

**Sweetwater County District Board of Health**  
July 31, 2013

Present:

Board members:

Mark Sanders Chairperson  
Craig Wolfing, Vice Chairperson  
Chuck Sykes  
David Okano

Brianne Crofts  
Cathie Hughes - absent  
Donald West

Board of Health Director:

Janet Gerken  
Mike Stulken - absent  
Dr. Jean Stachon

Board Attorney:

County Health Officer:

Commissioner Reid West

Nursing Staff/Environmental Health Staff

Rocket-Miner - absent

Guest – Nell Johnson

Meeting opened by Mark, Chairperson at 7:15 AM. Janet asked Mark if she could make an additional change on the agenda. She explained since Stephanie is no longer the secretary of the board, the board will need to appoint a new secretary. Motion to approve the addition and the agenda was made by Craig, seconded by Chuck.

Mark announced that there would be an executive session for personnel reasons.

Mark welcomed Dr. Donald West and Dr. David Okano to the board.

Motion to approve June minutes was made by Craig, seconded by Chuck. Motion carried.

Janet explained that the reason her voucher amount was high was because she had to spend grant money before the end of June so she used her credit card as we didn't have a debit card available at that time. Motion to approve June vouchers was made by Chuck, seconded by Craig. Motion carried.

Dr. Stachon, CHO reported for the month of July

Environmental Health reported the office was busy for the month of July due to the Flaming Gorge Days, NHSFR, Red Desert Rodeo and the fair.

Janet discussed what IT recommended for the new electronic medical records system. Because our computers are 4-5 years old, IT recommended new computers. Janet asked for permission to purchase the new computers since IT recommended that the system be up and running as soon as possible. Craig asked if there was money for the new computers. Janet assured him there is money in place for the new computers.

Motion to approve new computers for the new EMR system was made by Craig, seconded by Brianne. Motion carried.

Janet passed out information to compare where the agency is now compared to last year at this time. She noted last fiscal year's numbers are almost identical. She explained that the grant funds will not match because the fiscal years are different for each grant. She explained that nursing visits are down by 1,000 visits from last year. She is going to identify the problem which could be from inaccurate coding in the database. Private insurance and Medicaid patients have decreased where Medicare patients have increased. She explained that she had our agency pamphlets updated with additional services PT, OT, ST. She explained that most patients are referred to Rocky Mountain Home Health or Best Home Health. Public health is last on the list. Both of the home health agencies pass down the patients that do not have a pay source to us. She is working on marketing our agency.

Immunizations for this year are cut in half from previous year due to the State telling us who we can provide immunization to. Although, we were charging Medicaid \$10/injection and now they have increased the injection fee to \$21.

Janet reported on numbers for Environmental Health compared to last year and is happy to say with a new structural office, they are doing well. Their income has increased almost \$40,000.

Motion to go into executive session for personnel reasons was made by Craig, seconded by Brianne at 7:43 AM. Motion carried.

Open session at 8:10 - motion to accept Dr. Grant Christensen as the director in training until Janet departs. Janet will remain director until that time was made by Brianne, seconded by David Okano. Motion carried.

Motion to accept Dr. Grant Christensen to start August 1, 2013 and he will have a six month probation period was made by Chuck, seconded by Craig. Motion carried.

Mark made a motion for Chuck to become the new secretary. Motion to accept Chuck as secretary of the board was made by Craig, seconded by Brianne. Motion carried.

Motion was made to adjourn the meeting by Craig, seconded by Brianne. Motion carried.

Next DBOH meeting will be August 28, 2013.

Respectfully submitted,

Missy Allen  
Administrative Assistant DBOH