NOTICE- THE SWEETWATER COUNTY BOARD OF COUNTY COMMISSIONERS WILL MEET IN REGULAR SESSION ON TUESDAY, MARCH 18, 2014 AT 8:30 A.M. IN THE COMMISSIONERS MEETING ROOM TENTATIVE AND SUBJECT TO CHANGE

PLEASE ARRIVE 15 MINUTES EARLIER THAN YOUR SCHEDULED TIME

PRELIMINARY

8:30 CALL TO ORDER
QUORUM PRESENT
PLEDGE OF ALLEGIANCE
APPROVAL OF AGENDA
APPROVAL OF MINUTES: 3-4-14

ACCEPTANCE OF BILLS

Approval of County Vouchers/Warrants
Approval of Monthly Statements
Approval of Bonds
Approval of Abates/Rebates

NEWSPAPER PUBLISHING

Names & Positions, 2014- Newspaper Publishing
Approval

COMMISSIONER COMMENTS/REPORTS

8:40 Commissioner Kolb
8:50 Commissioner Van Matre
9:00 Chairman Johnson
9:10 Commissioner West
9:20 Commissioner Bailiff

COUNTY RESIDENT CONCERNS

9:30

ACTION/PRESENTATION ITEMS

9:40 Solid Waste Disposal District No. 1 Board Appointment

9:45 Approval of Banks for the Deposit of Public Funds

9:50 Request to Re-Staff Vacant Position

9:55 Approval (Renewal) of BLM Right of Way Grant/ Temporary Use Permit No. WYW87170 (Summit Drive Drainage Ditch)

10:00 Letter of Support to WYDOT in regard to proposed Speed Limit Change in Eden, Wyoming Area

10:05 Approval of Contract for Consultant on Yellowstone Road Lighting Project

10:10 Approval of JFC Engineering as Engineering Consultant for WBC Grant (Wamsutter Crooks Gap Rd) Project

10:15 Approval of Choice Engineering Services as Engineering Consultant for 6th Cent Projects

10:20 Discussion of Firetruck

10:25 Signing of Annual Operating Plan

10:35 Approval of the 2014 Mineral Royalty Grant Agreement and Related Replacement Plan

10:40 CDC Landscaping Proposal

10:45 Air Service Enhancement Program Grant Agreement

10:55 Request Assistance for Eden Valley Telehealth Services

11:15 Water Management and Drought Planning in the Colorado River Basin

LUNCH

1:30 **PUBLIC HEARING- PLANNING & ZONING**

1. Mary Ann Grubb/ Annie's Grooming Parlor
Home Occupation Permit, Type III, Pet Grooming

2. Jon & Stephanie Jasperson
Zoning Map Amendment- A & R-2 to RR

3. Sweetwater County Weed and Pest
Zoning Map Amendment A to I-1

4. Polar Bear Water Treatment, LLC
Conditional Use Permit- Oilfield Produced Water

Treatment/Evaporation Ponds

5. William H. Jolley / Jolley Ranch Company
Condional Use Permit, Oilfield Produced Water
Treatment/Evaporation Ponds

ACTION/PRESENTATION ITEMS CONTINUED

1:50 Request Letter to Solid Waste District to Waive Fees for 2014 Community Clean Up

1:55 Ambulance Service Discussion and Award

OTHER

EXECUTIVE SESSION(S) AS NEEDED

Legal/Personnel

ADJOURN

March 4, 2014
Green River, WY

The Board of County Commissioners met this day at 8:30 a.m. in Regular Session with all commissioners present. The meeting opened with the Pledge of Allegiance.

Approval of Agenda
Commissioner West moved to approve the agenda. Commissioner Van Matre seconded the motion. The motion carried.

Approval of Minutes: 2-18-14
Commissioner Kolb moved to approve the minutes dated 2-18-14. Commissioner West seconded the motion. Commissioner Bailiff explained that he requested to add that Mr. Cameron was a Green River resident from birth through graduation and then left to join the Navy. Commissioner Bailiff shared that Mr. Cameron was the son of former Police and Fire Chief Roy Cameron. Commissioner Kolb expressed that he requested to amend, under his comments, that he supported Governor Mead's original proposal of $175 million to be distributed to towns, cities, and counties and that the money be made available in full regardless of what happens to any PILT funding awarded. With no further discussion, the motion carried.

Acceptance of Bills

Approval of County Vouchers/Warrants, and Bonds
Commissioner West moved to approve acceptance of the bills. Commissioner Kolb seconded the motion. The motion carried.

CHECK#	VENDOR	DEPARTMENT	AMOUNT
	NO PAYROLL		
58948	ONE TIME VENDOR/JURY CHECK REISSUED	6500 - CLERK OF DISTRICT COURT	46.95
58949	ONE TIME VENDOR/JURY CHECK REISSUED	6500 - CLERK OF DISTRICT COURT	46.95
58950	CASTLE ROCK HOSPITAL DIST	9904 - GEN OA	450,000.00
58951	CENTURYLINK	VARIOUS COUNTY DEPTS	5,146.95
58952	CENTURYLINK	6050 - ELECTIONS	25.25
58953	CENTURYLINK	7500 - COUNTY SHERIFF	71.94
58954	COALITION OF LOCAL GOVERNMENTS	2000 - GENERAL COUNTY ADMIN	15,000.00
58955	HOGAN & ASSOCIATES BUILDERS LLC	GRANT/HEALTH & HUMAN SVCS BLDG	105,332.40
58956	HOME DEPOT CREDIT SERVICES	1600 - FIRE MARSHALL	85.96
		3000 - LAND USE	19.99
		3200 - PURCHASING	2,424.41
58957	PAYMENT REMITTANCE CENTER - 2046	1400 - FACILITIES MAINTENANCE	49.81
		1600 - FIRE MARSHALL	501.55
		3000 - LAND USE	368.00
		5000 - COUNTY ASSESSOR	-134.80
		6000 - COUNTY CLERK	38.30
		9942 - UW COOPERATIVE EXT SVC	25.94
58958	PAYMENT REMITTANCE CENTER - 3438	1000 - COUNTY COMMISSIONERS	416.00
		1200 - ENGINEERING	81.11
		1400 - FACILITIES MAINTENANCE	81.11
		2600 - IT	3,403.50
		3000 - LAND USE	100.00
		3600 - VETERANS SERVICES	1,982.00
		5000 - COUNTY ASSESSOR	511.99
		5500 - COUNTY ATTORNEY	2,556.50
		6050 - ELECTIONS	340.50
58959	PAYMENT REMITTANCE CENTER - 2452	5000 - COUNTY ASSESSOR	271.22
58960	PAYMENT REMITTANCE CENTER - 2494	1400 - FACILITIES MAINTENANCE	-8.30
		5000 - COUNTY ASSESSOR	131.45
58961	PAYMENT REMITTANCE CENTER - 2460	1400 - FACILITIES MAINTENANCE	27.54
58962	PAYMENT REMITTANCE CENTER - 6831	1600 - FIRE MARSHALL	60.67
58963	PLAN ONE/ARCHITECTS	GEN EQUIP & FURNISHINGS	61,607.69
58964	QUESTAR GAS	1400 - FACILITIES MAINTENANCE	5,965.46
		7510 - CO DETENTION CENTER	8,408.56
58965	ROCKY MTN POWER	1400 - FACILITIES MAINTENANCE	6,070.47
58966	SATCOM GLOBAL LTD	7000 - COUNTY CORONER	136.32
58967	UNION TELEPHONE COMPANY INC	9942 - UW COOPERATIVE EXT SVC	183.16
58968	VERIZON WIRELESS	VARIOUS COUNTY DEPTS	1,457.53
58969	WEX BANK	VARIOUS COUNTY DEPTS	4,372.88
58970	CENTURYLINK	VARIOUS COUNTY DEPTS	732.14
58971	PAYMENT REMITTANCE CENTER - 7081	7000 - COUNTY CORONER	36.59
58972	ROCKY MTN POWER	1400 - FACILITIES MAINTENANCE	283.69
58973	VERIZON WIRELESS	7500 - COUNTY SHERIFF	1,080.79
58974	WALMART COMMUNITY/GECRB-SHERIFF	7510 - CO DETENTION CENTER	1,111.73
58975	ACCREDITATION AUDIT & RISK	7510 - CO DETENTION CENTER	530.00

58976	ACE HARDWARE	3400 - ROAD AND BRIDGE	113.70
58977	ADVANCED MEDICAL IMAGING LLC	7000 - COUNTY CORONER	163.00
		7510 - CO DETENTION CENTER	45.00
58978	AIRGAS USA LLC	1800 - FLEET/VEHICLE MAINTENANCE	22.39
58979	ALCOHOL & DRUG TESTING SERVICES LLC	2420 - EMPLOYEE BENEFITS	198.00
		3400 - ROAD AND BRIDGE	314.00
		7500 - COUNTY SHERIFF	455.00
58980	AUTO PARTS UNLIMITED	3400 - ROAD AND BRIDGE	61.98
58981	AUTOSPA INC	7500 - COUNTY SHERIFF	51.88
58982	BAILIFF, GARY M	1000 - COUNTY COMMISSIONERS	304.64
58983	BATTERY SYSTEMS	1400 - FACILITIES MAINTENANCE	17.90
		1800 - FLEET/VEHICLE MAINTENANCE	181.94
58984	BENNETT PAINT & GLASS	1400 - FACILITIES MAINTENANCE	404.55
58985	BEST WESTERN - SHERIDAN CENTER	9942 - UW COOPERATIVE EXT SVC	77.00
58986	C & J ENTERPRISES	1400 - FACILITIES MAINTENANCE	2,352.00
58987	CAPITAL BUSINESS SYSTEMS INC	9942 - UW COOPERATIVE EXT SVC	694.34
58988	CARQUEST AUTO PARTS	3400 - ROAD AND BRIDGE	503.71
58989	CARRIER CORPORATION	1400 - FACILITIES MAINTENANCE	676.50
		7510 - CO DETENTION CENTER	3,903.54
58990	CASPER STAR TRIBUNE	2000 - GENERAL COUNTY ADMIN	502.80
58991	CASTLE ROCK HOSPITAL DIST	9904 - GEN OA	12,500.00
58992	CHEMSEARCH	3400 - ROAD AND BRIDGE	108.27
58993	CHIEF SUPPLY CORPORATION INC	1600 - FIRE MARSHALL	86.49
58994	CITY OF GREEN RIVER	7530 - ANIMAL CONTROL	245.00
58995	CITY OF ROCK SPRINGS	1000 - COUNTY COMMISSIONERS	100.00
58996	CIVICPLUS	2600 - IT	4,432.05
58997	CODALE ELECTRIC SUPPLY INC	1400 - FACILITIES MAINTENANCE	6,137.37
58998	COMMUNICATION TECHNOLOGIES INC	7500 - COUNTY SHERIFF	178.00
58999	COPIER & SUPPLY CO INC	1000 - COUNTY COMMISSIONERS	136.35
		3000 - LAND USE	115.32
		3200 - PURCHASING	67.85
		3600 - VETERANS SERVICES	81.74
		5000 - COUNTY ASSESSOR	9.96
		5500 - COUNTY ATTORNEY	230.00
		6000 - COUNTY CLERK	102.90
		6500 - CLERK OF DISTRICT COURT	236.37
		7500 - COUNTY SHERIFF	1,469.01
		7510 - CO DETENTION CENTER	224.75
59000	DATASPEC INC	3600 - VETERANS SERVICES	1,495.00
59001	DELL MARKETING L P	VARIOUS COUNTY DEPTS	11,299.47
		9942 - UW COOPERATIVE EXT SVC	37.49
59002	DELTA RIGGING & TOOLS	3400 - ROAD AND BRIDGE	44.00
59003	DEPARTMENT OF FAMILY SERVICES	2420 - EMPLOYEE BENEFITS	20.00
59004	DEX MEDIA WEST INC	3600 - VETERANS SERVICES	11.66
59005	DIVISION OF CRIMINAL INVESTIGATION	2420 - EMPLOYEE BENEFITS	30.00
59006	F B MCFADDEN WHOLESALE COMPANY	3200 - PURCHASING	588.00
59007	F B MCFADDEN WHOLESALE COMPANY	7510 - CO DETENTION CENTER	9,703.25
59008	FASTENAL COMPANY	1400 - FACILITIES MAINTENANCE	78.60
59009	FREMONT MOTOR ROCK SPRINGS INC	3400 - ROAD AND BRIDGE	967.79
59010	G & K SERVICES	3400 - ROAD AND BRIDGE	418.35
59011	GENERATION X INC	GEN EQUIP & FURNISHINGS	21,775.00
		2410 - RISK MANAGEMENT	20,157.00
59012	GOVCONNECTION INC	2600 - IT	214.00
		3200 - PURCHASING	218.00
		5000 - COUNTY ASSESSOR	346.00
59013	GRAINGER	7510 - CO DETENTION CENTER	128.78
59014	HIGH COUNTRY BEHAVIORAL HEALTH	3600 - VETERANS SERVICES	500.00
59015	HIGH SECURITY LOCK & ALARM	GRANTS	15,748.10
		7510 - CO DETENTION CENTER	19.90
59016	HOMAX OIL SALES INC	3400 - ROAD AND BRIDGE	29,840.59
59017	HORIZON LABORATORY LLC	7000 - COUNTY CORONER	984.25
59018	HOSE & RUBBER SUPPLY	3400 - ROAD AND BRIDGE	605.63
59019	HOWARD SUPPLY COMPANY, LLC	3400 - ROAD AND BRIDGE	187.39
59020	IAPE	7500 - COUNTY SHERIFF	50.00
59021	INDUSTRIAL SOLUTIONS INC	1400 - FACILITIES MAINTENANCE	717.00
59022	INTERACT	7510 - CO DETENTION CENTER	59.04
59023	JACK'S TRUCK & EQUIPMENT	3400 - ROAD AND BRIDGE	333.82
59024	JME FIRE PROTECTION	1400 - FACILITIES MAINTENANCE	112.50
		1800 - FLEET/VEHICLE MAINTENANCE	306.30
59025	KROGER - SMITH'S CUSTOMER CHARGES	9942 - UW COOPERATIVE EXT SVC	36.99
59026	LAWSON PRODUCTS INC	3400 - ROAD AND BRIDGE	1,005.69
59027	LOVELESS, JANET	6500 - CLERK OF DISTRICT COURT	679.25

59028	MACY'S TRUCK REPAIR INC	3400 - ROAD AND BRIDGE	713.05
59029	MANPOWER	1400 - FACILITIES MAINTENANCE	8,059.71
59030	MATHEY LAW OFFICE - ASSIGNEE	1000 - COUNTY COMMISSIONERS	5,040.00
59031	MATTHEW BENDER & CO INC	5500 - COUNTY ATTORNEY	109.53
59032	MCKEE FOODS CORPORATION	7510 - CO DETENTION CENTER	818.00
59033	MEADOW GOLD DAIRIES SLC	7510 - CO DETENTION CENTER	2,622.00
59034	MEMORIAL HOSPITAL OF SWEETWATER CO	7000 - COUNTY CORONER	346.00
		7500 - COUNTY SHERIFF	228.00
		7510 - CO DETENTION CENTER	504.00
59035	MID-AMERICAN RESEARCH CHEMICAL CORP	7510 - CO DETENTION CENTER	760.05
59036	MID-WEST EXTRADITION AGCY & PRISONER TRANS	7510 - CO DETENTION CENTER	832.00
59037	MOORE MEDICAL, LLC	7510 - CO DETENTION CENTER	85.04
59038	NACVSO	3600 - VETERANS SERVICES	1,200.00
59039	NATIONAL BUSINESS SYSTEMS INC	8000 - COUNTY TREASURER	1,955.19
59040	NICHOLAS & COMPANY	7510 - CO DETENTION CENTER	3,430.84
59041	NORTHEAST WISCONSIN TECHNICAL COLLEGE	7510 - CO DETENTION CENTER	350.00
59042	NUTECH SPECIALITIES INC	3200 - PURCHASING	196.00
59043	ONE TIME VENDOR	7510 - CO DETENTION CENTER	80.26
59044	PEAK VISION EYE SURGERY	7510 - CO DETENTION CENTER	73.00
59045	PERFORMANCE OVERHEAD DOOR INC	1400 - FACILITIES MAINTENANCE	200.00
59046	PINEDA, BOBBY WAYNE	1000 - COUNTY COMMISSIONERS	3,940.00
59047	PROFESSIONAL SYSTEMS TECHNOLOGY INC	7510 - CO DETENTION CENTER	32,859.78
59048	PUBLIC AGENCY TRAINING COUNCIL	7500 - COUNTY SHERIFF	295.00
59049	QUILL CORPORATION	VARIOUS COUNTY DEPTS	180.91
		3200 - PURCHASING	95.92
		7510 - CO DETENTION CENTER	239.99
59050	R & D SWEEPING & ASPHALT	GEN ROAD REPAIRS & MAINT	15,271.28
59051	R S REFRIGERATION SUPPLY	1400 - FACILITIES MAINTENANCE	14.82
59052	REAL KLEEN INC	7510 - CO DETENTION CENTER	672.30
59053	ROCK SPRINGS NEWSPAPERS INC	9942 - UW COOPERATIVE EXT SVC	127.00
59054	ROCK SPRINGS NEWSPAPERS INC	3000 - LAND USE	73.70
59055	ROCK SPRINGS WINLECTRIC CO	7510 - CO DETENTION CENTER	47.62
59056	ROCK SPRINGS WINNELSON CO	1400 - FACILITIES MAINTENANCE	48.76
59057	ROCKY MOUNTAIN SERVICE BUREAU INC	2000 - GENERAL COUNTY ADMIN	2,351.10
59058	SAFETY SUPPLY & SIGN COMPANY INC	3400 - ROAD AND BRIDGE	3,946.80
59059	SHOPKO HOMETOWN - PHARMACY	7510 - CO DETENTION CENTER	5,139.87
59060	SIX STATES DISTRIBUTORS INC	3400 - ROAD AND BRIDGE	90.59
59061	SKAGGS COMPANIES	7510 - CO DETENTION CENTER	1,385.85
59062	SLAUGHTER, ROBERT D	8000 - COUNTY TREASURER	70.56
59063	SMYTH PRINTING INC	6500 - CLERK OF DISTRICT COURT	199.80
		7000 - COUNTY CORONER	85.64
59064	SOURCE OFFICE & TECHNOLOGY	3200 - PURCHASING	220.58
59065	STAPLES ADVANTAGE - DEPT LA	1400 - FACILITIES MAINTENANCE	196.80
59066	STERLING COMMUNICATIONS	3400 - ROAD AND BRIDGE	75.85
59067	SWCO CONSERVATION DISTRICT	9940 - HUMAN SERVICES	16,077.20
59068	SWEETWATER FAMILY RESOURCE CENTER	9910 - HUMAN SERVICES	5,406.06
59069	SWEETWATER MEDICS LLC	9970 - TITLE 25	5,500.00
59070	SWEETWATER TROPHIES	5000 - COUNTY ASSESSOR	6.75
		7510 - CO DETENTION CENTER	8.60
59071	TEGELER & ASSOCIATES	7510 - CO DETENTION CENTER	50.00
59072	TELMATE LLC	7510 - CO DETENTION CENTER	12,000.00
59073	THE MASTER'S TOUCH LLC	8000 - COUNTY TREASURER	4,292.00
59074	THE SHERWIN-WILLIAMS CO	7510 - CO DETENTION CENTER	219.45
59075	THE SUPERIOR LUMBER COMPANY	1400 - FACILITIES MAINTENANCE	96.69
59076	THE TIRE DEN INC	1800 - FLEET/VEHICLE MAINTENANCE	680.00
		3400 - ROAD AND BRIDGE	693.46
59077	TRANSUNION RISK AND ALTERNATIVE	7500 - COUNTY SHERIFF	110.00
59078	TOTAL TECH	2600 - IT	7,592.00
59079	TUBBS MD LLC, KENNON C	7510 - CO DETENTION CENTER	4,200.00
59080	TWO SEASONS LLC	7510 - CO DETENTION CENTER	8,682.57
59081	TYLER TECHNOLOGIES INC	2600 - IT	15,074.09
		6000 - COUNTY CLERK	356.35
59082	U S FOODS INC	7510 - CO DETENTION CENTER	3,694.63
59083	UNITED SITE SERVICES	1400 - FACILITIES MAINTENANCE	146.61
		1400 - FACILITIES MAINTENANCE	192.00
59084	VAN MATRE, DON	1000 - COUNTY COMMISSIONERS	304.64
59085	VIKING-CIVES MIDWEST INC	3400 - ROAD AND BRIDGE	389.17
59086	WADE'S REFRIGERATION	7510 - CO DETENTION CENTER	2,041.50
59087	WESTERN RELIEF LLC	3400 - ROAD AND BRIDGE	130.00
59088	WESTERN WYOMING COLLEGE	9942 - UW COOPERATIVE EXT SVC	3.42
59089	WESTERN WYOMING FAMILY PLANNING	9908 - HUMAN SERVICES	1,727.83
59090	WILKERSON IV MD PC, JAMES A	7000 - COUNTY CORONER	1,040.00

59091	WILLIAMS SCOTSMAN INC	7500 - COUNTY SHERIFF	326.81
59092	WYOMING DEPT OF TRANSPORTATION	ROAD-OTHER	436.72
59093	WYOMING DEPT OF TRANSPORTATION	6000 - COUNTY CLERK	2,325.00
59094	WYOMING MACHINERY COMPANY	3400 - ROAD AND BRIDGE	1,994.56
59095	WYOMING STATE FIREMEN'S ASSOC	1600 - FIRE MARSHALL	50.00
59096	WYOMING.COM	3400 - ROAD AND BRIDGE	4.00
59097	YOUNG AT HEART SENIOR CENTER	9934 - HUMAN SERVICES	22,035.08
59098	YOUTH HOME INC	9918 - HUMAN SERVICES	16,750.00
59099	YWCA OF SWEETWATER COUNTY	9920 - HUMAN SERVICES	41,568.26
59100	ZANETTI PRESTIGE COLLISION REPAIR	2410 - RISK MANAGEMENT	4,409.43
Grand Total			1,113,054.11

****

The following bonds were placed on file:

Steve Latham	North Sweetwater Water & Sewer District, Treasurer	$ 1,000.00
Brian Stouffer	Ten Mile Water & Sewer District, Treasurer	$10,000.00

****

Public Hearing

Liquor License Renewals and Transfers
County Clerk Dale Davis presented liquor license transfers. Following discussion, Chairman Johnson explained that, in the future, a cover page listing the liquor license renewals and transfers would be sufficient rather than providing the entire application for each entity. Chairman Johnson entertained a motion to approve the transfer request for the Spring Creek Guest Ranch and Browning's at Cruel Jack's. ***Commissioner Kolb moved to approve the Spring Creek Guest Ranch transfer and Browning's at Cruel Jack's transfer***. ***Commissioner Van Matre seconded the motion.*** Chairman Johnson opened the public hearing. Hearing no comments, the hearing was closed. The motion carried.

County Clerk Dale Davis presented and read aloud the liquor license renewals. Chairman Johnson entertained a motion to approve the Sweetwater County renewal of liquor licenses for 2014-2015 for the aforementioned liquor licenses. ***Commissioner Van Matre moved for approval. Commissioner Kolb seconded the motion.*** Chairman Johnson opened county resident concerns. Hearing no comments, the hearing was closed. The motion carried.

County Retail Liquor Licenses
White Mountain Mining Company
Ted's Supper Club
Buckboard Marina
Eden Saloon
Mustang Travel Stop (The Hub)
Point Bar
Mitch's
Spring Creek Guest Ranch (and Transfer)
Little America
The Travel Camp (Tex's)
Cruel Jack's Travel Plaza

County Restaurant Liquor License
Browning's at Cruel Jack's (and Transfer)
Log Inn

Retail Liquor License (Club)
Rolling Green Country Club

County Retail Malt Beverage License
Point Merc
Mustang Travel Stop
Farson Feed Store
Little America
Varley Mart Inc.

Introduction
Rock Springs Chamber of Commerce CEO Dave Hanks introduced the Sweetwater Leadership class of 2014. The commission expressed their appreciation to the leadership class for getting involved in the county.

Commissioner Comments/Reports

Commissioner Bailiff
Commissioner Bailiff reported that he attended the Library Board meeting and the Joint Powers Communications meeting. Commissioner Bailiff explained that the new overtime policy, effective March 1, 2014, had not been distributed and had requested that Administrative Assistant Sally Shoemaker email the amended policy. County Clerk Dale Davis explained that a departmental meeting is scheduled for March 5, 2014 to discuss policies.

Chairman Johnson expressed his appreciation to Rock Springs Chamber CEO Dave Hanks for putting together the reception during the legislative session in Cheyenne.

Commissioner Kolb

Commissioner Kolb explained that the City of Rock Springs approved the transfer of the 1982 LA France Fire Truck and noted that the Town of Manila was the only entity that expressed interest. Commissioner Kolb reported that he attended the Airport Board meeting and recognized Green River City Councilman Brett Stokes as the liaison to the Airport Enhanced Service Program. Commissioner Kolb spoke of his attendance during the legislative session and explained that he worked for Sweetwater County in both the house and the senate in support of JAC funding, testified in support of SF 34 (Title 25), Aeronautic Funding and SF14 (Court Room Security Funding). Commissioner Kolb expressed the importance of applying for court security money when it becomes available. Chairman Johnson requested that Grants Manager Krisena Marchal stay on top of the situation and that she immediately apply for the funding when it becomes available. Commissioner Kolb reported that he also attended the Events Complex meeting and the Muley Fanatics dinner. Lastly, Commissioner Kolb expressed that he spoke with Public Works Director John Radosevich, Facilities Manager Chuck Radosevich, Grants Manager Krisena Marchal and County Assessor Pat Drinkle.

Chairman Johnson expressed his appreciation to Commissioner Kolb for his representation in Cheyenne.

Commissioner Van Matre

Commissioner Van Matre spoke of the lunch he attended at the Golden Hour Senior Center and the Lunch and Learn program sponsored by the Green River Chamber of Commerce. Commissioner Van Matre further reported that he, along with Commissioners Bailiff and West, attended the Castle Rock Ambulance Ribbon Cutting Ceremony. Commissioner Van Matre reported that he attended meetings for SW Wrap and the Young at Heart Senior Center. Lastly, Commissioner Van Matre spoke that he met with Custodian Director Karen Baily, IT Director Tim Knight, Grants Manager Krisena Marchal and Juvenile Probation Director Karin Kelly.

Chairman Johnson

Chairman Johnson reported that he continues to work on the Bitter Creek Drop Structure and explained that the preferred preference is for Sweetwater County to own the 20 acres where the Drop Structure is located and that a letter will be sent to Anadarko requesting ownership. Chairman Johnson reported that he continues to follow the bills and expressed his appreciation to the WCCA for keeping the commission apprised of the status of the bills. Chairman Johnson acknowledged how well the conference room is coming along and requested Facilities Manager Chuck Radosevich to relay the feedback to his staff. Chairman Johnson asked the commission to start thinking of a potential name for the conference room. Chairman Johnson noted that he continues to be vocal about the beetle kill trees and will continue to express that the trees need to be removed from the forest.

Commissioner West

Commissioner West commended Commissioner Kolb for his efforts at legislature. Commissioner West explained that the High Desert Rural Health Care District is trying to get another petition approved. Commissioner West reported that he, along with Commissioners Bailiff and Van Matre, attended the Castle Rock Ambulance Ribbon Cutting Ceremony. Commissioner West further reported that he attended the Board of Health meeting and noted that SF 64 (Public health nursing) may be an issue. Commissioner West commented that the Memorial Hospital medical office building is moving along and that both the main and second floors are currently occupied. Commissioner West reported that he attended meetings for the Hospital and Finance Audit Committee and Southwest Counseling Service. Commissioner West provided a handout relative to the progress of the HHS Building and the Rock Springs CDC building. Lastly, Commissioner West discussed multiple ideas on what to publish in the Rocket Miner's Progress Edition.

County Resident Concerns

Chairman Johnson opened county resident concerns. Hearing no comments, the hearing was closed.

Break

Chairman Johnson called for a break.

Action/Presentation Items

Approval of the Proclamation in Recognition of the Sweetwater County Legislators for their efforts during the 2014 Legislative Session

Commissioner Kolb presented and read aloud the Proclamation in recognition of the Sweetwater County Legislators for their efforts during the 2014 Legislative Session. Following discussion, Chairman Johnson entertained a motion to approve the proclamation. ***Commissioner Kolb moved to approve the proclamation. Commissioner West seconded the motion.*** The motion carried.

PROCLAMATION

WHEREAS, the Wyoming State Legislature is the lawmaking body of the State of Wyoming; and

WHEREAS, Sweetwater County is represented by elected House and Senate Members at the Wyoming State Legislature:

Senators	Representatives
-Bernadine Craft	Mark Baker
-John Hastert	-Stan Blake
-Larry Hicks	-Kathy Davison
-Stan Cooper	-John Freeman
	-Jerry Paxton
	-Stephen Watt

WHEREAS, the Wyoming State Legislature commenced the 2014 legislative session with a total of 306 bills and a $3.3 billion general-fund budget to examine; and

WHEREAS, the legislative bills and budget address a broad range of issues affecting Wyoming residents; and

WHEREAS, the Sweetwater County Board of County Commissioners understand the importance of the Sweetwater County Legislators who work diligently on behalf of the best interests of the local community during the legislative sessions.

NOW, THEREFORE, BE IT RESOLVED, that the Board of County Commissioners in and for Sweetwater County, Wyoming, recognize the efforts of the Sweetwater County Legislators during the 2014 legislative session, and commend their determination to support and improve the health, well-being, and future of Sweetwater County and its citizens.

Dated this 4th day of March, 2014.

THE BOARD OF COUNTY COMMISSIONERS
OF SWEETWATER COUNTY, WYOMING

_____
Wally J. Johnson, Chairman

_____
Gary Bailiff, Member

_____
John K. Kolb, Member

ATTEST:

_____
Don Van Matre, Member

_____
Steven Dale Davis, County Clerk

_____
Reid O. West, Member

****

Approval for the Varley Mercantile LLC to Cater the Godines Family Cancer Benefit
County Clerk Dale Davis presented the request from Garrick Johnson to use Varley Mercantile, LLC's (dba Point Bar) liquor license to cater the Godines Family Cancer Benefit on March 8, 2014. Following discussion, Chairman Johnson entertained a motion to approve the letter to Mayor Demshar and his council requesting this letter and authorize the Chairman to sign. ***Commissioner Bailiff so moved. Commissioner West seconded the motion.*** The motion carried.

Approval of Elected Officials Salary Resolutions
County Clerk Dale Davis presented Resolutions 14-03-CC-01, 14-03-CC-02 and 14-03-CC-03. Chairman Johnson entertained a motion to approve Resolutions 14-03-CC-01, 14-03-CC-02 and 14-03-CC-03. ***Commissioner Kolb so moved. Commissioner Van Matre seconded the motion.*** The motion carried.

RESOLUTION 14-03-CC-01

WHEREAS, Wyoming Statute 18-3-107, as amended, provides that the Board of County Commissioners of the County of Sweetwater shall meet no later than June 1, 1978, and on or before the same date each four (4) years thereafter, for the purpose of setting salaries for the following four (4) years for the County Assessor, County and Prosecuting Attorney, County Clerk, Clerk of District Court, County Sheriff and County Treasurer, which salaries shall not be changed during the terms of each official for whom the salary is determined; and

WHEREAS, it is the desire of the Board of County Commissioners to now set the salaries, by resolution, for said elected officers for the four (4) years commencing on January 1, 2015;

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF SWEETWATER, STATE OF WYOMING:

1. That the annual salary for the County Assessor, County Clerk, Clerk of District Court, County Sheriff and County Treasurer is hereby set for each officer at $100,000 per year for the years 2015 through 2018, beginning on January 1, 2015.

2. That the salary for the full time County and Prosecuting Attorney is hereby set at $100,000 per year for the years 2015 through 2018, beginning January 1, 2015.

3. That in addition to the salaries provided above, the elected officers shall be entitled to travel and other expenses and to other benefits provided to all employees of Sweetwater County.

Passed and approved this 4th day of March, 2014

THE BOARD OF COUNTY COMMISSIONERS
OF SWEETWATER COUNTY, WYOMING

_____
Wally J. Johnson, Chairman

_____
Gary Bailiff, Member

_____
John K. Kolb, Member

ATTEST:

_____
Don Van Matre, Member

_____
Steven Dale Davis, County Clerk

_____
Reid O. West, Member

****

RESOLUTION 14-03-CC-02

WHEREAS, Wyoming Statute 18-3-107, as amended, provides that the Board of County Commissioners of the County of Sweetwater shall meet no later than June 1, 1978, and on or before the same date each four (4) years thereafter, for the purpose of setting salaries for the following four (4) years for the Board of County Commissioners, which salaries shall not be increased during the period for which established; and

WHEREAS, it is the desire of the Board of County Commissioners of the County of Sweetwater to now set the salaries, by resolution, for said County Commissioners for four (4) years commencing on January 1, 2015 and ending on December 31, 2018;

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF SWEETWATER, STATE OF WYOMING:

1. That the annual salary for each member of the Board of County Commissioners of Sweetwater County be set at $36,000 per year for the years 2015 through 2018 beginning on January 1, 2015.

2. That in addition to the salaries provided above, the elected officers shall be entitled to travel and other expenses and to other benefits provided to all employees of Sweetwater County.

Passed and approved this 4th day of March, 2014

THE BOARD OF COUNTY COMMISSIONERS
OF SWEETWATER COUNTY, WYOMING

_____
Wally J. Johnson, Chairman

_____
Gary Bailiff, Member

_____
John K. Kolb, Member

ATTEST:

_____
Don Van Matre, Member

_____
Steven Dale Davis, County Clerk

_____
Reid O. West, Member

****

RESOLUTION 14-03-CC-03

WHEREAS, Wyoming Statute 7-4-210, as amended, provides that the Coroner of each county within the state of Wyoming shall receive a salary and mileage as set by the Board of County commissioners; and

WHEREAS, it is the desire of the Board of County Commissioners of Sweetwater County to now set said salary, by resolution, for said County Coroner for the four (4) years commencing on January 1, 2015;

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF SWEETWATER, STATE OF WYOMING:

1. That the salary for the County Coroner for Sweetwater County be set at $65,000 per year for the years 2015 through 2018, beginning on January 1, 2015.

2. That in addition to the salaries provided above, the County Coroner shall be entitled to travel and other expenses and to other benefits provided to all employees of Sweetwater County.

Passed and approved this 4th day of March, 2014

THE BOARD OF COUNTY COMMISSIONERS
OF SWEETWATER COUNTY, WYOMING

_____
Wally J. Johnson, Chairman

_____
Gary Bailiff, Member

_____
John K. Kolb, Member

ATTEST:

_____
Don Van Matre, Member

_____
Steven Dale Davis, County Clerk

_____
Reid O. West, Member

****

Audit RFP Discussion
Accounting Manager Bonnie Phillips discussed the option of submitting an RFP for the audit. Following discussion relative to the cost, obtaining a managerial partner and timing due to the transition to a new software system, the commission concurred it would not be beneficial at this time. ***Commissioner Kolb moved to go out for RFP.*** With the lack of a second, the motion was defeated. The commission requested that Ms. Phillips speak with McGee, Hearne, and Paiz regarding a managerial partner.

Land Use Clean Up Project 2014
Land Use Director Eric Bingham provided the 2014 community clean-up plan. Following discussion, relative to volunteers and cleaning up the county, the commission expressed their support of the clean-up project.

Industrial Siting Permitting Process
Department of Environmental Quality Industrial Site Division Principal Economist Kimber Wichmann presented the industrial siting permitting process. The commission expressed their appreciation to Ms. Wichmann.

Request Letter of Support for the Simplot Ammonia Plant Project
Simplot EHSS Manager Darin Howe requested a letter of support for the Simplot Ammonia Plant Project. Also present was Simplot Senior Electrical Engineer/Project Manager Mike Prevedel. Following discussion, ***Commissioner West moved to approve the letter of support for the Simplot Ammonia Plant Project and authorize the Chairman to sign. Commissioner Kolb seconded the motion.*** The motion carried.

4 Year Employment Cost Reduction Results
Human Resource Manager Garry McLean and Human Resource Specialist Brenda Rael provided the four year employment numbers and cost summary which illustrated the County's cost containment efforts over a period of four fiscal years (FY 2010 through FY 2014).

Other

Fire Department
Commissioner Bailiff requested discussion relative to the County Fire Department policy for summer hire - particularly regarding the pay period. Fire Warden David Bottemiller explained that, under the FLSA ruling, his department is under a 53 ½ hour work week before any overtime can be paid. Mr. Bottermiller questioned if his department could go back to the 40 hour work week which would incentivize fire fighters to apply. Following discussion relative to when the policy changed to amend the work hours from 40 to 53, the commission concurred to have Human Resource Director Garry Mc Lean look into when the work hours changed.

Executive Session(s)-Personnel/Legal

Chairman Johnson entertained a motion to enter into executive session for legal and personnel**.** ***Commissioner West so moved. Commissioner Van Matre seconded the motion.*** The motion carried. A quorum of the commission was present.

After coming out of executive session, Chairman Johnson explained that no action was required.

Adjourn

There being no further business to come before the Board this day, the meeting was adjourned subject to the call of the Chairman.

This meeting was recorded and is available from the County Clerk's office at the Sweetwater County Courthouse in Green River, Wyoming

THE BOARD OF COUNTY COMMISSIONERS
OF SWEETWATER COUNTY, WYOMING

_____
Wally J. Johnson, Chairman

_____
Gary Bailiff, Member

_____
John K. Kolb, Member

ATTEST:

_____
Don Van Matre, Member

_____
Steven Dale Davis, County Clerk

_____
Reid O. West, Member

****

	DATE	AMOUNT	WARRANT #'S
EAL	3/7/2014	55,876.04	59148-59163
EAL	3/14/2014	19,567.41	
EAL	3/18/2014	765,883.41	
EAL			
EAL			
EAL			
EAL			
EAL			

			Check #	Advice #
Payroll Run	1,362,780.33	Payroll:	59101-59147	10489-10730
Payroll Run	32.93		59164	10731

TOTAL AMOUNT $2,204,140.12

Vouchers in the above amount are hereby approved and ordered paid this date of 3/18/2014

Wally J. Johnson, Chair

Gary Bailiff, Member

John K. Kolb, Member

Don Van Matre, Member

Attest:

County Clerk

Reid O. West, Member

Authorization for Monthly Reports
3-18-14

1. **Sweetwater County Clerk**
2. **Sweetwater County Sheriff**

THE BOARD OF COUNTY COMMISSIONERS
FOR SWEETWATER COUNTY, WYOMING

Wally J. Johnson, Chairman

Gary Bailiff, Member

John K. Kolb, Member

Donald Van Matre, Member

Reid O. West, Member

Attest:

Steven Dale Davis, County Clerk

MONTHLY STATEMENT

Statement of the Earnings of Collections of STEVEN DALE DAVIS COUNTY CLERK within and for the County of Sweetwater, State of Wyoming, for the month ending February 2014 and reported to the Board of County Commissioners of said County.

COUNTY CLERK			
Recording Fees		9,481.00	
Marriage Licenses		840.00	
Chattel Mortgages		13,539.75	
Motor Certificates of Title	(1336 /TITLES)	20,040.00	18,704.00
Sale of County Property		-	
Miscellaneous Receipts		1,425.25	
Total Receipts			45,326.00
			(1,336.00)
			43,990.00

STATE OF WYOMING)
) ss.
COUNTY OF SWEETWATER)

I hereby certify that the above is a true and correct statement of the earnings of my office, or of moneys collected by me as such officer during the month above mentioned, and that the same has been by me paid into the County Treasury.

Witness my hand and seal this 03 day of March 2014

THE STATE OF WYOMING COUNTY SEAL CLERK SWEETWATER COUNTY

/s/ Steven Dale Davis COUNTY CLERK

Donna Wardell DEPUTY

Examined and approved by the Board of County Commissioners, this _____ day of

_____

_____ Chairman

_____ Commissioner

_____ Commissioner

MONTHLY STATEMENT

Statement of the Earnings or Collections of Richard Haskell

as Sheriff within and for the County of Sweetwater

State of Wyoming, for the month ending February 28, 2014, and reported to the Board of County Commissioners of said County.

COUNTY CLERK,	Recording Fees,	
	Marriage Licenses,	
	Chattel Mortages,	
	Motor Certificates of Title,	
	Sale of County Property,	
	Miscellaneous Receipts,	
	Total Receipts,	
CLERK, DISTRICT COURT,	Civil Fees,	
	Probate Fees,	
	Criminal fines and Costs,	
	Miscellaneous Fees,	
	Total Earnings,	
SHERIFF,		3625.00
ASSESSOR,		

STATE OF WYOMING)
)ss.
County of Sweetwater)

I hereby certify that the above is a true and correct statement of the earnings of my office, or of moneys collected by me as such officer during the month above mentioned, and that the same has been by me paid into the County Treasury.

WITNESS my hand and seal this 28 day of February, 2014.

Richard Haskell, County Sheriff

Richard Haskell

Authorization for Bonds
3-18-14

Bobbie L. Amos	Town of Wamsutter, Treasurer	$25,000.00

THE BOARD OF COUNTY COMMISSIONERS
FOR SWEETWATER COUNTY, WYOMING

_____
Wally J. Johnson, Chairman

_____
Gary Bailiff, Member

_____
John K. Kolb, Member

Attest:

_____
Donald Van Matre, Member

_____
Steven Dale Davis, County Clerk

_____
Reid O. West, Member

Wyoming

Western Surety Company

OFFICIAL BOND AND OATH

KNOW ALL PERSONS BY THESE PRESENTS: Bond No. 70892506

That we Bobbie L. Amos,

of Wamsutter, Wyoming, as Principal, and WESTERN SURETY COMPANY, a corporation duly licensed to do business in the State of Wyoming, as Surety, are held and firmly bound

unto Town of Wamsutter, the State of Wyoming, in the penal

sum of Twenty-Five Thousand and 00/100 DOLLARS ($ 25,000.00), to which payment well and truly to be made, we bind ourselves and our legal representatives, jointly and severally, firmly by these presents.

Dated this 6th day of February, 2014.

THE CONDITION OF THE ABOVE OBLIGATION IS SUCH, That whereas, the above bounden Principal was duly Appointed ☒ Elected ☐ to the office of Treasurer

in the Town of Wamsutter,

and State aforesaid for the term beginning March 8, 2014, and ending

March 8, 2015.

NOW THEREFORE, If the above bounden Principal and his deputies shall faithfully, honestly and impartially perform all the duties of his said office of Treasurer as is or may be prescribed by law, and shall with all reasonable skill, diligence, good faith and honesty safely keep and be responsible for all funds coming into the hands of such officer by virtue of his office; and pay over without delay to the person or persons authorized by law to receive the same, all moneys which may come into his hands by virtue of his said office; and shall well and truly deliver to his successor in office, or such other person or persons as are authorized by law to receive the same, all moneys, books, papers and things of every kind and nature held by him as such officer, the above obligation shall be void, otherwise to remain in full force and effect.

SEAL SOUTH DAKOTA

Bobbie L. Amos
Principal

WESTERN SURETY COMPANY

By Paul T. Bruflat
Paul T. Bruflat, Senior Vice President

Form 944-A-10-2010

Authorization for Abate/Rebate of Ad Valorum Taxes

March 18, 2014

NOVC	TAXPAYER	ACCOUNT	TAX DIST	VALUATION	TAX YEAR	ADJUSTMENTS	REASON	A/R NUMBER
2013-1128	NORTEX CORPORATION	57844	102	-148	2013	-10.38	DOR	31401
2014-0010	MARATHON OIL CO	49244	100	-18,534	2012	-1,176.13	DOR	31402
2014-0004	ANADARKO E&P CO LLP	63949	100	-41,839	2011	-2,661.67	DOR	31403
2014-0012	MERIT ENERGY CO	59367	102	-2,213	2012	-155.76	DOR	31404
2014-0012	MERIT ENERGY CO	59370	200	-15,117	2012	-987.08	DOR	31405
2014-0022	NOBLE ENERGY INC	145894	100	-90,247	2008	-5,693.50	DOR	31406
2014-0022	NOBLE ENERGY INC	63956	100	-91,746	2010	-5,861.10	DOR	31407
2014-0022	NOBLE ENERGY INC	63933	100	-2	2010	-0.13	DOR	31408
2014-0024	EOG RESOURCES INC	131955	200	-41,465	2011	-2,785.33	DOR	31409
2014-0044	ENCANA OIL & GAS (USA)INC	135446	100	-100,745	2011	-6,409.10	DOR	31410
2014-0045	ENCANA OIL & GAS (USA)INC	135446	100	-31,925	2011	-2,144.50	DOR	31411
2014-0048	ANADARKO E&P CO LLP	63962	200	-104,350	2011	-7,009.50	DOR	31412
2014-0053	ANADARKO E&P CO LLP	63963	202	-81	2011	-5.64	DOR	31413
2014-0056	ANADARKO E&P CO LLP	63962	200	-122,976	2011	-8,260.67	DOR	31414
2014-0006	MARATHON OIL CO	49244	100	-7,204	2012	-457.15	DOR	31415
2014-0017	FIDELITY EXPLORATION & PROD	63945	100	-5,928	2013	-378.17	DOR	31416
2014-0084	DEVON ENERGY PROD CO LP	61442	203	-678,208	2011	-43,522.64	DOR	31417
2014-0085	FIDELITY EXPLORATION & PROD	63945	100	-16,530	2011	-1,051.59	DOR	31418
2014-0089	WESCO OPERATING INC	149596	100	-6,744	2012	-427.96	DOR	31419
2014-0080	FINLEY RESOURCES INC	145492	100	-220,388	2012	-13,985.38	DOR	31420
2014-0091	BP AMERICA PROD CO	62883	200	-789	2011	-53.00	DOR	31421
2014-0092	BP AMERICA PROD CO	62883	200	-383	2011	-25.73	DOR	31422
2014-0097	VAQUERO ENERGY INC	150988	100	-30,155	2013	-1,923.71	DOR	31423
2014-0143	BP AMERICA PROD CO	62880	100	-40,900	2011	-2,601.94	DOR	31424
	YOUNG ONES PRESCHOOL	143387	251	-238	2013	-17.82	OUT OF BUSINESS	31425
2014-0156	EOG RESOURCES INC	59350	100	-105	2012	-6.66	DOR	31426
				COMMISSIONER				

ATTEST								
DALE DAVIS				COMMISSIONER				
				COMMISSIONER				
				COMMISSIONER				
				COMMISSIONER				

Authorization for Abate/Rebate of Ad Valorum Taxes

March 18, 2014

NOVC	TAXPAYER	ACCOUNT	TAX DIST	VALUATION	TAX YEAR	ADJUSTMENTS	REASON	A/R NUMBER
2013-1128	NORTEX CORPORATION	57844	102	-148	2013	-10.38	DOR	31401
2014-0010	MARATHON OIL CO	49244	100	-18,534	2012	-1,176.13	DOR	31402
2014-0004	ANADARKO E&P CO LLP	63949	100	-41,839	2011	-2,661.67	DOR	31403
2014-0012	MERIT ENERGY CO	59367	102	-2,213	2012	-155.76	DOR	31404
2014-0012	MERIT ENERGY CO	59370	200	-15,117	2012	-987.08	DOR	31405
2014-0022	NOBLE ENERGY INC	145894	100	-90,247	2008	-5,693.50	DOR	31406
2014-0022	NOBLE ENERGY INC	63956	100	-91,746	2010	-5,861.10	DOR	31407
2014-0022	NOBLE ENERGY INC	63933	100	-2	2010	-0.13	DOR	31408
2014-0024	EOG RESOURCES INC	131955	200	-41,465	2011	-2,785.33	DOR	31409
2014-0044	ENCANA OIL & GAS (USA)INC	135446	100	-100,745	2011	-6,409.10	DOR	31410
2014-0045	ENCANA OIL & GAS (USA)INC	135446	100	-31,925	2011	-2,144.50	DOR	31411
2014-0048	ANADARKO E&P CO LLP	63962	200	-104,350	2011	-7,009.50	DOR	31412
2014-0053	ANADARKO E&P CO LLP	63963	202	-81	2011	-5.64	DOR	31413
2014-0056	ANADARKO E&P CO LLP	63962	200	-122,976	2011	-8,260.67	DOR	31414
2014-0006	MARATHON OIL CO	49244	100	-7,204	2012	-457.15	DOR	31415
2014-0017	FIDELITY EXPLORATION & PROD	63945	100	-5,928	2013	-378.17	DOR	31416
2014-0084	DEVON ENERGY PROD CO LP	61442	203	-678,208	2011	-43,522.64	DOR	31417
2014-0085	FIDELITY EXPLORATION & PROD	63945	100	-16,530	2011	-1,051.59	DOR	31418
2014-0089	WESCO OPERATING INC	149596	100	-6,744	2012	-427.96	DOR	31419
2014-0080	FINLEY RESOURCES INC	145492	100	-220,388	2012	-13,985.38	DOR	31420
2014-0091	BP AMERICA PROD CO	62883	200	-789	2011	-53.00	DOR	31421
2014-0092	BP AMERICA PROD CO	62883	200	-383	2011	-25.73	DOR	31422
2014-0097	VAQUERO ENERGY INC	150988	100	-30,155	2013	-1,923.71	DOR	31423
2014-0143	BP AMERICA PROD CO	62880	100	-40,900	2011	-2,601.94	DOR	31424
	YOUNG ONES PRESCHOOL	143387	251	-238	2013	-17.82	OUT OF BUSINESS	31425
2014-0156	EOG RESOURCES INC	59350	100	-105	2012	-6.66	DOR	31426
				COMMISSIONER				

ATTEST								
DALE DAVIS				COMMISSIONER				
				COMMISSIONER				
				COMMISSIONER				
				COMMISSIONER				

BOARD OF COUNTY COMMISSIONERS
MEETING REQUEST FORM

Date Requested: MARCH 18, 2014	Name & Title of Presenter: DALE OR VICKIE
Department or Organization: COUNTY CLERK	Contact Phone & E-mail: 872-3756
Exact Wording for Agenda: NAMES & POSITION MARCH 2014 NEWSPAPER PUBLISHING APPROVAL	Preference of Placement on Agenda & Amount of Time Requested for Presentation:
Will there be Handouts? (If yes, include with meeting request form)	Will handouts require SIGNATURES:
Additional Information:	

- All requests to be added to the agenda will need to be submitted in writing on the "Meeting Request Form" by Wednesday at 12:00 p.m. prior to the scheduled meeting and returned in person or electronically to Clerk Sally Shoemaker at: shoemakers@sweet.wy.us
- All handouts are also due by Wednesday at 12:00 p.m. prior to the scheduled meeting date. Handouts may be submitted to Clerk Sally Shoemaker either in person or electronically. *****If your handout is not accompanied with the request to be added to the agenda, your request will be dismissed and you may reschedule for the next meeting provided the handout(s) are received.*****
- Any documents requiring **Board Action** or **signature** are considered agenda items and need to be requested in the same manner.
- All **original** documents requesting action or signature must be submitted to Deputy County Clerk Vickie Eastin. However, a **copy** must be submitted to Sally Shoemaker for distribution of the packet and retention.
- As always, if you are unable to attend the meeting after being placed onto an agenda, please send a representative in your place or your item will be rescheduled.
- In order to determine placement on the agenda, please review the county website (www.sweet.wy.us/commissioner) on Thursday afternoon.
- If a request to be placed on an agenda is received **AFTER** the deadline, you will be considered for the next meeting date.
- No handout will be received during a meeting in session.

PUBLICATION OF EMPLOYMENT CATEGORIES
SWEETWATER COUNTY, WYOMING

MARCH 2014

PURSUANT TO WYOMING STATUTE 18 - 3 – 516 (B) - - PUBLICATION OF A COMPLETE LIST OF ALL CHIEF ADMINISTRATIVE OFFICIALS, ASSISTANT ADMINISTRATIVE OFFICIALS, ELECTED OFFICIALS, DEPARTMENT HEADS AND FULL-TIME EMPLOYEES OF THE COUNTY SPECIFIED BY NAME AND POSITION, EXCLUDING SALARIES.

SWEETWATER COUNTY RECREATION BOARD

DON MURRAY	MAINTENANCE SUPERVISOR
GAYLE ABNEY	ADMINISTRATIVE OFFICER

WESTERN WYOMING FAMILY PLANNING

SHERRY REDDICK	DIRECTOR
JUDY NICKSICH	NURSE PRACTITIONER
TAMARA LISKA	LPN
KATHLEEN SHIPLEY	BOOKKEEPER

VOLUNTEER INFORMATION AND REFERRAL SERVICE

ANN COPELAN	VIRS EXECUTIVE DIRECTOR
DESIREE BERRY	RN
LINDA GARNER	SCHEDULING COORDINATOR
MELISSA SEARLE	CO-EXECUTIVE DIRECTOR
DIANA THOMPSON	OFFICE ASSISTANT

SWEETWATER COUNTY LIBRARY

JASON GRUBB	DIRECTOR
BARBARA KENDALL	BUSINESS MANAGER
DEBORA SOULE'	COMMUNITY FINE ARTS CENTER DIRECTOR
JACQUELINE KRAMER	LIBRARY MANAGER
MICHELLE MASER	LIBRARY MANAGER
CHARLES DITTMAN	FACILITIES MAINTENANCE MANAGER
BRYAN SCHUTZ	INFORMATION TECHNOLOGY MANAGER
LINDSEY TRAVIS	PUBLIC RELATIONS SPECIALIST
JANET MAEZ	ACQUISITIONS SPECIALIST
ALAINA HENDERSON	CIRCULATION ASSISTANT
KAREN SAARI	CIRCULATION ASSISTANT
TERRI VANNORMAN	CIRCULATION ASSISTANT
JENNIFER MESSER	COMMUNITY FINE ARTS CENTER ASSISTANT DIRECTOR
JAMES KNIGHT	MAINTENANCE ASSISTANT
MICKI GILMORE	REFERENCE LIBRARIAN
MELANIE STANO	REFERENCE LIBRARIAN

CARLA PEREZ	TECHNICAL SERVICES MANAGER
ELANOR DAVIS	YOUTH SERVICES MANAGER
ANNE PARADY	YOUTH SERVICES MANAGER
VICKI RILEY	YOUTH SERVICES MANAGER
JOSEPHINE FARR	YOUTH SERVICES SPECIALIST
KYLA MAGRATH	YOUTH SERVICES SPECIALIST
DIANE ROCCABRUNA	YOUTH SERVICES SPECIALIST

SWEETWATER COUNTY HISTORICAL MUSEUM

RUTH LAURITZEN	DIRECTOR
BRIGIDA BLASI	CURATOR
DAVID MEAD	EXHIBITS COORDINATOR
CYNTHIA MCCULLERS	SECRETARY/STORE MANAGER

YOUTH HOME, INC.

DAVID THORNE	EXECUTIVE DIRECTOR
AMBER EVERMAN	PROGRAM DIRECTOR
MANDY SHILTS	ROCK SPRINGS HOUSE MANAGER
TINA MULINIX	GREEN RIVER HOUSE MANAGER
STACY WAGNER	OFFICE MANAGER
MELISSA ANDERSON	RESIDENTIAL COUNSELOR
JONI BANTA	RESIDENTIAL COUNSELOR
ARA BAROUCH	RESIDENTIAL COUNSELOR
RENEE' BILYEU	RESIDENTIAL COUNSELOR
SHANAE GARCIA	RESIDENTIAL COUNSELOR
SARA GILBERT	RESIDENTIAL COUNSELOR
CYNTHIA GINES	RESIDENTIAL COUNSELOR
BRANDON HANSEN	RESIDENTIAL COUNSELOR
MELINDA HICKMAN	RESIDENTIAL COUNSELOR
JUANITA JACKSON	RESIDENTIAL COUNSELOR
CASSANDRA LAUGHLIN	RESIDENTIAL COUNSELOR
BARBARA MALDONADO	RESIDENTIAL COUNSELOR
DEVIN MANFULL	RESIDENTIAL COUNSELOR
KATIE MARTIN	RESIDENTIAL COUNSELOR
ERICKA NELSON	RESIDENTIAL COUNSELOR
OLAYINKA OYEBANJI	RESIDENTIAL COUNSELOR
STEPHANIE VIGIL	RESIDENTIAL COUNSELOR
JEAN WILKES	RESIDENTIAL COUNSELOR

SOUTHWEST COUNSELING SERVICES

AMBER ABRAM	CASE MANAGER
LINDA ACKER	EXECUTIVE DIRECTOR
JAMIE ADAMS	SUPPORT STAFF
MELISSA BATES	CERTIFIED ADDICTIONS PRACTITIONER ASSISTANT
KATIE BAUER	SUPPORT STAFF

MIKE BAUER	MANAGER OUTPATIENT SERVICES
DANI BEAVER	RESIDENTIAL COORDINATOR
THOMAS BIBBER	THERAPIST
BONNIE BLALOCK	THERAPIST
TALITHA BLATTER	A/R CLERK
MYA BOREN	CASE MANAGER
ROSE BRANHAM	CERTIFIED ADDICTIONS PRACTITIONER ASSISTANT
RICHARD BRICKNER	NETWORK ADMINISTRATOR
RHONDA BROWN	SUPERVISOR RESIDENTIAL CASE MANAGERS
SPENCER BROWN	TREATMENT SUPPORT STAFF
SHANNON BULLARD	CASE MANAGER
EVAN CALL	TREATMENT SUPPORT STAFF
CASEY CALLAHAN	THERAPIST
JESSICA CASTILLO	THERAPIST
ANGIE CHAFFIN	TREATMENT SUPPORT STAFF
CRISTINA COLANGELO	TREATMENT SUPPORT STAFF
LAURA COLLINGS	TREATMENT SUPPORT STAFF
TAMI COOK	TREATMENT SUPPORT STAFF
SONDRA DE LA O	CERTIFIED ADDICTION WORKER
CHERYL EAST	TREATMENT SUPPORT STAFF
JULIE ENTZ	THERAPIST
GEORGEANNA ESPINOZA	TREATMENT SUPPORT STAFF
CARRIE FELLBAUM	TREATMENT SUPPORT STAFF
GAYLE FERNANDEZ	TREATMENT SUPPORT STAFF
REANA FRITZLER	CASE MANAGER
KRISTEN FUHRMAN	THERAPIST
LIZ FULLER	TREATMENT SUPPORT STAFF
KAREN GALLAS	TREATMENT SUPPORT STAFF
KARLA GANDIAGA	THERAPIST
MARK GIBSON	PSYCHOLOGIST
STEPHANI GILMORE	SUPERVISOR RESIDENTIAL CASE MANAGERS
JANELL GOMEZ	CASE MANAGER
HEATHER GONZALEZ	SUPERVISOR ACCOUNTS RECEIVABLE
DEVIN GRACIA	SUPPORT STAFF
MISTY GRIMES	THERAPIST
HILLARIE GUTIERREZ	PEER SPECIALIST
JANE GUYMON	DAYCARE WORKER
TOM HAIGLER	PHYSICIAN ASSISTANT
BRANDON HANSEN	PEER SPECIALIST
RICK HAYS	CASE MANAGER
BRITTANY HEINZMAN	TREATMENT SUPPORT STAFF
AMBER HENDRICKSON	TREATMENT SUPPORT STAFF
SUSIE HERMANSEN	HUMAN RESOURCE/PAYROLL CLERK

SONNY HODGDON	SUPERVISOR RESIDENTIAL SERVICES
DEBBY IBANEZ	TREATMENT SUPPORT STAFF
TAWNA JAMES	RESIDENTIAL COORDINATOR
STEPHANIE JASPERSON	SUPPORT STAFF
PEGGY JOHNSON	TREATMENT SUPPORT STAFF
TRISH JOHNSON	SUPPORT STAFF
DORIS KEMPTON	TRANSPORTATION STAFF
MARY LAIR	TREATMENT SUPPORT STAFF
DANIELLE LAMB	THERAPIST
RAE LARSEN	SUPPORT STAFF
SHAWNEEN LARSON	SUPPORT STAFF
SONYA LAWYER	SUPPORT STAFF
CORINA LEE	QUALITY IMPROVEMENT CLERK
CHRISTY LEGAULT	OFFICE MANAGER
LISA LEIBEE	PURCHASING CLERK
ROSS LITTLE	THERAPIST
KAYLEEN LOGAN	ADVANCED NURSE PRACTITIONER
HEATHER MAUCH	SUPPORT STAFF
LESLIE MCMILLAN	THERAPIST
CHUCK MICHAEL	THERAPIST
BILL MOORE	TREATMENT SUPPORT STAFF
TAMMI MORGAN	JANITOR
DEBORAH NATE	CASE MANAGER
KATE NEAL	A/R CLERK
CINDY NETHERTON	TREATMENT SUPPORT STAFF
RANDI NORDIN	THERAPIST
MALIHA OWENS	CERTIFIED ADDICTIONS WORKER
BETH PARKER	PEER SPECIALIST
TIFFANY PARKIN	A/P CLERK
KENZIE PATCHETT	TREATMENT SUPPORT STAFF
TIFFANI PEARSON	SUPERVISOR OUTPATIENT RECOVERY
CARA PEDRI	CASE MANAGER
ERIN PERRY	SUPPORT STAFF
LESLIE PIGG	TREATMENT SUPPORT STAFF
KELLI POKETT	CASE MANAGER
JENNIFER POWELL	SUPPORT STAFF
DARRELL RASDALL	RESIDENTIAL COORDINATOR
KAYLA ROBISON	TREATMENT SUPPORT STAFF
FIOR ROSS	CASE MANAGER
ANGIE ROUNDS	THERAPIST
KAY RYAN	THERAPIST
TARA SALAZAR	TREATMENT SUPPORT STAFF
ERIC SCHIRMER	IT/NETWORK SUPPORT
LAURA SCHMID-PIZZATO	MANAGER OF RECOVERY SERVICES
JOHN SHIEFER	THERAPIST

JUDI SHINKLE	SUPPORT STAFF
KIM SKINNER	SUPPORT STAFF
DEBBIE SMITH	SUPPORT STAFF
JASMINE SOLLER	CASE MANAGER
ANDREA SOTO	CERTIFIED ADDICTIONS WORKER
TANIA STEPHENSON	TREATMENT SUPPORT STAFF
NACOLE STEVENS	CASE MANAGER
ROBERT TETERS III	TREATMENT SUPPORT STAFF
LINDY THACKER	THERAPIST
CATHY TURPEN	TREATMENT SUPPORT STAFF
PAULA URBAN	A/R CLERK
PEGGY VAN LINDA	THERAPIST
MELISSA VECHT	TREATMENT SUPPORT STAFF
GRACE VIGIL	CERTIFIED ADDICTIONS WORKER
STEPHEN WALKER	THERAPIST
STACEY WALTON	TREATMENT SUPPORT STAFF
LESLIE WEBSTER	SUPPORT STAFF
LISA WELSH	SUPPORT STAFF
KARRY WILCOX	HUMAN RESOURCE MANAGER
SCOTT WILCOX	MANAGER OF PSYCHOSOCIAL SERVICES
TIFFANY WILSON	CASE MANAGER
MELISSA WRAY-MARCHETTI	BUSINESS MANAGER
ASHLEY ZAJIC	TREATMENT SUPPORT STAFF

ROCK SPRINGS-SWEETWATER COUNTY AIRPORT

TERRY F. DOAK	AIRPORT MANAGER
SHANNON L. LUCERO	ADMINISTRATIVE SECRETARY
ED JIDAS	ARFF CREW
MICHAEL GRAHAM	ARFF CREW
DANIEL BELTRAN	ARFF CREW
WILLIAM G. CROY, JR.	ARFF CREW
DANIEL BRYANT	ARFF CREW
TRAVIS ARCHIBALD	ARFF CREW
BRYCE TAYLOR	ARFF CREW

SWEETWATER COUNTY EVENTS COMPLEX

LARRY LLOYD	EXECUTIVE DIRECTOR
DREW DUNN	COORDINATOR
KANDA PENDLETON	COORDINATOR
ROBERT PERRY	ACCOUNTANT
DAVID FREY	SHOP FOREMAN
ALAN AREHART	MAINTENANCE
JEREMY BOYER	MAINTENANCE
JOSH EIKANGER	MAINTENANCE
JEREMY LOWSETH	MAINTENANCE

REID ROBBINS	MAINTENANCE
JOHN W. KELLER	CARETAKER
ERIKA LEE KOSHAR	OFFICE MANAGER
TAMARA MUSGROVE	PURCHASING & OPERATIONS ASSISTANT
LENA WARREN	MARKETING & EVENTS COORDINATOR

YWCA

CHRISTIE DEGRENDELE	EXECUTIVE DIRECTOR
MARGE WILBERT	ADMINISTRATIVE ACCOUNTING ASSISTANT
CHERYL TARNO	FINANCE DIRECTOR
MELINDA BAAS	BIG BROTHERS BIG SISTERS DIRECTOR
KATHY FETCH	GREEN RIVER EARLY CARE & LEARNING CENTER DIRECTOR
MARIE WILSON	ROCK SPRINGS EARLY CARE & LEARNING CENTER DIRECTOR
JENNIFER VEGORS	ASSISTANT CHILDCARE DIRECTOR
EMILY GOMEZ	GREEN RIVER SERVICES COORDINATOR
LAUREN SCHOENFELD	SUPPORT AND SAFE HOUSE PROGRAM DIRECTOR
TERRI LYN GREENE	DIRECT SERVICES MANAGER
LAURIE HAINES	DIRECT SERVICE ADVOCATE
DARLENE MERRELL	DIRECT SERVICE ADVOCATE
CHRISTINA GIPSON	SAFE HOUSE COORDINATOR
ANGELENA BELTRAN	SAE HOUSE COORDINATOR
JOHNNIE STONE	SAFE HOUSE MANAGER
CINDI WITTIG	ASSISTANT CHILDCARE DIRECTOR
ANGIE REECE	ATTENDANT, CHILDCARE
SILVIA RUIZ	ATTENDANT, CHILDCARE
KRYSTYNA MOSER	ATTENDANT, CHILDCARE
LISA BOYD	ATTENDANT, CHILDCARE
JOY GILBERT	ATTENDANT, CHILDCARE
DALLAS HOLDEN	ASSISTANT ATTENDANT, CHILDCARE
STEPHANIE STROUD	ATTENDANT, CHILDCARE
JENNIFER BARRETT	ATTENDANT, CHILDCARE
ALEXA BROWN	ATTENDANT, CHILDCARE
JESSICA HERNANDEZ	ATTENDANT, CHILDCARE
RUTHANN WOLFE	DEVELOPMENT COORDINATOR
KAYLA KENDRICK	ATTENDANT, CHILDCARE
SAMANTHA MICHEL	ASSISTANT ATTENDANT, CHILDCARE
DENA DOUCHANT	ADMINISTRATIVE ACCOUNTING ASSISTANT, CHILDCARE

MEMORIAL HOSPITAL

LOURDES ABRAM	OUTPATIENT CODER
STACY AGOSTINI	REGISTERED NURSE
MERILEE ANTONIO	MAMMO TECH

KAITLYN APOSTOLOPE	REGISTERED NURSE
JENNIFER ARAGON	CLINIC NURSE MANAGER
JOZETTE ARNOLDI	PRACTICE COORDINATOR
NEAL ASPER	M.D. - ANESTHESIOLOGIST
ASHLY ATWOOD	N.U.S.
TERALEE AUBREY	DIR. - MAT. MGMT
JANICE AVERY	REGISTERED NURSE
STEVEN BABCOCK	M.D. - FAMILY PRACT.
SARAH BAILEY	ADMITTING SPECIALIST - E.R.
SUE BAKER	MED. TECH
KARILYNN BAKER	REGISTERED NURSE
JODI BALLS	O. R. SCRUB TECH
THERESA BARD	DIETARY AIDE
THEODORE BARELA	HOUSEKEEPER
HOLLI BEACH	REGISTERED NURSE
LODINE BECKUM	REGISTERED NURSE
JENNIFER BEEBE	ULTRASOUND TECH.
DAVID BELTRAN	DIR.-SECURITY & EMERG. MGMT.
MONICA BENNETT	REGISTERED NURSE
TIMOTHY BENNETT	HOUSEKEEPER
ANGEL BENNETT	BUYER
KAMI BERNAL	LAB ASST / PHLEBOTOMST
DANIELLE BERNATIS	REGISTERED NURSE
TRENA BERUBE	REGISTERED NURSE
BETHANY BETTOLO	NURSING INFORMATICS SPECIALIST
JANET BISHOP	DIETARY AIDE
CINDY BLOOM	REGISTERED NURSE
VALERIE BOGGS	CLINICAL COORDINATOR
ESTA BOSCH	N.U.S.
CARLA BOUSLEIMAN	CLINIC NURSE DIRECTOR
JULIE BOWLES	LAUNDRY WORKER
ERIN BRADLEY	PATIENT CARE TECH
REBECCA BRADY	CLINICAL EDUCATION IT ASSIST
MARCEA BRADY	L.P.N.
LANCE BRETTSCHNEIDER	SECURITY OFFICER
JOHN BRIGHT	REG. RESP. THERAPIST
CATHY BRITT	PHYSICIAN BILLING COORDINATOR
PAULA BRYANT	L.P.N.
TEENA BUCHO	C.N.A./MOS
CAROL BURKE	REG. RESP. THERAPIST
MINDY BYRD	HISTOLOGY TECH.
ALESHA CALL	REGISTERED NURSE
NICOLE CALLAHAN	RESP. SEC'T. / RECEPTIONIST
SAM CAMPBELL	REGISTERED NURSE
PEGGY CANTRELL	HOUSEKEEPER

KEITH CARNAHAN	NUC. MED. TECH.
KRISTIE CARSON	COLLECTIONS CLERK
STEPHEN CASE	RECEIVING CLERK
BONNIE CHABRE-FEEZER	ADMITTING SPECIALIST
CLIFFORD CHAMBERLIN	JOURNEYMAN ELECTRICIAN
LINDA CHAVEZ	REGISTERED NURSE
AMY CHAVEZ	REGISTERED NURSE
RONALD CHEESE	DIR. - PT FINANCIAL SVCS
ELINA CHERNYAK	M.D. - FAMILY PRACT.
SUZANNE CHICK	MED. LABTECH
RUTH CHIPP	MED. LABTECH
KERI CHORAZEWITZ	VP- COMPLIANCE EMPLOYEE RESOUR
ANDREW CHORAZEWITZ	MAINTENANCE/BIOMED
LISA CHRISTEN	ADMITTING SPECIALIST - E.R.
CHRISTIE CLERKIN	DIETARY AIDE
ANN MARIE CLEVENGER	REGISTERED NURSE
STACY CLICK	REGISTERED NURSE
BARBARA COLETTI	HIM TECH
GARY COLLINS II	MGR. OF MKTG & PR
SARAH CORHN	REGISTERED NURSE
JODI CORLEY	ADMITTING SPECIALIST/MED. IMAG
KATHERINE COUDRAIN	COLLECTIONS CLERK
SHERIDAN COVER	REGISTERED NURSE
TINAMARIE CRANDALL	REGISTERED NURSE
MIRANDA CRAWFORD	RADIATION THERAPIST
STEVE CROFT	M.D. - ANESTHESIOLOGIST
BRAINNE CROFTS	M.D. - SURGEON
CAROL DANA	REGISTERED NURSE
ERICA DAVIS	RAD. TECH. I (ARRT)
DONNA DAVIS	HOUSEKEEPER
GWENDI DEAL	PHYSICIAN BILLING COORDINATOR
DEBORAH DEFAUW	DIRECTOR PHYSICAL THERAPY
NICOLE DEWICK	CLINICAL COORDINATOR
AMY DOLCE	P.A.
ESTHER DOMHOFF	REGISTERED NURSE
KINDRA DOUGLAS	OR ATTENDANT
JAMES DOUGLAS	M. D. - ONCOLOGIST
KELLI DRAKE	PRE-ADMISSION SCHEDULER
SIGSBEE DUCK	M. D. - OTOLARYNGOLOGIST
LUCRETIE ELLISON	N.U.S.
HOLLY ELLISON	CLINICAL COORDINATOR
SUSAN ERLANDSEN	REG. RESP. THERAPIST
GERTEEN ESLICK	CENTRAL SCHEDULING TECH.
ERIN FACINELLI	RESP. SEC'T. / RECEPTIONIST
BROOKE FANDRICH	REGISTERED NURSE

BRENDA FENHAUS	REGISTERED NURSE
LAWANDA FERNANDEZ	HOUSEKEEPER
RONETTA FERNANDEZ	MEDICAL CLINIC RECEPTIONIST
GREER FERRERO	CARE TRANSITION NURSE
CHRISTOPHER FIELDS	MED. TECH
CONNIE FIELDS	MED. TECH
ROBIN FIFE	ADMIN. ASST
MARY FISCHER	LAB SUPERVISOR
AMBER FISK	HUMAN RESOURCES SPEC
PATSY FLETCHER	C.N.A.
CANDACE FOSS	REGISTERED NURSE
HALEY FOSTER	CT TECH
CHAD FRANKS	M.D. - SURGEON
GARRIE FRICK	HISTOLOGY TECH.
TINA FRINT	HOUSE SUPERVISOR
KAREN FROST	STERILE PROC TECH
TINA FRULLO	ACCT SPECIALIST - A/P
DAWN GAENSSLEN	HOUSE SUPERVISOR
TONIA GAILEY	REGISTERED NURSE
DEBRA GALE	REGISTERED NURSE
JANAE GALE	DIR VOLUNTEER SVCS/CUST RLTNS
LORETTA GAMBLE	MED. IMAGING AIDE
LISA GARCIA	CARDIOPULMONARY AID
DEBORAH GASPAR	CNO
LOLA GEBHARDT	O. R. SCRUB TECH
MORGAN GEBHARDT	OR ATTENDANT
CODY GIL	MAINTENANCE MECHANIC
MEGAN GILBERT	REGISTERED NURSE
DELLEN GILLINS	CENTRAL SUPPLY AIDE
NANETTE GILLS	COOK
GAIL GOLDMAN	HOUSE SUPERVISOR
RENE GOLNITZ	LAUNDRY WORKER
DANYLLE GOMEZ	PRE-ADMISSION SCHEDULER
GAILA GRAY	MED. LABTECH
NOAH GRAY	MED. LABTECH
PETER GRAY	ULTRASOUND TECH.
KELLY C.E. GREENLEE	REG. RESP. THERAPIST
BRITTANY GRIFFIN	HIM TECH
JOANN GROVE	PHYSICIAN BILLING COORDINATOR
ELIZABETH HALL	ADMITTING SPECIALIST - E.R.
NICOLE HALSTEAD	REGISTERED NURSE
DEAN HALVERSON	MAINTENANCE MECHANIC
CRYSTAL HAMBLIN	DIRECTOR CARDIAC REHAB
TRAVIS HARDIN	SLP LAB T-GIST/RPSGT
ALISHA HARDIN	REGISTERED NURSE

STEPHANIE HARFORD	REGISTERED NURSE
CYNTHIA HARKINS	LAB ASST / PHLEBOTOMST
ELISABETH HARLOW	HOUSEKEEPER
TASHA HARRIS	DOSIMETRIST
MICHELLE HARRYMAN	LAUNDRY WORKER
JENNIFER HAVILAND	REGISTERED NURSE
BLAINE HAWKES	PHYSICAL THERAPIST
ANEDA HAZELETT	MED. TECH
CAROLE HEAVIN	DIETARY AIDE
DAWN HEIKES	RAD. TECH. I (ARRT)
LAURA HEITZ	NURSE PRACTITIONER
TAMMIE HENDERSON	LAB ASST / PHLEBOTOMST
CANDACE HENDRIX	OUTPATIENT CODER
VERNA HERSHBERGER	HOUSEKEEPER
JAMES HICKOK	REGISTERED NURSE
KRISTIE HIGGINSON	MEDICAL ASSISTANT
CHERYL HINMAN	REGISTERED NURSE
BETTY HODDER	HOUSEKEEPER
VANESSA HOLMAN	REGISTERED NURSE
THREESHALINE HOLTEN	MAMMO TECH
JANAE HOLTZCLAW	REGISTERED NURSE
STEPHANIE HOMAN	REGISTERED NURSE
SARA HOOTEN	NURSING INFORMATICS SPECIALIST
JAMES HORAN	DIRECTOR MAINTENANCE
NOREEN HOVE	DIRECTOR SURGICAL SVCS
DEBRA IRISH	PBX OPERATOR
DAPHNE IRWIN	LAUNDRY WORKER
JENNIFER JACKSON	REGISTERED NURSE
KARA JACKSON	REGISTERED NURSE
STACEY JACOBSON	COLLECTIONS CLERK
EMILY JAMES	REGISTERED NURSE
VANESSA JAMIAS	SENIOR SYSTEMS ADMINISTRATOR
AUGUSTO JAMIAS	M.D. - SURGEON
ARMANDOI JAUREGUI	HOUSEKEEPER
ROBIN JENKINS	CASE MANAGER
BETTY JENSEN	INPATIENT CODER (DRG)
DEVONNA JETMORE	MED. TECH
KRSITEN JOHNSON	C.N.A.
GLORIA JOHNSON	HIM TECH
AMANDA JOHNSON	REGISTERED NURSE
JEFFREY JOHNSON	MD-ORTHOPEDICS
JENNIFER JOHNSON	LAB ASST / PHLEBOTOMST
STEPHANIE JOHNSON	CENTRAL SCHEDULING TECH.
JASON JONES	DIRECTOR DIALYSIS
STACY JONES	N.U.S.

