoming Office of Homeland Security.

Sincerely,


Guy Cameron
Director

Enclosures : Grant Award Agreement (GAA), Point of Contact Form

Cc: County Coordinator

GC:kr

FY12 CCP Grant Project Application

Complete a form for each project you are seeking to be funded. Multiple projects may be submitted. Refer to the FY12 CCP grant guidance for specific information on what costs/activities are eligible.

County/Region:	Sweetwater	Program Category	Funding Budget
Project Title:	CERT/ MRC	<input type="checkbox"/> Planning	\$ 500.00
		<input type="checkbox"/> Equipment	\$ 800.00
		x Training	\$ 1,200
		<input type="checkbox"/> Exercise	\$ 0
		Total Project Costs	

Project Narrative: please note that the spaces below will expand & rollover to the next page as text is entered, and thus you are not limited to the amount of narrative provided per space.

<p>1. Is this a new or continued project? If continued, provide the project description and amount allocated from previous CCP awards</p> <p>Continuing to train residents of Sweetwater County in CERT, and disaster awareness/ preparation. Promote, recruit, and establish a Medical Reserve Corp (MRC) in Sweetwater County.</p>
<p>2. Describe the purpose of this project. This response should include the final goal of the project, objectives to be accomplished with this funding and the impact the project will have on citizen preparedness in your county/region.</p> <p>In the course of conducting the CERT training classes it is our goal to establish viable, working CERT teams to respond to local or regional disasters.</p> <p>The MRC will be an asset that can be mobilized to local/rural areas in the event of a pandemic, disaster or other event that may stretch the limits of local health providers.</p>
<p>3. Provide a timeline that ensures the Project will be initiated immediately upon receiving the grant award and that the Project will be completed within the grant performance period (Note the compressed time frame of the grant opportunity with performance period ending on May 31, 2014.</p>
<p>1. Date/Project Activity Description</p> <p>2. July/August- CERT/MRC recruitment-promotion at Sweetwater County Fair.</p> <p>3. August 2013- CERT Class</p> <p>4. January 2014- CERT Class</p> <p>5. February 2014- CERT Class</p> <p>6.</p> <p>7.</p> <p>8.</p> <p>Completion Date: 05/18 /2013</p>

Attach any additional documentation or justification you feel is necessary (*not required*) that better clarifies the necessity to complete this Project. Please list attachments below.

Citizen Corps



Point-of-Contact Information Form:

Date Submitted:

Return to:

Wyoming Office of Homeland Security
Attn: Erika Key
Fax: (307) 635-6017
E-mail: erika.key1@wyo.gov
5500 Bishop Blvd
Cheyenne WY, 82002

Jurisdiction:	Sweetwater County							
Change from Previous:	Yes			No				
Grant Responsibility	SHSP		CCP	<input checked="" type="checkbox"/>	LETPA:	Sheriff		Coroner
Name:	David Johnson							
Title:	Coordinator							
Address:	731 C. st. STE 131							
Address:								
City:	Rock Springs							
ZIP:	82901							
E-Mail:	johnsond@sweet.wy.us							
Work Phone:	307.922.5369							
Cell Phone:	307.389.3418							
Fax:	307.922.5481							

BOARD OF COUNTY COMMISSIONERS MEETING REQUEST FORM

<p>Date Requested:</p> <p>January 21, 2014</p>	<p>Name & Title of Presenter:</p> <p>Krisena Marchal, Grants Manager Dave Johnson, EMA Coordinator</p>
<p>Department or Organization:</p> <p>Grants Admin Emergency Management</p>	<p>Contact Phone & E-mail:</p> <p>Krisena Marchal x3888 marchalk@sweet.wy.us</p>
<p>Exact Wording for Agenda:</p> <p>Approval of the Fiscal Year 2013 Emergency Management Performance Grant Agreement</p>	<p>Preference of Placement on Agenda & Amount of Time Requested for Presentation:</p> <p>10 minutes</p>
<p>Will there be Handouts? (If yes, include with meeting request form)</p> <p>Yes</p>	<p>Will handouts require SIGNATURES:</p> <p>Yes - by the Chairman</p>
<p>Additional Information:</p> <p>Requested Action:</p> <p>Motion to approve, and authorize the Chairman to sign, the Fiscal Year 2013 Emergency Management Performance Grant Agreement.</p>	



MATTHEW H. MEAD
Governor

Office of Homeland Security

Telephone: (307) 777-Home (4663) Fax: (307) 635-6017

Website: www.wyohomelandsecurity.state.wy.us

5500 Bishop Blvd., Cheyenne, WY 82002

THE STATE OF WYOMING

Grant Award for U.S. Department of Homeland Security (DHS), Federal Emergency Management Agency Grant Programs Directorate FY 2013 Emergency Management Performance Grant (EMPG)

Political Subdivision: **Sweetwater County**
 Federal Amount: **\$30,000.00**
 Local Match Amount: **\$30,000.00**
 Opportunity Number: **EMW-2013-EP-00063-S01**
 Award Period: **October 1, 2012 – March 31, 2014**
 CFDA #: **EMPG - 97.042**
 Project ID: **13-GPD-SWE-EM-GCF13**

- Parties:** The parties to this Grant Award Agreement [Grant] are the Wyoming Office of Homeland Security, whose principal address is 5500 Bishop Boulevard, Cheyenne, WY 82002 [Homeland Security] and Sweetwater County, Wyoming, whose mailing address is 80 West Flaming Gorge Way Ste 109, Green River, WY 82935 [Subrecipient].
- Contact Information:** Subrecipient's submission of required reports and forms designated herein will be made using online tools when required by the procedures and protocol of the Grant Program. All other reports, forms, and communications regarding this Grant shall be directed to the attention of Homeland Security's designated contact person. Subrecipient must keep Homeland Security up-to-date as to the name of the person acting as Subrecipient's primary contact person for this Grant using the Point of Contact information form, attached and incorporated herein as Attachment 1, including any change of contact person, address, or telephone information. Subrecipient's primary contact person shall cooperate with any assessments, national evaluation efforts, or information or data collection requests, including, but not limited to, the provision of any information required for the assessment or evaluation of any activities within this Grant. An e-mail address must be provided for the contact person and that e-mail account must be regularly checked for new messages.

Homeland Security Contacts:

Kim Johnson, Governmental Liaison (Primary)
Phone: 307-777-4910, Email: kim.johnson@wyo.gov

Robin Benitz, Accounting, Grants Supervisor (Secondary)
Phone: 307-777-4916, Email: robin.benitz@wyo.gov

- Funding Authority:** The funds the Wyoming Office of Homeland Security will distribute to the Subrecipient are drawn from grant funds distributed to the State of Wyoming as FY 2013 EMPG Grant Award Agreement between Sweetwater County and the Wyoming Office of Homeland Security

appropriated by the *Department of Homeland Security Appropriations Act 2013* (Public Law 113-6), the Fiscal Year (FY) 2013 Emergency Management Performance Grants (EMPG) Program. The EMPG Program provides resources to assist state, local, and tribal governments in preparing for all hazards, as authorized by the *Robert T. Stafford Disaster Relief and Emergency Assistance Act* (Public Law 93-288), as amended by 42 U.S.C. 5121-5207 and the *Post-Katrina Emergency Management Reform Act of 2006* (PKEMRA) (Public Law 109-295) as amended by the *Implementing Recommendations of the 9/11 Commission Act of 2007* (Public Law 110-53).

4. **Term of Grant Award and Required Approvals:** This Grant is effective when all parties have executed it and all required approvals have been secured. The term of this Grant is from October 1, 2012 through March 31, 2014. Any unspent balance will be reallocated at the end of this period by Homeland Security. The total amount of this project is sixty thousand dollars and zero cents (\$60,000.00). The Federal share of the Project is thirty thousand dollars and zero cents (\$30,000.00), and the subrecipient share of the project is thirty thousand dollars and zero cents (\$30,000.00) (50 percent matching funds are required). The subrecipient's matching funds are allowable costs incurred during the performance period and are subject to the same requirements and conditions which apply to the Federal funds awarded under the grant. Matching requirements may not be met by costs borne by another Federal grant or if they have been or will be counted towards satisfying a cost sharing or matching requirement of another Federal grant agreement, a Federal procurement contract, or any other award of Federal funds. Costs counting towards satisfying a cost sharing or matching requirement must be verifiable from the records of Subrecipient.

5. **Federal Grant References:** FY 2013 Emergency Management Performance Grants Funding Opportunity Announcement <http://www.fema.gov/library/viewRecord.do?id=7503>
The Comprehensive Preparedness Guide (CPG) 101 v.2 September 2010, <http://www.fema.gov/library/viewRecord.do?=&id=5697> or http://www.fema.gov/pdf/about/divisions/npd/CPG_101_V2.pdf,
State Multi-Hazard Mitigation Planning Guidance (Mitigation Planning "Blue Book"), <http://www.fema.gov/library/viewRecord.do?id=3115>;
Local Mitigation Planning Handbook <http://www.fema.gov/library/viewRecord.do?id=7209>
Multi-Year Training and Exercise Plans, <https://hseep.dhs.gov>;
National Incident Management System (NIMS) Implementation, <http://www.fema.gov/emergency/nims/ImplementationGuidanceStakeholders.shtm#item2>,
and NIMS Resource Center, <http://www.fema.gov/nims>; EMPG forms, and other documents.

Subrecipient shall read and ensure the necessary personnel become familiar with and adhere to the contents of the Funding Opportunity Announcement.

