

May 20, 2014  
Green River, WY

The Board of County Commissioners met this day at 8:30 a.m. in Regular Session with all commissioners present. The meeting opened with the Pledge of Allegiance.

**Approval of Agenda**

*Commissioner West moved to approve the agenda. Commissioner Van Matre seconded the motion.*  
The motion carried.

Deputy County Attorney Greg Blenkinsop introduced himself and explained that he will be the representative during the Board of County Commissioners meeting. The commission expressed their appreciation to Mr. Blenkinsop.

**Approval of Minutes: 5-6-14**

*Commissioner Kolb moved to approve the minutes dated May 6, 2014. Commissioner Van Matre seconded the motion.* Commissioner West requested to clarify under his commissioner comments that, during planned renovations on the HHS Building, saw cutting was done in the basement which exposed a void underneath the basement floor. AML was contacted and soon thereafter contracted with a company to come in and drill test bore holes to determine whether it was subsidence and backfill any voids with grout. During one of the bore hole drilling operations, the friction between the bit and the coal caused a coal fire which was quickly mitigated. *Commissioner Kolb moved to amend the motion to reflect Commissioner West's comments. Commissioner West seconded the motion.* The amended motion carried. The original motion carried.

**Acceptance of Bills**

**Approval of County Vouchers/Warrants, Monthly Reports, and Bonds**

*Commissioner West moved to approve acceptance of the bills. Commissioner Kolb seconded the motion.* The motion carried.

WARRANT NO.s	PAYEE	DESCRIPTION	AMOUNT
59999	JURORS/WITNESSES/BAILIFFS	JUROR FEES	30.00
60000	JURORS/WITNESSES/BAILIFFS	JUROR FEES	30.00
60001	JURORS/WITNESSES/BAILIFFS	JUROR FEES	30.00
60002	JURORS/WITNESSES/BAILIFFS	JUROR FEES	30.00
60003	JURORS/WITNESSES/BAILIFFS	JUROR FEES	30.00
60004	JURORS/WITNESSES/BAILIFFS	JUROR FEES	30.00
60005	JURORS/WITNESSES/BAILIFFS	JUROR FEES	30.00
60006	JURORS/WITNESSES/BAILIFFS	JUROR FEES	30.00
60007	JURORS/WITNESSES/BAILIFFS	JUROR FEES	30.00
60008	JURORS/WITNESSES/BAILIFFS	JUROR FEES	46.80
60009	JURORS/WITNESSES/BAILIFFS	JUROR FEES	46.80
60010	JURORS/WITNESSES/BAILIFFS	JUROR FEES	46.80
60011	JURORS/WITNESSES/BAILIFFS	JUROR FEES	46.80
60012	JURORS/WITNESSES/BAILIFFS	JUROR FEES	46.80
60013	JURORS/WITNESSES/BAILIFFS	JUROR FEES	46.80
60014	JURORS/WITNESSES/BAILIFFS	JUROR FEES	46.80
60015	JURORS/WITNESSES/BAILIFFS	JUROR FEES	46.80
60016	JURORS/WITNESSES/BAILIFFS	JUROR FEES	46.80
60017	JURORS/WITNESSES/BAILIFFS	JUROR FEES	46.80
60018	JURORS/WITNESSES/BAILIFFS	JUROR FEES	46.80
60019	JURORS/WITNESSES/BAILIFFS	JUROR FEES	46.80
60020	JURORS/WITNESSES/BAILIFFS	JUROR FEES	46.80
60021	JURORS/WITNESSES/BAILIFFS	JUROR FEES	46.80
60022	JURORS/WITNESSES/BAILIFFS	JUROR FEES	46.80
60023	JURORS/WITNESSES/BAILIFFS	JUROR FEES	46.80
60024	JURORS/WITNESSES/BAILIFFS	JUROR FEES	46.80
60025	JURORS/WITNESSES/BAILIFFS	JUROR FEES	46.80
60026	JURORS/WITNESSES/BAILIFFS	JUROR FEES	46.80
60027	JURORS/WITNESSES/BAILIFFS	JUROR FEES	46.80
60028	JURORS/WITNESSES/BAILIFFS	JUROR FEES	46.80
60029	JURORS/WITNESSES/BAILIFFS	JUROR FEES	46.80
60030	JURORS/WITNESSES/BAILIFFS	JUROR FEES	46.80
60031	JURORS/WITNESSES/BAILIFFS	JUROR FEES	46.80
60032	JURORS/WITNESSES/BAILIFFS	JUROR FEES	46.80
60033	JURORS/WITNESSES/BAILIFFS	JUROR FEES	46.80
60034	JURORS/WITNESSES/BAILIFFS	JUROR FEES	46.80
60035	JURORS/WITNESSES/BAILIFFS	JUROR FEES	46.80
60036	JURORS/WITNESSES/BAILIFFS	JUROR FEES	46.80
60037	JURORS/WITNESSES/BAILIFFS	JUROR FEES	46.80
60038	JURORS/WITNESSES/BAILIFFS	JUROR FEES	46.80
60039	JURORS/WITNESSES/BAILIFFS	JUROR FEES	46.80
60040	JURORS/WITNESSES/BAILIFFS	JUROR FEES	46.80
60041	JURORS/WITNESSES/BAILIFFS	JUROR FEES	58.00
60042	JURORS/WITNESSES/BAILIFFS	JUROR FEES	350.00
60043	JURORS/WITNESSES/BAILIFFS	JUROR FEES	350.00
60044	JURORS/WITNESSES/BAILIFFS	JUROR FEES	350.00
60045	JURORS/WITNESSES/BAILIFFS	JUROR FEES	350.00