CHRISTY JONES	REGISTERED NURSE
TRACI JONES	RAD. TECH. I (ARRT)
BRYELLE JORDAN	HOUSEKEEPER
TINA JULIUS	REG. RESP. THERAPIST
JELENA KALEM	REGISTERED NURSE
SAMER KATTAN	M.D. - OB/GYN
KIMBERLY KELLER	OUTPATIENT CODER
DONNETTE KELLEY	PRACTICE COORDINATOR
ANGELA KENDALL	LAB ASST / PHLEBOTOMST
KATHRYN KENT	REGISTERED NURSE
TARA KEY	ADMITTING SPECIALIST - E.R.
GERARD KLEIN	CEO
CARI KRAGOVICH	STAFF ACCOUNTANT
LANETTE KROUPA	DIR. LABORATORY
PATRICIA KRULJAC	COLLECTIONS CLERK
JAMES LANE	HELP DESK ANALYST/PC TECH
DAWN LARSEN	N.U.S.
KELLIE LASSILA	REGISTERED NURSE
MARJEAN LEE	COLLECTIONS CLERK
STEPHANIE LEODES	C.N.A.
DARREN LEON	EMERGENCY DEPT. TECHNICIAN
MANDI LEW	REGISTERED NURSE
SAMANTHA LITTLE	REGISTERED NURSE
TAMI LOVE	CONTROLLER
JERRY LOVE	LEAD RAD. TECH.
BARBARA LUX	STERILE PROC TECH
BRANDON MACK	M.D. - ANESTHESIOLOGIST
CAROL MACKIE	REGISTERED NURSE
KEVIN MACY	RAD. TECH. I (ARRT)
STEPHANIE MACY	DIETARY AIDE
JOAN MAGILL	NURSE PRACTITIONER
MELISSA MANSFIELD	CLINICAL COORDINATOR
KIMBERLY MANUS	PACS ADMINISTRATOR
JESSICA MARSHALL	REGISTERED NURSE
JENNIFER MARTIN	CERTIFIED PATIENT CARE TECH
AHLEA MARTIN	REGISTERED NURSE
IRENE MARTINEZ	DIETARY CLERK
SAMANTHA MCDONALD	CENTRAL SCHEDULING TECH.
SHAYLA MCGREGOR	REGISTERED NURSE
CAROLYN MCMILLAN	TRAUMA COORDINATOR
CYNDI MCQUILLAN	PT. ADMISSION SPEC.
BERNA MCWHORTER	MEDICAL CLINIC RECEPTIONIST
LAURA MEEKS	COLLECTIONS CLERK
CARMEN MEEKS	REGISTERED NURSE - CLINIC
MADELINE MEIDINGER	PATIENT ACCT SPCLST

AMBROSIA METZ	LAB ASST / PHLEBOTOMST
KALLIE MIKKELSEN	DIRECTOR OBSTETRICS
MARIA MILLER	LAB ASST / PHLEBOTOMST
DAVID MISCHEL	NURSE PRACTITIONER
STEPHANIE MLINAR	DIRECTOR ACUTE CARE SVCS/ICU
KATHERINE MOCZULSKI	REGISTERED NURSE
W. SCOTT MONTGOMERY	MAINTENANCE MECHANIC
REBECCA MOODY	MEDICAL ASSISTANT
DONNA MOORE	CENTRAL SUPPLY AIDE
STACY MOORE	RESP. SEC'T. / RECEPTIONIST
DOROTHY MORGAN	COOK
BRANDIE MORRELL	REGISTERED NURSE
STACEY MUGGLEBERG	HOUSEKEEPER
WILLIAM MULLEN	SECURITY SUPERVISOR
ROBERT MURITHI	M.D. - NEPHROLOGIST
SARA MURPHY	ADMITTING SPECIALIST - E.R.
MARIANNA MURPHY	ADMITTING SPECIALIST - E.R.
RILEY MURPHY	DIETARY AIDE
LEAH MUTHURI	M.D. - INTERNIST
KATHLEEN NAYLOR	CT TECH
CINDY NELSON	EXECUTIVE ASSISTANT
ALISSA NELSON	STAFF ACCOUNTANT
JAMES NELSON	M.D. - ANESTHESIOLOGIST
PRITAM NEUPANE	M. D. - PULMONOLOGIST
MATTHEW NGAI	COOK
JANELLE NICKELL	DIR. - H.I.M.
KRISTY NIELSON	DIRECTOR OF EDUCATION
JULIE NORDWALL	HOUSEKEEPER
STEVIE NOSICH	MAINTENANCE COORDINATOR
STACEY NUTT	SYSTEMS ADMINISTRATOR
NATHANIEL OGDEN	HOUSEKEEPER
TERRI OGDEN	ULTRASOUND TECH.
PATTY O'LEXEY	DIRECTOR CARDIAC REHAB
MARGARET OLIVER	PRACTICE COORDINATOR
JOSEPH OLIVER	MD-ORTHOPEDICS
DENISE OLSON	REGISTERED NURSE
ALISA ORR	REGISTERED NURSE
SHAWNA ORTEGA	PURCHASING ASSOCIATE
TRACEY OSTDAHL	DIRECTOR MEDICAL STAFF SRVCS
KENT OVERY	CT TECH
ANGIE OVERY	CT TECH
BETTY OWENS	HOUSEKEEPER
LISA PAWLOWSKI	REGISTERED NURSE
CARLEY PECOLAR	REGISTERED NURSE
JOSEPH PETTY	SECURITY OFFICER

DIANE PFEIFER	DIETARY AIDE
TIMI PIVIC	CLINICAL COORDINATOR
DINKO PLENKOVICH	PHYSICIST
LISA POWERS	CENTRAL SCHEDULER COORDINATOR
APRIL PRADO	LAB ASST SUPERVISOR
AMANDA PRICE	COLLECTIONS CLERK
DOLORES PRICE	PBX OPERATOR
CAROL QUICK	N.U.S.
CHRISTINE RADAKOVICH	EDUCATION COORD.
CLAYTON RADAKOVICH	SAFETY COMPLIANCE COORDINATOR
KEALA RAMORAN	LPN CLINIC
LEEANN RANDALL	MEDICAL ASSISTANT
RYAN RECKER	EMERGENCY DEPT. TECHNICIAN
GAY REDDEN	PRACTICE COORDINATOR
JENNIFER REED	PBX OPERATOR
PHILLIP REINTS	DIRECTOR EMERGENCY SVCS
IRENE RICHARDSON	C.F.O.
PATRICIA RILEY	HOUSEKEEPER
DON RIZZI	MAINTENANCE MECHANIC
LORI ROBERTSON	SECURITY OFFICER
YVONNE ROCKEY	NUTR SVC SUPERVISOR
JENNIFER ROGER	REGISTERED NURSE
CORINNA ROGERS	HSKPG/LAUNDRY MANAGER
ROBERTA ROLLINS	ULTRASOUND TECH.
JADEN ROMANGO	REGISTERED NURSE
LINDA ROOD	DIETARY AIDE
WHITNEY ROQUE	MEDICAL CLINIC RECEPTIONIST
JESSICA ROSACKER	HUMAN RESOURCES SPEC
SARAH ROTH	REGISTERED NURSE
REBECCA RUTHENBECK	FOUNDATION DIRECTOR
ROBIN RYNIO	REGISTERED NURSE - CLINIC
TRISHA SALAZAR	HSKP/LNDRY SUPER
KIMBERLY SAMM	PBX OPERATOR - CLINIC
MARIANNE SANDERS	PHYSICIAN RECRUITMENT MANAGER
WILLIAM SARETTE	M.D. - PEDIATRICIAN
ADRIAN SAUTER	REGISTERED NURSE
EVELYN SCHMIDT	H.R. ASSISTANT
JAMIE SCHULZE	REGISTERED NURSE
MARY JO SCHWALBE	NUC. MED. TECH.
AMBER SEELEY	HOUSEKEEPER
AMBER SERNA	ADMITTING SPECIALIST - E.R.
ESTHER SHAFE	C.N.A.
IVORY SIVERTSON	RESP. SEC'T. / RECEPTIONIST
TINA SKINNER	REGISTERED NURSE
STEVEN SKORCZ, JR.	JOURNEYMAN PLUMBER

BRENDA SLATER	MEDICAL ASSISTANT
CYNTHIA SMITH	REGISTERED NURSE
PATRICIA SMITH	C.N.A.
STACI SMITH	REG. RESP. THERAPIST
ASHLEY SMITH	REGISTERED NURSE
RUSSELE SNOW	MED. LABTECH
ROBIN SNOWBERGER	MED. TECH
LINDA SOJOURNER	HOUSEKEEPER
TRACIE SOLLER	DIRECTOR MEDICAL IMAGING
MARK ST. MARIE	BIOMED EQUIP TECH
CHARLENE STILLION	REGISTERED NURSE
CRYSTAL STONE	ADMITTING SPECIALIST - E.R.
MICHAEL SUTPHIN	M.D. - UROLOGIST
LESLIE TAYLOR	CASE MANAGER
KAYCEE THOMAS	N.U.S.
BRIGITTE THORNBURG	REGISTERED NURSE
JOSEPH TONG	COOK
MEGAN TOZZI	REGISTERED NURSE
JON TRIPP	SECURITY OFFICER
NORMA TRUJILLO	DIETARY AIDE
BOBBI TUCKER	MRI TECHNOLOGIST
TERRI TURNWALL	COLLECTIONS SPECIAL
MARY TYLER	ACCT SPECIALIST - P/R
RICH TYLER	DIR. - INFO SVCS
NIKALA UHRIG	REGISTERED NURSE
JENNI UHRIG	MEDICAL ASSISTANT
LUCY UNGER	CENTRAL SUPPLY AIDE
TIFFANY URANKER	REGISTERED NURSE
AFTEN VARLEY	PRE-ADMISSION SCHEDULER
JANICE VARLEY	COLLECTIONS CLERK
ANN VENTA	TRANSCRIPTIONIST
MINDI VERMEULEN	REGISTERED NURSE
WAGNER VERONESE	M.D. - OB/GYN
KAREN VESCO	REGISTERED NURSE
RACHELLE VICENCIO	M.D. - PEDIATRICIAN
BAILEY VOLLMER	REGISTERED NURSE
JAD WAKIM	M. D. - ONCOLOGIST
TIFFANIE WARREN	HOUSEKEEPER
EVA WASSEEN	REGISTERED NURSE
SAMANTHA WEGNER	ADMITTING SPECIALIST - E.R.
STEPHANIE WELSH	EXERCISE SPECIALIST
TAMMY WERBELOW	C.N.A.
JEANNE WEST	CASE MANAGER
MAKAYLA WILDE	REGISTERED NURSE
CINDY WILLFORD	COLLECTIONS CLERK

JAYME WILLIAMS	RADIATION THERAPIST
PATRICIA WILLMORE	I.C. - EMP HEALTH COOR
TINA WILSON	HIM TECH
TIMOTHY WOOD	SAFETY AND SECURITY OFFICER
BROOKE YARBER	O.R. AIDE I
AMY ZGURICH	LAB ASST / PHLEBOTOMST

HOSPICE OF SWEETWATER COUNTY

PAMELA L. JELACA, CHA	EXECUTIVE DIRECTOR
TEDDI VAN KAM, RN,BSN	DIRECTOR OF PATIENT FAMILY SERVICES
CARRIE HALTER	OFFICE MANAGER
ANN MARIE DUPAPE, RN	RN CASE MANAGER
SUSAN ARGUELLO, RN	RN CASE MANAGER
LORI CARLSON, RN	RN CASE MANAGER
KOLBI WILLIAMS	SUPPORT SERVICES COORDINATOR

GOLDEN HOUR SENIOR CITIZENS CENTER

BETH WHITMAN	DIRECTOR
BARBARA PRAYTOR	KITCHEN MANAGER
SUSAN BISH	SENIOR COOK

YOUNG AT HEART SENIOR CITIZENS CENTER

JEANINE M. COX	DIRECTOR
TINA ANDERSON	BOOKKEEPER
RAMONA WEST	DIETARY MANAGER
DAPHNE PALMER	HOME DELIVERED MEALS COORDINATOR
GLORIA ADAIR	CASE MANAGER CBIHS
CHARLENE LARSON	BOOKKEEPER
KAREN SCHANNO	HOME HEALTH COORDINATOR
BRENDA HOWELL	BAKER/KITCHEN AIDE
PATRICIA BAILEY	CAREGIVER/RESPITE CARE COORDINATOR
RACHELLE MORRIS	ELC-EARLY LEARNING CENTER DIRECTOR
GAY YEARSLEY	ELC ASSISTANT DIRECTOR
PAMELA VAN NESS	ELC TEACHER
MARIA GAVIOTIS	ELC TEACHER
BRIANNA ROMERO	ELC TEACHER
MAISIE ZILLS	ELC TEACHER
KORIE FREULER	ELC TEACHER
STACEY SNIDER	ELC TEACHER
ASHLEY SIMONS	ELC TEACHER
LEASU MILLER	ELC KITCHEN AIDE
AMY GOLDSBERRY	ELC TEACHER
STEPHANIE CROFTS	ELC TEACHER
MARY BETH MAYNARD	ELC TEACHER

SWEETWATER FAMILY RESOURCE CENTER

KATHY GARRISON	EXECUTIVE DIRECTOR
JAMES MADDY	VISITATION/INDEPENDENCE FACILITATOR

SWEETWATER CONSERVATION DISTRICT

KAREN PECHENY	DISTRICT CLERK

FOOD BANK OF SWEETWATER COUNTY

MARY K. SILER	EXECUTIVE DIRECTOR
BRITTANY OGDEN	OFFICE MANAGER
STACEY RODGERS	WAREHOUSE SPECIALIST
ASHLEY HOUCHIN	WAREHOUSE HELPER

BOYS & GIRLS CLUB OF SWEETWATER COUNTY

LISA STEWART	CHIEF PROFESSIONAL OFFICER

UNIVERSITY OF WYOMING-EXTENSION

JOSEFINA IBARRA	COUNTY COORDINATOR/NUTRITION & FOOD SAFETY EDUCATOR
PAMELA MCGARVEY	OFFICE ADMINISTRATOR
WENDY NIELSON	CENT$IBLE NUTRITION PROGRAM COORDINATOR

BOARD OF HEALTH

DR. GRANT CHRISTENSEN	EXECUTIVE DIRECTOR
MISSY ALLEN	ADMINISTRATIVE ASSSISTANT
KARILYNN BAKER	REGISTERED NURSE
JEAN BRUNZ	NURSING SUPERVISOR
ROBIN CHEESE	OFFICE MANAGER GREEN RIVER
ANNETTE CORDIER	LAB TECH/CLERK
LINDA CORNELL	BEST BEGINNINGS COORDINATOR
TRISTA CROSS	REGISTERED NURSE
TENNY DAVIS	REGISTERED NURSE
DONI DRAKE	REGISTERED NURSE
SARA GEFFRE	ENVIRONMENTAL HEALTH INSPECTOR
LYDIA HUCKFELDT	CERTIFIED NURSING ASSISTANT
KIM LIONBERGER	REGISTERED NURSE
DONNA MAYNARD	CERTIFIED NURSING ASSISTANT
ANNA MOSES	REGISTERED NURSE
PAUL NG	ENVIRONMENTAL HEALTH DIRECTOR
ERIN OCANA	CERTIFIED NURSING ASSISTANT
KARLA ROICH	PUBLIC HEALTH EMERGENCY PREPAREDNESS
LISA SANDERS	REGISTERED NURSE
JEAN STACHON, MD	COUNTY HEALTH OFFICER
ARLENE WATTERSON	REGISTERED NURSE

RONDA ZANCANELLA	OFFICE MANAGER ROCK SPRINGS

CASTLE ROCK HOSPITAL DISTRICT

ANA ACOSTA	CNA
MICA ADCOCK	RN
LORIE ALDERSON	LAUNDRY
HEATHER ALLEN	COOK ASSISTANT
KATHERINE ALLEN	CNA
CHARLES AMY	PHYSICIAN ASSISTANT
SONIA ANASTOS	LPN
HEIDI ANDERSON	CA
AMANDA ATTEBURY	CNA
GAYLE BACILA	CNA
MONICA BARBEAU	LPN
GARRETT BARLOW	EMT
CHARLES BEARD	EMT-I
CURTIS BEARD	EMT B
DIANA BELVEAL	CNA
SHELLY BENOIT	EMT-B
NANCY BERRIER	RECEPTIONIST
CONNIE BERRY	CNA
KIM BORZEA	CNA
SCOTT BRAITHWAITE	EMT-I
MY-LINH BUGGY	BILLING CLERK
ANNEY BURROUGHS	EMT-I
CHRIS BURROUGHS	EMT
NICOLE CARROLL	CNA
ROBIN CASE	MEDICAL RECORDS
DELMY CASTELLANOS	HOUSEKEEPER
DEBRA CECIL	HOUSEKEEPER
CRYSTAL CHACON	RECEPTIONIST
SHARON CHAPMAN	ADMIN SECRETARY
MARY CHAVEZ	COOK ASSISTANT
CHELSEA CHURCH	CNA
MICHELLE CLARK	CLA
TERRI CLAWSON	LPN
PAMELA COLLINGS	EA
JACKLYNN COOK	COOK ASSISTANT
SHARON CORHN	EMT-I
DORIS CRITTON	CNA
SUSAN CROFUTT	CNA
CONNIE CUDNEY	ACTIVITIES DIRECTOR
DAVID DANSIE	MD/FAMILY PRACTICE-MEDICAL DIRECTOR
TENNY DAVIS	RN
AMY DAY	MATERIALS COORDINATOR

JACQUELINE DEWITT	PHLEBOTOMIST
BAILIE DOCKTER	CEO
MARILYN DOCKTER	SOCIAL SERVICE
LINDA DOTY	HOUSEKEEPER
BOBBI JO DROZD	ADMINISTRATOR
SHAUNA ERRAMOUSPE	CONSULTANT DIETITIAN
BONNIE EVANS	MOA
SARAH EVERETT	CNA
MIRANDA FALO	CNA
CONNIE FAUNTLEROY	PEDIATRICIAN
RICHARD FISCHER	EMT-I
ERIN FLINDERS	CNA
BRITTANY FLORES	EMT
OSCAR FLORES	EMT-B
MELISSA FOSSEY	CNA
LARRY FRINT	MAINTENANCE
STACY FRINT	BOOKKEEPER
JONEA FULLER	GPN
KRISTA FULLERTON	BOOKKEEPER
MARCUS GAILEY	EMT
GABRIELA GARCIA	CNA
DEBORAH GIBBS	HOUSEKEEPER
JERRY GLASSCOCK	EMT-I
KIMBERLY GLASSCOCK	RN
STEVEN GLASSCOCK	CA
HELEN GOLIGHTLY	ACTIVITY ASST
PATRICHIA GOTFREDSON	CNA
SARA GUGE	EA
TANYA HARDIN	RN
ROBERT HARRIS	EMT-B
CHRISTINA HARTFORD	RECEPTIONIST
KRYSTAL HAWKS	LPN
DANIELLE HEMMERT	EMT-B
RUSS HEMMERT	EMT-I
YURIKA HILL	EMT-I
HEATHER HUFFORD	CNA
MICHAEL HUGHES	IT DIRECTOR
VANGIE HUNTINGTON	COOK
PEGGY HYSLOPE	RN
JESSICA ICE	PHLEBOTOMIST
AUTUMN JACKSON	CNA
KATHERINE JAMES	RECEPTIONIST
KAREN JENKINS	RN
RANDI JEPPESEN	LAUNDRY
DEBORAH JESSEN	HR ASSISTANT

BRITTNEY JOHNSON	CNA
JACOB JOHNSON	D O
RENEE JOHNSON	MED TECH
TIFFANY KENNAH	CNA
HAZEL KOENIG	SOCIAL SERVICES DIRECTOR
JASON KOMBRINCK	PHYSICAL THERAPY DIRECTOR
KATHY KUMER	DIRECTOR OF NURSING
AMANDA LAMB	X-RAY TECH
PATRICE LEE	BILLING CLERK
ANDREW LESSARD	EMT B
ROBIN LONGORIA	HEALTH INFORMATION CLERK
AMY LUCERO	BILLING CLERK
KEISHA LUNDGREN	CNA
TANA LUNDGREN	PURCHASING ASST.
MARIA MAHONEY	CNA
SARA MARSE	LPN
MELISSA MARSH	CNA
DANA MARTINEZ	COOK
MARGARET 'ROSIE' MARTINEZ	DIETARY MANAGER
KIERA MAY	CNA
KATHY MCCORMICK	ACTIVITY ASST
LISA MCDONALD	BILLING CLERK
MARY MCKENZIE	RN
MARY MCKEOWN	EMT-B
FRANKLYN MEDINA	CNA
EARL MIDKIFF	HOUSEKEEPING/LAUNDRY SUPERVISOR
FLOYD MILLER	EMT
SHARON MILLER	RN
JANICE MONTOYA	HOUSEKEEPER
GRACIELA MORENO	ACTIVITY ASST
CATHY MOSER	ACTIVITY ASST
SHANNON NETTIK	LPN
HA 'IVY' NGUYEN	CNA
CARLA NICHOLS	EMT
MONICA NORMAN	CNA
AMANDA OLGUIN	EMT
SONJA OLSEN-FOWLER	MED TECH
DAVID OSBORN	HOUSEKEEPER
KATHLEEN OWENS	EXECUTIVE SECRETARY
ROBYN OWENS	LPN
DESERIEE PADILLA	LPN
JESSIKA PADILLA	CNA
JOYCE PATTERSON	EMT-I
DANIELLE PERRY	LAUNDRY
DONNA PLEASANT	MA

DELAINA POAD	MOA
KAREN POPE	CA
JOLYNN PORTER	LPN
LINDA PRINCE	HOUSEKEEPER
LORA QUIGLEY	CA
MANDALINA QUIGLEY	HOUSEKEEPER
PHYLICIA RASDALL	RECEPTIONIST
RYAN RECKER	EMT-I
BONNIE RILEY	MEDICAL RECORDS
DEBBIE ROBERTSON	CNA
JOEL ROBERTSON	PHYSICIAN ASSISTANT
PAUL SCHMIED	MAINTENANCE
HEIDI SCHUH	CNA
SHARI SCHULTZ	CNA
NICOLE SCOTT	X-RAY TECH
KRISTINE SHERWIN	PHYSICIAN ASSISTANT
JACKIE SHREVE	RN
KALEIGH SHUTRAN	RECEPTIONIST
EVELYN SILVA	COOK ASSISTANT
DIANA SIMS	MEDICAL RECORDS
PETER SKORCZ	CNA
BAILEY SMITH	CNA
DARLEEN SMITH	HOUSEKEEPER
GERRY SMITH	OCCUPATIONAL THERAPIST
MATTHEW STRAUSS	EMT-I
MELISSA STROCK	CNA
RHIANNON STURLAUGSON	RN
NICOLE SUMMERS	D.O.
EMOGEAN SUNDEEN	ADMIN SECRETARY
ASHLIEGH SWANSON	RN
REBECCA TANNER	EMT-I
JOHN TAYLOR	AMBULANCE DIRECTOR
TERRIE TAYLOR	EMT
JODI TINKER	CNA
TODD TOOLSON	CFO
GLORIA TORRES	HOUSEKEEPER
SUSAN TRAFTON	CHIEF X-RAY TECH
DANITA TRAXINGER	RN
PATRICIA TREMPE	COOK ASSISTANT
NAOMI TRUMBLE	EXECUTIVE SECRETARY
TYLER TRUMBLE	GROUNDSKEEPER
ANGELA TYNSKY	RN
TASHA URBATSCH	EMT-I
CHRISTA VANDERVORT	SPEECH THERAPIST
ANDREA VANGIESON	CNA

AMANDA VASSEUR	LPN	
TRISTA WATSON	RN	
DAWN WEMHONER	RECEPTIONIST	
RICK WESTPHALEN	MAINTENANCE SUPERVISOR	
CORA WHITE	ACTIVITY ASST	
KELLY WILLIAMS	ACTIVITY ASST	
KYLE WOLFLEY	ASSISTANT DIETARY MANAGER	
SHANA WOLFLEY	CNA	
JEAN YENNIE	LABORATORY SUPERVISOR	
NATASHA YORK	RECEPTIONIST	
COUNTY COMMISSIONERS	GARY M BAILIFF	COUNTY COMMISSIONER
	WALLY J JOHNSON	COUNTY COMMISSIONER
	JOHN K KOLB	COUNTY COMMISSIONER
	GEORGE VAN MATRE	COUNTY COMMISSIONER
	REID O WEST	COUNTY COMMISSIONER
ENGINEERING	JOHN P RADOSEVICH	PUBLC WRKS DIRECTOR
	RAYMOND A RICHARDS	ENGINEERING TECH
	SHARON J FISHER	MAPPING TECH
	ROBERT J ROBINSON	PRFLNDSURV/CO SURVYR
FACILITIES MAINTENANCE	CHARLES E RADOSEVICH	FACILITIES MANAGER
	MARK A BISH	MAINT SUPERVISOR
	KAREN L BAILEY	LEAD CUSTODIAN
	DUANE E DOMSON	BLDG/MAINT WORKER
	JOHN R MCDERMOTT	BLDG/MAINT WORKER
	RICKEY L ROCKEY	BLDG/MAINT WORKER
	JOHN C VALENCIANO	BLDG/MAINT WORKER
	KATY BLIGH	CUSTODIAN
	SCOTT W COLPITTS	CUSTODIAN
	SEAN L DAVIS	CUSTODIAN
	MARY C DILLARD	CUSTODIAN
	TRACY L HAECK	CUSTODIAN
	JERRY W RAFFERTY	CUSTODIAN
	LETTA K SCHULTZ	CUSTODIAN
	DAWN M WILLSON	CUSTODIAN
FIRE MARSHALL	DAVID A BOTTEMILLER	FIRE WARDEN
	JESSICA L KNEZOVICH	ASST FIRE WARDEN
	DALE G TROUTMAN	ENGINE BOSS
FLEET/VEHICLE MAINTENANCE	JAMES A DANIEL	MECHANIC SUPRVSR
	PHILIP S BROWN	MECHANIC
GRANTS ADMINISTRATION	KRISENA L MARCHAL	GRANTS MANAGER
HUMAN RESOURCES	GARRY A MCLEAN	HR DIRECTOR
	BRENDA L RAEL	HR SPECIALIST
	STEFANIE C BOLING	HR SPECIALIST
INFORMATION TECHNOLOGY	TIMOTHY V KNIGHT	IT DIRECTOR
	JEFFREY D BROWN	IT SUP SPECIALIST

	MYRON W COOKE	IT SUP SPECIALIST
	KATHLEEN M CORTEZ	IT SUP SPECIALIST
	JACOB CHAMBERS	PC SUPPORT TECH
	MIKE T HART	NTWRK ADMINISTRATOR
	KARSON C COLE	SYST ADMINSTRATOR
JUVENILE PROBATION	KARIN L KELLY	JUV PROB DIRECTOR
	DIANA L FRITZLER	JUV PROB SECRETARY
	DIANA C BOZNER	PROBATION AGENT
	ANDREA K OVERMAN	PROBATION AGENT
	TORI Z ROBERT	PROBATION AGENT
	EMILY A LOPEZ	TRUANCY CASE MANAGER
	KYLE E GASAWAY	YOUTH CASE MANAGER
LAND USE	ERIC C BINGHAM	LAND USE DIRECTOR
	JAMES C ZIMMERMAN	CODE ENFRCMNT SPCLST
	CYNTHIA S SHEEHAN	P&Z TECHNICIAN
	STEPHEN A HORTON	PLANNER
	MARK KOT	PUBLIC LAND SPCLST
PURCHASING	MARJORIE K DERNOVICH	PURCHASING MANAGER
	MARILYN B NOMIS	SENIOR BUYER
	ERIN E WYANT	WRHSE/INVNTRY CTRLR
	NICOLE F CONNER	PURCH/INV CLERK
	BEVERLY A MURPHY	PURCH/INV CLERK
ROAD AND BRIDGE	ANTHONY S CARSON	FOREMAN
	ROBERT W VANVALKENBURG	FOREMAN
	GLENN M BOYCE	EQUIP OPERATOR
	JONATHAN J DEBELTZ	EQUIP OPERATOR
	DAVID GIL	EQUIP OPERATOR
	PAUL R HESTER	EQUIP OPERATOR
	MARK A JUSTESEN	EQUIP OPERATOR
	ALLEN J KIERNAN	EQUIP OPERATOR
	DEWEY D LAMB	EQUIP OPERATOR
	DANIEL J LEE	EQUIP OPERATOR
	RAYMOND D MCFARLAND	EQUIP OPERATOR
	GARLAND R MCMARTIN	EQUIP OPERATOR
	RONALD A NOBLE	EQUIP OPERATOR
	PATRICK S O'BRIEN	EQUIP OPERATOR
	MARK A PARKER	EQUIP OPERATOR
	DAVID M PIVIK	EQUIP OPERATOR
	JOSHUA M ROBERT	EQUIP OPERATOR
	FLOYD D SCOTT	EQUIP OPERATOR
	PHILIP C SMITH	EQUIP OPERATOR
	ROBERT E SPECK	EQUIP OPERATOR
	KENNETH L WEST	EQUIP OPERATOR
	CHRISTOPHER K WEST	EQUIP OPERATOR
	ARTHUR J WILLIAMS	EQUIP OPERATOR
	DONNA L EVANS	MAPPING/SIGN SPCLST
	MATTHEW K CARTER	MECHANIC

	KEITH W HEIKES	MECHANIC
	CHERI A MCMURRY	ADMIN ASST
VETERANS SERVICES OFFICE	LARRY LEVITT	VSO DIRECTOR
	CHERYL K ALLEN	VSO OFFICER
	AMANDA P BERG	VSO OFFICER
	SAM ESQUIBEL	VSO OFFICER
	STACEY G SHERMAN	VSO OFFICER
COUNTY ASSESSOR	PATRICIA W DRINKLE	COUNTY ASSESSOR
	DAVID S DIVIS	CHIEF DEPUTY-ASSESS
	KATELYN S BEFUS	DEPUTY APP. TECH
	GAIL A FORTUNA	DEPUTY APP. TECH
	JILL C MILLER	DEPUTY APP. TECH
	PATRICIA A MOODY	DEPUTY APP. TECH
	KAREN S PILLEY	DEPUTY APP. TECH
	JOE D SANCHEZ	DEPUTY APP. TECH
	MARIANNE STACEY	DEPUTY APP. TECH
	LORRAINE G STEVENS	DEPUTY APP. TECH
COUNTY ATTORNEY	BRETT L JOHNSON	COUNTY ATTORNEY
	GREGORY J BLENKINSOP	DEP CNTY & PROS ATTY
	CLIFFORD W BOEVERS	DEP CNTY & PROS ATTY
	DAMON A DEBERNARDI	DEP CNTY & PROS ATTY
	MARC T DEDENBACH	DEP CNTY & PROS ATTY
	SUZANNAH B GAMBELL	DEP CNTY & PROS ATTY
	DANIELLE L MOORE	DEP CNTY & PROS ATTY
	EDWARD L NEWELL	DEP CNTY & PROS ATTY
	LAUREN R RADAKOVICH	DEP CNTY & PROS ATTY
	GARY E REDENTE	DEP CNTY & PROS ATTY
	TERESA S THYBO	DEP CNTY & PROS ATTY
	BILLIE J EDWARDS	OFFICE MANAGER
	SHARI J MCKEE	OFFICE MANAGER
	TONI J BELCHER	LEGAL SECRETARY
	VIRGINIA K BODYFELT	LEGAL SECRETARY
	KRYSTLE D FREEMAN	LEGAL SECRETARY
	SUSAN M JACKSON	LEGAL SECRETARY
	AMANDA A LEE	LEGAL SECRETARY
	JACQUELYN L MORRISON	LEGAL SECRETARY
	DANEA M PISTONO	LEGAL SECRETARY
	LISA M BUNNING	VICTIM/WITNESS COORD
	KATHLEEN X PARKER	VICTIM/WITNESS COORD
COUNTY CLERK	STEVEN D DAVIS	COUNTY CLERK
	VICKIE EASTIN	CHIEF DEPUTY - CLERK
	GLENDA L EDGMON	DEPUTY-ACCOUNT CLERK
	ANITA R FREY	DEPUTY-ACCOUNT CLERK
	FRANCES S ANDIKOETXEA	DEPUTY-AUTO TITLE CLERK
	VIRGINIA M LACY	DEPUTY-AUTO TITLE CLERK
	MINDY C LARSEN	DEPUTY-AUTO TITLE CLERK
	JOYCE E LATHAM	DEPUTY-AUTO TITLE CLERK
	JESKA L LYONS	DEPUTY-AUTO TITLE CLERK

	LINDA D SCOTT	DEPUTY-AUTO TITLE CLERK
	KERRY F SHAW	DEPUTY-AUTO TITLE CLERK
	BROOKE N TALBOTT	DEPUTY-AUTO TTLE/ELECT
	ROSE M CLAXTON	DEPUTY-RECORDING CLERK
	DONNA J WARDELL	DEPUTY-RECORDING CLERK
	JENNIFER L COMER	DEPUTY-RECRDING CLRK UCC
	CINDY R PETERSEN	DEPUTY-RECRDING CLRK UCC
FINANCIAL MANAGEMENT	BONNIE PHILLIPS	ACCOUNTING MANAGER
COMMISSIONER SUPPORT	SALLY K SHOEMAKER	DEPUTY-CLERK
ELECTIONS	SHARON R DAVIS	DEPUTY-ELECTION CLERK
CLERK OF DISTRICT COURT	DONNA L BOBAK	CLERK OF DIST COURT
	BELINDA K BRIDEWELL	CHIEF DEPUTY-CKDIST
	LORETTA J ANDREWS	DEPUTY-COURT CLERK
	BRENDA J CRONK	DEPUTY-COURT CLERK
	RHONDA L JORDAN	DEPUTY-COURT CLERK
	JANET C PALM	DEPUTY-COURT CLERK
	CORINNA L SHELTON	DEPUTY-COURT CLERK
	BEVERLY A VALENCIA	DEPUTY-COURT CLERK
COUNTY CORONER	DALE S MAJHANOVICH	COUNTY CORONER
COUNTY SHERIFF	LARRY R HASKELL	COUNTY SHERIFF
	JASON J LOVE	PATROL LT
	JOHN M GROSSNICKLE	DETECTIVE SGT
	BRETT A STOKES	ADMIN SGT
	JOSEPH A TOMICH	PATROL SGT
	ANTHONY J NIEMIEC	COURT SEC CORPORAL
	MATTHEW E BARTOLOTTA	PATROL CORPORAL
	JASON E MOWER	PATROL CORPORAL
	STEVEN S POWELL	PATROL CORPORAL
	RICHARD C BLUST	DETECTIVE
	RICHARD P FISCHER	DETECTIVE
	JERRY D GLASSCOCK	DETECTIVE
	MICHELLE N HALL	DETECTIVE
	JEFF A SHEAMAN	DETECTIVE
	CHELSIE L BAZZANELLA	PATROL DEPUTY
	WILLIAM M BOSWELL	PATROL DEPUTY
	JUSTIN D CHERRY	PATROL DEPUTY
	BRANDY J DICK	PATROL DEPUTY
	MARK J ERRAMOUSPE	PATROL DEPUTY
	GARY D FREY	PATROL DEPUTY
	SEAN C HENRY	PATROL DEPUTY
	TREVOR D KIRKWOOD	PATROL DEPUTY
	MICHAEL S KLAPEL	PATROL DEPUTY
	MICHAEL A MERKLEY	PATROL DEPUTY
	DEREK A MORRELL	PATROL DEPUTY
	PATRICK T O'FARRELL	PATROL DEPUTY
	STEPHEN F PALADINO	PATROL DEPUTY

	TODD S POPPIE	PATROL DEPUTY
	JAMES H RHEA	PATROL DEPUTY
	MICHAEL E STONE	PATROL DEPUTY
	TROY R TREHEARNE	PATROL DEPUTY
	BRAD R WALLENDORFF	PATROL DEPUTY
	MATTHEW T WHARTON	PATROL DEPUTY
	RANDALL J BINGHAM	COURT SECURITY
	RONALD L COVEY	COURT SECURITY
	BRADLEY R FREEMAN	COURT SECURITY
	FREDERICK J MOCZULSKI	COURT SECURITY
	MICHAEL R PICERNO	COURT SECURITY
	KAREN L FRENCH	ADMIN ASST/OFFC MGR
	TERESA M ACKERMAN	WARRANTS MANAGER
	ALICIA E TUCKER	RECORDS MANAGER
	JEANNIE L DEMAS	PROCESS SERVER
	DEBRA K TARUFELLI	PROCESS SERVER
COUNTY DETENTION CENTER	RICKIE D HAWKINS	COLONEL
	CRYSTALYN R VALENCIANO	DETENTION LT
	GERALD R CARR	DETENTION SGT
	HAROLD R HAMILTON	DETENTION SGT
	MANDI R HAWKINS	DETENTION SGT
	HEATHER L YARRINGTON	DETENTION SGT
	PATRICK K MCGOWAN	DETENTION CORPORAL
	CANDACE R RAMOS	DETENTION CORPORAL
	SHELLI J ROY	DETENTION CORPORAL
	TAMI T ROYLANCE	DETENTION CORPORAL
	AARON J SPRECHER	DETENTION CORPORAL
	KARI D ASHLEY	DETENTION OFFICER
	NORMAN E BATES	DETENTION OFFICER
	MICHAEL W BEHRENS	DETENTION OFFICER
	KEITH A BRAMWELL	DETENTION OFFICER
	MARIE C BROWN	DETENTION OFFICER
	BECKY A BUTTERFIELD	DETENTION OFFICER
	FOREST H BYERS	DETENTION OFFICER
	KAILYN C COOK	DETENTION OFFICER
	DEAN C DAWES	DETENTION OFFICER
	STARLA M HALLADAY	DETENTION OFFICER
	JOHN C HANSEN	DETENTION OFFICER
	JOANNA L HOOD	DETENTION OFFICER
	KEVIN B HOTCHKISS	DETENTION OFFICER
	KARI J HUBERT	DETENTION OFFICER
	DARREN J LAURA	DETENTION OFFICER
	ELIZABETH I LOPEZ	DETENTION OFFICER
	GERALD W MILLER	DETENTION OFFICER
	LEELAND J REESE	DETENTION OFFICER
	SHAUNA L ROSENBACH	DETENTION OFFICER
	DWAINE K SHAFE	DETENTION OFFICER
	MATTHEW J WEBER	DETENTION OFFICER

	MELISSA M ANDERSON	REGISTERED NURSE
	SHANNON D MCIVER	REGISTERED NURSE
	SHAWNA M WELTER	REGISTERED NURSE
	BONNIE S BURKHOLDER	CONTROL ROOM WORKER
	KATHERINE M BYERS	CONTROL ROOM WORKER
	STEPHANIE L CASSIDY	CONTROL ROOM WORKER
	KELLY L CURELL	CONTROL ROOM WORKER
	VERNON E HENNESAY	CONTROL ROOM WORKER
	SARAH R HUMPHRIES	CONTROL ROOM WORKER
	ANGELA M LOCKE	CONTROL ROOM WORKER
	TERRIE J TAYLOR	CONTROL ROOM WORKER
	BECKY A SANCHEZ	OFFICE MANAGER
	JOANN GUSTKE	PATROL EQUIP COORD
	REBECCA A CREAGER	CLERK
	YASMIN C HAMILTON	CLERK
	C GAYLE TAYLOR	CLERK
	RICHARD F DANSEREAU	KITCHEN MANAGER
	MARGARET L HENNESAY	FOOD SERVICE WORKER
	ERIN O RANGER	FOOD SERVICE WORKER
	TRUDY K TORREZ	FOOD SERVICE WORKER
	THERESSA D WOLF	BLDG/MAINT WORKER
	MORGAN L CROY	CUSTODIAN
EMERGENCY MGMT/HOMELAND SECRTY	DAVID M JOHNSON	EMER MGT COORD
	JUDY K RODERICK	EMER MGT ASST COORD
ANIMAL CONTROL	TRACY A HAFNER	ANIMAL CTRL OFFICER
	CHRISTINE L THOMAS	ANIMAL CTRL OFFICER
DUI SUPERVISED PROB	KIMMIE L FELDERMAN	DSP CASEWORKER
COUNTY TREASURER	ROBERT D SLAUGHTER	COUNTY TREASURER
	SUE L SANCHEZ	CHIEF DEPUTY-TREAS
	LYNNE P CLARK	DEPUTY-LICENSE CLERK
	RHONDA L JOHNSON	DEPUTY-LICENSE CLERK
	VALERIE R KNIGHT	DEPUTY-LICENSE CLERK
	LONA K LATORRE	DEPUTY-MOTOR VEH SUP
	LISA J MARSING	DEPUTY-LICENSE CLERK
	PAMELA S NELSEN	DEPUTY-LICENSE CLERK
	ANITA M TODD	DEPUTY-LICENSE CLERK
	LYNNE M BURROLA	DEPUTY-TAX ACCT SPEC
	SHELLEY A RUST	DEPUTY-TAX SUPERVSR

THE BOARD OF COUNTY
COMMISSIONERS OF
SWEETWATER COUNTY, WYOMING

_____
WALLY J. JOHNSON, CHAIRMAN

_____
GARY BAILIFF, MEMBER

_____
JOHN K. KOLB, MEMBER

_____
DONALD VAN MATRE, MEMBER

_____
REID O. WEST, MEMBER

ATTEST:

_____
STEVEN DALE DAVIS, COUNTY
CLERK

Sweetwater County Board Appointments

SOLID WASTE DISPOSAL DISTRICT NO. 1 (RS)

3 YEAR TERM

1 VACANCY DUE TO EXPIRING TERMS
Mike Gaviotis

ELIGIBLE FOR RE-APPOINTMENT
Mike Gaviotis

Yes	No

New Applicant(s)-
Ailene Elkin
Art Kline
Linda Roosa

Yes	No

SWEETWATER COUNTY

Application For Appointment To A County Board

RECEIVED
MAR 11 2014
SWEETWATER COUNTY COMMISSIONER'S OFFICE

☆ Professional
☆ Resourceful
☆ Innovative
☆ Dedicated
☆ Efficient

I wish to volunteer to serve on the following County Board (s) (Select two (2) only):

Joint Powers Boards

- [ ] Airport Board
- [ ] Upper Green River Joint Powers Water Board
- [ ] Joint Powers Water Board

District Boards

- [x] Solid Waste Disposal District No. 1 (Rock Springs)
- [ ] Eden Valley Solid Waste Disposal District
- [ ] Solid Waste Disposal District No. 2 (Bairoil-Wamsutter)
- [ ] District Board of Health

County Agency Boards

- [ ] Events Complex (Fair Board)
- [ ] Library Board
- [ ] Museum Board
- [ ] Memorial Hospital Board
- [ ] Recreation Board
- [ ] Mental Health Board (Southwest Counseling)
- [ ] Other _____
- [ ] Other _____

Other County Appointed Boards

- [ ] Planning and Zoning Commission
- [ ] Sweetwater Transit Authority Resources (STAR)
- [ ] Community Fine Arts Center
- [ ] Joint Travel and Tourism Board
- [ ] Predatory Animal Board
- [ ] Miners Hospital Board

The specific skills, knowledge and experience I bring to this Board are: Have been on the Board for two terms and would like to stay for 1 more term.

I am willing to attend any required orientation and training sessions.	YES [x]	NO [ ]
I have a family member (s) working in this organization.	YES [ ]	NO [x]
I am willing to sign the Conflict of Interest Disclosure Statement.	YES [x]	NO [ ]
I understand this is a volunteer role, with no salary or other considerations.	YES [x]	NO [ ]

APPLICANT CONTACT INFORMATION

Name: Mike J. Gaviotis

Address: 1319 Virginia St

Phone: 307-382-6920

E-mail: mike_gaviotis@rswy.net.

APPLICANT SIGNATURE:

Mike Gaviotis

Date: 3-10-14

Please Return Application To:
Dale Davis, Sweetwater County Clerk
80 West Flaming Gorge Way, Suite 150
Green River, WY 82935
Fax: 307-872-3994
E-mail: davisd@sweet.wy.us

Message From the County Commissioners: The Sweetwater County Board of County Commissioners believes that all citizens have the right to participate in making Sweetwater County a better place. By being appointed to County Boards, citizens are able to make valuable decisions that positively impact the quality of life in Sweetwater County. The County Commissioners may make appointments at any time. By submitting this application you are expressing your interest in being part of the solutions for Sweetwater County. Your application will remain active for two (2) years. Below is a list of County Boards appointed by the Commission. Please indicate in which board you are interested in serving. All board positions are unpaid, volunteer positions.

RECEIVED
MAR 11 2013
SWEETWATER COUNTY
COMMISSIONER'S OFFICE

Application For Appointment To A County Board

Message From the County Commissioners: The Sweetwater County Board of County Commissioners believes that all citizens have the right to participate in making Sweetwater County a better place. By being appointed to County Boards, citizens are able to make valuable decisions that positively impact the quality of life in Sweetwater County. The County Commissioners may make appointments at any time. By submitting this application you are expressing your interest in being part of the solutions for Sweetwater County. Your application will remain active for two (2) years. Below is a list of County Boards appointed by the Commission. Please indicate in which board you are interested in serving. All board positions are unpaid, volunteer positions.

I wish to volunteer to serve on the following County Board (s) (Select two (2) only):

Joint Powers Boards

- [ ] Airport Board
- [ ] Upper Green River Joint Powers Water Board
- [ ] Joint Powers Water Board

District Boards

- [x] Solid Waste Disposal District No. 1 (Rock Springs)
- [ ] Eden Valley Solid Waste Disposal District
- [ ] Solid Waste Disposal District No. 2 (Bairoil-Wamsutter)
- [ ] District Board of Health

County Agency Boards

- [ ] Events Complex (Fair Board)
- [ ] Library Board
- [ ] Museum Board
- [ ] Memorial Hospital Board
- [ ] Parks and Recreation Board
- [ ] Mental Health Board (Southwest Counseling)
- [ ] Other _____
- [ ] Other _____

Other County Appointed Boards

- [ ] Planning and Zoning Commission
- [ ] Sweetwater Transit Authority Resources (STAR)
- [ ] Community Fine Arts Center
- [ ] Joint Travel and Tourism Board
- [ ] Predatory Animal Board
- [ ] Miners Hospital Board

The specific skills, knowledge and experience I bring to this Board are: I've been interested + involved in Recycling all my adult life. I have worked for the City of Green River in the Solid waste division for 8 years as a land fill scale house operator + in Recycling program. I have been a volunteer for the Recycling task Force for 8 years

I am willing to attend any required orientation and training sessions.	YES [x]	NO [ ]
I have a family member (s) working in this organization.	YES [ ]	NO [x]
I am willing to sign the Conflict of Interest Disclosure Statement	YES [x]	NO [ ]
I understand this is a volunteer role, with no salary or other considerations.	YES [x]	NO [ ]

APPLICANT CONTACT INFORMATION

Name: Ailene Elkin

Address: 1200 Alaska Drive

City, State: Green River Wyoming 82935

Phone: 307-870-7910

E-mail: aee life is good@ yahoo

APPLICANT SIGNATURE:

Ailene Elkin *Date:* 3/11/13

Please Return Application To:
Sally Shoemaker, Clerk
80 West Flaming Gorge Way, Suite 109
Green River, WY 82935
Phone: 307-872-3897 or fax 307-872-3992
E-mail: shoemakers@sweet.wy.us

Sally Shoemaker

From: Ailene Elkin <AElkin@cityofgreenriver.org>
Sent: Monday, March 11, 2013 3:41 PM
To: Sally Shoemaker
Cc: aeelifeisgood@yahoo.com
Subject: FW: Emailing: Board Application Ailene
Attachments: Board Application Ailene.pdf

Hello Sally,
Please see the attached Board Application for the SW Disposal District No. 1. I am very interested in a position on this Board. I have been working for and very involved with the Solid Waste Department in Green River, a scale house operator And I work on the Recycling program here. I am also a volunteer on the Recycling Task Force in Green River. I would like to become more involved -so this position would help me with that personal goal.
If there is any other information you might need Please contact me.
Thank you,
Ailene Elkin
aeelifeisgood@yahoo
Ph# 307-870-7910

RECEIVED
MAR 11 2013
SWEETWATER COUNTY
COMMISSIONER'S OFFICE

Application For Appointment To A County Board

Message From the County Commissioners: The Sweetwater County Board of County Commissioners believes that all citizens have the right to participate in making Sweetwater County a better place. By being appointed to County Boards, citizens are able to make valuable decisions that positively impact the quality of life in Sweetwater County. The County Commissioners may make appointments at any time. By submitting this application you are expressing your interest in being part of the solutions for Sweetwater County. Your application will remain active for two (2) years. Below is a list of County Boards appointed by the Commission. Please indicate in which board you are interested in serving. All board positions are unpaid, volunteer positions.

I wish to volunteer to serve on the following County Board (s) (Select two (2) only):

Joint Powers Boards

- [x] Airport Board
- [ ] Upper Green River Joint Powers Water Board
- [ ] Joint Powers Water Board

District Boards

- [x] Solid Waste Disposal District No. 1 (Rock Springs)
- [ ] Eden Valley Solid Waste Disposal District
- [ ] Solid Waste Disposal District No. 2 (Bairoil-Wamsutter)
- [ ] District Board of Health

County Agency Boards

- [ ] Events Complex (Fair Board)
- [ ] Library Board
- [ ] Museum Board
- [ ] Memorial Hospital Board
- [ ] Parks and Recreation Board
- [ ] Mental Health Board (Southwest Counseling)
- [ ] Other _____
- [ ] Other _____

Other County Appointed Boards

- [x] Planning and Zoning Commission
- [ ] Sweetwater Transit Authority Resources (STAR)
- [ ] Community Fine Arts Center
- [ ] Joint Travel and Tourism Board
- [ ] Predatory Animal Board
- [ ] Miners Hospital Board

The specific skills, knowledge and experience I bring to this Board are: I HAVE SERVED ON BOARDS - G.R. PLANNING & ZONING, RECYCLING TASK FORCE CITY-GR COUNCIL 1986-1980 - CURRENTLY SERVING ON the G.R. HISTORICAL PRESERVATION COMMISSION. (WE OWN JAS STORAGE)

I am willing to attend any required orientation and training sessions.	YES [x]	NO [ ]
I have a family member (s) working in this organization.	YES [ ]	NO [x]
I am willing to sign the Conflict of Interest Disclosure Statement	YES [x]	NO [ ]
I understand this is a volunteer role, with no salary or other considerations.	YES [x]	NO [ ]

APPLICANT CONTACT INFORMATION

Name: ART KLINE

Address: 470 CONNECTICUT PLACE

Phone: 1-307-870-7195

E-mail: JASSTORAGE@HOTMAIL.COM

APPLICANT SIGNATURE: Art Kline

Please Return Application To:
Sally Shoemaker, Clerk
80 West Flaming Gorge Way, Suite 109
Green River, WY 82935
Phone: 307-872-3897 or fax 307-872-3992
E-mail: shoemakers@sweet.wy.us

RECEIVED

MAR 11 2013

SWEETWATER COUNTY
COMMISSIONER'S OFFICE

Application For Appointment To A County Board

Message From the County Commissioners: The Sweetwater County Board of County Commissioners believes that all citizens have the right to participate in making Sweetwater County a better place. By being appointed to County Boards, citizens are able to make valuable decisions that positively impact the quality of life in Sweetwater County. The County Commissioners may make appointments at any time. By submitting this application you are expressing your interest in being part of the solutions for Sweetwater County. Your application will remain active for two (2) years. Below is a list of County Boards appointed by the Commission. Please indicate in which board you are interested in serving. All board positions are unpaid, volunteer positions.

I wish to volunteer to serve on the following County Board (s) (Select two (2) only):

Joint Powers Boards

- [ ] Airport Board
- [ ] Upper Green River Joint Powers Water Board
- [ ] Joint Powers Water Board

District Boards

- [x] Solid Waste Disposal District No. 1 (Rock Springs)
- [ ] Eden Valley Solid Waste Disposal District
- [ ] Solid Waste Disposal District No. 2 (Bairoil-Wamsutter)
- [ ] District Board of Health

County Agency Boards

- [ ] Events Complex (Fair Board)
- [ ] Library Board
- [ ] Museum Board
- [ ] Memorial Hospital Board
- [ ] Parks and Recreation Board
- [ ] Mental Health Board (Southwest Counseling)
- [ ] Other _____
- [ ] Other _____

Other County Appointed Boards

- [ ] Planning and Zoning Commission
- [ ] Sweetwater Transit Authority Resources (STAR)
- [ ] Community Fine Arts Center
- [ ] Joint Travel and Tourism Board
- [ ] Predatory Animal Board
- [ ] Miners Hospital Board

The specific skills, knowledge and experience I bring to this Board are: 14+ years in Solid Wastefield including collection, recycling & Landfill. Familiar with DEQ regulations pertaining to Landfills. Past experience on local board & State board

I am willing to attend any required orientation and training sessions.	YES [x]	NO [ ]
I have a family member (s) working in this organization.	YES [ ]	NO [x]
I am willing to sign the Conflict of Interest Disclosure Statement	YES [x]	NO [ ]
I understand this is a volunteer role, with no salary or other considerations.	YES [x]	NO [ ]

APPLICANT CONTACT INFORMATION

Name: Linda Roosa

Address: 265 Crossbow Dr.

City, State: Green River, WY 82935

Phone: 307-870-8274

E-mail: linda_roosa@yahoo.com

APPLICANT SIGNATURE:

L. Roosa

Date: 3-11-13

Please Return Application To:

Sally Shoemaker, Clerk
80 West Flaming Gorge Way, Suite 109
Green River, WY 82935
Phone: 307-872-3897 or fax 307-872-3992
E-mail: shoemakers@sweet.wy.us

BOARD OF COUNTY COMMISSIONERS
MEETING REQUEST FORM

Date Requested: 3/18/2014	Name & Title of Presenter: Robb Slaughter
Department or Organization: Treasurer	Contact Phone & E-mail:
Exact Wording for Agenda: Approval of Banks for the Deposit of Public Funds	Preference of Placement on Agenda & Amount of Time Requested for Presentation: N/A
Will there be Handouts? (If yes, include with meeting request form) Yes	Will handouts require SIGNATURES: Ap[proval will require signatures
Additional Information:	

- All requests to be added to the agenda will need to be submitted in writing on the "Meeting Request Form" by Wednesday at 12:00 p.m. prior to the scheduled meeting and returned in person or electronically to Clerk Sally Shoemaker at: shoemakers@sweet.wy.us
- All handouts are also due by Wednesday at 12:00 p.m. prior to the scheduled meeting date. Handouts may be submitted to Clerk Sally Shoemaker either in person or electronically. *****If your handout is not accompanied with the request to be added to the agenda, your request will be dismissed and you may reschedule for the next meeting provided the handout(s) are received.*****
- Any documents requiring **Board Action** or **signature** are considered agenda items and need to be requested in the same manner.
- All **original** documents requesting action or signature must be submitted to Deputy County Clerk Vickie Eastin. However, a **copy** must be submitted to Sally Shoemaker for distribution of the packet and retention.
- As always, if you are unable to attend the meeting after being placed onto an agenda, please send a representative in your place or your item will be rescheduled.
- In order to determine placement on the agenda, please review the county website (www.sweet.wy.us/commissioner) on Thursday afternoon.
- If a request to be placed on an agenda is received **AFTER** the deadline, you will be considered for the next meeting date.
- No handout will be received during a meeting in session.

The following Banks have all submitted formal applications for the Deposit of Public Funds for 2014. The applications are held in the County Treasurer's Office. I am submitting for formal approval of this years applications.

1st Bank North Side
RSNB Bank
Wells Fargo Bank
Bank of the West
Rocky Mountain Bank
Commerce Bank of Wyoming
State Bank

Robb Slaughter
Sweetwater County Treasurer

For your convenience, I have included a copy of last years approval.

Authorized Banks for Deposit of Public Funds

1st Bank North Side
Bank of the West
Commerce Bank of Wyoming
Rocky Mountain Bank
RSNB
State Bank
Wells Fargo Bank, N.A.

Authorized and approved this 18th Day of June, 2013.

THE BOARD OF COUNTY COMMISSIONERS
FOR SWEETWATER COUNTY, WYOMING

Wally J Johnson, Chairman

Gary Bailiff, Member

John K. Kolb, Member

Donald Van Matre, Member

Reid O. West, Member

THE STATE OF WYOMING
COUNTY
SEAL
CLERK
SWEETWATER COUNTY

Attest:

Steven Dale Davis, County Clerk

BOARD OF COUNTY COMMISSIONERS
MEETING REQUEST FORM

Date Requested: 3/8/14	Name & Title of Presenter: John Radosevich, Public Works Director
Department or Organization: Road & Bridge	Contact Phone & E-mail: 307-872-3921
Exact Wording for Agenda: Request to restaff vacant position	Preference of Placement on Agenda & Amount of Time Requested for Presentation: 5 min.
Will there be Handouts? (If yes, include with meeting request form) yes	Will handouts require SIGNATURES: yes
Additional Information:	

- All requests to be added to the agenda will need to be submitted in writing on the "Meeting Request Form" by Wednesday at 12:00 p.m. prior to the scheduled meeting and returned in person or electronically to Clerk Sally Shoemaker at: shoemakers@sweet.wy.us
- All handouts are also due by Wednesday at 12:00 p.m. prior to the scheduled meeting date. Handouts may be submitted to Clerk Sally Shoemaker either in person or electronically. *****If your handout is not accompanied with the request to be added to the agenda, your request will be dismissed and you may reschedule for the next meeting provided the handout(s) are received.*****
- Any documents requiring **Board Action** or **signature** are considered agenda items and need to be requested in the same manner.
- All **original** documents requesting action or signature must be submitted to Deputy County Clerk Vickie Eastin. However, a **copy** must be submitted to Sally Shoemaker for distribution of the packet and retention.
- As always, if you are unable to attend the meeting after being placed onto an agenda, please send a representative in your place or your item will be rescheduled.
- In order to determine placement on the agenda, please review the county website (www.sweet.wy.us/commissioner) on Thursday afternoon.
- If a request to be placed on an agenda is received **AFTER** the deadline, you will be considered for the next meeting date.
- No handout will be received during a meeting in session.

Sweetwater County
Request to Restaff Vacant Position

Board Meeting Date: 3/18/2014
Department: Road & Bridge
Position: Equipment Operator
Vacancy Date: 4/1/2014
Reason for vacancy: retirement
Department Request: To Restaff position immediately following retirement date of 4/1/14, in a full time capacity with full benefits

Anticipated Re-staff Date 4/15/2014

Board Action

Approved _____ Date: 3/18/2014
Denied _____
Full time _____
Part time _____ # Hours (if part time) _____
Restaff Immediately _____ Delay restaffing until (month) _____

			Monthly								
	Position	Hire Date	Salary	Retirement	Health Insurance	LTD	FICA	Workers Compensation	Total benefits	Total cost of employment (salary + benefits)	Annual Cost of employment
Previously staffed position	Equipment Operator (Grade 15, step 7; 21 years)	3/22/1993	$ 4,450.50	$ 650.66	$ 1,107.48	$ 16.02	$ 340.46	$ 67.65	$ 2,182.28	$ 6,632.78	$ 79,593.31
Anticipated Costs to restaff Position Vacancy	Equipment Operator (Grade 15, step 1)	4/15/2014	$ 3,727.25	$ 544.92	$ 1,473.38	$ 13.42	$ 285.13	$ 56.65	$ 2,373.51	$ 6,100.76	$ 73,209.13
Net Difference (savings)			$ (723.25)	$ (105.74)	$ 365.90	$ (2.60)	$ (55.33)	$ (10.99)	$ 191.24	$ (532.01)	$ (6,384.18)

NOTES

Health Insurance: Anticipates Family health insurance coverage, for new employee. Previous employee had Employee + Spouse coverage

Costs calculated using a re-staffing date of: 4/15/2014

3-11-14

Reviewed by HR Representative (signature) Date:

3-11-14

Reviewed byDepartment Head/ Elected Official (signature) Date:

Commission Chair (signature) Date:

BOARD OF COUNTY COMMISSIONERS
MEETING REQUEST FORM

Date Requested: BOCC-March 18, 2014	Name & Title of Presenter: John Radosevich
Department or Organization: Engineering	Contact Phone & E-mail: 307-872-3921
Exact Wording for Agenda: Approval (Renewal) of BLM Right of Way Grant/Temporary Use Permit No. WYW87170(Summit Drive Drainage Ditch)	Preference of Placement on Agenda & Amount of Time Requested for Presentation: 5 minutes
Will there be Handouts? (If yes, include with meeting request form) Yes	Will handouts require SIGNATURES: Board Approval and authorize Chairman to sign all necessary documents
Additional Information:	

- All requests to be added to the agenda will need to be submitted in writing on the "Meeting Request Form" by Wednesday at 12:00 p.m. prior to the scheduled meeting and returned in person or electronically to Clerk Sally Shoemaker at: shoemakers@sweet.wy.us
- All handouts are also due by Wednesday at 12:00 p.m. prior to the scheduled meeting date. Handouts may be submitted to Clerk Sally Shoemaker either in person or electronically. *****If your handout is not accompanied with the request to be added to the agenda, your request will be dismissed and you may reschedule for the next meeting provided the handout(s) are received.*****
- Any documents requiring **Board Action** or **signature** are considered agenda items and need to be requested in the same manner.
- All **original** documents requesting action or signature must be submitted to Deputy County Clerk Vickie Eastin. However, a **copy** must be submitted to Sally Shoemaker for distribution of the packet and retention.
- As always, if you are unable to attend the meeting after being placed onto an agenda, please send a representative in your place or your item will be rescheduled.
- In order to determine placement on the agenda, please review the county website (www.sweet.wy.us/commissioner) on Thursday afternoon.
- If a request to be placed on an agenda is received **AFTER** the deadline, you will be considered for the next meeting date.
- No handout will be received during a meeting in session.

United States Department of the Interior

BUREAU OF LAND MANAGEMENT
High Desert District
Rock Springs Field Office
280 Highway 191 North
Rock Springs, Wyoming 82901-3447
www.blm.gov/wy

In Reply Refer To:
2800 (WYD04)
WYW87170

FEB 19 2014

John Radesovich
Sweetwater County
80 W. Flaming Gorge Way
Green River, WY 82935

Re: Renewal – Summit Drive Drainage Ditch

Dear Mr. Radesovich:

Enclosed are two copies of right-of-way (R/W) grant renewal offer on Bureau of Land Management (BLM) Form 2800-14, for a drainage ditch, BLM serial number WYW87170. Please review the offer and if it meets with your approval, sign and date in the space provided, and return both copies to the address shown above. Upon receipt of the signed grant renewal offer, the BLM will be able to issue the renewed R/W grant absent any other unresolved issues.

This renewed R/W grant, and the authority to use the lands described in the document, becomes effective on the date it is signed by an authorized officer of BLM. A copy of the renewed R/W grant will be returned to you when signed by the authorized officer.

Please return both signed copies of the grant renewal to the address above. You are allowed 30 days from receipt of this offer in which to submit the executed renewed right-of-way grant. If these requirements are not met, the application may be denied.

If you have any questions, please contact Stephanie Anderson at 307-352-0253.

Sincerely,

Patricia Hamilton

Patricia Hamilton
Lead Realty Specialist

Enclosure

FORM 2800-14
(August 1985)

Issuing Office
Rock Springs Field Office

UNITED STATES
DEPARTMENT OF THE INTERIOR
BUREAU OF LAND MANAGEMENT
RIGHT-OF-WAY GRANT/TEMPORARY USE PERMIT

SERIAL NUMBER WYW87170

RENEWED

---

1. A right-of-way is hereby granted pursuant to Title V of the Federal Land Policy and Management Act of October 21, 1976 (90 Stat. 2776; 43 U.S.C. 1761).

2. Nature of Interest:

   a. By this instrument, the holder:

      Sweetwater County
      80 W. Flaming Gorge Way
      Green River, WY 82935

      receives a right to construct, operate, maintain, and terminate a drainage ditch, previously authorized under grant of right-of-way approved on January 17, 1984, on public lands described as follows:

      T. 19 N., R. 105 W., 6th P.M., Sweetwater County, Wyoming
      section 4: NW¼SW¼

   b. The right-of-way or permit area granted herein is 50 feet wide, 802.00 feet long and contains 0.92 acres, more or less.

   c. This instrument shall terminate on December 31, 2043, 30 years from its effective date unless, prior thereto, it is relinquished, abandoned, terminated, or modified pursuant to the terms and conditions of this instrument or of any applicable Federal law or regulation.

   d. This instrument may be renewed. If renewed, the right-of-way or permit shall be subject to the regulations existing at the time of the renewal and any other terms and conditions that the authorized officer deems necessary to protect the public interest.

   e. Notwithstanding the expiration of this instrument or any renewal thereof, early relinquishment, abandonment, or termination, the provisions of this instrument, to the extent applicable, shall continue in effect and shall be binding on the holder, its successors, or assigns, until they have fully satisfied the obligations and/or liabilities accruing herein before or on account of the expiration, or prior termination, of the grant.

3.. Rental

For and in consideration of the rights granted, the holder agrees to pay the Bureau of Land Management fair market value rental as determined by the authorized officer unless specifically exempted from such payment by regulation. Provided, however, that the rental may be adjusted by the authorized officer, whenever necessary, to reflect changes in the fair market rental value as determined by the application of sound business management principles, and so far as practicable and feasible, in accordance with comparable commercial practices.

4. Terms and Conditions:

a. This grant or permit is issued subject to the holder's compliance with all applicable regulations contained in Title 43 Code of Federal Regulations part 2800 and 2880.

b. Upon grant termination by the authorized officer, all improvements shall be removed from the public lands within 90 days, or otherwise disposed of as provided in paragraph (4)(d) or as directed by the authorized officer.

c. Each grant issued for a term of 20 years or more shall, at a minimum, be reviewed by the authorized officer at the end of the 20th year and at regular intervals thereafter not to exceed 10 years. Provided, however, that a right-of-way or permit granted herein may be reviewed at any time deemed necessary by the authorized officer.

d. The stipulations, plans, maps, or designs set forth in Exhibit(s) A and B, dated, January 17, 1984, attached hereto, are incorporated into, and made a part of this grant instrument as fully and effectively as if they were set forth herein in their entirety.

e. Failure of the holder to comply with applicable law or any provision of this right-of-way grant or permit shall constitute grounds for suspension or termination thereof.

f. The holder shall perform all operations in a good and workmanlike manner so as to ensure protection of the environment and the health and safety of the public.

g. The holder shall contact the authorized officer at least FIVE days prior to the anticipated start of construction and/or any surface disturbing activities. The authorized officer may require and schedule a preconstruction conference with the holder prior to the holder's commencing construction and/or surface disturbing activities on the right-of-way. The holder and/or his representative shall attend this conference. The holder's contractor, or agents involved with construction and/or any surface disturbing activities associated with the right-of-way, shall also attend this conference to review the stipulations of the grant including the plan(s) of development.

h. In the event that the public land underlying the right-of-way (ROW) encompassed in this grant, or a portion thereof, is conveyed out of Federal ownership and administration of the ROW or the land underlying the ROW is not being reserved to

h. In the event that the public land underlying the right-of-way (ROW) encompassed in this grant, or a portion thereof, is conveyed out of Federal ownership and administration of the ROW or the land underlying the ROW is not being reserved to the United States in the patent/deed and/or the ROW is not within a ROW corridor being reserved to the United States in the patent/deed, the United States waives any right it has to administer the right-of-way, or portion thereof, within the conveyed land under Federal laws, statutes, and regulations, including the regulations at 43 CFR Part 2800, including any rights to have the holder apply to BLM for amendments, modifications, or assignments and for BLM to approve or recognize such amendments, modifications, or assignments. At the time of conveyance, the patentee/grantee, and their successors and assigns, shall succeed to the interests of the United States in all matters relating to the right-of-way, or portion thereof, within the conveyed land and shall be subject to applicable State and local government laws, statutes, and ordinances. After conveyance, any disputes concerning compliance with the use and the terms and conditions of the ROW shall be considered a civil matter between the patentee/grantee and the ROW Holder.

i. Seed shall be planted using a drill equipped with a depth regulator to ensure proper depth of planting where drilling is possible. The seed mixture shall be evenly and uniformly planted over the disturbed area. (Smaller/heavier seeds have a tendency to drop to the bottom of the drill and are planted first. The holder shall take appropriate measures to ensure this does not occur.) Where drilling is not possible, seed shall be broadcast and the area shall be raked or chained to cover the seed. When broadcasting the seed, the pounds per acre noted below are to be doubled. The seeding will be repeated until a satisfactory stand is established as determined by the authorized officer. Evaluation of growth will not be made before completion of the second growing season after seeding. The authorized officer is to be notified a minimum of ten days prior to seeding of the project.

SEED MIXTURE

Species of Seed	Pounds/acre PLS
Western Wheatgrass	6 lbs/acre PLS
Thickspike Wheatgrass	6 lbs/acre PLS
Indian Ricegrass	4 lbs/acre PLS
Yarrow or Blue Flax	2 lbs/acre PLS

Total lbs/acre PLS
Pure Live Seed (PLS) formula: % of purity of seed mixture times % germination of seed mixture = portion of seed mixture that is PLS.

j. The holder shall construct, operate, and maintain the facilities, improvements, and structures within this right-of-way in strict conformity with the plan of development which was approved and made part of the grant on January 17, 1984. Any relocation, additional construction, or use that is not in accord with the approved plan(s) of development, shall not be initiated without the prior written approval of the authorized officer. A copy of the complete right-of-way grant, including all

stipulations and approved plan(s) of development, shall be made available on the right-of-way area during construction, operation, and termination to the authorized officer. Noncompliance with the above will be grounds for an immediate temporary suspension of activities if it constitutes a threat to public health and safety or the environment.

k. The holder shall designate a representative(s) who shall have the authority to act upon and to implement instructions from the authorized officer. The holder's representative shall be available for communication with the authorized officer within a reasonable time when construction or other surface disturbing activities are underway.

l. Any cultural and/or paleontological resource (historic or prehistoric site or object) discovered by the holder, or any person working on his behalf, on public or Federal land shall be immediately reported to the authorized officer. Holder shall suspend all operations in the immediate area of such discovery until written authorization to proceed is issued by the authorized officer. An evaluation of the discovery will be made by the authorized officer to determine appropriate actions to prevent the loss of significant cultural or scientific values. The holder will be responsible for the cost of evaluation and any decision as to proper mitigation measures will be made by the authorized officer after consulting with the holder.

m. Use of pesticides shall comply with the applicable Federal and state laws. Pesticides shall be used only in accordance with their registered uses and within limitations imposed by the Secretary of the Interior. Prior to the use of pesticides, the holder shall obtain from the authorized officer written approval of a plan showing the type and quantity of material to be used, pest(s) to be controlled, method of application, location of storage and disposal of containers, and any other information deemed necessary by the authorized officer. Emergency use of pesticides shall be approved in writing by the authorized officer prior to such use.

n. The holder shall be responsible for weed control on disturbed areas within the limits of the right-of-way. The holder is responsible for consultation with the authorized officer and/or local authorities for acceptable weed control methods (within limits imposed in the grant stipulations).

o. The holder shall protect all survey monuments found within the right-of-way. Survey monuments include, but are not limited to, General Land Office and Bureau of Land Management Cadastral Survey Corners, reference corners, witness points, U.S. Coastal and Geodetic benchmarks and triangulation stations, military control monuments, and recognizable civil (both public and private) survey monuments. In the event of obliteration or disturbance of any of the above, the holder shall immediately report the incident, in writing, to the authorized office and the respective installing authority if known. Where General Land Office or Bureau of Land Management right-of-way monuments or references are obliterated during operations, the holder shall secure the services of a registered land surveyor or a Bureau cadastral surveyor to restore the disturbed monuments and reference using surveying procedures found in the Manual of Surveying Instructions for the Survey of the Public Lands in the United States, latest edition. The holder shall record such survey in the

appropriate county and send a copy to the authorized officer. If the Bureau cadastral surveyors or other Federal surveyors are used to restore the disturbed survey monument, the holder shall by responsible for the survey cost.

p. No construction or routine maintenance activities shall be performed during periods when the soil is too wet to adequately support construction equipment or when watershed damage is likely to occur. If such equipment creates ruts in excess of four inches deep, the soil shall be deemed too wet to adequately support construction equipment. Frozen soil or soil mixed with snow will not be used in construction.

q. The holder shall meet Federal, State, and local emission standards for air quality.

r. Construction-related traffic shall be restricted to routes approved by the authorized officer. New access roads or cross-country vehicle travel will not be permitted unless prior written approval is given by the authorized officer. Authorized roads used by the holder shall be rehabilitated or maintained when construction activities are complete as approved by the authorized officer.

s. Except rights-of-way expressly authorizing a road after construction of the facility is completed, the holder shall not use the right-of-way as a road for purposes other than routine maintenance as determined necessary by the authorized officer in consultation with the holder.

t. Prior to termination of the right-of-way, the holder shall contact the authorized officer to arrange a pretermination conference. This conference will be held to review the termination provisions of the grant.

IN WITNESS WHEREOF, The undersigned agrees to the terms and conditions of this right-of-way grant or permit.

(Signature of Holder)	(Signature of Authorized Officer)
	Assistant Field Manager Minerals and Lands
(Title)	(Title)
	January 17, 2014
(Date)	(Effective Date of Grant)

EXHIBIT B
W-87170

1. Any cultural resource (historic or prehistoric site or object) discovered by the holder or any person working on his behalf, shall be immediately reported to the authorized officer. Holder shall suspend all operations in the area of such discovery until written authorization to proceed is issued by the authorized officer. An evaluation of the discovery will be made by the BLM to determine appropriate actions to prevent the loss of significant cultural values. The holder will be responsible for the cost of evaluations and for mitigation. Mitigation may include rerouting or excavation, and any decision as to proper mitigation measures will be made by the authorized officer after consulting with the holder.

2. Holder shall conduct all activities directly or indirectly associated with the construction, operation, and maintenance of this facility within the limits of this right-of-way. In the event that areas outside of the right-of-way are needed, holder shall obtain a separate authorization for that use.

3. Whenever the authorized officer identifies a weed control problem, the holder will be responsible for weed control on distributed areas within the exterior limits of the grant. The holder is responsible for consultation with local county weed and pest supervisors for the most appropriate weed control methods. Pesticides shall be used in accordance with written instructions from the authorized officer. These instructions should be obtained prior to December 1 if use is planned for the next year. Emergency use may occur with approval from the authorized officer. Pesticides shall not be permanently stored on public lands authorized for use under this grant.

4. Holder shall construct, operate, and maintain the facilities and structures within this grant in strict conformity with the descriptive and technical data which was furnished to the Bureau of Land Management in connection with the application for this grant. Any relocation, additional construction, or use which is not in accord with such data may not be initiated without the prior written approval of the authorized officer. A copy of the complete application and a copy of the grant stipulations shall be available on location during construction and rehabilitation to all supervisory personnel and to the authorized officer. Noncompliance with the above will be grounds for the authorized officer to shut down the operation until compliance is obtained.

5. Holder shall fully indemnify or hold harmless the United States for liability, damage, or claims arising in connection with the Holder's use and occupancy of the right-of-way.

6. If paleontological resources, either large and conspicuous, and/or of significant scientific value are discovered during construction, the find will be reported to the Authorized Officer immediately. Construction will be suspended within 250 feet of said find. An evaluation of the paleontological discovery will be made by a BLM approved professional paleontologist within five (5) working days, weather permitting, to determine the appropriate action(s) to prevent the potential loss of any significant paleontological values. Operations within 250 feet of such a discovery will not be resumed until written authorization to proceed is issued by the Authorized Officer. The applicant will bear the cost of any required paleontological appraisals, surface collection of fossils, or salvage of any large conspicuous fossils of significant scientific interest discovered during the operations.

7. No disturbance of surface areas not previously disturbed is allowed without a Class III cultural inventory and approval of the authwrized officer.

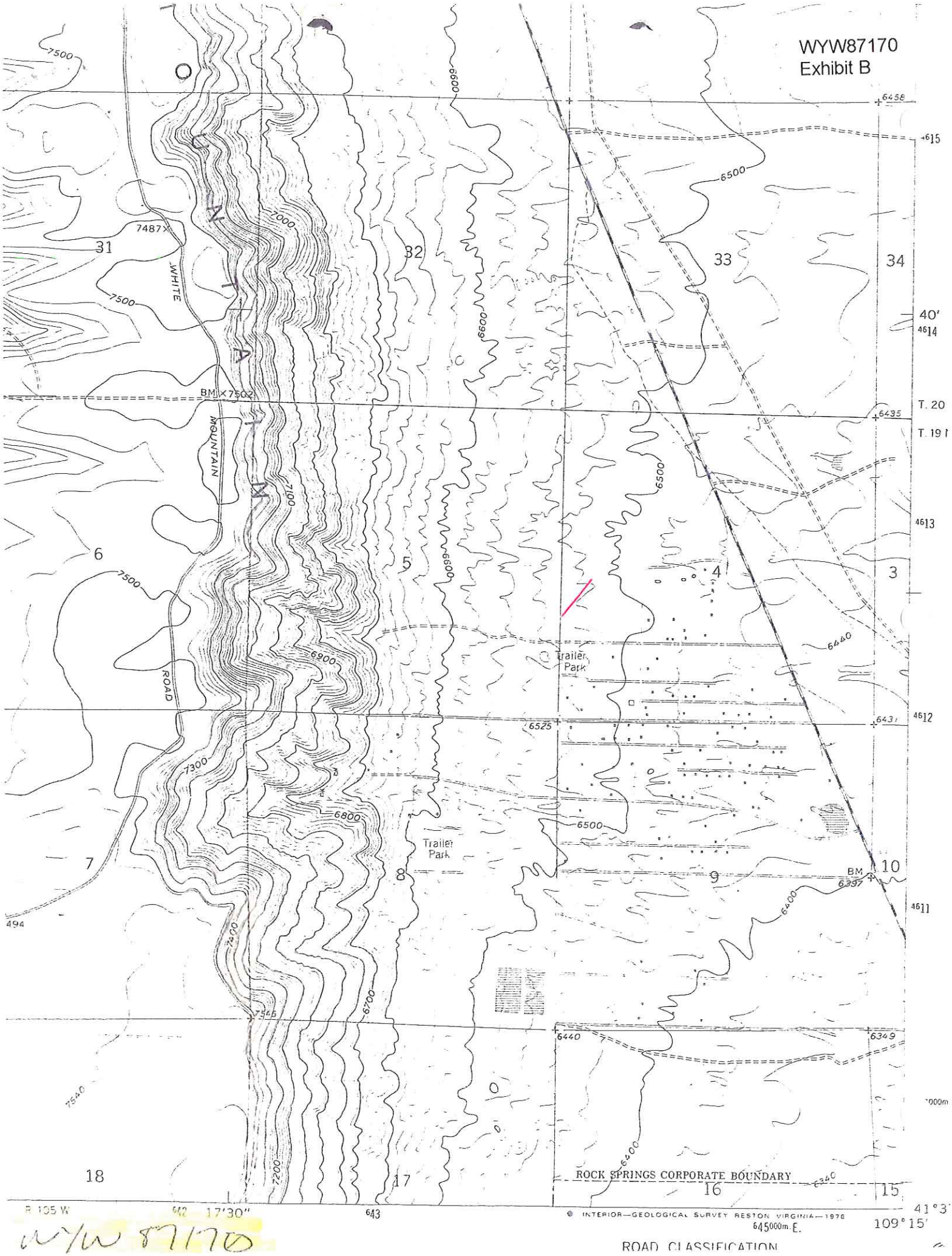
8. The Area Manager, Bureau of Land Management, shall be notified prior to any major construction or maintenance activities which will require re-entry to areas previously rehabilitated.

   Abandonment procedures will be submitted to the authorized officer at least 1 year prior to expiration or termination of the grant.

   Prior to abandonment of the grant, the holder shall contact the authorized officer to arrange a joint inspection of the grant area. The inspection will be held to agree on acceptable abandonment and rehabilitation plan. The authorized officer must approve the plan in writing prior to the grantee commencing any abandonment and rehabilitation activities.

   The plan shall include, but not be limited to, removal of facilities, drainage structures, or surface material; recontouring; replacement of topsoil; seeding; mulching; etc.

WYW87170
Exhibit B



WYW 87170

BOARD OF COUNTY COMMISSIONERS
MEETING REQUEST FORM

Date Requested: BOCC-March 18, 2014	Name & Title of Presenter: John Radosevich
Department or Organization: Engineering	Contact Phone & E-mail: 307-872-3921
Exact Wording for Agenda: Letter of Support to WYDOT in regard to proposed Speed Limit Change in Eden Wyoming Area	Preference of Placement on Agenda & Amount of Time Requested for Presentation: 5 minutes
Will there be Handouts? (If yes, include with meeting request form) Yes	Will handouts require SIGNATURES: Board Approval and signatures on Letter
Additional Information:	

- All requests to be added to the agenda will need to be submitted in writing on the "Meeting Request Form" by Wednesday at 12:00 p.m. prior to the scheduled meeting and returned in person or electronically to Clerk Sally Shoemaker at: shoemakers@sweet.wy.us
- All handouts are also due by Wednesday at 12:00 p.m. prior to the scheduled meeting date. Handouts may be submitted to Clerk Sally Shoemaker either in person or electronically. *****If your handout is not accompanied with the request to be added to the agenda, your request will be dismissed and you may reschedule for the next meeting provided the handout(s) are received.*****
- Any documents requiring **Board Action** or **signature** are considered agenda items and need to be requested in the same manner.
- All **original** documents requesting action or signature must be submitted to Deputy County Clerk Vickie Eastin. However, a **copy** must be submitted to Sally Shoemaker for distribution of the packet and retention.
- As always, if you are unable to attend the meeting after being placed onto an agenda, please send a representative in your place or your item will be rescheduled.
- In order to determine placement on the agenda, please review the county website (www.sweet.wy.us/commissioner) on Thursday afternoon.
- If a request to be placed on an agenda is received **AFTER** the deadline, you will be considered for the next meeting date.
- No handout will be received during a meeting in session.

BOARD OF COUNTY COMMISSIONERS

SWEETWATER COUNTY

- WALLY J. JOHNSON, CHAIRMAN
- JOHN K. KOLB, COMMISSIONER
- GARY BAILIFF, COMMISSIONER
- REID WEST, COMMISSIONER
- DON VAN MATRE, COMMISSIONER

80 WEST FLAMING GORGE WAY, SUITE 109 –
GREEN RIVER, WY 82935
PH: (307) 872-3890 - FAX - (307) 872-3992

March 18, 2014

Mr. Darin D. Kaufman, P.E., PTOE
District Traffic Engineer-WYDOT
P.O. Box 1260
Rock Springs, Wyoming 82902

Re: Letter of Support for Speed Reduction

Dear Mr. Kaufman,

The Sweetwater County Commissioners have received your letter explaining the recommendations proposed by the Wyoming Department of Transportation regarding the speed limit changes on US 191 North in the Eden, Wyoming area.

Please consider this letter as a letter supporting the proposed changes to lower the speed limit to 55 mph, north and south of the existing 45 mph speed zone. In addition, we are also supportive of the proposed intersection warning signs being placed in advance of the major intersections at 1st South Road, Desert Dust Way, and Main Road.

The Sweetwater County Commission thanks WYDOT for responding to the requests of the residents in Sweetwater County and allowing the commission to comment on the proposed changes.

Sincerely,

Wally J. Johnson
Chairman
Sweetwater County Commission

Department of Transportation

State of Wyoming

3200 Elk Street, P.O. Box 1260 Rock Springs, Wyoming 82902

(307) 352-3065 FAX (307) 352-3150

Matthew H. Mead
Governor

John F. Cox
Director

February 19, 2014

John Radosevich, P.E.
Sweetwater County Public Works Director
80 West Flaming Gorge Way
Suite 23
Green River, Wyoming 82935

Re: Request for Letter of Support

Dear Mr. Radosevich:

This is in response to a request Wyoming Department of Transportation (WYDOT) received regarding a speed limit reduction and safety concerns in the area of Eden. WYDOT performed a speed study and the draft report is attached with the request letter included in Appendix A. The limit of the study was from south of Desert Dust Way to north of the Bicentennial Park.

The results of the speed study indicated that the majority of motorists do not comply with the existing posted speed limit of 45 miles per hour (mph). The 45 mph resulted in being at the 41st percentile, which in turn means that the remaining 59% of the traveling public recorded exceed the posted limit. The 85th percentile speed and the 10 mph pace resulted in 52 mph and 42 to 52 mph, respectively. The 85th percentile speed and 10 mph pace are key factors in setting speed zones.

In addition, the crash history between Mileposts (MP) 35 and 37, dating back to 2003, were evaluated. There have been a total of 41 reported crashes with one fatal crash, 14 injury crashes, 25 property damage only crashes, and 1 unknown. Of the total 41 reported incidents, one was driveway related, two were intersection related, 34 were non-junction related, and 4 unknown.

After review of the speed study results and the crash history, a speed reduction of 55 mph, north and south of the existing 45 mph speed zone, is being recommended to the State Traffic Engineer. The limits of the proposed 55 mph zone include the curve to the south, the existing 45 mph zone will remain untouched, and on the north the 55 mph will encompass Bicentennial Park.

In addition, intersection warning signs are proposed to be installed along US 191 in advance of the major intersections of 1st South Road, Desert Dust Way, and Main Road through Eden.

I would like to request a letter of support from the County Commissioners. Their letter will be included in the final report to the State Traffic Engineer.

If you have any questions or concerns please contact me at 307-352-3034.

Sincerely,

Darin D. Kaufman, P.E., PTOE
District Traffic Engineer

Cc: File

US 191

MP 35 to MP 37

Speed Limit Study

Eden, Sweetwater County, WY

September 2013

Prepared By:

Darin D. Kaufman, District Traffic Engineer

Wyoming Department of Transportation

District 3 Rock Springs

Affix PE Stamp Below:

Traffic Engineer

DRAFT

US 191 (Eden) Speed Study

Introduction

This study is in response to a written request from a local resident dated August 21, 2013 (see Appendix A). The request is interested in moving the existing 45 mph speed limit further south of the adjacent residential development or the installation of a turn lane. Desert Dust Way, accessing the residential development, is currently within a 65 mph zone and the concern is for the safety of vehicles waiting for an adequate gap in the opposing direction while high speed vehicles overtake them on the shoulder. In subsequent conversations, the resident requested the study to include US 191 north of Eden and the Bicentennial Park located on the east side of the highway.

Corridor Description

US 191 (ML-13B) is a north-south rural principal arterial highway through the community of Eden in Sweetwater County. The roadway consists of one lane in each direction with 3-foot shoulders on each side of a typical rural cross section. Vertical curb is currently located on the west side of the highway between MP 36.09 and MP 36.36. The posted speed limit is 45 mph from MP 35.99 to MP 36.44 that comprises the limits of the built up area of the community. This area has a 2011 AADT of 4,034 vehicles and a 2003 – 2013 crash history of 41 total crashes (1 fatal, 14 injury, 25 property damage only, and 1 unknown crash). Parking is not available on the highway within the study area and there is a frontage road behind the vertical curb. Development consists of a mixture of residential homes, bar, church, and post office scattered on both side of the highway along the roughly half-mile long developed area.

Crash Analysis

Crash data was collected for the past ten years (January 1, 2003 through March 31, 2013) for the 2-mile section of roadway from MP 35 to MP 37. A printout of the crash list is attached (see Appendix B).

Crash data was broken down into years, crash severity, manner of collision, and first harmful event. Of the total 41 crashes there were one fatal and one crash involving a pedestrian. The majority of (19) crashes occurred around the southern end of the vertical curb, 2 at the curve south of Eden, 2 at Desert Dust Way, and 3 at the Bicentennial Park access.

Year

2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013 (3 mo.)	Total
1	5	4	10	6	5	5	0	0	4	1	41

Crash Severity

Fatal Injury	Incapacitating Injury	Nonincapacitating Injury	Possible Injury	No Injury	Unknown	Total
1	4	6	4	25	1	41

Manner of Collision

Null Value	Rear End	Head On	Angle	Sideswipe Same Dir	Sideswipe Opp Dir	Single Vehicle	Other	Unknown	Total
4	3	1	2	1	3	6	2	19	41

First Harmful Event

Overturn or Rollover	Motor Vehicle in Transport	Parked Motor Vehicle	Deer	Trees or Shrubbery	Fence including Post	Delineator Post	Earth Emb or Berm	Ditch	Total
8	11	2	10	2	4	2	1	1	41

From the crash data collected for this 2-mile section of US 191, for the most recent 5 years (2008 – 2012) a safety index scoring, safety index compare, and safety index rating were calculated compared statewide to other similar facility types. As indicated in the chart below, the safety index compare and safety index rating for this 2-mile segment has more crashes and/or more severe crashes than the statewide average for routes of similar facility type.

Safety Index Scoring

From MP	To MP	Safety Index Score	Safety Index Compare	Safety Index Rating
35	37	0.11	1.79	4

Speed Data Analysis

Staff performed free flow spot speed studies at 3 locations for both directions of travel. See the attached map for exact locations (Exhibit A). The locations selected represent areas in the different speed limit zones and roadway sections. The free flow speeds were taken with radar and a minimum 100-vehicle sample were collected for each of the 3 selected locations. A 100-vehicle sample data set is considered statistically adequate for a spot speed study. The free flow vehicles sampled were selected randomly, and the sampled vehicles were not impeded by turning vehicles, slowing vehicles, or traffic control device.

The existing speed zones and the results of the 3 spot speed studies, conducted at various locations on US 191, are also shown in the table below. The individual spot speed study forms are attached (see Appendix C).