6. **Purpose of Grant Award:**
 - A. Priority for Fiscal Year 2013: Advancing a Whole Community Approach to Security and Emergency Management. Achieving this collective capacity calls for innovative approaches across the whole community, including emergency management to build up existing practices, institutions, and organizations that help to make local communities successful, and that can leverage this infrastructure if and when an incident occurs. To address the priority, five objectives have been identified:

- (1) THIRA- Complete and update Threat and Hazard Identification and Risk Assessment (THIRA).
- (2) Planning- Develop, maintain and revise as necessary, at least once every two years, viable all-hazards, all-threats Emergency Operations Plans (EOPs) consistent with the CPG 101 v.2, September 2010.
- (3) Sustain Capabilities – Sustain critical core capabilities clearly linked to core capabilities outlined in the National Preparedness Goal.
- (4) Training Plan - Develop and maintain Multi-Year Training and Exercise Plans (TEPS).
- (5) Personnel - Target training and verify capability of personnel. Training activities should strategically align to core capabilities identified in the Multi-Year TEP.

B. EMPG funds should support the state’s homeland security initiatives.

7. **Payment:** Homeland Security agrees to pay Subrecipient for the services described herein during the performance period of the Grant. The total Federal allocation under this Grant shall not exceed thirty thousand dollars and zero cents (\$30,000.00). No payment shall be made for services rendered outside the performance period of the Grant or for activities commenced without prior approval, if prior approval is required. Funds will not be released to Subrecipient before the date upon which the last required signature is affixed to this Grant. Payment will be made to Subrecipient by Homeland Security upon receipt and approval of a Payment Request Form, provided the expenditures comply with the list of allowable expenditures in the FY 2013 Emergency Management Performance Grant Funding Opportunity Announcement and all applicable Federal and State laws.

8. **Responsibilities of Subrecipient:** Subrecipient agrees to and acknowledges the following limitations and special conditions:

A. Subrecipient must be familiar with all the requirements and restrictions of the Funding Opportunity Announcement, and specific expectations including:

- (1) Subrecipient may not use this Grant funding to purchase equipment not specifically authorized in the Funding Opportunity Announcement unless the proposed acquisition is reviewed by Homeland Security and approved by FEMA in writing prior to purchase.
- (2) Subrecipient agrees to comply with the financial and administrative requirements set forth in the applicable edition of FEMA’s codified regulations (44 CFR Part 13).
- (3) Subrecipient may use its own procurement procedures which reflect applicable State and local laws and regulations, provided the procurements conform to applicable federal law and the standards identified in 44 CFR § 13.36 and OMB Circular A-102. All procurement transactions will be conducted in a manner providing full and open competition consistent with the standards identified in 44 CFR § 13.36.
- (4) Subrecipient shall ensure all equipment purchased with these Grant funds is maintained and available for response to terrorist and other disaster incidents. Subrecipient agrees that, when practicable, any equipment or supplies purchased with Grant funding shall be prominently marked as follows: **“Purchased with funds provided by the U.S. Department of Homeland Security through by the Wyoming Office of Homeland Security.”** This is in order to facilitate audits and monitoring visits, which may result from receiving Federal funding. Equipment maintenance requirements are outlined in 44 CFR Part 13.32.

- (5) Subrecipient agrees that all publications created with funding under this Grant shall prominently contain the following statement: **“This document was prepared under a grant from the U. S. Department of Homeland Security, Preparedness Directorate Office of Grants and Training administered by the Wyoming Office of Homeland Security. Points of view or opinions expressed in this document are those of the authors and do not necessarily represent the official position or policies of the U.S. Department of Homeland Security, the State of Wyoming or Wyoming Office of Homeland Security.”** Additionally, Subrecipient acknowledges that the FEMA Grants and Preparedness Directorate and Homeland Security reserve a royalty-free, non-exclusive, and irrevocable license to reproduce, publish, or otherwise use, and authorize others to use, for Federal and Wyoming state government purposes: (1) the copyright in any work developed under this Grant; and (2) any rights of copyright to which Subrecipient purchases ownership under this Grant. Subrecipient must consult with the FEMA and Homeland Security regarding any patent rights that arise from, or are purchased with, this Grant.
 - (6) Subrecipient may be monitored periodically by the staff of Homeland Security, FEMA, and/or the authorized contractors thereof, to ensure the program goals, objectives, timelines, budgets and other related Grant criteria are being met.
 - (7) Subrecipient must submit a Statement of Work that outlines their emergency management enhancement and sustainment efforts, including required objectives proposed for the FY 2013 EMPG performance period. Subgrantees will report progress on the standardized reporting Work Plan Template.
 - (8) Subrecipient agrees that all allocations and use of funds under this Grant will be in accordance with the Fiscal Year 2013 Emergency Management Performance Grant (EMPG) Funding Opportunity Announcement and must support the goals and objectives included in the EMPG work plan.
 - (9) Subrecipient agrees to cooperate with any assessments, national evaluation efforts, or data collection requests. This includes, but is not limited to, the provision of any information required for the assessment or evaluation of any activities within this project.
- B.** By March 31, 2014 Subrecipient must encumber or spend all Grant funds, finish all performance activities and submit all payment requests. If this deadline cannot be met, a written request for an extension with an explanation shall be submitted by Subrecipient no later than March 1, 2014 to Homeland Security for review and approval. Homeland Security cannot guarantee approval for any extension request.
- C.** This Grant cannot be changed or altered in any way without prior written authorization from Homeland Security.
- D.** Subrecipient may not commingle or transfer funds under this Grant with the funds of any other State or Federal grants.
- E.** Subrecipient’s quarterly progress reports through December 31, March 31, June 30 and September 30 must be submitted to Homeland Security by January 30, April 30, July 30 and October 30, respectively. Quarterly reports will cover items listed in the Funding Opportunity Announcement and shall be submitted on reporting forms provided by Homeland Security.
- F.** To be eligible to receive Federal preparedness funding, Subrecipient must continue to meet National Incident Management System (NIMS) compliance requirements and update assessments.

- G. Subrecipient is required to submit a budget addressing EMPG related costs and expenses as specified in the Funding Opportunity Announcement.
- H. EMPG funds may not be used to support the hiring of sworn public safety officers for the purpose of fulfilling traditional public safety duties or to supplant traditional public safety positions and responsibilities.
- I. EMPG funds may not be used for expenditures for weapons systems and ammunition.
- J. EMPG funds may not be used for activities unrelated to the completion and implementation of the EMPG program.
- K. EMPG funds may not be used for expenditures for items not in accordance with portions of the Authorized Equipment List (AEL).

9. **Responsibilities of Homeland Security:**

- A. Homeland Security will be available to provide necessary and feasible technical advice, which may be reasonably required by Subrecipient.
- B. Homeland Security will pay Subrecipient as stated in paragraph 7. above.
- C. Homeland Security shall notify Subrecipient of any State or Federal determination of noncompliance. Homeland Security will provide Subrecipient written notice of intent to impose immediate measures and will make reasonable efforts to resolve the problem informally.
- D. Homeland Security shall notify Subrecipient at the earliest possible time of the services, which may be affected by a shortage of funds.
- E. Homeland Security shall notify Subrecipient of information and updates received from FEMA or other Federal agencies, which may affect or otherwise restrict the availability of funds awarded to Subrecipient herein.

10. **Special Provisions:**

- A. **Administrative and National Policy Requirements:** Subrecipient must, in addition to the assurances made as part of the application, comply and require each of its subcontractors employed in the completion of the project to comply with all applicable statutes, regulations, executive orders, OMB Circulars, terms and conditions of the award, and the approved application.
 - (1) **OMB Circular A-102** – *Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments*, found under DHS regulations at 44 CFR Part § 13, “Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments.”
 - (2) **OMB Circular A-87** (relocated to 2 CFR Part § 225) - *Cost Principles for State, Local, and Indian Tribal Governments* and contained in the OMB A- 102 Common Rule.
- B. **Assumption of Risk:** Subrecipient shall assume the risk of any loss of State or Federal funding, either administrative or program dollars, due to Subrecipient's failure to comply with State or Federal requirements.
- C. **Debarment or Suspension:** By signing this agreement, Subrecipient certifies that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency in accordance with Executive Order 12549, Debarment and Suspension and 44 CFR § Part 17 or are on the disbarred vendors list at www.epls.gov.
- D. **Disadvantaged Business Requirement:** To the extent Subrecipient uses contractors or

- subcontractors, Subrecipient shall use small, minority, women-owned or disadvantaged business concerns and contractors or subcontractors to the extent practicable.
- E. Drug-Free Workplace:** Subrecipient shall certify that a drug-free workplace is maintained in accordance with the Drug-Free Workplace Act of 1988, and implemented at 44 CFR § Part 17, Subpart F.
- F. Duplication of Benefits:** There may not be a duplication of any federal assistance, per 2 CFR Part 225 (formerly OMB A-87), Basic Guidelines Section C.3 (c), which states: Any costs allocable to a particular Federal award or cost objective under the principles provided for in this Circular may not be charged to other Federal awards to overcome fund deficiencies, to avoid restrictions imposed by law or terms of the Federal awards, or for other reasons. However, this prohibition would not preclude governmental units from shifting costs allowable under two or more awards in accordance with existing program agreements.
- G. Environmental and Historic Preservation Requirements:** Subrecipient shall comply with all applicable Federal, State, and local environmental and historic preservation (EHP) requirements and shall provide any information requested by the State or FEMA to ensure compliance with applicable laws including: National Environmental Policy Act, National Historic Preservation Act, Endangered Species Act, and Executive Orders on Floodplains (11988), Wetlands (11990) and Environmental Justice (12898). Failure of Subrecipient to meet Federal, State, and local EHP requirements and obtain applicable permits may jeopardize Federal funding. Subrecipient shall not undertake any project having the potential to impact EHP resources without the prior approval of the State and FEMA, including but not limited to communications towers, physical security enhancements, new construction, and modifications to buildings, structures, and objects that are 45 years old or greater. Subrecipient must comply with all conditions placed on the project as the result of the EHP review. Any change to the approved project scope of work will require re-evaluation for compliance with these EHP requirements. If ground disturbing activities occur during project implementation, Subrecipient must ensure monitoring of ground disturbance and if any potential archeological resources are discovered, Subrecipient will immediately cease construction and notify the State and FEMA and the appropriate State Historic Preservation Office. **Any construction activities that have been initiated without the necessary EHP review and approval will result in a non-compliance finding and will not be eligible for FEMA funding.**
- H. Federal Debt Status:** Subrecipient may not be delinquent in the repayment of any Federal debt such as delinquent payroll or other taxes, audit disallowances, and benefit overpayments per OMB Circular A-129.
- I. Financial and Compliance Audit Report:** Subrecipients that expend an aggregate amount of \$500,000 or more in Federal funds during their fiscal year are required to undergo an organization-wide financial and compliance single audit. Subrecipient agrees to comply with the organizational audit requirements of the U.S. General Accounting Office Government Auditing Standards and OMB Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations. Audit reports are currently due to the Federal Audit Clearinghouse no later than nine months after the end of Subrecipient's fiscal year. Subrecipient shall retain financial records and all other documentation as specified in the Financial Guide. Subrecipient shall give Homeland Security or the Comptroller General, through any authorized representative, access to and the right to examine all records, books, papers or documents related to this Grant. Subrecipient shall

provide one (1) copy of the audit report to Homeland Security and require release of the audit report by its auditor be held until adjusting entries are disclosed and made to Homeland Security's records. Subrecipient shall provide Homeland Security one (1) copy of all other audits performed which cover any part of this Grant.