60046	JURORS/WITNESSES/BAILIFFS	JUROR FEES	350.00
60047	JURORS/WITNESSES/BAILIFFS	JUROR FEES	350.00
60048	JURORS/WITNESSES/BAILIFFS	JUROR FEES	350.00
60049	JURORS/WITNESSES/BAILIFFS	JUROR FEES	350.00
60050	JURORS/WITNESSES/BAILIFFS	JUROR FEES	501.20
60051	JURORS/WITNESSES/BAILIFFS	JUROR FEES	501.20
60052	JURORS/WITNESSES/BAILIFFS	JUROR FEES	501.20
60053	JURORS/WITNESSES/BAILIFFS	JUROR FEES	501.20
60054	JURORS/WITNESSES/BAILIFFS	JUROR FEES	854.00
60055	BRIDGER VALLEY ELECTRIC ASSN	UTILITIES	25.29
60056	CITY OF GREEN RIVER	UTILITIES	1,485.95
60057	PURCHASE POWER	POSTAGE	200.00
60058	QUESTAR GAS	UTILITIES	4,923.05
60059	ROCK SPRINGS MUNICIPAL UTILITY	UTILITIES	3,548.58
60060	ROCKY MTN POWER	UTILITIES	6,563.35
60061	SWEETWATER CABLE TV	INTERNET	115.05
60062	WEST SIDE WATER & SEWER DISTRICT	USE FEES	2,199.50
60063	WYOMING RETIREMENT SYSTEM	RETIREMENT	1,666.56
60064	WYOMING RETIREMENT SYSTEM	RETIREMENT	37.50
60065	WYOMING WASTE SERVICES - RS	UTILITIES	914.74
60066	BRIDGER VALLEY ELECTRIC ASSN	UTILITIES	180.20
60067	CAPITAL BUSINESS SYSTEMS INC	CONTRACT	360.50
60068	CENTURYLINK	PHONE BILL	19,309.28
60069	DIRECTV	SATELITE TV	15.99
60070	PITNEY BOWES INC	SUPPLIES	70.07
60071	QUESTAR GAS	UTILITIES	32.83
60072	ROCKY MTN POWER	UTILITIES	1,440.80
60073	SATCOM GLOBAL INC	SIM CARDS	136.32
60074	SWEETWATER CABLE TV	SERVICE	55.10
60075	VERIZON WIRELESS	PHONE BILL	228.07
60076	WEX BANK	FUEL	21,781.38
60077	WYOMING DEPT OF WORKFORCE SVC	WORKER'S COMP	14,346.16
60078	WYOMING WASTE SERVICES - ROCK	UTILITIES	484.52
60080	ACE HARDWARE	MAINTENANCE	308.85
60081	ACE HARDWARE #11263-C	TOOLS	377.03
60082	ALCOHOL & DRUG TESTING SVCS LLC	PRE-EMPLOYMENT TESTING	101.00
60083	ALLEN, CHERYL	MEALS/MILEAGE	286.10
60084	ALPINE PURE BOTTLED WATER	RENTAL	117.50
60085	ALPINE PURE SOFT WATER	SALT DELIVERY	262.50
60086	APEX SOFTWARE	MAINTENANCE RENEWAL	1,230.00
60087	BAILIFF, GARY M	MILEAGE	53.76
60088	BOOKCLIFF SALES INC	CLOTHING, TOOL	301.70