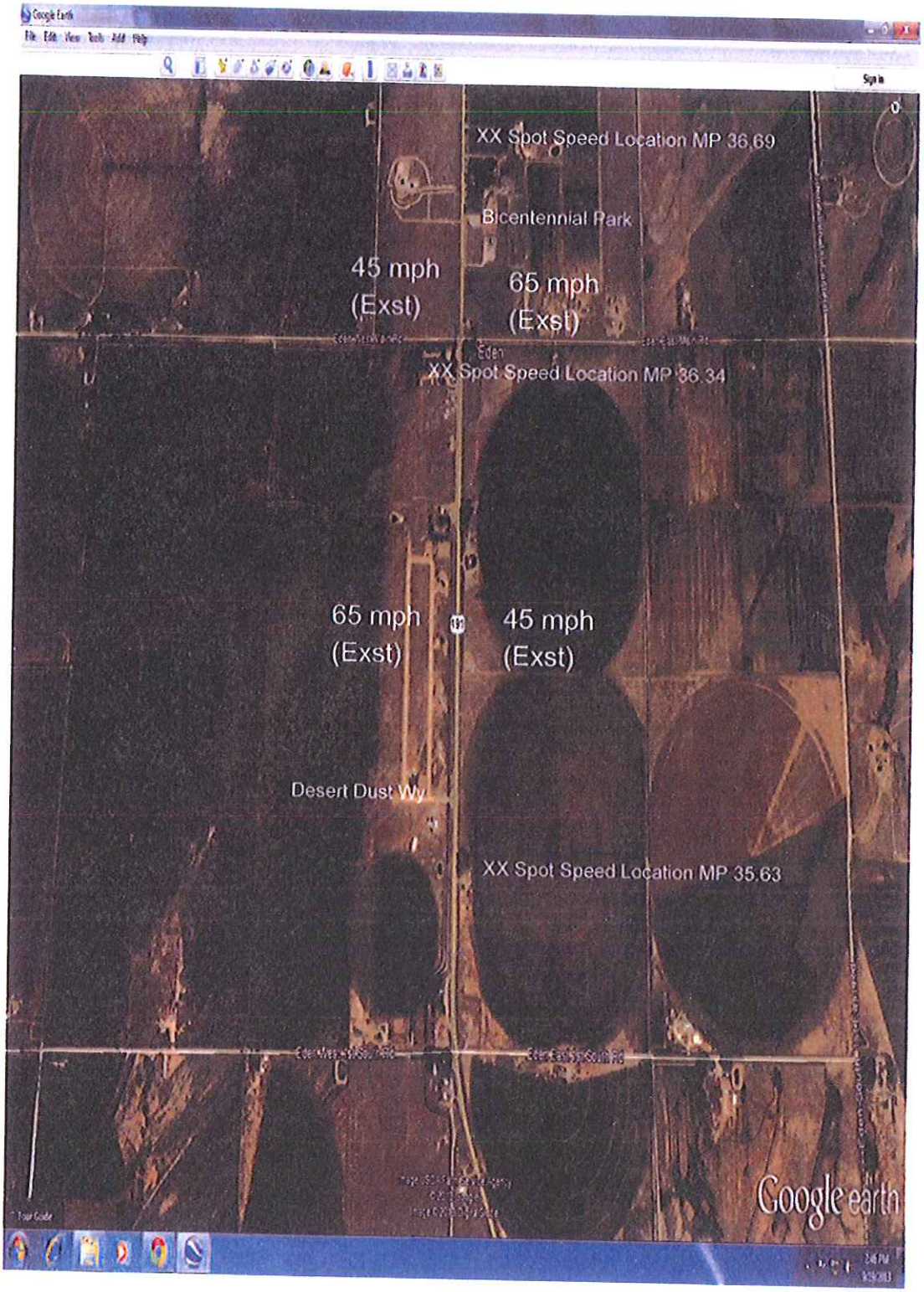

XX Spot Speed Location MP 36.69
Bicentennial Park
45 mph
(Exst)
65 mph
(Exst)
XX Spot Speed Location MP 36.34
65 mph
(Exst)
45 mph
(Exst)
Desert Dust Wy
XX Spot Speed Location MP 35.63
Google earth

EXHIBIT A

Spot Speed Study Results

Location 1:		Northbound	Southbound
South of Desert Dust Way (MP 35.63)	POSTED SPEED	65	65
	85th% SPEED	61	59
	50th% SPEED	56	55
	10 MPH PACE	53 – 62	50 – 59
	% COMPLIANCE	99	97

Location 2:		Northbound	Southbound
South of Main Road (Eden Bar) (MP 36.34)	POSTED SPEED	45	45
	85th% SPEED	51	52
	50th% SPEED	46	47
	10 MPH PACE	41 – 50	42 – 51
	% COMPLIANCE	35	41

Location 3:		Northbound	Southbound
North of Bicentennial Park (MP 36.69)	POSTED SPEED	65	65
	85th% SPEED	57	53
	50th% SPEED	50	48
	10 MPH PACE	47 – 56	43 – 52
	% COMPLIANCE	100	100

The 85th-percentile speed is the speed at which 85 percent of all vehicles were traveling at or below under the prevailing conditions at the time of the spot speed study. It is the most generally used and preferred criterion when determining the specific maximum speed limit for a roadway. According to the *Manual on Uniform Traffic Control Devices* (MUTCD), speed limits should be posted within 5 mph of the 85th-percentile speed of free-flowing traffic. The pace shown in the spot speed study results table is the 10 mph band where the greatest number of speed samples occurred. Preferably, the upper limit of the pace should reasonably correspond with the 85th-percentile speed and the posted speed limit. The lower limit of the pace is a number which the speed limit should never be at or below.

Below is a description of the results of the spot speed analysis and if the prevailing speeds are above, below, or near posted speed limit and the recommended speed limit for each section.

For the central (curbed) portion of Eden, as shown in the table above, the 85th-percentile speeds and the upper limit of the pace are 5 miles per hour (mph) or more above the posted speed limit for both directions of travel. Based on the results of the speed study, it appears that there is minimal compliance with the existing 45-mph speed limit with a high percentage of motorists violating the posted speed limit that could be creating a speed differential in vehicular speeds through the community as some of the motorists will slow to the posted speed limit, while most motorists would continue to travel at speeds above the posted speed. This indicates that the speed limit in the curbed section of highway should probably be raised to better reflect the prevailing speed of traffic, improve driver compliance, and minimize violators with the posted speed. However, A Policy on

Geometric Design of Highways and Streets (2011 Edition) defines the upper limit for low-speed design as 70 km/h [45 mph] and the lower limit for high-speed design as 80 km/h [50 mph]. It notes that vertical curbs should not be used along freeways or other high-speed arterials, but if a curb is needed, it should be of the sloping type and should not be located closer to the traveled way than the outer edge of the shoulder. In accordance to Chapter 3 of the WYDOT Road Design Manual, "Curbs are frequently used on low-speed roadways (design speed of 45 mph [70km/h] or less), and the use of curbs along high speed roadways (design speeds greater than 45 mph [70km/h]) is strongly discouraged." The current curb in this area is a vertical Type A curb. In supplement, WYDOT's design criteria reads "on urban sections, Design Speeds greater than 45 mph should use a mountable (sloping) curb-type design" (footnote number 6 on page 6 of the NHS Arterials Criteria booklet). For this reason, the curbed section of Eden is recommended to remain at the existing posted speed limit of 45-mph.

For the section of roadway south of Eden, as shown in the table above, the 85th-percentile speeds were 4 to 6 mph below and the upper limit of the pace were 3 to 6 mph below the posted speed limit of 65-mph. The speed study taken at Desert Dust Way indicates that motorists no longer consider this section of roadway as a completely rural highway, as indicated by the 85th-percentile speed being between 61 and 59 mph, and the pace being 53 – 62 mph and 50 – 59 mph, northbound and southbound respectively. Based on a review of the area, it appears that the roadway environment changes from completely rural to a more fringe-urban feel just south of Desert Dust Way, where there is a horizontal curve. Based on the speed study, speed profile, and roadway alignment in the area, it appears that the speed limit should be reduced to 55-mph from just south of the horizontal curve (RM 35.00) to north of Desert Dust Way (RM 35.99).

For the section of roadway north of Eden, as shown in the table above, the 85th-percentile speeds were 8 to 12 mph below and the upper limit of the pace were 9 to 13 mph below the posted speed limit of 65-mph. The speed study taken north of Bicentennial Park indicates that motorists no longer consider this section of roadway as a completely rural highway, as indicated by the 85th-percentile speed being between 57 and 53 mph, and the pace being 47 – 56 mph and 43 – 52 mph, northbound and southbound respectively. Based on a review of the area, it appears that the roadway environment changes from completely rural to a more fringe-urban feel just north the Bicentennial Park, where there are trees lined along both sides of the highway. Based on the speed study, speed profile, and roadside environment in the area, it appears that the speed limit should be reduced to 55-mph from RM 36.44 to RM 37.00, north and south of the Bicentennial Park.

Recommendations

It is recommended that the speed limit on US 191 be adjusted from 65-mph to 55-mph from RM 35.00 to RM 35.99, and from RM 36.44 to RM 37.00 to better reflect the roadway and traffic operations in that area. The existing speed limit of 45-mph should be maintained from RM 35.99 to RM 36.44. All of these proposed recommendations are shown on the attached map (Exhibit B).

55 mph
(new)
65 mph
(new)
Bicentennial Park
45 mph
(Exst)
55 mph
(new)
Eden
55 mph
(new)
45 mph
(Exst)
Desert Dust Wy
65 mph
(new)
55 mph
(new)
Google earth

EXHIBIT B

An up-to-date M-10 should be prepared for this section of highway that has a speed limit less than the statutory 65 mph limit. Since the speed limit is being reduced by a step down speed of 10 mph, new Reduced Speed Limit Ahead signs are not required and the existing Speed Limit 45 Ahead signs should be removed.

The existing SPEED LIMIT 65 sign posted at Southbound RM 35.99 should be replaced with a SPEED LIMIT 55 sign and relocated to RM 35.00. A new SPEED LIMIT 55 sign posted at Northbound RM 35.00 should be installed.

The existing SPEED LIMIT 65 sign posted at Northbound RM 36.44 should be replaced with a SPEED LIMIT 55 sign and relocated to RM 37.00. A new SPEED LIMIT 55 sign posted at Southbound RM 37.00 should be installed.

The SPEED LIMIT 45 signs posted at Northbound RM 35.99 and at Southbound RM 36.44 should remain in place.

Once the new speed limit signs have been installed, a follow-up study should be conducted in this area to verify that the new 55 mph limit is appropriate.

DRAFT

APPENDIX A

REQUEST LETTER

August 21, 2013

To Whom It May Concern,

My name is April Wilbur and I live in Eden, WY. I recently contacted your department because I am interested in either having the 45 mph speed limit sign moved further south of my neighborhood on Highway 191 or getting a possible turning lane into our neighborhood coming from the South and turning west into our neighborhood. Highway 191 has a lot of traffic. Sometimes trying to turn into our neighborhood is quite an ordeal. If you are coming from the North and want to turn into the neighborhood you are about run over because the speed increase back to 65mph is right before our turn. If you are coming from the South and are trying to make a turn into our neighborhood that means you have to stop and wait for any oncoming traffic to clear before you can make your turn. The traffic behind you has a speed limit of 65mph and some people are going faster than that. A little further up from our turn is the reduced speed sign to 45mph. On 8/19/13 I was coming home from Rock Springs and there was a lot of traffic behind me. As I approached my turn to go home, I turned my signal on so people behind me knew I was going to turn then I had to stop and wait for oncoming traffic to clear before I could turn. I looked in my rearview mirror and watched a van fast approaching me and he was not slowing down. He then started to go off the road on my right side to keep from hitting me. Had he hit me, my passengers and myself could have been seriously hurt or killed. My passengers were my daughter and 2 of my grandkids, ages 4 and 5. I know that some serious wrecks can happen at even some of the slowest speeds, so imagine getting hit at 65+ mph. My husband was outside about a week ago and someone else was trying to turn into this neighborhood and he heard horns blaring and saw dirt flying. He saw a trucker veer off the road to keep from hitting who was turning. I was told that these 45mph signs have been in the spots they are in forever, but this neighborhood is a newer neighborhood. This had been farmland so it wasn't an issue that there were different families trying to turn in here.

Anyway, I am writing to you today to PLEASE consider doing a traffic study or whatever you need to do and consider putting in a turning lane or move the signs to different locations. I know not all people reduce their speed to the signs. I see this everyday, as I live right next to Hwy 191. So that may not get the results I am looking for, which are to make this highway safer in this residential area. But please consider doing something before something terrible happens.

Thanks for your time and help.

April Wilbur

April Wilbur
6 SeaBiscuit Dr
Eden, WY 82932
Mailing address:
P. O. Box 321
La Barge, WY 83123
307-723-1484
aprilwilbur4@hotmail.com

APPENDIX B

CRASH DATA

Highway Safety Segment Report

LRS Route: ML13B **From RM** 35.000 **to RM** 37.000

NOTE: This Report was created from data extracted from multiple sources, which are considered to be reliable and up-to-date. However, some of the data sets are known to have some issues (these are consistency and location concerns with the signs inventory, and some concerns regarding the completeness of the horizontal curve inventory). This information is provided to help focus in the location and nature of safety issues along the study segment. It is expected that on-site validation would be performed before any investment decisions are made.

Safety Condition Information for Study Segment

Safety Index Scoring (based on the years 2008 to 2012)
For the different Facility Types of the specified route segment (ML13B from 35.00 to 37.00)

FROM RM	TO RM	FACILITY TYPE	SI SCORE	SI COMPARE	SI RATING
35.000	37.000	Rural, Flat, 2-lane	0.11	1.79	4

CARE Hot Spots within Study Segment
(based on crashes not related to intersections)

Direction	From RM	To RM	Critical Count	SI Score
Both	34.500	35.000	3	6.36
Both	35.000	35.500	1	2.09
Both	35.600	36.100	1	2.12
Both	36.100	36.600	1	2.09

(End of CARE Segment Hot Spots)

Animal Crash / Carcass Concentrations
(From the on-system Animal Crash & Carcass study)

Direction	From RM	To RM	Crash Count	Carcass Count	Combined Count
Both	34.560	35.560	0	3	3.0
Both	35.560	36.560	4	5	7.4
Both	36.560	37.560	1	2	2.6

(End of Animal Crash/Carcass Concentrations)

Curve Crash Concentrations
(From the on-system Curve Crash study)

Direction	From RM	To RM	Length (mi)	Radius (mi)	SI Compare
			-	-	

(End of Section)

Roadway Information for Study Segment

Traffic Volumes

Direction	From RM	To RM	AADT	TRUCK AADT

Highway Safety Segment Report

LRS Route: ML13B **From RM** 35.000 **to RM** 37.000

Direction	From RM	To RM	AADT	TRUCK AADT
Both	13.14	36.11	3549	676
Both	36.11	40.45	4159	793

(End of Traffic Volumes)

Construction History

Direction	From RM	To RM	Year	PeopleSoft Proj #	Treatment Description	STIP Status
Both	4.000	40.700	2002		CRACK SEAL	No
Both	4.710	160.600	1997		RUMBLE STRIPS	No
Both	8.800	83.210	2013	6598156	Hazard Elimination	No
Both	21.504	37.255	1992		PATCH	No
Both	21.504	37.255	1990		CRACK SEAL	No
Both	31.977	40.064	1997		OVERLAY	No
Both	31.980	40.070	1998	0131045	Pavement Overlays	No
Both	32.730	40.000	1985		OVERLAY	No
Both	32.730	41.272	1986		GUARDRAIL	No
Both	32.730	41.272	1972		OVERLAY	No
Both	32.730	41.272	1958		GRADE & BASE & SURFACE	No
Both	32.730	41.272	1988		CRACK SEAL	No
Both	36.300	36.600	1985		CURB & GUTTER & TURN LANE	No
Both	37.000	38.500	2010	N131051	Major Widening	Yes

(End of Construction HIstory)

Number of Lanes / Shoulder Widths

Direction	From RM	To RM	# Lanes	Shoulder (L)	Shoulder (R)
Both	32.720	37.310	2	3 ft	3 ft

(End of Lanes/Shoulder Widths)

Pavement Conditions

Direction	From RM	To RM	PSI Index	PSR Index	Ride/IRI Index	Rut Index	Work Code	Pavement Age

(End of Pavement Conditions)

Horizontal Curves

Direction	From RM	To RM	PI RM	Delta	Length In (ft)	Length Out (ft)	Curve Length (ft)	Radius

(End of Horizontal Curves)

Highway Safety Segment Report

LRS Route: ML13B **From RM** 35.000 **to RM** 37.000

Vertical Curves and Grades

Direction	From RM	To RM	Curve Len	PI RM	Back Tan	A Value	K Value	Ahead Tan	Curve Type
Both	35.231	35.307	400(ft)	35.269	0.0071	-0.1410	-2,836.879	0.0057	CREST
Both	35.496	35.572	400(ft)	35.534	0.0057	-0.4010	- 997.506	0.0017	CREST
Both	36.272	36.348	400(ft)	36.310	0.0017	0.4940	809.717	0.0066	SAG
Both	36.348	36.386	200(ft)	36.367	0.0066	-0.4980	- 401.606	0.0017	CREST
Both	36.765	36.879	600(ft)	36.822	0.0017	-0.7450	- 805.369	-0.0058	CREST

(End of Vertical Curves and Grades)

Safety Asset Information for Study Segment

Rumble Strips Present

Direction	From RM	To RM

(End of Rumble Strips)

Guardrails

Direction	From RM	To RM	Guardrail Type	Side of Road	Up End Type	Down End Type

(End of Guardrails)

Care Milepost Module
Date run: 9/19/2013
Route: ML13B - 1 hotspots
Dataset: WY_2003-2013-Q1_CRASH
Minimum Crashes: 0
Standard Hotspot Length: 0 miles

Selected Hotspots Summary Report

Individual Collision Listing

Hotspot No. 1 - Mileposts: 35 to 37

Sequence	Crash No.	Date	County	City	Route	Milepost	
1	0609933	6/8/2006	Sweetwater	Sweetwater Coun	ML13B	35.00	
2	0405796	4/19/2004	Sweetwater	Sweetwater Coun	ML13B	35.00	
3	201209518	7/9/2012	Sweetwater	Sweetwater Coun	ML13B	35.00	
4	200819510	12/22/2008	Sweetwater	Sweetwater Coun	ML13B	35.00	
5	0621267	11/30/2006	Sweetwater	Sweetwater Coun	ML13B	35.00	
6	0602610	2/7/2006	Sweetwater	Sweetwater Coun	ML13B	35.10	
7	200906320	4/16/2009	Sweetwater	Sweetwater Coun	ML13B	35.15	
8	0406737	5/8/2004	Sweetwater	Sweetwater Coun	ML13B	35.20	CURVE
9	0510877	7/9/2005	Sweetwater	Sweetwater Coun	ML13B	35.35	
10	201210371	8/2/2012	Sweetwater	Sweetwater Coun	ML13B	35.50	
11	0302814	2/13/2003	Sweetwater	Sweetwater Coun	ML13B	35.50	
12	0704069	2/12/2007	Sweetwater	Sweetwater Coun	ML13B	35.50	
13	200903438	3/9/2009	Sweetwater	Sweetwater Coun	ML13B	35.60	Desert Dust Wy
14	0600514	1/8/2006	Sweetwater	Sweetwater Coun	ML13B	35.61	
15	200915134	10/16/2009	Sweetwater	Sweetwater Coun	ML13B	35.90	
16	0420259	12/20/2004	Sweetwater	Sweetwater Coun	ML13B	35.90	
17	0704625	2/27/2007	Sweetwater	Sweetwater Coun	ML13B	36.00	
18	200814789	1/25/2008	Sweetwater	Sweetwater Coun	ML13B	36.00	
19	0511795	8/2/2005	Sweetwater	Sweetwater Coun	ML13B	36.00	
20	0613483	6/9/2006	Sweetwater	Sweetwater Coun	ML13B	36.00	
21	200808542	6/16/2008	Sweetwater	Sweetwater Coun	ML13B	36.00	Southern end of C&G
22	201208827	7/17/2012	Sweetwater	Sweetwater Coun	ML13B	36.00	
23	200803168	3/7/2008	Sweetwater	Sweetwater Coun	ML13B	36.00	
24	0619939	11/27/2006	Sweetwater	Sweetwater Coun	ML13B	36.00	
25	0705313	3/7/2007	Sweetwater	Sweetwater Coun	ML13B	36.00	
26	0519096	11/25/2005	Sweetwater	Sweetwater Coun	ML13B	36.00	

2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013 (3/2013 (3 mos.))
1	~~LHT~~	IIII	~~LHT~~ ~~LHT~~	~~LHT~~ 1	~~LHT~~	~~LHT~~	Ø	Ø	IIII	1
1	5	4	10	6	5	5			4	1

Individual Collision Listing

Sequence	Crash No.	Date	County	City	Route	Milepost
27	201216706	12/18/2012	Sweetwater	Sweetwater Coun	ML13B	36.01
28	200904165	3/13/2009	Sweetwater	Sweetwater Coun	ML13B	36.01
29	0708318	5/6/2007	Sweetwater	Sweetwater Coun	ML13B	36.01
30	201300274	1/10/2013	Sweetwater	Sweetwater Coun	ML13B	36.10
31	0600969	1/14/2006	Sweetwater	Sweetwater Coun	ML13B	36.10
32	0615685	9/30/2006	Sweetwater	Sweetwater Coun	ML13B	36.11
33	0409240	6/24/2004	Sweetwater	Sweetwater Coun	ML13B	36.13
34	0615469	9/10/2006	Sweetwater	Sweetwater Coun	ML13B	36.30
35	0711077	6/30/2007	Sweetwater	Sweetwater Coun	ML13B	36.40
36	200905937	4/16/2009	Sweetwater	Sweetwater Coun	ML13B	36.50
37	0607952	5/2/2006	Sweetwater	Sweetwater Coun	ML13B	36.50
38	0708751	5/21/2007	Sweetwater	Sweetwater Coun	ML13B	36.50
39	0510435	7/11/2005	Sweetwater	Sweetwater Coun	ML13B	36.80
40	0420270	12/26/2004	Sweetwater	Sweetwater Coun	ML13B	36.81
41	200819204	12/6/2008	Sweetwater	Sweetwater Coun	ML13B	36.81

Southern end of C&G

Centennial Park

Selected Hotspots Summary Report

Time of Day x Day of Week Crosstab

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	TOTAL
Midnight to	0	1	0	0	0	0	0	1
1 AM to 1:59	1	0	0	0	0	1	2	4
2 AM to 2:59	0	0	0	1	1	0	0	2
3 AM to 3:59	0	0	0	0	0	0	0	0
4 AM to 4:59	0	0	0	0	0	0	0	0
5 AM to 5:59	0	0	2	0	0	1	0	3
6 AM to 6:59	0	1	2	0	0	1	0	4
7 AM to 7:59	0	0	1	0	0	1	1	3
8 AM to 8:59	0	1	0	1	1	0	0	3
9 AM to 9:59	2	0	0	0	0	0	0	2
10 AM to 1	0	1	0	0	1	0	1	3
11 AM to 11	0	1	0	0	0	0	0	1
12 Noon to 1	0	0	0	0	0	0	0	0
1 PM to 1:59	0	1	0	0	2	0	0	3
2 PM to 2:59	0	0	0	0	0	0	0	0
3 PM to 3:59	1	0	0	0	2	0	0	3
4 PM to 4:59	0	1	0	0	1	0	0	2
5 PM to 5:59	0	1	0	0	0	0	1	2
6 PM to 6:59	0	0	0	0	0	1	1	2
7 PM to 7:59	0	0	0	0	0	0	0	0
8 PM to 8:59	0	1	0	0	0	0	0	1
9 PM to 9:59	0	1	0	0	0	0	0	1
10 PM to 1	0	0	1	0	0	0	0	1
11 PM to 11	0	0	0	0	0	0	0	0
TOTAL	4	10	6	2	8	5	6	41

Frequencies of Selected Variables

Crash Severity	
Fatal Injury	1
Incapacitating Injury	4
Nonincpacitating Injury	6
Possible Injury	4
No Injury	25
Unknown	1

Number of Vehicles	
1 Vehicle	27
2 Vehicles	14

Number of Pedestrians	
No Pedestrians	40
1 Pedestrian	1

Number Killed	
No Fatalities	40
1 Fatality	1

Number Injured	
No Injuries	26
1 Injury	10
2 Injuries	1
3 Injuries	3
6 Injuries	1

Manner of Collision	
Null value	4
Rear End Front to Rear	3
Head On Front to Front	1
Angle Direction not Specifi	2
Sideswipe Same Direction Pa	1
Sideswipe Opposite Directio	3
Not a Collision with 2 Vehi	6
Other	2
Unknown	19

First Harmful Event	
Overturn or Rollover	8
Motor Vehicle in Transport	11
Parked Motor Vehicle	2
Deer	10
Trees or Shrubbery	2
Fence including Post	4
Delineator Post	2
Earth Embankment or Berm	1
Ditch	1

Lighting	
Daylight	26
Darkness Unlighted	10
Darkness Lighted	3
Dawn	1
Unknown	1

Weather 1	
Clear	33
Raining	1
Snowing	3
Severe Wind Only	2
Blizzard	1
Unknown	1

Alcohol Involved	
Null value	4
Crash Involved Alcohol	2
Crash did NOT Involve Alco	35

Hiway Funct Class	
Rural - Principal Arterial	41

Intersection Type	
Null value	5
Not an Intersection	35
T Intersection	1

Road Cond 1	
Dry	31
Ice or Frost	5
Snow	5

Road Circum 1	
Null value	4
None	35
Debris or loose material on	1
Unknown	1

Envir Circum 1	
Null value	4
Weather Conditions	4
None	31
Unknown	2

Junction Relation	
Null value	4
Non-Junction	34
Intersection Related	2
Driveway Related	1

Work Zone Related	
Null value	30
NOT Work Zone Related	11

APPENDIX C

SPOT SPEED DATA

Form TR-11

Revised 3/4/11

SPEED STUDY

Wyoming Department of Transportation

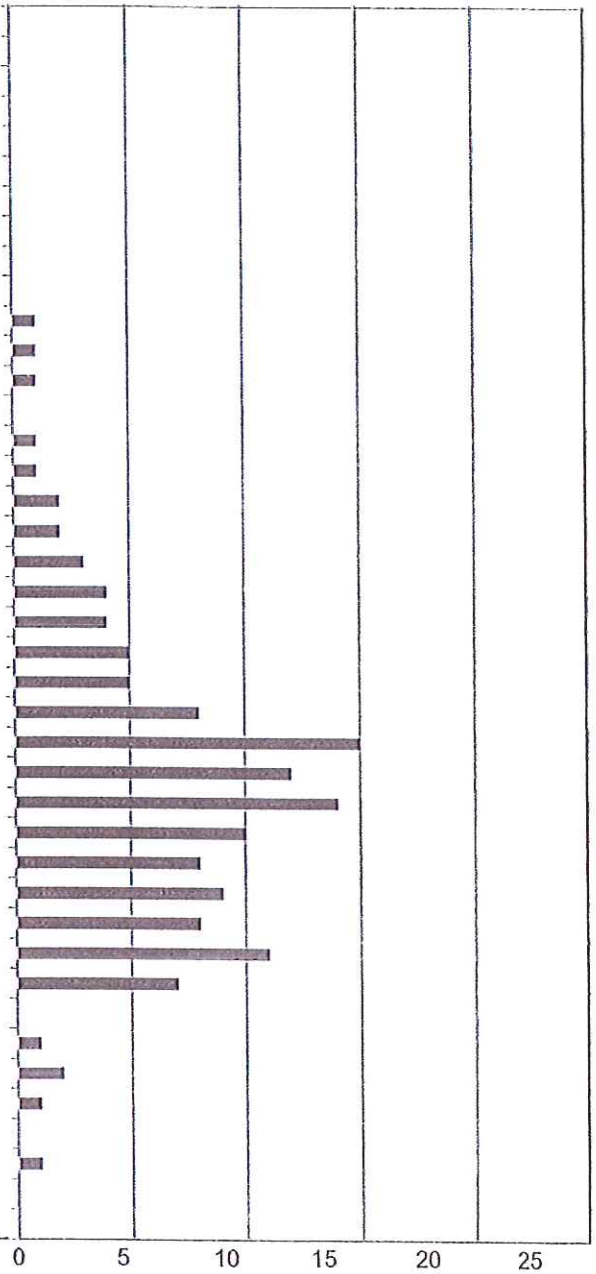
CITY: Eden
SPEED LIMIT: 65 MPH
OBSERVER: ANGELIQUE
DATE: 9/3/2013

COUNTY: Sweetwater
DIRECTION: NORTHBOUNI
START TIME: 12:00 PM
END TIME: 1:00 PM

ROUTE: US 191
LOCATION: M.P ~~35.58~~ 35.63
WEATHER: SUNNY
COMMENTS:

SPEED	FREQUENCY	ACUM TOTAL	ACUM %
30	0	0	0.0
31	0	0	0.0
32	0	0	0.0
33	0	0	0.0
34	0	0	0.0
35	0	0	0.0
36	0	0	0.0
37	0	0	0.0
38	0	0	0.0
39	0	0	0.0
40	1	1	0.7
41	1	2	1.5
42	1	3	2.2
43	0	3	2.2
44	1	4	2.9
45	1	5	3.6
46	2	7	5.1
47	2	9	6.6
48	3	12	8.8
49	4	16	11.7
50	4	20	14.6
51	5	25	18.2
52	5	30	21.9
53	8	38	27.7
54	15	53	38.7
55	12	65	47.4
56	14	79	57.7
57	10	89	65.0
58	8	97	70.8
59	9	106	77.4
60	8	114	83.2
61	11	125	91.2
62	7	132	96.4
63	0	132	96.4
64	1	133	97.1
65	2	135	98.5
66	1	136	99.3
67	0	136	99.3
68	1	137	100.0
69	0	137	100.0
70	0	137	100

FREQUENCY DISTRIBUTION



AVERAGE SPEED = 55.5
50th PERCENTILE = 56
67th PERCENTILE = 58
85th PERCENTILE = 61
95th PERCENTILE = 62

PACE SPEED = 53 to 62
VEHICLES IN PACE = 102
% IN PACE = 74
% BELOW PACE = 22
% ABOVE PACE = 4

STANDARD DEVIATION = 5.00
% EXCEEDING POSTED LIMIT = 1

RECOMMENDED SPEED LIMIT = 60

Form TR-11

Revised 3/4/11

SPEED STUDY

Wyoming Department of Transportation

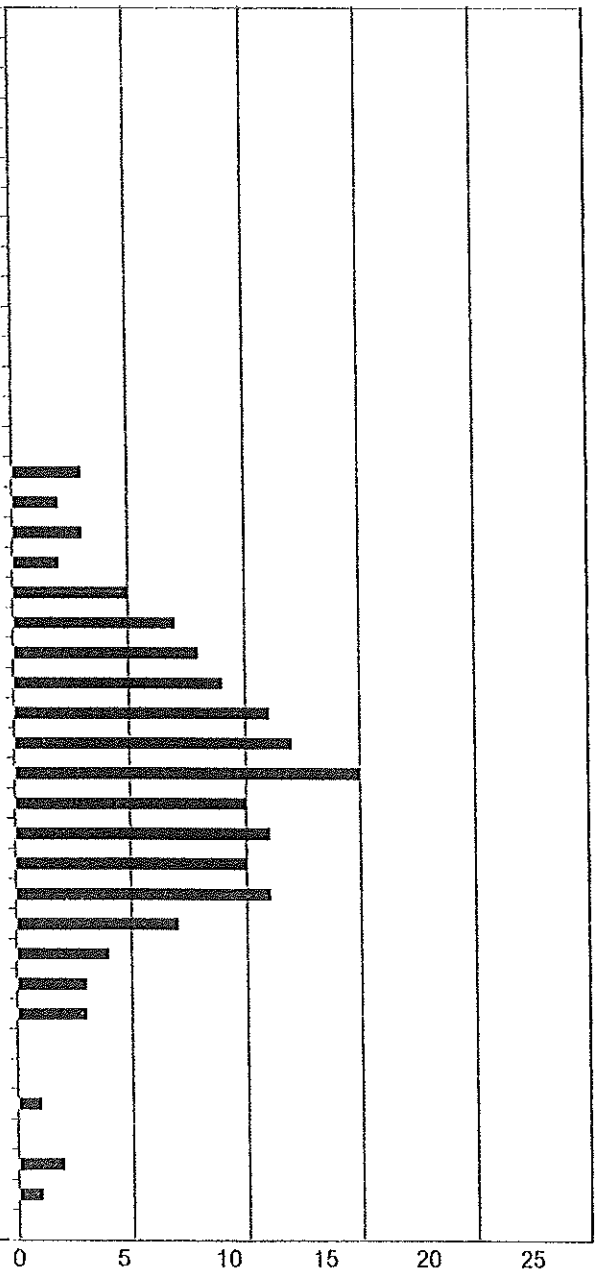
CITY: Eden
SPEED LIMIT: 65 MPH
OBSERVER: TARA
DATE: 9/3/2013

COUNTY: Sweetwater
DIRECTION: SOUTHBOUND
START TIME: 12:00 PM
END TIME: 1:00 PM

ROUTE: US 191
LOCATION: M.P 35.58
WEATHER: SUNNY
COMMENTS:

SPEED	FREQUENCY	ACUM TOTAL	ACUM %
30	0	0	0.0
31	0	0	0.0
32	0	0	0.0
33	0	0	0.0
34	0	0	0.0
35	0	0	0.0
36	0	0	0.0
37	0	0	0.0
38	0	0	0.0
39	0	0	0.0
40	0	0	0.0
41	0	0	0.0
42	0	0	0.0
43	0	0	0.0
44	0	0	0.0
45	3	3	2.1
46	2	5	3.6
47	3	8	5.7
48	2	10	7.1
49	5	15	10.7
50	7	22	15.7
51	8	30	21.4
52	9	39	27.9
53	11	50	35.7
54	12	62	44.3
55	15	77	55.0
56	10	87	62.1
57	11	98	70.0
58	10	108	77.1
59	11	119	85.0
60	7	126	90.0
61	4	130	92.9
62	3	133	95.0
63	3	136	97.1
64	0	136	97.1
65	0	136	97.1
66	1	137	97.9
67	0	137	97.9
68	2	139	99.3
69	1	140	100.0
70	0	140	100

FREQUENCY DISTRIBUTION



AVERAGE SPEED = 55.1
50th PERCENTILE = 55
67th PERCENTILE = 57
85th PERCENTILE = 59
95th PERCENTILE = 62

PACE SPEED = 50 to 59
VEHICLES IN PACE = 104
% IN PACE = 74
% BELOW PACE = 11
% ABOVE PACE = 15

STANDARD DEVIATION = 4.65
% EXCEEDING POSTED LIMIT = 3

RECOMMENDED SPEED LIMIT = 60

Form TR-11

Revised 3/4/11

SPEED STUDY
Wyoming Department of Transportation

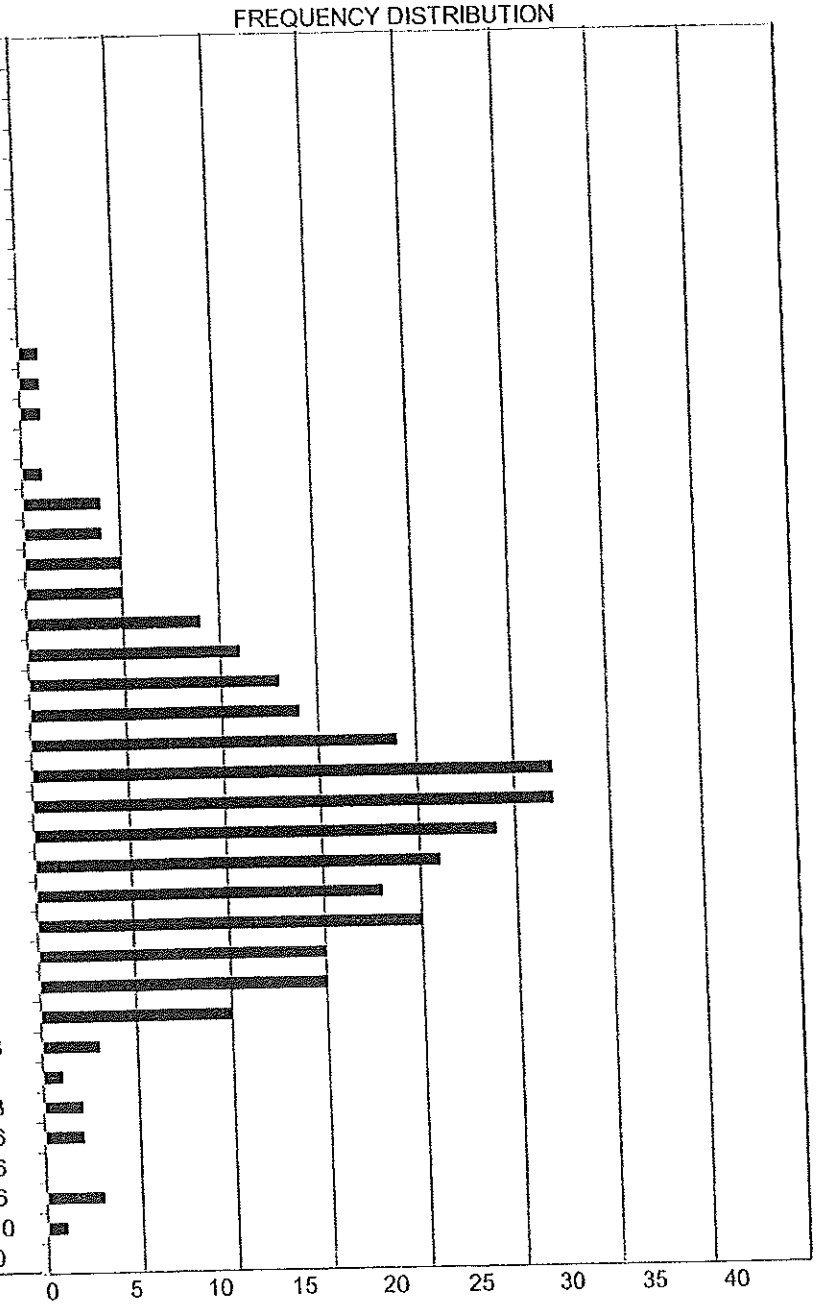
CITY: Eden
SPEED LIMIT: 65 MPH
OBSERVER: ANGELIQUE & TARA
DATE: 9/3/2013

COUNTY: Sweetwater
DIRECTION: NB/SB Comb.
START TIME: 12:00 PM
END TIME: 1:00 PM

ROUTE: US 191
LOCATION: M.P 35.58
WEATHER: SUNNY
COMMENTS:

SPEED	FREQUENCY	ACUM TOTAL	ACUM %
30	0	0	0.0
31	0	0	0.0
32	0	0	0.0
33	0	0	0.0
34	0	0	0.0
35	0	0	0.0
36	0	0	0.0
37	0	0	0.0
38	0	0	0.0
39	0	0	0.0
40	1	1	0.4
41	1	2	0.7
42	1	3	1.1
43	0	3	1.1
44	1	4	1.4
45	4	8	2.9
46	4	12	4.3
47	5	17	6.1
48	5	22	7.9
49	9	31	11.2
50	11	42	15.2
51	13	55	19.9
52	14	69	24.9
53	19	88	31.8
54	27	115	41.5
55	27	142	51.3
56	24	166	59.9
57	21	187	67.5
58	18	205	74.0
59	20	225	81.2
60	15	240	86.6
61	15	255	92.1
62	10	265	95.7
63	3	268	96.8
64	1	269	97.1
65	2	271	97.8
66	2	273	98.6
67	0	273	98.6
68	3	276	99.6
69	1	277	100.0
70	0	277	100

FREQUENCY DISTRIBUTION



AVERAGE SPEED = 55.3
50th PERCENTILE = 55
67th PERCENTILE = 57
85th PERCENTILE = 60
95th PERCENTILE = 62

PACE SPEED = 52 to 61
VEHICLES IN PACE = 200
% IN PACE = 72
% BELOW PACE = 20
% ABOVE PACE = 8

STANDARD DEVIATION = 4.82
% EXCEEDING POSTED LIMIT = 2

RECOMMENDED SPEED LIMIT = 60

CITY	Eden
COUNTY	Sweetwater
ROUTE	US 191
LOCATION	M.P 35.58
POSTED SPEED LIMIT	65
LOWEST SPEED RECORDED	40
HIGHEST SPEED RECORDED	69
COMMENTS	

DIRECTION 1	NORTHBOUND	DIRECTION 2	SOUTHBOUND
OBSERVER	ANGELIQUE	OBSERVER	TARA
DATE	9/3/2013	DATE	9/3/2013
START TIME	12:00 PM	START TIME	12:00 PM
END TIME	1:00 PM	END TIME	1:00 PM
WEATHER	SUNNY	WEATHER	SUNNY

NUMBER OF OBSERVATIONS AT SPEED PER DIRECTION

SPEED	NORTHBOUND	SOUTHBOUND
30		
31		
32		
33		
34		
35		
36		
37		
38		
39		
40	1	
41	1	
42	1	
43	0	
44	1	
45	1	3
46	2	2
47	2	3
48	3	2
49	4	5
50	4	7
51	5	8
52	5	9
53	8	11
54	15	12
55	12	15
56	14	10
57	10	11
58	8	10
59	9	11
60	8	7
61	11	4
62	7	3
63	0	3
64	1	0
65	2	0
66	1	1
67	0	0
68	1	2
69		1
70		

Form TR-10

Revised 3/4/11

SPEED STUDY DATA COLLECTION SHEET

Wyoming Department of Transportation

CITY: Eden

ROUTE: US 191

POSTED SPEED: 65

COUNTY: Sweetwater

LOCATION: M.P 35.58

COMMENTS:

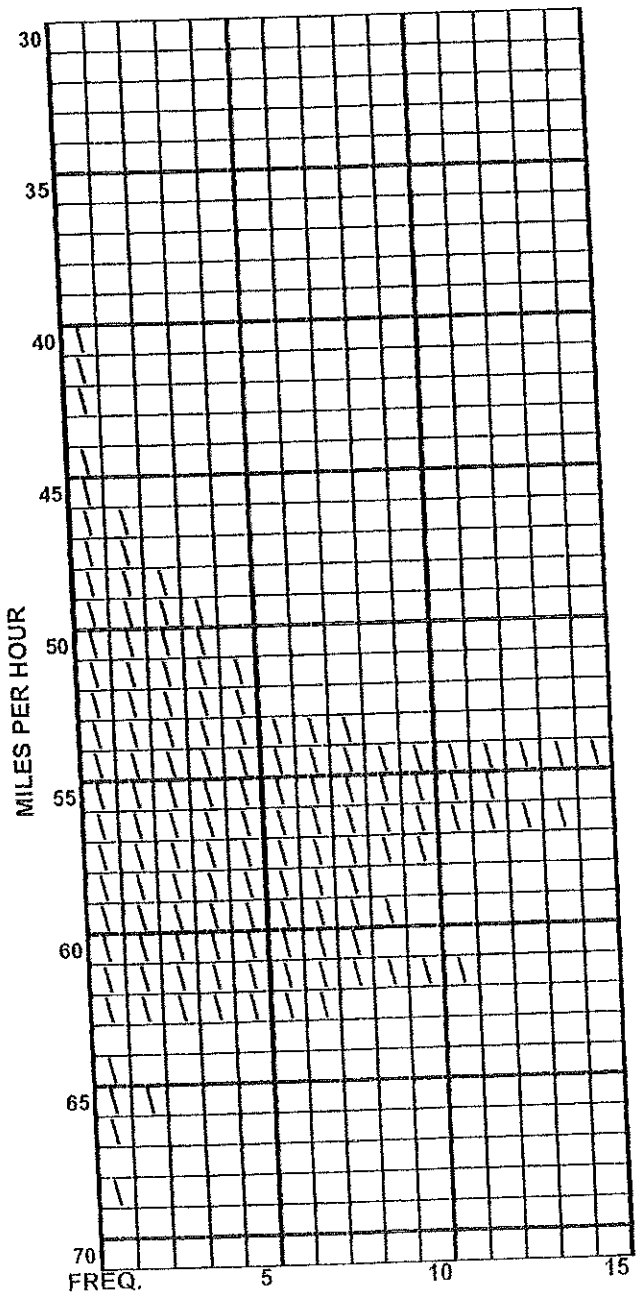
DIRECTION OF TRAVEL: NORTHBOUND

OBSERVER: ANGELIQUE

DATE: 9/3/2013

TIME: 12:00 PM TO 1:00 PM

WEATHER: SUNNY



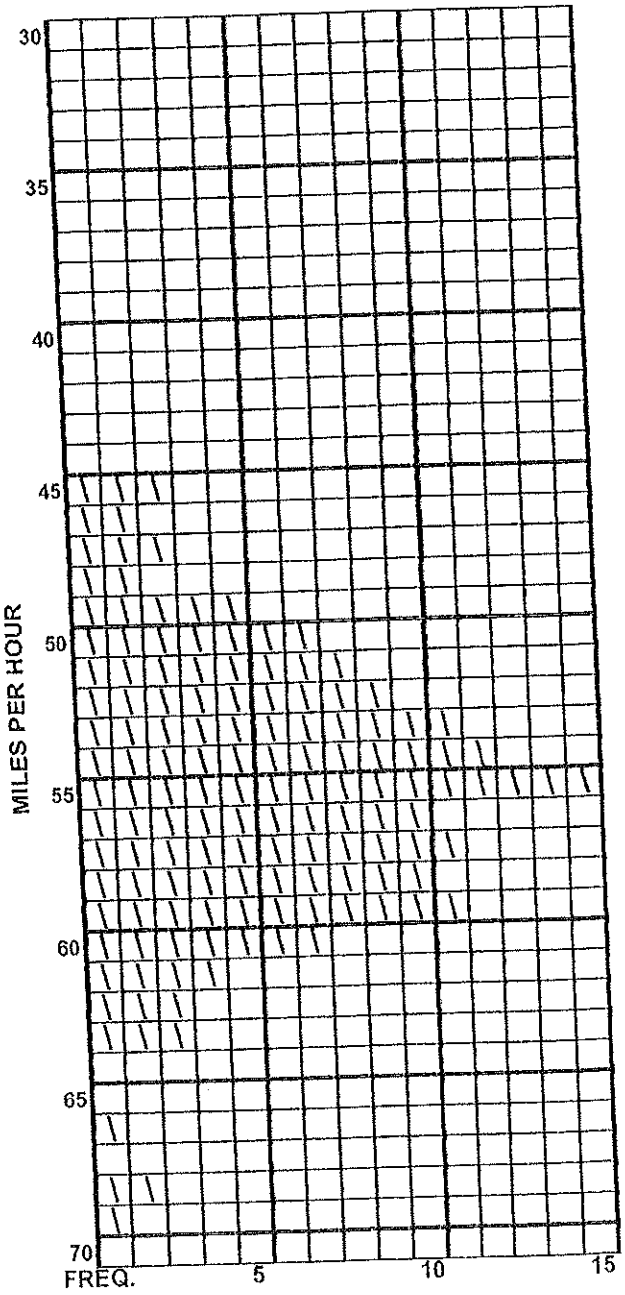
DIRECTION OF TRAVEL: SOUTHBOUND

OBSERVER: TARA

DATE: 9/3/2013

TIME: 12:00 PM TO 1:00 PM

WEATHER: SUNNY



Form TR-11

Revised 3/4/11

SPEED STUDY

Wyoming Department of Transportation

36.34

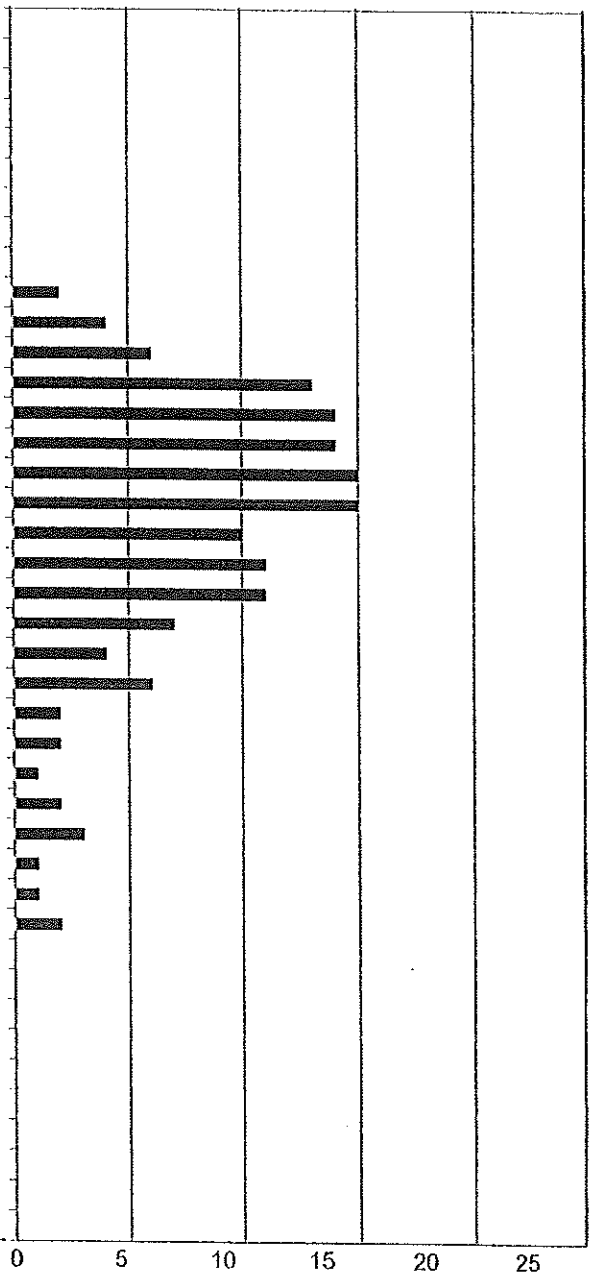
CITY: Eden
SPEED LIMIT: 45 MPH
OBSERVER: ANGELIQUE
DATE: 9/5/13

COUNTY: Sweetwater
DIRECTION: NORTHBOUNI
START TIME: 11:00 AM
END TIME: 12:00 PM

ROUTE: US 191
LOCATION: Eden Bar
WEATHER: OVERCAST
COMMENTS:

SPEED	FREQUENCY	ACUM TOTAL	ACUM %
30	0	0	0.0
31	0	0	0.0
32	0	0	0.0
33	0	0	0.0
34	0	0	0.0
35	0	0	0.0
36	0	0	0.0
37	0	0	0.0
38	0	0	0.0
39	2	2	1.4
40	4	6	4.1
41	6	12	8.2
42	13	25	17.1
43	14	39	26.7
44	14	53	36.3
45	15	68	46.6
46	15	83	56.8
47	10	93	63.7
48	11	104	71.2
49	11	115	78.8
50	7	122	83.6
51	4	126	86.3
52	6	132	90.4
53	2	134	91.8
54	2	136	93.2
55	1	137	93.8
56	2	139	95.2
57	3	142	97.3
58	1	143	97.9
59	1	144	98.6
60	2	146	100.0
61	0	146	100.0
62	0	146	100.0
63	0	146	100.0
64	0	146	100.0
65	0	146	100.0
66	0	146	100.0
67	0	146	100.0
68	0	146	100.0
69	0	146	100.0
70	0	146	100

FREQUENCY DISTRIBUTION



AVERAGE SPEED = 46.6
50th PERCENTILE = 46
67th PERCENTILE = 48
85th PERCENTILE = 51
95th PERCENTILE = 56

PACE SPEED = 41 to 50
VEHICLES IN PACE = 116
% IN PACE = 79
% BELOW PACE = 4
% ABOVE PACE = 16

STANDARD DEVIATION = 4.47
% EXCEEDING POSTED LIMIT = 53

RECOMMENDED SPEED LIMIT = 50

Form TR-11

Revised 3/4/11

SPEED STUDY
Wyoming Department of Transportation

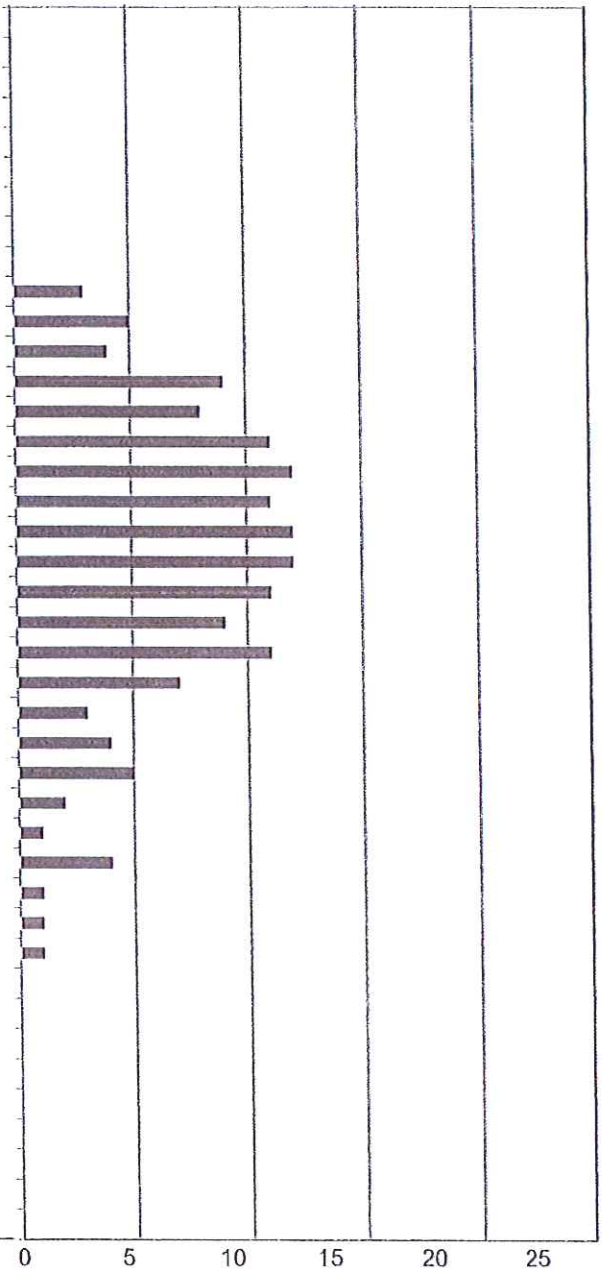
CITY: Eden
SPEED LIMIT: 45 MPH
OBSERVER: TARA
DATE: 9/5/13

COUNTY: Sweetwater
DIRECTION: SOUTHBOUNC
START TIME: 11:00 AM
END TIME: 12:00 PM

ROUTE: US 191
LOCATION: Eden Bar
WEATHER: OVERCAST
COMMENTS:

SPEED	FREQUENCY	ACUM TOTAL	ACUM %
30	0	0	0.0
31	0	0	0.0
32	0	0	0.0
33	0	0	0.0
34	0	0	0.0
35	0	0	0.0
36	0	0	0.0
37	0	0	0.0
38	0	0	0.0
39	3	3	2.0
40	5	8	5.4
41	4	12	8.2
42	9	21	14.3
43	8	29	19.7
44	11	40	27.2
45	12	52	35.4
46	11	63	42.9
47	12	75	51.0
48	12	87	59.2
49	11	98	66.7
50	9	107	72.8
51	11	118	80.3
52	7	125	85.0
53	3	128	87.1
54	4	132	89.8
55	5	137	93.2
56	2	139	94.6
57	1	140	95.2
58	4	144	98.0
59	1	145	98.6
60	1	146	99.3
61	1	147	100.0
62	0	147	100.0
63	0	147	100.0
64	0	147	100.0
65	0	147	100.0
66	0	147	100.0
67	0	147	100.0
68	0	147	100.0
69	0	147	100.0
70	0	147	100

FREQUENCY DISTRIBUTION



AVERAGE SPEED = 47.7
50th PERCENTILE = 47
67th PERCENTILE = 50
85th PERCENTILE = 52
95th PERCENTILE = 57

PACE SPEED = 42 to 51
VEHICLES IN PACE = 106
% IN PACE = 72
% BELOW PACE = 8
% ABOVE PACE = 20

STANDARD DEVIATION = 4.81
% EXCEEDING POSTED LIMIT = 65

RECOMMENDED SPEED LIMIT = 50

Form TR-11

Revised 3/3/11

SPEED STUDY
Wyoming Department of Transportation

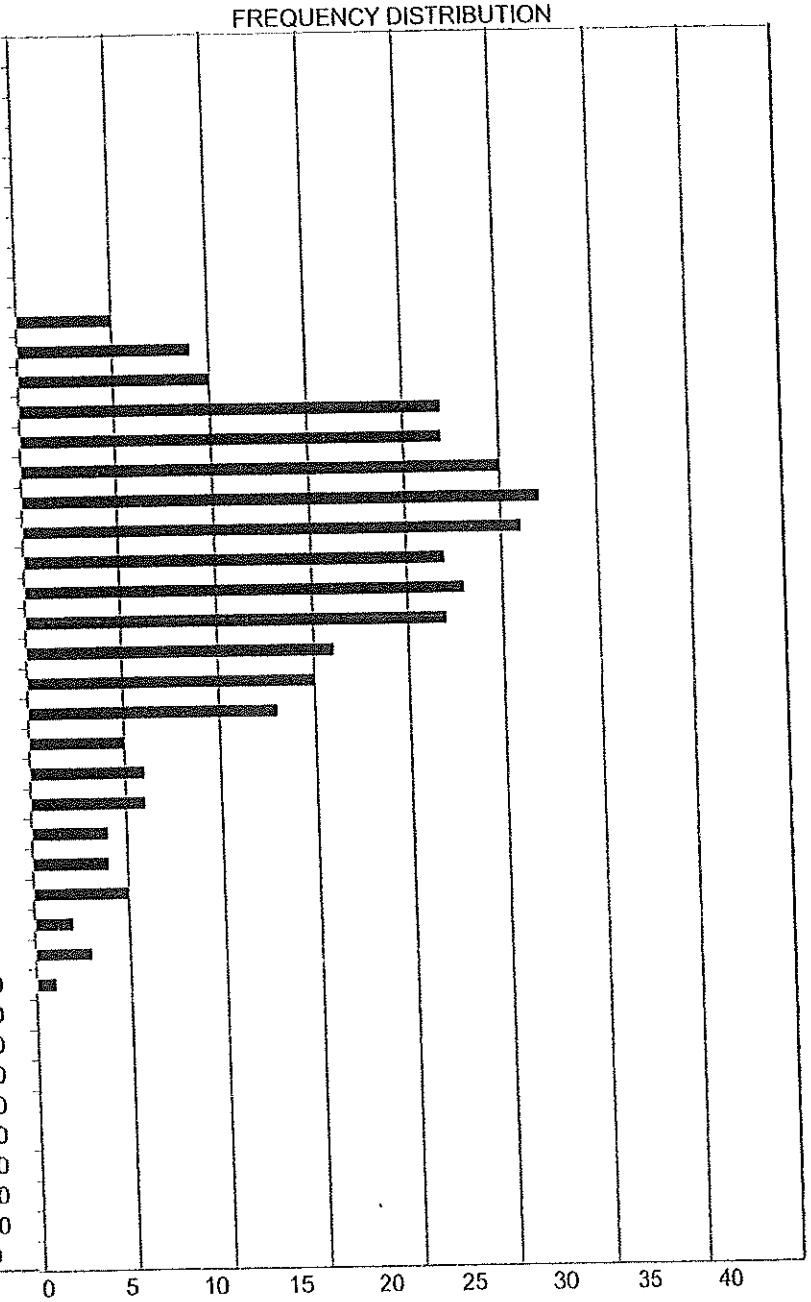
CITY: Eden
SPEED LIMIT: 45 MPH
OBSERVER: ANGELIQUE & TARA
DATE: 9/5/13

COUNTY: Sweetwater
DIRECTION: NB/SB Comb.
START TIME: 11:00 AM
END TIME: 12:00 PM

ROUTE: US 191
LOCATION: Eden Bar
WEATHER: OVERCAST
COMMENTS:

SPEED	FREQUENCY	ACUM TOTAL	ACUM %
30	0	0	0.0
31	0	0	0.0
32	0	0	0.0
33	0	0	0.0
34	0	0	0.0
35	0	0	0.0
36	0	0	0.0
37	0	0	0.0
38	0	0	0.0
39	5	5	1.7
40	9	14	4.8
41	10	24	8.2
42	22	46	15.7
43	22	68	23.2
44	25	93	31.7
45	27	120	41.0
46	26	146	49.8
47	22	168	57.3
48	23	191	65.2
49	22	213	72.7
50	16	229	78.2
51	15	244	83.3
52	13	257	87.7
53	5	262	89.4
54	6	268	91.5
55	6	274	93.5
56	4	278	94.9
57	4	282	96.2
58	5	287	98.0
59	2	289	98.6
60	3	292	99.7
61	1	293	100.0
62	0	293	100.0
63	0	293	100.0
64	0	293	100.0
65	0	293	100.0
66	0	293	100.0
67	0	293	100.0
68	0	293	100.0
69	0	293	100.0
70	0	293	100

FREQUENCY DISTRIBUTION



AVERAGE SPEED = 47.2
50th PERCENTILE = 47
67th PERCENTILE = 49
85th PERCENTILE = 52
95th PERCENTILE = 57

PACE SPEED = 42 to 51
VEHICLES IN PACE = 220
% IN PACE = 75
% BELOW PACE = 8
% ABOVE PACE = 17

STANDARD DEVIATION = 4.67
% EXCEEDING POSTED LIMIT = 59

RECOMMENDED SPEED LIMIT = 50

CITY	Eden
COUNTY	Sweetwater
ROUTE	US 191
LOCATION	Eden Bar
POSTED SPEED LIMIT	45
LOWEST SPEED RECORDED	39
HIGHEST SPEED RECORDED	61
COMMENTS	

DIRECTION 1	NORTHBOUND	DIRECTION 2	SOUTHBOUND
OBSERVER	ANGELIQUE	OBSERVER	TARA
DATE	9/5/13	DATE	9/5/13
START TIME	11:00 AM	START TIME	11:00 AM
END TIME	12:00 PM	END TIME	12:00 PM
WEATHER	OVERCAST	WEATHER	OVERCAST

NUMBER OF OBSERVATIONS AT SPEED PER DIRECTION

SPEED	NORTHBOUND	SOUTHBOUND
30		
31		
32		
33		
34		
35		
36		
37		
38		
39	2	3
40	4	5
41	6	4
42	13	9
43	14	8
44	14	11
45	15	12
46	15	11
47	10	12
48	11	12
49	11	11
50	7	9
51	4	11
52	6	7
53	2	3
54	2	4
55	1	5
56	2	2
57	3	1
58	1	4
59	1	1
60	2	1
61		1
62		
63		
64		
65		
66		
67		
68		
69		
70		

Form TR-10

Revised 3/4/11

SPEED STUDY DATA COLLECTION SHEET

Wyoming Department of Transportation

CITY: Eden

ROUTE: US 191

POSTED SPEED: 45

COUNTY: Sweetwater

LOCATION: Eden Bar

COMMENTS:

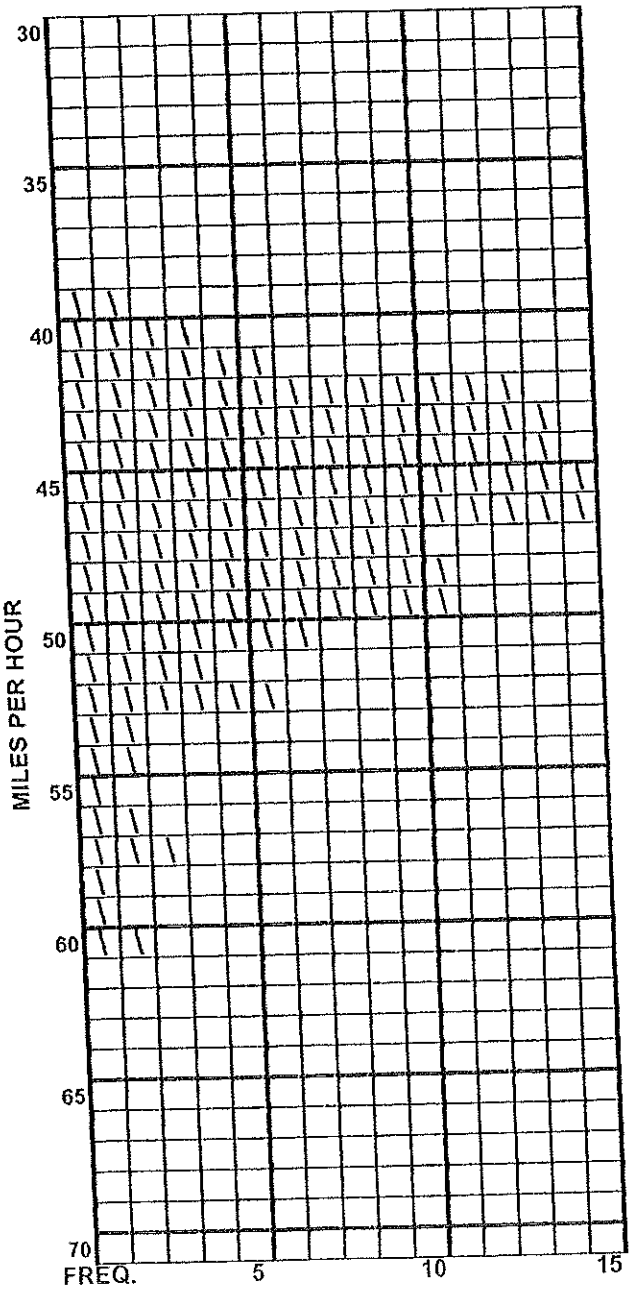
DIRECTION OF TRAVEL: NORTHBOUND

OBSERVER: ANGELIQUE

DATE: 9/5/13

TIME: 11:00 AM TO 12:00 PM

WEATHER: OVERCAST



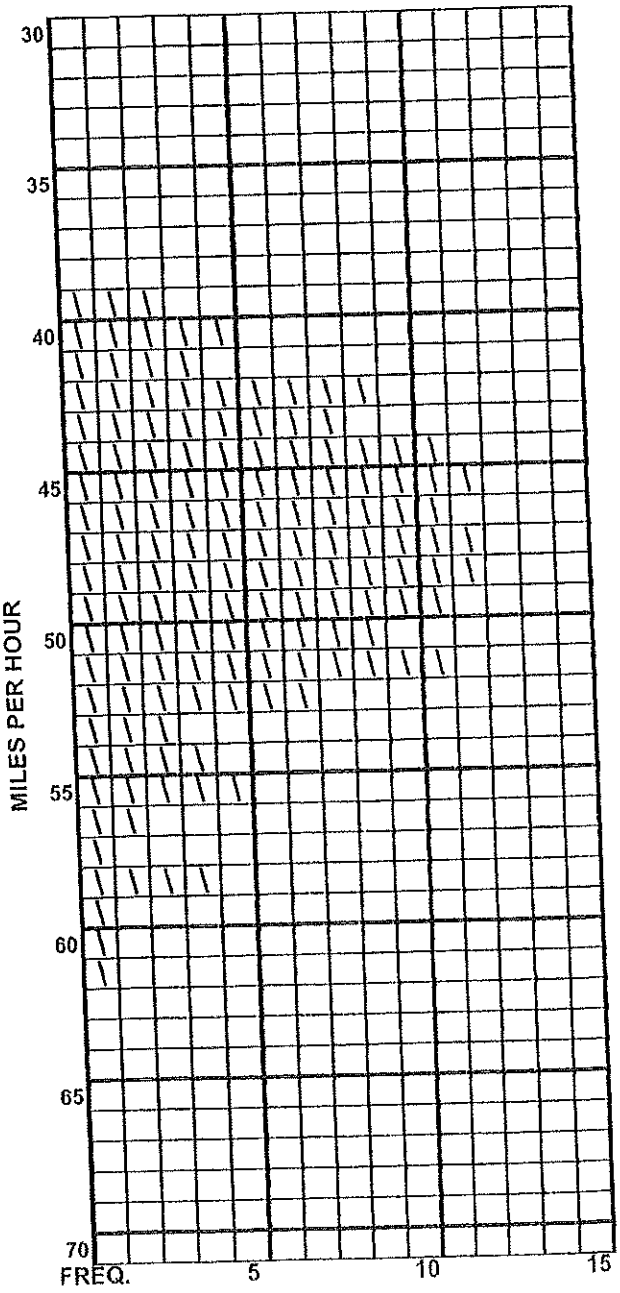
DIRECTION OF TRAVEL: SOUTHBOUND

OBSERVER: TARA

DATE: 9/5/13

TIME: 11:00 AM TO 12:00 PM

WEATHER: OVERCAST



Form TR-11

Revised 3/4/11

SPEED STUDY

Wyoming Department of Transportation

CITY: Eden
SPEED LIMIT: 65 MPH
OBSERVER: ANGELIQUE
DATE: 9/3/2013

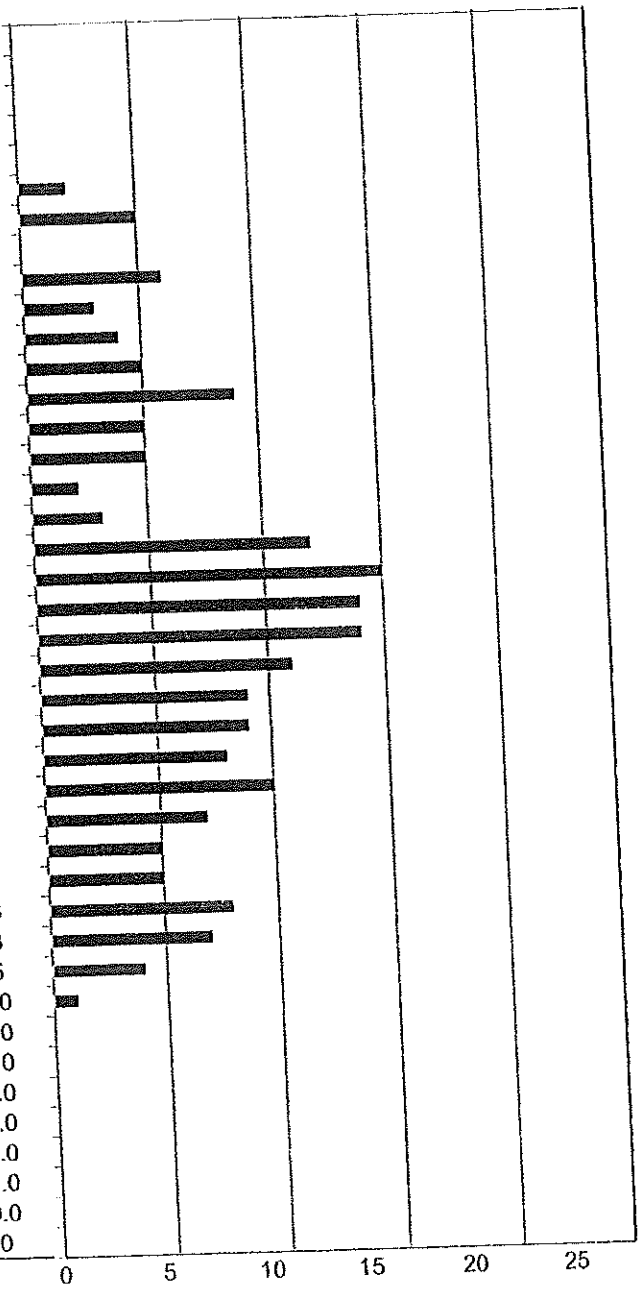
COUNTY: Sweetwater
DIRECTION: NORTHBOUND
START TIME: 2:00 PM
END TIME: 3:00 PM

ROUTE: US 191
LOCATION: CENTENNIAL PARK
WEATHER: OVERCAST
COMMENTS:

36.69

SPEED	FREQUENCY	ACUM TOTAL	ACUM %
30	0	0	0.0
31	0	0	0.0
32	0	0	0.0
33	0	0	0.0
34	0	0	0.0
35	2	2	1.1
36	5	7	3.7
37	0	7	3.7
38	6	13	6.9
39	3	16	8.5
40	4	20	10.6
41	5	25	13.3
42	9	34	18.1
43	5	39	20.7
44	5	44	23.4
45	2	46	24.5
46	3	49	26.1
47	12	61	32.4
48	15	76	40.4
49	14	90	47.9
50	14	104	55.3
51	11	115	61.2
52	9	124	66.0
53	9	133	70.7
54	8	141	75.0
55	10	151	80.3
56	7	158	84.0
57	5	163	86.7
58	5	168	89.4
59	8	176	93.6
60	7	183	97.3
61	4	187	99.5
62	1	188	100.0
63	0	188	100.0
64	0	188	100.0
65	0	188	100.0
66	0	188	100.0
67	0	188	100.0
68	0	188	100.0
69	0	188	100.0
70	0	188	100

FREQUENCY DISTRIBUTION



AVERAGE SPEED = 49.6
50th PERCENTILE = 50
67th PERCENTILE = 53
85th PERCENTILE = 57
95th PERCENTILE = 60

PACE SPEED = 47 to 56
VEHICLES IN PACE = 109
% IN PACE = 58
% BELOW PACE = 26
% ABOVE PACE = 16

STANDARD DEVIATION = 6.55
% EXCEEDING POSTED LIMIT = 0

RECOMMENDED SPEED LIMIT = 55

Form TR-11

Revised 3/4/11

SPEED STUDY
Wyoming Department of Transportation

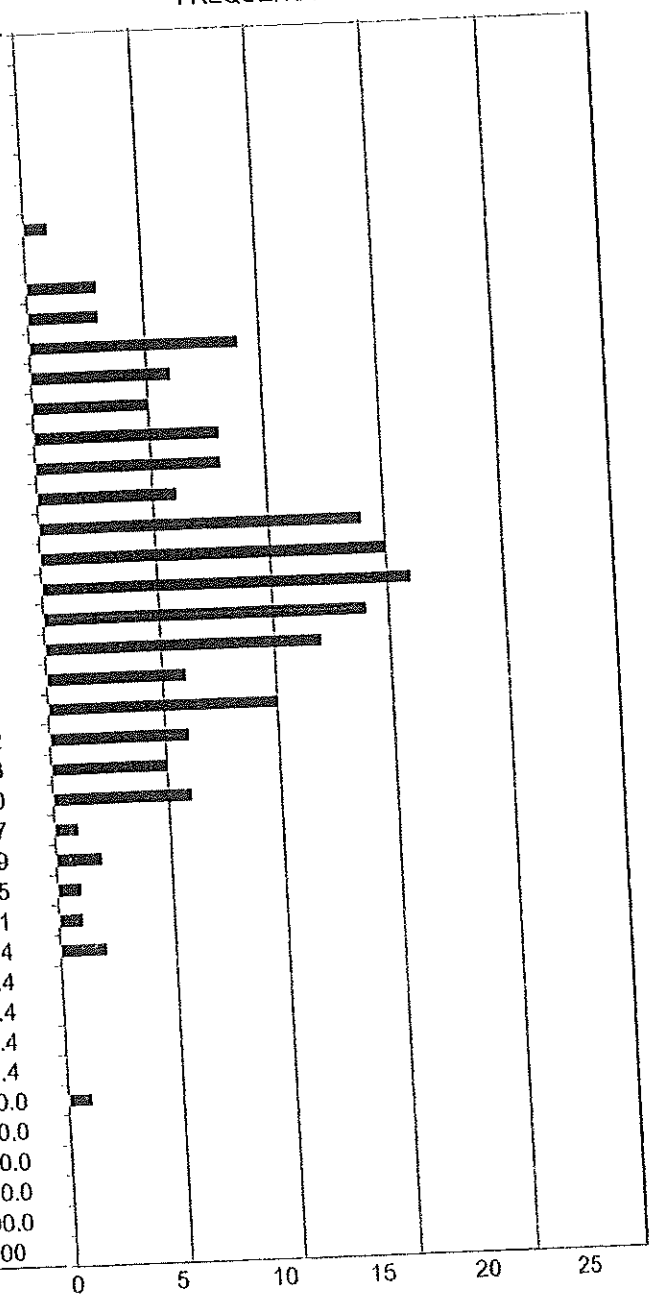
CITY: Eden
SPEED LIMIT: 65 MPH
OBSERVER: TARA
DATE: 9/3/2013

COUNTY: Sweetwater
DIRECTION: SOUTHBOUND
START TIME: 2:00 PM
END TIME: 3:00 PM

ROUTE: US 191
LOCATION: CENTENNIAL PARK
WEATHER: OVERCAST
COMMENTS:

SPEED	FREQUENCY	ACUM TOTAL	ACUM %
30	0	0	0.0
31	0	0	0.0
32	0	0	0.0
33	0	0	0.0
34	0	0	0.0
35	0	0	0.0
36	1	1	0.6
37	0	1	0.6
38	3	4	2.5
39	3	7	4.3
40	9	16	9.9
41	6	22	13.7
42	5	27	16.8
43	8	35	21.7
44	8	43	26.7
45	6	49	30.4
46	14	63	39.1
47	15	78	48.4
48	16	94	58.4
49	14	108	67.1
50	12	120	74.5
51	6	126	78.3
52	10	136	84.5
53	6	142	88.2
54	5	147	91.3
55	6	153	95.0
56	1	154	95.7
57	2	156	96.9
58	1	157	97.5
59	1	158	98.1
60	2	160	99.4
61	0	160	99.4
62	0	160	99.4
63	0	160	99.4
64	0	160	99.4
65	1	161	100.0
66	0	161	100.0
67	0	161	100.0
68	0	161	100.0
69	0	161	100.0
70	0	161	100

FREQUENCY DISTRIBUTION



AVERAGE SPEED = 47.6
50th PERCENTILE = 48
67th PERCENTILE = 49
85th PERCENTILE = 53
95th PERCENTILE = 55

PACE SPEED = 43 to 52
VEHICLES IN PACE = 109
% IN PACE = 68
% BELOW PACE = 17
% ABOVE PACE = 16

STANDARD DEVIATION = 5.06
% EXCEEDING POSTED LIMIT = 0

RECOMMENDED SPEED LIMIT = 55

Form TR-11

Revised 3/4/11

SPEED STUDY
Wyoming Department of Transportation

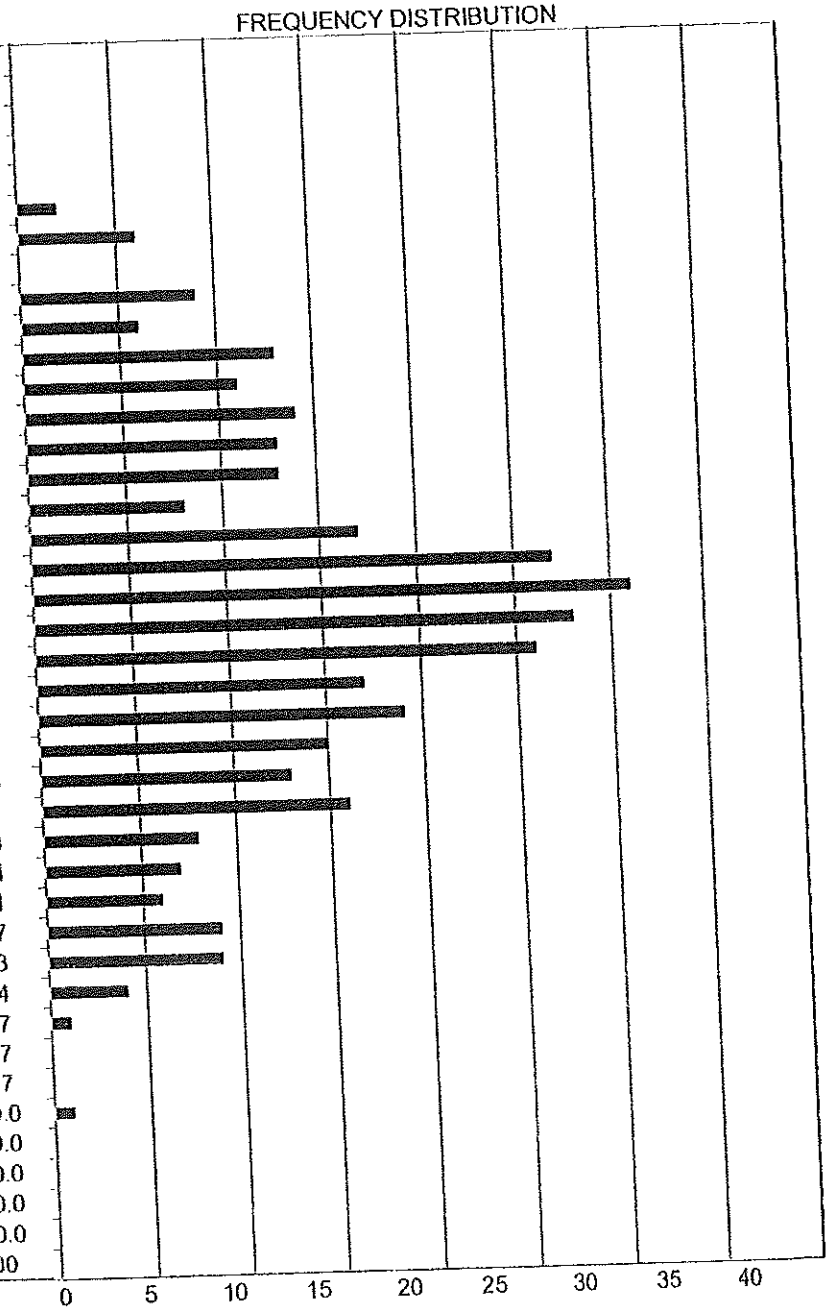
CITY: Eden
SPEED LIMIT: 65 MPH
OBSERVER: ANGELIQUE & TARA
DATE: 9/3/2013

COUNTY: Sweetwater
DIRECTION: NB/SB Comb.
START TIME: 2:00 PM
END TIME: 3:00 PM

ROUTE: US 191
LOCATION: CENTENNIAL PARK
WEATHER: OVERCAST
COMMENTS:

SPEED	FREQUENCY	ACUM TOTAL	ACUM %
30	0	0	0.0
31	0	0	0.0
32	0	0	0.0
33	0	0	0.0
34	0	0	0.0
35	2	2	0.6
36	6	8	2.3
37	0	8	2.3
38	9	17	4.9
39	6	23	6.6
40	13	36	10.3
41	11	47	13.5
42	14	61	17.5
43	13	74	21.2
44	13	87	24.9
45	8	95	27.2
46	17	112	32.1
47	27	139	39.8
48	31	170	48.7
49	28	198	56.7
50	26	224	64.2
51	17	241	69.1
52	19	260	74.5
53	15	275	78.8
54	13	288	82.5
55	16	304	87.1
56	8	312	89.4
57	7	319	91.4
58	6	325	93.1
59	9	334	95.7
60	9	343	98.3
61	4	347	99.4
62	1	348	99.7
63	0	348	99.7
64	0	348	99.7
65	1	349	100.0
66	0	349	100.0
67	0	349	100.0
68	0	349	100.0
69	0	349	100.0
70	0	349	100

FREQUENCY DISTRIBUTION



AVERAGE SPEED = 48.7
50th PERCENTILE = 49
67th PERCENTILE = 51
85th PERCENTILE = 55
95th PERCENTILE = 59

PACE SPEED = 46 to 55
VEHICLES IN PACE = 209
% IN PACE = 60
% BELOW PACE = 27
% ABOVE PACE = 13

STANDARD DEVIATION = 5.98
% EXCEEDING POSTED LIMIT = 0

RECOMMENDED SPEED LIMIT = 55

CITY Eden
COUNTY Sweetwater
ROUTE US 191
LOCATION CENTENNIAL PARK
POSTED SPEED LIMIT 65
LOWEST SPEED RECORDED 35
HIGHEST SPEED RECORDED 65
COMMENTS

DIRECTION 1 NORTHBOUND
OBSERVER ANGELIQUE
DATE 9/3/2013
START TIME 2:00 PM
END TIME 3:00 PM
WEATHER OVERCAST

DIRECTION 2 SOUTHBOUND
OBSERVER TARA
DATE 9/3/2013
START TIME 2:00 PM
END TIME 3:00 PM
WEATHER OVERCAST

NUMBER OF OBSERVATIONS AT SPEED PER DIRECTION

SPEED	NORTHBOUND	SOUTHBOUND
30		
31		
32		
33		
34		
35	2	
36	5	1
37	0	0
38	6	3
39	3	3
40	4	9
41	5	6
42	9	5
43	5	8
44	5	8
45	2	6
46	3	14
47	12	15
48	15	16
49	14	14
50	14	12
51	11	6
52	9	10
53	9	6
54	8	5
55	10	6
56	7	1
57	5	2
58	5	1
59	8	1
60	7	2
61	4	
62	1	
63		
64		1
65		
66		
67		
68		
69		
70		

Form TR-10

Revised 3/4/11

SPEED STUDY DATA COLLECTION SHEET

Wyoming Department of Transportation

CITY: Eden

ROUTE: US 191

POSTED SPEED: 65

COUNTY: Sweetwater

LOCATION: CENTENNIAL PARK

COMMENTS:

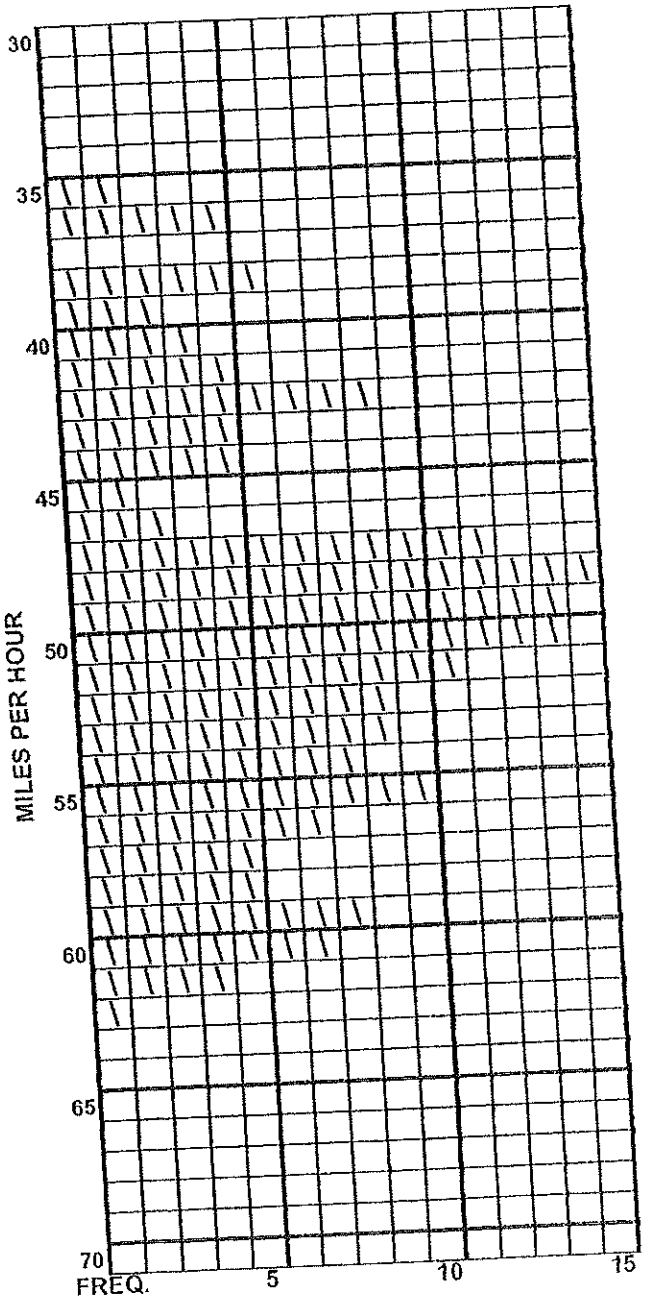
DIRECTION OF TRAVEL: NORTHBOUND

OBSERVER: ANGELIQUE

DATE: 9/3/2013

TIME: 2:00 PM TO 3:00 PM

WEATHER: OVERCAST



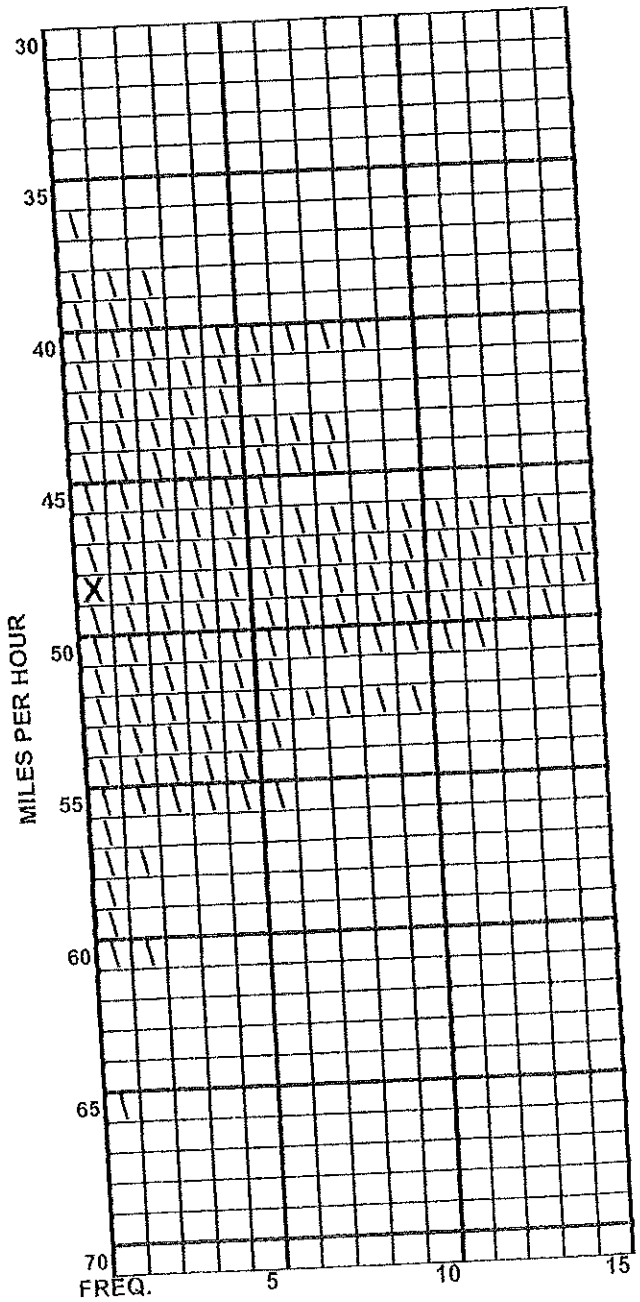
DIRECTION OF TRAVEL: SOUTHBOUND

OBSERVER: TARA

DATE: 9/3/2013

TIME: 2:00 PM TO 3:00 PM

WEATHER: OVERCAST



BOARD OF COUNTY COMMISSIONERS
MEETING REQUEST FORM

Date Requested: BOCC-March 18, 2014	Name & Title of Presenter: John Radosevich
Department or Organization: Engineering	Contact Phone & E-mail: 307-872-3921
Exact Wording for Agenda: Approval of contract for Consultant on Yellowstone Road Lighting Project	Preference of Placement on Agenda & Amount of Time Requested for Presentation: 5 minutes
Will there be Handouts? (If yes, include with meeting request form) Yes	Will handouts require SIGNATURES: Board Approval and authorize Chairman to sign all necessary documents
Additional Information:	

- All requests to be added to the agenda will need to be submitted in writing on the "Meeting Request Form" by Wednesday at 12:00 p.m. prior to the scheduled meeting and returned in person or electronically to Clerk Sally Shoemaker at: shoemakers@sweet.wy.us
- All handouts are also due by Wednesday at 12:00 p.m. prior to the scheduled meeting date. Handouts may be submitted to Clerk Sally Shoemaker either in person or electronically. *****If your handout is not accompanied with the request to be added to the agenda, your request will be dismissed and you may reschedule for the next meeting provided the handout(s) are received.*****
- Any documents requiring **Board Action** or **signature** are considered agenda items and need to be requested in the same manner.
- All **original** documents requesting action or signature must be submitted to Deputy County Clerk Vickie Eastin. However, a **copy** must be submitted to Sally Shoemaker for distribution of the packet and retention.
- As always, if you are unable to attend the meeting after being placed onto an agenda, please send a representative in your place or your item will be rescheduled.
- In order to determine placement on the agenda, please review the county website (www.sweet.wy.us/commissioner) on Thursday afternoon.
- If a request to be placed on an agenda is received **AFTER** the deadline, you will be considered for the next meeting date.
- No handout will be received during a meeting in session.