- J. Freedom of Information Act:** Information submitted in the course of applying for funding or provided in the course of grant management activities, may be considered law enforcement sensitive or otherwise important to national security interests. While this information is subject to requests made pursuant to the Freedom of Information Act, 5 U.S.C. §552, all determinations concerning the release of information of this nature are made on a case-by-case basis by the DHS FOIA Office. Subrecipient should consult State and local laws and regulations regarding the release of information. Subrecipient should be familiar with the regulations governing protected critical infrastructure information, 6 CFR § Part 29, and sensitive security information, 49 CFR § Part 1520, as these designations may provide additional protection to certain classes of homeland security information.
- K. Individuals with Disabilities in Emergency Planning:** In accordance with Section 504 of the *Rehabilitation Act of 1973*, 29 U.S.C. §794, as amended, which provides that no otherwise qualified handicapped individual in the United States will, solely by reason of the handicap, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance. These requirements pertain to the provision of benefits or services as well as to employment.
- L. Limitations on Lobbying Activities:** By signing this agreement, Subrecipient agrees that, in accordance with Public Law 101-121, payments made from a Federal grant shall not be utilized by Subrecipient in connection with lobbying Congressmen, or any other Federal agency in connection with the award of a Federal grant, contract, cooperative agreement, or loan. Further, Subrecipient may not use any Federal funds, either directly or indirectly, to support the enactment, repeal, modification or adoption of any law, regulation or policy, at any level of government.
- M. Limited English Proficient (LEP) Persons:** Subrecipient must certify that Limited English Proficiency Persons have meaningful access to the services under this program. National origin discrimination includes discrimination on the basis of limited English proficiency (LEP). To ensure compliance with Title VI of the Civil Rights Act of 1964, as amended, Subrecipient is required to take reasonable steps to ensure that LEP persons have meaningful access to their programs. Meaningful access may entail providing language assistance services, including oral and written translation when necessary.
- N. Monitoring Activities:** Homeland Security shall have the right to monitor all Grant related activities of Subrecipient. This shall include, but not be limited to, the right to make site inspections at any time, to bring experts and consultants on site to examine or evaluate completed work or work in progress, and to observe all Subrecipient personnel in every phase of performance of Grant related work.
- O. National Preparedness Reporting Compliance:** Subrecipient agrees to cooperate with any assessments, national evaluation efforts, or information or data collection requests, including, but not limited to, the provision of any information required for the assessment or evaluation of any activities within their grant agreement. This includes any assessments, audits, or investigations conducted by the Department of Homeland Security, Office of Inspector General, or the Government Accountability Office in

accordance with *The Government Performance and Results Act of 1993* (Public Law 103-62) (GPRA).

- P. No Finder's Fees:** No finder's fee, employment agency fee, or other such fee related to the procurement of this Grant, shall be paid by either party.
- Q. Nondiscrimination:** Subrecipient shall comply with all State and Federal civil rights laws, to include Title VI of the *Civil Rights Act of 1964*, as amended (42 U.S.C. 2000 *et seq.*), the *Civil Rights Act of 1968* (42 U.S.C. §3601 *et seq.*) the Wyoming Fair Employment Practices Act (Wyo. Stat. § 27-9-105 *et seq.*), the *Americans With Disabilities Act*, (42 U.S.C. 12101 *et seq.*), Section 504 of the *Rehabilitation Act of 1973*, as amended (29 U.S.C. 794), Title IX of the *Education Amendments of 1972*, as amended (20 U.S.C. 1681 *et seq.*) and the *Age Discrimination Act of 1975*, as amended (20 U.S.C. 6101 *et seq.*), and Titles I, II, and III *Americans with Disabilities Act of 1990* (42 U.S. C. §12101-12213). Subrecipient shall not discriminate against any individual on the grounds of age, sex, color, race, religion, national origin or disability in connection with the performance of this Grant.
- R. Non-Supplanting Certification:** Subrecipient hereby affirms that Grant funds will be used to supplement existing funds, and will not replace (supplant) funds that have been appropriated for the same purpose. Subrecipient should be able to document that any reduction in non-federal resources occurred for reasons other than the receipt or expected receipt of Federal funds under this agreement.
- S. Program Income:** Subrecipient shall not deposit funds in an interest-bearing account without prior approval by Homeland Security. Income attributable to the Grant shall be reported to Homeland Security. Any income attributable to the grant funds distributed under this agreement must be used to increase the scope of the program or returned to Homeland Security.
- T. Records Retention:** Subrecipient shall retain financial records and all other documentation for a minimum of three (3) years following the close of the Grant or audit. Subrecipient will give Wyoming Office of Homeland Security and any of its representatives, access to all books, documents, papers, and records which are pertinent to this Grant.
- U. Robert T. Stafford Disaster Relief and Emergency Assistance Act:** Awards of funding under this program are subject to this act (Public Law 93-288), as amended, 42 U.S.C. 5121-5206, and related authorities. Specifically, 42 U.S.C. 5196, Subtitle A, Powers and Duties, Section 611, Detailed Functions of Administration, Subsection (j) (9), Financial Contributions, require recipients of funds under Title VI of the Stafford Act for construction projects to comply with the Davis-Bacon Act, and 42 U.S.C. 5206 requires all recipients of funds under the Stafford Act to comply with the Buy American Act (41 U.S.C. 10a *et seq.*).

11. General Provisions:

- A. Amendments;** Any changes, modifications, revisions or amendments to this Grant which are mutually agreed upon by the parties to this Grant shall be incorporated by written instrument, executed and signed by all parties to this Grant.
- B. Applicable Law/Venue:** The laws of the State of Wyoming shall govern the construction, interpretation and enforcement of this Grant. The Courts of the State of Wyoming shall have jurisdiction over this Grant and the parties, and the venue shall be the First Judicial District, Laramie County, Wyoming.

- C. Assignment/Grant Not Used as Collateral:** Neither party shall assign or otherwise transfer any of the rights or delegate any of the duties set forth in this Grant without the prior written consent of the other party. Subrecipient may not use this Grant, or any portion thereof, for collateral for any financial obligation without the prior written permission of Homeland Security.
- D. Availability of Funds:** Each payment obligation of Homeland Security is conditioned upon the availability of government funds, which are appropriated or allocated for the payment of this obligation. If funds are not allocated and available for the continuance of the services performed by Subrecipient, Homeland Security may terminate this Grant at the end of the period for which the funds are available. No penalty shall accrue to Homeland Security in the event this provision is exercised, and Homeland Security shall not be obligated or liable for any future payments due or for any damages as a result of termination under this section. This provision shall not be construed to permit Homeland Security to terminate this Grant to acquire similar services from another party.
- E. Award of Related Contracts:** Homeland Security may undertake or award supplemental or successor contracts for work related to this Grant. Subrecipient shall cooperate fully with other subrecipients, contractors and Homeland Security in all such cases.
- F. Compliance with Law:** The Subrecipient shall keep informed of and comply with all applicable federal, tribal, state and local laws and regulations in the performance of the agreement.
- G. Confidentiality of Information:** Except as required by the Wyoming Public Records Act, Wyo. Stat. § 16-4-201 *et seq.*, all documents, data compilations, reports, computer programs, photographs, and any other work provided to or produced by Subrecipient, exclusive to the performance of this Grant, shall be kept confidential by Subrecipient unless written permission is granted by Homeland Security for its release.
- H. Conflicts of Interest:** Subrecipient shall immediately notify Homeland Security of any potential or actual conflicts of interest arising during the course of Subrecipient's performance under this Grant. This Grant may be terminated in the event Homeland Security discovers an undisclosed conflict of interest. Termination of this Grant will be subject to a mutual settlement of accounts.
- I. Entirety of Grant:** This Grant, consisting of twelve (12) pages, and Attachment 1, Point-of-Contact Information Form, consisting of one (1) page, represent the entire and integrated agreement between the parties and supersede all prior negotiations, representations, and agreements, whether written or oral.
- J. Ethics:** Subrecipient shall keep informed of and comply with the Wyoming Ethics and Disclosure Act (Wyo. Stat. § 9-13-101, *et seq.*), and any and all ethical standards governing Subrecipient's profession.
- K. Force Majeure:** Neither party shall be liable for failure to perform under this Grant if such failure to perform arises out of causes beyond the control and without the fault or negligence of the nonperforming party. Such causes may include, but are not limited to, acts of God or the public enemy, fires, floods, epidemics, quarantine restrictions, freight embargoes, and unusually severe weather. This provision shall become effective only if the party failing to perform immediately notifies the other party of the extent and nature of the problem, limits delay in performance to that required by the event, and takes all reasonable steps to minimize delays. This provision shall not be effective unless the failure to perform is beyond the control and without the fault or negligence of the nonperforming party.