60089	CARQUEST AUTO PARTS	SUPPLIES	801.97
60090	CASTILLON D.D.S., A. BRYCE	INMATE MEDICAL	1,579.00
60091	CHEMATOX LABORATORY INC	SCREENING	280.00
60092	CITY OF ROCK SPRINGS	SHELTER RENT	2,555.80
60093	CJ SIGNS	DECALS	150.00
60094	CLIMB WYOMING	EXPENSES	4,219.59
60095	COMMUNICATION TECHNOLOGIES INC	PARTS	2,428.11
60096	COPIER & SUPPLY CO INC	SUPPLIES	134.00
60097	DELL MARKETING L P	COMPUTER	2,575.89
60098	DELTA DENTAL	CLAIMS	32,824.85
60099	DESERT VIEW ANIMAL HOSPITAL	K9 FOOD	126.56
60100	TIMOTHY A EAGLER, ATTY AT LAW LLC	ATTORNEY FEES	650.00
60101	ELECTRICAL CONNECTIONS INC	REPAIRS	1,698.68
60102	EXECUTIME SOFTWARE LLC	MAINTENANCE	5,775.00
60103	FEDEX	TRANSPORTATION	36.03
60104	FIRST CHOICE FORD	PARTS	688.58
60105	FLAMING GORGE DAYS INC	SPONSORSHIP	3,500.00
60106	G & K SERVICES	CLEANING SERVICES	278.90
60107	GARFIELD CNTY ASSOCIATE COURT	SERVICE FEES	4.00
60108	GOLDEN HOUR SENIOR CITIZENS CENTER	BUDGET ALLOCATION	25,709.90
60109	GRAINGER	PARTS	17.46
60110	HAMM-HILLS, LAURA J	TRANSCRIPTION FEES	1,352.00
60111	HARTON P C, STEVE	ATTORNEY FEES	1,996.90
60112	HCC LIFE INSURANCE COMPANY	STOP LOSS FEES	24,409.92
60113	HI-TECH AUTO BODY	REPAIR	2,560.00
60114	HIGH SECURITY LOCK & ALARM	ALARM MONITORING	625.00
60115	HOMAX OIL SALES INC	FUEL	25,793.93
60116	HOSE & RUBBER SUPPLY	PARTS	225.58
60117	HOWARD SUPPLY COMPANY, LLC	TOOL	48.61
60118	IBARRA, JOSEFINA	MEALS/MILEAGE	511.38
60119	IBS INCORPORATED	SHOP SUPPLIES	423.46
60120	INBERG-MILLER ENGINEERS	SPEED STUDIES	3,304.91
60121	INDUSTRIAL SUPPLY	SUPPLIES	476.26
60122	ISC INC	MAINTENANCE	2,590.00
60123	JENNY SERVICE CO	INMATE FOOD	1,861.86
60124	JME FIRE PROTECTION INC	MAINTENANCE	772.75
60125	JOHNSON, WALLY J	MILEAGE	67.20
60126	KRAZY MOOSE	MEALS	142.95
60127	KROGER-SMITH'S CUSTOMER CHRGES	SUPPLIES	362.85
60128	L N CURTIS & SONS	PARTS	573.00
60129	LEVITT, LARRY	MILEAGE	203.84
60130	LEXISNEXIS RISK DATA MNGMNT INC	CHARGES	281.00