UINTA ENGINEERING & SURVEYING, INC.
CIVIL ENGINEERING & LAND SURVEYING

January 27, 2014

John Radosevich, PE
Sweetwater County Public Works Director
80 E. Flaming Gorge Way
Green River, WY 82935

RE: Proposal for Yellowstone Road Lighting Extension

Dear John,

We are completing this proposal in response to your request to extend the lighting along Yellowstone Road Northerly as far as the funding will allow. As we have discussed, you anticipate that you have funding for an additional 10 lights. Based on the spacing from the original project, we could continue the lighting to Hoskins Lane. It is approximately 4500 feet to get to the JY Road interchange, or approximately 18 lights.

Based on our understanding of the project, we propose to complete the following scope of work"

Lighting Design:

- Layout. We propose to stake a proposed location for each light pole base and call for utility locates. We will then make one trip to the project to collect the utility information and determine how to adjust the light pole bases in relation to the road.
- Electrical Engineering. We will work with our sub-consultant, Bryce Bay and design the electrical service point for this project. We will also complete the electrical design for the project.
- Plans and Details. We will put together a layout plan and detail sheets for the project. We will use many of the same details that we did for the original project. We will also update the electrical equipment in the plans to match the electrical equipment installed previously.

Bidding:

- Bid Package. We will assemble a bid package and advertise the project for bidding in accordance with County Regulations, procedures and State Statutes.

Civil Engineering & Land Surveying
808 MAIN STREET- P.O. BOX 746
EVANSTON, WYOMING 82931-0746
PHONE (307) 789-3602
FAX (307) 789- 6456

2638 COMMERCIAL WAY
ROCK SPRINGS, WY 82901
PHONE (307) 382-6588
FAX (307) 382-3046

1111 EAST LINCOLN WAY SUITE 116
CHEYENNE, WY 82001
PHONE (307) 637-5030
FAX (307) 637-5022

- Pre bid Meeting. We will conduct a pre bid meeting for all perspective bidders. We will also show the project to prospective bidders and answer questions that may arise.
- Addenda. We will issue any addenda as required from questions from perspective bidders.
- Bid Tab. We will tabulate the bids received and make a recommendation to the Board of County Commissioners for a contractor.

Construction:

- Construction Staking. We will stake the project for the center of the light pole foundations at the commencement of the project. We will also stake any other accessory points such as the service point.
- Construction Inspection. We will make periodic, daily trips to the site to inspect the work being performed by the contractor. We will provide continuous inspection for critical items such as concrete pours.
- Contract Administration. We will provide the support for the County in managing the contract with the contractor. We will process the contract, conduct a preconstruction meeting, provide coordination, review and approve submittals, process pay requests, answer contractor questions, administer change orders if required, finalize the project including all paper work, and provide support to the County during the warrantee period.
- Materials Testing. We will provide any materials testing required for the project.

Based on our experience with the previous project, we propose that we complete the above scope of work for the lump sum fee of **$23,700.00**. This fee does not include any building permits, or other fees. We can begin work on the project immediately. If this proposal is acceptable, we will submit a contract for professional services as soon as possible.

Thank you for this opportunity to provide you with this proposal. We look forward to working with you on this project.

Sincerely:

Rob Young, P.E.
Branch Manager

Civil Engineering
& Land Surveying

808 MAIN STREET- P.O. BOX 746
EVANSTON, WYOMING 82931-0746
PHONE (307) 789-3602
FAX (307) 789- 6456

2638 COMMERCIAL WAY
ROCK SPRINGS, WY 82901
PHONE (307) 382-6588
FAX (307) 382-3046

1111 EAST LINCOLN WAY SUITE 116
CHEYENNE, WY 82001
PHONE (307) 637-5030
FAX (307) 637-5022

CB
3/12/14

AGREEMENT FOR
ENGINEERING SERVICES

This Agreement is made and entered into this ____ day of March, 2014, by and between Uinta Engineering and Surveying, inc. (UESI) and the Sweetwater County, Wyoming.

PROJECT:

Sweetwater (owner) does hereby engage UESI to perform professional engineering services, under terms and conditions of this Agreement incident to YELLOWSTONE ROAD LIGHTING PROJECT EXTENSION.

SERVICES:

The intent of the Owner is to procure professional consulting services for design, bidding, and construction management to extend the street lighting along Yellowstone Road to the North as far as the Owner's budget will permit. This is anticipated to go to Hoskins Lane, but desired to go to JY Road.

PROJECT MANAGEMENT:

UESI will furnish an experienced Project Manager who will coordinate the project with the Owner's designated representative.

The Project Manager will coordinate and direct the activities of UESI design team, plus the activities of any sub-consultants.

UESI will coordinate with and utilize services of sub-consultants as necessary in making recommendations and design on the project. All work will be coordinated with and approved by the Owner.

The Project Manager will coordinate all work with regulatory authorities having jurisdiction over the design or approval for commentary of the proposed lighting project.

PROJECT SCOPE:

This project scope will consist of the following:

Lighting Design:

- Layout. UESI proposes to stake a proposed location for each light pole base and call for utility locates. UESI will then make one trip to the project to collect the utility information and determine how to adjust the light pole bases in relation to the road.

- Electrical Engineering. UESI will work with sub-consultant, Bryce Bay (Bay Engineering) and design the electrical service point for this project, along with all other pertinent electrical design for the project.
- Plans and Details. UESI will put together a layout plan and detail sheets for the project. UESI will use many of the same details from the original lighting project completed in 2013. UESI will also update the electrical equipment in the plans to match the electrical equipment installed previously.

Bidding:

- Bid Package. UESI will assemble a bid package and advertise the project for bidding in accordance with County Regulations, procedures and State Statutes.
- Pre bid Meeting. UESI will conduct a pre bid meeting for all perspective bidders. UESI will also show the project to prospective bidders and answer questions that may arise.
- Addenda. UESI will issue any addenda as required from questions from perspective bidders.
- Bid Tab. UESI will tabulate the bids received and make a recommendation to the Board of County Commissioners for a contractor.

Construction:

- Construction Staking. UESI will stake the project for the center of the light pole foundations at the commencement of the project. UESI will also stake any other accessory points such as the service point.
- Construction Inspection. UESI will make periodic, daily trips to the site to inspect the work being performed by the contractor. UESI will provide continuous inspection for critical items such as concrete pours.
- Contract Administration. UESI will provide the support for the County in managing the contract with the contractor. UESI will process the contract, conduct a preconstruction meeting, provide coordination, review and approve submittals, process pay requests, answer contractor questions, administer change orders if required, finalize the project including all paper work, and provide support to the County during the warrantee period.
- Materials Testing. UESI will provide any materials testing required for the project.

SUBMITTALS:

UESI will prepare clear and concise reports and design, which shall include the following:

- Final Design Plans. These plans will be prepared for bidding and construction.
- Final Project Closeout. UESI will complete the project, prepare and submit all documents pertinent to the project including field notes, documentation books, payrolls, and other necessary documents.

UESI may retain reproducible copies of the Documents plus originals of all design data, estimates, calculations and the like.

<u>ESTIMATE OF CONSTRUCTION COSTS:</u>

UESI shall provide the Owner with a copy of its Engineer's opinion of probable construction costs.

ESTIMATE OF CONSTRUCTION SCHEDULE:

Upon completion of the design, bidding, and awarding of the project, UESI will conduct a pre-construction conference with the successful bidder and provide the Owner with a copy of the construction schedule.

LIABILITY:

UESI is an independent Contractor/Consultant and not an employee or agent of the Owner. UESI hereby assumes liability for and agrees to save the Owner harmless and indemnify the Owner from every expense, liability or payment by reason of any damage, accident, loss, injury or death to persons or property suffered or claimed to have been suffered through any negligent act or omission of UESI, its principles, employees, agents or consultants doing work called for by this Agreement.

TERMINATION OR ABANDONMENT:

If the Owner believes UESI has abandoned this project and/or delayed work for a period exceeding 15 days, the Owner shall notify UESI in writing, stating the basis of concern. UESI shall then have 10 days to submit a Status Report with documentation to the Owner, responding to the Owner's concern. Failure to respond adequately or within the time limit may result in payment withholding by the Owner or termination of the Agreement.

The Owner reserves and has the right and privilege of canceling, suspending, or abandoning the execution of all or any work in connection with the Agreement at any time upon written notice to UESI. UESI may terminate this Agreement upon written notice to the Owner, should the Owner substantially fail to perform in accordance with the provisions of the Agreement.

In the event of termination, all finished or unfinished design development and construction documents, data, studies, surveys, drawings, maps, models, photographs, and reports prepared by UESI shall become the Owner's property without further cost to Owner.

In the event of termination, the Owner shall pay UESI full payment for all services performed and all expenses incurred under this Agreement, for the work completed prior to said termination.

In addition to the Owner's right to terminate this Agreement on other grounds, insolvency or the filing of a petition in bankruptcy by the Engineer may, at the Owner's option, be grounds for termination of this Agreement.

COMPENSATION:

For the services of design, bidding and construction phases of Engineering Services, UESI will be

compensated by monthly payment based on the LUMP SUM fee of **$23,700.00.** This fee shall be paid monthly, by the owner for work completed and billed by the Engineer. This fee includes fees for subcontractors including Electrical Engineer. UESI shall not bill in excess of this fee without approval of a change order by the owner.

UESI shall submit payment requests to the Owner's representative monthly, for tasks completed. Each pay request shall be reviewed by the Owner and (if acceptable to the Owner) approved for payment with normal County payment procedures.

RECORDS OF ACCOUNT:

UESI is required to maintain books of accounts for payroll costs plus all travel, subsistence, field and incidental expenses. Said books of accounts will be retained by UESI for a period of five years after completion of the Agreement and shall be made available (during regular working hours) for examination by the Owner, State and Federal audit agencies, or their designated representatives.

TIME OF COMPLETION:

It is the desire of the Owner to complete construction of this project as quickly as possible, without sacrificing quality or increasing cost. The Engineer shall make every effort to expedite the completion of the project and shall keep the Owner informed of delays in design, permitting, and construction by modification to the completion schedule.

EXECUTED BY:

In Witness Hereof: Pages 1-4 of Agreement

Sweetwater County: _____

Attest: _____

Uinta Engineering and Surveying, Inc.: Robert W. Young
Robert W. Young, Branch Manager

Witness: Victoria A. Vincent

14-01-15

BOARD OF COUNTY COMMISSIONERS
MEETING REQUEST FORM

Date Requested: BOCC-March 18, 2014	Name & Title of Presenter: John Radosevich
Department or Organization: Engineering	Contact Phone & E-mail: 307-872-3921
Exact Wording for Agenda: Approval of JFC Engineering as Engineering Consultant for WBC grant (Wamsutter Crooks Gap Road) project	Preference of Placement on Agenda & Amount of Time Requested for Presentation: 5 minutes
Will there be Handouts? (If yes, include with meeting request form) Yes	Will handouts require SIGNATURES: Board Approval and authorize Chairman to sign all necessary documents
Additional Information:	

- All requests to be added to the agenda will need to be submitted in writing on the "Meeting Request Form" by Wednesday at 12:00 p.m. prior to the scheduled meeting and returned in person or electronically to Clerk Sally Shoemaker at: shoemakers@sweet.wy.us
- All handouts are also due by Wednesday at 12:00 p.m. prior to the scheduled meeting date. Handouts may be submitted to Clerk Sally Shoemaker either in person or electronically. *****If your handout is not accompanied with the request to be added to the agenda, your request will be dismissed and you may reschedule for the next meeting provided the handout(s) are received.*****
- Any documents requiring **Board Action** or **signature** are considered agenda items and need to be requested in the same manner.
- All **original** documents requesting action or signature must be submitted to Deputy County Clerk Vickie Eastin. However, a **copy** must be submitted to Sally Shoemaker for distribution of the packet and retention.
- As always, if you are unable to attend the meeting after being placed onto an agenda, please send a representative in your place or your item will be rescheduled.
- In order to determine placement on the agenda, please review the county website (www.sweet.wy.us/commissioner) on Thursday afternoon.
- If a request to be placed on an agenda is received **AFTER** the deadline, you will be considered for the next meeting date.
- No handout will be received during a meeting in session.

JFC ENGINEERS SURVEYORS

CELEBRATING 50 YEARS AS A PARTNER IN OUR COMMUNITY

1964 - 2014

1515 Ninth Street, Suite A
Rock Springs, Wyoming 82901
Phone (307) 362-7519
Fax (307) 362-7569

10 March 2014
JFC Proposal No. 1409E

Mr. John P. Radosevich, PE
Director of Public Works
Sweetwater County Engineering
80 W. Flaming Gorge Way, Suite 23
Green River, WY 82935

Subject: Proposal for Ur-Energy, Inc. Business Ready Grant – Improvements to Sweetwater County Road 4-23

Dear Mr. Radosevich:

JFC is pleased to submit this Proposal for civil design work related to improvements to Sweetwater County Road 4-23.

The JFC team can provide the necessary design, surveying, testing, and inspection services to improve the existing access road to the Ur-Energy Lost Creek Project site in Sweetwater County. It is our understanding that improvements will consist of placing and compacting 4" of crushed road base on approximately 15 miles of existing roadway. It is assumed that the construction timeline will be approximately 90 days.

JFC will assist Sweetwater County with the following Design and Construction Phases:

- Road design including development of plans and specifications to incorporate regrading and surfacing the existing road. This will include bidding documents for the Project.
- Necessary surveying for design and construction; for the improvement of the roadway.
- Any geotechnical investigations, compaction testing, and lab work that would be required for the subbase and base material.
- Inspection of the roadway construction will include full time on-site inspection services.

JFC's cost estimate for the above described estimate is $85,320.00. Attached is a detailed breakdown of our costs, a Schedule of Rates, Fees, and Charges, and Sampling and Testing Schedule of Rates, Fees, and Charges.

JFC Engineers & Surveyors has been in business in Sweetwater County for 50 years and is familiar with all aspects of Sweetwater County. All work will be performed in our Rock Springs office and in compliance with Federal, State, and local statutes, codes, and regulations. We have insurance in place and will be able to list Sweetwater County as an additional insured.

JFC looks forward to working with the County on this Project. Please contact me if you need further information.

Sincerely,

Randy J. Hansen, PE
Project Engineer

COST ESTIMATE

JOB NAME: **Ur-Energy, Inc. - Sweetwater County Road 4-23**
PROPOSAL NO.: JFC Proposal No. 1409E
DATE: 3/10/2014

	Hours		Rate	
I. Road Design including Plans and Specifications				
PE II	24	@	$115.00	$2,760.00
Staff Engineer	56	@	$98.00	$5,488.00
Administrative Professional II	12	@	$62.00	$744.00
Subtotal				**$8,992.00**
II. Surveying and Geotechnical Investigations, etc.				
Staff Surveyor	4	@	$115.00	$460.00
Survey Crew	4	@	$2,000.00	$8,000.00
PE II	24	@	$115.00	$2,760.00
Staff Engineer	24	@	$98.00	$2,352.00
Lab Testing	LS			$2,000.00
Subtotal				**$15,572.00**
III. CMT and Inspection				
PE II	24	@	$115.00	$2,760.00
Staff Engineer	500	@	$115.00	$57,500.00
Administrative Professional II	8	@	$62.00	$496.00
Mileage	10900	@	$0.60	$6,540.00
Subtotal				**$60,756.00**

Total Cost: **$85,320.00**

Firm Name and Address: JFC Engineers & Surveyors
1515 Ninth Street, Suite A
Rock Springs, WY 82901

JFC ENGINEERS SURVEYORS

CELEBRATING 50 YEARS AS A PARTNER IN OUR COMMUNITY

1964 - 2014

1515 Ninth Street, Suite A
Rock Springs, Wyoming 82901
Phone (307) 362-7519
Fax (307) 362-7569

SCHEDULE OF RATES, FEES AND CHARGES

Effective 1 January 2014 – 31 December 2014

ENGINEERING

Principal	$155.00/hr.
Project Manager/Senior PE	$128.00/hr.
Registered Professional Engineer II	$118.00/hr.
Registered Professional Engineer I	$108.00/hr.
Professional Geologist	$98.00/hr.
Engineer Intern/Staff Engineer	$100.00/hr.
Field Engineer II / Geologist II	$85.00/hr.
Field Engineer I / Geologist I	$82.00/hr.
Technician III	$82.00/hr.
Technician II	$72.00/hr.
Technician I	$60.00/hr.

SURVEYING

Principal/Professional Land Surveyor	$155.00/hr.
Professional Land Surveyor	$118.00/hr.
Land Surveyor Intern/Staff Surveyor	$100.00/hr.
Party Chief	$90.00/hr.
Survey Crew Technician	$58.00/hr.

Note: Survey crew rates include personnel and normal equipment. Vehicle expenses and specialized equipment are additional.

EXPERT WITNESS

Consultant for Expert Witness	$185.00/hr.

SUPPORT PERSONNEL

GIS Technician	$100.00/hr.
Drafter/CAD III	$90.00/hr.
Drafter/CAD II	$69.00/hr.
Drafter/CAD I	$58.00/hr.
Construction Site Representative III	$90.00/hr.
Construction Site Representative II	$77.00/hr.
Construction Site Representative I	$67.00/hr.
Clerical:	
Administrative Professional II/Technical Editor	$64.00/hr.
Administrative Professional I	$53.00/hr.

Stipulated rates include fringe benefits, overhead and profit.

An additional rate of 1.25 times the rate stipulated above shall be charged for work requested by Client over 8 hours a day, on Holidays or on weekends to cover payroll and payroll related charges incidental to overtime pay.

All hourly rate charges begin within the hour of departure and terminate at the hour of return to the point of origin, and/or place of lodging while away from the principal office, less time off for the convenience of the personnel.

Lump Sum Fee or other arrangements may be negotiated based upon a ***detailed*** scope of services.

An annual escalation rate will be applied to rates shown on multi-year contracts.

EQUIPMENT EXPENSES

VEHICLES:

Four Wheel Drive/Survey Vehicle ..... $15.00/hr.
Mileage – Four-Wheel Drive/Survey Vehicle (***subject to change without notice***) ..... IRS rate
ATV's with Trailer $200.00/day
Snow Machine with Trailer $200.00/day
Boat $250.00/day

SPECIALIZED EQUIPMENT:

Electronic Total Station/Data Collection ..... $60.00/hr.
GPS Survey System ..... $60.00/hr.
Pipeline Locator ..... $20.00/hr.

REIMBURSABLE EXPENSES

All incidental expenses (such as telephone, photographs, copies, plots, etc.) are included in fees shown above. Any extensive documents, expenses, or costs of special maps, special survey supplies, and other similar items required for the execution of a project will be billed at ..... ***Direct Expense + 10%***

Subconsultant Services ..... ***Direct Expense + 15%***

Per Diem for personnel required for lodging away from the principal office:

Meal Per Diem ..... Direct Expense + 10%
Lodging and Board ..... Direct Expense + 10%
Travel Mileage (***subject to change without notice***) ..... IRS rate

CERTIFIED LAND CORNER RECORDATION

Processing & Filing Fee $20.00/each

SURVEYING SUPPLIES PRICE LIST

Field Staking Supplies (units of 10 – 1 unit minimum).....$25.00/unit

Lot/Property Corners (with accessories).....$15.00/corner

Berntsen/BLM Type Corners (with accessories).....$90.00/corner

Note:

Field staking supplies include items such as nails, stakes, lath, flagging, paint, etc. Rebar/caps and fence posts are also included in nominal quantities per unit.

Substantial supplies or special supplies will be charged at Direct Cost + 10%.

JFC ENGINEERS SURVEYORS

CELEBRATING 50 YEARS AS A PARTNER IN OUR COMMUNITY

1964 · 2014

1515 Ninth Street, Suite A
Rock Springs, Wyoming 82901
Phone (307) 362-7519
Fax (307) 362-7569

SAMPLING & TESTING

Schedule of Rates, Fees and Charges

Effective 1 January 2014 – 31 December 2014

PERSONNEL

Principal	$155.00/hr.
Project Manager/Senior PE	$128.00/hr.
Registered Professional Engineer II	$118.00/hr.
Registered Professional Engineer I	$108.00/hr.
Professional Geologist	$98.00/hr.
Engineer Intern/Staff Engineer	$100.00/hr.
Field Engineer II / Geologist II	$85.00/hr.
Field Engineer I / Geologist I	$82.00/hr.
Field Testing Technician III	$82.00/hr.
Field Testing Technician II	$72.00/hr.
Field Testing Technician I	$60.00/hr.
Laboratory Testing Technician	$54.00/hr.

Stipulated rates shown include fringe benefits, overhead and profit.

An additional rate of 1.25 times the rates stipulated above shall be charged for work done on Holidays or Weekends to cover payroll and payroll related charges incidental to overtime pay.

An additional rate of 1.5 times the rates shall be charged for rush services.

All hourly rate charges begin at the time of departure and terminate at the hour of return to the office.

An annual escalation rate will be applied to rates shown on multi-year contracts.

FIELD TESTING

Moisture Density Testing (Tech time and vehicle additional) ..... $35.00/hr (1 hr min.)

Concrete, Mortar and Grout Testing (Tech time and vehicle additional) ..... $35.00/hr (1 hr min.)

Coring Machine
(1/2 day minimum and requires two Technicians to operate. If rebar is hit during coring, replacement bit costs will be charged to Client.) $100.00/day

LABORATORY TESTING

All laboratory tests will be conducted using the Laboratory Technician Rate plus applicable equipment charge.

Group A Tests

Specific Gravity, Particle Size Analysis (Gradations), Hydrometer Analysis, Standard Proctor, Modified Proctor, Atterberg Limits, Natural Moisture ..... $50.00/test equipment charge

Group B Tests

Permeability, FHA Expansion, Unit Weight of Cores, Specialty Grout Shrinkage & Expansion Testing ..... $150.00/test equipment charge

Group C Tests

Consolidation, Direct Shear, California Bearing Ratio, Unconfined Compressive Strength, Collapse Potential, Swell Potential ..... $300.00/test equipment charge

VEHICLE USE

Vehicle Use ..... $ 12.00/hr.

Mileage (***subject to change without notice***) ..... IRS rates

Note: Additional testing quotes are available upon request. Other engineering and surveying services are available.

BOARD OF COUNTY COMMISSIONERS
MEETING REQUEST FORM

Date Requested: BOCC-March 18, 2014	Name & Title of Presenter: John Radosevich
Department or Organization: Engineering	Contact Phone & E-mail: 307-872-3921
Exact Wording for Agenda: Approval of Choice Engineering Services as Engineering Consultant for 6th cent projects	Preference of Placement on Agenda & Amount of Time Requested for Presentation: 5 minutes
Will there be Handouts? (If yes, include with meeting request form) Yes	Will handouts require SIGNATURES: Board Approval and authorize Chairman to sign all necessary documents
Additional Information:	

- All requests to be added to the agenda will need to be submitted in writing on the "Meeting Request Form" by Wednesday at 12:00 p.m. prior to the scheduled meeting and returned in person or electronically to Clerk Sally Shoemaker at: shoemakers@sweet.wy.us
- All handouts are also due by Wednesday at 12:00 p.m. prior to the scheduled meeting date. Handouts may be submitted to Clerk Sally Shoemaker either in person or electronically. *****If your handout is not accompanied with the request to be added to the agenda, your request will be dismissed and you may reschedule for the next meeting provided the handout(s) are received.*****
- Any documents requiring **Board Action** or **signature** are considered agenda items and need to be requested in the same manner.
- All **original** documents requesting action or signature must be submitted to Deputy County Clerk Vickie Eastin. However, a **copy** must be submitted to Sally Shoemaker for distribution of the packet and retention.
- As always, if you are unable to attend the meeting after being placed onto an agenda, please send a representative in your place or your item will be rescheduled.
- In order to determine placement on the agenda, please review the county website (www.sweet.wy.us/commissioner) on Thursday afternoon.
- If a request to be placed on an agenda is received **AFTER** the deadline, you will be considered for the next meeting date.
- No handout will be received during a meeting in session.

CHOICE ENGINEERING SERVICES

404 "N" Street - Suite 201 | Rock Springs, WY 82901
Phone 307-362-6065 | Fax 307-362-6064

PROPOSAL

March 7th, 2013

John Radosevich, P.E., Public Works Director
Sweetwater County Engineering and Community Development
80 West Flaming Gorge Way, Suite 23
Green River, WY 82935

Subject: Proposal - FMC/Granger and Little America Roads Design and Construction Administration.

Dear Mr. Radosevich:

Choice Engineering Services, Inc. is pleased to have the opportunity to submit our proposal for providing engineering services on the above referenced project.

PROJECT SCOPE

This project consists of the design and construction administration/management of approximately 9.01 miles & 1.36 miles of FMC/Granger Road (County Road 4-11) and Little America Road (County Road 4-2), respectively.

The Design of the new roads will consist of surface rehabilitation and widening including safety shoulders for rural roadway designs that meet the minimum requirements of the Sweetwater County Standards, AASHTO and MUTCD for rural designated improvements.

This work shall include all preliminary field investigation/verification, consultation with the county, evaluation of new road design; CESI is very familiar with the overall scope and intent of this project and we plan on providing professional services utilizing our expertise and experience from past projects. CESI will initially perform a topographic/feature and R.O.W. survey – including cross sections in order to confirm the widening requirements and provide Sweetwater County with the best design options.

CESI proposes the following meetings and schedule for the design phase of the project:

- "Kick Off" Meeting-This meeting will be conducted after the awarding of the project. The key to this meeting is that all the team members of the project are aware of the goals set forth for a successful design phase.

- 50% Design Meeting – This meeting will be conducted in April 2014 after the preliminary field investigation; surveying and base mapping have been completed. This meeting is critical for identifying any unforeseen issues that are discovered during the preliminary field investigation/Surveying and addressing them at this time. The progress of the project team can be assessed at this time.

404 "N" Street - Suite 201 | Rock Springs, WY 82901
Phone 307-362-6065 | Fax 307-362-6064

- 90% Design Meeting – This meeting will be conducted in May 2014. This meeting will be the "nuts and bolts" of the design phase. The plans can be critically evaluated and all parties can have their input for a comprehensive completion of the plan set. Also, at this time the Project Manual/Specifications will be complete for review and comments.

- Final Design Meeting – This meeting will be completed in early June 2014. The final comments can be addressed at this time prior to the advertisement of the project.

- Pre-Bid Meeting – This meeting will be completed in late June 2014 and will answer any and all questions that may arise during the bidding stage by contractors. An addendum, if necessary will be prepared by CESI.

- Pre- Construction Meeting – This Meeting will be completed in July 2014 and will consist of addressing contract items and submittals prior to beginning work by the successful and selected contractor.

Research Right of Way

Property ownership and records for adjacent properties will be researched and integrated into the base mapping.

- Obtain ownership information from Sweetwater County.
- Prepare base map of the Existing Right-Of-Way.
- Plot the adjusted and rotated section and monument lines on the base map.

Surveying, Mapping

All information from our field investigation, feature, and topographic survey will be compiled and a base map will be produced. Information will be obtained from available resources including data from other sources if applicable.

- Establish project control for design, and construction surveying.
- Create a base map with existing features and available project information.

Construction Drawings

Once the field survey data has been obtained, a base map will be generated and analyzed for final design approval. Once the final design has been established and approved, the construction drawings will be prepared.

- The drawings will be produced at 22 x 34 inches in size with a scale of one inch equals one hundred feet. The drawings will include all existing appurtenances which will be taken from our survey data.

- We will include the topography, projected cross sections of the widening, plan sheets, tables, quantities, typical sections, details, location of appurtenances, storm sewer crossing sections, and vertical profiles of new roadway improvements.

404 "N" Street - Suite 201 | Rock Springs, WY 82901
Phone 307-362-6065 | Fax 307-362-6064

Project Manual/Specifications

The Project Manual/Specifications for this project will include the customary bidding documents, standard forms, standard general conditions, supplementary conditions, construction specifications, latest Wyoming State Statutes, and the standard front end documents (Call for Bids, Instruction to Bidders, Bid Proposal, Form of Contract, Termination of Contract, Bond Requirements and Certification of Residency).

Construction Cost Estimate

We will generate quantities for improvements and corresponding construction prices for all components of the new road designs. We will obtain bid tabulations from projects and unit price rates from local contractors in the area to ensure reliability in our estimates. We will prepare an engineer's estimate in tabular form which will be included and part of the construction drawings.

Advertising and Bidding

Following the final completion of drawings and the project manual/specifications, we will assist Sweetwater County with the advertisement and bidding stages. Bidding services will include advertisement of the project; we will hold a pre-bid meeting, the issuance of addenda's, answering contractors' questions and issuance of a recommendation of award. We will submit (one) full size 22" x 34" reproducible set of drawings to Sweetwater County as well as a digital copy during the advertisement and bidding phase.

On Site Observation

Following award of the construction contract, we will organize and conduct a pre-construction conference with the Contractor and his key personnel and subcontractors, utility representatives including Sweetwater County Agencies and staff, including any other officials that are needed to be in attendance.

A qualified "inspector" will be on site full time during the Asphaltic Paving Operations & part time during all remaining construction work to observe and monitor the construction activities and keep record of tests and inspections. The inspector will work directly under the supervision of CESI, and will maintain a daily construction diary detailing each day's construction activities. CESI understands that the construction portion of any project is critical; therefore it is our policy to have a senior project manager available oversee project, answer questions, and provide support and technical expertise.

Construction Surveying

Construction surveying for this type of project is very critical and very design file dependent, therefore, Construction Surveying will be completed by CESI. A cost estimate for construction surveying is included in our engineering cost proposal.

CHOICE ENGINEERING SERVICES

404 "N" Street - Suite 201 | Rock Springs, WY 82901
Phone 307-362-6065 | Fax 307-362-6064

Contractor's Application for Payment

Based upon our on-site observations as experienced and qualified design professionals and by the inspectors observations, we will determine the amounts owed to the contractor and recommend payments to said contractor in amounts based upon their itemized bid document to Sweetwater County.

Project Walk-Through Process

We will conduct phased walk-through meetings with Sweetwater County Engineering Department, staff and the contractor to determine if the work has been completed to project specifications. These walk-through meeting will be at the end of the project and a comprehensive punch list will be submitted back to the contractor to address items that do not meet project specifications.

Record Drawings and Certification

Using the red-line drawings and field data prepared by the inspector, and the red-lined drawing and date provided by the Contractor, we will submit within thirty days - one full size 22" x 34" reproducible set and one half-size 11" x 17" reproducible set of Record Drawings to the County. We will also provide a digital copy of the Record Drawings.

Design and Construction Administration Fees

Based on the above listed information, assumption's and schedule, the total Design/Bid and Construction Administration fees are as follow:

Design/Bid Fee: $119,130.00

Construction Administration Fee: $119,840.00

See attached spreadsheets for a detailed breakdown of these fees.

We at CESI are committed to providing quality engineering services delivered on schedule and within budget. We are pleased to have the opportunity to submit this Proposal for your consideration. Should questions arise, please call at 307-362-6065 or email us at sarnoldi@choiceesi.com.

Sincerely,

Choice Engineering Services, Inc.

Shawn M. Arnoldi, P.E.
Principal/Partner

File

FMC-Granger/Little America Roads Rehabilitation Project
Sweetwater County

Engineering Cost Proposal for the Design/Bid Portion of the Project

Task	Project Engineer PE	Design Manager	EIT	Survey Crew	Construction Site Rep	Expenses	Total
	$95/HR	$90/HR	$85/HR	$145/HR	$60/HR	At Cost	
Meetings	16	16			4	500	$ 3,700
Preliminary Investigation/Surveying	10		10	200	10	1,500	$ 32,900
R.O.W./Utility Verification, Etc.	8	20	6	20			$ 5,970
Preliminary Base Map	18	22	8			500	$ 4,870
Storm Sewer Investigation/Evaluation	30	15	6	10	10		$ 6,760
Construction Drawings/Details	80	280	140			1,000	$ 45,700
Project Manual	16		36			600	$ 5,180
Sweetwater County Review/Revisions	16	30	8			1,000	$ 5,900
Advertising and Bidding Phase	38	12	16		10	1,500	$ 8,150
Total Hours	232	395	230	230	34		
Total Expenses						6,600	
Total Upset Amount	$ 22,040	$ 35,550	$ 19,550	$ 33,350	$ 2,040	$ 6,600	**$ 119,130**

FMC-Granger/Little America Roads Rehabilitation Project
Sweetwater County

Engineering Cost Proposal for the Construction Administration Portion of the Project

Task	Project Manager/Engineer	Design Manager	Inspector	Survey Crew	Expenses	Total
	$95/HR	$90/HR	$60/HR	$145/HR	At Cost	
Pre-Construction/Progress Meetings	12		12		500	$ 2,360
Submittal Reviews	8				250	$ 1,010
Contractor Pay Request Review	20		10			$ 2,500
On-Site Observation *	96		660		5,400	$ 54,120
On-Site Testing					20,000	$ 20,000
Construction Surveying	20	50		120	5,000	$ 28,800
Final Inspection/Acceptance Process	40		10		500	$ 4,900
Record Drawings	10	20	15		2,500	$ 6,150
Total Hours	206	70	707	120		
Total Expenses					34,150	
Total Upset Amount	$ 19,570	$ 6,300	$ 42,420	$ 17,400	$ 34,150	**$ 119,840**

* On Site observation is based on using 90 days for construction. If production is better, this item cost will be reduced accordingly.

BOARD OF COUNTY COMMISSIONERS
MEETING REQUEST FORM

Date Requested: BOCC- March 18, 2014	Name & Title of Presenter: Dave Bottemiller-Sweetwater County Fire Warden
Department or Organization: Sweetwater County	Contact Phone & E-mail: 922-5361
Exact Wording for Agenda: Discussion of firetruck	Preference of Placement on Agenda & Amount of Time Requested for Presentation: 5 minutes
Will there be Handouts? (If yes, include with meeting request form) yes	Will handouts require SIGNATURES:
Additional Information:	

- All requests to be added to the agenda will need to be submitted in writing on the "Meeting Request Form" by Wednesday at 12:00 p.m. prior to the scheduled meeting and returned in person or electronically to Clerk Sally Shoemaker at: shoemakers@sweet.wy.us
- All handouts are also due by Wednesday at 12:00 p.m. prior to the scheduled meeting date. Handouts may be submitted to Clerk Sally Shoemaker either in person or electronically. *****If your handout is not accompanied with the request to be added to the agenda, your request will be dismissed and you may reschedule for the next meeting provided the handout(s) are received.*****
- Any documents requiring **Board Action** or **signature** are considered agenda items and need to be requested in the same manner.
- All **original** documents requesting action or signature must be submitted to Deputy County Clerk Vickie Eastin. However, a **copy** must be submitted to Sally Shoemaker for distribution of the packet and retention.
- As always, if you are unable to attend the meeting after being placed onto an agenda, please send a representative in your place or your item will be rescheduled.
- In order to determine placement on the agenda, please review the county website (www.sweet.wy.us/commissioner) on Thursday afternoon.
- If a request to be placed on an agenda is received **AFTER** the deadline, you will be considered for the next meeting date.
- No handout will be received during a meeting in session.

SWEETWATER COUNTY FIRE DEPARTMENT

David Bottemiller, Fire Warden
430 Blair Ave
Rock Springs WY, 82901
E-Mail bottemillerd@sweet.wy.us

Phone: 307-352-6771 or
307-352-6770
Fax: 307-352-6781
Web www.co.sweet.wy.us/scfd

To Commissioner John Kolb

Dear John this is a list that you requested from John Radosevich regarding the departments that I contacted about the RSFD truck.

This entire group said they were not interested in the truck.

Chief Ed Sabourin Eden/ Farson Fire District
Chief Ron Nelson Granger Fire Department
Chief Dustin Davis Wamsutter Fire Department
Mayor Sue Rigano Bairoil

These were interested but the superior town council voted NO.

Councilman Dan Watt Superior
Mayor Dennis Long Manila

In attendance at the Chiefs meeting where the truck was first brought forward by Chief Lyle Armstrong

Chief Jim Wamsley SCFD#1
Chief Mike Kennedy Green River Fire Dept.
Frank Keeler BLM FMO
Myself.

If you have any other questions please call.

BOARD OF COUNTY COMMISSIONERS
MEETING REQUEST FORM

Date Requested: 3/11/14	Name & Title of Presenter: Dave Bottemiller Fire Warden
Department or Organization: Fire	Contact Phone & E-mail: 307 922 5361
Exact Wording for Agenda: Signing of Annual Operating Plan	Preference of Placement on Agenda & Amount of Time Requested for Presentation: 10 min
Will there be Handouts? (If yes, include with meeting request form) Yes	Will handouts require SIGNATURES: Yes
Additional Information: 2014 Annual Opperating Plan Between Federal, State, County's And mutual aid Cooperators.	

- All requests to be added to the agenda will need to be submitted in writing on the "Meeting Request Form" by Wednesday at 12:00 p.m. prior to the scheduled meeting and returned in person or electronically to Clerk Sally Shoemaker at: shoemakers@sweet.wy.us
- All handouts are also due by Wednesday at 12:00 p.m. prior to the scheduled meeting date. Handouts may be submitted to Clerk Sally Shoemaker either in person or electronically. ***If your handout is not accompanied with the request to be added to the agenda, your request will be dismissed and you may reschedule for the next meeting provided the handout(s) are received.***
- Any documents requiring **Board Action** or **signature** are considered agenda items and need to be requested in the same manner.
- All **original** documents requesting action or signature must be submitted to Deputy County Clerk Vickie Eastin. However, a **copy** must be submitted to Sally Shoemaker for distribution of the packet and retention.
- As always, if you are unable to attend the meeting after being placed onto an agenda, please send a representative in your place or your item will be rescheduled.
- In order to determine placement on the agenda, please review the county website (www.sweet.wy.us/commissioner) on Thursday afternoon.
- If a request to be placed on an agenda is received **AFTER** the deadline, you will be considered for the next meeting date.
- No handout will be received during a meeting in session.

2014

WILDLAND FIRE MANAGEMENT ANNUAL OPERATING PLAN

WYOMING STATE FORESTRY DIVISION, DISTRICT #4
(Lincoln, Sublette, Sweetwater, Teton, and Uinta Counties)

This Plan is between the USDI Bureau of Land Management (BLM), Wyoming State Forestry Division (WSFD), USDA Forest Service (USFS), USDI National Park Service (NPS), USDI Fish & Wildlife Service (USFWS), and

Lincoln Co. - South Lincoln County Fire District, Bear River Fire District, Upper Valley Fire District, Alpine Fire District, and Lincoln County.

Sublette Co. - Sublette County.

Sweetwater Co. - City of Rock Springs, Sweetwater County Fire District #1, Eden-Farson Fire District, Town of Granger, Town of Wamsutter, and Sweetwater County.

Teton Co. - Teton Village Special Fire District and Teton County.

Uinta Co. - Uinta County Fire Protection & Emergency Services Joint Powers Board and Uinta County.

PREAMBLE

This operating plan is prepared pursuant to the Wyoming Interagency Cooperative Fire Management Agreement, USDA Forest Service #11-FI-11020000-020, USDI Bureau of Land Management #BLM-MOU-WY-930-1202, USDI National Park Service #12491200001, USDI Bureau of Indian Affairs #A12MA00028 and the USDI Fish and Wildlife Service #14-48-FF06R03000-12-K001.

PURPOSE

This is a Sub-Geographic Area Annual Operating Plan (AOP) applicable to all signatory parties within Wyoming State Forestry Division District 4. It addresses issues affecting cooperation, interagency working relationships and protocols, financial arrangements, and joint activities.

RECITALS

National Response Framework activities will be accomplished utilizing established dispatch coordination concepts. Situation and damage assessment information will be transmitted through established fire suppression intelligence channels.

Jurisdictional Entities are responsible for all planning documents i.e. land use, resource and fire management plans, and decision support documents for a unit's wildland fire and fuels management program.

Protecting Entities implement the actions documented and directed by the appropriate planning documents and decision support documents for initial and extended attack on wildfire incidents. They provide the supervision and support including operational oversight, direction and logistical support to Incident Management Teams.

INTERAGENCY COOPERATION

Interagency Dispatch Centers:

1. The Entities agree to participate in the neighborhood dispatch system. The Entities give authority to the dispatch center to provide the services required in support of the appropriate center's charter and operating plan. For specifics, see the dispatch center plans.

2. For initial dispatch

Lincoln Co. - in the southern 2/3 of the county, fires on State, Private, BLM, NPS, and USFWS ownership will use Rawlins Interagency Dispatch Center as the dispatch contact. For fires on USFS ownership, Teton Interagency Dispatch Center will be used. In the northern 1/3 of the county (Star Valley), fires on all ownerships will use Teton Interagency Dispatch Center. On multi-jurisdictional fires and incidents with poor radio communications the Incident Commander, in coordination/agreement with the dispatch centers and appropriate Duty Officers, will determine which dispatch center will be used based on acceptable radio communications. All responding units will be informed on which dispatch center is being used along with assigned frequencies for the incident. The responsible Agencies dispatch center will be updated on the progress and any significant events when a different dispatch center is providing support to an incident.

Sublette Co. - for interagency fires within Sublette County, either Teton Interagency Dispatch Center or Rawlins Interagency Dispatch Center will be used as dispatch contact. Fires will be dispatched according to dispatch center boundaries. On multi-jurisdictional fires and incidents with poor radio communications the Incident Commander, in coordination/agreement with the dispatch centers and appropriate Duty Officers, will determine which dispatch center will be used based on acceptable radio communications. All responding units will be informed on which dispatch center is being used along with assigned frequencies for the incident. The responsible Agencies dispatch center will be updated on the progress and any significant events when a different dispatch center is providing support to an incident.

For the reporting and assigning of the appropriate fire numbers on interagency fires within Sublette County, dispatch center boundaries will be the determining factor as to which dispatch center is responsible to do so.

Sweetwater Co. - on State, Private, BLM High Desert District, and USFWS ownership fires, Rawlins Interagency Dispatch Center will be used for the dispatch contact, on Wind River Bighorn Basin District BLM ownership fires, Cody Interagency Dispatch Center will be used. For fires on USFS ownership, Uinta Basin Interagency Fire Center will be used. On multi-jurisdictional fires the Incident Commander(s), in conjunction with the interagency dispatch center managers, will determine which dispatch center to use.

Teton Co. - for all interagency fires within Teton County, Teton Interagency Dispatch Center will be used for the dispatch contact. Communication frequencies to be used for initial attack will be according to the jurisdictional authority of the incident.

Uinta Co. - on State, Private, and BLM ownership fires, Rawlins Interagency Dispatch Center will be used for the dispatch contact. For fires on USFS ownership, Northern Utah Dispatch Center

will be used. On multi-jurisdictional fires, the Incident Commander(s) in conjunction with the interagency dispatch center managers will determine which dispatch center to use.

Mobilization Process for State and County Resources:

When resources, statused in ROSS, are ordered from their local dispatch center for initial attack, it is their responsibility to notify their respective dispatch center of their assignment. It is also their responsibility to notify their respective dispatch center when they return home.

Standards:

FIREFIGHTER QUALIFICATIONS

Three levels of expertise are recognized.

1. Within jurisdiction the qualifications for local resources utilized for initial attack fire suppression will meet local standards.

2. Outside jurisdiction, on extended attack, all resources will meet NWCG 310-1 standards. Certification will be the responsibility of the sending entity.

3. All county and State Unit Leader positions and above will be NWCG 310-1 qualified. Certification is the responsibility of Wyoming State Forestry Division.

PREPAREDNESS

Protection Areas and Boundaries:

See: Lincoln Exhibit A, Sublette Exhibit A, Sweetwater Exhibit A, Teton Exhibit A, Uinta Exhibit A.

Methods of Fire Protection and Suppression:

Reciprocal Fire Protection Services (Mutual Aid)

Lincoln Co.

1. The entire county is considered as a reciprocal protection zone.

2. Due to the ownership pattern and the response time, within the reciprocal fire protection zone, each Entity shall assume its own full cost of expenditures for a maximum of 8 hours in the Star Valley area (defined as north of Township 29 North) and 24 hours in the rest of the county following the initial report of the fire. Costs incurred after the reciprocal fire protection period ends will be reimbursed by the protecting Entity. The protecting Entity will be determined as soon as possible. All fires will be reported to the protecting Entity.

3. Reciprocal protection is not construed as an automatic dispatch. Therefore, priority will be given to the release of a supporting Entity when it is mutually agreed upon by the initial attack IC that the fire situation is such that the protecting Entity's forces on the scene can adequately control the incident. Furthermore, within its capabilities, the

protecting Entity will render support to the supporting Entity to include but not limited to food, water, and additional forces to expedite release of the supporting Entity in advance of the maximum reciprocal fire protection period.

Sublette Co.

1. The entire county is considered as a reciprocal protection zone.

2. Within the reciprocal fire protection zone, each Entity shall assume its own full cost of expenditures for the first initial response operational period. Costs incurred after the first operational period will be reimbursed by the protecting Entity. An operational period begins at 0001 hours and terminates at 2400 hours. The protecting Entity will be determined as soon as possible and notified.

3. Reciprocal protection is not construed as an automatic dispatch for the operational period. Therefore, priority will be given to the release of a supporting Entity when it is mutually agreed upon by the initial attack IC that the fire situation is such that the protection Entity's forces on the scene can adequately control the incident. Furthermore, within its capabilities, the protecting Entity will render support to the supporting Entity to include but not limited to food, water, and additional forces to expedite release of the supporting Entity in advance of the maximum one operational period reciprocal fire protection.

Sweetwater Co.

1. The entire county is considered as a reciprocal protection zone.

2. Within the reciprocal fire protection zone, each Entity shall assume its own full cost of expenditures for a maximum of 24 hours following the initial report of the fire to the jurisdictional Entity. Costs incurred after the reciprocal fire protection period ends will be reimbursed by the protecting Entity. The protecting Entity will be determined as soon as possible. All fires will be reported to the protecting Entity.

3. Reciprocal protection is not construed as an automatic 24 hour dispatch. Therefore, priority will be given to the release of a supporting Entity when it is mutually agreed upon by the initial attack IC that the fire situation is such that the protecting Entity's forces on the scene can adequately control the incident. Furthermore, within its capabilities, the protecting Entity will render support to the supporting Entity to include but not limited to food, water, and additional forces to expedite release of the supporting Entity in advance of the maximum 24 hour reciprocal fire protection.

Teton Co.

1. The entire county is considered as a reciprocal protection zone.

2. Within the reciprocal fire protection zone, each Entity shall assume its own full cost of expenditures for the first initial response operational period. Costs incurred after the first operational period will be reimbursed by the protecting Entity. An operational period begins at 0001 hours and terminates at 2400 hours. The protecting Entity will be determined as soon as possible and notified.

3. Reciprocal protection is not construed as an automatic dispatch for the operational period. Therefore, priority will be given to the release of a supporting Entity when it is mutually agreed upon by the initial attack IC that the fire situation is such that the protecting Entity's forces on the scene can adequately control the incident. Furthermore, within its capabilities, the protecting Entity will render support to the supporting Entity to include but not limited to food, water, and additional forces to expedite release of the supporting Entity in advance of the maximum one operational period reciprocal fire protection.

Uinta Co.

1. The entire county is considered as a reciprocal protection zone.

2. Within the reciprocal fire protection zone, each Entity shall assume its own full cost of expenditures for a maximum of 24 hours following the initial report of the fire to the jurisdictional Entity. Costs incurred after the reciprocal fire protection period ends will be reimbursed by the protecting Entity. The protecting Entity will be determined as soon as possible. All fires will be reported to the protecting Entity.

3. Reciprocal protection is not construed as an automatic 24 hour dispatch. Therefore, priority will be given to the release of a supporting Entity when it is mutually agreed upon by the initial attack IC that the fire situation is such that the protecting Entity's forces on the scene can adequately control the incident. Furthermore, within its capabilities, the protecting Entity will render support to the supporting Entity to include but not limited to food, water, and additional forces to expedite release of the supporting Entity in advance of the maximum 24 hour reciprocal fire protection.

Agreements/MOUs for Fire Suppression Responsibilities:

Agreements/MOUs between agencies establishing fire suppression responsibilities will be recognized by this AOP. Agencies providing this protection may represent the interest of the jurisdictional agency whose lands are being protected. Unless specified otherwise, the lands protected under Agreement/MOU will be afforded the same conditions/terms as the protecting agency's lands (i.e. mutual aid periods, etc.). All signatories to this AOP will be notified, in writing, of changes or modifications to fire suppression responsibilities by the agency providing protection at the time of an approved Agreement/MOU.

Joint Projects and Project Plans:

COMMUNITY WILDFIRE PROTECTION PLANS (CWPP)

On fires that threaten, or involve the Wildland Urban Interface (WUI), the County's Community Wildfire Protection Plan should be referred to for suppression priorities and other information that could prove beneficial to the suppression efforts.

Fire Prevention/Education/Mitigation:

The Entities agree to cooperate in the development and implementation of fire prevention/education/mitigation programs. Entities will collaborate on ways to prevent unwanted

wildfires. This program will have an overarching goal of lessening the risk of wildfire impacts to public and private land and structures especially in the WUI.

Entities will make available a contact list of people who can assist in wildfire prevention and education.

Fire Restrictions and Closures:

Fire Restrictions and/or Closures will be coordinated between the parties to this agreement to include initiating, implementing, and lifting. Reference Wyoming Interagency Fire Restriction Plan.

Prescribed Fire (Planned Ignitions) and Fuels Management:

1. Fuel management and prescribed fire projects will be coordinated with the Entities to this agreement.

2. Wildfires resulting from escaped prescribed fires incidents, at the direction or under the supervision of one of the entities to this agreement, shall be the responsibility of that Entity. All subsequent suppression activities will be coordinated with the appropriate Entities. All incident management costs, unless otherwise agreed upon, exclusive of reciprocal periods, shall be borne by the responsible Entity and documented in a cost share agreement.

3. Escaped prescribed fires ignited by individual(s) not party to this agreement will be considered as wildland fires requiring suppression action under the terms and conditions of this agreement.

4. Entities agree to share and reimburse, according to the rates established in Exhibits C, D, E, and F for resources used on prescribed fire projects, based on availability, qualifications and need. For Forest Service prescribed fire projects, a separate agreement will be executed.

Smoke Management:

Within their authorities, the Entities to this Agreement agree to coordinate in smoke management efforts. The Wyoming Department of Environmental Quality, Air Quality Division, Smoke Management Program has access to the Wyoming State Forestry Division Wildfire Reporting Program, and will assist in the coordination of smoke management within the state in support of the Wyoming Air Quality Standards & Regulations Chapter 10, Section 4 Smoke Management requirements.

OPERATIONS

Fire Notifications and Reporting:

All fires and initial action on or near land under the protection of an Entity to this agreement will be reported promptly to the protecting Entity through the appropriate dispatch center (listed above: Interagency Cooperation) and further instructions agreed upon.

For a list of contacts for notification or requests of assistance see the attached appropriate County

Directory (Attachment 2).

Initial Attack:

If one or more Entities to this agreement arrive on initial attack, the first Entity on the scene will assume command or turn command over to another Entity if they have more qualified supervisory personnel. Once protection responsibilities are established, the protecting Entity will either assume command or request a supporting Entity to do so. Based on the incident complexity, qualified personnel will assume command or agree to implement Unified Command of a multi-jurisdictional fire.

Independent Action on Lands Protected by Another Entity:

Nothing herein shall prohibit any Entity, on its own initiative, with notification and coordination with the protecting Agency and without requesting reimbursement from going upon lands known to be protected by another Entity to engage in suppression of wildland fires, when such fires are a threat to lands within that Entity's protection responsibility.

Special Management Considerations:

Federal Lands (BLM, USFS, NPS, USF&WS)

The intent of these considerations is to provide guidance to initial responders regarding federal lands. In particular they are aimed at non-federal responders that may not be familiar with this management direction. These considerations may be modified if a decision by the initial attack Incident Commander determines that human life or safety is imminently threatened.

Heavy Equipment: Use of a dozer, road patrol, or grader is not authorized for suppression except in situations when the Field Manager/District Ranger/Project Leader/Park Superintendent, (in coordination with Duty Officer or designated official) provides verbal consent. This will be followed by written documentation to the Incident Commander. Within USFS wilderness lands, heavy equipment requires Regional Forester Approval.

Aerial Retardant: Aerial retardant should not be applied within 300 feet of identified waterways (streams and lakes). Any application of retardant within these buffers should be directly reported to the dispatch center. Mis-application of retardant on USFS avoidance areas requires additional formal reporting.

Special Lands Designations: On Wilderness lands (Congressionally Designated, Wilderness Study Areas, and Recommended/Proposed Wilderness), Areas of Critical Concerns (BLM), and all NPS lands, special tactics must be used. All vehicles must remain on roads until a Resource Advisor arrives on scene to provide site specific guidance, no motorized equipment may be used without proper approval including chainsaws, portable pumps and helicopter landings. Minimum Impact Suppression Tactics (MIST) will be utilized in order to minimize adverse impacts of management actions. Fire management resources will be advised of this and briefed on MIST.

Other Considerations: If, through the decision support process, the decision is made to manage a wildfire in any other way than by using safe, aggressive initial attack, due to either safety concerns

to fire personnel or a decision to manage the wildfire to best meet Land Management Plan objectives over a long-duration time the Unit Administrator Group will be assembled with representatives from all affected Entities.

Wildland Urban Interface Protection

Structural fire suppression is the responsibility of local fire service Entities. Keeping an approaching wildfire from reaching a structure may be the responsibility of any of the parties to this agreement depending upon the location of the wildfire and the chosen management strategy.

Private Lands – The protection of privately owned land and structures are the responsibility of the local fire service Entity that has jurisdiction for the private property.

Federal Lands w/Private Structures - The protection of privately owned structures on federal lands is the responsibility of the local fire service Entity that has jurisdiction for the private structures. Structure protection responsibilities of the local fire service Entity include actions taken directly on the structure or on the immediate area surrounding structures. The Federal Agencies will be responsible for keeping the fire from reaching the structures.

Entities that elect not to immediately suppress an ignition in order to manage the fire to achieve Land Management Plan objectives are responsible for the cost associated with that fire. This includes the cost of protecting private land, structures and infrastructure, as well as other State and Federal managed lands unless negotiated otherwise with the other affected jurisdictions. For incidents that have an initial response objective of protection (suppression) and it is later determined that a decision is made to effectively manage the incident for resource objectives, Entities should follow the standard cost share principles and may need to develop additional cost share agreements based on changes in the situation and objectives.

The local fire service Entity is responsible for developing structure protection plans and coordinating with the Incident Management Team to implement the plan. This could include the local fire service Entity preparing the plan themselves or working with the Incident Management Team to obtain resources to prepare and implement the plan. The local fire service Entity is responsible for determining any actions to be applied directly to a structure such as wrapping, applying foam, fire gels or other retardants, sprinklers, etc.

Decision Process:

ESCAPED FIRES OR FIRES THREATENING OTHER JURISDICTIONS

Field personnel, involved in fire suppression action, will contact the other protecting Entities as soon as possible after a fire escapes or threatens to escape initial attack near intermingled ownership (defined as different ownership within 1 mile of the fire or it is anticipated that other ownerships may be involved) and a Unit Administrator Group (see Glossary, Attachment 1) will be assembled by the initial attack Entity to represent the protecting Entities involved with that fire. For a list of the designated representatives for purposes of creating a Unit Administrator Group, see the directory (Attachment 2).

1. Guidelines for assembling the Unit Administrator Group

   a. A wildfire that escapes initial attack or is a threat to other jurisdictions.
   b. The fire is to be determined at a Type III or higher complexity level.

c. Containment is not anticipated before the next burning period.

2. The Unit Administrator Group's function is:

a. To participate in development and approval of wildfire decision documents developed for managing a fire incident.
b. To recommend to the appropriate Line Officer(s) the level at which the Incident should be managed.
c. To prepare a Delegation of Authority for Line Officers(s) signature.
d. To act as the Entity's Representative for their respective Entity.
e. To develop incident management objectives and agree on management actions needed.
f. To recommend to the Line Officer(s) the management level (Type 1, 2 or 3) and command structure (Unified or Single IC) appropriate for the incident. This recommendation will be based upon complexity, ownership, values to be protected, and qualifications of personnel.
g. To initiate a written cost share agreement for Line Officer(s) approval signatures (Example – Exhibit H in the Wyoming Mini Mobilization Guide)
h. To prepare an IMT in-briefing, if an IMT has been ordered.
i. To agree to all expenditures whenever the suppression plan must be modified including mop-up, rehab, and patrol after demobilization of the fire.
    1. The Incident Commander/Unified Command will provide the Unit Administrator Group with an estimated fire cost daily.
    2. The Incident Commander/Unified Command and the Unit Administrator Group will reach mutual agreement when the fire situation is such that the group can be demobilized.

Delegation of Authority:

Incidents that have been declared as exceeding initial attack and transition to extended attack shall have an incident specific Delegation of Authority in place as soon as possible.

Preservation of Evidence and Fire Cause Determination:

Each Entity is responsible for investigating and taking appropriate law enforcement action for all fires on lands under their jurisdiction. The initial attack Incident Commander will take all responsible precautions to preserve evidence found.

Entities shall render mutual assistance in investigation and law enforcement activities and in court prosecutions to the fullest extent possible. Each Entity shall be responsible for fire-related law enforcement activities on wildfires that originate on their respective lands. To the extent permitted by Federal and State law, the protecting Entity will provide investigation files relative to the fire to the jurisdictional Entity for legal action and/or prosecution.

USE AND REIMBURSEMENT OF INTERAGENCY FIRE RESOURCES

Cost Share Agreement:

In situations where an incident encompasses land under the protection or jurisdictional responsibility of more than one Entity, a cost share agreement will be initiated as soon as possible prior to containment.

When fires are managed for multiple management objectives, a cost share agreement will be negotiated on a case by case basis. Where agreement cannot be reached regarding incident strategies, tactics, or costs the discussion will be elevated to the next level of Entity administrators representing each Entity.

See Exhibit G

When a cost share agreement is negotiated, the reciprocal (mutual aid) period will not apply. All costs will begin at the start of the incident.

Training:

The Entities party to this agreement will coordinate wildland fire training locally within the county, state, and the Geographic Area. Zone Training Representatives are responsible for coordinating with all Entities for the planning and delivery of wildland fire training.

Communication Systems:

Communication frequencies to be used for initial attack are included in Attachment 3.

All Parties to this agreement give permission for the use of their respective Entity's radio frequencies for emergency use only.

All Entities will utilize the Standard Air to Ground naming convention adopted by the National Interagency Incident Communication Division in 2012.

Aviation Operations:

1. Aerial resources/support may be used with prior approval of the protecting Entity unless otherwise specified under "Special Management Considerations" of this plan. For list of contacts for retardant usage see the appropriate County Directory (Attachment 2).

2. Aerial resources/support will be paid for by the requesting Entity if prior approval has not been obtained.

3. Air to air and air to ground frequencies with designated ground contacts need to be established with dispatch.

Billing Procedures:

1. Federal Billings: Federal Agencies will not bill each other for fire suppression. See sub-paragraph 4 under this section for State and County billings.

2. When non-federal resources respond to non-federal incidents outside the State of Wyoming, bills should be submitted to the jurisdictional Agency where an existing payment mechanism has been implemented. If agreement and payment mechanisms do not exist, bills should be submitted to the appropriate USDA Forest Service, Rocky Mountain Region or Intermountain Region.

   Wyoming State Forestry Division will coordinate resources, audit bills for service, and forward all completed bills for services to the Forest Service under these qualifying conditions:

i. When non-federal resources respond to incidents which are outside the State of Wyoming, but are within USDA Forest Service Jurisdiction.

ii. When the USDA Forest Service is the Lead Agency for Payment.

All completed bills will then be sent to the appropriate Forest Service region at the address listed below.

USDA Forest Service, Rocky Mountain Region
Attn: Incident Business - Attn: Regional Business Specialist
740 Simms Street
Golden, CO 80401

USDA Forest Service, Intermountain Region
Attn: Incident Business - Attn: Regional Business Specialist
324 25th Street
Ogden, UT 84401

3. When non-federal resources respond outside the State of Wyoming to incidents that are under US DOI jurisdiction or where the US DOI is the lead Agency for Payment, Wyoming State Forestry Division will coordinate resources, audit bills for services, and forward all completed bills for services to the appropriate DOI Agency at the address listed below in sub-paragraph 4.

4. State and County Billings: When State or County resources are used and the fire management activity is within the State of Wyoming, the State or County will bill the protecting host unit.

When the State is the jurisdictional Agency, the Federal Agencies will submit their individual billings to the State and the State will reimburse each individual Agency. When the County is the jurisdictional Entity, the Federal Agencies will submit their individual billings to the County and the County will reimburse each individual Agency.

Payment for Wyoming State/County resources will be made directly to the appropriate State/County identified in the billing. The State will coordinate billing questions or disputes with the appropriate County.

Billing Addresses: All bills for services provided to the Wyoming State Forestry Division or to Counties will be mailed to the appropriate address listed below:

All bills for services provided to the Rocky Mountain Region – Forest Service will be mailed to:
USFS Rocky Mountain Region
Attn: Incident Business Specialist
740 Simms Street
Golden, CO 80401

All bills for services provided to the Intermountain Region – Forest Service will be mailed to:

USFS Intermountain Region
Attn: Incident Business Specialist
324 25th Street
Ogden, UT 84401

All bills for services provided to the Department of the Interior/BLM will be mailed to:

BLM Wyoming State Office
Attn: Budget/Incident Business Program Analyst
PO Box 1828
5353 Yellowstone Rd
Cheyenne, WY 82003

All bills for services provided to the Department of the Interior/NPS Intermountain Region will be mailed to:

NPS – Intermountain Region
Attn: Fire Incident Business Specialist
12795 W Alameda Parkway, Lakewood, CO 80228
PO Box 25287, Denver, CO 80225-0287

All bills for services provided to the Department of the Interior/BIA will be mailed to:

Bureau of Indian Affairs – Rocky Mountain Region
Branch of Fire & Forestry
Attn: Budget Analyst
316 N. 26th Street
Billings, MT 59101

All bills for services provided to the Department of the Interior/Fish and Wildlife Service will be mailed to:

US Fish & Wildlife Service
Regional Fire Administrative Officer
134 Union Blvd, Ste 300
Lakewood, CO 80228

The non-federal Entities of Wyoming are cooperators, not contractors. Rates established in the annual Wyoming Fire Mobilization Plan or Mini Fire Mobilization Plan exhibits C, D, E, F, and G have been agreed upon and accepted by all Entities. Emergency Equipment Rental Agreements will only be executed for equipment not listed in the above exhibits.

The jurisdictional Entity is not obligated to reimburse the supporting Entity for costs incurred during the Reciprocal (Mutual Aid) Period unless otherwise specified in a cost share agreement.

5. Fire Numbers: Entities will share their respective individual fire numbers for cross referencing purposes.

6. Billing Estimates/Time Frames: On fires where costs are incurred pursuant to the terms of this agreement, the billing Entity shall submit a bill or estimate for reimbursement as soon as possible, but not later than 120 days after the fire is controlled. If the total cost is not known at the time of initial billing, a partial bill, so identified, may be submitted. A final bill, so identified, will be issued within 270 days after control of the fire.

   Billing deadlines set forth herein are intended merely to encourage prompt billing, and failure to meet billing deadlines shall not be construed as a release or waiver of claims for reimbursement against the other Entity.

   For obligation purposes, the federal Entities will submit unpaid obligational figures to the non-federal Entities by May 15. The non-federal Entities will submit unpaid obligational figures to the appropriate federal Entity by September 15 for the previous federal fiscal year.

   After the final billing has been sent and additional costs are identified, a supplemental billing may be issued if agreeable to applicable Entities.

7. Billing Content: A separate bill will be submitted for each fire. Bills or State Form WSFD-41, Exhibit B Invoice Form for Wyoming Firefighters and Equipment (WSFD-41) will be summarized by major categories. Bills or WSFD-41 will include incident name, location, accounting code, jurisdictional unit, incident number, appropriate resource order number, inclusive dates, and will be supported by originals or copies of the following:

   Fire Time Reports, OF-288
   Summary of travel charges
   Equipment Use Invoice and Daily Shift Tickets
   Credit card bill, list of purchases
   Cost Share Agreement, when applicable
   Copy of Resource Order

   For out of state resources used on State or Private land incidents, their bills will be sent to the address below. Wyoming State Forestry Division will either make payment or forward the bill to the appropriate Entity for payment.

   Lynda Berckefeldt
   Wyoming State Forestry Division
   5500 Bishop Blvd.
   Cheyenne, WY 82002

INCIDENTS OUTSIDE THE STATE OF WYOMING

Any time non-federal Entity resources respond outside the state of Wyoming, all bills for services will be sent to the address below, where they will be audited and forwarded on as appropriate. Wyoming State Forestry Division (WSFD) will coordinate resources, audit bills for services, and

forward all completed bills for services (Exhibit B's) on to the Forest Service, Rocky Mountain Regional Incident Business – Regional Budget Office.

Lynda Berckefeldt
Wyoming State Forestry Division
5500 Bishop Blvd.
Cheyenne, WY 82002

Payment Due Dates: All bills will have a payment due date 30 days after the date of issuance. If payment cannot be made before the 30 days expire, then a 30-day extension, with oral or written justification, may be requested. Voucher difference statements will accompany any payment made that is different than the amount billed.

Disputed Billings: Written notice that a bill is contested will be mailed to the billing Agency within 30 days of issuance of the final bill, and will fully explain the area of dispute. Contested items will be resolved within the designated waiver period.

Fire Cost Meeting: The Entities that are party to the cost share agreement will gather their suppression costs and meet to discuss these costs. Contested items will be resolved by signature parties if consensus cannot be reached, these costs will be elevated to the next higher level of management for resolution. After costs for fire suppression have been agreed upon then a bill will be issued to the owing party.

All supporting Entities are subject to examination and audit for 3 years after final payment.

Cost Recovery:

The Authorized Representatives of affected Entities will attempt to reach mutual agreement, as soon as possible after a fire start, on the strategy that will be used to recover suppression costs and damages from the individuals liable for such costs and damages. Such strategy may alter interagency billing procedures, timing, and content as otherwise provided in this agreement. Any Entity may independently pursue civil actions against individuals to recover suppression costs and damages. In those cases where costs have been recovered from an individual, reimbursement of initial attack, as well as suppression costs to the extent included in the recovery, will be made to the Entity taking reciprocal action.

GENERAL PROVISIONS

Modification:

Modifications within the scope of this Agreement shall be made by mutual consent of the Entities, by the issuance of a written modification request with a minimum 20 days notice, signed and dated by all Agencies, prior to any changes being performed. No Entity is obligated to fund any changes not properly approved in advance.

Annual Review:

This Annual Operating Plan (AOP) is reviewed annually by April 15 and revised, as needed. Wyoming State Forestry Division will be the lead Entity responsible for preparing the plan annually.

Entirety of Agreement:

This Agreement consisting of 19 pages, Attachments 1-3, and Exhibits A-H, represents the entire and integrated Agreement between the Entities.

Duration of Agreement:

This Annual Operating Plan remains in effect until superseded. It may be terminated upon 20 days written notice to all Entities.

Sovereign Immunity:

The parties do not waive sovereign immunity by entering into this Agreement and specifically retain immunity and all defenses available to them pursuant to State and Federal law.

Authorized Representatives/Signatures:

By signature below, all signatories to this Annual Operating Plan certify that the individuals listed in this document are authorized to act in their respective areas for matters related to this Annual Operating Plan. By my signature below, I authorize my signature to be photocopied into each and all of the Annual Operating Fire Plans for the Wyoming Interagency Cooperative Fire Management Agreement.

I understand that my Entity will be provided a copy of the agreement with a photocopied signature page when the required signatures are obtained.

THE PARTIES HERETO, as evidenced by their authorized signature below, have executed, and thereby entered into, this agreement upon the date of the last signature below.

PREPARED AND APPROVED BY:

Lincoln County

Chairman, Lincoln County Commissioners 925 Sage Street, Kemmerer, WY 83101	(Printed Name)	Date
Lincoln County Fire Warden P.O. Box 203, Cokeville, WY 83114	(Printed Name)	Date
Chairman, Alpine Fire District P.O. Box 3785, Alpine, WY 83128	(Printed Name)	Date
Chairman, Bear River Fire District P.O. Box 99, Cokeville, WY 83114	(Printed Name)	Date

Chairman, South Lincoln County Fire District P.O. Box 188, Kemmerer, WY 83101	(Printed Name)	Date
Chairman, Upper Valley Fire District P.O. Box 546, Afton, WY 83110	(Printed Name)	Date

Sublette County

Chairman, Sublette County Commissioners 21 South Tyler Avenue, Pinedale, WY 82941	(Printed Name)	Date
Sublette County Fire Warden P.O. Box 110, Daniel, WY 83115	(Printed Name)	Date

Sweetwater County

Chairman, Sweetwater County Commissioners Courthouse, Green River, WY 82935	(Printed Name)	Date
Sweetwater County Fire Warden 430 Blair Avenue, Rock Springs, WY 82901	(Printed Name)	Date
Mayor, Town of Granger P.O. Box 42, Granger, WY 82934	(Printed Name)	Date
Mayor, City of Rock Springs 212 D Street, Rock Springs, WY 82901	(Printed Name)	Date
Mayor, Town of Wamsutter P.O. Box 6, Wamsutter, WY 82336	(Printed Name)	Date
Chairman, Eden-Farson Fire District P.O. Box 6, Farson, WY 82932	(Printed Name)	Date

Chairman, Sweetwater County Fire District #1 3010 College Drive, Rock Springs, WY 82901	(Printed Name)	Date
Fire Chief, Rock Springs Fire Department 600 College Drive, Rock Springs, WY 82901	(Printed Name)	Date

Teton County

Chairman, Teton County Commissioners P.O. Box 1727, Jackson, WY 83001	(Printed Name)	Date
Teton County Fire Warden P.O. Box 901, Jackson, WY 83001	(Printed Name)	Date
Chief, Teton Village Special Fire District P.O. Box 56, Teton Village, WY 83025	(Printed Name)	Date

Uinta County

Chairman, Uinta County Commissioners 225 9th Street, Evanston, WY 82930	(Printed Name)	Date
Uinta County Fire Warden P.O. Box 640. Evanston, WY 82931	(Printed Name)	Date
President, Uinta County Rural Fire District 3301 County Road 165, Evanston, WY 82930	(Printed Name)	Date
Chairman Uinta County Emergency Services Joint Powers Board P.O. Box 640, Evanston, WY 82931	(Printed Name)	Date

Bureau of Land Management

_____

District Manager (Printed Name) Date
High Desert District Office, Bureau of Land Management
280 Highway 191 North, Rock Springs, WY 82901

_____

Field Manager (Printed Name) Date
Kemmerer Field Office, Bureau of Land Management
312 Highway 189 North, Kemmerer, WY 83101

_____

Field Manager (Printed Name) Date
Lander Field Office, Bureau of Land Management
Lander, WY 82520

_____

Field Manager (Printed Name) Date
Pinedale Field Office, Bureau of Land Management
1625 West Pine, Pinedale, WY 82941

_____

Field Manager (Printed Name) Date
Rawlins Field Office, Bureau of Land Management
1300 Third Street, Rawlins, WY 82301

_____

Field Manager (Printed Name) Date
Rock Springs Field Office, Bureau of Land Management,
280 Highway 191 North, Rock Springs, WY 82901

_____

District Manager (Printed Name) Date
Wind River/Big Horn Basin District Office, Bureau of Land Management
P.O. Box 119, Worland, WY 82401

United States Forest Service

_____

Forest Supervisor, Ashley National Forest (Printed Name) Date
355 North Vernal Avenue, Vernal, UT 84078

Forest Supervisor, Bridger-Teton National Forest P.O. Box 1888, Jackson, WY 83001	(Printed Name)	Date
Forest Supervisor, Uinta-Wasatch-Cache National Forest 857 West South Jordan Parkway, South Jordan, UT 84095-8594	(Printed Name)	Date

National Park Service

Superintendent, Fossil Butte National Monument P.O. Box 592, Kemmerer, WY 83101	(Printed Name)	Date
Superintendent, Grand Teton National Park and the John D. Rockefeller Jr. Memorial Parkway P.O. Box 170, Moose, WY 83012	(Printed Name)	Date

US Fish & Wildlife Service

Project Leader, National Elk Refuge P.O. Box 510, Jackson, WY 83001	(Printed Name)	Date
Project Leader Seedskadee National Wildlife Refuge Complex, US Fish & Wildlife Service P.O. Box 700, Green River, WY 82935	(Printed Name)	Date

Wyoming State Forestry Division

District Forester, Wyoming State Forestry Division P.O. Box 1678, Pinedale, WY 82941	(Printed Name)	Date

ATTACHMENT 1

GLOSSARY

Agency:
State, County and Federal Cooperators.

Area of Critical Environmental Concern (ACEC):
An area of public lands where special management attention is required to protect and prevent irreparable damage to important historic, cultural, or scenic values, fish, and wildlife resources, or other natural system or processes, or to protect life or provide safety from natural hazards.

County:
County and local fire service entities.

County and local fire service entities:
County Fire Organizations, City Fire Organizations, Joint Powers Boards, or Fire Protection Districts.

Entity:
All Federal agencies, Wyoming State Forestry Division, Counties, (Fire Districts) and local fire service organizations having jurisdictional responsibility for land and resource management and protection.

Escaped Prescribed Fire:
Prescribed fire that has exceeded or is expected to exceed prescription parameters or otherwise meets the criteria for conversion to wildfire. Criteria for conversion are specified in "Interagency Prescribed Fire-Planning and Implementation Procedures Reference Guide".

Initial Attack (IA):
A planned response to a wildfire given the wildfire's potential fire behavior. The objective of initial attack is to stop the fire and put it out in a manner consistent with firefighter and public safety and values to be protected.

Jurisdictional Entity:
The Entity having land and resource management responsibility for a specific geographical or functional area as provided by federal, state or local law.

Line Officer:
Managing officer, or designee, of the agency, division thereof, or jurisdiction having statutory responsibility for incident mitigation and management.

Prescribed Fire:

Any fire ignited by management actions to meet specific objectives. A written, approved prescribed fire plan must exist, and NEPA requirements (where applicable) must be met, prior to ignition.

Protecting Entity:

The Entity responsible for providing direct incident management within a specific geographical area pursuant to its jurisdictional responsibility or as specified and provide by contract, cooperative agreement, etc.

Protection Area Maps:

Official maps of the annual operating plans. Example: Maps showing protection area responsibilities.

Reciprocal Fire Protection:

A Supporting Entity will take initial attack in support of the Protecting Entity. The Protecting Entity will not be required to reimburse the Supporting Entity for costs incurred following the initial dispatch of any ground resources to the fire for the duration of the reciprocal period as defined in this plan, not to exceed 24 hours.

Reimbursable Fire Protection:

Fire suppression resources will be paid for by the requesting Protecting Entity per the conditions in the Wyoming Interagency Fire Management Agreement, Wyoming Interagency Cooperative Fire Management Agreement and this Annual Operating Plan.

State Lands:

All lands under the jurisdiction of the Board of Land Commissioners.

Supporting Entity:

An Entity providing suppression or other support and resource assistance to a protecting Entity.

Suppression:

All the work of extinguishing or confining a fire beginning with its discovery.

Unit Administrator Group:

A group consisting of two or more individuals assigned administrative responsibilities to make coordinating decisions and recommendations within the framework of the Annual Operating Plan.

Wildfire:

An unplanned, unwanted wildland fire including unauthorized human-caused fires, escaped wildland fire use events, escaped prescribed fire projects, and all other wildland fires where the objective is to put the fire out.

Wildland Fire:

Any non-structure fire that occurs in the wildland. Three distinct types of wildland fire have been defined and include wildfire, wildland fire use, and prescribed fire.

Wildland Fire Decision Support System (WFDSS):

This system assists fire managers and analysts in making strategic and tactical decisions for fire incidents. It has replaced the WFSA (Wildland Fire Situation Analysis), Wildland Fire Implementation Plan (WFIP), and Long-Term Implementation Plan (LTIP) processes with a single process that is easier to use, more intuitive, linear, scalable, and progressively responsive to changing fire complexity. The end product of WFDSS is a DAR (Decision Analysis Report).

Wildland Fire Situation Analysis (WFSA):

A decision making process that evaluates alternative management strategies against selected safety, environmental, social, economical, political, and resource management objectives as selection criteria.

Wilderness Study Area (WSA):

A roadless area which has been found to have wilderness characteristics.

Wildland Urban Interface (WUI):

The line, area, or zone where structures and other human development meet or intermingle with undeveloped wildland or vegetative fuels. (Synonym: I-Zone, Wildland/Urban Interface) Citation: H.R. 1904-3 "Healthy Forests Restoration act of 2003".

ATTACHMENT 2

DIRECTORY

Listed below are the Entity positions in order of authority for decisions within each Agency. For purpose of notification, request of assistance, approval of retardant or equipment use, and for representatives for the Unit Administrator Group use the call list which is arranged according to the order each Agency and County wants their representatives called. Each Entity representative will be responsible to follow the proper procedure for their Agency.

BLM Lands – District Fire Management Officer/Field Office Manager or their designated representative.

State Lands - Assistant State Forester - Fire Management/District Forester/ or their designated representative.

National Forest Lands - District Ranger/Forest Fire Management Officer or their designated representative.

BIA Lands - Fire Management Officer or their designated representative.

National Park Service Lands - Fire Management Officer/Chief Ranger or their designated representative.

U.S. Fish & Wildlife Service Lands – Project Leader or their designated representative.

Private Lands - County Commissioner: District Fire Board, County Fire Warden or their designated representative.

Entity Representatives

a.	David Bottemiller	Sweetwater County
b.	Brook Lee	Wyoming State Forestry Division
c.	Lucus Santio	USFS, Ashley National Forest
d.	Ed Sabourin	Eden-Farson Fire District
e.	Jim Wamsley	Sweetwater County Fire District #1
f.	Lyle Armstrong	City of Rock Springs
g.	Ronald Nelson	Town of Granger
h.	Robb Phipps	Town of Wamsutter
i.	Tom Koerner	Seedskadee National Wildlife Refuge Complex
j.	Frank Keeler	BLM, High Desert District
k.	Chuck Russell	BLM, Wind River/Big Horn Basin District

The above individuals or their designee will represent the participating agencies when a Unit Administrator Group is needed.