- L. Indemnification:** Each party to this Grant shall be responsible for any liability arising from its own conduct. Neither party agrees to insure, defend or indemnify the other.
- M. Independent Subrecipient:** Subrecipient shall function as an independent contractor for the purposes of this Grant, and Subrecipient or its agents and/or employees shall not be considered employees of the State of Wyoming for any purpose. Subrecipient shall assume sole responsibility for any debts or liabilities that may be incurred by Subrecipient in fulfilling the terms of this Grant, and shall be solely responsible for the payment of all Federal, State and local taxes which may accrue because of this Grant. Nothing in this Grant shall be interpreted as authorizing Subrecipient or its agents and/or employees to act as an agent or representative for or on behalf of the State of Wyoming or Homeland Security, or to incur any obligation of any kind on the behalf of the State of Wyoming or Homeland Security. Subrecipient agrees that no health/hospitalization benefits, workers' compensation and/or similar benefits available to State of Wyoming employees will inure to the benefit of Subrecipient or its agents and/or employees as a result of this Grant.
- N. Kickbacks:** Subrecipient certifies and warrants that no gratuities, kickbacks or contingency fees were paid in connection with this Grant, nor were any fees, commissions, gifts, or other considerations made contingent upon the award of this Grant. If Subrecipient breaches or violates this warranty, Homeland Security may, at its discretion, terminate this Grant without liability to Homeland Security, or deduct from the Grant amount or consideration, or otherwise recover, the full amount of any commission, percentage, brokerage, or contingency fee.
- O. Modifying Grant:** Nothing in this Grant document, or any other guidance from Homeland Security, shall be interpreted to modify, change, or supersede pertinent State statutes and regulations, or Federal grant guidance, rules, regulations, and statutes.
- P. Notices:** All notices arising out of, or from, the provisions of this Grant shall be in writing and given to the parties using the contact information provided in paragraph 2, or as subsequently updated, either by regular mail, e-mail, or delivery in person.
- Q. Patent or Copyright Protection:** Subrecipient recognizes that certain proprietary matters or techniques may be subject to patent, trademark, copyright, license or other similar restrictions, and warrants that no work performed by Subrecipient will violate any such restriction.
- R. Prior Approval:** This Grant shall not be binding upon either party, no services shall be performed under the terms of this Grant, and the Wyoming State Auditor shall not draw warrants for payment on this Grant, until this Grant has been reduced to writing, approved as to form by the Office of the Attorney General, filed with and approved by A&I Procurement, and approved by the Governor of the State of Wyoming or his designee if required by Wyo. Stat. § 9-2-1016(b)(iv)(D).
- S. Severability:** Should any portion of this Grant be judicially determined to be illegal or unenforceable, the remainder of the Grant shall continue in full force and effect, and either party may renegotiate the terms affected by the severance.
- T. Sovereign Immunity:** The State of Wyoming and Homeland Security do not waive sovereign immunity by entering into this Grant and specifically retain immunity and all defenses available to them as sovereigns pursuant to Wyo. Stat. § 1-39-104(a) and all other State law. Subrecipient retains all immunities and defenses provided by law including Wyo. Stat. § 1-39-101 *et seq.*
- U. Taxes:** Subrecipient shall pay all taxes and other such amounts required by Federal,

State and local law, including but not limited to Federal and social security taxes, workers' compensation, unemployment insurance and sales taxes.

- V. **Termination of Grant Award:** This Grant may be terminated upon mutual agreement by Homeland Security and Subrecipient and subject to settlement of all accounts. Grant funding may be suspended or terminated for cause if Subrecipient fails to perform in accordance with the terms of this Grant, including: failure to make satisfactory progress, failure to follow the requirements herein, failure to submit the required reports, and false certification in any report or other document. Homeland Security will provide Subrecipient written notice of intent to impose immediate measures and will make reasonable efforts to resolve the problem informally without termination.
- W. **Third Party Beneficiary Rights:** The parties do not intend to create in any other individual or entity the status of third party beneficiary, and this Grant shall not be construed so as to create such status. The rights, duties and obligations contained in this Grant shall operate only between the parties to this Grant, and shall inure solely to the benefit of the parties to this Grant. The provisions of this Grant are intended only to assist the parties in determining and performing their obligations under this Grant. The parties to this Grant intend and expressly agree that only parties signatory to this Grant shall have any legal or equitable right to seek to enforce this Grant, to seek any remedy arising out of a party's performance or failure to perform any term or condition of this Grant, or to bring an action for the breach of this Grant.
- X. **Time is of the Essence:** Time is of the essence in all provisions of this Grant.
- Y. **Titles Not Controlling:** Titles of paragraphs are for reference only, and shall not be used to construe the language in this Grant.
- Z. **Waiver:** The waiver of any breach of any term or condition in this Grant shall not be deemed a waiver of any prior or subsequent breach. Failure to object to a breach shall not constitute a waiver.

THE REMAINDER OF THIS PAGE INTENTIONALLY LEFT BLANK

12. Signatures: By signing this Grant, the parties certify that they have read and understood it, that they agree to be bound by the terms of the Grant, that they have the authority to sign it.

The effective date of this Grant is the date of the signature last affixed to this page.

WYOMING OFFICE OF HOMELAND SECURITY

Guy Cameron, Director _____
Date

Sweetwater County

Wally Johnson, Chair (Signature) _____
Date
Sweetwater County Commission

Attested by: County Clerk _____
Date

Approved:

Clifford Boevers, Deputy 1/15/14
Date
Sweetwater County Attorney

ATTORNEY GENERAL'S OFFICE APPROVAL AS TO FORM

S. Jane Caton # 105899 9-25-13
Date
S. Jane Caton, Senior Assistant Attorney General

Attachment: Point of Contact Form



MATTHEW H. MEAD
Governor

THE STATE OF WYOMING

Office of Homeland Security

Telephone (307) 777-Home (4663)
Fax (307) 635-6017
5500 Bishop Boulevard, Cheyenne, Wyoming 82002

October 1, 2013

The Honorable Wally Johnson
80 West Flaming Gorge Way Ste 109
Green River, WY 82935

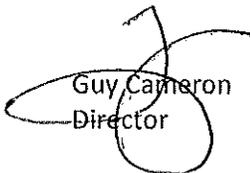
Dear Chairperson Johnson,

Enclosed for your review and signature is the U.S. Department of Homeland Security Emergency Management Performance Grant (EMPG) for FY 2013. The award period for this grant began on October 1, 2012 and will end March 31, 2014.

The grant is a 50/50 match program. These grant monies are provided to support the Homeland Security/Emergency Management efforts within your county. The grant also requires completion of a work plan by the county coordinator and regular submission of reimbursement activities under the grant.

We continue to appreciate the support of your county coordinator as we continue to prepare for natural and manmade disasters, as well as terrorist threats. If you have any questions, please feel free to contact Mr. Kim Johnson, EMPG program manager, at 307-777-4910 or kim.johnson@wyo.gov.

Sincerely,



Guy Cameron
Director

GC:kj

Enclosure

Cc: County Coordinator



**Subrecipient Point-of-Contact Information Form
Emergency Management Performance Grant FY 2013**

Return to: Wyoming Office of Homeland Security
 Attn: Kim Johnson
 5500 Bishop Boulevard
 Cheyenne WY, 82002

Jurisdiction: Sweetwater

Project/Grant ID: I3-GPD-SWE-EM-GCF13

Date Submitted: _____

Name: David Johnson

Title: Coordinator

Address: 731 C St. STE 131

Address: _____

City: Rock Springs

ZIP: 82901

E-mail: johnsdm1@sweet.wy.us

Work Phone: 307-~~389~~-922-3418

Cell Phone: 307-389-8086

Fax: 307-~~389~~-922-5418

BOARD OF COUNTY COMMISSIONERS

MEETING REQUEST FORM

Meeting Date Requested: Tuesday, January 21, 2014	Presenters Name: Eric Nelson / Bruce Salzburg, Crowel & Mc
Department or Organization: Wyoming Downs LLC	Contact Phone and E-mail: 702-682-8918
Exact Wording for Agenda: A Resolution approving Wyoming Downs, LLC to conduct Pari-Mutuel wagering on live horse racing, historic horse racing, and simulcast events within Sweetwater County, WY	Preference of Placement on Agenda & Amount of Time Requested for Presentation: 11:00am or after lunch - 30 minutes
Will there be Handouts? (If yes, include with meeting request form) Yes	Will handouts require SIGNATURES: Yes
Additional Information:	
Wyoming Downs LLC has been approved by the Wy Pari-mutuel Comm. and licensed for 16 days of racing in 2014. Approval for Uinta County, Laramie, Campbell, Sheridan, Natrona, Albany has also been approved by each County Commission. Four locations are operating An issue with the Sweetwater County previously was the fact we had not been licensed with the WPC and a location was not chosen. Both of those issues have now been addressed and completed. Sweetwater county/RS city will receive 1% (50/50) of the total takeout of HHR Racing. The lease location is at The Inn at Rock Springs, 2518 Foothill Blvd, Rock Springs, 82901 A copy of the Wy Pari-mutuel Commission license is attached. In addition attached is information regarding the site	
Wyoming Downs respectfully requests your approval of the resolution permitting Wyoming Downs LLC to conduct business in Sweetwater County.	

- All requests to be added to the agenda will need to be submitted in writing on the "Meeting Request Form" by Wednesday at 12:00 p.m. prior to the scheduled meeting and returned in person or electronically to Clerk Sally Shoemaker at: shoemakers@sweet.wy.us
- All handouts are also due by Wednesday at 12:00 p.m. prior to the scheduled meeting date. Handouts may be submitted to Clerk Sally Shoemaker either in person or electronically. *****If your handout is not accompanied with the request to be added to the agenda, your request will be dismissed and you may reschedule for the next meeting provided the handout(s) are received.*****
- Any documents requiring **Board Action** or **signature** are considered agenda items and need to be requested in the same manner.