60131	LOVELESS, JANET	TRANSCRIPTION	838.50
60132	MANPOWER	JANITOR/CLEANERS	1,813.12
60133	MARCHAL, KRISENA	MILEAGE	16.80
60134	MATHEY LAW OFFICE - ASSIGNEE	ATTORNEY FEES	6,240.00
60135	MEDICALPRODUCTS LTD INC	SUPPLIES	1,883.16
60136	MEMORIAL HOSPITAL OF SW CO	TITLE 25 PATIENTS	74,165.83
60137	MOBIL SATELLITE TECHNOLOGIES	BROADBAND SERVICE	2,988.00
60138	MOORE, DANIELLE	MEALS	29.22
60139	MOUNTAIN BAY SCUBA 06	ACCESSORIES	67.00
60140	MOUNTAIN WEST BUS SOLUTIONS	SERVICE	30.00
60141	NIELSEN D.S.W., ERIC	PRE-EMPLOYMENT TEST	250.00
60142	NORTH AMERICAN RESCUE LLC	SUPPLIES	6,929.66
60143	NUTECH SPECIALTIES INC	SUPPLIES	353.55
60144	ONE TIME VENDOR	GRADUATION APPLICATION	550.00
60145	OT SPORTS BAR	MEAL	74.00
60146	PACIFIC STEEL & RECYCLING	SUPPLIES	16,693.96
60147	PHILLIPS, BONNIE	BOOKS,LICENSE,DUES	851.30
60148	PINEDA, BOBBY WAYNE	ATTORNEY FEES	3,650.00
60149	PMS SCREEN PRINTING	CLOTHING	30.00
60150	PUBLIC DEFENDER	RENT	2,500.00
60151	PUEBLO COUNTY SHERIFF'S OFFICE	SERVICE	37.70
60152	QUILL CORPORATION	OFFICE SUPPLIES	539.44
60153	RADAKOVICH, LAUREN R	MEALS	29.31
60154	REILLY, CARLA S	PUBLIC DEFENDER	600.00
60155	RICHARDS, ALBERT K	MEAL	31.44
60156	ROCK SPRINGS NEWSPAPERS INC	AD	4,715.62
60157	ROCK SPRINGS NEWSPAPERS INC	AD	202.07
60158	ROCK SPRINGS NEWSPAPERS INC	AD	116.36
60159	ROCKY MNTN SERVICE BUREAU INC	COMMISSION	977.22
60160	SHADOW MOUNTAIN WATER OF WY	BOTTLED WATER	47.30
60161	SHORT ACTION CUSTOMS	PARTS	339.75
60162	SIX STATES DISTRIBUTORS INC	PARTS	805.36
60163	SKAGGS COMPANIES	UNIFORM	1,837.70
60164	SODEXO INC & AFFILIATES	MEAL	300.00
60165	SPAN PUBLISHING INC	DIRECTORY	149.00
60166	STERLING COMM & ELECTRONICS	REPEATER	1,902.47
60167	SUNROC CORPORATION	ROADBASE	1,407.61
60168	SWEETWATER CO SCHOOL DIST #1	SALARIES & BENEFITS	5,597.66
60169	SWEETWATER CO SHERIFF	CHESTER MAILINGS	685.91
60170	SWEETWATER CNTY HEALTH BOARD	BUDGET ALLOCATION	105,625.83
60171	SWEETWATER COUNTY INSURANCE	INSURANCE CLAIMS	287,791.74
60172	SWEETWATER TROPHIES	PLAQUE	45.00
60173	SWICK'S MATCO TOOLS	TOOLS	52.80
60174	TASC CLIENT SERVICES	FSA ADMIN FEES	1,017.90
60175	THE MASTER'S TOUCH LLC	SUPPLIES	1,731.35
60176	THE PARTRIDGE PSYCH GROUP PLLC	EVALUATION	300.00
60177	THE TIRE DEN INC	TIRES	576.00
60178	THOMPSON INFORMATION SERVICES	SUBSCRIPTION	1,725.00
60179	THOMSON REUTERS-WEST PMT CNTR	INFORMATION CHARGES	1,187.11
60180	TRANSUNION RISK AND ALTERNATIVE	SUPPLIES	110.00
60181	TYLER TECHNOLOGIES INC	TRAINING	2,350.00
60182	UMR INC	FEES	11,225.12
60183	UNITED SITE SERVICES	SERVICE	146.61
60184	VAN MATRE, DON	MEALS/MILEAGE	304.65
60185	VISION SERVICE PLAN	PREMIUMS	4,809.17
60186	WACERS	DUES	50.00
60187	WADE'S REFRIGERATION	PARTS & REPAIR	522.50
60188	WESTERN STATES SHERIFFS' ASSN	PADFOLIOS	728.00
60189	WESTERN WYO COMMUNITY COLLEGE	SEMINAR	70.00
60190	WESTERN WYO FAMILY PLANNING	BUDGET ALLOCATION	2,011.85
60191	WILLIAMS SCOTSMAN INC	RENTAL	326.81
60192	WYOMING DEPT OF TRANSPORTATION	PERU BRIDGE	321.95
60193	WYOMING DEPT OF TRANSPORTATION	CITATION	63.31
60194	WYO GUARDIANS AD LITEM PROGRAM	GAL FEES	6,313.43
60195	WYO LAW ENFORCEMENT ACADEMY	SEMINAR	575.00
60196	WYO STATE BOARD OF PHARMACY	REGISTRATION	80.00
60197	WYOMING.COM	EMAIL	4.00
60198	YOUNG AT HEART CENTER	CSBG	2,490.77
60199	YWCA OF SWEETWATER COUNTY	BUDGET ALLOCATION	20,076.63
<b>GRAND TOTAL:</b>			<b>838,216.70</b>