CALL LIST

To report fires burning on private land or county land notify:
Sweetwater County Sheriff Dispatcher
(B) 911 or 307-872-6350 ext. 1

David Bottemiller, County Fire Warden
(B) 307-922-5361 (C) 307-354-6062

Jessica Knezovich, Deputy County Fire Warden
(B) 307-922-5360 (C) 307-499-8651

To report fires burning on State of Wyoming land notify
Brook Lee, District Forester
(B) 307-367-2119 (H) 307-859-8334 (C) 307-749-7940

Jacob McCarthy, Assistant District Forester
(B) 307-787-6148 (C) 307-631-2592

Ron Graham, Fire Management Officer
(B) 307-777-3368 (H) 307-637-6911 (C) 307-631-7333

To report fires burning on United States Forest Service land, notify:
Uintah Basin Interagency Fire Center 24 hour answering service June 1 to October 1

(B) 435-789-7021 24 hour service (C) 435-828-0145 Cheryl Nelsen
(C) 435- 790-7087 Dirk Huber

Vacant, Forest FMO
(B) 435-781- (C) 435-790-

Rowdy Muir, District Ranger
(B) 435-781-5258 (C) 435-790-7078

Lucus Santio, East Zone FMO
(B) 435-781-5144 (C) 435-790-4680

Vacant, East Zone AFMO
(B) 435-781- (C) 435-790-

To report fires burning on Bureau of Land Management land, notify:
Rawlins Interagency Dispatch Center
(B) 800-295-9953 or 307-328-4393

Frank Keeler, FMO BLM High Desert District
(B) 307-352-0282 (C) 307-350-6994

Mike Spilde, AFMO BLM High Desert District
(B) 307-352-0217 (C) 307-350-6996

Richard Putnam, Fuels AFMO BLM High Desert District
(B) 307-352-0236 (C) 307-350-2207

To report fires burning on Bureau of Land Management land, notify:
Cody Interagency Dispatch Center
(B) 800-295-9954 or 307-578-5740

Chuck Russell, FMO BLM Wind River / Big Horn Basin District
(B) 307-347-5213 (H) 307-347-7988 (C) 307-388-5144

Ryan Sundberg, AFMO Operations BLM Wind River / Big Horn Basin District
(B) 307-347-5188 (C) 307-388-5188 **24-hour DO** 307-347-3473

Rance Neighbors, AFMO Fuels BLM Wind River / Big Horn Basin District
(B) 307-332-8472 (H) 307-332-0497 (C) 307-330-6743

To report fires burning on Seedskadee National Wildlife Refuge notify:
Rawlins Interagency Dispatch Center
(B) 800-295-9953 or 307-328-4393

Tom Koerner, Project Leader
(B) 307-875-2187 x 16 (C) 307-413-6149

Tracy Swenson, FMO
(B) 435-734-6449 (C) 435-740-0572

ATTACHMENT 3

INITIAL ATTACK FREQUENCIES				
Label	Rx freq	Rx CG	Tx freq	TxCG
STATE FORESTRY LOCAL	151.160		151.160	
SWEETWATER CO LOCAL	155.055		155.055	
BLM FIRE 1 (Lander Tactical	166.6375		166.6375	
BLM FIRE 2 (High Desert Tactical)	166.825		166.825	
FERN	154.280		154.280	
ROCK SPRINGS BLM (Aspen)	168.575		168.575	
ROCK SPRINGS RPT (Little Mountain.)	168.575		165.000	136.5
RAWLINS BLM RPT (Flat Top)	168.275		164.250	123.0
WRBD BLM RPT (Limestone)	168.525		172.4375	136.5
ASHLEY NF SIMPLEX	172.225		172.225	
ASHLEY NF RPT (East Park)	172.225		164.8000	136.5
VERNAL BLM RPT (Goslin)	172.625		164.950	110.9
A/G 10 (east of highway 191 and south of highway 28)	166.9375		166.9375	
A/G 14 (west of highway 191)	167.500		167.500	
A/G 15 (east of highway 191)	167.5250		167.5250	
A/G 35 (west of highway 191)	167.2250		167.2250	

RADIO FREQUENCIES FOR EMERGENCY USE				
Label	Rx freq	Rx CG	Tx freq	TxCG
FERN	154.280		154.280	
STATE MUTUAL AID	154.875		154.875	
STATE FORESTRY (1) DIRECT	151.430		151.430	
STATE FORESTRY (2) DIRECT	151.160		151.160	
STATE FORESTRY (3) FIRE	151.295		151.295	
SWEETWATER CO FIRE DIRECT	155.055		155.055	
SWEETWATER CO FIRE REPEAT	155.715		155.055	118.8
BLM FIRE 1 (WRBD Tactical)	166.6375		166.6375	
BLM FIRE 2 (High Desert Tactical)	166.825		166.825	
ROCK SPRINGS BLM REPEAT (Aspen)	168.575		168.575	
ROCK SPRINGS BLM RPT (Hogsback)	168.575		165.000	110.9
ROCK SPRINGS BLM RPT (Twin Buttes)	168.575		165.000	123.0
ROCK SPRINGS RPT (Little Mountain.)	168.575		165.000	136.5
RAWLINS BLM SHEEP MTN	168.275		168.275	
RAWLINS BLM RPT (Flat Top)	168.275		164.250	123.0
WRBD BLM RPT (Limestone)	168.525		172.4375	136.5
ROCK SPRINGS PORTABLE REPEATER	168.575		165.000	167.9
VERNAL BLM RPT (Goslin)	172.625		164.950	110.9
ASHLEY NF SIMPLEX	172.225		172.225	
ASHLEY NF RPT (East Park)	172.225		164.8000	136.5
NIMS SCENE OF ACTION	168.550		168.550	
AIR TO GROUND A/G 10 (east of hywy 191 and south of hywy 28)	166.9375		166.9375	
AIR TO GROUND A/G 15 (east of hywy 191 and south of hywy 28)	167.5250		167.5250	
AIR TO GROUND A/G 13 (east of hywy 191 and north of hywy 28)				
AIR TO GROUND A/G 14 (west of highway 191)	167.5000		167.5000	
City of Rock Springs	154.1300		154.1300	

EXHIBIT A SWEETWATER COUNTY OWNERSHIPS

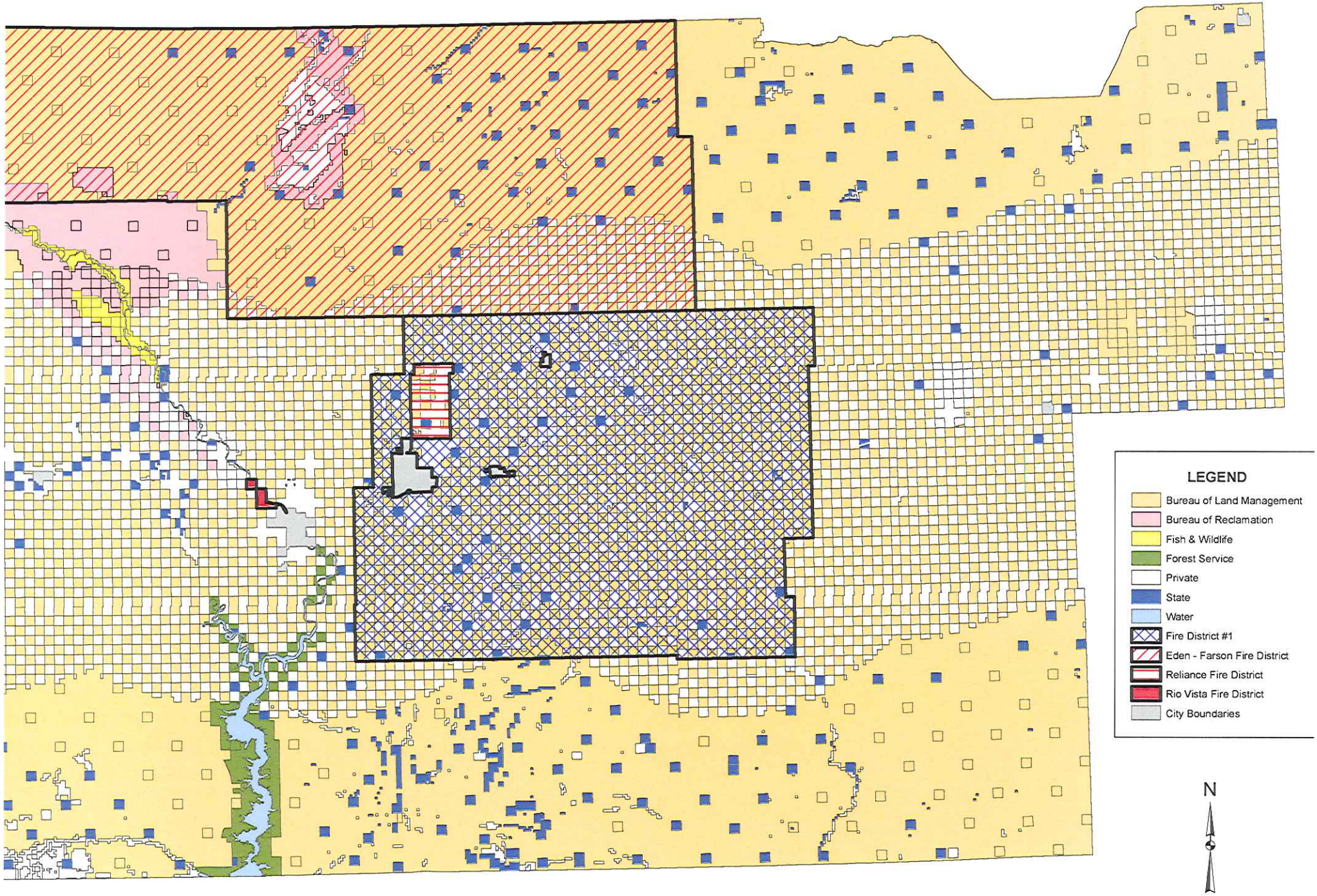


EXHIBIT B

INVOICE FORM FOR WYOMING FIREFIGHTERS AND EQUIPMENT

WILDLAND COOPERATIVE FIRE CONTROL AGREEMENT

USDA-FSR2: USDI-BLM: USDI-FWS:
USDA-FSR4: USDI-BIA: USDI-NPS:

FIRE NAME _____ ACCOUNTING CODE _____ FIRE NUMBER _____

REQUEST NO:(O,E,A,&S) _____ INCLUSIVE DATES: _____ thru _____

EQUIPMENT : (EXHIBITS C, D & E)

NOTE: Separate Equipment Rental Agreements must be executed for equipment not on Exhibit C.

DESCRIPTION	NO.	TOTAL HRS\MI\DAY	RATE[1]	COST	Aid HRS\MI\DAY	Aid COST	FUEL DED.	COST less DEDUCTIONS
FEPP or Ex-Military 6X6 750+ gal Engine Type 4X		HRS	$78.00		\ HRS			
FEPP (GFD Plates) 4X4 150 - 400 gal Engine Type 5/6X		HRS	$28.00		\ HRS			
AWD 500 -750 gal Engine -Type 3X / 4X		HRS	$94.00		\ HRS			
AWD 150 - 400 gal Engine - Type 5X / 6X		HRS	$69.00		\ HRS			
RWD 401 - 750 gal Engine - Type 4/5		HRS	$41.00		\ HRS			
RWD-150 - 400 gal Engine - Type 5/6		HRS	$25.00		\ HRS			
Fire Line Vehicle - only while USED on line		HRS	$29.00		\ HRS			
4x4 Suburban/Excursion		DAY	$74.00		\ DAY			
4x4 Suburban/Excursion		MI	$0.55		\ MI			
4x4 Truck - 3/4T		DAY	$60.00		\ DAY			
4x4 Truck - 3/4T		MI	$0.55		\ MI			
					\			
					\			
					\			
					\			
		\			\			
TOTAL EQUIPMENT COST:								

[1]Rates are from the Mini Mobilization Plan

SALARIES (EXHIBI F)	NO.	TOTAL HRS	RATE[1]	TOTAL SALARIES	% BENEFITS	TOTAL BENEFIT	TOTAL SALARIES + BENEFITS**	DEDUCTIONS M.A. HOURS	M.A. SALARY	COMMIS	SALARY LESS DEDUCTIONS
FF-K			$54.00								
FF-J			$46.00								
FF-H			$43.00								
FF-G			$40.00								
FF-D			$31.00								
FF-C			$25.00								
FF-B			$20.00								
FF-A			$15.00								
SALARIED											
TOTAL SALARIES:											

**Benefits include : Unemployment, Workers Comp, Social Security, Medicare, etc....

Federal Agency Approval Date

TOTAL TRAVEL COSTS: _____
TOTAL VENDOR COST: _____
TOTAL OTHER COST:
TOTAL COST: _____

MAKE PAYMENT TO:

_____
_____
_____
_____

TAX ID#: _____
DUNS # _____

I certify, under penalty of perjury, that this claim and the items included therein for payment are correct in all respects.

Signature County Fire Warden Date

EXHIBIT B1

This information is provided in summary and will provide a general outline for **Wyoming firefighter resource** procedures that differ from other agencies or the Interagency Incident Business Management Handbook. For further information, contact Lynda Berckefeldt, Fire Business Manager at (Work) 307-777-7300, (Cell) 307-421-0065 or Ron Graham, Assistant State Forester – Fire Management Officer in Cheyenne, WY, at (Work) 307-777-3368, (Cell) 307-631-7333.

Wyoming firefighters use all Incident Command System (ICS) forms, the same as in the Interagency Incident Business Management Handbook and in the finance kits. In addition, all **Wyoming firefighter** resources responding to any incident (private, state, federal) will have a copy of the "Mini Fire Mobilization Plan for Wyoming", which contains the established procedures and rates. This information can also be found on the following web site: **http://wyfireinfo.wy.gov click on Business Tab**

EFSA – Emergency Fire Suppression Account is an account established pursuant to W.S. 36-1-403 (a) (iv) to provide funds for the cost of suppression and mop-up of qualifying emergency wildland fires within a participating county.

Wyoming State Forestry Division (WSFD) will become the Administrative Office for Payment for state **land fires and state and private land** EFSA qualifying fires. WSFD will keep all original documentation and whenever possible will process all Federal I-BPA and EERA payments, **other states responding,** as well as all the federal costs associated with the incident. WSFD can and will make payments based on any current federal agreement. **Counties will be responsible for all local county payments, other county payments and all local vendor payments.**

Payment office address for Wyoming State Lands and EFSA fires is:

Wyoming State Forestry Division
5500 Bishop Blvd.
Cheyenne, WY 82002

On large multi-jurisdictional, federal land fires that qualify as an EFSA fire; the cost share agreement will specify the Administrative Office for Payment and the agencies will determine appropriate payment processing.

Contract claim resolutions and corresponding payment invoices may be delegated to a federal contracting officer if assigned to a state or private land fire.

Documentation:

When a Cost Share Agreement is done, it will be noted within the agreement which entity will retain the original financial documentation package. If a cost share agreement is negotiated, an incident package may be requested for each agency represented; **this should be done early in the incident**. IIBMH Chapter 40 guidelines will be followed unless specifically directed otherwise.

Personnel Timekeeping

Wyoming cooperator firefighter rates are "FF" rates described in Exhibit F of the "Mini Fire Mobilization Plan". **Rates for full time employed state, county and Department or District employee firefighters will be their established rate in effect at the time of the incident including benefits.**

LEAVE TRAVEL TIME HOME **OPEN**: TRAVEL TIME HOME WILL BE SIGNED THEN POSTED BY THE COUNTY FIRE WARDEN TO THE EMERGENCY FIRE FIGHTER TIME REPORT (OF-288) AND SUBMITTED ALONG WITH THE ORIGINAL TRAVEL CTR FOR REIMBURSEMENT. For billing purposes, the original (Pink) copy and the employee copy of the Emergency Firefighter Time Report (OF-288) will be sent home with federal, state, county, and volunteer firefighters. The original Emergency Firefighter Time Report (OF-288) should be signed in other than black ink.

Entitlements:

Wyoming firefighters do not receive hazard pay. **The percentage of benefits can be added to all fire billings including but not limited to; workers comp, FICA and Medicare. Percentages will be established by employing agency and an itemized listing will be provided to the Wyoming State Forestry Division (WSFD) - Fire Business Manager.**

Wyoming firefighters may purchase from the commissary. Charges must be recorded on the firefighter time report for payment purposes.

Restocking of equipment and supplies from the supply unit is allowed. For items that are not able to be filled at the supply or ground support unit upon demobilization, an "S" number shall be given in order that the item(s) may be purchased at the home unit.

Procurement

Emergency Equipment Rental Agreements, OF-294:

On state land incidents, WSFD personnel can execute OF-294 agreements. On private land incidents, county wardens, **district chiefs** or their designee can execute OF-294 agreements. **In both instances, the agreements do not have to be countersigned by Contracting Officers or Procurement Unit Leaders. On** joint ownership incidents the Unit Administrator Group will give direction.

When writing EERA's on state land incidents, use the following address for the "Ordering Office" which is also the office of payment:

Wyoming State Forestry Division
5500 Bishop Blvd
Cheyenne, WY 82002

When writing EERA's on private land incidents, **you will need to check with the County Fire Warden or District Chief or their designee to get the correct office of payment information.**

Direction may be given by the Unit Administrator Group for EERA's on joint ownership incidents.

For agreement numbers on state land incidents, check with the local district forester to secure a block of numbers. For private land incidents check with the local county fire warden, **District Chief, or their designee.**

During completion of the CONTRACTOR block, the EIN/SSN number must be filled in. A signed WOLFS-109 or W-9, Request for Taxpayer Identification Number and Certification, must be completed before payment is possible. The WOLFS-109 form can be found as Exhibit D-1 and should be completed when the "Administrative Office for Payment" is Wyoming State Forestry Division. The W-9 form can be found as Exhibit D-2 and should be completed when the "Administrative Office for Payment" is the local jurisdictional entity.

Only prepare an EERA for equipment not covered in Exhibits C, D & E of the Mini Fire Mobilization Plan when **Wyoming state/county/department/district** equipment is used on incident. Shift tickets, fuel issues, and use invoices should be prepared for these units. The protecting agency will be billed for the services.

Emergency Equipment Use Invoice, OF-286:

Emergency Equipment Use Invoices will be used when hiring any equipment and for miscellaneous expenses. When completing the Emergency Equipment Use Invoice, the preparer must enter the EIN/SSN number for payment processing as explained in the EERA instructions.

On the Emergency Equipment – Use Invoice (OF-286) block 4, these are the dates to use:
Beginning: 04/15/present year – Ending: 04/14/following year

On state land incidents, enter the Cheyenne address in the Administrative Office For Payment block. For private land incidents, enter the Local County or fire district address in the block. For joint ownership incidents the Unit Administrator Group will give direction.

During completion of the CONTRACTOR block, the EIN/SSN number must be filled in. A signed WOLFS-109 or W-9, Request for Taxpayer Identification Number and Certification, must be completed before payment is possible. The WOLFS-109 form can be found as Exhibit D-1 and should be completed when the "Administrative Office for Payment" is Wyoming State Forestry Division. The W-9 form can be found as Exhibit D-2 and should be completed when the "Administrative Office for Payment" is the local jurisdictional county **or district**.

As mentioned previously, the rates to be used for **Wyoming** resources are found in the "Mini Fire Mobilization Plan", **Exhibit C**. Procedures for the OF-286 invoices at the end of the incident are to ensure all deductions for fuel, oil and repairs are posted and the documents are signed. Time worked on incident will be finalized on incident.

Wyoming equipment remains in paid status during meal breaks while on shift at an incident.

POVs- When authorized for use, POVs get reimbursed for mileage and a daily rate, for travel to/from incident and if it is used on incident. If it is not used, there are no charges for it for that day. POVs are listed under the dispatching county entity, and reimbursed through the same process as a state/county vehicle for that county. Mileage and daily use must be documented on an Emergency Equipment Shift Ticket (OF-297) and posted to an Emergency Equipment Use Invoice (OF-286). The original OF-297 and OF-286 must be sent home with the equipment for billing purposes. Fuel is documented as a deduction for POVs the same as state/county equipment, as all equipment is wet. Fuel and oil purchases are documented on Fuel and Oil Tickets (OF-304), if purchased on an incident, and a credit card cannot be used.

Any equipment resource claiming mileage will record daily odometer readings on an Emergency Equipment Shift Ticket (OF-297) and it must be signed by incident supervisor.

Both POVs and agency vehicles should be noted on original resource orders as authorized at time of dispatch.

Travel time home will be signed then posted by the County Fire Warden to the Emergency Equipment Use Invoice (OF-286) and submitted along with Emergency Shift Ticket (OF-297) for reimbursement. FOR **WYOMING** RESOURCES, ALL ORIGINAL **(PINK)** SIGNED USE INVOICES (OF-286), SHIFT TICKETS (OF-297) AND FUEL AND OIL TICKETS (OF-304); ARE SENT HOME WITH THE EQUIPMENT FOR BILLING PURPOSES. The original computerized Emergency Equipment Use Invoice (OF-286) should be signed in other than black ink.

Miscellaneous Purchases

The OF-286 can be used for miscellaneous expenses in the same manner as hiring equipment. Wyoming does not use Blanket Purchase Agreements, but have a large variety of charge accounts set up in communities throughout the state.

As bills for meals, lodging, fuel or other supplies are turned in to finance, an OF-286 is prepared. These can be documented by each transaction or daily. Remember do not include sales tax. It can be taken off in the deductions section if tax has been added to the bill.

Copies of the vendors itemized invoice showing name, address, date, incident name, and total amount due, must be attached to the OF-286. The vendor invoices must be signed by the person making the purchase. A maximum 15 percent gratuity may be included on meal invoices (except sack and "to go" lunches).

Agency Provided Medical Care

The State is not authorized to provide APMC on State/Private land fires. On multiple jurisdictional incidents, APMC may be provided through a federal agency. Wyoming firefighters may receive APMC on other jurisdictional fires under guidelines in the IIBMH and will file appropriate State Worker Compensation insurance forms.

Wyoming firefighters are covered under Wyoming Workers Compensation for incident related injury/illness. If a Wyoming firefighter is injured or contracts a disease as a result of and/or in the course of an incident their employer must be notified no later than 72 hours after sustaining the injury. A Report of Injury form is included in the "Mini Fire Mobilization Plan" as Exhibit F-2. Exhibit F-3 is a list of all the Workers Compensation offices in Wyoming, to call for guidance. The "Wyoming Report of Injury" form must be received by State Workers Comp office within 10 days

Ordering of Wyoming State Forestry Inmate Crews (Smokebusters & Fire Wranglers) and State of Wyoming Exclusive Use Helicopter:

In order to streamline the mobilization of the above mentioned WSFD resources, Northern Great Plains (Rapid City, SD), Northern Utah (Salt Lake City, UT) Teton (Moose, WY) and Rawlins (Rawlins, WY) Interagency Dispatch Centers may order directly from the dispatch center in charge of that resource.

- The Smokebusters (based out of the Wyoming Honor Conservation Camp in Newcastle, Wyoming) can be ordered directly from Casper Interagency Dispatch Center.
- The Fire Wranglers (based out of the Wyoming Honor Farm in Riverton, Wyoming) can be ordered directly from Cody Interagency Dispatch Center
- The State of Wyoming Exclusive Use Helicopter (based out of the Casper area) can be ordered directly from Casper Interagency Dispatch Center

This ordering will be done via the Resource Ordering Status System (ROSS).

These resources are restricted to the State of Wyoming boundaries, with the following exception.

Inmate Hand Crews (Smokebusters) (Fire Wranglers)

The Wyoming State Forestry Division operates forestry/firefighting programs at the Wyoming Honor Conservation Camp in Newcastle, (the Smokebusters) and the Wyoming Honor Farm in Riverton, (the Fire Wranglers).They have approximately 70 NWCG qualified inmates who can be dispatched to both wildland and prescribed fires within the state. They can also be dispatched to wildland fires in the Black Hills of South Dakota. These crews are configured as 5 to 7 man squads with a red carded crew boss from **Wyoming** State Forestry Division. In some instances a Department of Corrections officer will be sent along with the 20 man crews. In lieu of a correctional officer, the crew supervisors will be responsible for the inmate crew's needs before, during and after shift. This may cause the supervisors to claim work hours in excess of the 2:1 work/rest ratio. The supervisors "in camp" work hours should not be counted against the work/rest ratio. The Smokebusters are dispatched through the Casper Interagency Dispatch Center. The Fire Wranglers are dispatched through the Cody Interagency Dispatch Center.

Individual Emergency Firefighter Time Reports (OF-288) will be kept on individual crew bosses and correctional officers. Emergency Firefighter Time Reports (OF-288) will not be kept on individual inmate crewmembers. Do only one OF-288 for each crew. Name them; number of crew members plus which group they are, (i.e. 14 Smokebusters, 7 Smokebusters, 7 Smokebusters (2), 7 Wranglers, 7 Wranglers (2)).

Ordering of Wyoming Office of Homeland Security (WOHS), Wyoming Military Department (WMD) and Wyoming Department of Transportation (WYDOT) resources:

Orders for resources for wildland fire incidents from these state agencies will be placed with the Interagency Zone Dispatch Center. The Interagency Zone Dispatch Center will then place the order with the Wyoming State Forestry Division (WSFD) Duty Officer. The WSFD Duty Officer will order the requested resources through these respective state agencies and respond back to the Interagency Zone Dispatch Center with the status.

Available (WMD) incident resources include but are not limited to: ground transportation, Blackhawk Helicopters with buckets, dozers and MAFFS unit. When ordered, a liaison from the Guard will accompany the ordered resources. Upon being ordered the National Guard will notify Wyoming State Forestry Division with the equipment identification and a manifest with the personnel responding.

Available WOHS incident resources include but are not limited to: Communications trailer, portable radio cache, refrigeration trailer and generators.

Available WYDOT incident resources include but are not limited to: Highway signs, dozers, and road graders.

EXHIBIT B-2
RESPONSIBILITIES OF FINANCE SECTION WITH WYOMING ENGINES AND RESOURCES

Receive paperwork package from engine boss/agency representative upon their arrival in incident camp. It should consist of:

1. Emergency Firefighter Time Reports for all firefighters, or Check-In Form
2. Emergency Equipment Use Invoices for all equipment, or Check-In Form
3. Crew Time Report showing travel time to incident.
4. Emergency Equipment Shift Tickets for each piece of equipment showing travel time/mileage to incident.
5. Copy of Mini Fire Mobilization Guide
   Equipment rates: (Exhibit C, D, E & E-1)
   Firefighter rates: (Exhibit F)
6. Resource Order

Complete box 9 for all Emergency Equipment Use Invoices.

Daily: Post times from crew time reports and Emergency Equipment shift tickets to the Emergency Firefighter Time Report and Emergency Equipment Use Invoice.

At demobilization:

1. Verify that all days and times have been posted accurately. Leave travel home open. **Travel time home will be finalized by home unit.**
2. Deduct any fuel costs for equipment on Emergency Equipment Use Invoices.
3. Have engine boss/agency representative check Emergency Firefighters Time Reports and Emergency Equipment Use Invoices. Correct any errors.
4. After Engine Boss/Agency Representative has signed reports and invoices, sign reports and invoices.
5. Give the Engine Boss/Agency Representative (1) the original and employee/contractor copies of all the Emergency Firefighter Time Reports. Make sure all Workers Comp or other medical forms are attached to the Time Reports. (2) Original Emergency Equipment Use Invoices, original Emergency Equipment shift tickets, and fuel and oil tickets.
6. Verify with supply that the cooperator has the right to restock equipment through supply. Provide documentation through the supply unit or ground support unit for a replacement purchase when they arrive at their home unit for any equipment or supplies that cannot be restocked through the supply or ground support units at the incident.

Administrative Office for Payment: 1) outside State of Wyoming will the jurisdictional entity, e.g. USFS, BLM, NPS, State of .... 2) within State of Wyoming will be the local office of the responsible agency.

FOR BILLING PROCEDURES, THE ORIGINAL FINANCE COPY AND THE EMPLOYEE/CONTRACTOR (COOPERATOR) ORIGINAL OF THE EMERGENCY FIREFIGHTER TIME REPORT (OF-288), ORIGINAL EMERGENCY EQUIPMENT-USE INVOICE (OF-286), ALL ORIGINAL EMERGENCY EQUIPMENT SHIFT TICKETS (OF-297) AND EMERGENCY EQUIPMENT FUEL AND OIL ISSUES (OF-304) WILL BE SENT HOME WITH STATE AND COUNTY RESOURCES.

EXHIBIT C
EQUIPMENT USE RATES

EQUIPMENT DESCRIPTION	ICS TYPE	Unmanned Work Rate	Special Rate	Minimum Guarantee
FEPP or Ex-Military 6X6 750+ gal[2] engine[3]	4X	$78.00/hr	NA	[4/5]
FEPP (GFD Plates) 4X4 150 - 400 gal[2] engine[3]	5/6X	$28.00/hr	NA	[4/5]
AWD 500-750 gal[2] engine[3] (AWD-All Wheel Drive)	3X/4X	$94.00/hr	NA	[4/5]
AWD 150-400 gal[2] engine[3]	5/6X	$69.00/hr	NA	[4/5]
RWD 401-750 gal[2] engine[3] (RWD - Rear Wheel Drive)	4/5	$41.00/hr	NA	[4/5]
RWD 150 - 400 gal[2] engine[3]	5/6	$25.00/hr	NA	[4/5]
1,000 GPM/300 gal[2] engine[3]	Type 1	$127.00/hr	NA	[4/5]
500 GPM/300 gal[2] engine[3]	Type 2	$94.00/hr	NA	[4/5]
4000+ gal water tender	Type 1	$114.00/hr	NA	[4]
2,500 - 3,999 gal water tender	Type 2	$94.00/hr	NA	[4]
1,000 - 2,4999 gal water tender	Type 3	$83.00/hr	NA	[4]
Portable pumps[1]		NA	$144.00/day	NA
Drop Tank (fold-a-tank)		NA	$86.00/day	NA
ATV - 2 Wheel Drive		NA	$52.00/day	NA
ATV - 4 Wheel Drive		NA	$63.00/day	NA
ATV - 6 Wheel		NA	$75.00/day	NA
Fire Line Vehicle (Only hours USED on Fire Line[5])			$ 29.00/hr	NA
Sedan Van/Station Wagon		**$.56/mi**	$ 52.00/day[1]	NA
4X2 Truck - Compact		**$.56/mi**	$ 40.00/day[1]	NA
4X2 Truck - 1/2 Ton		**$.56/mi**	$ 47.00/day[1]	NA
4X2 Truck - 3/4 Ton		**$.56/mi**	$ 53.00/day[1]	NA
4X2 Truck - 1 Ton		**$.56/mi**	$ 66.00/day[1]	NA
4X4 Sport Utility		**$.56/mi**	$ 66.00/day[1]	NA
4X4 Suburban/Excursion		**$.56/mi**	$ 74.00/day[1]	NA
4X4 Truck - Compact		**$.56/mi**	$ 47.00/day[1]	NA
4X4 Truck - 1/2 Ton		**$.56/mi**	$ 53.00/day[1]	NA
4X4 Truck - 3/4 Ton		**$.56/mi**	$ 60.00/day[1]	NA
4X4 Truck - 1 Ton		**$.56/mi**	$74.00/day[1]	NA
Crew Buggy 4X4 Crew Cab		**$.56/mi**	$ 74.00/day[1]	NA
Communications/Mechanics Vehicle		$1,323.00/day	NA	NA
Medical Unit Trailer[6]		**$100.00/day**	**NA**	**NA**
Mobile Cache[6]		$525.00/day		[6]
Truck tractor with trailer / 1 driver			$159.00/hr[7]	[7]
Truck tractor with trailer / 2 drivers			$190.00/hr[7]	[7]
ALS Ambulance[6]		$1,200.00/day	**$.56/mi**	
BLS Ambulance[6]		$800.00/day	**$.56/mi**	
75 - 114 HP Motor Grader (Volvo G60,G66; Fiat Allis 65C; Champion C50A,C60A)	4	$101.00/hr	NA	$ 808.00 [4]
115 - 144 HP Motor Grader (Volvo G710; Cat 120H,135H; JD 670C, 670C II; Case 845)	3	$116.00/hr	NA	$ 928.00 [4]
145 - 199 HP Motor Grader (Case 865; Cat 12H,140H; JD 670CH II,770C; Volvo G720)	2	$133.00/hr	NA	$ 1,064.00 [4]
200+ HP Motor Grader (Case 885; Cat 14H,16H; JD 772CH II; Volvo G740,G740B,G746B)	1	$221.00/hr	NA	$ 1,768.00 [4]
50 - 99 HP Dozer (Case Hd-4,6+,Hd-11b,550+;Cat D-3+,D-4+;JD450+,550,650+,750C-D)	3	$107.00/hr	NA	$ 856.00 [4]
100-199 HP Dozer (Case 1150B-D; Cat D5-B,D-5H; JD 700H,JD-750,750B; Terex 82-20)	2	$147.00/hr	NA	$ 1,176.00 [4]
200 HP + Dozer (Cat D-7R,D-8H; Terex 82-20B, 82-30; Int'l Dressta TD-25C, TD-25E)	1	$206.00/hr	NA	$ 1,648.00 [4]

ALL EQUIPMENT IS AT A WET RATE. **POV'S ARE INCLUDED IN THIS RATE TABLE**

[1] Rate is in addition to mileage. This rate only applies if the equipment is used. No Special Rate is authorized for equipment sitting in camp.

[2] Refers to tank capacity. For tanks exceeding above limits, add $.50 for each additional 100 gallon capicity. This becomes the unmanned work rate.

[3] If engine has metered foam capability add $3.00 to work rate, if engine has a CAFS (compressed air foam system) capability add $6.00 to work rate.

[4] Minimum guarantee is eight hours times the unmanned work rate. Actual hours of work will apply to the first and last day of use.

[5] ENGINE TRANSPORT: See EXHIBIT D, for specifications on engine hours during transport

[6] See EXHIBIT D, for specifications.

[7] See EXHIBIT E, Section 7.

ENGINE AND WATER TENDER TYPING

Requirements	ENGINE TYPE						
	Structure		Wildland				
	1	2	3	4	5	6	7
Tank Minimum capacity (gal)	**300**	**300**	500	750	400	150	50
Pump minimum flow (gpm)	1000	**500**	150	50	50	**50**	10
@ rated pressure (psi)	150	150	250	100	100	100	100
Hose 2½"	1200	1000	-	-	-	-	-
1½"	**500**	500	**1000**	300	300	300	-
1"	-	-	500	300	300	300	200
Ladders **Per NFPA 1901**	**YES**	**YES**	-	-	-	-	-
Master Stream 500 gpm min.	**YES**	-	-	-	-	-	-
Pump and roll	-	-	**YES**	**YES**	**YES**	**YES**	**YES**
Maximum GVWR (lbs)	-	-	-	-	**26,000**	**19,500**	**14,000**
Personnel (min)	4	3	3	2	2	2	2

Requirements	Water Tender Type				
	Support			Tactical	
	S1	S2	S3	T1	T2
Tank Capacity (gal)	**4000**	2500	1000	**2000**	**1000**
Pump **minimum flow** (gpm)	**300**	200	200	**250**	**250**
@ rated pressure (psi)	**50**	**50**	**50**	**150**	**150**
Max. Refill Time (minutes)	30	20	15	-	-
Pump and roll				**YES**	**YES**
Personnel (min)	**1**	**1**	**1**	**2**	**2**

1. **All types shall meet federal, state and agency requirements for motor vehicle safety standards, including all gross vehicle weight ratings when fully loaded.**

2. **Type 3 engines and tactical water tenders shall be equipped with a foam proportioner system.**

3. **All water tenders and engine types 3 through 6 shall be able to prime and pump water from a 10 foot lift.**

4. **Personnel shall meet the qualification requirement of NWCG *Wildland Fire Qualification System Guide*, PMS 310-1**

Common Additional Needs – Request as Needed
All Wheel Drive **(includes four wheel drive)**
High pressure pump **(250 psi at one half flow of Type)**
Foam Proportioner
Compressed Air Foam System (CAFS) 40 cfm minimum
Additional Personnel

These tables list the NWCG type minimum requirements for engines and water tenders. Please use these types when requesting engines and water tenders.

ENGINE AND WATER TENDER TYPING

Requirements	ENGINE TYPE						
	Structure		Wildland				
	1	2	3	4	5	6	7
Tank Minimum capacity (gal)	300	300	500	750	400	150	50
Pump minimum flow (gpm)	1000	500	150	50	50	50	10
@ rated pressure (psi)	150	150	250	100	100	100	100
Hose 2½"	1200	1000	-	-	-	-	-
1½"	500	500	1000	300	300	300	-
1"	-	-	500	300	300	300	200
Ladders Per NFPA 1901	YES	YES	-	-	-	-	-
Master Stream 500 gpm min.	YES	-	-	-	-	-	-
Pump and roll	-	-	YES	YES	YES	YES	YES
Maximum GVWR (lbs)	-	-	-	-	26,000	19,500	14,000
Personnel (min)	4	3	3	2	2	2	2

Requirements	Water Tender Type				
	Support			Tactical	
	S1	S2	S3	T1	T2
Tank Capacity (gal)	4000	2500	1000	2000	1000
Pump minimum flow (gpm)	300	200	200	250	250
@ rated pressure (psi)	50	50	50	150	150
Max. Refill Time (minutes)	30	20	15	-	-
Pump and roll				YES	YES
Personnel (min)	1	1	1	2	2

1. **All types shall meet federal, state and agency requirements for motor vehicle safety standards, including all gross vehicle weight ratings when fully loaded.**

2. **Type 3 engines and tactical water tenders shall be equipped with a foam proportioner system.**

3. **All water tenders and engine types 3 through 6 shall be able to prime and pump water from a 10 foot lift.**

4. **Personnel shall meet the qualification requirement of NWCG *Wildland Fire Qualification System Guide*, PMS 310-1**

Common Additional Needs – Request as Needed
All Wheel Drive **(includes four wheel drive)**
High pressure pump **(250 psi at one half flow of Type)**
Foam Proportioner
Compressed Air Foam System (CAFS) 40 cfm minimum
Additional Personnel

These tables list the NWCG type minimum requirements for engines and water tenders. Please use these types when requesting engines and water tenders.

Payment for Drop Tank(s)/Portable Pumps(s) will only be made if the Incident requests their use outside the area the engine is assigned.

Payment for equipment listed in this agreement, and on the Emergency Equipment Rental Agreement, Form OF-294, will be processed from the Emergency Equipment Use Invoice, Form OF-286, and signed by a Government official. An Emergency Equipment Rental Agreement, Form OF-294, will be required for equipment not listed in Exhibits C of this agreement. The Emergency Equipment Rental Agreement must also be signed by an authorized Government official.

Fuel usage will be documented on Emergency Equipment Fuel & Oil Issue, Form OF-304, or reasonable facsimile, and attached to the OF-286 (Use Invoice).

Engines while in transport will receive actual hours of transport, but not to exceed 8 hours per day at the work rate of the engine. Work hours are in addition to transport hours. Examples: an engine is transported for 6 hours and worked 8 hours, the pay will be 14 hours (6 hours transport plus 8 hours worked) or; an engine is transported for 12 hours and worked 4 hours, the pay shall be 12 hours (8 hours transport plus 4 hours worked).

Engines being driven to the incident will receive actual hours.

FIRE LINE VEHICLES will use appropriate mileage/daily rates in Exhibit C while traveling from and retuning to their base and between incidents if reassigned to a different incident from the original dispatch. If both mileage and hourly rate are claimed in the same day, then the special rate will not apply. Vehicle rates for actual hours worked will be applicable when the vehicle is WORKED ON THE FIRE LINE.

Fire Line Vehicles must meet the following criteria:

Four Wheel Drive	First Aid Kit
Seating For 3 Persons	Fire Extinguisher
Field Programmable Mobile Radio	Shovel
Emergency Lighting	

Federal Excess Personal Property (FEPP) used as a Fire Line Vehicle does not qualify for the $29.00/hour rate. Use appropriate mileage/daily rates in Exhibit C for FEPP equipment used as a Fire Line Vehicle.

Dry Rate – The government furnishes all operating supplies after the equipment arrives at the incident.
Wet Rate – The contractor furnishes all operating supplies

Claims settlement is agency specific and remains the responsibility of the agency with jurisdiction over the incident. Agency Administrators may limit the level and authorities of

assigned personnel. Procurement personnel shall request direction for claims resolution from the agency upon assignment. Contracting Officers shall use experience and judgment in deciding a fair and equitable settlement and take into consideration such things as contractor vs. government furnished operator.

Normal Wear and Tear: The term "normal wear and tear" includes, but is not limited to:

1. Hoses that burst due to excessive pressure (PSI), old age, or deterioration of material during use.
2. Brush scratches on the body of the vehicle.
3. Punctures tears, blisters, or destruction of tires and/or sidewalls due to rocks or sticks normal to the working environment.
4. It is anticipated that there will be wear on the paint on the inner and outer surfaces of the vehicle, top, sides, rails, and tailgate. There may also be chips from flying rocks and minor bumps and dents on both the sheet metal and the bumpers.
5. Clogged air filters and oil filters from dust during off highway driving.
6. Damage or failure of shocks or power train (steering linkage and suspension) by either fatigue or part failure due to age, manufacturer defect or operator. Power train includes engine, clutch, transmission, transfer case, driveline, front and rear differentials, axles, wheels, and bearings.

All equipment time will be posted on an Emergency Equipment Use Invoice (OF-286). The original and contractors copy of the Emergency Equipment Use Invoice and Emergency Equipment Shift Tickets will be returned with the responsible leader when demobed or reassigned to another incident.

Only systematic metering units will increase the rate by $3.00 per hour. Any other foam capabilities, such as an eduction pipe, siphoned, P.O.K. nozzles, or when the foam is dumped directly into the tank, will not receive the $3.00 per hour additional compensation.

Mobile Cache: The Mobile Cache inventory will include the following items to meet the minimum standards:

The vehicle used to tow the Mobile Cache Van will use appropriate mileage/daily rates in Exhibit C while traveling to and from incidents. The daily rate of the Cache is an unmanned rate. Owner of the Cache will supply a manager at the Receiving & Distribution Manager (RCDM) rate on Exhibit F.

EXHIBIT D
Special Rates and Documentation

Camp Accommodations Items		Fire line Tools
Administrative/Ground Support Kit	Tool Kit-small-1	Belt Weather Kit – 1
Batteries – 1 brick ea. AAA,AA,C&D	Light sticks-bx-1	Combi Tools - 10
Coffee Pot, coffee – 1	Toilet paper-cs-1	Drip Torches – 2
Cots – 2	Visqueen-lg.rl-1	Files – flat – box - 1
Garbage Bags –roll – 1	Hand soap btl-6	Fusses – case - 1
Gas Cans – 5 gallon – 3	General Message Fr.	Mclouds – 4
Hammer 2 ½ - 1	Carport 10X20	Mop Up Kit - 2
Maps		Pulaski's – 10
Matches		Rakes – 2
Paper Towels – case – 1		Shovels – 10
Parachute Cord – roll - 1		Chainsaw files 7/32- box-1
Pin Board - 1		Bladder bags-6
Posts - iron – 12		
Post Pounder – 1		
Tables-4 Chairs-8		
Tape - packing or duct - 1		
Tarps – 2		
Tent – two man –1		
Tent Fly-Large for shade-1		
Personal Protective Items		**Safety Items**
Chain Saw Chaps – pair – 1		Bottled Water – cases – 2
Ear Plugs – case - 1		EMT Kit – 100 man - 1
Gloves – pair – 12 ea M. -24 ea L,XL		Flagging - box –2 box-3 killer tree
Helmets - 6		Lanterns-2-D cell Florescent-4
Nomex Shirts – 6 ea.-M,L,XL		Head lamps - 10
Nomex Pants- 6 ea. M,L,XL		Water Cubes-8
		MRES – cases - 4
Water Handling Accessories		**Water Storage**
Hose Clamps – 5		Blivet – 134 Gallon – 1
Nozzles 1inch – 20		
Reducers 1 x ¾ inch - 24		
Reducers 1 ½ x 1 inch – 24		
Gated Y's – ¾ inch – 30		
Gated Y's – 1 inch – 20		
Gated Y's – 1 ½ inch – 15		
Ball Valves – ¾ inch – 30		
Hose 50ft rolls – ¾ inch – 100		
Hose 100ft – 1 inch - 50		
Hose 100ft rolls – 1 ½ inch – 50		
Nozzles – Garden – 30		
Nozzles – Forestry – 6		
Water Manifold – 5 way – ¾ inch - 1		
Water Pump – Mark 3 - 1		

EXHIBIT E

Tractor Trailer Fire Engine Transport Policy

1. Tractor trailers may be contracted by the counties for transport of engines with approval from the incident, utilizing Optional Form 294 (Emergency Contract Haul Agreement), as per example. (Recommend utilizing Bonded ICC carriers when available)

2. If dispatched as part of a strike team:

   a. A staging area will be selected within the State prior to leaving the Wyoming borders.
   b. Driving policy will consist of a sprint & stop procedure of approximately 250 miles LED by the Strike Team Leader. Should this procedure cause any disconnect resulting in loss of travel time the STL shall return to a within sight convoy.
   c. A contact telephone number for any loss of vehicles in convoy will be determined at time of mobilization.

3. 2 certified drivers will be provided by the trucking firm/owner in compliance with DOT regulations for extended travel time. These regulations indicate a single driver may not drive in excess of 11 hours and 2 drivers may drive for 8 consecutive days before a rest period is required.

4. The truck tractor owner is responsible for and must have liability, collision and $200,000 minimum cargo insurance for fire engines. The owner must also have State and Federal authority to haul equipment.

5. The truck tractor owner/driver is responsible for any required permits.

6. Tractor trailers will be paid only for actual trips driven. (empty or loaded)

7. Tractor trailers will be paid at the rate for trip hours.
   Trip Hours – The number of hours it takes from time of dispatch from home base to unloading of equipment at incident, minus sleep time if required. (This time will be used as a guideline for any other return trips.) Determination of time for an undriven leg will be computed by dividing the road map mileage by 50 mph.

8. If drivers are carded fire fighters, they may be used on the engines.

9. Payment for the Contract will be made in 60-90 days.

10. County/State fire organizations will carry credit cards for the purchase of non-contractual strike team fuel.

11. For Out-of-State dispatches 36 hour notice of intention to demobilize engines should be given to the Single Resource Boss so that arrangement for engine transport can be made.

12. All transporting costs incurred by the county and/or state are reimbursable by the incident.

13. When the Tractor/Trailer with operator(s) is requested to stay on the incident or stage up, and the operator(s) agree, the rate will be a daily minimum of 8 hours times the work rate listed in Exhibit C. If the operator(s) work as firefighter(s) the listed work rate in Exhibit C will be reduced by the FFD rate (in Exhibit F) per operator.

EMERGENCY CONTRACT HAUL AGREEMENT

1. ORDERING OFFICE *(name and address)* COUNTY FIREFIGHTING ORGANIZATION STREET ADDRESS OR P. O. BOX TOWN, STATE ZIP	*AGREEMENT NUMBER MUST APPEAR ON ALL PAPERS RELATING TO THIS AGREEMENT* 2. AGREEMENT NUMBERS (FIRE ORDER OR REQUEST NUMBER)
	3. EFFECTIVE DATES a. beginning (date of signature) b. ending December 31 of current year
4. CONTRACTOR a. name and address SELF EXPLANATORY b. EIN/SSN:	5. POINT OF HIRE *(location when hired)* CONTRACTORS LOCATION 6. THE WORK RATE IS BASED ON ALL OPERATING SUPPLIES BEING FURNISHED BY ☒ CONTRACTOR ☐ GOVERNMENT
c. telephone number (day) SELF EXPLANATORY d. telephone number (night) SELF EXPLANATORY	7. OPERATOR FURNISHED BY ☒ CONTRACTOR ☐ GOVERNMENT

8. TYPE OF CONTRACTOR *(Select appropriate boxes)*
☐ SMALL BUSINESS ☐ LARGE BUSINESS ☐ SMALL DISADVANTAGED OWNED ☐ WOMEN OWNED ☐ LABOR SURPLUS AREA ☐ GOVERNMENT EMPLOYED

9. ITEM DESCRIPTION (include make, model, year, serial number and accessories)	10. NUMBER OF OPERATORS	11. WORK OR DAILY		12. SPECIAL		13. GUARANTEE (8 OR MORE HOURS)
		a. Rate	b. Unit	a. Rate	b. Unit	
a. SELF EXPLANATORY	1	$159.00[1]	HR	[3]		
b. SELF EXPLANATORY	2	$190.00[2]	HR	[3]		
c.						
d.						
e.						
f.						
g.						

14. SPECIAL PROVISIONS
[1] For trips requiring less than 10 hours driving time, use **$159.00**/hr. Includes 1 driver.
[2] For trips requiring more than 10 hours driving time, use **$190.00**/hr. Includes 2 drivers.
[3] When the Tractor/Trailer with operator(s) is requested to stay on the fire or stage up, and the operator(s) agree, the rate will be a daily minimum of 8 hours times the work rate listed in Exhibit C. If the operator(s) work as firefighters, the listed work rate in Exhibit C will be reduced by **the FF D rate** per operator.

15. CONTRACTORS OR AUTHORIZED AGENTS SIGNATURE	16. DATE	CONTRACTING OFFICER SIGNATURE	18. DATE
SELF EXPLANATORY		SELF EXPLANATORY	
19. PRINT NAME AND TITLE		20. PRINT NAME AND TITLE	

EXHIBIT F
WYOMING FIREFIGHTERS PAY PLAN

Wyoming has agency resources and cooperators available for wildland firefighting and all-risk incidents under the authority and provisions in the Statewide Cooperative Wildland Fire Management and Stafford Act Response Agreement. Wyoming firefighters under this plan will be treated as "agency" personnel. They should not be confused with private contractors.

State/County/District/Department full time agency employees are reimbursed based on their actual wage and benefits. Cooperators are reimbursed based on their Red Card qualifications according to the rate agreement at the end of this Exhibit.

The FF rate shown for each classification is the rate per hour to be paid for all service required for each cooperator. Premium compensation of one and one half times the hourly rate will not be paid for FF rates. The percentage of benefits can be added to all fire billings including but not limited to; workers comp, FICA, and Medicare. Percentages will be established by employing agency and an itemized listing will be provided to the Wyoming State Forestry Division (WSFD) Fire Business Manager.

The Incident Official-in-Charge has the final authority to accept or reject any person for employment under this Plan.

Personnel Time will be documented on the Crew Time Report (SF 261) and Emergency Firefighter Time Report (OF-288). Upon demobilization, original OF-288 documents are given to Wyoming resources. Original SF-261 along with copies of OF-288 will be retained by the incident. Leave travel home open. Travel time home will be finalized by the home unit.

Travel time starts when you arrive at the place and time the County Warden/District Chief has designated as the departure point (usually the fire hall). Travel time stops when you arrive in camp and have unloaded or parked the engine. If you have to travel more than a half hour from your home to the departure point, you may claim it as travel time.

All transportation from point of hire until return to point of hire will be at the requesting unit's expense. When an employee is released for cause, or quits without good reason before the emergency is over, pay will be stopped at the time services are terminated. However, return transportation to the point of hire may be allowed such an employee at the option of the Incident Official-in-Charge.

All breaks of more than three hours and all meal breaks while traveling to and from the incident need to be shown.

All hours of employment under this Pay Plan will be recorded as either on-shift or off-shift. All on-shift time is compensable; all off-shift time is non-compensable.

On-shift is time of actual work, ordered standby, or compensable travel with a specific start and ending time. On Shift consists of time spent traveling from and to the point of hire and related waiting time, and other travel necessary for the performance of work, such as from incident camp to incident line or between incident camps.

Off-shift is non-compensable time that allows for sleeping and eating or other activities of a personal nature.

Ordered standby is when, at the direction of an Incident official, an employee is held in a specific location fully outfitted and ready for immediate assignment. Employee is on duty, and time spent on ordered standby duty is hours of work if, for work-related reasons, the employee is restricted by official order to a designated post of duty and is assigned to be in a state of readiness to perform work with limitations on the employee's activities so substantial the employee cannot use the time effectively for his or her own purposes. Incident agencies or IMT's that utilize ordered standby must document the decision and clock hours in writing on the CTR, SF-261. Individuals are not entitled to standby compensation for time spent eating when actual work is not being performed. This applies even though the individual's may be required to remain at the temporary work site. Employees assigned to a general area, or incident camp, by an Incident official for 8 or more hours in a given shift, will be given enough on-shift time (travel, actual work) to total a minimum of 8 compensable hours for their assigned shift. This 8-hour guarantee is not to be used on the first and last day of employment.

Time spent in a mobilization or demobilization center, or other general area, including incident base, where the individual can rest, eat, or to a limited degree, pursue activities of a personal nature is not compensable as ordered standby.

All County and State resource orders canceled while enroute to an incident will return to home base immediately unless prepositioning is approved by the resources ordered. **If the resource is a strike team or a task force, a**pproval will not be granted without consent of 100% of the counties involved with the order being canceled. If prepositioning is approved, manpower will be paid a minimum of eight hours per day and all equipment will receive the daily minimum guarantee. All equipment and manpower will be released if not assigned within 24 hours of arriving at the propositioning location. Equipment and manpower will be released if not used within 24 hours of coming off their last assigned shift.

Minimum compensable time allowance for each employment period is 2 hours. Thereafter, time will be computed in multiples of 30 minutes.

Workers Compensation Insurance. Wyoming firefighters are covered under Wyoming Department of Workforce Services, Workers Compensation Division. Forms are available at: http://wyomingworkforce.org/employers-and-businesses/workers-compensation/Pages/default.aspx, in Wyoming Fire Mobilization Plan as Exhibits F-2 and F-3, or from any Wyoming State Forestry Division office.

Federal CA reporting forms should not be used. ***All work-related injuries must be reported to the home unit as quickly as possible.*** **The home unit may assist with notification and documentation.**

Personnel on the fireline may be compensated for meal periods if all the following conditions are met: 1) the fire is not controlled, and; 2) the Operations Section Chief makes a decision that it is critical to the effort of controlling the fire that personnel remain at their post of duty and continue to work as they eat, and; 3) the compensable meal break is approved y the supervisor at the next level and it is appropriately documented on the Crew Time Report, SF-261.

Whenever deemed practical and necessary by the Incident Official-in-Charge, the Government will furnish subsistence and lodging without cost. There will be no additional compensation for subsistence or lodging which the employee may furnish.

Commissary privileges are authorized and the cost will be deducted from individual's time sheet.

For out of County/State, personnel are committed to two weeks of incident activities exclusive of travel time.

The Wyoming State Travel Policy will be used for travel to/from the incident, when lodging and/or meals are not provided by the incident and for the daily incidentals while on an incident. Meals provided by the incident, other than those on days departing from or arriving to home unit, will be deducted. First and last days of travel, (leaving from home unit and arriving back at home unit) will be at 75% of the travel rate. Current M&IE rates can be found at: **http://www.gsa.gov/portal/content/104877**. Motel receipts are required. Exhibit F-1 of the "Mini Fire Mobilization Plan" or home unit travel vouchers will be used to verify these expenses.

EXHIBIT F
WYOMING FIREFIGHTERS PAY PLAN

FF RATE	COMMAND	OPERATIONS	LOGISTICS	FINANCE	PLANS	OTHER
FF A **$15.00** non Red Carded personnel			• Kitchen/ camp helper (camp) • Radio operator (RADO)			• Driver, up to & Including 1 ton (DRVP)
FF B **$20.00** (Red Carded –all trainee positions on Red Card)		• Hand Crew Member (FFT2) • Swamper (THSP)[1]	• Camp Crew Squad Boss • Supply Clerk • Tool & Equip Spec (TESP) • Aircraft Base Radio Operator (ABRO) • Cook (THSP)		• Display processor(DPRO)	• Clerk (CASC) •Driver, Over 1 ton and up to 4 tons, no CDL required (DRVS) • Expanded Dispatch Recorder (EDRC) • Driver (DRIV) No CDL Required
FF C **$25.00**		• Squad Boss (FFT1) • Sawyer/FALA up to 12"dbh • Helicopter Crew Member (HECM)	• Mechanic's helper (THSP)	• Personnel time recorder (PTRC) •Equipment time recorder (EQTR) • Commissary Manager (CMSY) • Comp/Injury specialist (INJR) • Claims alist (CLMS)	• Status/Check -In Recorder (SCKN)	• Computer Data Entry Recorder (CDER) • Support Dispatcher (EDSD)
FF D **$31.00**	• IC/Initial Attack (ICT5)	• Single Resource Boss (CRWB, HEQB, ENGB, FIRB, FELB, HMGB) • Deck Coordinator (DECK) • Loadmaster (LOAD) • Staging area manager (STAM) • Sawyer/FALB up to 24" dbh • Heavy Equipment Operator (THSP)[1] /(DOZ1) • Air tanker coordinator (ATCO) • Aerial Observer (AOBS)[1] • Air Base Radio Operator (ABRO)	•Head Cook, First Cook (COOK) • Incident Communication Tech (COMT) • Incident Communications Center Manager (INCM) • Emergency medical Basic (EMTB) • Base/camp manager (BCMG) •Ordering Mgr(ORDM) Receiving &Dist Mgr (RCDM) • Equipment manager (EQPM) • Security manager (SECM)		• Training Specialist (TNSP) •Documentation Unit Leader (DOCL) • Field observer (FOBS)	• Driver (DRIV) CDL Required

EXHIBIT F
WYOMING FIREFIGHTERS PAY PLAN

FF RATE	COMMAND	OPERATIONS	LOGISTICS	FINANCE	PLANS	OTHER
FF G $40.00	• Safety officer (SOF3) • LOFR • Information officer (IOF3) • Agency Rep (AREP)[1] • IC/initial attack (ICT4)	• Air tanker Base Manager (ATBM) • Helibase manager (HEB2) • Helicopter coordinator (HLCO) • Strike team leader • Task force leader (TFLD) • Water Handling Specialist (THSP)[1]	• Mechanic (GMEC) • Emergency medical technician Intermediate (EMTI)[1]		• Infrared interpreter (IRIN) • Incident meteorologist (IMET)	• Hazardous Materials Specialist (THSP)[1] • Incident Business Advisor (IBA3) • Supervisory dispatcher (EDSP) • Mixmaster (MXMS) • GIS Specialist (THSP)[1] • Fire Chief • Zone Warden /Deputy Zone Warden
FF H $43.00	• IC/extended attack (ICT3) • RXB2	• Div. group supervisor (DIVS) • Air support group supervisor (ASGS) • Air tactical group supervisor (ATGS) • RX11 • Professional faller/FALC 24" dbh or greater • Structural Protection Specialist (STPS) • Helibase Manager, Type 1 (HEB1)	• Unit Leaders (COML, MEDL, FDUL, SPUL, FACL, GSUL, Food Service Sergeant) • Emergency Medical Technician Paramedic (EMTP)[1]	• Unit Leaders (COMP, COST, TIME, PROC)	• Unit Leaders (SITL, RESL, DMOB) • Fire Behavior analyst (FBAN) • Fire Investigator (FINV)[1]	• Computer Technical Specialist (CTSP)[1]
FF J $46.00	• IC, type 2 (ICT2) • RXB1 • RXM2 • Information Officer, type 2 (IOF2) • Safety Officer, type 2 (SOF2) • Command Staff, type 2	• Operations Section Chief, type 2 (OSC2) • Air Operations Branch Director (AOBD) • Operations Branch Director (OPBD)	• Logistics Section Chief, type 2 (lSC2)	• Finance Section Chief, type 2 (FSC2)	• Planning Section Chief, type 2 (PSC2)	• Incident business advisor (IBA2) • Expanded Dispatch Coordinator (CORD) • County Fire Warden • Deputy County Fire Warden
FF K $54.00	• Incident Commander, Type 1 (ICT1) Information Officer, type 1 (IOF1) • Safety Officer, type 1 (SOF1)	• Operations Section Chief, type 1 (OSC1) • Aircraft Pilot[1]	• Logistics Section Chief, type 1 (LSC1)	• Finance Section Chief, type 1 (FSC1)	• Planning Section Chief, type 1 (PSC1)	• Incident Business Advisor (IBA1)

[1] RATE APPLIES ONLY IF DISPATCHED AS THIS POSITION.

WYOMING FIREFIGHTERS, UNDER THIS PLAN, WILL BE PAID AT THEIR HIGHEST, FULLY QUALIFIED RED CARD QUALIFICATION.

The following positions will **ONLY** receive the respective rate if the individual is ordered for the specific position: Agency Rep (AREP), Aerial Observer (AREO), Water Handling Specialist (THSP), Aircraft Pilot, Fire Investigator (FINV), Computer Technical Specialist (CTSP), Emergency Medical Technician Intermediate/Paramedic **(EMTI) (EMTP),** and all Technical Specialists (THSP).

If a county owned cache van/trailer is ordered, the person manning the cache van/trailer will be paid at the FF rate **equal to that** of the Receiving & Distributing Manager (RCDM).

Wyoming FireFighters
Travel Voucher

FIRE NAME _____ ACCOUNTING CODE _____ FIRE NUMBER _____

EQUEST NO:(O,E&A) _____ INCLUSIVE DATES: _____ thru _____

Fire Entity: County/Dist Name: _____

Street/box: _____

City: _____ State: _____ Zip: _____

Personnel Information:

Name: _____

St./Box: _____

City: _____ State: _____ Zip: _____

I certify, under penalty of perjury, that this claim and the items included therein for payment are correct in all respects.

Signature _____ Date _____

Mode of Travel:

County vehicle: ☐ POV vehicle: ☐ Air: ☐

License Plate: _____ Vehicle Description: _____

Date	Travel From City/Place	Travel To City/Place	Max[1] Lodging Rate	Actual[2] Lodging Rate w/ Tax	State[1] M&IE Rate	Deductible Meals[3] (Meals Provided by Incident) Bkft	Lunch	Dinner	Total Daily Allowance
									$ -
									$ -
									$ -
									$ -
									$ -
									$ -
									$ -
									$ -
									$ -
									$ -
									$ -
									$ -
									$ -
									$ -
									$ -
									$ -
									$ -
									$ -
									$ -

[1]M&IE Rates can be found at: http://www.gsa.gov/ First & Last day of travel @ 75%

Total Travel: ☐

[2] Motel Receipt must be included

Deductible meal allowance is based on M&IE rate found on web site above. Deduct all meals provided by incident. Do not deduct meals on First or Last day of travel

EXHIBIT G

Cost Share Agreement

INSTRUCTIONS –COST SHARE AGREEMENT

Numbered instructions correspond to form items that require further explanation. Supplements to cost share agreements will be numbered consecutively following the original (#1) for each fire. Supplements may be added at any time. Where insufficient room is available for necessary information, additional sheets or addendums may be added. Small revisions to this cost share agreement may be completed on a single page, describing the change to the original cost share agreement, and obtaining new signatures from those involved.

A Master Cooperative Wildland Fire Management Agreement exists between all major wildland fire protection agencies in Wyoming. This agreement authorizes general mutual aid, including reciprocal and cooperative fire protection services elaborated upon in local annual operating plans. Other cooperative agreements exist between fire management agencies that authorize fire management services between Agencies at the sub-geographic level. The objective of the Cost Share Agreement is to establish and document the cost sharing and basic organizational structure in response to specific fires.

Cost Share Agreements will be negotiated between agencies involved in specific on-the-ground fire suppression activities. These agreements are mandatory when more than one jurisdictional responsibility for fire protection is affected by the placement of the fire. The agreement will not affix liability for fire cost payment by either Agency based upon responsibility for the fire origin. The designated representatives of each Agency with forces on the fire are responsible for completing and signing the cost share agreement.

1. List the fire name agreed upon by Agencies involved.

2. Give the origin or best estimate of origin location by legal description.

3. Estimate the size at the time of the Cost Share Agreement.

4. List the Agencies involved in fire suppression operations and respective agency fire numbers.

5. List the date and time that the agreement is in effect. That time could be prior to or following the time that negotiations are made for the agreement.

6. Check the appropriate command structure for the fire. Definitions:

UNIFIED COMMAND – A method for all Agencies with jurisdictional responsibility to contribute to determining the overall objectives for the incident; interagency ICS team structure.

SINGLE COMMAND STRUCTURE – One Agency manages the incident with liaison and concurrence of objectives from other involved Agencies.

List the appropriate personnel filling ICS positions on the fire.

7. List any special conditions or resource objectives, i.e., dozer restrictions, mechanized restrictions, bald eagle nest, high value plantation. Operational responsibility for the fire will be defined in this section (if appropriate). Respond to this item only if Agency forces have specific segments of the fire. This information will not determine cost responsibility, unless specified in Item 11. Examples are: Divisions A and B; all structural protection areas; specific campground.

8. List the Agency responsible for structural protection, and any pertinent control information or contacts.

9. List operation conditions or directions pertaining specifically to: air operations, base camp and food service, and fire investigation. Costs pertaining to these decisions shall be documented in Item #10.

10. Fire suppression costs shall be determined from the information supplied in this item. There are several ways to determine the best cost share mix. A, B, and C are typically used on smaller, less complex incidents on lands with similar values and uses; D and E on larger, more complex incidents, such as those with both wildland urban interface and wildlands. Examples of cost-sharing methodologies ma include, but are not limited to the following:

    A. Each Agency pays for its own resources – fire suppression efforts are primarily on jurisdictional responsibility lands.

    B. Each Agency pays for its own resources – services rendered approximate the percentage of jurisdictional responsibility, but not necessarily performed on those lands.

    C. Cost share by percentage of ownership or Agency jurisdictional responsibility.

    D. Cost is apportioned by geographic division. Examples of geographic divisions are: Divisions A and B (using a map as an attachment); privately owned property with structures; or specific locations such as campgrounds.

    E. Reconciliation of daily estimates (for larger, multi-day incidents). This method relies upon daily agreed to cost estimates, using Incident Action Plans or other means to determine multi-Agency contributions. Reimbursements can be made upon estimates instead of actual bill receipts.

    The following are not reimbursable:
    - Responsibility for tort claims or compensation for injury costs.
    - Non suppression rehabilitation costs are the responsibility of the jurisdictional Agency.
    - Non-expendable property purchases will be the responsibility of the Agency making the purchase.
    - Support costs (i.e. office dispatchers, warehouse workers, etc.), unless they are charging to an emergency code assigned to the incident.

    The cost centers that should be considered in this agreement:
    - Fireline Resources: Dozers, engines, fallers, transports, water tenders, hand crews, line overhead.
    - Fire Camp Operations and Support: Overhead, buses, camp crews, communications, food, refrigerator units, showers, toilets, water trucks, cache supplies, rescue/med, camp facility.
    - Air Support: Helicopters, (with support) air tankers.
    - Cost apportionment by period (i.e. state mobilization or conflagration, Fire Management Assistance Grant declaration, additional jurisdictional involvement).

11. List any specific conditions relative to this agreement, such as: dispatch procedures, one Agency representing another, notifications, incident information, coordinated intelligence, etc.

12. Signatures of authorized personnel. List any attachments to the agreement. Give the date of the last revision or former Supplemental Agreement for the same fire.

EXHIBIT G

COST SHARE AGREEMENT

The purpose of this agreement is to provide for a coordinated cooperative fire suppression operation on this fire and to describe the cost divisions. This agreement is a supplement to the Master Cooperative Wildland Fire Management Agreement or (list other agreement and number) between the Agencies listed.

1. Fire Name: _____ Origin Date _____ Time _____

2. Origin: Township _____ Range _____ Section _____

3. Estimated Size _____ Acres at the time of this agreement.

4. Agency _____ Fire # _____ Accounting Code _____

   Agency _____ Fire # _____ Accounting Code _____

   Agency _____ Fire # _____ Accounting Code _____

   Agency _____ Fire # _____ Accounting Code _____

   Agency _____ Fire # _____ Accounting Code _____

   Agency _____ Fire # _____ Accounting Code _____

5. This agreement becomes effective on: _____

   _____ At _____ and remains in

   effect until amended or terminated.

6. Overall direction of this incident will be by ( ) Unified Command,

   or by ( ) Single Command structure.

   Identify below personnel filling the following positions:

Position	Name(s)	Agency
Incident Commander	_____	_____
Agency Administrator Representative	_____	_____
Liaison	_____	_____
Finance	_____	_____
Operations	_____	_____

7. Suppression action will be subject to the following special conditions and land management considerations: _____

_____

_____

_____

_____

8. Geographic responsibility (if appropriate) by Agency is defined as follows:

Agency _____ Geographic Responsibility _____

Agency _____ Geographic Responsibility _____

Agency _____ Geographic Responsibility _____

Agency _____ Geographic Responsibility _____

Agency _____ Geographic Responsibility _____

Agency _____ Geographic Responsibility _____

Agency _____ Geographic Responsibility _____

The Agency responsible for structural protection will be: _____

_____

9. Special operational conditions agreed to (include as appropriate Air operations, base camp, food service, fire investigation, security, etc.)

List cost share information in Item #10:

_____

_____

_____

_____

_____

_____

_____

10. Fire Suppression COSTS will be divided between Agencies as described:

Cost Centers: (Resources)	Agency: (%)	Agency: (%)	Agency: (%)

11. Other conditions relative to this agreement (Notifications, incident information, etc):

_____

_____

_____

_____

_____

_____

_____

_____

_____

_____

12.

Agency	Agency	Agency	Agency
Signature	Signature	Signature	Signature
Printed Name	Printed Name	Printed Name	Printed Name
Title/Date	Title/Date	Title/Date	Title/Date

Agency	Agency	Agency	Agency
Signature	Signature	Signature	Signature
Printed Name	Printed Name	Printed Name	Printed Name
Title/Date	Title/Date	Title/Date	Title/Date

List of Attachments (if any): _____/_____/_____

EXHIBIT H

FIRE COMPLEXITY ANALYSIS

The following questions are presented as a guideline to assist the responsible line officer in analyzing the complexity or predicted complexity of a fire situation. Because of the time required to assemble and move an overhead team to an incident, this checklist should be completed when a fire escapes initial attack and be kept as a part of the fire records. As the situation becomes more complex, this checklist should be completed to assure adequate lead time in requesting any necessary assistance.

Use of the Guide:

1. Analyze each element and check the response yes or no.
2. If positive responses exceed or are equal to negative responses within any primary factor (A through G), the primary factor should be considered as a positive response.
3. Determine fire complexity from the number of primary factors (A through G) that are rated positive.

Number of Primary Factors (A-G) Rated Positive	Fire Complexity
0-1	Class III
2-3	Class II
4+	Class I

4. It must be emphasized that this analysis should, where possible, be based on predictions to allow adequate time for assembling and transporting the order resources.

EXHIBIT H

FIRE COMPLEXITY ANALYSIS GUIDE				
A.		FIRE BEHAVIOR – Served or predicted	YES	NO
	1.	Burning Index (From onsite weather measurements) predicted to be 80th percentile or higher using the major fuel model in which the fire is burning.	☐	☐
	2.	Potential for "blowup" conditions (terrain, fuel moistures, winds, unusual fuel, etc.)	☐	☐
	3.	Crowning long range spotting, or fire whirls observed even during "cool periods" (night).	☐	☐
	4.	No relief forecast.	☐	☐
		TOTALS		
B.		PERSONNEL	YES	NO
	1.	200 or more people per shift	☐	☐
	2.	Two or more divisions	☐	☐
	3.	Wide variety of Special Support personnel or equipment (military, MAFFS, etc.)	☐	☐
	4.	Are the majority of the local initial attack resources committed to this fire?	☐	☐
		TOTALS		
C.		CULTURAL RESOURCES THREATENED	YES	NO
	1.	Urban interface	☐	☐
	2.	Summer homes	☐	☐
	3.	Other developed areas (industrial, etc.)	☐	☐
	4.	Archeological sites.	☐	☐
	5.	Rare or endangered species (habitat)	☐	☐
	6.	Other special resources	☐	☐
		TOTALS		
D.		SAFETY	YES	NO
	1.	Extended exposure to unusually hazardous line conditions.	☐	☐
	2.	Serious accident or fatality.	☐	☐
	3.	Is there a substantial air operation that is not properly staffed.	☐	☐
	4.	Any other safety problem.	☐	☐
		TOTALS		
E.		OWNERSHIP	YES	NO
	1.	Fire burning on more than one land ownership.	☐	☐
	2.	Potential for claims (damages)	☐	☐
	3.	Different or conflicting management objectives.	☐	☐
	4.	Disputes suppression responsibility.	☐	☐
	5.	Other	☐	☐
		TOTALS		
F.		EXTERNAL INFLUENCES	YES	NO
	1.	Controversial fire policy	☐	☐
	2.	Preexisting controversies	☐	☐
	3.	Sensitive media relationships	☐	☐
	4.	Smoke management problems	☐	☐
	5.	Other external influences	☐	☐
		TOTALS		
G.		EXISTING OVERHEAD	YES	NO
	1.	Existing overhead worked 2 shifts without success.	☐	☐
	2.	Have overhead overextended themselves (mental or physical)	☐	☐
		TOTALS		

REMARKS:

Glossary of Terms:

Potential for blow-up conditions - any combinations of fuels, weather, and topography excessively endangering personnel.
Rare or endangered species - threat to habitat of such species, or in the case of flora, threat to the species itself.
Smoke management - any situation which creates a significant public response such as smoke in a metropolitan area or visual pollution in high use scenic areas.
Extended exposure to unusually hazardous line conditions - extended burnout or backfire situations, rock slides, cliffs, extremely steep terrain, abnormal fuel situations such as frost killed foliage, etc.
Disputed suppression responsibility - any fire where responsibility for suppression is not agreed upon due to lack of agreements or different interpretations, etc.
Controversial fire policy - escaped management fires are one example of this. Another is differing fire policies between suppression agencies when the fire involves multiple ownership.
Pre-existing controversies - these may or may not be fire management related. Any controversy drawing public attention to an area may present unusual problems to the fire overhead and local management.
Have overhead overextended themselves mentally or physically this is a critical item that requires judgment by the responsible line officer. It is difficult to write guide lines for this judgment because of the wide differences between individuals. If, however, the line officer feels the existing overhead cannot continue to function efficiently and take safe and aggressive action due to either mental or physical reasons, assistance is mandatory.

EXHIBIT H

FIRE COMPLEXITY ANALYSIS

The following questions are presented as a guideline to assist the responsible line officer in analyzing the complexity or predicted complexity of a fire situation. Because of the time required to assemble and move an overhead team to an incident, this checklist should be completed when a fire escapes initial attack and be kept as a part of the fire records. As the situation becomes more complex, this checklist should be completed to assure adequate lead time in requesting any necessary assistance.

Use of the Guide:

1. Analyze each element and check the response yes or no.
2. If positive responses exceed or are equal to negative responses within any primary factor (A through G), the primary factor should be considered as a positive response.
3. Determine fire complexity from the number of primary factors (A through G) that are rated positive.

Number of Primary Factors (A-G) Rated Positive	Fire Complexity
0-1	Class III
2-3	Class II
4+	Class I

4. It must be emphasized that this analysis should, where possible, be based on predictions to allow adequate time for assembling and transporting the order resources.

EXHIBIT H

FIRE COMPLEXITY ANALYSIS GUIDE				
A.		FIRE BEHAVIOR – Served or predicted	YES	NO
	1.	Burning Index (From onsite weather measurements) predicted to be 80th percentile or higher using the major fuel model in which the fire is burning.	☐	☐
	2.	Potential for "blowup" conditions (terrain, fuel moistures, winds, unusual fuel, etc.)	☐	☐
	3.	Crowning long range spotting, or fire whirls observed even during "cool periods" (night).	☐	☐
	4.	No relief forecast.	☐	☐
		TOTALS		
B.		PERSONNEL	YES	NO
	1.	200 or more people per shift	☐	☐
	2.	Two or more divisions	☐	☐
	3.	Wide variety of Special Support personnel or equipment (military, MAFFS, etc.)	☐	☐
	4.	Are the majority of the local initial attack resources committed to this fire?	☐	☐
		TOTALS		
C.		CULTURAL RESOURCES THREATENED	YES	NO
	1.	Urban interface	☐	☐
	2.	Summer homes	☐	☐
	3.	Other developed areas (industrial, etc.)	☐	☐
	4.	Archeological sites.	☐	☐
	5.	Rare or endangered species (habitat)	☐	☐
	6.	Other special resources	☐	☐
		TOTALS		
D.		SAFETY	YES	NO
	1.	Extended exposure to unusually hazardous line conditions.	☐	☐
	2.	Serious accident or fatality.	☐	☐
	3.	Is there a substantial air operation that is not properly staffed.	☐	☐
	4.	Any other safety problem.	☐	☐
		TOTALS		
E.		OWNERSHIP	YES	NO
	1.	Fire burning on more than one land ownership.	☐	☐
	2.	Potential for claims (damages)	☐	☐
	3.	Different or conflicting management objectives.	☐	☐
	4.	Disputes suppression responsibility.	☐	☐
	5.	Other	☐	☐
		TOTALS		
F.		EXTERNAL INFLUENCES	YES	NO
	1.	Controversial fire policy	☐	☐
	2.	Preexisting controversies	☐	☐
	3.	Sensitive media relationships	☐	☐
	4.	Smoke management problems	☐	☐
	5.	Other external influences	☐	☐
		TOTALS		
G.		EXISTING OVERHEAD	YES	NO
	1.	Existing overhead worked 2 shifts without success.	☐	☐
	2.	Have overhead overextended themselves (mental or physical)	☐	☐
		TOTALS		

REMARKS:

Glossary of Terms:

Potential for blow-up conditions - any combinations of fuels, weather, and topography excessively endangering personnel.
Rare or endangered species - threat to habitat of such species, or in the case of flora, threat to the species itself.
Smoke management - any situation which creates a significant public response such as smoke in a metropolitan area or visual pollution in high use scenic areas.
Extended exposure to unusually hazardous line conditions - extended burnout or backfire situations, rock slides, cliffs, extremely steep terrain, abnormal fuel situations such as frost killed foliage, etc.
Disputed suppression responsibility - any fire where responsibility for suppression is not agreed upon due to lack of agreements or different interpretations, etc.
Controversial fire policy - escaped management fires are one example of this. Another is differing fire policies between suppression agencies when the fire involves multiple ownership.
Pre-existing controversies - these may or may not be fire management related. Any controversy drawing public attention to an area may present unusual problems to the fire overhead and local management.
Have overhead overextended themselves mentally or physically this is a critical item that requires judgment by the responsible line officer. It is difficult to write guide lines for this judgment because of the wide differences between individuals. If, however, the line officer feels the existing overhead cannot continue to function efficiently and take safe and aggressive action due to either mental or physical reasons, assistance is mandatory.

BOARD OF COUNTY COMMISSIONERS
MEETING REQUEST FORM

Date Requested: March 18, 2014	Name & Title of Presenter: Krisena Marchal, Grants Manager
Department or Organization: Grants Admin	Contact Phone & E-mail: Krisena Marchal x3888 marchalk@sweet.wy.us
Exact Wording for Agenda: Approval of the purchase of personal protective equipment with Homeland Security Grant Funding for the City of Rock Springs	Preference of Placement on Agenda & Amount of Time Requested for Presentation: ***ADDED TO THE AGENDA WITH APPROVAL BY THE CHAIRMAN 5 minutes
Will there be Handouts? (If yes, include with meeting request form) Yes	Will handouts require SIGNATURES: No

Additional Information:

Requested Action:

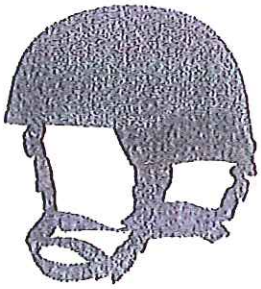
Motion to approve the purchase of personal protective equipment with Homeland Security Grant Funding for the City of Rock Springs.

TELEPHONE: (801) 486-7285
TOLL FREE: (800) 426-0509
FAX: (801) 487-1278
www.LNCURTIS.com

L.N. CURTIS & SONS

TOOLS FOR HEROES® since 1929

L.N. CURTIS & SONS
INTERMOUNTAIN DIVISION
1195 SOUTH 300 WEST
SALT LAKE CITY, UT 84101

50	70501-156	Avon Clear Outsert Assembly	41.00	$2,050.00
50	70501-157	Avon Sunlight (Smoke) Outsert	$47.00	$2,350.00
13 boxes	70010-23-2	Avon CBRNF12 CBRN (pack of 4)	$204.00	$2,652.00
~~9~~ 3 boxes	71510-2	Avon CTF12 Riot Agent Filter (pack of 6)	$191.00	~~$9,550.00~~ $573
35	774HC	Protech Delta 4 High Cut Helmet w/ Mesh Crown 	$420.00	$14,700.00

Filter, Particulate

Personal Protective Equipment > Respiratory Protection Equipment > Disposable Respirator

Information

AEL / SEL Number: 01AR-06-FLTR

Description:

Cartridge, canister, or other filtration media for use with reusable particulate respirator facepiece (see 01AR-06-REUS). Certified by NIOSH as one of the following: N95, N99, N100; R95, R99, R100; P95, P99, P100.

Important Features:

Manufactured in a variety of shapes and sizes. Classifications are as follows: Prefix: N=Not Resistant to Oil, R=Somewhat Resistant to Oil (limited to one work shift), P=Strongly Resistant to Oil. Rating: 95 = Filters at least 95% of airborne particles. 99 = Filters at least 99% of airborne particles. 100 = Filters at least 99.97% of airborne particles.

Operating Considerations:

Filter type should be chosen based upon the anticipated hazard and wearer activity. For example, "N" respirators would be well suited for the medical/airborne pathogen environment, while "P" respirators would be more applicable for industrial settings where aerosolized oils are present. Note that filters are for use only with respirators designated by the manufacturer, and may not be interchanged with other respirators.

Training Requirements:

Core Training: OSHA 1910.120, OSHA 1910.134 (Manufacturers Users Instructions).

Initial Training: Minimal (<1 day)

Sustainment Training: Minimal (<1 day)

Mission Specific Sublist:

Forensics Technician

Full Canadian Recommended Equipment List

LOS-1, Multi-Agency Intervention

LOS-2, Scout/Reconnaissance Mission

LOS-4, Evac and Perimeter Control

Mobile Field Force

Mortuary Operations

Point of Dispensing

Menu Options

- Print

FEMA Related Grants

FEMA Grant Program

- Amtrak - (IPR - Amtrak)
- Citizen Corps Program (CCP)
- Homeland Security Grant Program (HSGP)
- Intercity Bus Security Grant Program (IBSGP)
- Metropolitan Medical Response System Program (MMRS)
- OPERATION STONEGARDEN (OPSG)
- Port Security Grant Program (PSGP)
- State Homeland Security Program (SHSP)
- Transit Security Grant Program (TSGP)
- Tribal Homeland Security Grant Program (THSGP)
- Urban Areas Security Initiative Program (UASI)

Mandatory Standard(s)

Approval of Respiratory Protective Devices

Relevant Standard(s)

(OSHA) Standard for Personal Protective Equipment- Respiratory Protection

Hazardous Waste Operations & Emergency Response

Protection of first responders from chemical, biological, radiological, and nuclear (CBRN) events.

Standard for Fire Service Respiratory Protection Training 2013 Edition

BOARD OF COUNTY COMMISSIONERS
MEETING REQUEST FORM

Date Requested: 3-18-14	Name & Title of Presenter: Chuck Radosevich/Charlie Vanover
Department or Organization: Facilities Dept./Plan One	Contact Phone & E-mail: 870-2306
Exact Wording for Agenda: CDC Landscaping Proposal	Preference of Placement on Agenda & Amount of Time Requested for Presentation: 5 minutes
Will there be Handouts? (If yes, include with meeting request form) Yes	Will handouts require SIGNATURES: No
Additional Information:	

- All requests to be added to the agenda will need to be submitted in writing on the "Meeting Request Form" by Wednesday at 12:00 p.m. prior to the scheduled meeting and returned in person or electronically to Clerk Sally Shoemaker at: shoemakers@sweet.wy.us
- All handouts are also due by Wednesday at 12:00 p.m. prior to the scheduled meeting date. Handouts may be submitted to Clerk Sally Shoemaker either in person or electronically. ***If your handout is not accompanied with the request to be added to the agenda, your request will be dismissed and you may reschedule for the next meeting provided the handout(s) are received.***
- Any documents requiring **Board Action** or **signature** are considered agenda items and need to be requested in the same manner.
- All **original** documents requesting action or signature must be submitted to Deputy County Clerk Vickie Eastin. However, a **copy** must be submitted to Sally Shoemaker for distribution of the packet and retention.
- As always, if you are unable to attend the meeting after being placed onto an agenda, please send a representative in your place or your item will be rescheduled.
- In order to determine placement on the agenda, please review the county website (www.sweet.wy.us/commissioner) on Thursday afternoon.
- If a request to be placed on an agenda is received **AFTER** the deadline, you will be considered for the next meeting date.
- No handout will be received during a meeting in session.

Interoffice Correspondence

To: Sweetwater County Board of County Commissioners

From: Chuck Radosevich, Facilities Manager CR

Date: March 11, 2014

RE: CDC Landscaping and other items

Plan One Architects has submitted the attached proposal for the CDC Landscape design. They have estimated the cost for these services at $32,600 plus reimburseables estimated at $1500. Construction is estimated to be approximately $80,000 - $100,000.

The remaining balance of the $2,000,000 approved for construction is approximately $325,000.

Additionally, the CDC Staff and Board members have developed the following list of items that they would like completed should there be funds remaining after the landscaping.

CDC List:

1. Front Door Access System
2. Landscaping
3. Millwork in classrooms
4. Permanent platforms for sink useage.
5. Bookshelves in Discovery room.
6. Remove double doors and install window in office area (West side).
7. Remove/replace or refinish exposed wood area on front.
8. New air compressor on suppression system.
9. Replace cabinets and appliances in kitchen (stove is new) area and Discovey room.
10. Install new washer and dryer upstairs in Janitors room.
11. Shelving for storage areas.