Sally Shoemaker

From: Joan Bledsoe <jbledsoe@enlvcorp.com>
Sent: Friday, December 20, 2013 6:21 PM
To: Sally Shoemaker
Cc: Vickie Eastin; Cliff Boevers - County Attorneys; 'Salzburg, Bruce'; 'Eric Nelson'; charles.moore@wyo.gov
Subject: Wyoming Downs LLC_Request for inclusion on Sweetwater County Commission agenda_Tuesday, January 21, 2014
Attachments: Sweetwater County meeting request form.pdf; SWEETWATER COUNTY_ RESOLUTION APPROVING WYOMING DOWNS LLC.doc; Sweetwater County Commission Package_Wyoming Downs LLC_Agenda 01_21_2014.pdf

Ms. Shoemaker,

Wyoming Downs LLC respectfully requests inclusion on Sweetwater County Commission's agenda for Tuesday, January 21, 2014. The site location is within The Inn at Rock Springs, 2518 Foothill Blvd, Rock Springs, WY 82901. Wyoming Downs LLC will be requesting approval for a resolution granting permission to conduct Pari-mutuel wagering in Sweetwater County.

Attached is:

1. Completed meeting request form
2. Resolution requesting signature
3. Package to be distributed to County Commission

Please advise us at your earliest opportunity as to the status of the inclusion request. Please cc all parties listed.

Respectfully,

Joan Bledsoe Ramos
Director of Corporate Operations | **WYOMING DOWNS**
Corporate Offices
3611 S. Lindell Rd., Suite 201 | Las Vegas, NV 89103
t. 702.362.3030 x5 | f. 702.227.0075 | c 702.538.6891
jramos@wydowns.com | www.wydowns.com

****E-mail Disclaimer****

The information contained in this e-mail, and in any accompanying documents, may constitute confidential and/or legally privileged information. The information is intended only for use by the designated recipient. If you are not the intended recipient (or responsible for delivery of the message to the intended recipient), you are hereby notified that any dissemination, distribution, copying, or other use of, or taking of any action in reliance on this e-mail is strictly prohibited. If you have received this e-mail communication in error, please notify the sender immediately and delete the message from your system.

A RESOLUTION APPROVING WYOMING DOWNS, LLC TO CONDUCT PARI-MUTUEL WAGERING ON LIVE HORSE RACING, HISTORIC HORSE RACING, AND SIMULCAST EVENTS WITHIN CAMPBELL COUNTY, WYOMING

Resolution # _____

WHEREAS, the Wyoming State Legislature passed and the Governor of the State of Wyoming signed into law changes to Wyoming Statutes, Title 11, Chapter 25, to allow for the addition of pari-mutuel wagering on historic races; and,

WHEREAS, Wyoming Downs, LLC has adopted rules that were effective on July 31, 2013 regulating the addition of pari-mutuel wagering on historic races; and,

WHEREAS, Wyoming Downs, LLC currently holds the necessary and appropriate permits issued by the Wyoming Pari-mutuel Commission to operate Off Track Betting Parlors in the State of Wyoming; and,

WHEREAS, Wyoming Downs, LLC is desirous of expanding their operations into Sweetwater County, from a satellite facility located within The Inn at Rock Springs, 2518 Foothill Blvd, Rock Springs, WY 82901, to include pari-mutuel wagering on live horse racing, historic horse racing, and simulcast events; and,

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BOARD OF THE COUNTY OF CAMPBELL, WYOMING: That the Sweetwater County Board of Commissioners approves Wyoming Downs, LLC to conduct pari-mutuel wagering on live horse racing, historic horse racing, and simulcast events.

RESOLVED this 21st day of January, 2014.

**BOARD OF COUNTY COMMISSIONERS
SWEETWATER COUNTY, WYOMING**

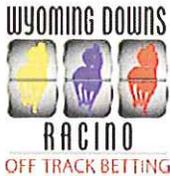
Wally Johnson, Chairman

Gary Bailiff

John Kolb

Reid West

Don Van Matre



Wyoming Offices
Wyoming Downs LLC
1932 Harrison Drive
Evanston, WY 82930
T 307.783.7529 (PLAY)
www.wydowns.com

Physical Race Track
Wyoming Downs
10180 Hwy 89 North
Evanston, WY 82930
T 307.789.7223 (RACE)

December 20, 2013

Sweetwater County Commission
Sweetwater County Commissioners
80 West Flaming Gorge Way
Green River, WY

RE: January 21 County Commission Meeting

Request for Resolution to conduct pari-mutuel simulcasting events in Sweetwater County_Rock Springs

Dear Chairman Johnson:

Wyoming Downs LLC respectfully submits information for your review in advance for consideration of to approve a resolution from Sweetwater County allowing us to conduct pari-mutuel events as required by §W.S.11-25-110 at The Inn at Rock Springs, 2518 Foothill Blvd, Rock Springs, WY 82901. **[EXHIBIT A]**

My entity is Wyoming Downs LLC. It was purchased by myself in 2012 and I am the sole 100% manager of the Wyoming Limited Liability Company. Wyoming Downs Racetrack is located in Evanston and is the only privately owned racetrack in Wyoming **[EXHIBIT B]**. Live horse racing was conducted at Wyoming Downs in September 2013 and has been approved for 16 days of live racing in 2014 in Evanston. **[EXHIBIT C]**. Wyoming Downs is authorized by the State of Wyoming to conduct events for the conduct of horse racing which includes racing, simulcasting, roping and a variety of horse events. We have a long history of conducting pari-mutuel business in Wyoming and have always conducted business in accordance with the rules and regulations of the Wyoming Parimutuel Commission. Wyoming Downs is required to be licensed annually by the WPC.

In order to submit an application to conduct pari-mutuel simulcasting in Rock Springs to the Wyoming Parimutuel Commission, Wyoming Downs must provide a resolution from Sweetwater County permitting us to do business in the County. Pari-mutuel events are permitted by Wyoming Statute and were originally enacted in 1968. Pari-mutuel activity first started in Sweetwater County in 1982 **[EXHIBIT D]**. A resolution for live racing, simulcasting and historical events has already been granted by **[EXHIBIT E]** Uinta, Albany, Laramie, Campbell, Natrona and Sheridan County Commissioners. A percentages of the total amount wagered go to the State, Horsemen and City/County. **A 1% commission of the total amount wagered would be split 50/50 with Sweetwater County and Rock Springs.** The State of Wyoming Treasurer audits and distributes the funds.

[EXHIBIT F] As far as the plan for Sweetwater County, a lease has been secured for a location in Rock Springs at The Inn at Rock Springs, 2518 Foothill Blvd, Rock Springs, WY 82901. It would host the off track wagering (OTB) location which would offer pari-mutuel simulcasting and historical race events on various racetracks. Wyoming Downs would ensure that compliance with all county and city agency requirements are met. The leased area will feature televised races and the historic race terminals. The

Wyoming Pari-mutuel Commission has approved United Tote and Amtote International as the totalizator vendor who is worldwide and the leader in the industry.

All Wyoming Downs LLC staff require back ground checks and fingerprinting by the Wyoming Parimutuel Commission as it's a strictly regulated industry by the State of Wyoming. We are governed by the State of Wyoming Pari-mutuel Commission which is appointed by the Governor. Wyoming Downs is required to file a \$100,000 bond with the WPC in addition to paying \$400 per day non refundable fee to the WPC for simulcast and historical events.

Enrolled Act 46 - Historical events was authorized by the 2013 Wyoming legislature. The bill was signed by Governor Mead which is enclosed *[EXHIBIT G]*. The historical event terminal is also a tote terminal and operates wagering in the same manner as a standard tote terminal however it has interactive video components and bells and whistles. Historical Horse Race events will substantially benefit the Wyoming horse industry, increasing revenue to breeders, purses and race meets.

Bruce Salzburg of Crowell and Moring LLP represents Wyoming Downs LLC. If you have any questions about the request, please feel free to contact him at bsalzburg@crowell.com. Main: 1.307.996.1400 | Direct: 1.307.996.1417 | Mobile: 1.307.214.6106.

I may be contacted anytime at ericnelson59@gmail.com or Mobile at 702.682.8918.

Respectfully,



Eric Nelson, Manager LLC
Wyoming Downs LLC

CC: Bruce Salzburg, Crowell & Moring LLP

Attachments:

- | | |
|-----------|--|
| Exhibit A | Proposed Sweetwater County Resolution |
| Exhibit B | Wyoming Downs Racetrack & OTB |
| Exhibit C | Wyoming Parimutuel Commission approval |
| Exhibit D | Parimutuel Activity since 1968 |
| Exhibit E | Uinta County Resolution 13-08 dated May 7, 2013 |
| Exhibit F | Information Sheet regarding proposed Rock Springs OTB |
| Exhibit G | Enrolled Legislative Act No. 46_Chapter 25 – signed by Governor Mead |

A RESOLUTION APPROVING WYOMING DOWNS, LLC TO CONDUCT PARI-MUTUEL WAGERING ON LIVE HORSE RACING, HISTORIC HORSE RACING, AND SIMULCAST EVENTS WITHIN CAMPBELL COUNTY, WYOMING

Resolution # _____

WHEREAS, the Wyoming State Legislature passed and the Governor of the State of Wyoming signed into law changes to Wyoming Statutes, Title 11, Chapter 25, to allow for the addition of pari-mutuel wagering on historic races; and,

WHEREAS, Wyoming Downs, LLC has adopted rules that were effective on July 31, 2013 regulating the addition of pari-mutuel wagering on historic races; and,

WHEREAS, Wyoming Downs, LLC currently holds the necessary and appropriate permits issued by the Wyoming Pari-mutuel Commission to operate Off Track Betting Parlors in the State of Wyoming; and,

WHEREAS, Wyoming Downs, LLC is desirous of expanding their operations into Sweetwater County, from a satellite facility located within The Inn at Rock Springs, 2518 Foothill Blvd, Rock Springs, WY 82901, to include pari-mutuel wagering on live horse racing, historic horse racing, and simulcast events; and,

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BOARD OF THE COUNTY OF CAMPBELL, WYOMING:

That the Sweetwater County Board of Commissioners approves Wyoming Downs, LLC to conduct pari-mutuel wagering on live horse racing, historic horse racing, and simulcast events.