Continue painting in areas not disturbed by construction.

Action Requested:

Approve the proposal with Plan One Architects for the design of the landscaping improvements. Also, approve the use of the remaining funds for the items identified on the list prepared by the CDC Staff and Board members.

plan one / architects
cody rock springs driggs

February 7, 2014

Chuck Radosevich
Facilities Manager
Sweetwater County
50140 A U.S. Highway 191 South
Rock Springs, WY 82901

Re: **CDC Landscape Design – Professional Compensation Proposal**

Dear Chuck;

At your request Plan One/Architects is pleased to provide you with the following proposal for professional services for the above referenced project.

Project Description:

Plan One/Architects along with our Landscape Consultant will provide complete basic professional services from Schematic Design thru Construction Contract Administration for the landscape improvements to the Rock Springs CDC Building. Work included in this project will include upgrading and reconstruction the landscape on the CDC Site. An as built and topographic survey will be required and those costs are included in this proposal.

Professional Services will be broken into several phases to include the following:

- **SCHEMATIC DESIGN:** includes the development of a diagrammatic Site Plan and based on program information provided to us by you, additionally a preliminary estimate will be provided at the end of this phase. A site survey of existing conditions will be performed.
- **DESIGN DEVELOPMENT:** further develops the schematic design. Outline specifications are written describing the various systems and landscape materials. The estimate is also further refined.
- **CONSTRUCTION DOCUMENTS:** during this phase of the project the design development documents are further developed and project specifications are written to provide you with a set of complete documents to be used by the contractors and subcontractors for bidding and construction purposes.
- **BIDDING AND NEGOTIATION:** this phase of the project is when documents are distributed to various contractors for the purpose of bidding on the project. Questions are answered, addendums issued and Owner/Contractor contracts are negotiated and prepared.
- **CONSTRUCTION CONTRACT ADMINISTRATION:** during this time we represent you, the Owner, at the job site to insure that the project is being completed within the parameters set forth in the construction documents. This process lasts from the beginning of construction to the final completion.

Compensation:

1001 12th Street
Cody, WY 82414
T: 307.587.8646 F: 307.587.8366

4020 Dewar Drive, Suite A
Rock Springs, WY 82901
T: 307.352.2954 F: 307.352.2956

189 N. Main, Suite 112
Driggs, ID 83422
T: 208.354.8036 F: 208.354.8037

Plan One/Architects would be pleased to provide the above outlined services for the fixed amount of thirty two thousand six hundred dollars ($32,600.00) plus reimbursable expenses that we would assume to be approximately $1,500.00. These costs include pre-design and post construction trips by the landscape consultant as well as project engineering and architectural costs such as printing.

Should you have any questions or need additional information please feel free to contact me.

Sincerely,

Charles E Van Over, AIA
President
Plan One/Architects

BOARD OF COUNTY COMMISSIONERS
MEETING REQUEST FORM

Date Requested: March 18, 2014	Name & Title of Presenter: Terry Doak, Airport Manager
Department or Organization: Rock Springs Sweetwater County Airport	Contact Phone & E-mail: 307-352-6880 / flytd@wyoming.com
Exact Wording for Agenda: Air Service Enhancement Program Grant Agreement	Preference of Placement on Agenda & Amount of Time Requested for Presentation: Agenda Item / 10 Minutes
Will there be Handouts? (If yes, include with meeting request form) Yes	Will handouts require SIGNATURES: Yes
Additional Information:	

- All requests to be added to the agenda will need to be submitted in writing on the "Meeting Request Form" by Wednesday at 12:00 p.m. prior to the scheduled meeting and returned in person or electronically to Clerk Sally Shoemaker at: shoemakers@sweet.wy.us
- All handouts are also due by Wednesday at 12:00 p.m. prior to the scheduled meeting date. Handouts may be submitted to Clerk Sally Shoemaker either in person or electronically. *****If your handout is not accompanied with the request to be added to the agenda, your request will be dismissed and you may reschedule for the next meeting provided the handout(s) are received.*****
- Any documents requiring **Board Action** or **signature** are considered agenda items and need to be requested in the same manner.
- All **original** documents requesting action or signature must be submitted to Deputy County Clerk Vickie Eastin. However, a **copy** must be submitted to Sally Shoemaker for distribution of the packet and retention.
- As always, if you are unable to attend the meeting after being placed onto an agenda, please send a representative in your place or your item will be rescheduled.
- In order to determine placement on the agenda, please review the county website (www.sweet.wy.us/commissioner) on Thursday afternoon.
- If a request to be placed on an agenda is received **AFTER** the deadline, you will be considered for the next meeting date.
- No handout will be received during a meeting in session.

GRANT AGREEMENT
BETWEEN THE
WYOMING DEPARTMENT OF TRANSPORTATION
AND THE SWEETWATER COUNTY COMMISSION

Project Number: **ASRKS02**
Contract Term: **January 1, 2014 through June 30, 2014**

1. **Parties.** The parties to this agreement are the WYOMING DEPARTMENT OF TRANSPORTATION, hereinafter referred to as "WYDOT", whose address is 5300 Bishop Blvd., Cheyenne, WY 82009 and the SWEETWATER COUNTY COMMISSION, hereinafter referred to as "Sponsor," whose address is 80 West Flaming Gorge Way, Suite 109, Green River, WY 82935.

2. **Purpose.** The Sponsor desires to participate in the Air Service Enhancement Program administered by WYDOT. This Program will consist of enhanced service through SkyWest Airlines from Rock Springs, Wyoming to the Salt Lake City hub. The level of service will provide two round trips per day scheduled to optimize bank times to Delta Airlines at Salt Lake City, Utah. SkyWest Airlines will provide service with the EMB 120 and 30 seats. The service will be provided January 1, 2014 through June 30, 2014. WYDOT, the Sponsor, and the traveling public shall derive a benefit and advantage by reason of having contracted under this Air Service Enhancement Program.

3. **Terms of Agreement.** The purpose of this Agreement is to provide air service enhancement, as defined in Wyo. Stat. Ann. §10-3-601 et seq., from Salt Lake City, Utah to Rock Springs, Wyoming. SkyWest Airlines will assure, by contract, that there is scheduled air service instituted and continued between Rock Springs, Wyoming (RKS) and Salt Lake City, Airport (SLC), (referred to as the "Service") for 6 months ("Service Period").

4. **Responsibilities of the Sponsor during the Service Period.** Monthly statements and quarterly invoices will be received by WYDOT and the Sponsor from SkyWest Airlines with a summary of load factors, number of revenue and non-revenue passengers using the service, flight completion information, on time performance, and all other relevant data concerning flight operations for the Service. WYDOT will review invoices and send payment to the Sponsor. The Sponsor will pay full amount to SkyWest Airlines within 15 days of receipt of payment from WYDOT.

5. **Reimbursement.** SkyWest Airlines completes its accounting for each month approximately two to three weeks after the close of the month. Soon after this occurs, a statement will be sent to WYDOT and the Sponsor which shall show the final revenues and actual costs for the preceding calendar month. The statement will show all calculations supporting the total, including a 5% margin on costs. Total costs are the sum of non-fuel costs and fuel costs. Non-fuel costs shall be calculated by multiplying the block hours associated with the market by the following cost per hourly rate of One Thousand, Six Hundred and Seventy Five Dollars ($1,675) for the EMB 120 block hours

operated January 1, 2014 through June 30, 2014. The rate includes the 5% profit margin and all non-fuel costs. To the extent the Sponsor owes SkyWest Airlines a payment for such quarter it shall pay to SkyWest Airlines, within 45 days of its receipt of payment from WYDOT, the full amount owed. Sponsor agrees to pay Twenty Eight percent (28%) of the total monthly payment submitted each quarter with a maximum exposure of Two Hundred Fifty Seven Thousand, Four Hundred and Four Dollars ($257,404) for the 12-month term. To the extent SkyWest Airlines' revenues for such calendar month were greater than the actual costs plus margin for the month, WYDOT shall have no monthly payment obligation to the Sponsor or SkyWest Airlines for such month or partial month as the case may be. At the end of the term of this Agreement, the Sponsor shall ensure that SkyWest prepare a report showing total revenues, costs, and margin for the 6-month term of the Agreement. Assuming all criteria above are met, WYDOT's financial commitment to this service, through the Sponsor, shall be Seventy Two percent (72%) of the total payment submitted each quarter with a maximum exposure of Six Hundred Sixty One Thousand, Eight Hundred Ninety Six Dollars ($661,896).

6. **Default.** If the Sponsor fails to pay any amount herein provided when the same shall become due and payable, WYDOT may terminate this Agreement as to any or all items and any other remedy at law or in equity. Notwithstanding any such action, the Sponsor shall remain liable for the full performance of all obligations on its part to be performed under this Agreement.

7. **General Provisions:**

   a. **Amendments.** Either party may request changes in this Agreement. Any changes, modifications, revisions or amendments to this Agreement which are mutually agreed upon by and between the parties to this Agreement shall be incorporated by written instrument, executed and signed by all parties to this Agreement.

   b. **Americans with Disabilities Act.** The Sponsor shall not discriminate against a qualified individual with a disability and shall comply with the Americans with Disabilities Act, P.L. 101-336, 42 U.S.C. 12101, *et seq.*, and/or any properly promulgated rules and regulations related thereto.

   c. **Applicable Law and Venue.** The construction, interpretation and enforcement of this Agreement shall be governed by the laws of the State of Wyoming. The Courts of the State of Wyoming shall have jurisdiction over this Agreement and the parties, and the venue shall be in the First Judicial District, Laramie County, Wyoming.

   d. **Assignment/Agreement Not Used as Collateral.** Neither party shall assign nor otherwise transfer any of the rights or delegate any of the duties set forth in this Agreement without the prior written consent of the other party.

   e. **Audit/Access to Records.** The Sponsor shall provide free access to any pertinent, books, documents, and papers to the State of Wyoming, the Federal Grantor Agency, the Comptroller General of the United States, the United States

Department of Labor, or any of their duly authorized representatives for the purpose of inspection, audit and copying. The Sponsor shall provide proper facilities for such access and inspection. The Sponsor shall keep copies of these records for at least three years after final payment and settlement.

f. **Availability of Funds.** Each payment obligation of WYDOT is conditioned upon the availability of government funds which are appropriated or allocated for the payment of this obligation. If funds are not allocated and available for the continuance of the services, this Agreement may be terminated by WYDOT at the end of the period for which the funds are available. WYDOT will notify the Sponsor at the earliest possible time of the services which will or may be affected by a shortage of funds. No penalty shall accrue to WYDOT in the event this provision is exercised, and WYDOT will not be obligated or liable for any future payments due or for any damages as a result of termination under this section. This provision shall not be construed to permit WYDOT to terminate this Agreement in order to acquire similar services from another party.

g. **Compliance with Law.** The Sponsor shall keep informed of and comply with all applicable, Federal, State and Local laws and regulations in the performance of this Agreement.

h. **Entirety of Agreement.** This Agreement, consisting of five pages, represents the entire and integrated Agreement between the parties and supersedes all prior negotiations, representations and agreements, whether written or oral.

i. **Indemnification.** Each party is responsible for its own acts and omissions and the result thereof to the extent provided by law. The liability of state agencies and state governmental entities is governed by Wyo. Stat. 1-39-101, *et seq.*

j. **Kickbacks:**

(i.) The Sponsor shall comply with the Copeland "Anti-Kickback" Act (18 U.S.C. 874) as supplemented in the Department of Labor Regulations (29 CFR, Part 3). This Act provides that the Sponsor are prohibited from inducing by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he is otherwise entitled.

(ii.) The Sponsor certifies and warrants that no gratuities, kickbacks or contingency fees were paid in connection with this Agreement, nor were any fees, commissions, gifts, or other considerations made contingent upon the award of this Agreement.

(iii.) No staff member of the Sponsor shall engage in any contract or activity which would constitute a conflict of interest as related to this Agreement.

(iv.) If the Sponsor breach or violate this warranty, WYDOT may, at its discretion, terminate this Agreement without liability to WYDOT, or deduct from the agreement price or consideration, or otherwise

recover, the full amount of any commission, percentage, brokerage, or contingency fee.

k. **Nondiscrimination.** The Sponsor shall comply with the Civil Rights Act of 1964, the Wyoming Fair Employment Practices Act (Wyo. Stat. 27-9-105, *et seq.*), the Americans with Disabilities Act (ADA), 42 U.S.C. 12101, *et seq.*, and the Age Discrimination Act of 1975. The Sponsor shall not discriminate against any individual on the grounds of age, sex, color, race, religion, national origin or disability in connection with the performance of this Agreement.

l. **Notices.** All notices arising out of, or from, the provisions of this Agreement shall be in writing and given to the parties at the address provided under this Agreement, either by regular mail or delivery in person.

m. **Prior Approval.** This Agreement shall not be binding upon either party unless this Agreement is approved as to form by the Attorney General or his representative.

n. **Severability.** Should any portion of this Agreement be judicially determined to be illegal or unenforceable, the remainder of this Agreement shall continue in full force and effect, and either party may renegotiate the terms affected by the severance.

o. **Sovereign Immunity.** The State of Wyoming and WYDOT do not waive sovereign immunity by entering into this Agreement, and specifically retains all immunities and defenses available to them as sovereigns pursuant to Wyo. Stat. 1-39-101, *et seq.*, and all other state law. Designations of venue, choice of law, enforcement actions and similar provisions should not be construed as waiver of sovereign immunity. The parties agree that any ambiguity in this Agreement shall not be strictly construed, either against or for either party, except that any ambiguity as to sovereign immunity shall be construed in favor of sovereign immunity.

p. **Third Party Beneficiary Rights.** The parties do not intend to create in any other individual or entity the status of third party beneficiary, and this Agreement shall not be construed so as to create such status. The rights, duties and obligations contained in this Agreement shall operate only between the parties to this Agreement and shall inure solely to the benefit of the parties to this Agreement. The provisions of this Agreement are intended only to assist the parties in determining and performing their obligations under this Agreement.

q. **Independent Contractor.** The Sponsor is an independent contractor for the purpose of this Contract, and shall not be considered an employee of the State of Wyoming for any purpose. The Sponsor shall assume sole responsibility for any debts or liabilities incurred by the Sponsor in fulfilling the terms of this Contract, and shall be solely responsible for the payment of all federal, state and local taxes which may accrue because of this Contract. Nothing in this Contract shall be

interpreted as authorizing the Sponsor or its agents and/or employees to act as an agent or representative for or on behalf of the State of Wyoming or WYDOT, or to incur any obligation of any kind on the behalf of the State of Wyoming or WYDOT. The Sponsor agrees that no health/hospitalization benefits, workers' compensation and/or similar benefits available to State of Wyoming employees will inure to the benefit of the Sponsor or the sponsor's agents and/or employees as a result of this Contract

r. The terms of this Agreement, and any amendments thereto, shall be binding upon and inure to the parties hereto, their administrators and successors.

"INTENTIONALLY LEFT BLANK"

8. **Signatures.** In witness whereof, the parties to this Agreement, either personally or through their duly authorized representatives, have executed this Agreement on the day and date set out below and certify that they have read, understood, and agreed to the terms and conditions of this Agreement.

   The effective date of this Agreement is the day and date last signed and executed by the duly authorized representatives of the parties to this Agreement, below.

ATTEST: **(PARTY)**

By: _____
(TITLE)

_____

_____

(SEAL)

_____
Date

ATTEST:

Michele Stupple
Secretary-Wyoming Aeronautics Commission

WYOMING DEPARTMENT OF TRANSPORTATION

By: Dennis Byrne
Dennis Byrne, Administrator

3/7/14
Date

Approved as to form:

By: _____
Jackson Engels
Senior Assistant Attorney General
State of Wyoming

Date Prepared: _____

BOARD OF COUNTY COMMISSIONERS
MEETING REQUEST FORM

Date Requested: 3-18-14	Name & Title of Presenter: Shirley DeLambert, Asst. Director Mary Ann Mines, Director
Department or Organization: Eden Valley Telehealth Services DBA Big Sandy Clinic	Contact Phone & E-mail: 307-705-5053 edenvalleytelehealth@gmail.com
Exact Wording for Agenda: Request Assistance for Eden Valley Telehealth Services	Preference of Placement on Agenda & Amount of Time Requested for Presentation: 20 min
Will there be Handouts? (If yes, include with meeting request form) Yes- Shirley will email	Will handouts require SIGNATURES:
Additional Information:	

- All requests to be added to the agenda will need to be submitted in writing on the "Meeting Request Form" by Wednesday at 12:00 p.m. prior to the scheduled meeting and returned in person or electronically to Clerk Sally Shoemaker at: shoemakers@sweet.wy.us
- All handouts are also due by Wednesday at 12:00 p.m. prior to the scheduled meeting date. Handouts may be submitted to Clerk Sally Shoemaker either in person or electronically. *****If your handout is not accompanied with the request to be added to the agenda, your request will be dismissed and you may reschedule for the next meeting provided the handout(s) are received.*****
- Any documents requiring **Board Action** or **signature** are considered agenda items and need to be requested in the same manner.
- All **original** documents requesting action or signature must be submitted to Deputy County Clerk Vickie Eastin. However, a **copy** must be submitted to Sally Shoemaker for distribution of the packet and retention.
- As always, if you are unable to attend the meeting after being placed onto an agenda, please send a representative in your place or your item will be rescheduled.
- In order to determine placement on the agenda, please review the county website (www.sweet.wy.us/commissioner) on Thursday afternoon.
- If a request to be placed on an agenda is received **AFTER** the deadline, you will be considered for the next meeting date.
- No handout will be received during a meeting in session.

From:
Eden Valley Telehealth dba
Big Sandy Clinic

To:

Sweetwater County Commission

Copy of 2014 Budget

Success Stories for Telehealth and

Clinic

Outline Of things we do at Clinic

We are asking for monetary support

Shirley DeLambert

Eden Valley Telehealth Services
P.O. Box 359
Farson, WY 82932 307-273-3055

Budget 2014

Wages	$60,000.00
Rent	$15,000.00
Advertising	$100.00
Travel expense	$300.00
Telephone (land and internet)	$1,800.00
Medical Supplies	$14,000.00
Insurance	$349.00
Taxes, including social security (Payroll)	$16,000.00
Supplies Office	$4,000.00
Legal and other professional fees	$500.00
Miscellaneous	$500.00
	$112,549.00

STRATEGIC PLAN

Goal

Eden Valley Telehealth Services will build and participate in collaborations that will improve access to and availability of healthcare in the Farson area and in Southwest Wyoming.

Strategies to Achieve Outcomes

- Collaborate with potential partners in Telehealth Services to provide specialty health care to those in need.
- To provide Health Care Services to those in need in the Area, regardless of ability to pay.
- To provide Health Care Services that bill for all Insurances, including Medicare.
- Raise awareness by promoting healthcare, education, and availability.
- Promote Familywize to all patients, and the community.

Actions

- Continue to facilitate, support and promote the expansion of the Southwest Wyoming Telehealth Network.
- Provide and promote health care, preventative screening, routine assessments and general health care education.
- Pursue and secure diversified funding for all variables including wellness, screening, immunization, and health physicals for sports and DOT.

Client Success Story

Eden Valley Telehealth Services actually had their first Telehealth visit with the Utah Burn Center in Salt Lake City in August of 2013. A patient that was burned two days earlier came into the clinic seeking advice on care of his wounds. Immediate assistance supplied by the Telehealth Outreach team at Cheyenne Regional Medical Center, CRMC, ensured associated networks were coordinated allowing for the patient to get connected with a physician at the Burn Center within 30 minutes of arrival at the Clinic. With direction from Dr. Stephen Morris at the Burn Center, and the professional staff at the Eden Valley Clinic, they were able to care for the wounds twice daily allowing the patient to stay at home and receive daily care at the clinic.

With a follow-up video consult with Dr. Morris after 10 days, the patient was healing nicely. This Telehealth visit alone saved many out of pocket dollars, many insurance dollars, and many hours of travel to receive health care in this rural community. This is a very exciting opportunity for Southwest Wyoming to be connected via Telehealth not only with each other, but other health care providers participating throughout Southeast Wyoming and Northeastern Utah.

The purpose and vision for Eden Valley Telehealth falls directly into the United Ways of Southwest Wyoming's Strategic Plan 2013 – 2016, Health Care Priority.

> *Health: Develop a safe and health community through partnerships, collaboration and assessment.*

The mission of the Eden Valley Telehealth Services is to bring efficient, cost-effective, quality healthcare to the rural resident, rather than having the resident travel to a healthcare provider when-ever possible. Telehealth services enhance access, quality, safety, and the efficiency of healthcare in addition to in office health professionals and physician.

Wyoming is a frontier state, and with its small population and large geographic area, we face a number of related problems in delivering healthcare services to its local communities. Among these are distance, geography, inclement weather, isolated communities, and a shortage of primary care and specialty physicians and also a lack of local physicians accepting new Medicare patients. Telemedicine is a cost-effective and efficient means of delivering healthcare to the rural resident, rather than having the resident travel to the healthcare provider. Obtaining healthcare locally reduces travel, time away from work, patient transfer costs, and keeps healthcare dollars in the local community.

Partners for this project include Eden Valley Telehealth Services, Castle Rock Medical Center, Frontier Imaging, Western Wyoming Family Planning, Dr.'s John Iliya and Jean Station, Dr. Donaldson's office, and Southwest Wyoming Telehealth Network. With the expertise of WyHIO, United Way of Southwest Wyoming, and Cheyenne Regional Medical Center, Eden Valley Telehealth Services has been providing health care services from wound and preventative care, to Chiropractic services for the past eight months with great patient numbers. Through this collaborative effort, Southwest Wyoming partners have also been able to interact with other Telehealth users, and Telehealth to help shape the future of Telehealth in Wyoming.

Eden Valley Telehealth Services relates to achieving outcome results by allowing our clinic to operate no matter the patient' ability to pay. Our medical facility contracts with Doctors willing to see patients in our clinic for a percentage that is collected from the visit. We offer free blood pressure checks, reduced sports physicals for athletes and conduct health fair clinics at reduced rates. We are also able to provide Telehealth Services regardless of ability to pay upfront, which some Telehealth providers require at the time of service.

Sally Shoemaker

From: Eden Valley Telehealth <edenvalleytelehealth@gmail.com>
Sent: Wednesday, March 12, 2014 4:15 PM
To: Sally Shoemaker
Subject: Re: meeting with commissioners
Attachments: 2014 Budget.xlsx; STRATEGIC PLAN.docx; Client Success Story.docx; Mission-Narrative.docx

Attachments

On Wed, Mar 12, 2014 at 3:28 PM, Eden Valley Telehealth <edenvalleytelehealth@gmail.com> wrote:
I was just doing outline do I need to do the actual presentation?

On Tue, Mar 11, 2014 at 2:59 PM, Sally Shoemaker <shoemakers@sweet.wy.us> wrote:

Thanks, Shirley.

I noticed that only one page came through. Were you providing the documents that you have outlined in the list?

Thank you,

Sally Shoemaker

shoemakers@sweet.wy.us

307-872-3897 (office)

307-872-3992 (Fax)

From: Eden Valley Telehealth [mailto:edenvalleytelehealth@gmail.com]
Sent: Tuesday, March 11, 2014 2:40 PM
To: Sally Shoemaker
Subject: meeting with commissioners

Shirley DeLambert

307-273-5050 home

307-705-5053 cell

307=273-3055 Clinic

Sweetwater County
Board of County Commissioners
Public Meeting

March 18, 2014

Land Use
Agenda and Staff Report

Prepared by:

Sweetwater County Land Use
80 West Flaming Gorge Way, Suite 23
Green River, WY 82935
(307) 872-3914

Board of County Commissioners
Public Hearing Agenda
March 18, 2014

County Commissioner's Meeting Room
80 West Flaming Gorge Way
Green River, WY 82935

Public Hearing

1. Mary Ann Grubb / Annie's Grooming Parlor
   Home Occupation Permit, Type III
   Pet Grooming
2. Jon & Stephanie Jasperson
   Zoning Map Amendment
   A & R-2 to RR
3. Sweetwater County Weed and Pest
   Zoning Map Amendment
   A to I-1
4. Polar Bear Water Treatment, LLC
   Conditional Use Permit
   Oilfield Produced Water Treatment/Evaporation Ponds
5. William H. Jolley / Jolley Ranch Company
   Conditional Use Permit
   Oilfield Produced Water Treatment/Evaporation Ponds

Public Hearing # 1
Board of County Commissioners
March 18, 2014

Mary Ann Grubb
Home Occupation Permit, Type III
Pet Grooming / Annie's Grooming Parlor

Property Owner

Mary Ann Grubb
145 Mesa Drive
Rock Springs, WY 82901

Other Parties

Legal Description

145 Mesa Drive
Ackerman Acres Number
One Subdivision, Lot 2

Current Zoning

R-2 (Mixed Residential)

Legal Requirements

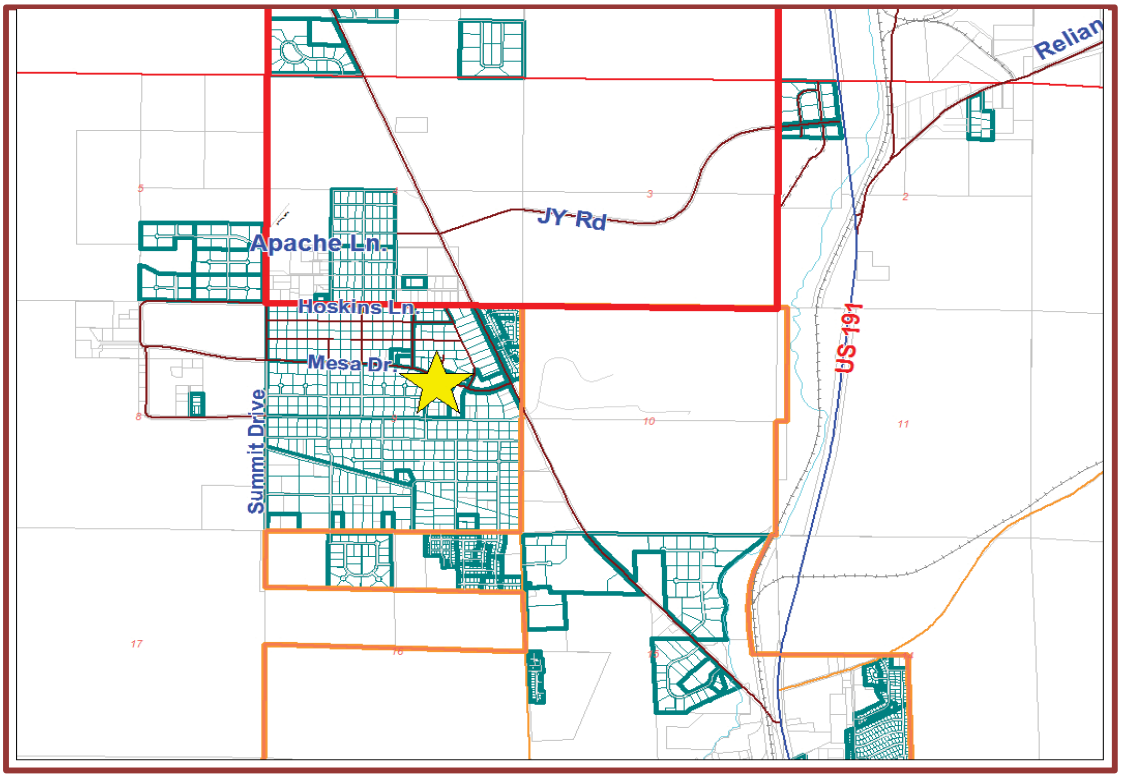
Adjacent Notices Sent:
February 7, 2014
Public Hearing Advertised:
February 7, 2014
Sign Posted:
February 18, 2014

Utilities & Districts

Water: WMWSD
Sewer: WMWSD
Others: Fire District #1

Land Use Presenter

Steve Horton
Planner III
(307) 872-3926



Summary of Application

Mary Ann Grub is requesting a Home Occupation Permit Type III for pet grooming. The home occupation is Annie's Grooming Parlor located at 145 Mesa Drive. The property is Lot 2 Ackerman Acres Number One Subdivision, being 1.33 acres in size. Ms. Grubb initially began the pet grooming home operation in 1999 as a Type I HOP. Now, one outside employee participates in the Home Occupation which requires this be a Type III Home Occupation. In the application, the applicant has initialed all typical conditions related to a Type III Home Occupation. Fire protection is provided by fire hydrants located in the subdivision. Access is from Mesa Drive. For a Type III Home Occupation the Zoning Resolution requires the following be met; 1)all reasonable objections of the neighborhood must be resolved prior to issuing the permit; 2) no home occupation will be allowed which materially changes the character of the neighborhood.

Public Hearing #1
Mary Ann Grubb
Home Occupation Permit, Type III

Public Comments:

Public Comment submitted by Doris Davis, 45 Purple Sage Road: Complaint was that Annie's Grooming should not be allowed to continue operating until the Home Occupation Permit is approved.
Public Comment submitted by Danny Adams, Box 2181 Rock Springs: "One hundred percent for approval of her Home Occupation Permit"

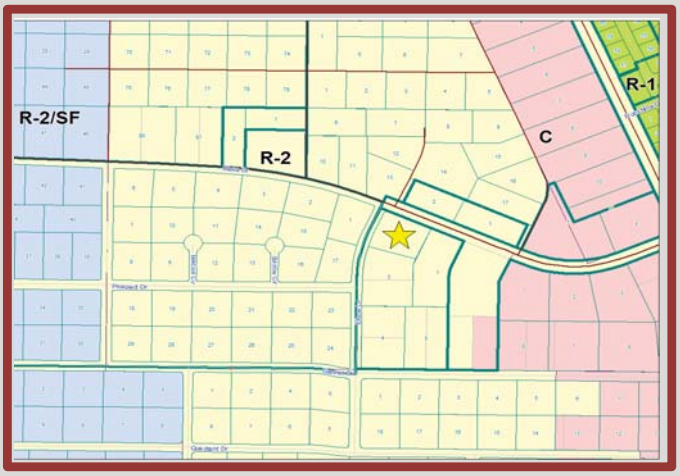
Agency Comments:

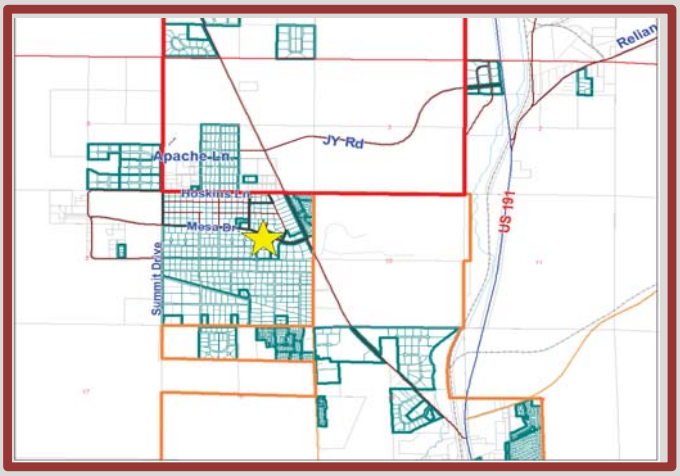
SWC Code Enforcement: Property has passed a 2012 IFC compliance inspection on January 16, 2012.
Sweetwater County Engineer: No objection to request.
WYDOT: WYDOT has no objections/no comments.

Staff Comments, Recommendations and Conditions:

Mary Ann Grubb began her Home Occupation Type I for pet grooming in October, 1999. She now has an outside employee participating in the home occupation which requires a Type III permit. There was one complaint with the home occupation, that being that the Home Occupation should not be allowed to continue operating until the Home Occupation Permit is approved.
Staff recommends approval of this Home Occupation Permit Type III for an appropriate term.

Zoning Map





Vicinity Map

Public Hearing #1
Mary Ann Grubb
Home Occupation Permit, Type III

Looking North

Looking South

Looking East

Looking West

RECOMMENDATION 14-03-ZO-01

MARY ANN GRUB / ANNIE'S GROOMING PARLOR
HOME OCCUPATION PERMIT, TYPE III
PET GROOMING

WHEREAS, Mary Ann Grubb has requested a Home Occupation Permit, Type III to operate a pet grooming business, Annie's Grooming Parlor, in accordance with Section 10 of the Sweetwater County Zoning Resolution on an approximately 1.36 acre parcel of land owned by Mary Ann Grubb and described as:

Ackerman Acres Number One Subdivision, Lot 2, Sweetwater County, Wyoming

WHEREAS, the Sweetwater County Planning and Zoning Commission held a public hearing in accordance with the procedural requirements of the County's Zoning Resolution on March 12, 2014 to consider the applicant's request; and,

WHEREAS, after due consideration and discussion, the Planning and Zoning Commission voted 5-0 to recommend approval of this request with the following condition:

1. This Home Occupation Permit is approved for a period of 5 years.

NOW THEREFORE, the Sweetwater County Planning and Zoning Commission recommends that this request be APPROVED as conditioned.

Dated this 12th day of March, 2014.

Attest:

Steven Dale Davis, County Clerk

Sweetwater County
Planning and Zoning Commission

James Reinard, Chairman

RESOLUTION 14-03-ZO-01

MARY ANN GRUB / ANNIE'S GROOMING PARLOR
HOME OCCUPATION PERMIT, TYPE III
PET GROOMING

WHEREAS, Mary Ann Grubb has requested a Home Occupation Permit, Type III to operate a pet grooming business, Annie's Grooming Parlor, in accordance with Section 10 of the Sweetwater County Zoning Resolution on an approximately 1.36 acre parcel of land owned by Mary Ann Grubb and described as:

Ackerman Acres Number One Subdivision, Lot 2, Sweetwater County, Wyoming

WHEREAS, the Sweetwater County Board of County Commissioners held a public hearing in regards to this matter on March 18, 2014 and has given due consideration to the recommendation of the Planning and Zoning Commission and to all the evidence and testimony presented at the hearing.

NOW THEREFORE BE IT RESOLVED, that the applicant's request be APPROVED with the following condition:

1. This Home Occupation Permit is approved for a period of 5 years.

Dated this 18th day of March, 2014.

Sweetwater County
Board of County Commissioners

_____
Wally J. Johnson, Chairman

_____
Gary Bailiff, Member

_____
John K. Kolb, Member

_____
Don Van Matre, Member

Attest:

_____
Steven Dale Davis, County Clerk

_____
Reid O. West, Member

Home Occupation Permit

Sweetwater County Land Use
80 West Flaming Gorge Way, Suite 23
Green River, WY 82935
p: (307) 872-3914 / 922-5430 f: 872-3991
landuse@sweet.wy.us

Date of Submittal: 1/13/14
Permit Number: _____
Zoning: R-2
PID: 04-1905-09-L-14-011-00
Application Fee: $75.00

Date of Hearings: PZ _____ BCC _____
☐ Approved ☐ Approved with Conditions ☐ Denied ☐ Resolution _____
Date of Action: _____ Land Use Official Signature: _____

Please fill the application out completely; incomplete applications will be returned. Attach all required supporting documentation and additional information which may be required for approval of your application. Home Occupation regulations may be found in Section 10 of the Sweetwater County Zoning Resolution.

GENERAL INFORMATION:

Land Owner of Record Contact Information

Mary Ann Grubb
145 Mesa Dr.
Rock Springs, Wy. 82901

Applicant Contact Information

307-382-3938

RECEIVED
JAN 13 2014
SWC LAND USE

PROPERTY INFORMATION

County Assigned Address: 145 Mesa Dr.. Rock Springs, Wy Lot Size: 1 1/3 rd acres (acres)

Project Location: Quarter(s): _____ Section: _____ Township: _____ Range: _____

Subdivision Name: Ackerman 1st Lot: 2 Block: _____

Name of Business: Annie`s Grooming Parlor

Type of Business: Dog Grooming

HOME OCCUPATION CLASSIFICATION – ONCE TYPE IS DECIDED, INITIAL COMPLIANCE WITH CONDITIONS

☐ **Option I – If all of the criteria of this section are met, you qualify for a Home Occupation I permit.**

A Home Occupation I Permit is a permit issued for a "minor" home occupation that is authorized by this Section without a hearing or any other provision for public notice. The permit is personal to the applicant. This permit will be issued by the appropriate Land Use Department staff if it can be determined that all of the following conditions can be met:

_____ Such use shall be conducted entirely within a dwelling unit and carried on by the inhabitants living there and no others. Dwelling unit includes a garage.

_____ Such use shall be clearly incidental and secondary to the use of the dwelling unit for dwelling purposes and shall not change the residential character thereof.

_____ The total area used for such purposes shall not exceed forty percent (40%) of the first floor area of the user's dwelling unit, or forty percent (40%) of the floor area of the user's dwelling unit in a two-family dwelling or a mobile home. For purposes of calculating total area allowed for home occupations the garage area shall not be included.

_____ There shall be no exterior storage on the premises of material or equipment used as a part of the home occupation. No interior or exterior signs are allowed.

_____ A home occupation shall provide additional off-street parking of one (1) parking space for each two hundred (200) feet of gross floor area occupied by the home occupation.

4005602

_____ Under no circumstances shall any of the following be considered a home occupation: clinic, restaurant, or veterinarian's clinic.

☐ **Option II – If all of the criteria of this section are met, you qualify for a Home Occupation II permit.**

_____ A Home Occupation II Permit may be issued for home occupations that meet Option II "Typical Conditions". This permit is authorized by Land Use Department staff only after posting notice of the proposed home occupation on the affected property. In addition, any occupation that has impact on neighbors (in view of the Land Use Department staff) will require notification and comment period from neighbors.

_____ If there are no comments received and/or there are no adverse comments, and if all conditions necessary for the granting of the permit are adequately addressed, the staff will issue the permit. If there are adverse comments the effect of which can be readily addressed and mitigated to the satisfaction of the pertinent parties (i.e. applicant, adjacent property owners, Sweetwater County, etc.), the staff may then issue the permit.

_____ If an agreement cannot be reached on the issuance of the permit, the staff will schedule the application request for consideration by the Sweetwater County Planning and Zoning Commission and the Sweetwater County Board of Commissioners. The staff will prepare a report documenting the areas of disagreement and the conditions and/or concerns which resulted in referral of the permit application to the Planning and Zoning Commission and the Sweetwater County Board of Commissioners.

Typical Conditions

MG Accessory Use - A home occupation may only be permitted as accessory to the residential main use of a lot in a residential district. As an Accessory Use, the home occupation shall constitute less than 40% of the floor area than the residential use and shall constitute less than 40% of the area of the lot than the residential use, except as otherwise permitted by the Planning and Zoning Commission.

MG Employees - Employees of any home occupation may only be members of the family occupying a dwelling unit on the lot upon which the home occupation is located plus one employee not residing on the lot. 1 outside employee

MG Signage - Signs shall not exceed 24"X36". All other requirements of Section 9, Sign Regulations, shall apply.

MG Parking - See Section 8 Off-Street Parking and Loading Maintenance. Include size, height, and weight of commercial vehicles involved.

MG Retailing Activities - Retailing and wholesaling of merchandise which is not produced on the site of the home occupation shall be generally prohibited. On-site retail and wholesale activities shall not be advertised by means of television, radio, or newspaper, except for small, classified newspaper ads.

MG Structural Additions - No structures may be constructed for the express purpose of providing floor area for a home occupation or to provide space for a residential use displaced by a home occupation.

MG Hours of Operation - No home occupation involving visits to the site of the home occupation by customers or the loading or unloading of business-oriented material shall be operated between the hours of 8:00 p.m. and 8:00 a.m.

MG Noise, Lights, Odors - No home occupation shall be permitted which creates noises, glare, lights, odors, electrical or electronic disturbances, or other obnoxious emissions detectable beyond the boundaries of the lot on which such occupation is located. The Home Occupation Permit may be revoked for any violation of these standards.

MG Outside Work - No work required to carry on a home occupation shall be performed outside of the structures located on the site.

MG Outside Storage - No merchandise constructed, repaired, or otherwise handled in the operation of a home occupation shall be displayed or stored outside of the structures or in any manner visible from any place outside of the lot on which the occupation is located.

MG Periodic Review - Every home occupation shall be subject to periodic inspection by Land Use Office staff in response to complaints or to ensure compliance.

MG Revocation - This permit may be revoked by the Planning and Zoning Commission for violation of any of the above conditions or any of the provisions of the zoning regulations. Appeals of the Planning and Zoning Commission's decision to revoke the permit shall be made to the Board of County Commissioners.

MG Non-Transferrable Permit - The permit for a home occupation shall be granted to the applicant only, for a specified time period for Options II and III permits, and shall not be transferable to his successors or assigns.

MG Comments solicited from neighbors reveal no objections.

☑ **Option III – If you do not qualify for an Option I or II, you must apply for a Home Occupation III Permit.**

MG Conditional Home Occupation III Permits may be issued only after a public hearing. For permits to be issued for home occupations that do not meet all of the Typical Conditions for Option II, an application to the entire Planning and Zoning Commission and the Sweetwater County Board of Commissioners must be submitted. In its discretion, the Sweetwater County Board of Commissioners can issue permits provided:

MG All reasonable objections of the neighborhood must be resolved prior to issuing the permit.

MG No home occupation will be allowed which materially changes the character of the neighborhood.

PERMIT SUBMITTAL REQUIREMENTS

The following information and supporting documentation must be included with this application:

1. **Site Plan:** A site plan, legibly drawn to scale and based on legally established lot corners that are permanently marked and identified, showing the following information:

   a. Address of the property.
   b. Legal Description
   c. Location and dimensions of the land area in question
   d. Size, shape, dimensions and location of existing or proposed structures
   e. Location of fire hydrant or water supply
   f. Access including dimensions, distance from property corners and size of culvert
   g. Show general drainage of lot or parcel
   h. Parking and loading areas
   i. Commercial signage, if applicable
   j. Septic and well locations
   k. Fuels being used or stored on the property
   l. Utilities
   m. Easements

2. **Residential Floor Plan:** A floor plan including: rooms labeled and dimensioned, size of egress windows and doors, location of smoke alarms, type of door hardware, hallway widths, width of stairs and garage or building separation material.

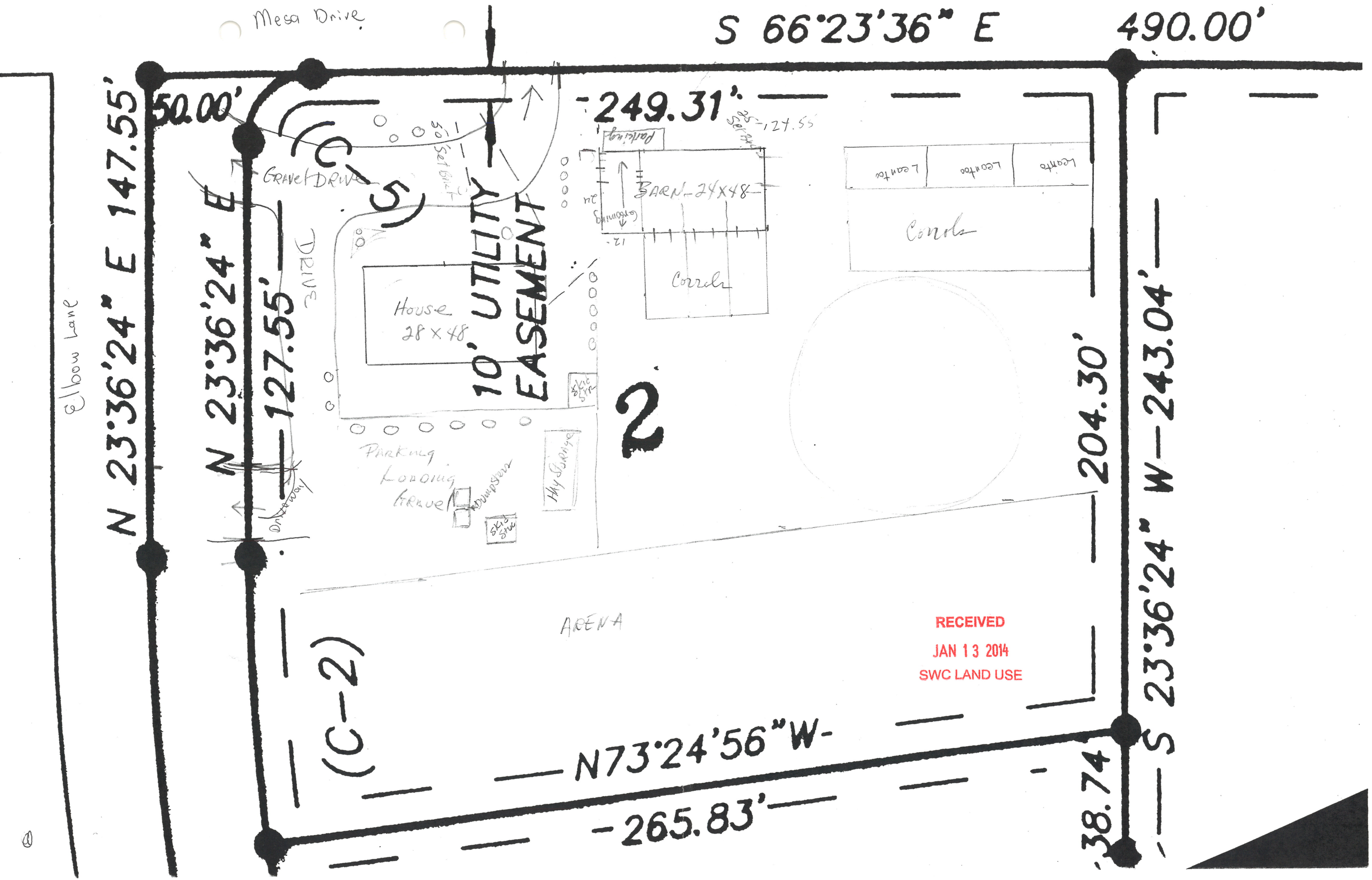
3. **Water and/or Sewer Supply:**

   a. Private Wyoming State Well Permit Number or Name of Water District: White Mountain
   b. Private Septic System Permit Number or Name of Sewer District: White Mountain

SIGNATURE REQUIRED

I acknowledge that I have read and understand this application and the pertinent regulations. I further agree if the permit is approved, I will comply with all regulations and conditions of approval. I grant Sweetwater County the right of ingress/egress as reasonably necessary to determine compliance with County regulations or conditions of this permit. I certify that the information provided with this application is true and correct.

Mary Ann Gulch	1/13/14		
Signature of Owner of Record	Date	Signature of Applicant/Agent	Date



RECEIVED
JAN 13 2014
SWC LAND USE

Public Hearing #2
Board of County Commissioners
March 18, 2014

Jon & Stephanie Jasperson
Zoning Map Amendment
A & R-2 to RR

Property Owner

Jon & Stephanie Jasperson
2029 Reagan Avenue
Rock Springs, WY 82901

Other Parties

Legal Description

5.189 Acres
NWSW, Section 8, T18N, R107W

Current Zoning

A (Agriculture) and
R-2 (Mixed Residential)

Legal Requirements

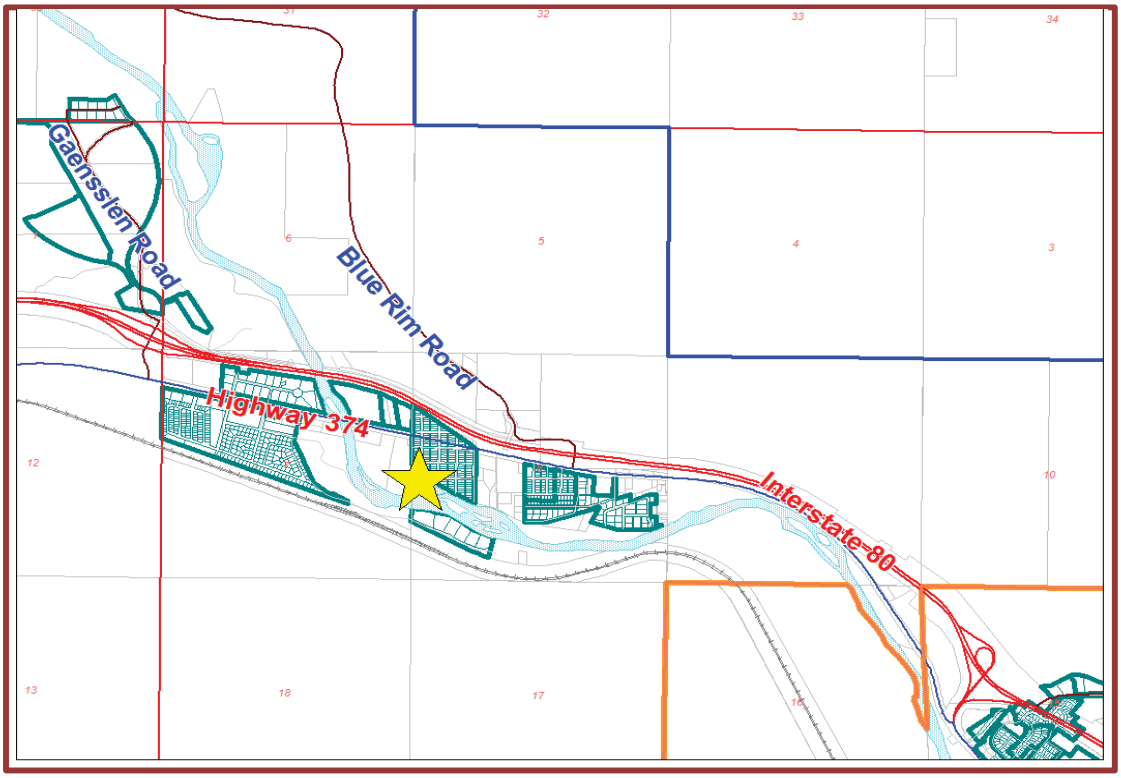
Adjacent Notices Sent:
February 7, 2014
Public Hearing Advertised:
February 7, 2014
Sign Posted:
February 18, 2014

Utilities & Districts

Water: Jamestown
Sewer: Jamestown
Others: Fire District #1

Land Use Presenter

Steve Horton
Planner III
(307) 872-3926



Summary of Application

Jon and Stephanie Jasperson are requesting a Zoning Map Amendment to change from A & R-2 to RR for a 5.189 acre parcel located in Jamestown. The parcel is located on the south end of Wilson Street and adjacent to the river, being also adjacent to Jamestown Addition. The applicants state the use of the property would be a single family home. Water from Jamestown Rio Vista Water & Sewer District is available to serve the site. Sewer is not available and will be handled by septic system. Fire protection is provided by fire hydrants located in the Jamestown Addition. Access is from Wilson Street in Jamestown Addition.

Public Hearing #2
Jon & Stephanie Jasperson
Zoning Map Amendment

Public Comments:

There have been no public comments submitted as of the date of this report.

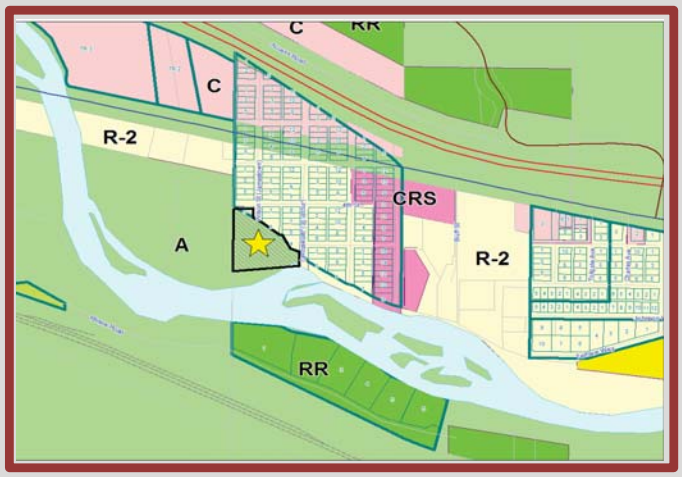
Agency Comments:

Sweetwater County Engineer: No objections to Zone Change. Additional discussions will have to be made in regard to access when building permit is applied for. Access permit and address permit will be required.
WYDOT: WYDOT has no objections/no comments.

Staff Comments, Recommendations and Conditions:

This property is adjacent to Jamestown Addition which is a residential subdivision. The requested RR Zone District permits single family residential use which is compatible with the adjacent R-2 Zoning for Jamestown Addition. Staff recommends approval of this Zoning Map Amendment to change from A & R-2 to RR.

Zoning Map



Vicinity Map

Public Hearing #2
Jon & Stephanie Jasperson
Zoning Map Amendment

Looking North

Looking South

Looking East

Looking West

RECOMMENDATION 14-03-ZO-02

JON K. AND STEPHANIE L. JASPERSON
ZONING MAP AMENDMENT
AGRICULTURE & MIXED RESIDENTIAL TO RURAL RESIDENTIAL

WHEREAS, Jon K. and Stephanie L. Jasperson have requested a Zoning Map Amendment from Agriculture (A) and Mixed Residential (R-2) to Rural Residential (RR) in accordance with Section 10 of the Sweetwater County Zoning Resolution on an approximately 5.189 acre parcel of land owned by Jon K. and Stephanie L. Jasperson and described as:

A PART OF THE WEST HALF OF THE NORTHWEST QUARTER (W1/2NW1/4) AND LOT FOUR (4), SECTION 8, TOWNSHIP 18 NORTH, RANGE 107 WEST OF THE 6TH P.M., SWEETWATER COUNTY, WYOMING, DESCRIBED AS FOLLOWS:

BEGINNING AT A POINT ON THE WEST LINE OF SAID SECTION 8 WHICH IS SOUTH 0°4' EAST, 2609.73 FEET FROM THE NORTHWEST CORNER OF SAID SECTION 8; THENCE NORTH 89°56' EAST, 160 FEET; THENCE SOUTH 0°4' EAST, 79.53 FEET TO A POINT ON THE SOUTHERLY BOUNDARY OF THE TOWNSITE OF JAMESTOWN IN SWEETWATER COUNTY, WYOMING, AS PLATTED AND RECORDED; AND ALONG THE SOUTHERLY BOUNDARY OF THE SAID TOWNSITE OF JAMESTOWN THE FOLLOWING COURSES AND DISTANCES: SOUTH 58°11' EAST, 76.55 FEET; THENCE SOUTH 51°55' EAST, 177.87 FEET; THENCE NORTH 89°56' EAST, 20 FEET; THENCE SOUTH 29°0' EAST, 140.26 FEET; THENCE SOUTH 69°31' EAST, 76.86 FEET TO THE SOUTH-EASTERLY CORNER OF BLOCK NINE OF SAID JAMESTOWN, SWEETWATER COUNTY, WYOMING; THENCE SOUTH 0°4' EAST, 125 FEET, MORE OR LESS, TO THE LEFT BANK OF GREEN RIVER; THENCE SOUTHWESTERLY ALONG THE LEFT BANK OF GREEN RIVER 620 FEET, MORE OR LESS, TO THE WESTERLY LINE OF SAID SECTION 8; THENCE NORTHERLY ALONG THE WESTERLY LINE OF SAID SECTION 8 TO THE POINT OF BEGINNING.

WHEREAS, the Sweetwater County Planning and Zoning Commission held a public hearing in accordance with the procedural requirements of the County's Zoning Resolution on March 12, 2014 to consider the applicant's request; and,

WHEREAS, after due consideration and discussion, the Planning and Zoning Commission voted 5-0 to recommend approval of this request;

NOW THEREFORE, the Sweetwater County Planning and Zoning Commission recommends that this request be APPROVED.

Dated this 12th day of March, 2014.

Attest:

Steven Dale Davis, County Clerk

Sweetwater County
Planning and Zoning Commission

James Reinard, Chairman

RESOLUTION 14-03-ZO-02

JON K. AND STEPHANIE L. JASPERSON
ZONING MAP AMENDMENT
AGRICULTURE & MIXED RESIDENTIAL TO RURAL RESIDENTIAL

WHEREAS, Jon K. and Stephanie L. Jasperson have requested a Zoning Map Amendment from Agriculture (A) and Mixed Residential (R-2) to Rural Residential (RR) in accordance with Section 10 of the Sweetwater County Zoning Resolution on an approximately 5.189 acre parcel of land owned by Jon K. and Stephanie L. Jasperson and described as:

A PART OF THE WEST HALF OF THE NORTHWEST QUARTER (W1/2NW1/4) AND LOT FOUR (4), SECTION 8, TOWNSHIP 18 NORTH, RANGE 107 WEST OF THE 6TH P.M., SWEETWATER COUNTY, WYOMING, DESCRIBED AS FOLLOWS:

BEGINNING AT A POINT ON THE WEST LINE OF SAID SECTION 8 WHICH IS SOUTH 0°4' EAST, 2609.73 FEET FROM THE NORTHWEST CORNER OF SAID SECTION 8; THENCE NORTH 89°56' EAST, 160 FEET; THENCE SOUTH 0°4' EAST, 79.53 FEET TO A POINT ON THE SOUTHERLY BOUNDARY OF THE TOWNSITE OF JAMESTOWN IN SWEETWATER COUNTY, WYOMING, AS PLATTED AND RECORDED; AND ALONG THE SOUTHERLY BOUNDARY OF THE SAID TOWNSITE OF JAMESTOWN THE FOLLOWING COURSES AND DISTANCES: SOUTH 58°11' EAST, 76.55 FEET; THENCE SOUTH 51°55' EAST, 177.87 FEET; THENCE NORTH 89°56' EAST, 20 FEET; THENCE SOUTH 29°0' EAST, 140.26 FEET; THENCE SOUTH 69°31' EAST, 76.86 FEET TO THE SOUTH-EASTERLY CORNER OF BLOCK NINE OF SAID JAMESTOWN, SWEETWATER COUNTY, WYOMING; THENCE SOUTH 0°4' EAST, 125 FEET, MORE OR LESS, TO THE LEFT BANK OF GREEN RIVER; THENCE SOUTHWESTERLY ALONG THE LEFT BANK OF GREEN RIVER 620 FEET, MORE OR LESS, TO THE WESTERLY LINE OF SAID SECTION 8; THENCE NORTHERLY ALONG THE WESTERLY LINE OF SAID SECTION 8 TO THE POINT OF BEGINNING.

WHEREAS, the Sweetwater County Board of County Commissioners held a public hearing in regards to this matter on March 18, 2014 and has given due consideration to the recommendation of the Planning and Zoning Commission and to all the evidence and testimony presented at the hearing.

NOW THEREFORE BE IT RESOLVED, that the applicant's request be APPROVED.

Dated this 18th day of March, 2014.

Sweetwater County
Board of County Commissioners

_____
Wally J. Johnson, Chairman

_____
Gary Bailiff, Member

_____
John K. Kolb, Member

Attest:

Don Van Matre, Member

Steven Dale Davis, County Clerk

Reid O. West, Member

Zoning Map Amendment

Sweetwater County Land Use
80 West Flaming Gorge Way, Suite 23
Green River, WY 82935
p: (307) 872-3914 / 922-5430 f: 872-3991
landuse@sweet.wy.us

Date of Submittal: 1/10/14
Permit Number: PZ 14.003
Zone Change Number: _____
PID: 04-1807-08-3-00-013-00
Application Fee: $225.00

Date of Hearings: PZ _____ BCC _____
☐ Approved ☐ Approved with Conditions ☐ Denied ☐ Resolution _____
Date of Action: _____ Land Use Official Signature: _____

Please fill the application out completely; incomplete applications will be returned. Attach all required supporting documentation. Additional information may be required following review of your application. Zoning Map Amendment regulations can be found in Section 26 of the Sweetwater County Zoning Resolution

GENERAL INFORMATION

Property Owner of Record Contact Information

JON K. + STEPHANIE L. JASPERSON
2029 REAGAN AVE.
ROCK SPRINGS, WY
82901

Applicant / Agent Contact Information if Different

PROPERTY INFORMATION - *LEGAL DESCRIPTION & MAP SHOWING ABUTTING PROPERTIES IS REQUIRED*

County Assigned Address: _____ Lot Size: 5.189 (acres)

Project Location: Quarter(s): NW4 SW4 Section: SEC 8 Township: T 18 N Range: R 107 W

Subdivision Name: _____ Lot: 4 Block: _____

Current Zoning: AGRACULTURE Proposed Zoning: RR

The Legal Basis for this Amendment is to: ☐ Correct an Error ☐ Recognize Changing Conditions

Describe the nature & effect of the proposed amendment.

- USE WOULD BE A SINGLE FAMILY HOME.

Describe the proposed development and time schedule for development.

- SEPTEMBER 2014

SIGNATURE REQUIRED

I acknowledge that I have read and understand this application and the pertinent regulations. I further agree if the permit is approved, I will comply with all regulations and conditions of approval. I grant Sweetwater County the right of ingress/egress as reasonably necessary to determine compliance with County regulations or conditions of this permit. I certify that the information provided with this application is true and correct.

Signature of Owner of Record _____ Date 1-10-14 Signature of Applicant/Agent _____ Date _____

Public Hearing #3
Board of County Commissioners
March 18, 2014

Sweetwater County Weed & Pest
Zoning Map Amendment
Remove Current / Amend A to I-1

Property Owner

Sweetwater County
Weed & Pest
2730 County Road 4-1
McKinnon, WY 82938

Other Parties

Legal Description

Tract in the SESE
Section 7, T12N, R111W

Current Zoning

A & I-1 (remove)
amend from A to I-1

Legal Requirements

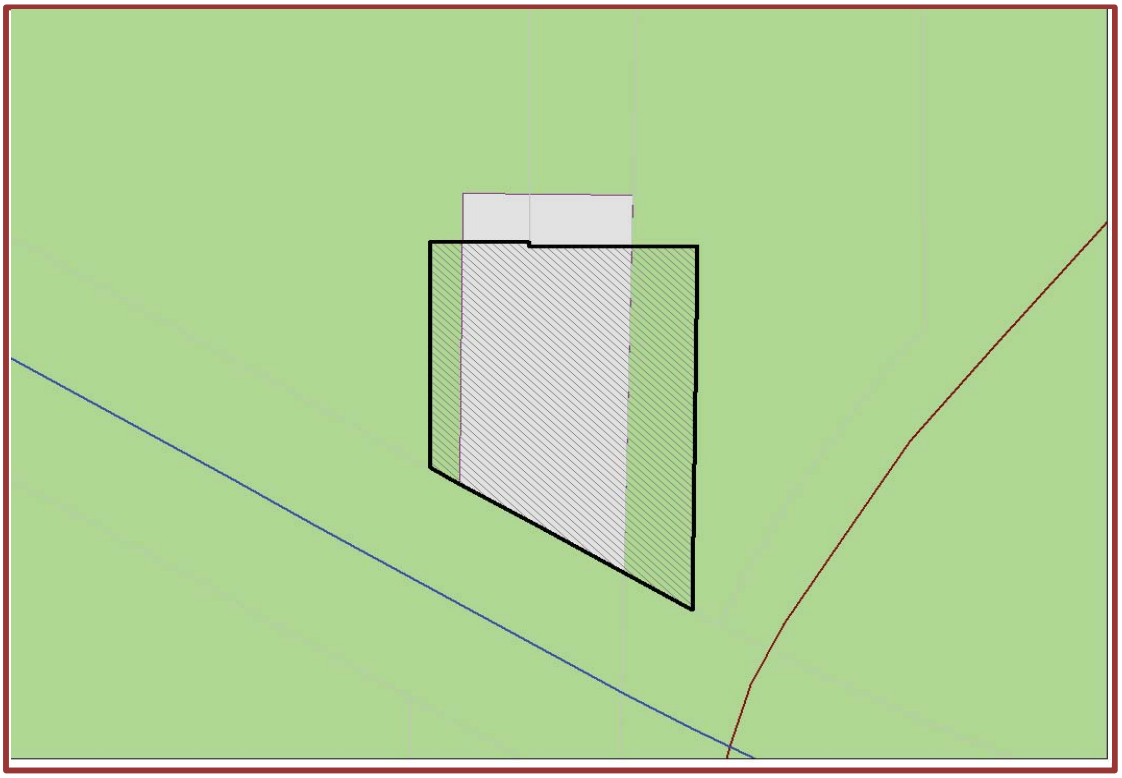
Adjacent Notices Sent:
February 7, 2014
Public Hearing Advertised:
February 7, 2014
Sign Posted:

Utilities & Districts

Water:
Sewer:
Others:

Land Use Presenter

Steve Horton
Planner III
(307) 872-3926



Summary of Application

Gale Lamb, of the Sweetwater County Weed & Pest Agency, is requesting a Zoning Map Amendment to remove the current Light Industrial (I-1) zoning of the Sweetwater County Weed and Pest parcel and parcels to the north of the property as adopted by the 7912-03 Zoning Map Amendment and amend the Sweetwater County Weed and Pest parcel as per Book 689 / Page 342 and Book 1203 / Page 3650 as recorded in the records of the Sweetwater County Clerk from Agriculture (A) to Light Industrial (I-1) in accordance with Section 26 of the Sweetwater County Zoning Resolution.

The existing facilities on the property are used to support the Sweetwater County Weed and Pest operations. SWC Weed & Pest has recently acquired additional property, which is zoned Agriculture, to construct an additional building to store equipment. The main purpose of the zone map amendment is to increase the industrial zoning to match the newly acquired .5 acres of property to construct the new building.

Public Hearing #3
Sweetwater County Weed & Pest Zoning Map Amendment

Public Comments:

There have been no public comments submitted as of the date of this report.

Agency Comments:

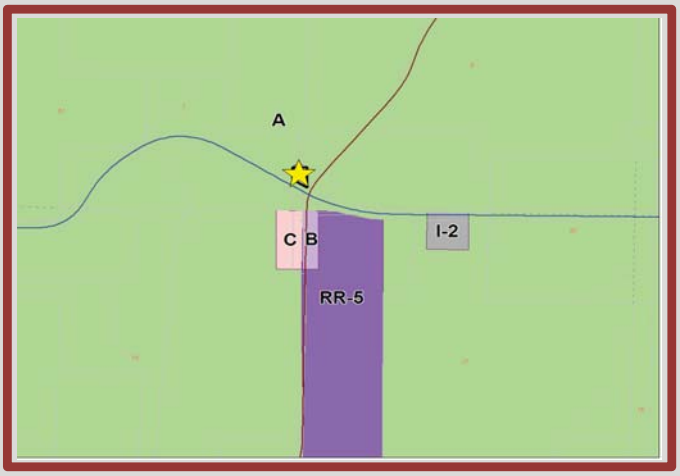
Sweetwater County Engineer: No objections to the request.
Colorado Interstate Gas Company: Both CIG and WIC have no facilities in the immediate area, thus we have no concerns.
WYDOT: WYDOT has no objections/no comments.

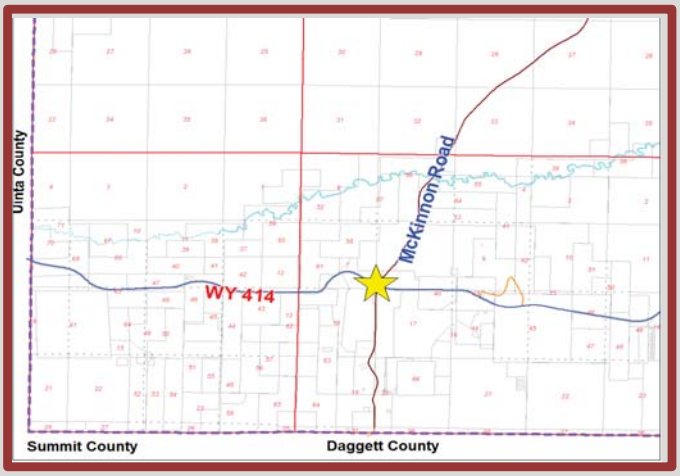
Staff Comments, Recommendations and Conditions:

The property is located in the agricultural community of McKinnon, Wyoming. The weed and pest operations, subject of the Zone Map Amendment application, is located in McKinnon and is an integral part of the agricultural community, which provides a effective weed and pest control program. The zone change will help further support their operations by providing a building that will protect their equipment. In addition, the property, has been zoned Light Industrial (I-!) since 1979 with no record of any incompatibility land use issues.

Staff has reviewed the zone map amendment for compliance with the Sweetwater County Comprehensive Plan and supports the request.

Zoning Map





Vicinity Map

Public Hearing #3
Sweetwater County Weed & Pest
Zoning Map Amendment

Looking North

Looking South

Looking East

Looking West

RECOMMENDATION 14-03-ZO-03

SWEETWATER COUNTY WEED AND PEST ZONING MAP AMENDMENT REMOVE EXISTING ZONING ADOPTED BY 7912-03 ZONING MAP AND AMEND ZONING FROM AGRICULTURE (A) TO LIGHT INDUSTRIAL (I-1)

WHEREAS, Sweetwater County Weed and Pest has requested a Zoning Map Amendment to remove the current Light Industrial (I-1) zoning of the Sweetwater County Weed and Pest parcel and parcels to the north of the property as adopted by the 7912-03 Zoning Map Amendment and amend the Sweetwater County Weed and Pest parcel from Agriculture (A) to Light Industrial (I-1) in accordance with Section 26 of the Sweetwater County Zoning Resolution. This property is described as:

A proposed parcel of land, all situated within the Southeast Quarter of the Southeast Quarter of Section 7, Township 12 North, Range 111 West, 6th Principal Meridian, Sweetwater County, Wyoming, the boundaries described as follows: COMMENCING at the Southeast Corner of said Section 7, being a brass cap monument; thence North 14°35'54" West , 597.12 feet to a fence corner, testified to have replaced the monument, a point described in a Quitclaim Deed recorded in Book 689, Page 342 of the Sweetwater County Clerk's office and the true POINT OF BEGINNING; thence North 00°05'27" West, 278.45 feet along the west boundary of said Quitclaim Deed to a fence corner testified to have replaced the monument, a point described in said Quitclaim Deed; thence South 89°45'55" West, 86.55 feet to an aluminum cap monument; thence South 00°14'00" East, 226.41feet to an aluminum cap monument, and to the intersection of the northerly right-of-way line of Wyoming Highway No. 414; thence South 59°00'51" East, 100.40 feet along said right-of-way line, to the POINT OF BEGINNING, North 76°50'17" East, 2,557.99 feet from the South Quarter Corner of said Section 7, being a brass cap monument. The total area of the proposed parcel of land on Shane and Mary Ann Kelsch as described above is 21,769.89 square feet or 0.500 acres, more or less.

~ AND ~

A piece, parcel or tract of land located in the Southeast Quarter (SE1/4) of the Southeast Quarter (SE1/4) of Section 7, Township 12 North, Range 111 West of the 6th P.M., Sweetwater County, Wyoming and being more particularly described as follows; Beginning at a point located on the East Line of said Section 7, said point located North 0° 14' West a distance of 487.24 feet from the Southeast Corner of said Section 7, said point also located on the Northerly right-of-way Line of the Lonetree-Manilla Road. Thence North 0° 14' West along the East Line of said Section 7 a distance of 365.00 Feet; Thence South 89°46' West a distance of 145.00 feet; Thence South 0° 14' East a distance of 278.31 feet to a point on the Northerly right-of-way Line of said Lonetree-Manilla Road; Thence South 59°06' east along said right-of-way Line a distance of 103.63 feet to the beginning of a circular curve to the left, said curve having a radius of 2769.79 feet; Thence along the arc of said curve through a central angle of 1°21'03" a distance of 65.30 feet to the point of beginning. Said parcel contains an area of 1.07 acres, more or less.

WHEREAS, the Sweetwater County Planning and Zoning Commission held a public hearing in accordance with the procedural requirements of the County's Zoning Resolution on March 12, 2014 to consider the applicant's request; and,

WHEREAS, after due consideration and discussion, the Planning and Zoning Commission voted 5-0 to recommend approval of this request;

NOW THEREFORE, the Sweetwater County Planning and Zoning Commission recommends that this request be APPROVED.

Dated this 12th day of March, 2014.

Attest:

Steven Dale Davis, County Clerk

Sweetwater County
Planning and Zoning Commission

James Reinard, Chairman

RESOLUTION 14-03-ZO-03

SWEETWATER COUNTY WEED AND PEST
ZONING MAP AMENDMENT
REMOVE EXISTING ZONING ADOPTED BY 7912-03 ZONING MAP AND AMEND ZONING FROM AGRICULTURE (A) TO LIGHT INDUSTRIAL (I-1)

WHEREAS, Sweetwater County Weed and Pest has requested a Zoning Map Amendment to remove the current Light Industrial (I-1) zoning of the Sweetwater County Weed and Pest parcel and parcels to the north of the property as adopted by the 7912-03 Zoning Map Amendment and amend the Sweetwater County Weed and Pest parcel from Agriculture (A) to Light Industrial (I-1) in accordance with Section 26 of the Sweetwater County Zoning Resolution. This property is described as:

> *A proposed parcel of land, all situated within the Southeast Quarter of the Southeast Quarter of Section 7, Township 12 North, Range 111 West, 6th Principal Meridian, Sweetwater County, Wyoming, the boundaries described as follows: COMMENCING at the Southeast Corner of said Section 7, being a brass cap monument; thence North 14°35'54" West , 597.12 feet to a fence corner, testified to have replaced the monument, a point described in a Quitclaim Deed recorded in Book 689, Page 342 of the Sweetwater County Clerk's office and the true POINT OF BEGINNING; thence North 00°05'27" West, 278.45 feet along the west boundary of said Quitclaim Deed to a fence corner testified to have replaced the monument, a point described in said Quitclaim Deed; thence South 89°45'55" West, 86.55 feet to an aluminum cap monument; thence South 00°14'00" East, 226.41feet to an aluminum cap monument, and to the intersection of the northerly right-of-way line of Wyoming Highway No. 414; thence South 59°00'51" East, 100.40 feet along said right-of-way line, to the POINT OF BEGINNING, North 76°50'17" East, 2,557.99 feet from the South Quarter Corner of said Section 7, being a brass cap monument. The total area of the proposed parcel of land on Shane and Mary Ann Kelsch as described above is 21,769.89 square feet or 0.500 acres, more or less.*
>
> *~ AND ~*
>
> *A piece, parcel or tract of land located in the Southeast Quarter (SE1/4) of the Southeast Quarter (SE1/4) of Section 7, Township 12 North, Range 111 West of the 6th P.M., Sweetwater County, Wyoming and being more particularly described as follows; Beginning at a point located on the East Line of said Section 7, said point located North 0° 14' West a distance of 487.24 feet from the Southeast Corner of said Section 7, said point also located on the Northerly right-of-way Line of the Lonetree-Manilla Road. Thence North 0° 14' West along the East Line of said Section 7 a distance of 365.00 Feet; Thence South 89°46' West a distance of 145.00 feet; Thence South 0° 14' East a distance of 278.31 feet to a point on the Northerly right-of-way Line of said Lonetree-Manilla Road; Thence South 59°06' east along said right-of-way Line a distance of 103.63 feet to the beginning of a circular curve to the left, said curve having a radius of 2769.79 feet; Thence along the arc of said curve through a central angle of 1°21'03" a distance of 65.30 feet to the point of beginning. Said parcel contains an area of 1.07 acres, more or less.*

WHEREAS, the Sweetwater County Board of County Commissioners held a public hearing in regards to this matter on March 18, 2014 and has given due consideration to the recommendation of the Planning and Zoning Commission and to all the evidence and testimony presented at the hearing.

NOW THEREFORE BE IT RESOLVED, that the applicant's request be APPROVED.

Dated this 18th day of March, 2014.

Sweetwater County
Board of County Commissioners

_____
Wally J. Johnson, Chairman

_____
Gary Bailiff, Member

_____
John K. Kolb, Member

_____
Don Van Matre, Member

_____
Reid O. West, Member

Attest:

_____
Steven Dale Davis, County Clerk

Zoning Map Amendment

Sweetwater County Land Use
80 West Flaming Gorge Way, Suite 23
Green River, WY 82935
p: (307) 872-3914 / 922-5430 f: 872-3991
landuse@sweet.wy.us

Date of Submittal: 01.29.14
Permit Number: PZ.14.004
Zone Change Number: ZC 2014.003
PID: 04-121L-07-4400-0050
Application Fee: ~~$225.00~~ N/C

Date of Hearings: PZ _____ BCC _____
☐ Approved ☐ Approved with Conditions ☐ Denied ☐ Resolution _____
Date of Action: _____ Land Use Official Signature: _____

Please fill the application out completely; incomplete applications will be returned. Attach all required supporting documentation. Additional information may be required following review of your application. Zoning Map Amendment regulations can be found in Section 26 of the Sweetwater County Zoning Resolution

GENERAL INFORMATION

Property Owner of Record Contact Information

Sweetwater County Weed & Pest
P.O Box 173
Farson, Wyo 82932

Applicant / Agent Contact Information if Different

Gale Lamb
HCR 65 Box 761
McKinnon, Wy 82938

307-874-6107

PROPERTY INFORMATION - *LEGAL DESCRIPTION & MAP SHOWING ABUTTING PROPERTIES IS REQUIRED*

County Assigned Address: 2730 Co Rd #1 McKinnon Lot Size: 1/2 (acres)

Project Location: Quarter(s): SW¼ SE¼ Section: 7 Township: 12 Range: 111

Subdivision Name: _____ Lot: _____ Block: _____

Current Zoning: A Proposed Zoning: I-1

The Legal Basis for this Amendment is to: ☐ Correct an Error ☐ Recognize Changing Conditions

Describe the nature & effect of the proposed amendment.

Change zoning to match existing property

RECEIVED
JAN 29 2014
SWC LAND USE

Describe the proposed development and time schedule for development.

Build an other Building to store equiptment
Summer of 2014

SIGNATURE REQUIRED

I acknowledge that I have read and understand this application and the pertinent regulations. I further agree if the permit is approved, I will comply with all regulations and conditions of approval. I grant Sweetwater County the right of ingress/egress as reasonably necessary to determine compliance with County regulations or conditions of this permit. I certify that the information provided with this application is true and correct.

_____ Signature of Owner of Record _____ Date Gale B. Lamb Signature of Applicant/Agent 1-23-2014 Date

Public Hearing # 4
Board of County Commissioners
March 18, 2014

Polar Bear Water Treatment, LLC
Conditional Use Permit
Water Treatment / Evaporation Facility

Property Owner

Polar Bear Water Treatment
715 Grand Avenue
Laramie, WY 82070

Other Parties

Coffey Engineering
902 South 3rd Street
Laramie, WY 82070

Legal Description

Tract in the SE, Section 29, T21N, R90W

Current Zoning

A (Agriculture)

Legal Requirements

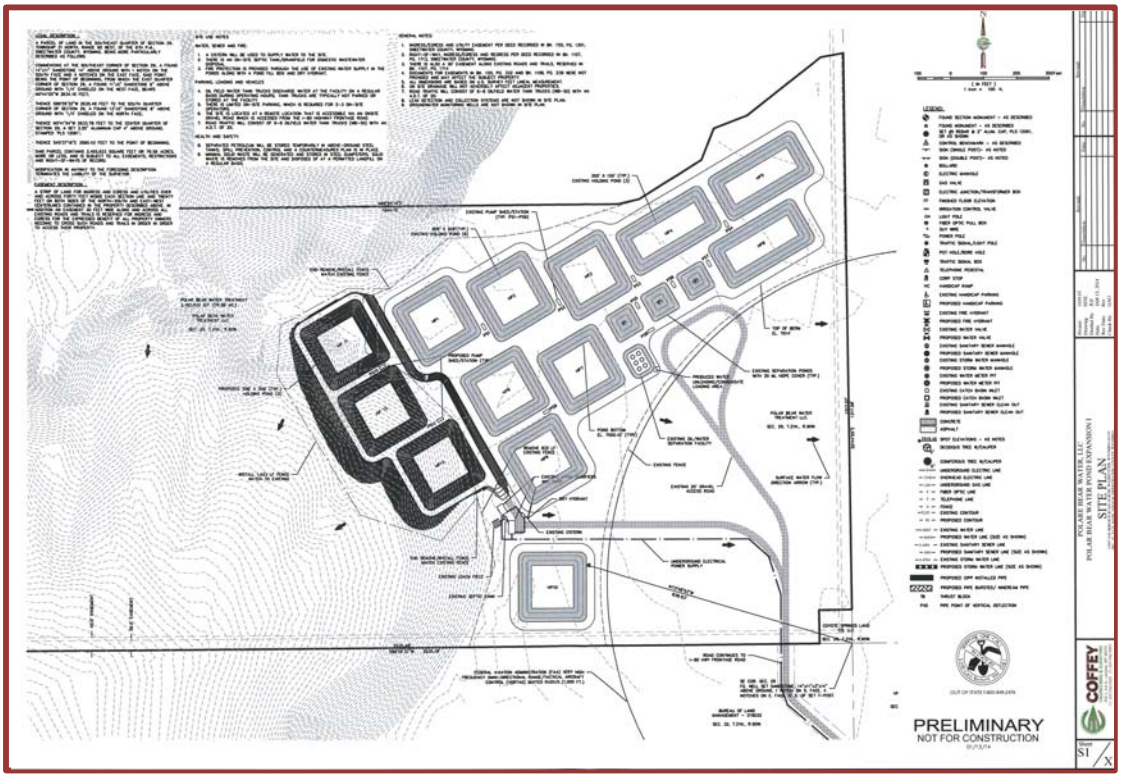
Adjacent Notices Sent:
February 7, 2014
Public Hearing Advertised:
February 7, 2014
Sign Posted:

Utilities & Districts

Water:
Sewer:
Others:

Land Use Presenter

Steve Horton
Planner III
(307) 872-3926



Summary of Application

The purpose of this public hearing is to consider a Conditional Use Permit application, as requested by Polar Bear Water Treatment, LLC, for a produced water treatment/evaporation facility, in accordance with Section 6 of the Sweetwater County Zoning Resolution.

The application is subject of an expansion of a existing Water Treatment/Evaporation Facility, which was originally approved by Conditional Use Application on November 1, 2010 for a five (5) year term. The expansion includes the addition of three (3) holding ponds and two (2) pump stations.

The facility has a perimeter security fence and is operated twenty-four (24) hours a day 7 days a week.

Public Hearing #4
Polar Bear Water Treatment, LLC
Conditional Use Permit

Public Comments:

There have been no public comments submitted as of the date of this report.

Agency Comments:

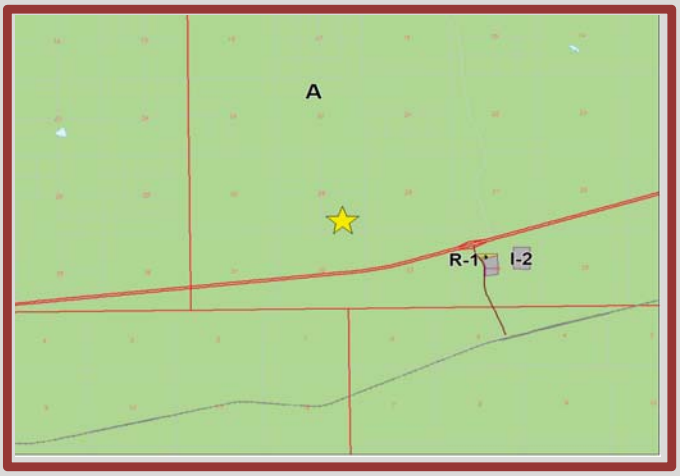
SWC Environmental Health: Evaporation ponds, lagoons and similar water/wastewater treatment facilities are regulated by DEQ. Owner and/or contractor should contact Mark Baron of DEQ Lander Office at 307-332-3144.
WYDOT: WYDOT has no objections/no comments.
Colorado Interstate Gas: Based on the legal description, CIG and WIC have no facilities in the affected area, thus we have no concerns.
Sweetwater County Engineer: No objections to this request.

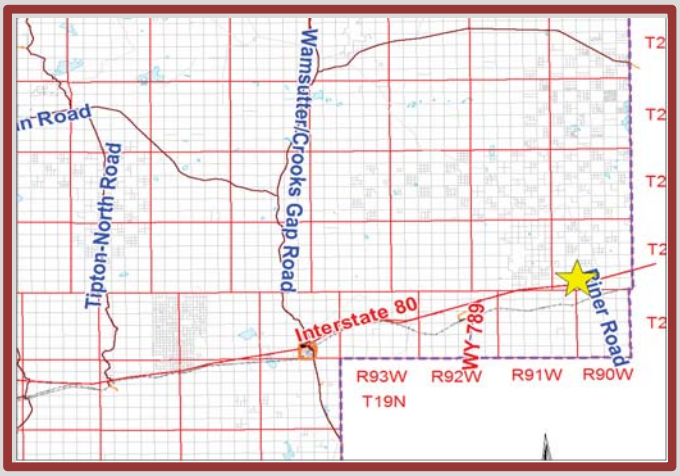
Staff Comments, Recommendations and Conditions:

The site is located approximately 21 miles east of Wamsutter. The remoteness of the site make this an ideal location for a waste water pond facility. The current zoning is Agriculture (A) and surrounding land use is mostly open range undeveloped land with the exception of a FAA VOR station utilized for aircraft navigation located over 1, 000 feet away. The application was forwarded to the FAA and they did not have any comments.