RESOLVED this 21st day of January, 2014.

**BOARD OF COUNTY COMMISSIONERS
SWEETWATER COUNTY, WYOMING**

Wally Johnson, Chairman

Gary Bailiff

John Kolb

Reid West

Don Van Matre



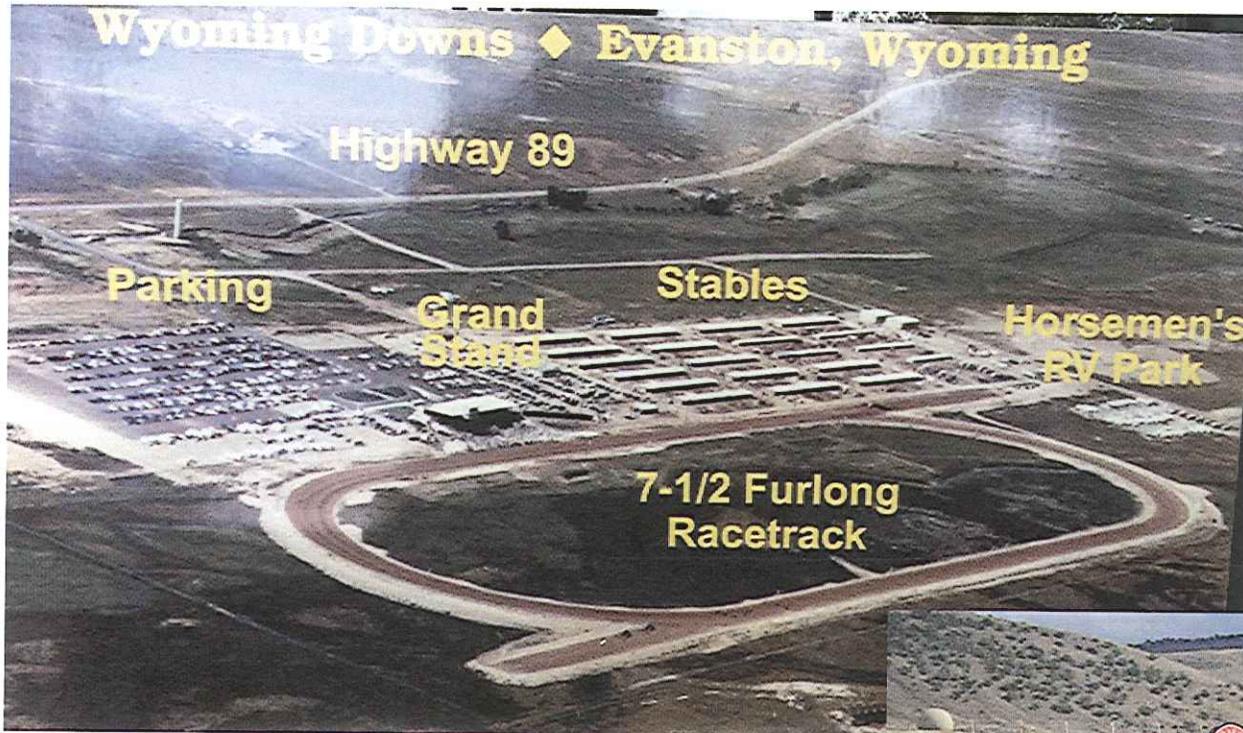
Wyoming Downs Racetrack & OTB Facility

ABOUT OUR OPERATION

2014 Live Race Days

Approved For 16 Days - Saturdays & Sundays June 21 – August 10, 2014

Wyoming Downs Racetrack



Wyoming Downs Racetrack



Paddock



Starting Gate



Lower Level Grandstand



Tote Board and Infield

Wyoming Downs Overview

Wyoming Downs History

Wyoming Downs is the only privately owned and operated racetrack in Wyoming. It was originally built and opened in 1985. To date, its investment in Wyoming is in excess of \$20 million dollars. It operated two business segments, Wyoming Downs, a racetrack in Evanston, Wyoming, and Wyoming Off-Track Betting (OTB), an off-track betting system, which accepted wagers for out-of-state racetracks, and operated facilities in Evanston, Rock Springs, Casper, and Cheyenne. Wyoming Off-Track Betting (OTB) operated approximately 360 days per year. It accepted wagers on fifteen to twenty tracks per day. Under current state law, it is necessary to operate a live horseracing meet in order to maintain the OTB operations.

The 2013 Wyoming Legislature passed Bill HB25 (Enrolled Act 46) which permits pari-mutuel wagering on historically held races through Instant Race Terminals from RaceTech.



Description and Location

Site Description

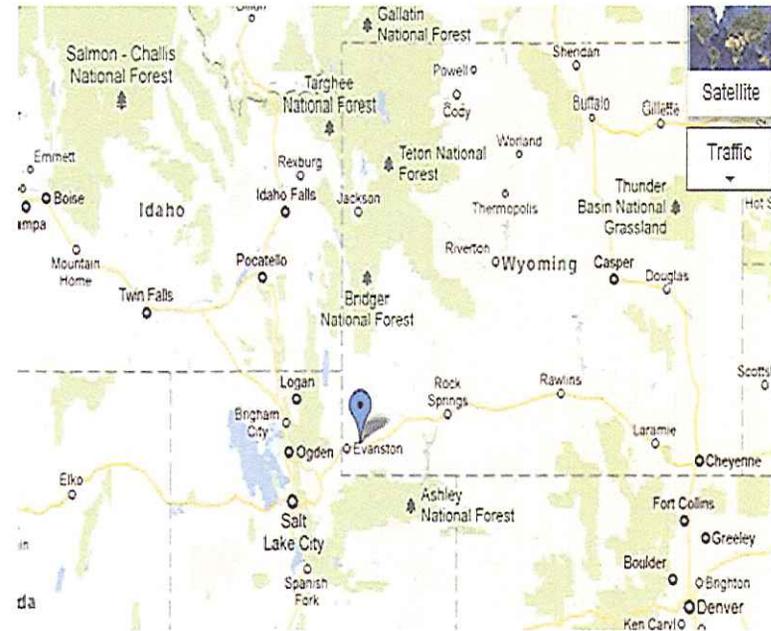
Wyoming Downs is situated on 186 acres, of which approximately 100+ acres is utilized to racing and the balance for pasture. The facilities feature: approximate 5,000 person grandstand; 7-1/2 furlong racing oval with 6 furlong and 550 chutes; race offices, horsemen's cafeteria; horsemen's RV park with 49 spaces with power, sewer and water . There are approximately 816 stalls with tack rooms. Wyoming Downs typically operates on weekends in the summer. The site has ample property for expansion.

Location

Wyoming Downs Racetrack is located on Highway 89, approximately 10 miles north of Evanston, Wyoming, in Uinta County, which is in the southwest corner of Wyoming along the Utah border. It is situated next to Bear River which is the newest incorporated town in Wyoming. It was incorporated June 1, 2001..

Major Cities Distances

Cheyenne	357 miles	Sheridan	438 miles
Rock Springs	100 miles	Gillette	461 miles
Casper	326 miles	Laramie	308 miles



OTB Facilities

Wyoming Downs OTB facilities has an OTB in Cheyenne, Laramie, Evanston and Sheridan. They will offer the excitement of Historical Horse Race and wagering on simulcast horse tracks.



Simulcast

Wyoming Downs offers wagering on horse racing from tracks across North America seven days a week.

Widescreen televisions display the races in the off track betting.

Whether it's for a big race day or to watch and wager on your favorite track, Wyoming Downs is the place to be for great simulcast action.

Simulcasting of races and commission from Historical Horse race creates the added revenue to increase purses at the live race track. 1% of HHR goes to the County the facility is located in. If the facility is located in the County and City limits the commission is the split 50/50. The State of Wyoming treasurers office handles the distribution of all commissions.

Pari-mutuel Licensing and Regulatory Compliance

The Wyoming Pari-mutuel Commission was established in 1967, and is composed of seven members appointed by the Governor and confirmed by the Senate. All pari-mutuel is governed by Wyoming statute 11-25-101-113 and the Wyoming Pari-mutuel Commission Rules and Regulations.

The primary goals of the Pari-Mutuel Commission are the protection of the wagering public and the health, safety and welfare of the participants in the events, both human and equine. The Commission strives to achieve this goal through an ongoing effort to improve the quality and integrity of Wyoming pari-mutuel events. This includes investigation of applicants for permits to conduct pari-mutuel events as well as applicants for license to participate in these events.

An Executive Director runs the day to day operations of the Wyoming Pari-mutuel Commission. The commission office is located in Casper, Wyoming.



Governor
Matthew H. Mead

Wyoming Pari-Mutuel Commission
Energy II Building, 951 Werner Court, Suite 335
Casper, WY 82601
Phone: (307) 265-4015 Fax: (307) 265-4279

Executive Director
Charles E. Moore

COMMISSIONERS

Robert Atherton, President Joe Tully, Vice President
Bill Dobbs Danny Glick Jacqueline Crow Patti Bergstrom Mantha Phillips

December 13, 2013

To: Mr. Eric L. Nelson
Wyoming Downs LLC
3611 S. Lindell Rd, Suite 201
Las Vegas, NV 89103

Sent Via: Email

Re: 2014 Live/Simulcast Event Permit

Mr. Nelson:

During the October 4, 2013 & December 6, 2013 meeting of the Wyoming Pari-Mutuel Commission, the Commission reviewed your 2014 application for a live flat track racing (16 days) and simulcasting of live/historic racing (365 days). After an extensive review by the Commission and your submission the Commission has approved both your live event application and simulcast event application as submitted.

Live Event Permit #14-0712-13
Simulcast Event Permit #14-1206-13

The Commission looks forward to your 16 day live flat track racing event and simulcasting of live/historic events in 2014.

Sincerely,

A handwritten signature in black ink that reads "Charles E. Moore". The signature is written in a cursive style.