The Land Use Department has not received any adverse public or agency comments from the date of this report. I have also received written confirmation from WDEQ that application is in the permitting process. Staff recommends approval of the application with the stipulation that the Conditional Use runs concurrently with the DEQ permit.

Zoning Map





Vicinity Map

Public Hearing #4
Polar Bear Water Treatment, LLC
Conditional Use Permit

Looking North

Looking South

Looking East

Looking West

RECOMMENDATION 14-03-ZO-04

POLAR BEAR WATER TREATMENT, LLC
CONDITIONAL USE PERMIT
OILFIELD PRODUCED WATER TREATMENT/EVAPORATION FACILITY

WHEREAS, Polar Bear Water Treatment, LLC has requested a Conditional Use Permit application for the operation of an oilfield produced water treatment/evaporation facility in accordance with Section 6 of the Sweetwater County Zoning Resolution. This Conditional Use is to be operated on land owned by Polar Bear Water Treatment, LLC and described as:

> *A parcel of land in the Southeast Quarter of Section 29, Township 21 North, Range 90 West of the 6th P.M., Sweetwater County, Wyoming. Being more particularly described as follows: Commencing at the Southeast Corner of Section 29, a found 14" x 11" Sandstone 14" above ground with 1 notch on the south face and 4 notches on the east face, said point being the Point of Beginning, from which the East Quarter Corner of Section 29, a found 11" x 5" Sandstone 6" above ground with '1/4' chiseled on the West face, bears N 0°44'05" W 2634.16 feet; Thence S 89°29'32" W 2635.48 feet to the South Quarter Corner of Section 29, a found 13" x 5" Sandstone 8" above ground with '1/4' chiseled on the North face; Thence N 0°41'54" W 2633.78 feet to the Center Quarter of Section 29, a set 3.25" aluminum cap 4" above ground, stamped 'PLS 12061'; Thence S45°37'16" E 3590.42 feet to the Point of Beginning; Said parcel contains 3,465,623 Square Feet of 79.56 Acres, more or less, and is subject to all easements, restrictions and right-of-ways of record.*

WHEREAS, the Sweetwater County Planning and Zoning Commission held a public hearing in accordance with the procedural requirements of the County's Zoning Resolution on March 12, 2014 to consider the applicant's request; and,

WHEREAS, after due consideration and discussion, the Planning and Zoning Commission voted 5-0 to recommend approval of this request;

NOW THEREFORE, the Sweetwater County Planning and Zoning Commission recommends that this request be APPROVED with the following condition:

1. The Conditional Use Permit will run concurrent with DEQ permits.

Dated this 12th day of March, 2014.

Attest:

Steven Dale Davis, County Clerk

Sweetwater County
Planning and Zoning Commission

James Reinard, Chairman

RESOLUTION 14-03-ZO-04

POLAR BEAR WATER TREATMENT, LLC
CONDITIONAL USE PERMIT
OILFIELD PRODUCED WATER TREATMENT/EVAPORATION FACILITY

WHEREAS, Polar Bear Water Treatment, LLC has requested a Conditional Use Permit application for the operation of an oilfield produced water treatment/evaporation facility in accordance with Section 6 of the Sweetwater County Zoning Resolution. This Conditional Use is to be operated on land owned by Polar Bear Water Treatment, LLC and described as:

> *A parcel of land in the Southeast Quarter of Section 29, Township 21 North, Range 90 West of the 6th P.M., Sweetwater County, Wyoming. Being more particularly described as follows: Commencing at the Southeast Corner of Section 29, a found 14" x 11" Sandstone 14" above ground with 1 notch on the south face and 4 notches on the east face, said point being the Point of Beginning, from which the East Quarter Corner of Section 29, a found 11" x 5" Sandstone 6" above ground with '1/4' chiseled on the West face, bears N 0°44'05" W 2634.16 feet; Thence S 89°29'32" W 2635.48 feet to the South Quarter Corner of Section 29, a found 13" x 5" Sandstone 8" above ground with '1/4' chiseled on the North face; Thence N 0°41'54" W 2633.78 feet to the Center Quarter of Section 29, a set 3.25" aluminum cap 4" above ground, stamped 'PLS 12061'; Thence S45°37'16" E 3590.42 feet to the Point of Beginning; Said parcel contains 3,465,623 Square Feet of 79.56 Acres, more or less, and is subject to all easements, restrictions and right-of-ways of record.*

WHEREAS, the Sweetwater County Board of County Commissioners held a public hearing in regards to this matter on March 18, 2014 and has given due consideration to the recommendation of the Planning and Zoning Commission and to all the evidence and testimony presented at the hearing.

NOW THEREFORE BE IT RESOLVED, that the applicant's request be APPROVED with the following condition:

1. The Conditional Use Permit will run concurrent with DEQ Permits.

Dated this 18th day of March, 2014.

Sweetwater County
Board of County Commissioners

_____
Wally J. Johnson, Chairman

_____
Gary Bailiff, Member

_____
John K. Kolb, Member

Attest:

Don Van Matre, Member

Steven Dale Davis, County Clerk

Reid O. West, Member

Conditional Use Permit Application

Sweetwater County Land Use
80 West Flaming Gorge Way, Suite 23
Green River, WY 82935
p: (307) 872-3914 / 922-5430 f: 872-3991
landuse@sweet.wy.us

Date of Submittal: 01.31.14
Permit Number: 14-006
Zoning: A
PID: 04-2190-29-400-05200
Application Fee: $225.00

Date of Hearings: PZ _____ BCC _____
☐ Approved ☐ Approved with Conditions ☐ Denied ☐ Resolution _____
Date of Action: _____ Land Use Official Signature: _____

Please fill the application out completely; incomplete applications will be returned. Attach all required supporting documentation. Additional information may be required following review of your application. Conditional Use regulations can be found in Section 6 of the Sweetwater County Zoning Resolution

RECEIVED
JAN 31 2014
SWC LAND USE

GENERAL INFORMATION:

Land Owner of Record Contact Information

Polar Bear Water Treatment, LLC
Primary Contact: John Boyson, Operating Manager
715 Grand Avenue
Laramie, WY 82070
Ph: (307) 745-5651

Applicant Contact Information

Polar Bear Water Treatment, LLC
Primary Contact: Gary Odehnal, P.E.
c/o Coffey Engineering and Surveying
902 South 3rd Street
Laramie, WY 82070
Phone: (307) 742-7425, Fax: (307) 742-7403

PROPERTY INFORMATION

County Assigned Address: 19507 I-80 Service Rd. North, Wamsutter, WY 82336 Lot Size: 79.56 (acres)

Project Location: Quarter(s): SE Section: 29 Township: 21N Range: 90W

Subdivision Name: N/A Lot: _____ Block: _____

Name of Business: Polar Bear Water Treatment FTE Facility

Requested Duration of Conditional Use: 20 years Hours of Operation: 24 hours/day - 7 days/week

PLEASE CHECK CONDITIONAL USE FOR WHICH YOU ARE APPLYING:

- ☐ Above Ground Storage Tank
- ☐ Asphalt or Concrete Mixing Plant
- ☐ Bazaar, Carnival or Fair
- ☐ Bed & Breakfast Home
- ☐ Bus & Public Transportation Waiting Area & Shelters
- ☐ Camp Ground
- ☐ Cemetery
- ☐ Christmas Tree & Firewood Sales
- ☐ Community Corrections Facility
- ☐ Corral for Profit or Gain or for Personal Use
- ☐ Crematorium
- ☐ GMA Ag Zone Conditional Uses
- ☐ GMA Highway Conditional Uses
- ☒ Hazardous Waste Disposal Facility
- ☐ Impound Yard
- ☐ Junkyard or Salvage Yard
- ☐ Kennel
- ☐ Mineral Stockpiling
- ☐ Mini-Warehousing in CRS
- ☐ Produce Stand
- ☐ Public Fire Training Facility
- ☐ Quarries under 40 acres
- ☐ Recreational Facilities involving firearms, motor vehicles or animals
- ☐ Rifle, Pistol, Skeet or Trap Range
- ☐ Sanitary Landfill
- ☐ Sewage Disposal Plant
- ☐ Slaughter House
- ☐ Storage of Explosives
- ☐ Storage of Radioactive Material for Well Logging Companies
- ☐ Temporary Construction Yard or Building
- ☐ Temporary Housing
- ☐ Temporary Work Camp
- ☐ Trucking
- ☐ Utility, Service & Improvement District Support Facilities
- ☐ Welding

Provide a detailed narrative describing your proposed conditional use and development.

Operation of an existing oil field produced water treatment/evaporation facility with construction and installation to include three (3) additional holding ponds (132,000 BBL capacity) and two (2) additional pump stations; creating a facility build-out consisting of 8 above ground steel oil-holding tanks (1,200 BBL capacity), 4 oil-water separation ponds, 11 pump stations, 13 holding ponds (572,000 BBL capacity), an office/shop, living quarters, and an access road.

The facility is fenced and gated for security purposes; the facility is operated on a 24/7 basis with manual unlocking at 8:00 am and manual locking at 8:00 pm daily, 7 days a week.

APPLICATION REQUIREMENTS

Please initial that you understand the regulations, will submit the requested information and will comply with the requirements of the Sweetwater County Zoning Resolution:

GO If your property is zoned Agriculture, you must submit a Supplemental Application–Agriculture.

GO If you are using or storing hazardous materials, you must submit a Hazardous Materials Inventory.

GO The County may impose certain special conditions on any approval including, but not limited to, duration of use, extension of the CUP, hours of operation, site and/or building improvements, parking requirements, sewer and water requirements.

GO Your Conditional Use may have certain requirements listed in Section 6 which are not on this application. Please use a separate sheet of paper to address any additional requirements.

RECEIVED
JAN 31 2014
SWC LAND USE

PERMIT SUBMITTAL REQUIREMENTS

The following information and supporting documentation must be included with this application:

1. **Site Plan:** A site plan, legibly drawn to scale and based on legally established lot corners that are permanently marked and identified, showing the following information:

   a. Address of the property.
   b. Legal Description
   c. Location and dimensions of the land area in question
   d. Size, shape, dimensions and location of existing or proposed structures
   e. Location of fire hydrant or water supply
   f. Access including dimensions, distance from property corners and size of culvert
   g. Show general drainage of lot or parcel
   h. Parking and loading areas
   i. Commercial signage, if applicable
   j. Septic and well locations
   k. Fuels being used or stored on the property
   l. Utilities
   m. Easements

2. **Residential Floor Plan:** A floor plan including: rooms labeled and dimensioned, size of egress windows and doors, location of smoke alarms, type of door hardware, hallway widths, width of stairs and garage or building separation material.

3. **Commercial Floor Plan:** Include all items in the residential floor plan as well as location and type of exit signs, details of emergency lighting plan and location of fire extinguishers.

4. **Water and/or Sewer Supply:**

   a. Private Wyoming State Well Permit Number or Name of Water District: N/A - private cistern on-site

   b. Private Septic System Permit Number or Name of Sewer District: Permit No. 10-077

SIGNATURE REQUIRED

I acknowledge that I have read and understand this application and the pertinent regulations. I further agree if the permit is approved, I will comply with all regulations and conditions of approval. I grant Sweetwater County the right of ingress/egress as reasonably necessary to determine compliance with County regulations or conditions of this permit. I certify that the information provided with this application is true and correct.

John E Bryson	1-28-14	[signature]	1-28-14
Signature of Owner of Record	Date	Signature of Applicant/Agent	Date

LEGAL DESCRIPTION :

A PARCEL OF LAND IN THE SOUTHEAST QUARTER OF SECTION 29, TOWNSHIP 21 NORTH, RANGE 90 WEST, OF THE 6TH P.M., SWEETWATER COUNTY, WYOMING. BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTHEAST CORNER OF SECTION 29, A FOUND 14"x11" SANDSTONE 14" ABOVE GROUND WITH 1 NOTCH ON THE SOUTH FACE AND 4 NOTCHES ON THE EAST FACE, SAID POINT BEING THE POINT OF BEGINNING, FROM WHICH THE EAST QUARTER CORNER OF SECTION 29, A FOUND 11"x3" SANDSTONE 6" ABOVE GROUND WITH '1/4' CHISELED ON THE WEST FACE, BEARS N0°44'05"W 2634.16 FEET;

THENCE S89°29'32"W 2635.48 FEET TO THE SOUTH QUARTER CORNER OF SECTION 29, A FOUND 13"x5" SANDSTONE 8" ABOVE GROUND WITH '1/4' CHISELED ON THE NORTH FACE;

THENCE N0°41'54"W 2633.78 FEET TO THE CENTER QUARTER OF SECTION 29, A SET 3.25" ALUMINUM CAP 4" ABOVE GROUND, STAMPED "PLS 12061";

THENCE S45°37'16"E 3590.42 FEET TO THE POINT OF BEGINNING;

SAID PARCEL CONTAINS 3,465,623 SQUARE FEET OR 79.56 ACRES, MORE OR LESS, AND IS SUBJECT TO ALL EASEMENTS, RESTRICTIONS AND RIGHT-OF-WAYS OF RECORD.

MODIFICATION IN ANYWAY TO THE FOREGOING DESCRIPTION TERMINATES THE LIABILITY OF THE SURVEYOR.

EASEMENT DESCRIPTION :

A STRIP OF LAND FOR INGRESS AND EGRESS AND UTILITIES OVER AND ACROSS FORTY FEET INSIDE EACH SECTION LINE AND TWENTY FEET ON BOTH SIDES OF THE NORTH-SOUTH AND EAST-WEST CENTERLINES CONTAINED IN THE PROPERTY DESCRIBED ABOVE. IN ADDITION AN EASEMENT 30 FEET WIDE ALONG AND ACROSS ALL EXISTING ROADS AND TRAILS IS RESERVED FOR INGRESS AND EGRESS FOR THE EXPRESSED BENEFIT OF ALL PROPERTY OWNERS NEEDING TO CROSS SUCH ROADS AND TRAILS IN ORDER IN ORDER TO ACCESS THEIR PROPERTY.

SITE USE NOTES

WATER, SEWER AND FIRE:

1. A CISTERN WILL BE USED TO SUPPLY WATER TO THE SITE.
2. THERE IS AN ON-SITE SEPTIC TANK/DRAINFIELD FOR DOMESTIC WASTEWATER DISPOSAL.
3. FIRE PROTECTION IS PROVIDED THROUGH THE USE OF EXISTING WATER SUPPLY IN THE PONDS ALONG WITH A POND FILL BOX AND DRY HYDRANT.

PARKING, LOADING AND VEHICLES

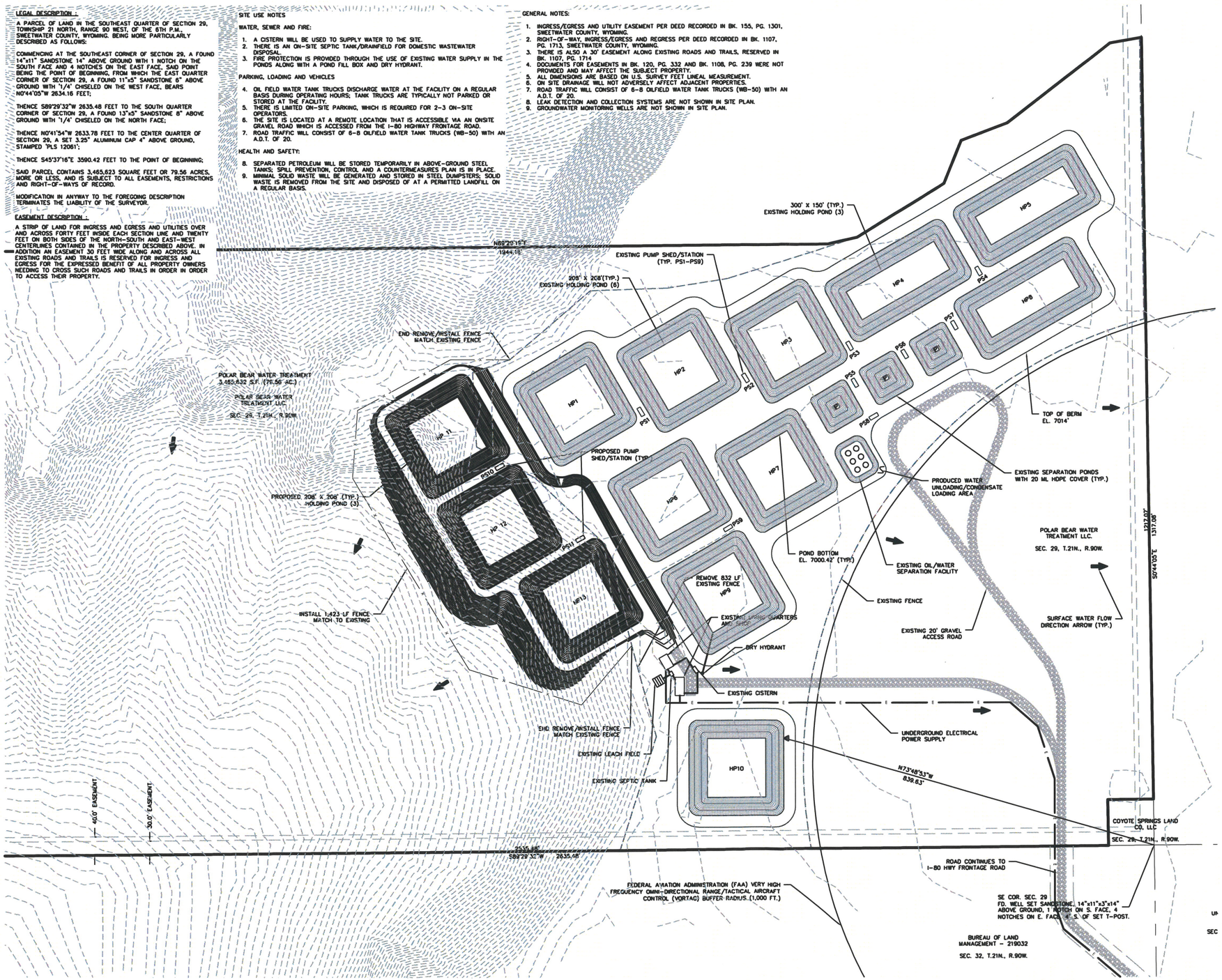
4. OIL FIELD WATER TANK TRUCKS DISCHARGE WATER AT THE FACILITY ON A REGULAR BASIS DURING OPERATING HOURS; TANK TRUCKS ARE TYPICALLY NOT PARKED OR STORED AT THE FACILITY.
5. THERE IS LIMITED ON-SITE PARKING, WHICH IS REQUIRED FOR 2-3 ON-SITE OPERATORS.
6. THE SITE IS LOCATED AT A REMOTE LOCATION THAT IS ACCESSIBLE VIA AN ONSITE GRAVEL ROAD WHICH IS ACCESSED FROM THE I-80 HIGHWAY FRONTAGE ROAD.
7. ROAD TRAFFIC WILL CONSIST OF 6-8 OILFIELD WATER TANK TRUCKS (WB-50) WITH AN A.D.T. OF 20.

HEALTH AND SAFETY:

8. SEPARATED PETROLEUM WILL BE STORED TEMPORARILY IN ABOVE-GROUND STEEL TANKS; SPILL PREVENTION, CONTROL AND A COUNTERMEASURES PLAN IS IN PLACE.
9. MINIMAL SOLID WASTE WILL BE GENERATED AND STORED IN STEEL DUMPSTERS; SOLID WASTE IS REMOVED FROM THE SITE AND DISPOSED OF AT A PERMITTED LANDFILL ON A REGULAR BASIS.

GENERAL NOTES:

1. INGRESS/EGRESS AND UTILITY EASEMENT PER DEED RECORDED IN BK. 155, PG. 1301, SWEETWATER COUNTY, WYOMING.
2. RIGHT-OF-WAY, INGRESS/EGRESS AND REGRESS PER DEED RECORDED IN BK. 1107, PG. 1713, SWEETWATER COUNTY, WYOMING.
3. THERE IS ALSO A 30' EASEMENT ALONG EXISTING ROADS AND TRAILS, RESERVED IN BK. 1107, PG. 1714
4. DOCUMENTS FOR EASEMENTS IN BK. 120, PG. 332 AND BK. 1108, PG. 239 WERE NOT PROVIDED AND MAY AFFECT THE SUBJECT PROPERTY.
5. ALL DIMENSIONS ARE BASED ON U.S. SURVEY FEET LINEAL MEASUREMENT.
6. ON SITE DRAINAGE WILL NOT ADVERSELY AFFECT ADJACENT PROPERTIES.
7. ROAD TRAFFIC WILL CONSIST OF 6-8 OILFIELD WATER TANK TRUCKS (WB-50) WITH AN A.D.T. OF 20.
8. LEAK DETECTION AND COLLECTION SYSTEMS ARE NOT SHOWN IN SITE PLAN.
9. GROUNDWATER MONITORING WELLS ARE NOT SHOWN IN SITE PLAN.



N

100 0 100 200 300 Feet

(IN FEET)
1 inch = 100 ft.

LEGEND:

- FOUND SECTION MONUMENT - AS DESCRIBED
- FOUND MONUMENT - AS DESCRIBED
- SET #5 REBAR & 2" ALUM. CAP, PLS 12061, OR AS SHOWN
- CONTROL BENCHMARK - AS DESCRIBED
- SIGN (SINGLE POST)- AS NOTED
- SIGN (DOUBLE POST)- AS NOTED
- BOLLARD
- ELECTRIC MANHOLE
- GAS VALVE
- ELECTRIC JUNCTION/TRANSFORMER BOX
- FF FINISHED FLOOR ELEVATION
- IRRIGATION CONTROL VALVE
- LIGHT POLE
- FIBER OPTIC PULL BOX
- GUY WIRE
- POWER POLE
- TRAFFIC SIGNAL/LIGHT POLE
- POT HOLE/BORE HOLE
- TRAFFIC SIGNAL BOX
- TELEPHONE PEDESTAL
- CORP STOP
- HC HANDICAP RAMP
- EXISTING HANDICAP PARKING
- PROPOSED HANDICAP PARKING
- EXISTING FIRE HYDRANT
- PROPOSED FIRE HYDRANT
- EXISTING WATER VALVE
- PROPOSED WATER VALVE
- EXISTING SANITARY SEWER MANHOLE
- PROPOSED SANITARY SEWER MANHOLE
- EXISTING STORM WATER MANHOLE
- PROPOSED STORM WATER MANHOLE
- EXISTING WATER METER PIT
- PROPOSED WATER METER PIT
- EXISTING CATCH BASIN INLET
- PROPOSED CATCH BASIN INLET
- EXISTING SANITARY SEWER CLEAN OUT
- PROPOSED SANITARY SEWER CLEAN OUT
- CONCRETE
- ASPHALT
- 7215.10 SPOT ELEVATIONS - AS NOTED
- DECIDOUS TREE W/CALIPER
- CONIFEROUS TREE W/CALIPER
- —E— UNDERGROUND ELECTRIC LINE
- —OHE— OVERHEAD ELECTRIC LINE
- —GAS— UNDERGROUND GAS LINE
- — F — FIBER OPTIC LINE
- — T — TELEPHONE LINE
- — X — FENCE
- —7230 — EXISTING CONTOUR
- — 30 — PROPOSED CONTOUR
- —X-WAT — EXISTING WATER LINE
- —WAT— PROPOSED WATER LINE (SIZE AS SHOWN)
- —X-SAN — EXISTING SANITARY SEWER LINE
- —SAN— PROPOSED SANITARY SEWER LINE (SIZE AS SHOWN)
- —X-STM — EXISTING STORM WATER LINE
- PROPOSED STORM WATER LINE (SIZE AS SHOWN)
- PROPOSED CIPP INSTALLED PIPE
- PROPOSED PIPE BURSTED/ INNEREAM PIPE
- TB THRUST BLOCK
- PVD PIPE POINT OF VERTICAL DEFLECTION

Wyoming ONE-CALL
IN STATE 811
Call Before You Dig
OUT OF STATE 1-800-849-2476

PRELIMINARY
NOT FOR CONSTRUCTION
01/13/14

No.	Description	Date:	Revised:

No.	Description	Date:	Revised:

Project: 165903
Drawing: SITE
Drawn By: JLB
Date: JAN 13, 2014
Rev Date: Rev
Check By: GAO

POLARE BEAR WATER, LLC
POLAR BEAR WATER POND EXPANSION I
SITE PLAN
15507 I-80 SERVICE ROAD NORTH, WAMSUTTER, WYOMING 82336
SEC. 29, T21N, R90W, 6TH P.M. SWEETWATER COUNTY, WYOMING

COFFEY
ENGINEERING & SURVEYING
1003 W. Pine St. Rawlins, WY 82301
(P) 307-742-7435 (F) 307-742-7403

Sheet
S1 / X

Public Hearing # 5
Board of County Commissioners
March 18, 2014

Jolley Ranch Company
Conditional Use Permit
Evaporation Ponds-E&P Waste Disposal

Property Owner

Jolley Ranch Company
William H. Jolley
P.O. Box 97
Wamsutter, WY 82336

Other Parties

Legal Description

14.2 Acres in Tract 38
N2 Section 2
T23N, R97W
Wamsutter, WY 82336

Current Zoning

A (Agriculture)

Legal Requirements

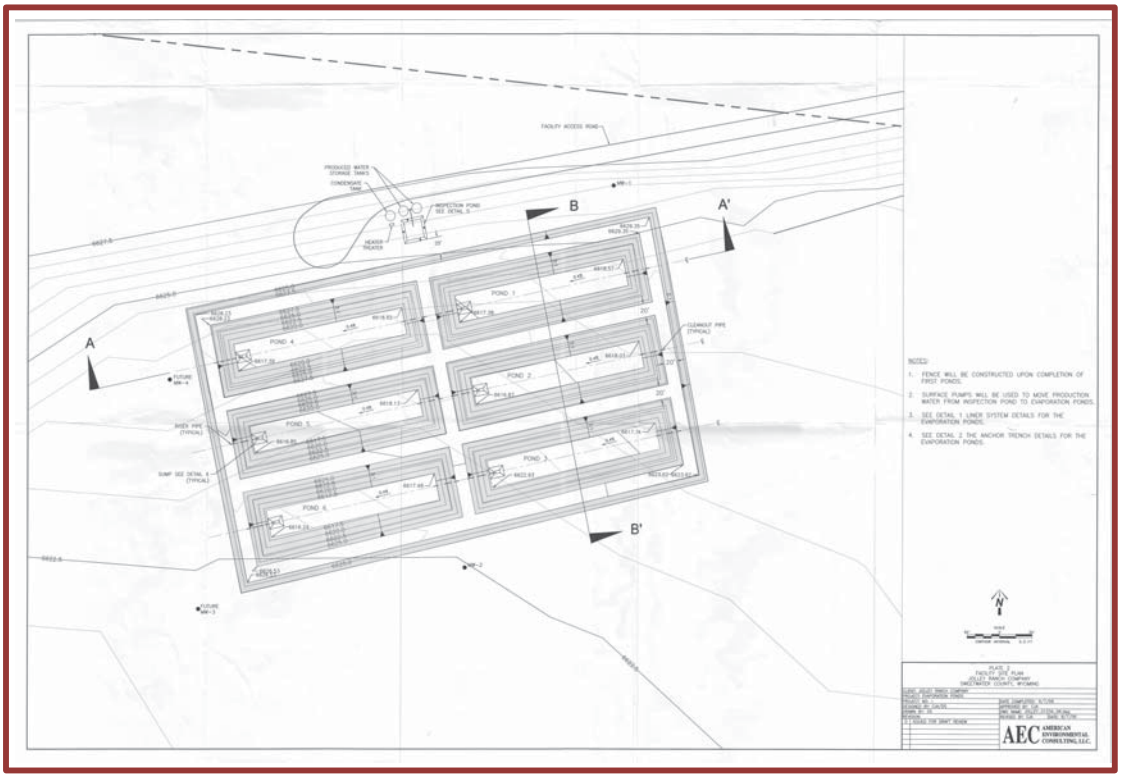
Adjacent Notices Sent:
January 10, 2014
Public Hearing Advertised:
January 10, 2014
Sign Posted:
January 13, 2014

Utilities & Districts

Water:
Sewer:
Others:

Land Use Presenter

Steve Horton
Planner III
(307) 872-3926



Summary of Application

Jolley Ranch Company is requesting renewal of a Conditional Use Permit for Evaporation Ponds - Exploration & Production Waste Disposal. This permit was approved in 2007 and has expired. This application is for an indefinite term. The Conditional Use Permit provides for 6 evaporation ponds to be constructed on a 14.2 acre site. At this time, only one pond is constructed and operational. A second pond has been excavated but has not been lined and completed. There is no timetable for construction of the remaining ponds. The site is fenced and secured. The ponds will accept waste from any location. The plans provide for construction of 4 more ponds for a total of 6 ponds. The applicant has requested that construction plans approved with the 2007 permit application remain in effect with this renewal. The site is on Tipton Road approximately 30 miles northwest of Wamsutter. A DEQ Permit to Construct was issued for this project in 2007. The evaporation ponds are in compliance with DEQ.

Public Hearing #5
Jolley Ranch Company
Conditional Use Permit

Public Comments:

There have been no public comments submitted as of the date of this report.

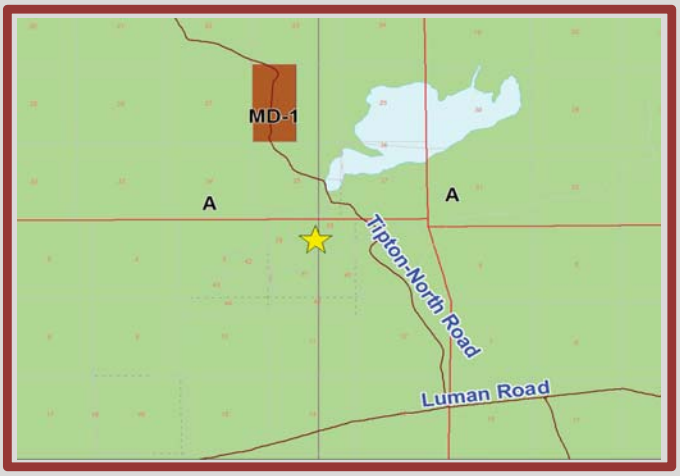
Agency Comments:

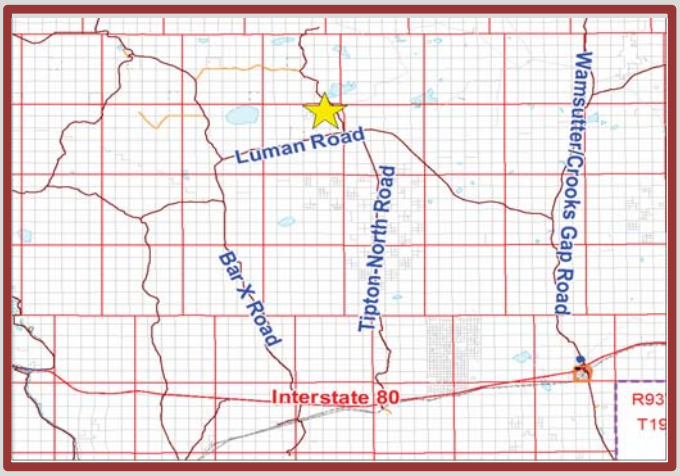
Wyoming DEQ: The Jolley Ranch Company Commercial Oilfield Wastewater Disposal Facility is currently in compliance with WDEQ/WQD reporting, monitoring, operation and permit conditions.
SWC Surveyor: Recommend approval.
SWC Public Works Director: No objections. Must comply with all federal, state and local regulations.
WYDOT: WYDOT has no issues and no comments for the Jolley Ranch Evaporation Ponds.

Staff Comments, Recommendations and Conditions:

Jolley Ranch has been operating evaporation ponds at this site since 2007. There have not been any problems or complaints with the operation.
Staff recommends approval of this renewal for Conditional Use Permit for Evaporation Ponds. The applicant has requested an indefinite term, however, a term of 5 years or more may be more appropriate.

Zoning Map





Vicinity Map

Public Hearing #5
Jolley Ranch Company
Conditional Use Permit

Looking North

Looking South

Looking East

Looking West

RECOMMENDATION 14-03-ZO-05

JOLLEY RANCH COMPANY
CONDITIONAL USE PERMIT
EVAPORATION PONDS FOR E&P WASTE DISPOSAL

WHEREAS, Jolley Ranch Company has requested a Conditional Use Permit for Evaporation Ponds for E&P Waste Disposal in accordance with Section 6 of the Sweetwater County Zoning Resolution on an approximately 14.2 acre parcel of land owned by William H. Jolley and described as being located in:

Section 2, Township 23 North, Range 97 West of the 6th Principal Meridian, Sweetwater County, Wyoming.

WHEREAS, the Sweetwater County Planning and Zoning Commission held a public hearing in accordance with the procedural requirements of the County's Zoning Resolution on March 12, 2014 to consider the applicant's request; and,

WHEREAS, after due consideration and discussion, the Planning and Zoning Commission voted 5-0 to recommend approval of this request;

NOW THEREFORE, the Sweetwater County Planning and Zoning Commission recommends that this request be APPROVED with the following condition:

1. The Conditional Use Permit will run concurrent with DEQ Permits.

Dated this 12th day of March, 2014.

Attest:

Steven Dale Davis, County Clerk

Sweetwater County
Planning and Zoning Commission

James Reinard, Chairman

RESOLUTION 14-03-ZO-05

JOLLEY RANCH COMPANY
CONDITIONAL USE PERMIT
EVAPORATION PONDS FOR E&P WASTE DISPOSAL

WHEREAS, Jolley Ranch Company has requested a Conditional Use Permit for Evaporation Ponds for E&P Waste Disposal in accordance with Section 6 of the Sweetwater County Zoning Resolution on an approximately 14.2 acre parcel of land owned by William H. Jolley and described as being located in:

Section 2, Township 23 North, Range 97 West of the 6th Principal Meridian, Sweetwater County, Wyoming.

WHEREAS, the Sweetwater County Board of County Commissioners held a public hearing in regards to this matter on February 18, 2014 and has given due consideration to the recommendation of the Planning and Zoning Commission and to all the evidence and testimony presented at the hearing.

NOW THEREFORE BE IT RESOLVED, that the applicant's request be APPROVED with the following condition:

1. The Conditional Use Permit will run concurrent with DEQ Permits.

Dated this 18th day of March, 2014.

Sweetwater County
Board of County Commissioners

_____
Wally J. Johnson, Chairman

_____
Gary Bailiff, Member

_____
John K. Kolb, Member

_____
Don Van Matre, Member

Attest:

_____
Steven Dale Davis, County Clerk

_____
Reid O. West, Member

Conditional Use Permit Application

Sweetwater County Land Use
80 West Flaming Gorge Way, Suite 23
Green River, WY 82935
p: (307) 872-3914 / 922-5430 f: 872-3991
landuse@sweet.wy.us

Date of Submittal: 12-16-13
Permit Number: PZ13-026
Zoning: A
PID: 04-2322-01-2-00-010-00
Application Fee: $225.00

Date of Hearings: PZ _____ BCC _____
☐ Approved ☐ Approved with Conditions ☐ Denied ☐ Resolution _____
Date of Action: _____ Land Use Official Signature: _____

Please fill the application out completely; incomplete applications will be returned. Attach all required supporting documentation. Additional information may be required following review of your application. Conditional Use regulations can be found in Section 6 of the Sweetwater County Zoning Resolution

RECEIVED
DEC 16 2013
SWC LAND USE

GENERAL INFORMATION:

Land Owner of Record Contact Information

Jolley Ranch Company
P.O. Box 97
Wamsutter, Wyoming 82336

Applicant Contact Information

same

PROPERTY INFORMATION

County Assigned Address: Luman Ranch Road, Sweetwater County Lot Size: 14.2 (acres)

Project Location: Quarter(s): _____ Section: 2 Township: 23N Range: 97W

Subdivision Name: _____ Lot: _____ Block: _____

Name of Business: Jolley Ranch Company

Requested Duration of Conditional Use: Indefinite Hours of Operation: 6 a.m. to 8 p.m.

PLEASE CHECK CONDITIONAL USE FOR WHICH YOU ARE APPLYING:

- ☐ Above Ground Storage Tank
- ☐ Asphalt or Concrete Mixing Plant
- ☐ Bazaar, Carnival or Fair
- ☐ Bed & Breakfast Home
- ☐ Bus & Public Transportation Waiting Area & Shelters
- ☐ Camp Ground
- ☐ Cemetery
- ☐ Christmas Tree & Firewood Sales
- ☐ Community Corrections Facility
- ☐ Corral for Profit or Gain or for Personal Use
- ☐ Crematorium
- ☐ GMA Ag Zone Conditional Uses
- ☐ GMA Highway Conditional Uses
- ☐ Hazardous Waste Disposal Facility
- ☐ Impound Yard
- ☐ Junkyard or Salvage Yard
- ☐ Kennel
- ☐ Mineral Stockpiling
- ☐ Mini-Warehousing in CRS
- ☐ Produce Stand
- ☐ Public Fire Training Facility
- ☐ Quarries under 40 acres
- ☐ Recreational Facilities involving firearms, motor vehicles or animals
- ☐ Rifle, Pistol, Skeet or Trap Range
- ☐ Sanitary Landfill
- ☐ Sewage Disposal Plant
- ☐ Slaughter House
- ☐ Storage of Explosives
- ☐ Storage of Radioactive Material for Well Logging Companies
- ☐ Temporary Construction Yard or Building
- ☐ Temporary Housing
- ☐ Temporary Work Camp
- ☐ Trucking
- ☐ Utility, Service & Improvement District Support Facilities
- ☐ Welding
- ☒ DISPOSAL EXP WASTE

Provide a detailed narrative describing your proposed conditional use and development.

The project has been in use for over five years and includes a total of 6 ponds (one of which is constructed and one in the process of being constructed) and associated tanks and piping used to dispose of waters from oil and gas exploration operations. Each pond is approximately 325 feet by 105 feet in area and is designed to be constructed with a four-foot berm extending a six-foot excavation. The ponds have a primary liner of High Density Polyethylene (HDPE) with a compacted clay secondary liner. Between the liners is a leak detection system. The JRC ponds will accept waste from any location as long as it is Exploration and Production Waste Water. The facility is secured using fencing and the employees receive training appropriate to their job functions. Environmental monitoring is conducted using four groundwater wells. Closure of the facility will be completed according to the approved operations plan.

APPLICATION REQUIREMENTS

Please initial that you understand the regulations, will submit the requested information and will comply with the requirements of the Sweetwater County Zoning Resolution:

SKJ If your property is zoned Agriculture, you must submit a Supplemental Application–Agriculture.

SKJ If you are using or storing hazardous materials, you must submit a Hazardous Materials Inventory.

SKJ The County may impose certain special conditions on any approval including, but not limited to, duration of use, extension of the CUP, hours of operation, site and/or building improvements, parking requirements, sewer and water requirements.

SKJ Your Conditional Use may have certain requirements listed in Section 6 which are not on this application. Please use a separate sheet of paper to address any additional requirements.

PERMIT SUBMITTAL REQUIREMENTS NA, AS PER S. HORTON

The following information and supporting documentation must be included with this application:

1. **Site Plan:** A site plan, legibly drawn to scale and based on legally established lot corners that are permanently marked and identified, showing the following information:

   a. Address of the property.
   b. Legal Description
   c. Location and dimensions of the land area in question
   d. Size, shape, dimensions and location of existing or proposed structures
   e. Location of fire hydrant or water supply
   f. Access including dimensions, distance from property corners and size of culvert
   g. Show general drainage of lot or parcel
   h. Parking and loading areas
   i. Commercial signage, if applicable
   j. Septic and well locations
   k. Fuels being used or stored on the property
   l. Utilities
   m. Easements

2. **Residential Floor Plan:** A floor plan including: rooms labeled and dimensioned, size of egress windows and doors, location of smoke alarms, type of door hardware, hallway widths, width of stairs and garage or building separation material.

3. **Commercial Floor Plan:** Include all items in the residential floor plan as well as location and type of exit signs, details of emergency lighting plan and location of fire extinguishers.

4. **Water and/or Sewer Supply:**

   a. Private Wyoming State Well Permit Number or Name of Water District: _____

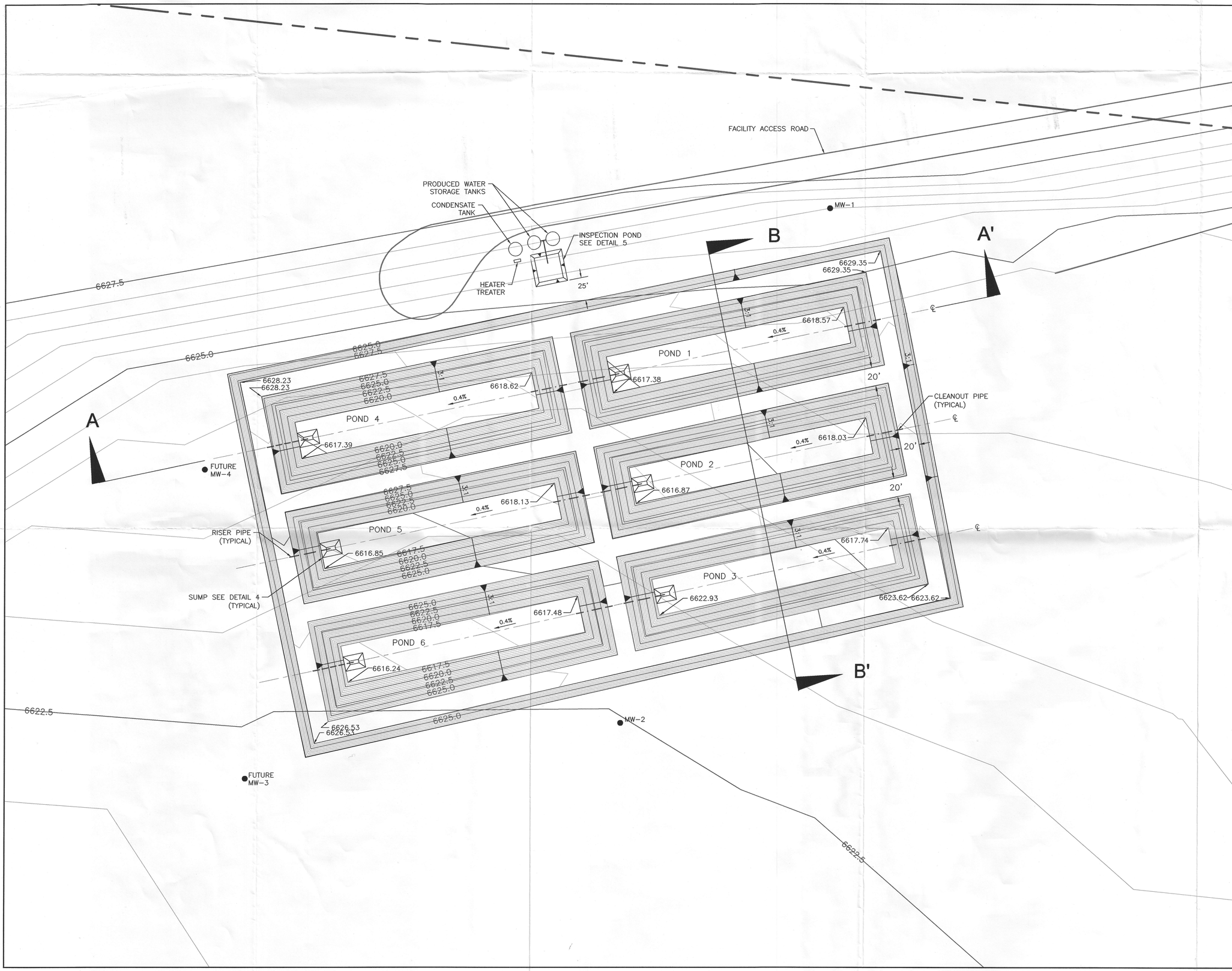
   b. Private Septic System Permit Number or Name of Sewer District: _____

SIGNATURE REQUIRED

I acknowledge that I have read and understand this application and the pertinent regulations. I further agree if the permit is approved, I will comply with all regulations and conditions of approval. I grant Sweetwater County the right of ingress/egress as reasonably necessary to determine compliance with County regulations or conditions of this permit. I certify that the information provided with this application is true and correct.

Sally K Jolley for Jolley Ranch Co — Signature of Owner of Record — Date 12-13-13

Sally K. Jolley — Signature of Applicant/Agent — Date 12-13-13



NOTES:

1. FENCE WILL BE CONSTRUCTED UPON COMPLETION OF FIRST PONDS.
2. SURFACE PUMPS WILL BE USED TO MOVE PRODUCTION WATER FROM INSPECTION POND TO EVAPORATION PONDS.
3. SEE DETAIL 1 LINER SYSTEM DETAILS FOR THE EVAPORATION PONDS.
4. SEE DETAIL 2 THE ANCHOR TRENCH DETAILS FOR THE EVAPORATION PONDS.

N

SCALE
50' 0 50'
CONTOUR INTERVAL 0.5 FT

PLATE 2
FACILITY SITE PLAN
JOLLEY RANCH COMPANY
SWEETWATER COUNTY, WYOMING

CLIENT: JOLLEY RANCH COMPANY	
PROJECT: EVAPORATION PONDS	
PROJECT NO: –	DATE COMPLETED: 8/7/06
DESIGNED BY: CJA/DS	APPROVED BY: CJA
DRAWN BY: DS	DWG NAME: JOLLEY_01234_06.dwg
REVISION:	REVISED BY: CJA DATE: 8/7/06
0 ISSUED FOR DRAFT REVIEW	

AEC AMERICAN ENVIRONMENTAL CONSULTING, LLC.

BOARD OF COUNTY COMMISSIONERS
MEETING REQUEST FORM

Date Requested: April 15, 2014	Name & Title of Presenter: Eric Bingham, Land Use Director
Department or Organization: Land Use Department	Contact Phone & E-mail: 872-3916
Exact Wording for Agenda: Request Letter to Solid Waste District to waive fees for 2014 Community Clean Up	Preference of Placement on Agenda & Amount of Time Requested for Presentation: Afternoon
Will there be Handouts? (If yes, include with meeting request form) Yes	Will handouts require SIGNATURES: Yes
Additional Information: The Land Use Department is requesting that the Board of County Commissioners sign a letter to the Solid Waste Districts, requesting them to waive the landfill fees for the 2014 Community Clean Up.	

- All requests to be added to the agenda will need to be submitted in writing on the "Meeting Request Form" by Wednesday at 12:00 p.m. prior to the scheduled meeting and returned in person or electronically to Clerk Sally Shoemaker at: shoemakers@sweet.wy.us
- All handouts are also due by Wednesday at 12:00 p.m. prior to the scheduled meeting date. Handouts may be submitted to Clerk Sally Shoemaker either in person or electronically. *****If your handout is not accompanied with the request to be added to the agenda, your request will be dismissed and you may reschedule for the next meeting provided the handout(s) are received.*****
- Any documents requiring **Board Action** or **signature** are considered agenda items and need to be requested in the same manner.
- All **original** documents requesting action or signature must be submitted to Deputy County Clerk Vickie Eastin. However, a **copy** must be submitted to Sally Shoemaker for distribution of the packet and retention.
- As always, if you are unable to attend the meeting after being placed onto an agenda, please send a representative in your place or your item will be rescheduled.
- In order to determine placement on the agenda, please review the county website (www.sweet.wy.us/commissioner) on Thursday afternoon.
- If a request to be placed on an agenda is received **AFTER** the deadline, you will be considered for the next meeting date.
- No handout will be received during a meeting in session.

BOARD OF COUNTY COMMISSIONERS

SWEETWATER COUNTY

- WALLY J. JOHNSON, CHAIRMAN
- JOHN K. KOLB, COMMISSIONER
- GARY BAILIFF, COMMISSIONER
- REID O. WEST, COMMISSIONER
- DON VAN MATRE, COMMISSIONER

80 WEST FLAMING GORGE WAY, SUITE 109
GREEN RIVER, WY 82935
PHONE: (307) 872-3890
FAX: (307) 872-3992

March 18, 2014

Charlotte Doak, Chairman
Board of Directors
Solid Waste Disposal District #1
P.O. Box 1493
Rock Springs, WY 82902

Chairman Doak,

Sweetwater County is sponsoring a Community Cleanup in the Rock Springs-Green River area in four (4) separate events on the following dates: Friday May 9th, June 13th, July 13th, and August 8, 2014. The areas of focus this year will be illegal dumpsites located outside the municipal boundaries of Rock Springs and Green River. Sweetwater County Road and Bridge will pick up the trash that we have collected and bring it to the landfill.

To help in our cleanup efforts, Sweetwater County would appreciate the District waiving any disposal rates that may be associated with these events. The illegal dumpsites consist mostly of household trash, debris, appliances, and include fee items such as tires or e-waste.

Sweetwater County believes that the 2014 Community Cleanup event is in the best interest of the residents of Sweetwater County and we would like to invite any of the Solid Waste District #1 staff and board members to participate in the event. If you have any questions or need more information, please contact our office at 922-5430.

Sincerely,

Wally J. Johnson, Chairman

Gary Baliff, Commissioner

John K. Kolb, Commissioner

Don Van Matre, Commissioner

Reid O. West, Commissioner

PURCHASING & INVENTORY WAREHOUSE

SWEETWATER COUNTY

- MARTY DERNOVICH, MANAGER
  (307) 922-5435
- MARILYN "MEL" NOMIS, SENIOR BUYER
  (307) 922-5436
- ERIN WYANT, INVENTORY CONTROLLER
  (307) 922-5437

50140 A US HWY 191 S. • ROCK SPRINGS, WY 82901
MAIN (307) 922-5434 ~ FAX (307) 872-6469

March 12, 2014

TO: Sweetwater County Commissioners
FROM: Marty Dernovich, Purchasing Manager MD

RE: RFP Ambulance Service

Per the direction of the County Commissioners, Purchasing drafted a Request for Proposal for Ambulance Service for the Sweetwater County- Rock Springs Service Area based on the Contract presented to the commission by the Ambulance Board. The RFP was advertised in the county's legal newspaper the Rocket Miner and in the Casper Star Tribune the state circulated newspaper. I received one request for the RFP documents and received one proposal. That proposal was publicly opened on March 3, 2014 in the County Commissioner Meeting room in the presence of the Sweetwater County Clerk Chief Deputy Eastin, Fire Chief Armstrong, Assistant Fire Chief Kitchner, and Ron Gatti of Sweetwater Medics.

The result of that opening was then presented to the Ambulance Board for review on March 5, 2014. During the review process, the proposer Sweetwater Medics was asked to attend a meeting for clarification and justification of their submitted proposal. After the presentation by Sweetwater Medics the Ambulance Board and County Purchasing discussed the presentation and it was decided that the County negotiate with Sweetwater Medics to come to a more palatable agreement. Those results were again presented to the Ambulance Board for consideration.

As a result of the meetings and negotiation the Sweetwater County-Rock Springs Service Area Ambulance Board recommendation to the Board of Commissioners is as follows:

- The proposed Contract as written in the RFP with negotiated language changes is accepted.
- The Ambulance Board feels that Sweetwater Medics has provided outstanding service.

I have included in the packet for your review the current contract, RFP, the submitted proposal from Sweetwater Medics, Sweetwater Medics Justification presentation, the negotiated amount and changes, and a breakdown or comparison of the current contract to the proposed contract.

Information in the submitted RFP such as financial statements is not for public review and any discussion of those should be done in executive session.

Current Contract

AMBULANCE AGREEMENT BETWEEN SWEETWATER COUNTY, WYOMING AND SWEETWATER MEDICS EMERGENCY SERVICES

This Agreement is made and entered into by and between the Board of County Commissioners, 80 West Flaming Gorge Way, City of Green River, County of Sweetwater, State of Wyoming 82935 (hereinafter referred to as County), and Sweetwater Medics Medical Services, P.O. Box 356, City of Rock Springs, County of Sweetwater, State of Wyoming 82902 (hereinafter referred to as Sweetwater Medics).

Section One: Recitals

1. County desires to provide ambulance services when needed.

2. County has investigated various methods of providing ambulance services at reasonable cost.

3. Sweetwater Medics is in the business of providing ambulance services and possesses the necessary personnel and equipment to provide services.

Section Two: Sweetwater Medics Responsibilities

1. Sweetwater Medics shall respond to all requests for emergency ambulance service received directly by them or dispatched through the Sweetwater County Sheriff's Office. Provider shall cooperate together with other ambulance providers to insure that resources are utilized in the most efficient means possible. However, Sweetwater Medics shall not be responsible for transfers of patients **from Sweetwater County Memorial Hospital** to other medical facilities, but may choose to offer such services.

2. Provider shall utilize Advance Life Support ambulances (by standards of the Wyoming Emergency Medical Rules and Regulations) to provide services under this agreement on a twenty – four (24) hour per day basis on all emergency calls. **All ambulances that respond to emergency calls under this contract must be staffed by a minimum of at least one certified EMT-Intermediate, and one certified EMT-Basic or BEC/EMR, (Basic Emergency Care/Emergency Medical Responder).**

3. When patient condition warrants, Provider may utilize Basic Life Support ambulances (by standards of the Wyoming Emergency Medical Rules and Regulations).

4. Provider must **supply a minimum of two (2) advanced life support ambulances with fully staffed crews, 24 hours per day, seven days a week. At least two (2) ALS ambulances will be available solely for emergency medical responses in the**

coverage area. Provider must staff at a minimum **four (4)** personnel on duty at all times to respond to emergency calls. **The coverage area is that shown on the Sweetwater County AMBULANCE DISTRICT AREA – FIRST CALL OUT Map which is attached hereto, and incorporated herein by this reference.**

5. Provider shall designate a medical director within the service area of the County that will oversee the treatment protocols and policies in which the provider shall follow.

6. Upon responding to a call, Sweetwater Medics shall provide emergency care by qualified personnel, and if deemed necessary by such personnel or consulting physician, shall provide transportation to Sweetwater County Memorial Hospital.

7. Sweetwater Medics shall provide emergency medical transport of prisoners who have been booked into the Sweetwater County Detention Facility from such facility to Memorial Hospital of Sweetwater County, without charge to Sweetwater County.

8. Sweetwater Medics shall provide standby service **at no additional charge** for all emergency responders in the event of man-made or natural disasters (e.g., ice, snow, wind, flooding, drowning, mass casualty incident, structure fires), or other conditions as determined by Sweetwater County government agencies.

   Resources allocated to such events shall be allowed to respond to other concurrent emergencies if no direct on-scene medical emergency is present. Notification and clearance shall be given to do so by the agency commanding the incident.

   This requirement shall not require Sweetwater Medics to provide stand-by service to wildland fires that will take units out of the population centers of the response area, unless an identified medical emergency exists related to the wildland incident(s).

   This requirement shall not require Sweetwater Medics to provide stand-by service for incidents involving State of Wyoming Department of Homeland Security resources, or any other State or Federal emergencies, unless an identified medical emergency exists related to the emergency.

9. Sweetwater Medics shall provide transport of patients requiring medically-necessary ambulance transport, as determined by a physician, to Wyoming Behavioral Institute in Casper, Wyoming, when these patients fall under Wyoming State Statute Title 25, Institutions of The State. These services shall be provided at $2750.00 per round trip charge to Sweetwater County.

10. **Sweetwater Medics shall provide event stand-by services for events that require ambulance stand-by services at the Sweetwater County Events Complex, at the request of the Events Complex administration. Sweetwater Medics agrees to be compensated under the terms of an agreement with the Sweetwater County Events Complex.**

11. Sweetwater Medics shall ensure that no person shall be denied the benefits of any service provided in whole or in part on the basis of race, color, national origin, sex, disability, or ability to pay.

12. Sweetwater Medics shall allow County, or its' designee, to examine its financial records pertaining to the services provided under this agreement at any time upon reasonable notice.

13. **If the County develops an oversight committee or any other committee which the County has bestowed the authority to review on their behalf the performance of this agreement with Sweetwater Medics, Sweetwater Medics shall comply with all requests for records pertaining to the services provided under this agreement, to assure that all requirements in this agreement are being met and moreover, to monitor the performance of Sweetwater Medics regarding patient care, and financial position.**

14. Sweetwater Medics shall comply with all HIPAA Guidelines, federal, state, and local laws, rules and regulations governing the provision of ambulance services in accordance with this Agreement.

15. HIPAA Compliance Clause – Provider shall adhere to the Health Insurance Portability and Accountability Act of 1996 (HIPAA), Public Law 104-191, which was enacted on August 21, 1996. The Privacy Rule standards address the use and disclosure of individuals' health information – called "protected health information" by organizations subject to the Privacy Rule – called "covered entities," as well as standards for individuals' privacy rights to understand and control how their health information is used.

Section Three: Equipment & Supply Standard

1. Provider shall ensure that each ambulance is equipped to state standards and that all vehicles, equipment, and supplies are maintained in a safe, mechanical condition at all times.

2. Ambulances designated ALS must meet all state standards for the operation and classification for ALS ambulances as stated in Rules and Regulations of the State

Emergency Medical and maintained as required by state laws.

3. Provider shall maintain fleet maintenance records of repairs and inspections of the ambulances and have them available for County's inspections at all times.

Section Four: Records and Reports

1. Provider shall provide monthly HIPAA Compliance call sheets to the County that shall consist of number of calls, amount billed, amount collected, **bad debt write-offs**, non-transport calls, (otherwise known as a "dry runs"), **and transfers to other medical facilities.**

2. Provider shall provide to the County a monthly schedule for coverage.

Section Five: County's Responsibilities

1. County shall consult with and advise Sweetwater Medics as necessary to ensure the satisfactory completion of Sweetwater Medics duties and responsibilities under this Agreement.

2. County shall inform the Joint Dispatch for Sweetwater County to dispatch Sweetwater Medics to all emergency medical calls received by them in the identified response area.

Section Six: Payment Terms

County shall pay Sweetwater Medics for the services specified in this Agreement at the monthly rate of **$20,664.00** for the first twelve (12) months. The payment for services shall be increased five percent (5%) for the second year of this agreement. The monthly payment for the second year shall be **$21,697.20.**

Sweetwater Medics shall submit an approved voucher to County on or before the twenty-fifth day of each month to facilitate payment.

County shall, when deemed prudent, apply for grant funding for emergency medical equipment and supplies to be utilized by Sweetwater Medics in delivering emergency medical care to Sweetwater County residents. All equipment and supplies shall remain the property of Sweetwater County.

Section Seven: Terms of Agreement

Except as otherwise provided herein, this Agreement shall remain in full force and effect for a period of **twenty four (24)** months from July 1, 2012 to June 30, 2014. **Each term shall automatically renew, for subsequent periods of the same length as the original term, unless either party gives the other written notice of termination at least ninety (90) days prior to expiration of the then-current term. Upon automatic renewal, the payment terms of the agreement shall increase 5% at the anniversary date of the execution of this agreement.**

Section Eight: Sovereign Immunity

County does not waive its sovereign immunity by entering into this Agreement, and fully retains all immunities and defenses provided by law with respect to any action based upon or occurring as a result of this Agreement.

Section Nine: Indemnification

Sweetwater Medics shall indemnify County and hold it harmless from any and all liability, including that arising from loss or damage to property or any injury to or death of any person, which may be suffered by County as a result of any and all claims, demands, costs or judgments against it and which are the direct or proximate result of the negligence or willful misconduct of, or the breach of any of the terms and conditions of this Agreement by Sweetwater Medics, its directors, officers, employees or agents. Sweetwater Medics shall maintain adequate insurance coverage for any and all services which it provides to County under this Agreement.

Section Ten: Status of Sweetwater Medics

Sweetwater Medics represents that it is engaged in an independent trade, occupation, profession, or business, and that the relationship between it and County under this Agreement is that of governmental entity and independent contractor. Neither Sweetwater Medics nor its directors, officers, employees or agents are considered for any purposes as officers, employees, or agents of County. Sweetwater Medics understands and agrees that as an independent contractor, no health, hospitalization or disability benefits, workers' compensation, unemployment insurance, group life insurance, personal indemnity or similar benefits available to County employees shall accrue to it, its directors, officers, employees or agents.

Section Eleven: Absence of Waiver

The failure of any of the parties to the Agreement to insist upon the performance of any of the terms and conditions of this Agreement, or the waiver of any breach of any of the terms and conditions of this Agreement, shall not be construed as thereafter waiving any such terms and conditions, but the terms and conditions shall continue and remain in full force and effect as if no such forbearance or waiver had occurred.

Section Twelve: Governing Law

This Agreement shall be governed by and construed in accordance with the laws of the State of Wyoming.

Section Thirteen: Entire Agreement

This Agreement shall constitute the entire agreement between the parties, and any prior understanding or representation of any kind preceding the date of this Agreement shall not be binding on any party except to the extent incorporated in this Agreement.

Section Fourteen: Modification of Agreement

Any modification of this Agreement or additional obligation assumed by either party in connection with this Agreement shall be binding only if evidenced in writing signed by each party or an authorized representative of each party.

Section Fifteen: Assignment of Rights

The rights of each party under this Agreement are personal to that party and may not be assigned or transferred to any other person, firm, corporation, or other entity without the prior, express and written consent of the other party.

Section Sixteen: Partial Invalidity

The partial invalidity of any portion of this Agreement will not and shall not be deemed to affect the validity of any other provision. In the event that any provision of this Agreement is held to be invalid, the parties agree that the remaining provisions shall be deemed to be in full force and effect as if they had been executed by both parties, subsequent to the expungement of the invalid provision.

Section Seventeen: Termination of Agreement

This agreement may be terminated, by either party, for any reason, uponreceipt of written notice **ninety (90)** days prior to the desired termination date.

Section 18: Purchase of Ambulances, Sale of Ambulances Upon Termination of Agreement, and Credit for Purchase of New Ambulances

1. Upon nonrenewal or termination of this Agreement for any reason, Provider shall present an Offer to Purchase to County for the sale of all ambulances that Provider owns. Said Offer to Purchase shall include a sales price for each ambulance, based on the current fair market value of each ambulance. The Offer to Purchase, including the sales prices for each ambulance shall be made in good faith. Provider shall disclose all liens or other encumbrances on the ambulances at the time of submitting its Offer to Purchase.

2. After receiving the Offer to Purchase, County may reject the Offer to Purchase for any reason by providing written notice to Provider within thirty days of receipt of the Offer to Purchase, subject to Paragraph 5 in which County agrees to purchase three ambulances at fair market value. Alternatively, County may choose to purchase all ambulances offered for sale, or fewer than all ambulances, at their offered price. If this is done, arrangements shall be made for delivery of the ambulance(s) and payment of the purchase price.

3. Upon receipt of the Offer to Purchase from Provider, County may respond by rejecting Provider's Offer to Purchase, and submitting a counter offer, within thirty days of receipt of the Provider's Offer to Purchase. This counter offer may be for the purchase of all the ambulances, or for fewer than all ambulances Recognizing the determination of fair market value does not often yield a precise value, all counter offers must nevertheless be made in good faith and based on the current fair market value of each ambulance that the County desires to purchase.

4. If Provider accepts the counter offer from the County within fifteen days of reciept, arrangements must be made for delivery of the purchased ambulance(s) and payment of the agreed purchase price. If Provider rejects the counter offer or County rejects Provider's Offer to Purchase, without submitting a counter offer, then no sale with County is possible, and Provider may sell the ambulances to others.

5. Provider agrees to purchase three new ambulances to perform its services and obligations described herein. Purchaser acknowledges that it has ordered one ambulance prior to the execution of this Agreement, and further commits to the immediate order of two additional new ambulances to perform its duties pursuant to this Agreement. Should this Agreement be terminated or otherwise allowed to lapse for any reason within five (5) years from the execution of this Agreement, County agrees to purchase the three ambulances referenced herein for fair market value, under the procedures identified

herein,

6. Sweetwater County agrees that an ambulance that was purchased or leased by Provider in the month before the execution of this Agreement, will be credited as an ambulance purchased or leased during the term of the Agreement.

In witness whereof, each party to this Agreement has caused it to be executed in the County of Sweetwater, on the date indicated below.

THE STATE OF WYOMING COUNTY SEAL SWEETWATER COUNTY CLERK

ATTEST:

Steven Dale Davis, County Clerk

Board of County Commissioners
County of Sweetwater
State of Wyoming

By:

Wally Johnson, Chairman

6/18/12

Date

Sweetwater Medics Emergency Services
P.O. Box 356
Rock Springs, WY 82902

By: STEVEN KOURBELAS

6-14-12

Date

Sweetwater County – Rock Springs Service Area Ambulance Service

Request for Proposal

Marty Dernovich - Purchasing
2/10/2014

Sweetwater County Board of Commissioners is seeking proposals from qualified Ambulance Service Provider to contract with to provide primary response of an advanced life support level ambulance for all emergency calls requiring an ambulance within the Sweetwater County-Rock Springs Service Area.

TABLE OF CONTENTS

CALL FOR RFP 1

INSTRUCTIONS 2

DEFINITIONS 3

GENERAL TERMS AND CONDITIONS 5

GENERAL PROVISIONS OF THE SPECIFICATIONS' 6

CONTRACT DURATION 6
STATUS AND LEGAL RELATIONSHIP OF PARTIES 6
LAWS/RULES/REGULATIONS 6
LIABILITY INSURANCE 7
INDEMNIFICATION 7
DEBARMENT STATUS 7
SEVERABILITY 7
INSPECTION 8
GOVERNING LAW 8
SOVEREIGN IMMUNITY 8

SCOPE OF SERVICE 9

INTENT 9
EMERGENCY MEDICAL SERVICES 9
STAFFING 9
SCHEDULING 9
AMBULANCE PERSONNEL 10
EMERGENCY SERVICES SUPERVISOR 11
VEHICLE AND EQUIPMENT INSPECTION & MAINTENANCE 11
RESPONSE TIMES AND PENALTIES 12
REPORTING REQUIREMENTS AND DOCUMENTATION 13
MEDICAL CONTROL AND QUALITY ASSURANCE 14
AMBULANCE STATION LOCATION 14
COMMUNICATIONS CENTER, DISPATCH PROCESS AND RECORDS 15
DISASTER PLAN 15
RELATIONSHIP WITH OTHER EMERGENCY SERVICES 15

MISCELLANEOUS PROVISIONS 16

SERVICE AREA AND EMS STATISTICS 17
COST INCURRED IN RESPONDING 18
ADDITIONAL INFORMATION 18
TERM 18
COMPENSATION 18
PERFORMANCE BOND 19
CONFIDENTIAL AND PROPRIETARY DATA 19
PROPOSAL EVALUATION AND REVIEW 19
PROPOSAL FORMAT 20
TIMELINE OF RFP TO AWARD 20

PROPOSAL FORM PRICE SHEET 21

SERVICE AREA MAP (AMBULANCE DISTRICT AREA – 1ST CALL OUT) APPENDIX A

FRACTILE RESPONSE TIME MEASUREMENT APPENDIX B

SAMPLE CONTRACT APPENDIX C

Sweetwater County Board of County Commissioners is seeking proposals from qualified Ambulance Service Provider to contract with to provide primary response of an advanced life support level ambulance for all emergency calls requiring an ambulance within the Sweetwater County – Rock Springs Service Area.

General specifications and documents for submitting proposals are attached to this request. Questions should be directed to Marty Dernovich, Purchasing Manager at (307) 922-5435 or emailing dernovichm@sweet.wy.us. .

Sealed Proposals shall be delivered to Sweetwater County Purchasing Office, address below, or mailed to the mailing address below. Facsimile and or other electronic forms of the Proposal will not be accepted. Proposals must be received no later than 10:00 am, **Monday, March 3, 2014**; a public opening will immediately follow the closing time.

Submit: One (1) original and one (1) copy of the Proposal must be received on or before 10:00 am, Monday, March 3, 2013.

Mailing Address: Sweetwater County Purchasing
Attention: Marty Dernovich
50140A US HWY 191 South
Rock Springs, Wyoming 82901

Mark Envelope: Sealed Proposal Envelope must be marked:
"AMBULANCE SERVICE RFP"
Followed by firm's name and address.

Preference will be given to Wyoming Contractors as defined by Wyoming Statutes Section 16-6-101, et seq. The bidder is required to comply with all applicable local, state, and federal laws.

Selected provider shall provide Sweetwater County with a performance bond in accordance with Wyoming Statutes 16-6-112 as guarantee the provider provides as stated in the terms and conditions of said contract. The performance bond shall be in the amount of One Hundred Thousand Dollars ($100,000.00) continuous for the life of contract for 5 years made payable to Sweetwater County. Performance bond shall be received by Sweetwater County within ninety (90) days of the date the ambulance contract is executed.

Sweetwater County reserves the right to accept or reject any items or all items, any part or all parts, any section or all sections, any proposal or all proposals as stated in the specifications to waive any irregularities or informalities, or to re-bid or re-advertise for proposals if it is determined to be necessary or desirable, and reserve the right to let the bid in any manner it sees fit. Sweetwater County will not be bound to accept the low proposal, but rather the proposal that is in the best interest of Sweetwater County.

Instructions:

Any offer submitted as a result of this Request for Proposal (RFP) shall be binding on the Contractor's for a period of ninety (90) days following the specified opening date. Firm's that specify a shorter acceptance period will be rejected. At the end of the 90 day period, Proposals may be withdrawn by written request of the Contractor. If the written withdrawal is not received within five days subsequent to the ninety-day period, the Proposal shall remain in effect until an award is made or the solicitation is cancelled.

This RFP provides basic information in reference to the County's requirements. Any services which are not specified but are an integral part or necessary to provide the functional capabilities proposed, shall be included in the Proposers submittal.

Preference will be given to Wyoming Contractors as defined by Wyoming Statutes Section 16-6-101, et seq. All Proposers are required to comply with all applicable local, state, and federal laws.

Sweetwater County reserves the right to reject any and all Proposals; to waive any informality or irregularity not affected by law; to evaluate in its discretion, the Proposals submitted; and to award the bid or proposal deemed by the County in the best interest of the County.

This RFP is being issued by the Sweetwater County Purchasing Department. All documents, questions, and clarifications must be directed to Marty Dernovich, Purchasing Manager, at the address listed on the Notice of RFP. Proposers are cautioned not to contact any County Commission, Ambulance Board, or County Staff personnel for meetings, conferencing or technical discussion as that information may not be relied upon unless ratified by formal written addenda to the Proposal Documents. Any revisions to this RFP will be issued and distributed by the Purchasing Department in the form of an addendum.

Definitions:

The term "Firm", "Contractor", "Providers"," Proposer", and "Bidder" are used interchangeably throughout this RFP to define the organization and or company submitting proposal.

The term "County" shall refer to Sweetwater County, Wyoming, a geographic and political subdivision of the State of Wyoming.

The term "Board" shall refer to the Sweetwater County Ambulance Service-Rock Springs Board, appointed by the Sweetwater County Board of Commissioners.

The term "Contract" shall refer to the emergency ambulance services contract that will be presented to the successful Contractor and must be executed before services begin.

Advanced Life Support (ALS) means treatment defined in Section 1 of the Wyoming Rules and Regulations for Emergency Medical Services.

Ambulance means a motor vehicle properly authorized and equipped for the purpose of transporting and administering to patients needing Emergency Medical Services, fully equipped to provide advanced life support care in accordance with all applicable laws, regulations, and medical protocols, and that is staffed with a minimum of at least one certified EMT-P and one EMT-I or EMT-B at all times.

Basic Life Support (BLS) means treatment described in Section 1 of the Wyoming Rules and Regulation of Emergency Medical Services.

Emergency Medical Service ("EMS") means any service as described in Chapter 1 of the Wyoming Rules and Regulation for Emergency Medical Services that is to be performed by EMT-P, EMT-I, and EMT-B including transport for medical services.

EMT-B (Emergency Medical Technician – Basic) as defined in Section 1of the Wyoming Rules and Regulation for Emergency Medical Services.

EMT-I (Emergency Medical Technician – Intermediate) as defined in Section 1of the Wyoming Rules and Regulation for Emergency Medical Services.

EMT-P (Emergency Medical Technician – Paramedic) as defined in Section 1of the Wyoming Rules and Regulation for Emergency Medical Services.

Physician means an individual who holds a current valid certificate issued pursuant to the Rules and Regulations of the State of Wyoming Department of Health.

MHSC –ED shall refer to Memorial Hospital of Sweetwater County Emergency Department the medical facility that is located within the service area and where emergency transports will be taken

Response Time means the total elapsed time from the moment a 911 or seven digit emergency call is communicated to the Contractor until the first responding ambulance arrives at the scene where emergency services are desired.

Service Area means the Sweetwater County Ambulance Service – Rock Springs service area as defined by the Sweetwater County Commissioners, to coordinate the provision of emergency services and emergency ambulance service within Sweetwater County. The coverage area is that shown on the

Sweetwater County Ambulance Service Area – First Call Out Map which is attached hereto and incorporated herein by this reference as Appendix A.

Additions to the Service Area: The above defined Service Area may be expanded at any time by the Board of County Commissioners.

GENERAL TERMS AND CONDITIONS

Information about Sweetwater County Government may be obtained on the internet at www.sweet.wy.us . Contractors are responsible to carefully examine the entire RFP and addenda thereto, and all related reference materials in this RFP. Contractor will be responsible to be familiar with all specifications and requirements of this RFP and failure or omission to examine any form, instrument or document will in no way relieve contractors from any obligation with respect of this RFP.

Contracts shall disclose any potential conflicts of interest that the contractor may have due to other clients, contracts, or interest associated with the services under this RFP.

Sweetwater County will accept alternate proposals to those being requested in this RFP. Sweetwater County is requesting the highest level of ALS Service that is available however, a lesser ALS Service will be considered.

All communications must be through Sweetwater County Purchasing Manager clearly marked as "Ambulance RFP". Telephone inquiries or clarification will not be accepted. Any questions regarding this RFP must be submitted to Marty Dernovich, Purchasing Manager via email at dernovichm@sweet.wy.us or through the US Postal Services. All requests for information shall include contact name, address, telephone number, and RFP name.

Contractor shall be entitled to monthly payments for the life of contract. Contractor shall furnish to County an itemized bill along with a signed County Voucher for said services. County shall make payment within thirty (30) days of receipt.

Sweetwater County is a tax exempt organization and certifications will be provided upon request.

Contractor's price proposal shall be firm for a period of ninety (90) days from time of public opening date.

Even though the County is entertaining contract for these services, it will not be bound to award a contract. Award will be made to the contractor that submits the proposal that is in the best interest of the County. The criteria used for the selection are not listed in any order of preference.

The County during evaluation of proposals shall request presentations, clarifications, contact references and solicit information from any available source concerning any aspect of the submitted proposal; and seek and review any other information deemed pertinent to the evaluation process.

The County shall be the sole judge of the successful contractor. The County reserves the right to award a contract to the proposal that is in the best interest of the County and not be bound to accept the lowest total price. The County may at their discretion negotiate with any or all contractors on any or all parts of the proposals. Contractors are advised that the County may award without discussion or any contact concerning proposals received. It is in the best interest for Contractors to submit the most favorable terms from a price and level of service that the Contractor can provide. **DO NOT ASSUME** that you will be contacted for clarification or the opportunity to clarify, present or revise your proposal.

Award of contract shall be a written contract signed and executed by both parties and any negotiations will be confidential unless an agreement is reached and at the time the contract is executed.

The County will award the contract to one contractor. The successful contractor shall not subcontract the award or any part thereof without written consent of Sweetwater County Board of County Commissioners.

GENERAL PROVISIONS OF THE SPECIFICATIONS

Contract Duration:

The Contract and all obligations attached to it, will commence on July 1, 2014 at 12:01 a.m. and will expire at 12:00 a.m. (Midnight) on June 30, 2019, unless the Contract is otherwise terminated pursuant to the terms and conditions contained in the executed contract.

A 5 year renewal is optional if fees and terms are agreeable to all parties and the option passes by a majority vote of the Board of Sweetwater County Commissioners.

Status and Legal Relationship of Parties:

Contractor shall perform as an independent contractor and not as an agent or employee of the County. Nothing in the contract shall be construed to be inconsistent with that relationship or status. Except, as described in the Contract, the manner and method of completing the work under taken by Contractor shall be determined in its sole discretion.

Except where otherwise limited by the Contract, Contractor shall have the sole duty, responsibility, control and right to control its agents and employees, including, but not limited to, recruiting, hiring, and training employees, establishing and providing wages and benefits, and discipline and termination of employees or others assigned by Contractor to provide services pursuant to the Contract. Contractor shall further have sole responsibility and control over compliance with all federal, state and local laws and regulations relating to its employees and agents, including, but not limited to, withholding requirements, reporting requirements, unemployment benefits, worker's compensation compliance, compliance with federal and state wage and hour laws, including the Fair Labor Standards Act, all federal and state health and safety requirements, and compliance with all Medicaid and Medicare provider requirements.

Contractor agrees that it will at all times employ, hire, or contract with only those entities or individuals who have not been excluded by the federal government from participating in a federal health care program, and the Contractor will provide bi-annual written assurance that all individuals and entities it employs or contracts have not been excluded from a federal health care program. This applies to all individuals and entities retained by the Contractor, including those that may provide billing and other management services to the Contractor.

Laws/Rules/Regulations:

The Contractor shall be required to comply with all Wyoming laws, regulations, and rules that relate to the provision of emergency medical services and ambulance services.

Contractor is assumed to be familiar with and agrees to observe and comply with all federal, state, and local law, statutes, city ordinances and all other regulations that may affect the provision of goods/services, and all prohibited orders or instructions issued regarding the service. Contractor shall obtain all necessary permits/licenses at their own cost necessary to operate such business within service area.

The contract is subject to the requirements of Title VII of the Civil Rights Act of 1964 and all federal statutes and state regulations with respect to equal employment opportunities. Contractor agrees to comply with all federal and state anti-discrimination laws.

The Contractor shall comply with all HIPAA Guidelines, federal, state, and local laws, rules and regulations governing the provision of ambulance services in accordance with the Contract.

HIPAA Compliance Clause – Provider shall adhere to the Health Insurance Portability and Accountability Act of 1996 (HIPAA), Public Law 104-191, which was enacted on August 21, 1996. The Privacy Rule standards address the use and disclosure of individuals' health information – called "protected health information" by organizations subject to the Privacy Rule – called "covered entities," as well as standards for individuals' privacy rights to understand and control how their health information is used.

Liability Insurance:

Contractor shall keep, maintain and submit proof of insurance bonding to the Sweetwater County Ambulance Service Board – Rock Springs as follows:

Ambulance Vehicle Liability and uninsured and underinsured coverage with a- per accident combined single limit of coverage of at least $1,000,000. Sweetwater County, Wyoming, shall be named as an additional insured under this coverage: and

Professional Liability insurance coverage, covering Ambulance Company's agents and employees in the amount of $1,000,000 per person/$2,000,000 per occurrence. The County shall also be named as an additional insured under the Professional Liability insurance *coverage.*

Current, valid certificates of insurance should be provided by Contractor to the County for the duration of the Contract which provide that no insurance may be canceled or non-renewed without at least ten (10) days written notice by the insurer to the County.

Indemnification:

Contractor agrees to indemnify, defend, and hold harmless the County, the Board, and its agents, employees, and affiliates against:

Any and all negligent, reckless, willful or wanton, intentional or criminal conduct of Contractor or any of its agents or employees, including attorneys' fees, costs and expenses associated with defending any such claim; and

Any costs, expenses, attorneys' fees, liability damages, fines .and penalties with respect to claims for worker's compensation, unemployment compensation, or other employee claims for benefits and for Contractor's violation or alleged violation of any federal, state or local law or regulation.

Debarment Status:

By submitting a Proposal, Contractor's assert that they are not currently debarred from proposing on contracts by any agency of neither the State of Wyoming, nor the Federal Government and they are not an agency of any person or entity currently debarred from submitting Proposals on contracts by an agency of the State of Wyoming, or the Federal Government.

Severability:

If any provision of the contract is declared illegal, void or unenforceable, the remaining provisions shall not be affected but shall remain in force and in effect.

Inspection:

The County Commissioners or their designees, reserve the right to make periodic inspections regarding the manner and means in which the services are being performed and to examine its financial records pertaining to the services provided under this agreement at any time upon reasonable notice.

At any time during normal business hours with seventy-two (72) hour notice, and as often as may be necessary, county representatives who have been designated by the County or Board to do so, may observe Contractor's operations. Contractor shall make available to the Board for its examination any information with respect to all matters covered by the Contract.

Governing Law:

The contract shall be governed by, construed and interpreted under the laws of the State of Wyoming, and the parties to the Contract hereby consent and submit themselves to the sole and exclusive jurisdiction of the Third District Court of Sweetwater County, Wyoming, for the purposes of any legal action or proceeding arising out of or in connection with the Contract, and both parties hereto waive any contention that such court is an improper venue.

Sovereign Immunity:

The County does not waive sovereign immunity by entering into this Contract and the County does not waive governmental immunity, and it specifically retains all immunities and defenses available to it as a governmental entity pursuant to Wyo. Stat. § 1-39-101,et seq., and all other applicable law.

SCOPE OF SERVICES

Intent:

The intent of this RFP is to receive proposals to provide 911 or seven digit Emergency and Non - Emergency care and transport with Advance Life Support in accordance with the Rules and Regulations for "Wyoming Emergency Medical Services Act of 1977" W.S.33-26-11 for the County in the defined Service Area. The County is seeking the highest quality, most reliable ALS ambulance service at the most reasonable price. Proposals not meeting this intent will be considered unresponsive.
The County desires clinical excellence, cost containment, superb response time performance and a professional and courteous service. The service shall include, but not limited to, the management and operations of all ambulances, staff, supply purchases, education and maintenance of all fleet.

Emergency Medical Services:

Contract agrees to provide ALS emergency ambulance service for all requests for such service, however received, for the Service Area. Contractor is required to answer and respond immediately to all emergency calls within the Service Area. Such services shall include but not limited to:

Staffing:

All ambulances that respond to emergency calls under the contract must be staffed by a minimum of at least one (1) EMT-P and one (1) certified EMT – I or EMT-B. County desires to have a minimum of at least one (1) certified EMT-P on all calls **but will consider other staffing options**.

All ambulances that respond to emergency calls under the contract shall have, at all times, a full complement of properly working ALS equipment that is in complaint with the Wyoming Office of Emergency Medical Services and as required to comply with regional and local medical protocols as defined by the designated medical director.

Contractor will supply, within the response area, a minimum of two (2) ALS ambulances with fully staffed crews, 24 hours per day, and seven days a week. The ambulances will be available solely for emergency medical responses within the Service Area. Contractor shall staff a minimum of four (4) personnel on duty at all times to respond to emergency calls.

One (1) ambulance and crew will be reasonably available to respond to an emergency response in the event the other designated emergency staffed unit is already committed to an emergency response or is otherwise unavailable.

Contractor shall be responsible for executing mutual aid agreements sufficient to provide a prompt response to emergency calls in the event that the Contractor is unable to take a call for whatever reason. The mutual aid agreements shall be with other ambulance services within close proximity of the Service Area, and its terms shall be in writing.

In case of mass casualty incidents or high call volume, the Contractor shall utilize mutual aid agreements and may staff ambulances with any available staffing required to provide ambulance transport from the incident.

Scheduling:

Personnel shall be scheduled so that two (2) crews consisting of a minimum of two
(2) person per crew, twenty-four (24) hours per day, seven (7) days per week, cover the Service Area.

All ambulances shall be staffed with no less than one (1) EMT-P for ALS and no less than one (1) EMT-I or EMT-B. County desires to have all ambulances staffed with no less than one (1) EMT-P for ALS and no less than one (1) EMT-I or EMT-B **but will consider other staffing options**.

All responding ambulances shall have a driver who is familiar with the Service Area and said driver shall have a current map of the area.

Ambulance Personnel:

All EMS personnel (including, but not limited to EMT-P's, EMT-I's, and EMT- B's), that are utilized by Contractor to fulfill its obligations under the Contract shall be of good moral character, and shall be physically and mentally capable of performing their job duties. No individual utilized to fulfill the obligations under the Contract, including the management staff of the Contractor, shall have a criminal record involving the conviction of a felony, or a misdemeanor conviction that involves a crime of moral turpitude, as identified in the Wyoming Office of Emergency Medical Services rules and licensing requirements.

Contractor is at all times required to ensure that all personnel it employs are professional and do not pose a potential threat to the health and safety of the public.

The Contractor must maintain and enforce the following personnel policies:

Secondary Employment, Overtime and Being Well Rested for Work

Drug-Free Workplace Policy, Drug and Alcohol Testing Procedures, and Random Drug Testing Policy

Safe Vehicle Operations and Vehicle Accident Policy

Corporate Compliance Policy

No Discrimination and No Harassment

Professional Conduct Policy and Code of Conduct

Workplace Safety (including OSHA Blood and Airborne Pathogens Standards, Injury Reporting, etc.)