Charles E. Moore
Executive Director

Cc/ Commissioners of the Wyoming Pari-Mutuel Commission

PARI-MUTUEL ACTIVITY SINCE 1968

[EXHIBIT D]

Counties which have approved pari-mutuel wagering through a proper election include: ALBANY FREMONT NATRONA SWEETWATER CAMPBELL JOHNSON
PLATTE TETON CARBON LARAMIE SHERIDAN UINTA WESTON

ALBANY	1969 - 1971 1973 - 1984, 1998 - 2008 1976 1989 - 1990	Racing Roping Chariot Racing Simulcasting
CARBON	2009	Simulcasting
CAMPBELL	1981, 1983, 1984 1986 - 1992, 1994 - 1996 1995	Roping Racing Simulcasting
FREMONT	1969 - 1969 1989 - 1990, 2011-2012	Racing Simulcasting
JOHNSON	2011-2012	Simulcasting
LARAMIE	1968 - 1972 1989 - 2012	Racing Simulcasting
NATRONA	1969 - 1998 1989 - 2012	Racing Simulcasting
SHERIDAN	2009 1989 - 1990	Roping Simulcasting
SWEETWATER	1982 - 1993, 2011-2012 1989 - 2012	Racing Simulcasting
UINTA	1970, 1985 - 2009 1989 - 2012 2010	Racing Simulcasting Roping

RESOLUTION 13-08

PARI-MUTUEL HORSE RACING
UINTA COUNTY, WYOMING

WHEREAS, the Uinta County Commission has been approached by Dynasty Development Management, LLC DBA Wyoming Downs to act as the operator of Wyoming Downs, a pari-mutuel horse racing facility located at 10180 State Hwy 89 North, Evanston, Wyoming and to operate simulcast pari-mutuel wagering on live and historical events from a satellite facility located at 1936 Harrison drive, Evanston, Wyoming; and

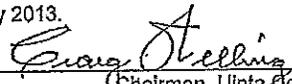
WHEREAS, the citizens of Uinta County elected to allow pari-mutuel events on June 25, 1988 in accordance with W.S. §11-25-110; and

WHEREAS, W.S. §11-25-105 (a) requires the Uinta County Commission to approve any corporation or association who seeks to conduct pari-mutuel horse racing within Uinta County;

THEREFORE, BE IT RESOLVED that Dynasty Development Management, LLC DBA Wyoming Downs is hereby specifically approved as an appropriate entity in which to conduct pari-mutuel horse racing and operate simulcast pari-mutuel wagering on live and historical events within Uinta County.

IT IS FURTHER SPECIFICALLY RESOLVED that permission to engage in such racing and wagering will not exceed three years from the date a pari-mutuel permit is issued by the Wyoming Pari-Mutuel Commission.

SO RESOLVED this 7th day of May 2013.

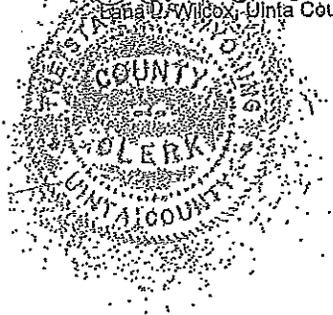


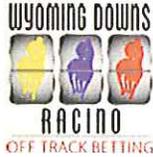
Chairman, Uinta County Commission

Attest:



Lena D. Wilcox, Uinta County Clerk





Headquarters : 1932 Harrison Dr., Evanston, WY 82930

EXHIBIT F

Track:
10180 Highway 89 North
Evanston, WY 82930



SWEETWATER COUNTY - RESOLUTION TO OPERATE PARI-MUTUEL SIMULCAST

Location: The Inn At Rock Springs, 2518 Foothill Blvd, Rock Springs, WY 82901
To open approximately: March 2014
Proposed Business hours: 11:00am – 2:00am | 7 days

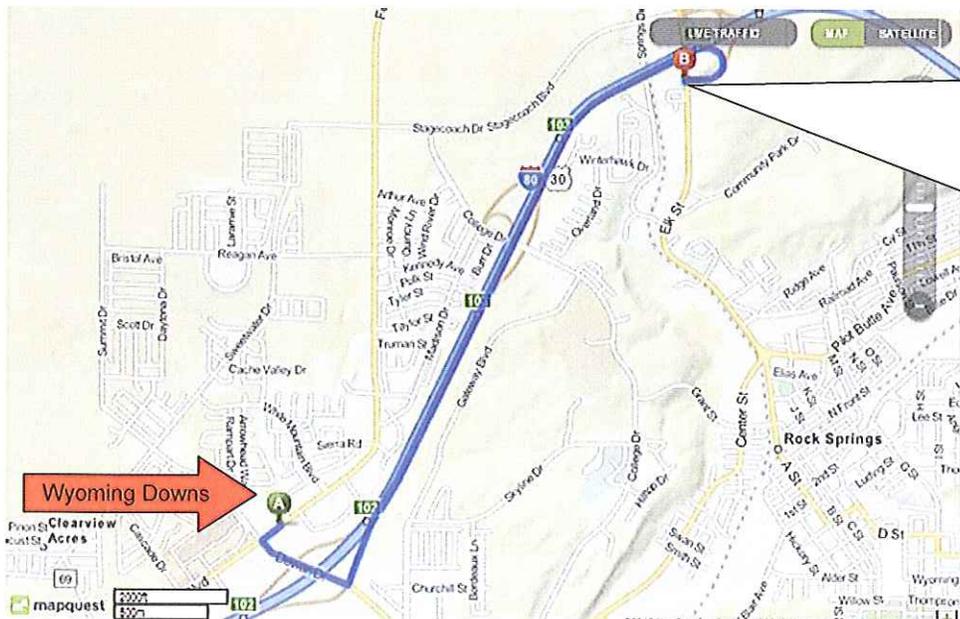
35 Historical Horse Race Terminals

Historical Pari-mutuel Events was approved by the 2013 Legislature and signed by Governor Mead to benefit the Wyoming equine industry and agribusiness. The terminals show real races that have previously occurred. It allows the use new technology which provides opportunities for the consumer to participate in games of skill and judgment based on a database of 60,000 historical actual real races. This technology is currently being utilized in Kentucky and Arkansas and has hugely benefited the horse industry in those two states and saved their racing industry. The same pari-mutuel wagering system is utilized for historic races as with simulcast or live racing. Resolutions have been granted in Uinta, Albany, Campbell, Natrona, Sheridan and Laramie counties. It was also approved by the Idaho legislature in 2013.

By W.S. statute, 1% of the total amount wagered attributable to historic pari-mutuel events goes to the city and/or county Wyoming Downs OTB is located in. It's divided in equal shares or to the county alone if not within city boundaries. The Inn at Rock Springs is in Rock Springs City limits therefore this county would split the commission 50/50.

Simulcast

- Wyoming Downs Off Track Betting offers wagering on horse racing from tracks across North America seven days a week.
- Widescreen televisions display the races in the off track betting, whether it's for a big race day or to watch and wager on your favorite track.
- Plus add in exciting promotions to celebrate each sports season make the OTB a hub of constant activity and fun for patrons.



Nearest Simulcast Facility 3.28 mi. away from proposed Wyoming Downs location. No other simulcast locations exist in Sweetwater County.

Chapter 75

ORIGINAL HOUSE
BILL NO. 0025

ENROLLED ACT NO. 46, HOUSE OF REPRESENTATIVES

SIXTY-SECOND LEGISLATURE OF THE STATE OF WYOMING
2013 GENERAL SESSION

AN ACT relating to pari-mutuel wagering; distinguishing between live and simulcast racing in definitions; redefining simulcasting; providing for disbursal of fees; and providing for an effective date.

Be It Enacted by the Legislature of the State of Wyoming:

Section 1. W.S. 11-25-102(a)(v) and (vii)(intro) and 11-25-105(b)(ii), by creating a new paragraph (iii) and (d) are amended to read:

11-25-102. Definitions.

(a) As used in this act:

(v) "Pari-mutuel event" means the events which are authorized by the commission for the conduct of horse racing (to include quarter horse, thoroughbred or other approved races), harness racing, cutter racing, chariot racing, chuckwagon racing, professional roping events and simulcasting of dog racing and the events described in this paragraph as prescribed by the commission. Notwithstanding W.S. 6-7-101(a)(iv) and 11-25-107, the commission may authorize and promulgate rules providing for pari-mutuel wagering on events that have previously occurred, utilizing an electronic system or device that affords an opportunity for the exercise of skill or judgment where the outcome is not completely controlled by chance alone;

(vii) "Simulcasting" means the sale of pari-mutuel pools electronically transmitted live or historic on interstate or intrastate televised pari-mutuel events as prescribed by the commission. The commission shall authorize simulcasting subject to the following conditions:

ORIGINAL HOUSE
BILL NO. 0025

ENROLLED ACT NO. 46, HOUSE OF REPRESENTATIVES

SIXTY-SECOND LEGISLATURE OF THE STATE OF WYOMING
2013 GENERAL SESSION

11-25-105. Pari-mutuel permits; fees and reports;
disposition of funds; enforcement of provisions.

(b) Every Wednesday following any pari-mutuel event,
the permittee shall:

(ii) Pay an amount equal to one-half percent (1/2%) of the total amount wagered attributable to historic pari-mutuel events and one and one-half percent (1 1/2%) of the total amount wagered attributable to live pari-mutuel events, shown by the report to the commission, to be credited by the state treasurer to a separate account, in the manner indicated in subsection (d) of this section; and

(iii) Pay an amount equal to one percent (1%) of the total amount wagered attributable to historic pari-mutuel events, shown by the report to the commission, to be transferred by the commission to the county and the city or town in which the permittee is located, in equal shares, or to the county alone if the permittee is not located within the boundaries of a city or town.

(d) All sums paid to the commission under this act except contributions from permittees to the breeder award fund, amounts paid under paragraph (b)(iii) of this section, fines and penalties shall be credited to the pari-mutuel account which shall be used by the commission for the payment of all expenses incurred in enforcing this act. All fines and penalties collected under this act shall be paid to the state treasurer and credited as provided in W.S. 8-1-109. The state treasurer shall pay out of the account all warrants drawn by the state auditor, upon vouchers issued and signed by the president, vice-president or executive secretary of the commission. The commission

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2013 GENERAL SESSION

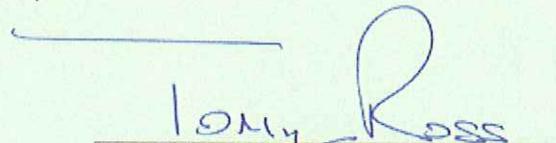
shall keep an accurate and true account of all funds received and all vouchers issued by the commission. All funds received and all vouchers issued by the commission shall be audited at least biennially by the director of the state department of audit or his designee and a copy of the audit shall be delivered within thirty (30) days after completion to the governor and the commission. The costs of the audit shall be borne by the commission. The members of the commission shall receive statutory per diem expenses and mileage as allowed state employees, and compensation of fifty dollars (\$50.00) for each day during which they are actually engaged in the discharge of their duties. The total expenses incurred by the commission shall not exceed the total amount in the pari-mutuel account.

Section 2. This act is effective July 1, 2013.

(END)



Speaker of the House



President of the Senate



Governor

TIME APPROVED: 2:23 pm

DATE APPROVED: 2-27-13

I hereby certify that this act originated in the House



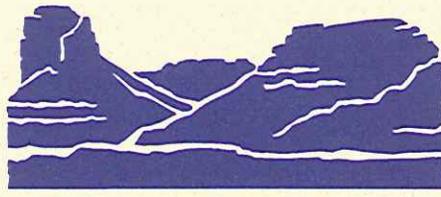
Chief Clerk



BOARD OF COUNTY COMMISSIONERS MEETING REQUEST FORM

Date Requested: January 21, 2014	Name & Title of Presenter: Ruth Lauritzen Director
Department or Organization: Sweetwater County Museum	Contact Phone & E-mail: 307 872-6435 swchm@sweetwater.net
Exact Wording for Agenda: Announcement and Request Regarding Acquisition of Historic Photograph Collection	Preference of Placement on Agenda & Amount of Time Requested for Presentation: Twenty minutes at any time convenient
Will there be Handouts? (If yes, include with meeting request form) Yes	Will handouts require SIGNATURES: No
Additional Information: We will have a brief (5 minute) PowerPoint presentation.	

- All requests to be added to the agenda will need to be submitted in writing on the "Meeting Request Form" by Wednesday at 12:00 p.m. prior to the scheduled meeting and returned in person or electronically to Clerk Sally Shoemaker at: shoemakers@sweet.wy.us
- All handouts are also due by Wednesday at 12:00 p.m. prior to the scheduled meeting date. Handouts may be submitted to Clerk Sally Shoemaker either in person or electronically. *****If your handout is not accompanied with the request to be added to the agenda, your request will be dismissed and you may reschedule for the next meeting provided the handout(s) are received.*****
- Any documents requiring **Board Action or signature** are considered agenda items and need to be requested in the same manner.
- All **original** documents requesting action or signature must be submitted to Deputy County Clerk Vickie Eastin. However, a **copy** must be submitted to Sally Shoemaker for distribution of the packet and retention.
- As always, if you are unable to attend the meeting after being placed onto an agenda, please send a representative in your place or your item will be rescheduled.
- In order to determine placement on the agenda, please review the county website (www.sweet.wy.us/commissioner) on Thursday afternoon.
- If a request to be placed on an agenda is received **AFTER** the deadline, you will be considered for the next meeting date.
- No handout will be received during a meeting in session.



SWEETWATER COUNTY
HISTORICAL MUSEUM

January 15, 2014

Wally Johnson, Chair
Board of Sweetwater County Commissioners
Sweetwater County Courthouse
80 West Flaming Gorge Way
Green River, WY 82935

Dear Commissioner Johnson:

I am happy to report some exciting news from the museum. Our museum foundation recently entered into an agreement with Diane Butler from the New Studio to purchase the historic photograph collection amassed by that business since it opened in 1915. The collection includes several antique cameras, studio furniture, a backdrop and roughly 100,000 negatives. This collection contains photographs of buildings, streetscapes, events, groups and individuals which document the development of Rock Springs, the headquarters of the Union Pacific Coal Company and a major regional center for growth in energy and mineral industries. Nearly all of the photographs are identified through photographic file books which come with the collection.

The Sweetwater County Museum Foundation will purchase the collection from Butler for \$62,000, which funds will be raised through grant sources and community donations. We are pleased to report that we are already over halfway to our goal thanks to the support of the Wyoming Cultural Trust Fund. They recently approved a grant of \$35,000 for the project. We have a request pending with the Union Pacific Foundation as well, and will be submitting another to the Wyoming Arts Council in the next few months. We are also about to undertake a local fundraising effort. Please see the attached release which will be distributed today.

Once the required funds are acquired, the foundation will purchase the collection and then donate it to the museum where it will be kept permanently as part of the museum holdings. It is at this point that we need the assistance of the County Commissioners. As you know, existing museum storage is very crowded, making it next to impossible to add a collection of this size while still retaining the safe and stable storage conditions required of a permanent archive. We are aware that the County Commission is working with us to provide a long term solution to our storage problem, but unfortunately it will not come fast enough for this project. Therefore, we would like to request that the County Commission grant the museum temporary use of 600

3 East Flaming Gorge Way • Green River, Wyoming 82935
307-872-6435 • 307-352-6715 • 307-872-3234 (fax)
swchm@sweetwater.net • www.sweetwatermuseum.org

square feet of dry and secure storage space for the interim. This space would allow us to accept the New Studio collection, ensuring that it remains in a local institution with public access.

Beyond the purchase, the overall project also includes the cataloging and rehousing of the material to an archival standard. Because of the sheer size of the collection, we need to hire a professional photo curator for a year in order to expedite processing and make the collection available to the public in a timely manner. We are hoping to fund this portion of the project through an Institute of Museum and Library Services grant. The proposal for this went in December 1, 2013. Shelving, boxes and envelopes required to rehouse the collection will be paid for with a combination of regular museum funds, grants and local in-kind and cash donations.

The New Studio collection is the biggest and most significant addition to be made to the museum in many years. We hope that you can help make it a part of the museum holdings. If you have any questions you may contact me at (307) 872-6435 or swchm@sweetwater.net. I will also be at the Commission meeting on January 21, 2014.

Sincerely,

A handwritten signature in cursive script, appearing to read "Ruth Lauritzen", with a long horizontal flourish extending to the right.

Ruth Lauritzen
Museum Director



Sweetwater County Historical Museum

For Immediate Release

Contact Ruth Lauritzen, Director
Sweetwater County Historical Museum
307 872-6435

Museum Announces Future Acquisition of Collection

One of the greatest challenges local history museums face is finding and keeping artifacts which make collections meaningful to and representative of the communities they serve. For this reason the Sweetwater County Museum is pleased to announce that a major local historic photograph collection will soon be added to its holdings. The Sweetwater County Museum Foundation and Diane Butler, owner of the New Studio in Rock Springs, recently entered into an agreement whereby the Foundation will acquire several antique cameras, a photographic backdrop and roughly 75,000 negatives from the historic photographic studio. The studio is not closing, but rather planning on transferring ownership by sale of its historic collection to the museum to ensure its preservation and accessibility.

“Given its value to the community, Diane is asking a more than fair price for the collection. She and all of the owners of the New Studio have been remarkable guardians of these things for nearly a century. To find a collection this significant and this complete is very unusual and we are delighted to be entrusted with its care,” said Museum Director Ruth Lauritzen. The collection contains photographs of buildings, streetscapes, events, groups and individuals which document the development of Rock Springs, the headquarters of the Union Pacific Coal Company and a major regional center for growth in energy and mineral industries in the twentieth century.

In order to fund the purchase of the collection, the museum is seeking grants and donations. Just recently the museum was notified that the Wyoming Cultural Trust Fund has awarded \$35,000 toward this project. There are several other grant requests pending, but the help of the community is also needed to complete the purchase. For more information about making a donation, please contact Ruth Lauritzen at (307) 872-6435 or swchm@sweetwater.net.

The Sweetwater County Historical Museum is a component unit of Sweetwater County government, which exists to preserve and present the heritage of Sweetwater County. The museum is located at 3 E. Flaming Gorge Way in Green River. For information on group and special tours call (307) 872-6435 or contact us by e-mail at swchm@sweetwater.net. Also, visit our website at www.sweetwatermuseum.org and see us on Facebook.

-end-

BOARD OF COUNTY COMMISSIONERS MEETING REQUEST FORM

Date Requested: <u>Jan 21, 2014</u> <u>in the afternoon OR</u> <u>Feb 4, 2014</u>	Name & Title of Presenter: <u>Jeanine Cox Director</u> <u>Mary Brown, Board Chairman</u>
Department or Organization: <u>Young At Heart Center</u>	Contact Phone & E-mail: <u>352 6737 or 350 5971</u> <u>jeanine.cox@yahoo.com</u>
Exact Wording for Agenda: <u>Senior program update</u> <u>for 2014 goals</u> <u>+ concerns</u>	Preference of Placement on Agenda & Amount of Time Requested for Presentation: <u>afternoon on 1-21-14</u> <u>or anytime on 2-4-14</u> <u>20 min</u>
Will there be Handouts? (If yes, include with meeting request form) <u>yes</u> <u>will send them to you</u>	Will handouts require SIGNATURES: <u>no</u>
Additional Information: <u>couple days</u> <u>before meeting</u> <u>This is just an update meeting as a</u> <u>'highlight' - no action required</u>	

- All requests to be added to the agenda will need to be submitted in writing on the "Meeting Request Form" by Wednesday at 12:00 p.m. prior to the scheduled meeting and returned in person or electronically to Clerk Sally Shoemaker at: shoemakers@sweet.wy.us
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