Confidentiality of Information Policy

Any other policies necessary to comply with Wyoming Law

Contractor agrees that its employees and agents will maintain courteous and professional conduct and appearance at all times, including proper identification (Ambulance Company name, individual's name, EMT certification level, etc.).

The Contractor shall provide a current roster of personnel assigned to provide ambulance services under the Contract to the Board on a quarterly basis.

The roster shall include the employee's name, certificate number, expiration dates of all certifications, EMS training completed and continuing education completed or planned. Contractor shall attempt to maintain local, full-time, regular staff, which shall have familiarity with the response area, and provide continuity of care with other entities and public safety agencies.

Contractor will ensure that it's EMT-P, EMT-I, and EMT-B personnel meet and comply with all federal, state, and local certification and licensing requirements promulgated or adopted pursuant to Wyoming Law.

All responding ambulances based in the response area must have staff familiar with the geography of the Service Area and surrounding areas; and each ambulance must be equipped with an adequate map.

When operating an ambulance, all personnel shall abide by all applicable safety and traffic regulations. Emergency vehicles are to be operated at all times in a safe manner with due regard for the safety of all persons and property, and in accordance with all applicable laws.

Emergency Services Supervisor:

Contractor will employ an Emergency Services Supervisor ("EMS Supervisor") who will be responsible for governing the day to day operations and provisions of emergency medical services available to the Service Area, and who will be responsible for the timely reporting as required in this contract.

The E M S Supervisor shall maintain good public relations and attend meetings within the County, as well as serve as an active participant on the Local Emergency Planning Committee (LEPC). The EMS Supervisor shall have a working knowledge of the County Emergency Operations Plan developed by the Sweetwater County Emergency Management Agency (SCEMA). The EMS Supervisor shall submit monthly reports, which shall include but not be limited to: total number of runs, number of emergency runs, number of transports in the response area and outside, fractile response times and range of response times, information regarding training of personnel, changes in staffing (personnel), changes in equipment (including vehicles), unusual incidents, emergency vehicle accidents, collection on accounts, including the total billed and received for ambulance operations within the response area and the number and amounts of all delinquent accounts and changes in the contractor charges or reimbursement levels for all levels of ambulance service provided.

The EMS Supervisor shall also compile and forward monthly statistical reports to the Board by the third Wednesday of the following month. Information from the daily Logs and Ambulance Reports for all the 911 or seven digit emergency responses within the Service Area for the month, along with copies of the daily vehicle and equipment inspections records for that month, shall also be maintained and made immediately available at the request of the Board. The EMS Supervisor will be required to attend monthly Board meetings.

Vehicle and Equipment Inspections & Maintenance:

Each ambulance in service or on standby status shall be licensed and equipped in accordance with all applicable laws, regulations, and rules concerning ambulances and the equipment and supplies that are required to be carried by an advanced life support ambulance in the State of Wyoming.

All ambulances shall be clearly identified with the name of the Contractor's Business. Any vehicle used as an ambulance shall be of recent manufacture and shall conform to the construction standards as set forth by federal ambulance manufacturing requirements and standards concerning specifications for emergency ambulances, emergency ambulance equipment, and ambulance services and shall be mechanically sound and in safe operating condition. Each ambulance shall also be subjected to, and pass, a DOT inspection annually.

Each ambulance and all equipment shall be inspected daily using an appropriate checklist. Contractor shall keep copies of all daily ambulance and equipment inspection checklists for at least one year and shall be made immediately upon request by the Board.

Response Times and Penalties:

Contractor shall respond to all requests for service received in accordance with the following standards:

Ambulance Response time is defined as the actual time between when a dispatcher notifies the ambulance to respond and the time that the first ambulance arrives at the scene.

- **City Response Time Standard:**
  All emergency responses within the City of Rock Springs shall be performed as safely and expeditiously as possible. Response times are measured from the time the 911 or seven digit emergency calls were received by the Contractor until the first ambulance is on scene. Response times within the City of Rock Springs shall maintain a 90% fractional response time of eight (8) minutes and fifty nine (59) seconds or less. The Board will evaluate justification for an exception the response time standard in each particular instance on a case-by-case basis. If the Board finds that the justification for the response is reasonable, then the Board may, in its sole discretion, opt not to assess any penalty against the Contractor. All determinations made by the Board as to whether a response time is in excess of the standard will be final.

- **Outside City Limits Response Time:**
  Given the large geographical area of the response jurisdiction outside of the City Limits of the City of Rock Springs, the provider will be required to maintain an average en-route time of two (2) minutes and fifty nine (59) seconds or less when responding to these emergent situations.

In the event that any emergency call is not completed within standards outlined above, a Variance Report shall be completed and submitted to the Board at the next monthly meeting of the Board, explaining why the failure occurred.

Possible exceptions for delays may include inclement weather, construction and road closures, disasters situations and other unforeseen circumstances which must be fully described in the exception reports.

Contractor's failure to complete 90% of its emergency calls within the time parameters outlined above for two (2) consecutive quarters is grounds for termination of the Contract (within the sole discretion of the County) and forfeiture of its performance bond.

Failure of Contractor to meet the monthly requirement for the appropriate percentage of responses in the parameters outlined above shall result in a penalty against the Contractor in the amount of $100.00 per 1/10 percentage point below required level.

No penalty shall be assessed in the event that the Contractor can provide evidence reasonably satisfactory to the Board that it acted promptly and reasonably, as determined by Board under the particular facts and circumstances out of which the penalty in question arose.

The actual time the dispatcher receives a 911 or seven digit emergency request, and all other response times, must be recorded on an Ambulance Report sheet which shows the time that the emergency call was received by the dispatcher, the time that the ambulance service was notified and the time the emergency vehicle arrived on the scene.

The Board will evaluate emergency run time and service on a quarterly basis using a Fractile Response Time Measurement (example of report is attached and is labeled as Appendix B). Emergency runs and response times will be kept by the Sweetwater County Combined

Communications Center on a computer aided dispatch (CAD) data base and made immediately available upon the request of the Board.

Reporting Requirements and Documentation:

Contractor shall maintain and shall promptly make available to the Board, the following records and documents:

1. Copies of Contractor's Wyoming Worker's Compensation certificate and related documents showing Contractor is a complying employer under Wyoming's Worker's Compensation law.

2. A complete copy of Contractor's liability insurance policies or contracts of insurance, including all declaration of pages and endorsements.

3. Copies of all vehicles and equipment inspection records.

4. Copies of all daily logs and run reports with run times as they pertain to the Contract, however, information such as the name of the patient, the house number or address, will not be disclosed unless Contractor is provided with an executed authorization by the patient.

5. Copies of all Disaster Planning and Disaster Aid Agreements.

6. Copies of Contractor's health and safety programs and other personnel and operational policies, including, but not limited to, documentation of employee safety training, i.e. Hazmat, Driver Training, Infection Control, etc.

7. Copies of all written protocol established pertaining to the Contract.

8. Copies of Contractor's drug licenses for the ambulances based in the response area.

9. Copies of continuing education files for personnel.

10. Copies of insurance company's correspondence regarding review of personnel driving records.

11. Daily Log on all 911 calls (emergency and urgent) runs within the Service Area as described below.

12. Copies or other available documentation of complaints from the public or any user of Contractor's emergency services, a description of the investigation and disposition of the complaint.

Contractor shall keep and maintain separate records and books for the operation of its ambulance services within the Service Area and not combine them with records of any other businesses or operations. These records shall be promptly made available on request of the Board.

Contractor shall maintain Daily Logs and Ambulance Reports for all 911 and any emergency responses within the response area in accordance with all applicable laws and regulations. Contract shall maintain full records of response time, including:

1. The time the call was received and dispatched;
2. The time the ambulance arrived on the scene;
3. The time the ambulance departed from the scene for the hospital or to clear from the emergency;
4. The time the ambulance arrived at the hospital;
5. The time the ambulance cleared from the emergency.

Medical Control and Quality Assurance:

Before the execution of a contract the Contractor and the Board shall jointly select a qualified Medical Director to serve as the Medical Director of the operations of the Contractor providing services in the service area. The Medical Director shall be selected from the Memorial Hospital of Sweetwater County Emergency Department (MHSC ED) physician staff.

The Medical Director shall evaluate the quality of service provided by the Contractor from a medical perspective.

The Medical Director shall be responsible for the over sight of purchasing controlled drugs and other controlled supplies, as well as issuing and signing written standing orders.

The Medical Director shall follow the directives of the Board in the performance of his or her duties, including, but not limited to, cooperation with the Memorial Hospital of Sweetwater County.

The Medical Director shall be responsible for the enforcement of all written protocols and current ambulance procedures relative to basic life support as well as advance life support.

At all times relevant to the Contract, Contractor shall provide emergency medical services in full compliance with current and then-existing rules and regulations of the Wyoming Office of Emergency Medical Services, and other applicable federal and state laws. Contractor will also provide a copy of the Medical Protocol and evidence that the Medical Director has monitored at least half the emergency transports, as well as submitting quarterly the training and quality assurance results to the Board.

The County, by and through its agents, employees or designees (including an outside consulting or auditing entity) retains the right, but not the duty, to audit or evaluate the quality of emergency medical services provided under the Contract.

All complaints regarding services under the Contract shall be resolved by Contractor to the reasonable satisfaction of the Board, the County and/or its designee.

Ambulance Station Location:

Contractor must locate suitable premises for the ambulance service and will be required to conduct its operations under the Contract from a base location within the Rock Springs City limits. Contractor must ensure that its Rock Springs operation is located so as to perform emergency responses within the Service Area limits in the time parameters described within the document of this RFP. Said locations will be used to house the staff, ambulances, all equipment and the communications system. If satellite stations are desired by the Board they may be created upon the mutual agreement of the Contractor.

Communications Center, Dispatch Process and Records:

Contractor and/or the Sweetwater County Joint Communications Center (Center) shall maintain a 24-hour dispatch and call intake center designed, equipped, and professionally staffed to provide for communications to and with the local 911 centers, contractors ambulances and personnel, mutual aid companies, and other public safety entities for which communication is required to provide EMS services to the Service Area.

Contractor shall have and maintain appropriate communications equipment in all of its ambulances, in all dispatching locations and elsewhere as may be necessary to perform the services outlined in this RFP and terms of the contract.

Communications Center shall maintain a reputable computer-aided dispatch (CAD) system to ensure accurate call taking, dispatch, and ability to produce verification reports to demonstrate to the Board that the response time standards are being met, as well as other records regarding performance of service within the Service Area, as the Board may require.

Each ambulance shall be equipped with radio equipment to provide direct on-line communications with the MHSC ED and other regional hospitals.

Ambulance personnel shall utilize without delay all available means of communication in notifying the MHSC ED and the ED physician on duty as to the number and condition of patients being transported.

Contractor will develop, maintain and submit to the Board written protocols pertaining to communication with the emergency rooms, hospitals, 911 emergency systems, and other public safety entities.

Contractor shall generate and submit reports identifying response times and other required reports at the request of the Board.

Disaster Plan:

Contractor shall participate in the County Disaster Services Plan for providing emergency medical services to the Service Area; and surrounding areas in the event of a natural or man-made disaster or emergency, including cooperation with Public Service Agencies, comparable disaster service operations in Sweetwater County, Wyoming, MHSC Disaster Plan, and participation in simulated emergency or disaster exercise.

Relationship with other Emergency Services:

In the event that all Contractors' ambulances are being utilized and are therefore unavailable, Contractor shall contact the closest, next available, mutual aid transport unit and have them proceed to the scene. Contractor shall also advise the Communications Center which mutual aid service has been started and "responding from" location. Contractor shall provide a list annually to the Board of mutual aid providers that have agreed to respond with a contact name and number.

In the unusual event when a Fire Department begins transport of a patient, the Contractor agrees to rendezvous with the transporting ambulance when and wherever possible to initiate ALS and ongoing care, if necessary.

The Contractor shall be required to respond with at least one (1) ambulance unit to any reported structure fires within the Service Area on a daily 24-hour basis.

The responding ambulance unit shall remain at the fire scene until released by the fire officer in charge of the responding fire company. Said response to structure fires shall be at the expense of the Contractor, and shall be to provide emergency protection to fire fighters and law enforcement

officers. Emergency services provided to civilians at a fire scene shall be subject to the applicable rate schedule.

Contractor shall provide an ambulance to all fire department structural, chemical, or other serious emergencies in the Service Area. Contractor shall provide medical support, when requested or on dispatch protocols established by the respective fire department.

Contractor must provide an ambulance response to any requests by the Special Response Law Enforcement Units.

Contractor shall provide free of charge all duties as outlined above.

Miscellaneous Provisions:

Contractor in regard to the services provided during the term of the contract, shall not discriminate on the grounds of sex, race, religion, color, national origin, handicap, veteran status or ability to pay in the selection and retention of sub-contractors, including procurement of materials and leases of equipment, or against any employee or applicant for employment, to be employed in the performance of the contract, with respect to his/her tenure, terms, conditions or privileges of employment or any matter directly or indirectly related to employment. Breach of this covenant may be regarded as a material breach of the Contract.

Non-emergency inter-facility transfers between hospitals may be handled only if the Service Area remains covered by the crews and proper vehicles equipped for ALS service to respond to calls within the Service Area.

Contractor shall provide emergency medical transport of prisoners who have been booked into the Sweetwater County Detention Facility to MHSC, without charge to Sweetwater County.

Contractor shall provide transport of patients requiring medically-necessary ambulance transport, as determined by a physician, to an appropriate facility within 300 miles as determined by the transferring physician, when these patients fall under Wyoming State Statute Title 25, Institutions of The State. A flat rate charge for round trip transport will be assessed to Sweetwater County for said services. That rate must be included in the RFP submission proposal.

Contractor must provide free community services such as standbys to civic functions within the Service Area as requested and as it may reasonably provide with existing on-duty personnel and vehicles. These services will be provided free of charge. If multiple requests are received for these types of standbys, County sponsored events shall receive priority.

It is understood by the County that these services will not impede the Contractor obligations to respond to emergencies. If certain events require "committed" ambulance services, the Contractor will be allowed to charge additional fees. It is understood by the Contractor that if they contract for standby services, they are still required to maintain two (2) ALS ambulances with fully staffed crews as stated in staffing section of this RFP.

Contractor shall provide event stand-by services for events that require ambulance stand-by services at the Sweetwater County Events Complex, at the request of the Events Complex administration. The agreement for such services will be between Contractor and Sweetwater County Events Complex.

Contractor shall provide standby service at no additional charge for all emergency responders in the event of man-made or natural disasters (e.g., ice, snow, wind, flooding, drowning, mass casualty incident, structure fires), or other conditions as determined by Sweetwater County government agencies.

Resources allocated to such events shall be allowed to respond to other concurrent emergencies if no direct on-scene medical emergency is present. Notification and clearance shall be given to do so by the agency commanding the incident.

This requirement shall not require the Contractor to provide stand-by service to wildland fires that will take units out of the population centers of the response area, unless an identified medical emergency exists related to the wildland incident(s).

This requirement shall not require the Contractor to provide stand-by service for incidents involving State or Federal emergencies, unless an identified medical emergency exists related to the emergency.

At any time during normal business hours with seventy-two (72) hour notice, and as often as may be necessary, county representatives who have been designated by the County or Board to do so, may observe Contractor's operations. Contractor shall make available to the Board for its examination any information with respect to all matters that are covered in this RFP and executed contract.

Contractor shall allow County, or its designee, to examine its financial records pertaining to the services provided under the contract at any time upon reasonable notice.

Contract shall attend a service review meeting that is held monthly between the Board and Contractor or their designees. This meeting may be cancelled at any time if mutually agreed to by both parties.

Service Area and EMS Statistics

The County's service area as defined on First Call Out Map, is approximately 3,098 square miles and has an approximate population of 27,778. There is one Area Trauma Hospital, one skilled nursing facility and one assisted living facility. Sweetwater County is served by life flights out of Salt Lake City, Utah which is coordinated through MHSC.

Due to the short term of the current contract a more detailed breakdown of emergency/non-emergency calls are not available. Below is what information we have available to provide:

Emergency Runs from 1-1-13 to 12-31-13		Emergency Runs from 7-1-12 to 12-31-12	
Emergency Runs	1689	Emergency Runs	996*
City 911	1157	Dry Runs	282
County 911	284		
Private	243		
Agency Assist	27		
Intercept	14		
Non Transport	592		

Non-transport total is part of the total emergency runs as they were a request for emergency service.

* Runs were not tracked by geographical locations at that time. Agency Assists were categorized as Emergency runs.*

Cost Incurred In Responding:

The County will not pay any cost incurred in proposal preparation, presentation, demonstration or negotiation, nor does it commit to procure or contract for any service. All costs associated with submitting this RFP will be borne by the Contractor.

It is understood that all proposals, inquiries, reports, displays, documentation and exhibits that are submitted with this RFP will become property of the County and may be considered public information under applicable law. No proposal will be made public before the public opening of the proposal.

Additional Information:

The County shall be the sole judge of the successful contractor. The County reserves the right to award a contract to the proposal that is in the best interest of the County and not be bound to accept the lowest total price. The County may at their discretion negotiate with any or all contractors on any or all parts of the proposals. Contractors are advised that the County may award without discussion or any contact concerning proposals received. It is in the best interest for Contractors to submit the most favorable terms from a price and level of service that the Contractor can provide.

Contractors may be invited to make oral presentations to the Board or the County Board of Commissioners.

Term:

The contract term shall commence July 1, 2014 at 12:01 a.m. and will expire at 12:00 a.m. on June 30, 2019, unless the contract is terminated pursuant to the terms and conditions of the contract.

A 5 year renewal is optional if fees, service and terms are agreeable to both the County and Contractor and passes a majority vote of the Board of County Commissioners.

Compensation:

Both the County and Contractor agree that the selected Contractor will be the sole entity that is subsidized by the County to provide emergency medical services for the County in the Rock Springs Response Area for the duration of the Contract. Contractor has the obligation, through use of other ambulances outside the Response Area limits and/or emergency medical services via mutual aid agreements or resolutions, to ensure that the proper amount of ambulances are available within the Response Area at all times for the provision of emergency medical services.

The County agrees to compensate the contractor for professional services as provided within the terms and conditions of the RFP and contract.

In addition to providing the opportunity to serve as a provider of emergency ALS ambulance service for the County, the County agrees to pay Contractor a flat rate subsidy per year in monthly installments.

County will also compensate Contractor at a flat rate for round trip transports as determined by a physician, to an appropriate facility within 300 miles as determined by the transferring physician, when these patients fall under Wyoming State Statute Title 25, Institutions of The State.

The County understands that the Contractor will bill/charge respective patients for the emergency medical services provided above and beyond any subsidy payment that it may receive

from the County. Contractor will provide a current schedule of rates to the Board and will notify the Board of any changes to those rates 30 days prior to an increase/decrease. No party or person is entitled to any other additional compensation for any acts performed in connection with the contract. The amount charged will be determined solely by Ambulance provider. Excessive fees in comparison to service delivery and local costs shall be reason to terminate the contract.

Rates and charges may be negotiated to increase or decrease by up to 4% percent annually. Rates and charges to and reimbursement for emergency medical services to eligible Medicare/Medicaid or welfare recipients shall be in accordance with all federal and state laws, rules and regulations.

The Contractor agrees that it will accept assignment for all services provided to Medicare beneficiaries and that it will make reasonable efforts to collect any available coinsurance and deductibles.

The Contractor may conduct an annual ambulance membership program to collect membership fees from residents to help offset the Contractor's cost of providing service and to reduce any necessary subsidy proportionately.

Contractor agrees that it will conduct any billing for services it renders in a manner consistent with all applicable reimbursement and regulatory laws and regulations, as well as all policies established by the federal and state government agencies that oversee ambulance service reimbursement.

If Contractor relies on a third party billing agent, it will enter into an agreement with that billing service requiring it to abide by all applicable reimbursement laws and regulations.

Performance Bond:

Selected provider shall provide Sweetwater County with a performance bond in accordance with Wyoming Statutes 16-6-112 as guarantee the provider provides as stated in the terms and conditions of said contract. The performance bond shall be in the amount of One Hundred Thousand Dollars ($100,000.00) continuous for the life of contract for 5 years made payable to Sweetwater County. Performance bond shall be received by Sweetwater County within ninety (90) days of the date the ambulance contract is executed.

Confidential and Proprietary Data:

All materials received relative to this RFP will be kept confidential, until such time as the reading of the public opening and award is made or the RFP is canceled, at which time all materials received may be made available to the public. Proposals received will be subject to the State of Wyoming Public Record Statute WS 16-4-201.

Proposal Evaluation and Review:

The County shall review all submitted RFP's and the review committee will make recommendation to the Board of County Commissioners for their final approval or rejection. This recommendation will be done during the Commissioners regular scheduled meeting and is open to the public.

The Board of County Commissioners reserves the right to accept or reject any and/or all proposals.

Proposal Format:

A. Proposal shall include a brief understanding of the County's needs and the Contractor's capability to perform the services described in this RFP.

B. Proposal must have a signed statement authorizing submission of the proposal.

C. All proposals shall have the following contact information:

   Name, address, contact person, telephone number, fax number, email address, Contractor's US Tax ID Number, and Duns Number.

D. Proposals shall have company history – Years in Business, nature of business, locations of business, location of headquarters, number of employees (full, part time and certifications), nature of business plan (continued growth), references.

E. Proposal must have the last three years of business's audited financial statements.

F. Contractor's cost proposal shall include (1) cost to County (Subsidy) if any; (2) Cost for Title 25 Transport Flat Rate; (3) charges for services to citizens for ALS with EMT-P Base Transport, ALS with EMT -I Base Transport, BLS Base Transport; (4) mileage rate (5) equipment rate charges. Price form must be completed.

G. Contractor must attach an initialed copy of the RFP to the proposal. Initial next to each Bold Type Header to signify understanding of that requirement.

Timeline of the RFP to Award

February 7, 2014	Release RFP
March 3, 2014	Proposals Due by 10:00 a.m. Monday, March 3, 2014. Proposals will be publicly opened at 10:30 a.m. on Monday, March 3, 2014, at the Sweetwater County Commissioners Meeting Room, Located at the Sweetwater County Courthouse, 80 West Flaming Gorge Way, Green River, Wyoming, 82935.
March 3 – 17, 2014	Review Process of proposals received by County and Board.
March 18, 2014	Present and Recommendation to the Board of Commissioners.
March 18-26, 2014	Signing of contract
July 1, 2014	Start date of contract.

PROPOSAL FORM PRICE SHEET

(Contractor shall complete the form to the service or services that they have the ability to provide in reference to page 9 Staffing)

Yearly Cost to County for EMT-P Service $_____

Yearly Cost to County for EMT-I Service $_____

Cost to County for Title 25 Transport per Run $_____

Cost to Citizens for EMT-P Base Transport $_____

Cost to Citizens for EMT-I Base Transport $_____

Cost to Citizens for EMT-B Base Transport $_____

Mileage Rate $_____

Hourly Rate for Standby for Special Events $_____

Please attach equipment rate chart to submitted proposal.

NAME/ADDRESS OF BIDDER:

_____

_____

_____

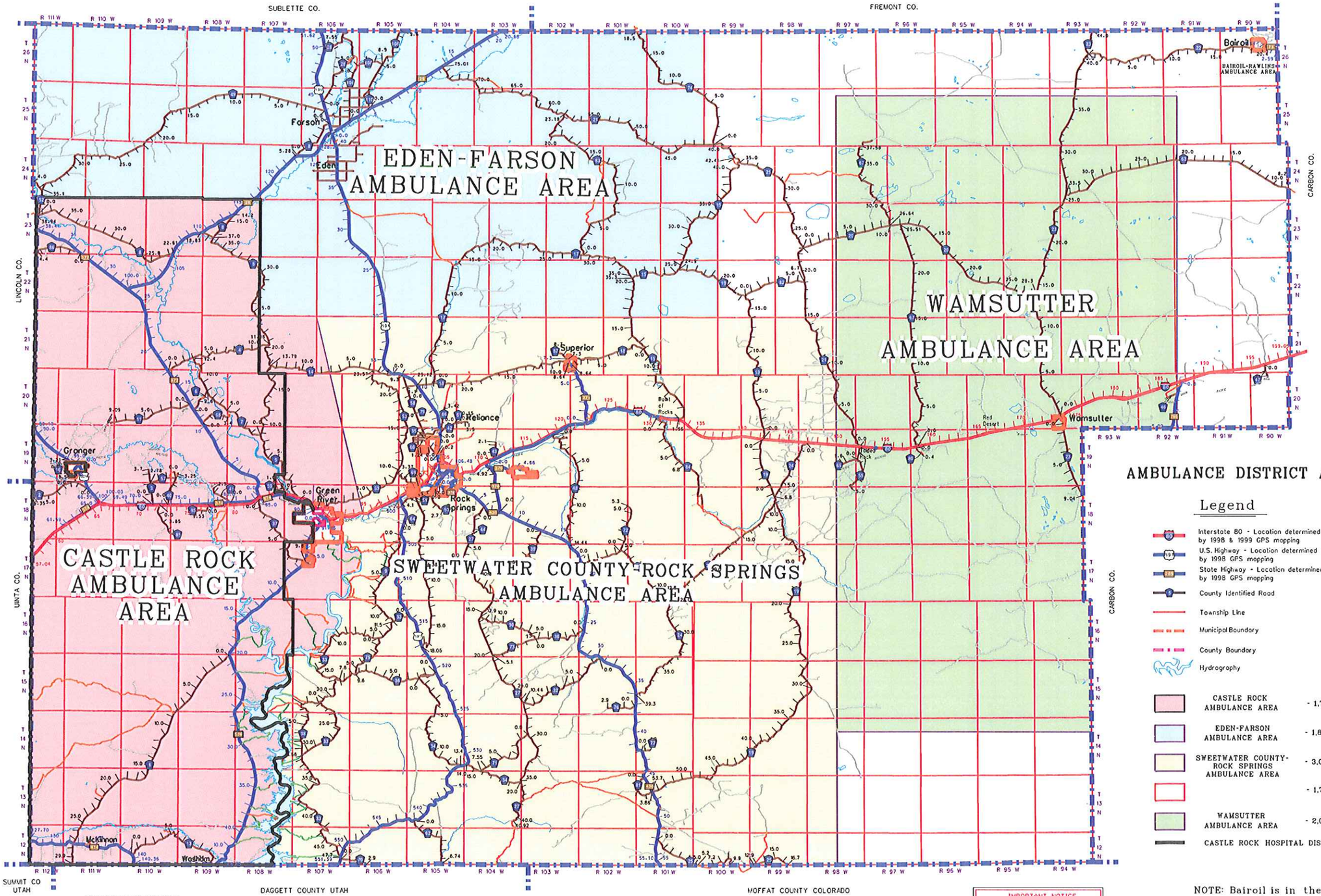
_____
SIGNATURE OF BIDDER

_____
PRINTED SIGNATURE OF BIDDER

PHONE_____FAX_____

APPENDIX A

AMBULANCE DISTRICT AREA - 1ST CALL OUT



AMBULANCE DISTRICT AREA

Legend

- Interstate 80 - Location determined by 1998 & 1999 GPS mapping
- U.S. Highway - Location determined by 1998 GPS mapping
- State Highway - Location determined by 1998 GPS mapping
- County Identified Road
- Township Line
- Municipal Boundary
- County Boundary
- Hydrography

0' 12,000' 24,000' 36,000'
SCALE

CASTLE ROCK AMBULANCE AREA	- 1,782.67 SQ. MILES
EDEN-FARSON AMBULANCE AREA	- 1,834.45 SQ. MILES
SWEETWATER COUNTY-ROCK SPRINGS AMBULANCE AREA	- 3,098.35 SQ. MILES
	- 1,708.10 SQ. MILES
WAMSUTTER AMBULANCE AREA	- 2,076.43 SQ. MILES
CASTLE ROCK HOSPITAL DISTRICT	

NOTE: Bairoil is in the Rawlins Ambulance Area

Prepared by Sweetwater County Surveying and Mapping Office

h:/mapping/exhibits/EMS/ambulance dist - 1ST CALL-Revised 2014.dgn

Revisions

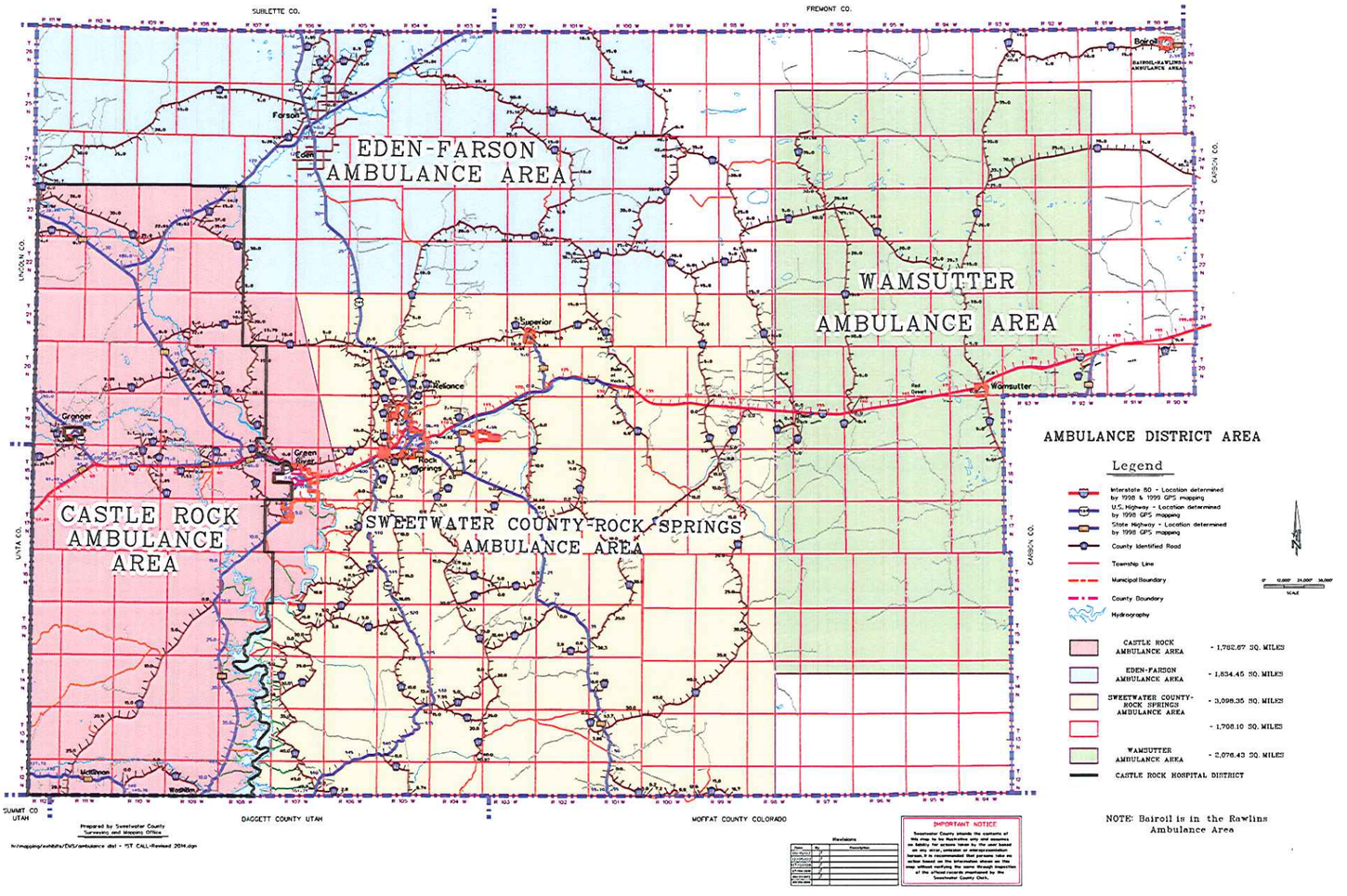
Date	By	Description
03/15/02	jf	
12/05/02	jf	
07/07/03	jf	
01/05/04	jf	
05/31/2012	jf	
01/29/2014		

IMPORTANT NOTICE

Sweetwater County intends the contents of this map to be illustrative only and assumes no liability for actions taken by the user based on any error, omission or misrepresentation hereon. It is recommended that persons take no action based on the information shown on this map without verifying the same through inspection of the official records maintained by the Sweetwater County Clerk.

APPENDIX A

AMBULANCE DISTRICT AREA - 1ST CALL OUT



APPENDIX B

Cardiac Arrest Elapsed Patient Care Times by Level of Service

National EMS Database Report Specification

Purpose

This report describes national EMS elapsed times for several common response intervals among patients presenting with (or experiencing) a cardiac arrest for several levels of EMS service.

Definitions

1. **Level of EMS Service:** For purposes of this chart, level of EMS service is characterized using the level of training completed by the EMS providers on the call. Level of training for Emergency Medical Technicians (EMTs) is classified into three groups; EMT-Basic, EMT-Intermediate and EMT-Paramedic. An EMT is defined as a person trained and certified to appraise and initiate the administration of emergency care for victims of trauma or acute illness before or during transportation of the victim to a health care facility via ambulance or aircraft. Educational and skill qualifications differentiating the three levels of EMT training are described below. These descriptions are based upon information contained in the National EMS Scope of Practice Model document, which can be downloaded at: http://www.soundrock.com/sop/index.html. The terms used in this is report are general in nature and are for National EMS Database Reports only. Terms do not reflect state or agency terminology. For more descriptive definitions, contact individual participating states or EMS agencies. EMS levels of service are defined as follows:

   EMT-Basic: where medically necessary, provides basic life support services and transportation for critical and emergent patients as defined in the National EMS Scope of Practice Model (NHTSA, 2005) document. Educational requirements are limited to approximately 40 hours of training.
   EMT-Intermediate: where medically necessary, provides basic and limited advanced emergency medical care and transportation for critical and emergent patients as defined in the National EMS Scope of Practice Model (NHTSA, 2005) document. Educational requirements are approximately 200-400 hours of training.
   EMT-Paramedic: where medically necessary, provides advanced emergency medical care and transportation for critical and emergent patients as defined in the National EMS Scope of Practice Model (NHTSA, 2005) document. Educational requirements exceed 1,000 hours of training.

2. **Average Value:** The average is the sum (total amount) of all of the values or measurements divided by the total number of values or measurements.

3. **Standard Deviation**: A measure of how far the values are spread out. If the values or measurements are normally distributed (form a bell shape distribution), about 68% of all values will fall within one standard deviation.

4. **50% Fractile (Median) Value:** The value or measurement at which 50% of all events occur. It is the point such that half of the numbers fall below and half above.

5. **90% Fractile Value:** The value or measurement at which 90% of all events occur. This is typically used in time measurements to better standardize performance across systems.

6. **Lights and Sirens:** A lights and sirens, emergent response to or from an EMS event.

7. **No Lights and Sirens:** A normal traffic speed response (no lights and sirens) to or from an EMS event.

8. **Cardiac Arrest Event:** Indication of the presence of a cardiac arrest at any time prior to (or after) EMS arrival.

Required Data Elements

* D01_07: Level of Service
* E11_01: Cardiac Arrest
* E02_04: Type of Service Requested
* E02_20: Response Mode to Scene
* E05_04: Unit Notified by Dispatch Date/Time
* E05_06: Unit Arrived on Scene Date/Time
* E05_09: Unit Left Scene Date/Time
* E05_10: Patient Arrived at Destination Date/Time

1. The Unit Notified Date (E05_04) is used to select the records for the Date Range
2. Select only records with E11_01 = Yes, prior to (or after) EMS arrival
3. Select only records with E02_04 = 911 Response (Scene)
4. Select only records with E02_20 = Lights and Sirens

Formulas

Response Time = E05_06 – E05_04
Scene Time = E05_09 – E05_06
Transport Time = E05_10 – E05_09

Exclusions/Limitations

For the purposes of charting, all elapsed patient care times that were negative, zero, or greater than 24 hours were removed. These records were removed prior to stratification by cardiac arrest events. The actual number of excluded cases will vary based upon the date range specified for each chart (see specific chart footer for number of excluded cases).

EMERGENCY MEDICAL AND AMBULANCE SERVICES CONTRACT

This Contract for the Provision of Emergency Medical and Ambulance Services (hereinafter "Contract") is entered into on this_____day of_____ 2014, by and between the Board of Sweetwater County Commissioners, 80 West Flaming Gorge Way, City of Green River, County of Sweetwater, State of Wyoming, 82935, (hereinafter "County") and _____ (hereinafter "Ambulance Company").

WHEREAS, the Board of County Commissioners desire to contract with a competent party for the purpose of coordinating the provision of emergency medical services and to contract with a single provider of emergency ambulance service to provide primary response of an advanced life support level ambulance for all emergency calls requiring an ambulance within the geographic area encompassing the Service Area; and

WHEREAS, _____
is an emergency ambulance service duly-licensed and operating In the State of Wyoming which desires to contract with the County to provide emergency ambulance service and Is capable of providing that service to the County; and

WHEREAS, the parties hereto both desire for the County to have prompt, efficient, and high quality advanced life support capable emergency ambulance service available for the benefit of the citizens and visitors to the areas encompassed by the Sweetwater County Ambulance Service -Rock Springs Service Area, (hereinafter "Service Area");

NOW, therefore, In consideration of the mutual covenants set forth herein and for other good and valuable consideration, the parties hereby agreed as follows:

1. ***DEFINITIONS***

As used in this contract, the following terms should have the following meaning:

A. **ADVANCED LIFE SUPPORT (ALS)** means treatment defined in Section 1 of the Wyoming Rules and Regulation for Emergency Medical Services.

B. **AMBULANCE** means a motor vehicle properly authorized and equipped for the purpose of transporting and administering to patients needing Emergency medical services, fully equipped to provide advanced life support care in accordance with all applicable laws, regulations, and medical protocols, and that Is staffed with a minimum of at least one certified EMT-P and one EMT-I or EMT-B at all times.

C. **BASIC LIFE SUPPORT (BLS)** means treatment described in Section 1 of the Wyoming Rules and Regulation for Emergency Medical Services.

D. **BOARD** means the Sweetwater County Ambulance Service-Rock Springs Board, appointed by the Sweetwater County Commissioners.

E. **EMERGENCY MEDICAL SERVICE ("EMS")** means any service as described in Chapter 1 of the Wyoming Rules and Regulation for Emergency Medical Services that is to be performed by EMT-P, EMT-I, and EMT-B including transport for medical services.

F. **EMT-B** (Emergency Medical Technician - Basic), **EMT-I** (Emergency Medical Technician - Intermediate), and **EMT-P** (Emergency Medical Technician - Paramedic) shall be as defined in Section 1 of the Wyoming Rules and Regulation for Emergency Medical Services.

G. **PHYSICIAN** means an individual who holds a current valid certificate issued pursuant to the Rules and Regulations of the Wyoming Department of Health.

H. **RESPONSE TIME** means the total elapsed time from the moment a 911 or seven digit emergency call is communicated to Ambulance Company until the first responding ambulance arrives at the scene where emergency services are desired.

I. **SERVICE AREA** means the Sweetwater County Ambulance Service - Rock Springs service area, as defined by the Sweetwater County Commissioners, to coordinate the provision of emergency services and emergency ambulance service within Sweetwater County. The coverage area is that shown on the Sweetwater County Ambulance Service Area – First Call Out Map which is attached hereto and incorporated herein by this reference as Appendix A..

J. **ADDITIONS TO THE SERVICE AREA** The above-defined Service Area may be expanded at any time by the Board of Sweetwater County Commissioners.

2. DURATION OF CONTRACT (5 years)

This Contract and all obligations attached to it, will commence on July 1, 2014 at 12:01 a.m. and will expire at 12:00 a.m. (Midnight) on June 30, 2019, unless the Contract is otherwise terminated pursuant to the terms and conditions contained herein.

A 5 year renewal is optional if fees and terms are agreeable to all parties and the option passes by a majority vote of the Board of Sweetwater County Commissioners.

3. STATUS AND LEGAL RELATIONSHIP OF PARTIES

Independent Contractor Relationship. Ambulance Company shall perform this Agreement as an independent contractor and not as an agent or employee of the County. Nothing in this Contract shall be construed to be inconsistent with that relationship or status. Except, as where described otherwise in this Contract, the manner and method of completing the work under taken by Ambulance Company shall be determined in its sole discretion.

Independent Contractor Responsibilities. Except where otherwise limited by this Contract, Ambulance Company shall have the sole duty, responsibility, control and right to control its agents and employees, including, but not limited to, recruiting, hiring, and training employees, establishing and providing wages and benefits, and discipline and termination of employees or others assigned by Ambulance Company to provide services pursuant to this Contract. Ambulance Company shall further have sole responsibility and control over compliance with all federal, state and local laws and regulations relating to its employees and agents, including, but not limited to, withholding requirements, reporting requirements, unemployment benefits, worker's compensation compliance, compliance with federal and state wage and hour laws, including the Fair Labor Standards Act, all federal and state health and safety requirements, and compliance with all Medicaid and Medicare provider requirements.

Agreement to Retain Individuals Who Are Not Excluded from Federal Health Programs. Ambulance Company agrees that it will at all times employ, hire, or contract with only those entities or individuals who have not been excluded by the federal government from participating in a federal health care program, and that Ambulance Company will provide bi-annual written assurance that all individuals and entities it employs or contracts have not been excluded from a federal health care program. This section applies to all individuals and entities retained by the Ambulance Company, including those that may provide billing and other management services to the Ambulance Company.

4. LAWS/RULES/REGULATIONS

The Ambulance Company shall be required to comply with all Wyoming laws, regulations, and rules that relate to the provision of emergency medical services and ambulance services.

All services furnished by Ambulance Company shall be rendered in full compliance with all applicable federal, state and local law, rules, and regulations. It shall be Ambulance Company's sole responsibility to determine which laws, rules, and regulations apply to the services rendered under this Contract, and to maintain compliance at all times. For example: Under Title VII of the Civil Rights Act of 1964, no person shall, on the grounds of race, color, sex, national origin, or religion be discriminated against.

This Agreement is subject to the requirements of Title VII of the Civil Rights Act of 1964 and all federal statutes and state regulations with respect to equal employment opportunities. Ambulance Company agrees to comply with all federal and state anti-discrimination laws.

Ambulance Company must also meet all statutory requirements promulgated by the County and all administrative requirements promulgated by the Board, including ordinances or regulations that deal with the licensure or operation of an ambulance service within the Service Area.

5. EMERGENCY MEDICAL SERVICES

Ambulance Company agrees to provide ALS emergency ambulance service for all requests for such service, however received, for the Service Area. Ambulance Company is required to answer and respond immediately to all emergency calls within the Service Area. Such services shall include:

a. Staffing

All ambulances that respond to emergency calls under this Contract must be staffed by a minimum of at least one (1) certified EMT-P or Registered Nurse and one (1) certified EMT- I or EMT-B.

All ambulances that respond to emergency calls under this Contract shall have, at all times, a full complement of properly working ALS equipment as required for ALS ambulances by the Wyoming Office of Emergency Medical Services and as required to comply with regional and local medical protocols as defined by the designated medical director.

Ambulance Company will supply, within the response area, a minimum of two (2) ALS ambulances with fully staffed crews, 24 hours per day, and seven days a week. The ambulances will be available solely for emergency medical responses within the Service Area. The Ambulance Company must staff at a minimum four (4) personnel on duty at all times to respond to emergency calls.

One (1) ambulance and crew will be reasonably available to respond to an emergency response in the event the other designated emergency staffed unit is already committed to an emergency response or is otherwise unavailable.

Backup Support. Ambulance Company shall execute mutual aid agreements sufficient to provide a prompt response to emergency calls in the event that the Ambulance Company is unable to take a call for whatever reason. The mutual aid agreements shall be with other ambulance services within close proximity to the Service Area, and its terms shall be in writing.

In the case of mass casualty incidents or high call volume, the Ambulance Company shall utilize mutual aid agreements and may staff ambulances with any available staffing required to provide ambulance transport from the incident.

Scheduling. Personnel shall be scheduled so that two (2) crews consisting of a minimum of two (2) persons per crew, twenty-four (24) hours per day, seven (7) days per week, cover the Service Area.

All ambulances shall be staffed with no less than one (1) EMT-P for ALS and no less than one (1) EMT-I or EMT-B.

All responding ambulances shall have a driver who is familiar with the Service Area and said driver shall have a current map of the area.

b. Ambulance Personnel

Quality Personnel. All EMS personnel (including, but not limited to EMT-P's, EMT-I's, and EMT- B's), that are utilized by Ambulance Company to fulfill its obligations under this Contract shall be of good moral character, and shall be physically and mentally capable of performing their job duties. No individual utilized to fulfill the obligations under this Contract, including the management staff of the Ambulance Company, shall have a criminal record involving the conviction of a felony, or a misdemeanor conviction that involves a crime of moral turpitude, as identified in the Wyoming Office of Emergency Medical Services rules and licensing requirements.

Ambulance Company is at all times required to ensure that all personnel it employs are professional and do not pose a potential threat to the health and safety of the public.

Policies. The Ambulance Company must maintain and enforce the following personnel policies:

- Secondary Employment, Overtime and Being Well Rested for Work
- Drug-Free Workplace Policy, Drug and Alcohol Testing Procedures, and Random Drug Testing Policy
- Safe Vehicle Operations and Vehicle Accident Policy
- Corporate Compliance Policy
- No Discrimination and No Harassment
- Professional Conduct Policy and Code of Conduct
- Workplace Safety (including OSHA Blood and Airborne Pathogens Standards, Injury Reporting, etc.)
- Confidentiality of Information Policy
- Any other policies necessary to comply with Wyoming Law

SAMPLE

Professional Conduct and Dress. Ambulance Company agrees that its employees and agents will maintain courteous and professional conduct and appearance at all times, including proper identification (Ambulance Company name, individual's name, EMT certification level, etc.).

Roster of Qualified Personnel. A current roster of personnel assigned to provide ambulance services under this Contract shall be provided to the Board on a quarterly basis.

The roster shall include the employee's name, certificate number, expiration dates of all certifications, EMS training completed and continuing education completed or planned. Ambulance Company shall attempt to maintain local, full-time, regular staff, which shall have familiarity with the response area, and provide continuity of care with other entities and public safety agencies.

Current Certification. Ambulance Company will ensure that it's EMT-P, EMT-I, and EMT-B personnel meet and comply with all federal, state, and local certification and licensing requirements promulgated or adopted pursuant to Wyoming Law.

Familiarity with the Service Area. All responding ambulances based in the response area must have staff familiar with the geography of the Service Area and surrounding areas; and each ambulance must be equipped with an adequate map.

When operating an ambulance, all personnel shall abide by all applicable safety and traffic regulations. Emergency vehicles are to be operated at all times in a safe manner with due regard for the safety of all persons and property, and in accordance with all applicable laws.

c. Emergency Services Supervisor

Ambulance Company will employ an Emergency Services Supervisor ("EMS Supervisor") who will be responsible for governing the day to day operations and provisions of emergency medical services available to the Service Area, and who will be responsible for the timely reporting as required in this contract.

The EMS Supervisor shall maintain good public relations and attend City and County meetings, as well as serve as an active participant on the Local Emergency Planning Committee (LEPC). The EMS Supervisor shall have a working knowledge of the County Emergency Operations Plan developed by the Sweetwater County Emergency Management Agency (SCEMA). The EMS Supervisor shall submit monthly reports, which shall include but not be limited to: total number of runs, number of emergency runs, number of transports in the response area and outside, fractile response times and range of response times, information regarding training of personnel, changes in staffing (personnel), changes in equipment (including vehicles), unusual incidents, emergency vehicle

accidents, collection on accounts, including the total billed and received for ambulance operations within the response area and the number and amounts of all delinquent accounts and changes in the contractor charges or reimbursement levels for all levels of ambulance service provided.

The EMS Supervisor shall also compile and forward monthly statistical reports to the Board by the third Wednesday of the following month. Information from the daily Logs and Ambulance Reports for all the 911 or seven digit emergency responses within the Service Area for the month, along with copies of the daily vehicle and equipment inspections records for that month, shall also be maintained and made immediately available at the request of the Board. The EMS Supervisor will be required to attend monthly Board meetings.

6. VEHICLE AND EQUIPMENT INSPECTIONS & MAINTENANCE

Each ambulance in service or on standby status shall be licensed and equipped in accordance with all applicable laws, regulations, and rules concerning ambulances and the equipment and supplies that are required to be carried by an advanced life support ambulance in the State of Wyoming.
All ambulances shall be clearly identified with the name of the Ambulance Company. Any vehicle used as an ambulance shall be of recent manufacture and shall conform to the construction standards as set forth by federal ambulance manufacturing requirements and standards concerning specifications for emergency ambulances, emergency ambulance equipment, and ambulance services and shall be mechanically sound and in safe operating condition. Each ambulance shall also be subjected to, and pass, a DOT inspection annually.

Each ambulance and all equipment shall be inspected daily using an appropriate checklist. Ambulance Company shall keep copies of all daily ambulance and equipment inspection checklists for at least one year and shall provide the same immediately upon request by the Board.

7. RESPONSE TIMES AND PENALTIES FOR FAILURE TO MEET RESPONSE TIMES

Ambulance Company shall respond to all requests for service received in accordance with the following standards:

Ambulance Response time is defined as the actual time between when a dispatcher notifies the ambulance to respond and the time that the first ambulance arrives at the scene.

A. City Response Time Standard:

1. All emergency responses within the City of Rock Springs shall be performed as safely and expeditiously as possible. Response times are measured from the time the 911 or seven digit emergency calls were received by the A mbulance Company until the first ambulance is on scene. Response times within the City of Rock Springs shall maintain a 90% fractional response time (example of report is attached) of eight (8) minutes and fifty

nine (59) seconds or less. The Board will evaluate justification for an exception the response time standard in each particular instance on a case-by-case basis. If the Board finds that the justification for the response is reasonable, then the Board may, in its sole discretion, opt not to assess any penalty against the Ambulance Company. All determinations made by the Board as to whether a response time is in excess of the standard will be final.

B. **Outside of City Response Time Standard:**

1. Given the large geographical area of the response jurisdiction outside of the City of Rock Springs, the provider will be required to maintain an average en-route time of two (2) minutes and fifty nine (59) seconds or less when responding to these emergent situations.

In the event that any emergency call is not completed within standards outlined above, a Variance Report shall be completed and submitted to the Board at the next monthly meeting of the Board, explaining why the failure occurred.

Possible exceptions for delays may include inclement weather, construction and road closures, disasters situations and other unforeseen circumstances which must be fully described in the exception reports.

The failure of Ambulance Company to complete 90% of its emergency calls within the time parameters outlined above for two (2) consecutive quarters is grounds for termination of the Contract (within the sole discretion of the County) and forfeiture of its performance bond.

Failure of Ambulance to meet the monthly requirement for the appropriate percentage of responses in the parameters outlined above shall result in a penalty against the ambulance service in the amount of $100.00 per 1/10 percentage point below required level.

Notwithstanding anything to the contrary in this Agreement, no penalty shall be assessed in the event that the ambulance service can provide evidence reasonably satisfactory to the Board that it acted promptly and reasonably, as determined by Board under the particular facts and circumstances out of which the penalty in question arose.

The actual time that a dispatcher receives a 911 or seven digit emergency request, and all other response times, must be recorded on an Ambulance Report sheet which shows the time that the emergency call was received by the dispatcher, the time that the ambulance service was notified and the time the emergency vehicle arrived on the scene.

The Board will evaluate emergency run time and service on a quarterly basis using a Fractile Response Time Measurement (example of report is attached and is labeled as Appendix B).

Emergency runs and response times will be kept by the Sweetwater County Combined Communications Center on a computer aided dispatch (CAD) data base and made immediately available upon the request of the Board.

8. REPORTING REQUIREMENTS AND DOCUMENTATION

A. General

Ambulance Company will maintain and will promptly make available to the Board, the following records and documents:

1. Copies of Ambulance Company's Wyoming Worker's Compensation certificate and related documents showing Ambulance Company is a complying employer under Wyoming's Worker's Compensation law.

2. A complete copy of Ambulance Company's liability insurance policies or contracts of insurance, including all declaration of pages and endorsements.

3. Copies of all vehicles and equipment inspection records.

4. Copies of all daily logs and run reports with run times as they pertain to the this Contract, but information, such as the name of the patient and the house number of
   The address, will not be disclosed unless Ambulance Company is provided with an executed authorization by the patient.

5. Copies of all Disaster Planning and Disaster Aid Agreements.

6. Copies of Ambulance Company's health and safety programs and other personnel and operational policies, including, but not limited to, documentation of employee safety training, i.e. Hazmat, Driver Training, Infection Control, etc.

7. Copies of all written protocol established pertaining to this Contract.

8. Copies of Ambulance Company's drug licenses for the ambulances based in the response area.

9. Copies of continuing education files for personnel.

10. Copies of insurance company's correspondence regarding review of personnel driving records.
11. Daily Log on all 911 calls (emergency and urgent) runs within the Service Area as described below.

12. Copies or other available documentation of complaints from the public or any user of Ambulance Company's emergency services, a description of the investigation and disposition of the complaint.

Ambulance Company shall keep and maintain separate records and books for the operation of its ambulance services within the Service Area and not combine them with records of any other businesses or operations. These records shall be promptly made available on request of the Board.

B. Daily Log and Ambulance Reports

Ambulance Company shall maintain Daily Logs and Ambulance Reports for all 911 and any emergency responses within the response area in accordance with all applicable laws and regulations. Ambulance Company shall maintain full records of response time, including:

1. the time the call was received and dispatched;
2. the time the ambulance arrived on the scene;
3. the time the ambulance departed from the scene for the hospital or to clear from the emergency;
4. the time the ambulance arrived at the hospital;
5. the time the ambulance cleared from the emergency.

9. LIABILITY INSURANCE

Ambulance Company shall keep, maintain and submit proof of insurance bonding to the Sweetwater County Ambulance Service Board – Rock Springs as follows:

Ambulance Vehicle Liability and uninsured and underinsured coverage with a per accident combined single limit of coverage of at least $1,000,000. Sweetwater County, Wyoming, shall be named as an additional insured under this coverage: and

Professional Liability insurance coverage, covering Ambulance Company's agents and employees in the amount of $1,000,000 per person/$2,000,000 per occurrence. The County shall also be named as an additional insured under the Professional Liability insurance *coverage.*

Current, valid certificates of insurance should be provided by Ambulance Company to the County for

SAMPLE

the duration of this Contract which provide that no insurance may be canceled or non-renewed without at least ten (10) days written notice by the insurer to the County.

10. **PERFORMANCE BOND**

Ambulance Company agrees to provide the County with a performance bond, guaranteeing Ambulance Company's performance under the terms and conditions of this Contract. Said performance bond shall be in the amount of One Hundred Thousand Dollars ($100,000.00) continuous for the life of the contract made payable to the County in the *event* of Ambulance Company's default of or breach of this Contract.

Said performance bond must be procured within ninety (90) days of the date this ambulance contract is executed.

11. INDEMNITY

Ambulance Company agrees to indemnify, defend, and hold harmless the County, the Board, and its agents, employees, and affiliates against:

A. any and all negligent, reckless, willful or wanton, intentional or criminal conduct of Ambulance Company or any of its agents or employees, including attorneys' fees, costs and expenses associated with defending any such claim; and

B. any costs, expenses, attorneys' fees, liability damages, fines .and penalties with respect to claims for worker's compensation, unemployment compensation, or other employee claims for benefits and for Ambulance Company's violation or alleged violation of any federal, state or local law or regulation.

***12.* MEDICAL CONTROL AND QUALITY ASSURANCE**

Medical Direction

Prior to the time of the execution of this contract the Ambulance Provider and the Board shall jointly select a qualified Medical Director to serve as the Medical Director of the operations of the Ambulance Company providing services in the response area. The Medical Director shall be selected from the Memorial Hospital of Sweetwater County Emergency Department (MHSC ED) physician staff.

The Medical Director shall evaluate the quality of service provided by the Ambulance Company from a medical perspective.

The Medical Director shall be responsible for the over sight of purchasing controlled drugs and other controlled supplies, as well as for issuing and signing written standing orders.

SAMPLE

The Medical Director shall follow the directives of the Board in the performance of his or her duties, including, but not limited to, cooperation with the Memorial Hospital of Sweetwater County.

The Medical Director shall be responsible for the enforcement of all written protocols and current ambulance procedures relative to basic life support as well as advance life support.

At all times relevant to this Contract, Ambulance Company will provide emergency medical services in full compliance with current and then-existing rules and regulations of the Wyoming Office of Emergency Medical Services, and other applicable federal and state laws. Ambulance Company will also provide a copy of the Medical Protocol and evidence that the Medical Director has monitored at least half the emergency transports, as well as submitting quarterly the training and quality assurance results.

The County, by and through its agents, employees or designees (including an outside consulting or auditing entity) retains the right, but not the duty, to audit or evaluate the quality of emergency medical services provided under this Contract.

All complaints regarding services under this Contract shall be resolved by Ambulance Company to the reasonable satisfaction of the Board, the County and/or its designee.

13. **SUBSIDY PAYMENTS FROM THE COUNTY AND PATIENT CHARGES**

In addition to providing the opportunity to serve as a provider of emergency ALS ambulance service for the County as set forth in this Contract, the County agrees to pay Ambulance Company___ _____subsidy per year in monthly installments of_____dollars.

Charges for Services Provided by Ambulance Company: The County understands that the Ambulance Company will bill/charge respective patients for the emergency medical services provided under this Contract, above and beyond any subsidy payment that it may receive from the County. Ambulance Company will provide a current schedule of rates to the Board and will notify the Board of any changes to those rates 30 days prior to an increase/decrease. No party or person is entitled to any other additional compensation for any acts performed in connection with this agreement. The amount charged will be determined solely by Ambulance provider. Excessive fees in comparison to service delivery and local costs shall be reason to terminate this agreement.

The parties agree that the initial rates charged to users of emergency medical services shall be as set forth in Appendix C (to be provided by Ambulance Service prior to signing).

Rates and charges may be negotiated to increase or decrease by up to 4% percent annually. Rates and charges to and reimbursement for emergency medical services to eligible Medicare/Medicaid or welfare recipients shall be in accordance with all federal and state laws, rules

and regulations.

Acceptance of Assignment. The Ambulance Company agrees that it will accept assignment for all services provided to Medicare beneficiaries and that it will make reasonable efforts to collect any available coinsurance and deductibles.

Ambulance Membership Programs. The Ambulance Company may conduct an annual ambulance membership program to collect membership fees from residents to help offset the Ambulance Company's cost of providing service and to reduce any necessary subsidy proportionately.

Billing Services. Ambulance Service agrees that it will conduct any billing for services it renders in a manner consistent with all applicable reimbursement and regulatory laws and regulations, as well as all policies established by the federal and state government agencies that oversee ambulance service reimbursement.

If Ambulance Company relies on a third party billing agent, it will enter into an agreement with that billing service requiring it to abide by all applicable reimbursement laws and regulations.

14. Ambulance Station Location

Ambulance Company must locate suitable premises for the ambulance service and will be required to conduct its operations under this Contract from a base location within the Rock Springs City limits. Ambulance Company must ensure that its Rock Springs operation is located so as to perform emergency responses within the Service Area limits in the time parameters set forth in section 7 of this Contract. Said locations will be used to house the staff, ambulances, all equipment and the communications system. If satellite stations are desired by the Board they may be created upon the mutual agreement of the Ambulance Company.

15. COMMUNICATIONS CENTER, DISPATCH PROCESS AND RECORDS

Ambulance Company and/or the Sweetwater County Joint Communications Center (Center) shall maintain a 24-hour dispatch and call intake center designed, equipped, and professionally staffed to provide for communications to and with the local 911 centers, contractors ambulances and personnel, mutual aid companies, and other public safety entities for which communication is required to provide EMS services to the Service Area.

Ambulance Company shall have and maintain appropriate communications equipment in all of its ambulances, in all dispatching locations and elsewhere as may be necessary to perform the services outlined in this contract.

Communications Center shall maintain a reputable computer-aided dispatch (CAD) system so as to ensure accurate call taking, dispatch, and preparation of verification reports to demonstrate to the Board that the response time standards are being met, as well as other records regarding performance of service within the Service Area, as the Board may require.

Each ambulance shall be equipped with radio equipment to provide direct on-line communications with the MHSC ED and other regional hospitals.

Ambulance personnel shall utilize without delay all available means of communication in notifying the MHSC ED and the ED physician on duty as to the number and condition of patients being transported.

Ambulance Company will develop, maintain and submit to the Board written protocols pertaining to communication with the emergency rooms, hospitals, the 911 emergency system, and other public safety entities.

Ambulance Company will generate and submit reports identifying response times and other required reports as required by the Board.

16. **DISASTER PLAN**

Ambulance Company shall participate in the County Disaster Services Plan for providing emergency medical services to the Service Area; and surrounding areas in the event of a natural or man-made disaster or emergency, including cooperation with Public Service Agencies, comparable disaster service operations in Sweetwater County, Wyoming, MHSC Disaster Plan, and participation in simulated emergency or disaster exercise.

17. **TERMINATION OF CONTRACT**

Termination upon Default. Either party may terminate this Agreement upon default. A "default" shall mean a material breach of any provision of this Agreement, according to the language of the Agreement. Should such a default occur, either party shall have the right to terminate the Agreement as of the 30th day following the receipt of a written notice to either party describing such default and intended termination, provided:

Such termination shall be ineffective if within the thirty (30) day period the defaulting party cures the default; and

Such termination may be stayed, pending cure of the default if action to cure begins during the thirty (30) day period and is successfully completed during a reasonable time after the conclusion of the thirty (30) day period.

General Termination. This Agreement may only be terminated under the specific provisions listed

below.
The parties hereto agree that this Contract may be terminated and the performance bond forfeited for any of the following reasons:

a. Revocation or suspension of Ambulance Company's licenses, ambulance permits or provider agreements by the Wyoming Office of Emergency Medical Services, or other governmental agency or regulating agency.

b. In the event that the Board determines that Ambulance Company is not performing satisfactorily under this Contract, and, upon written notice to Ambulance Company of a particular concern, and Ambulance Company has failed to correct, or failed to implement a plan to correct the concern to the satisfaction of the Board.

c. Ambulance Company is deemed insolvent under federal or state law, or in the event Ambulance Company's assets and equipment are seized or attached by any governmental agency or by order of any Court.

d. Failure of Ambulance Company to substantially comply with any federal, state or local statute, regulation; rule or order that has a direct relationship to the parties' performance under this Contract.

e. Ambulance Company's failure to conduct emergency runs within the time requirement set forth in section 7of this Contract.

f. Ambulance Company's failure or inability to meet the staffing, vehicle, and other requirements of this Contract.

g. This contract may be mutually terminated with six (6) months written notification from either party.

18. **COORDINATION WITH AREA FIRE DEPARTMENT & AREA POLICE DEPARTMENTS**

Mutual Aid. In the event that all Ambulance Company ambulances are being utilized and are therefore unavailable, Ambulance Company shall contact the closest, next available, mutual aid transport unit and have them proceed to the scene. Ambulance Company shall also advise the Communications Center which mutual aid service has been started and "responding from" location. Ambulance Company shall provide a list annually to the Board of mutual aid providers that have agreed to respond with a contact name and number.

In the unusual event when a Fire Department begins transport of a patient, the Ambulance Company agrees to rendezvous with the transporting ambulance when and wherever possible to initiate ALS and ongoing care, if necessary.

SAMPLE

Relationship to Fire Department and Special Response Law Enforcement Units

The Ambulance Company shall be required to respond with at least one (1) ambulance unit to any reported structure fires within the Service Area on a daily 24-hour basis.

The responding ambulance unit shall remain at the fire scene until released by the fire officer in charge of the responding fire company. Said response to structure fires shall be at the expense of the Ambulance Company, and shall be to provide emergency protection to fire fighters and law enforcement officers. Emergency services provided to civilians at a fire scene shall be subject to the applicable rate schedule.

Ambulance Company shall provide an ambulance to all fire department structural, chemical, or other serious emergencies in the Service Area. Ambulance Company shall provide medical support, when requested or on dispatch protocols established by the respective fire department.

Ambulance Company must provide an ambulance response to any requests by the Special Response Law Enforcement Units.

The duties outlined above and to be performed by the Ambulance Company will be provided free of charge.

19. EXCLUSIVITY OF EMERGENCY SERVICES CONTRACT

The parties agree that Ambulance Company will be the sole entity that is subsidized by the County to provide emergency medical services for the County in the Rock Springs Response Area for the duration of this Contract. Ambulance Company has the obligation, through use of other ambulances outside the Response Area limits and/or emergency medical services via mutual aid agreements or resolutions, to ensure that the proper amount of ambulances are available within the Response Area at all times for the provision of emergency medical services.

20. MISCELLANEOUS PROVISIONS

Non-Discrimination: Ambulance Company in regard to the services provided by it during the term of this Agreement, shall not discriminate on the grounds of sex, race, religion, color, national origin, handicap, veteran status or ability to pay in the selection and retention of sub-contractors, including procurement of materials and leases of equipment, or against any employee or applicant for employment, to be employed in the performance of this Agreement, with respect to his/her tenure, terms, conditions or privileges of employment or any matter directly or indirectly related to employment. Breach of this covenant may be regarded as a material breach of the Agreement.

Inter-facility Transports. Non-emergency inter-facility transfers between hospitals may be handled only if the Service Area remains covered by the crews and proper vehicles equipped for ALS service to respond to calls within the Service Area.

Emergency Medical Transport of Prisoners. The Ambulance Company shall provide emergency medical transport of prisoners who have been booked into the Sweetwater County Detention Facility from such facility to MHSC, without charge to Sweetwater County.

Title 25 Transports. The Ambulance Company shall provide transport of patients requiring medically-necessary ambulance transport, as determined by a physician, to an appropriate facility within 300 miles as determined by the transferring physician, when these patients fall under Wyoming State Statute Title 25, Institutions of The State. These services shall be provided at a rate of $_____per round trip charge to Sweetwater County.

Community Services. The Ambulance Company must provide free community services such as standbys to civic functions within the Service Area as requested and as it may reasonably provide with existing on-duty personnel and vehicles. These services will be provided free of charge. If multiple requests are received for these types of standbys, County sponsored events shall receive priority.

It is understood by the County that these services will not impede the Ambulance Company obligations to respond to emergencies. If certain events require "committed" ambulance services, the Ambulance Company will be allowed to charge additional fees. It is understood by the Ambulance Company that if they contract for standby services, they are still required to maintain two (2) ALS ambulances with fully staffed crews as required in Section 5, a.

The Ambulance Company shall provide event stand-by services for events that require ambulance stand-by services at the Sweetwater County Events Complex, at the request of the Events Complex administration. The Ambulance Company agrees to be compensated under the terms of an agreement with the Sweetwater County Events Complex.

The Ambulance Company shall provide standby service at no additional charge for all emergency responders in the event of man-made or natural disasters (e.g., ice, snow, wind, flooding, drowning, mass casualty incident, structure fires), or other conditions as determined by Sweetwater County government agencies.

Resources allocated to such events shall be allowed to respond to other concurrent emergencies if no direct on-scene medical emergency is present. Notification and clearance shall be given to do so by the agency commanding the incident.

This requirement shall not require the Ambulance Company to provide stand-by service to wildland fires that will take units out of the population centers of the response area, unless an

identified medical emergency exists related to the wildland incident(s).

This requirement shall not require the Ambulance Company to provide stand-by service for incidents involving State or Federal emergencies, unless an identified medical emergency exists related to the emergency.

Audits and Inspections. At any time during normal business hours with seventy-two (72) hours notice, and as often as may be necessary, county representatives who have been designated by the County or Board to do so, may observe Ambulance Company operations. Ambulance Company shall make available to the Board for its examination any information with respect to all matters covered by this Agreement.

The Ambulance Company shall allow County, or its designee, to examine its financial records pertaining to the services provided under this agreement at any time upon reasonable notice.

Sweetwater County Ambulance Service – Rock Springs Board Meetings. A service review meeting will be held monthly between the Board and Ambulance Company or their designees. This meeting may be cancelled at any time if mutually agreed to by both parties.

Severability. In the event that any provision of this Contract shall be held invalid, unenforceable or overboard, in whole or in part, by a court of competent jurisdiction, the remainder of the provisions of this Contract shall not be affected thereby and shall continue to have full force and effect, except and only to the extent that the underlying purpose of the Contract would be frustrated.

Jurisdiction and Applicable Law. This Agreement shall be governed by, construed and interpreted under the laws of the State of Wyoming, and the parties to this Contract hereby consent and submit themselves to the sole and exclusive jurisdiction of the Third District Court of Sweetwater County, Wyoming, for the purposes of any legal action or proceeding arising out of or in connection with this Contract, and both parties hereto waive any contention that such court is an improper venue.

The Ambulance Company shall comply with all HIPAA Guidelines, federal, state, and local laws, rules and regulations governing the provision of ambulance services in accordance with this Agreement.

HIPAA Compliance Clause – Provider shall adhere to the Health Insurance Portability and Accountability Act of 1996 (HIPAA), Public Law 104-191, which was enacted on August 21, 1996. The Privacy Rule standards address the use and disclosure of individuals' health information – called "protected health information" by organizations subject to the Privacy Rule – called "covered entities," as well as standards for individuals' privacy rights to understand and control how their health information is used.

Provider shall provide monthly HIPAA Compliance call sheets to the County that shall consist of number of calls, amount billed, amount collected, bad debt write-offs, non-transport calls (otherwise known as "dry runs"), and transfers to other medical facilities.

Provider shall provide to the Sweetwater County Ambulance Service – Rock Springs Board a monthly schedule for coverage.

Amendment. This Contract may be amended or modified only by a writing duly executed by each of the parties hereto.

Entire Agreement. The parties agree and understand that this Agreement and the prior executed Legal Notice -Invitation To Bid Agreement (This prior executed Legal Notice- Invitation to Bid Agreement and all the terms and conditions therein stated are incorporated within this agreement by reference as if that entire agreement was re-written herein) is the entire agreement and understanding between the parties with respect to the subject matter hereof and supersedes any previous agreement or understanding, whether oral or otherwise. No modification of this Agreement shall be valid unless in writing and signed by each of the parties hereto.

Non-Assign ability. Neither this Agreement nor any rights, privileges or duties rising there from may be assigned, transferred or delegated, without the express written permission of the other party, except that Ambulance Company may assign this Agreement in whole or in part to any of its current parents, subsidiaries or affiliates under common control or ownership with Ambulance Company.

No Waiver. No waiver by either party, at any time, of any branch, by the other party or failure by the other party to comply with any condition or provision of this Contract shall be deemed a waiver of the applicable provision of the Contract, or of that party's future right to terminate the Contract for the other party's breach.

Headings. The headings contained herein are for reference only and shall not affect the meaning or interpretation of any provision of this Contract.

Notice. Every notice or other communication required or permitted to be given herein shall be in writing and shall be delivered either by hand-delivery, or by first-class mail, postage pre-paid, registered or certified mail, return receipt requested, to the parties at the following addresses.

Sovereign Immunity. The County does not waive sovereign immunity by entering into this Contract and the County does not waive governmental immunity, and it specifically retains all immunities and defenses available to it as a governmental entity pursuant to Wyo. Stat. § 1-39-101,et seq., and all other applicable law.

ATTEST: _____

By_____
Dale Davis, Sweetwater County Clerk

SWEETWATER COUNTY BOARD OF COUNTY COMMISSIONERS

By_____

Board Chairman_____

_____

_____

Date. _____

SAMPLE

AMBULANCE RFP OPENING 2014

COST BREAKDOWNS		CONTRACTORS
		SWEETWATER MEDICS
YEARLY COST TO COUNTY EMT-P SERVICE		$ 503,556.00
YEARLY COST TO COUNTY EMT-I		$ 394,434.00
TITLE 25 TRANSPORTS		$ 3,000.00
CITIZENS COST EMT-P BASE TRANSPORT		
ALS NON EMERGENCY		$ 900.00
ALS EMERGENCY		$ 925.00
ALS 2		$ 1,300.00
SPECIALTY CARE		$ 1,650.00
CITIZENS COST EMT-I BASE TRANSPORT		
ALS NON EMERGENCY		$ 900.00
ALS EMERGENCY		$ 925.00
ALS 2		$ 1,300.00
SPECIALTY CARE		$ 1,650.00
CITIZENS COST EMT-B BASE TRANSPORT		
BLS NON EMERGENCY		$ 625.00
BLS EMERGENCY		$ 675.00
TREAT NO TRANSPORT		$100 - $200
MILEAGE RATE		$ 25.00
HOURLY RATE STAND BY FOR EVENTS		$125.00 OR LESS

ATTENDANCE: MARCH 3, 2014 10:30 AM

Cost Justification

Sweetwater Medics Ambulance RFP FY 2014-2019

Current Cost to Sweetwater County

- $260,366.40 Annually
- $21,697.20 Per Month
  - Current funding was based solely on costs of providing additional staffing as and emergency measure and as a stop gap until, the not yet formed, board could analyze the needs for the community and the efficiency and performance of Sweetwater Medics.

RFP Contract

- Private/Public Model
- Industry Standards
- Accountability
- Oversight
- All parties involved
- Complies with the core values of Sweetwater Medics

Ambualnce RFP Costs

$394,534.08

- Year One $357,602.92
  - Increase of $97,236.52 or $8,103.04 per month.
- Year Two $375,168.07 (5%)
- Year Three $393,611.47 (5%)
- Year Four $412,977.04 (5%)
- Year Five $$433,310.90 (5%)
- ***Average Annual Cost $394,534.08***
  ..\Documents\Sweetwater Medics\RFP\Cost Sheet.pdf

RG PROPOSAL FORM PRICE SHEET

(Contractor shall complete the form to the service or services that they have the ability to provide in reference to page 9 Staffing)

Yearly Cost to County for EMT-P Service $ $503,556.00

Yearly Cost to County for EMT-I Service $ $394,434.00 *SEE ATTACHED NOTE

Cost to County for Title 25 Transport per Run $ $3,000.00

Cost to Citizens for EMT-P Base Transport $
A0426 ALS 1 Non Emergency $900.00
A0427 ALS 1 Emergency $925.00
A0433 ALS 2 $1,300.00
A0434 Specialty Care $1,650.00

Cost to Citizens for EMT-I Base Transport $
A0426 ALS 1 Non Emergency $900.00
A0427 ALS 1 Emergency $925.00
A0433 ALS 2 $1,300.00
A0434 Specialty Care $1,650.00

Cost to Citizens for EMT-B Base Transport $
A0428 BLS Non Emergency $625.00
A0429 BLS Emergency $675.00
A0998 Treat No Transport $100-$200

Mileage Rate $ A0425 mileage $25.00

Hourly Rate for Standby for Special Events $ $125.00 or less

Please attach equipment rate chart to submitted proposal.

No Equipment Rate

NAME/ADDRESS OF BIDDER:

Sweetwater Medics LLC

P.O. Box 356

Rock Springs, WY 82901

Ron Gatti

SIGNATURE OF BIDDER

Ron Gatti

PRINTED SIGNATURE OF BIDDER

PHONE 307-362-6108 **FAX** 307-362-6165

Why 5% Annual Increase Organizational Overhead

- Payroll COLA increases
- Insurance Premiums
- Medical Supplies
- Fuel Costs
- Fleet Maintenance
- Utilities
- Liability Premiums
- Education Costs
- Service Contracts
- Billing

Current Contract Staffing

- Two ALS ambulances
  - BLS/ALS staffed ambulance
  - BLS/ALS staffed ambulance/rescue/administration
    - This staffing model meets the staffing requirements, however it has proven to be exhausting and unsustainable.
    - Kept the books balanced.
    - Utilized personal assets to keep company afloat due to lack of liquidity in funds.

RFP Staffing Plan Per Contract

- Two ALS Ambulances
  - BLS/ALS staffed ambulance (Article 5, Section A)
  - BLS/ALS staffed ambulance (Article 5, Section A)
  - EMS Supervisor (Article 5, Section C)

Cost Increase Justification-Staffing

- Increase of $97,236.52 or $8,103.04 per month.
- Staffing Plan
  - Increase staffing to account for EMS Supervisor of the organization and maintain minimum response staffing as per the wording in the contract.
  - Requires that we have an additional position.
    - Annual cost of a single position $147,432.58 (24/7/365)
    - Annual increase would allow additional staffing and the ability of the organization to account and pay for administrative functions.

Cost Increase Justification-Liabilities

- Performance Bond – up to $4,000.00 a year in premiums
  - $100,000.00 Liability on the company immediately.
  - Requires Life Insurance Policies $2,000.00 per year.
  - Requires liquid funds available.
- Assumption of the Ambulance liability
  - $250,000.00 liability on the company.
- Drug Testing
  - $3,000.00 per year
- Employee Raises and Benefits Package (5%)
  - $31,200.0 Per year

Sweetwater Medics Wages

- EMS Workers among the top 10 underpaid workers in the United States.
- Wages.xlsx *2013 Jems Salary and Benefit Survey
- Benefits.xlsx
- Underpaying the Underpaid.
- By increasing wages and benefits we are able to fairly compensate employees and retain quality staff. Experience matters.

2013 Data
Salaries by FEDERAL REGION
Survey Responses

National	EMT Average Annual Salary (L	EMT-I Average Annual Salary (L	EMT-P Average Annual Salary	Ops M Average Annual Salary	Admin Dir Average Annual Salary (US $0(	Exec Dir Average Annual Salary
N =	131	44	128	73	45	56
Average	$ 31,662.58	$ 32,191.86	$ 39,748.58	$ 67,078.93	$ 85,616.47	$ 105,594.63
MIN	$ 16,224.00	$ 17,014.40	$ 21,320.00	$ 21,840.00	$ 45,219.20	$ 37,440.00
10th	$ 20,009.60	$ 20,800.00	$ 27,957.28	$ 41,808.00	$ 55,719.60	$ 71,926.40
25th	$ 23,077.60	$ 24,601.20	$ 31,132.40	$ 52,000.00	$ 66,300.00	$ 80,169.20
50th	$ 27,726.00	$ 31,451.00	$ 38,469.60	$ 62,732.80	$ 84,718.40	$ 94,800.00
75th	$ 37,845.00	$ 36,568.50	$ 46,840.60	$ 82,992.00	$ 95,056.00	$ 120,770.00
90th	$ 49,691.00	$ 44,633.68	$ 56,160.00	$ 92,562.20	$ 126,048.00	$ 149,052.80
MAX	$ 63,441.89	$ 62,400.00	$ 68,993.60	$ 117,894.00	$ 156,000.00	$ 228,800.00
AVE Hourly	$ 15.22	$ 15.48	$ 19.11	$ 32.25	$ 41.16	$ 50.77
Sweetwater Medics	$11.22	$ 14.48	$ 18.38			

Cost Increase Justification-Liabilities

- Non-Exclusive Contract
- There are no fail safes or protections for our organization to ensure revenues or liability protection.

Cost Increase Justification-Revenues

- CMS currently allowing a 3% bonus in reimbursement to rural systems, this is expected to be withdrawn in the next 4 to 6 months.
- Affordable Care Act reimbursement rates expected to be similar to CMS rates. This is expected to reduce collectible revenue due to employers utilizing exchanges.
- Private insurance companies are looking to reduce reimbursement rates in private plans to balance revenues associated with the ACA.
- ***Every available indicator points to revenue reductions.***

Cost Increase Justification-Capital

- Ambulance Replacement
- Bariatric Unit Project
- Support Vehicle Replacement

Bottom Line

- $8,103.04 per month increase
  - $12,286.05 to staff extra position * Dynamic staffing, Supplemental Income Sources
  - $2,600.00 Employee benefit increase
  - $600.00 drug testing and performance bond premiums
  - Unknown revenue stability
  - $350,000 liabilities the day the contract is initiated.
  - Substantial increase of administrative duties and reporting

Administrative Plan Of Action

- *Any capital projects and future sustainability will be the result of the ability of the organization to limit administrative costs and the added expense of the additional staffing.*
- *Ensuring supplemental revenue outside of this contract is essential.*

Questions?

Original RFP	$394,434.00	
Year 1	$357,602.92	
Year 2	$375,168.07	5%
Year 3	$393,611.47	5%
Year 4	$412,977.04	5%
Year 5	$433,310.90	5%
Avg.	**$394,434.00**	
Total	**$1,972,170.00**	

Negotiated		
Year 1	$304,984.66	
Year 2	$312,609.28	2.5
Year 3	$320,424.51	2.5
Year 4	$328,435.12	2.5
Year 5	$336,646.00	2.5
Avg.	**$320,619.91**	
Total	**$1,603,099.57**	

*Contract Changes
Delete Bond
Ammend Supervisor
Title 25 stay the same
Null and void section 18 current contract

Difference	$369,070.43
Average	$320,619.91
AVG Difference	$73,814.09

MD
RG

Emergency Medical Transport of Prisoners. The Ambulance Company shall provide emergency medical transport of prisoners who have been booked into the Sweetwater County Detention Facility from such facility to MHSC, without charge to Sweetwater County.

Wyoming Behavioral Institute Transports. The Ambulance Company shall provide transport of patients requiring medically-necessary ambulance transport, as determined by a physician, to Wyoming Behavioral Institute in Casper, Wyoming, when these patients fall under Wyoming State Statute Title 25, Institutions of The State. These services shall be provided at **$2750.00** per round trip charge to Sweetwater County. **Any transports in excess of 300 miles shall be assessed an additional $10.00 per loaded mile.**

MD
RG

a. Emergency Services Supervisor

Ambulance Company will employ an Emergency Services Supervisor ("EMS Supervisor") who will be responsible for governing the day to day operations and provisions of emergency medical services available to the Service Area, and who will be responsible for the timely reporting as required in this contract.

The Supervisor shall maintain good public relations and be able to attend City and County meetings, as well as be an active participant on the Local Emergency Planning Committee (LEPC) and have a working knowledge of the County Emergency Operations Plan developed by the Sweetwater County Emergency Management Agency (SCEMA). The Supervisor shall submit monthly reports, which shall include but not be limited to: total number of runs, number of emergency runs, number of transports in the response area and outside, fractile response times and range of response times, information regarding training of personnel, changes in staffing (personnel), changes in equipment (including vehicles,including the total billed and received for ambulance operations within the response area and the number and amounts of all delinquent accounts and changes in the contractor charges or reimbursement levels for all levels of ambulance service provided.

The EMS Supervisor will also compile and forward monthly statistical reports to the Board by the third Wednesday of the following month. Information from the daily Logs and Ambulance Reports for all the 911 or seven digit emergency responses within the Service Area for the month, along with copies of the daily vehicle and equipment inspections records for that month, shall also be maintained and made immediately available at the request of the Board. The EMS Supervisor will be required to attend monthly Board meetings.

It is recognized that the EMS Supervisor position may be utilized for minimum ambulance staffing when deemed necessary.

MD
RG

PERFORMANCE BOND

~~Ambulance Company agrees to provide the County with a performance bond, guaranteeing Ambulance Company's performance under the terms and conditions of this Contract. Said performance bond shall be in the amount of One Hundred Thousand Dollars ($100,000.00) made payable to the County in the *event* of Ambulance Company's default of or breach of this Contract.~~

~~Said performance bond must be procured within ninety (90) days of the date this ambulance contract is executed.~~

CURRENT CONTRACT COMPARED TO PROPOSED CONTRACT

CURRENT CONTRACT		PROPOSED CONTRACT
Ends June 30, 2014 with automatic renew clause if a written notice is not submitted within 90 days of expiration and the contract renews with a 5% increase at the anniversary date		Proposed contract is for a 5 year term starting July 1, 2014 and would expire on June 30, 2019 with a renewal clause if terms and fees are agreed upon
Very brief language in contract about personnel requirements, policies, conduct, and certification		Detailed language that covers personnel, policies, conduct and certifications of staffing.
No Emergency Supervisor		Requires a Emergency Service Supervisor
Inspections of equipment is limited		Equipment must be inspected daily, and clearly marked , maintained and all trecords are to be available to County immediately
No response times requirements		Response times are spelled out with penalties to be assessed if not met. Reports are to be addressed by Ambulance Board on a quarterly basis.
Records and Reports consist of HIPAA, call sheets, billing, collection and transfers, monthly schedule		Reporting and reports consist of workers comp, liability insurance, inspection records, daily logs for calls and run times, disaster planning and aid agreements, health and safety programs, protocols, drug licenses, continuing education, driving records, etc
Liability Insurance not spelled out is assumed		Liability insurance of non insured and underinsured, Professional Liability and County named as additional insured
Establish a medical Director		Medical Director approved by Ambulance Board, evaluate quality of service, oversight of purchasing controlled drugs, issue signed orders, enforcing all written protocols
Location of business not mentioned		Specifies were the business shall be located
No mention of communication with joint center		Communication requirement are written out as to the requirements
The current contract is very limited on language and responsiblities are not explicit innature		The proposed contract is very explicit in the language both providing better protection for both the County and the Provider. It also address the need for mutual aid throughout the county and between other enforcement agencies.