Warrant No. 60079 is not listed and will be approved at the next County Commissioners' meeting.

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The following bonds were placed on file:

Susan Carnes	Town of Wamsutter, Clerk Treasurer	\$ 50,000.00
Donna Little-Kaumo	SWCO School District #2, Superintendent	\$100,000.00
Lisa M. Taruffelli	City of Rock Springs, Clerk/Treasurer	\$100,000.00

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**Commissioner Comments/Reports**

### **Commissioner Bailiff**

Commissioner Bailiff reported that he attended the following meetings: Tri-Partite Board, Star Transit Board, Library Board, and the Combined Communications Joint Powers Board. Commissioner Bailiff explained that he received a call relative to a Planning & Zoning hearing and referred the caller to Commissioner Kolb. Lastly, Commissioner Bailiff expressed his displeasure with a Green River Star editorial.

### **Commissioner Kolb**

Commissioner Kolb reported that he attended meetings for Planning & Zoning, the Airport Joint Powers Board, Communities Protecting the Green and also attended a conference call regarding the SkyWest flight from Rock Springs to Salt Lake City. Commissioner Kolb spoke that he worked with an unhappy constituent regarding a nuisance issue. Commissioner Kolb noted that he spoke with IT Director Tim Knight, Accounting Manager Bonnie Phillips, County Clerk Dale Davis, County Treasurer Robb Slaughter and Land Use Director Eric Bingham. Lastly, Commissioner Kolb expressed that he filed for re-election.

### **Commissioner Van Matre**

Commissioner Van Matre reported that Veteran Service Office Director Larry Levitt continues to work with the Memorandum of Understanding between Lincoln and Sublette Counties. Commissioner Van Matre reported that he met with Juvenile Probation Director Karin Kelly and the Museum Board and noted that the American Legion is planning on moving to their new building in July. Commissioner Van Matre noted that he met with IT Director Tim Knight, Grants Manager Krisena Marchal and explained that he and Commissioner West attended a meeting with BP Representative Cindy DeLancey. The commission discussed the utilization and cost of a county vehicle for VSO Director Larry Levitt.

### **Chairman Johnson**

Chairman Johnson recognized the passing of a past Rocket Miner newspaper reporter Joel Gallob. Chairman Johnson reported that he attended the Federal Agency meeting and met with Rock Springs Mayor Demshar and Green River Mayor Castillon. Chairman Johnson acknowledged the reorganization of Planning & Zoning and expressed appreciation to the staff for the difference they have made in simplifying the process. Chairman Johnson expressed his displeasure with the amount of littering occurring in Sweetwater County and recommended, per state statute, to enforce fines. A discussion ensued relative to offering a reward, educating the citizens and enforcing fines/tickets. Chairman Johnson instructed Public Lands Director Eric Bingham to present a resolution during an upcoming meeting addressing the issues. Chairman Johnson reported that he attended a meeting with Representative Lummis and expressed his disappointment with representation. Chairman Johnson explained that, on the WLCI project list, four projects were voted upon and he expressed that the vote was flawed and that he submitted a letter of protest. Chairman Johnson stated that his number one vote will be for the Bitter Creek Drop Structure but he will try to get funding for the fencing around Little Mountain as well. Chairman Johnson explained that he received a call relative to Mineral X and explained that aerial exploration will take place next week. Chairman Johnson explained that he received a call from a concerned citizen relative to handicap parking on the west side of the courthouse. Commissioner West explained that he personally spoke with the gentleman and the issue is being reviewed.

### **Commissioner West**

Commissioner West provided an overview of Facilities Manager Chuck Radosevich's staff report relative to the progress of the HHS building, judicial development plan, CDC landscaping, fire department improvements, circuit court/SLIB projects, Rock Springs office re-roof and the Green River library. Commissioner West reported that Memorial Hospital of Sweetwater County has entered into a partnership agreement with the University of Utah and recently entered into a preferred provider contract with Air-Med and explained that residents are not precluded from utilizing Guardian Flight as citizens can specify whose services they wish to use.

Commissioner Kolb expressed recognition to Planning and Zoning Technician Cindy Sheehan for playing a key role in the department.

### **County Resident Concerns**

Chairman Johnson opened county resident concerns. Hearing no comments, the hearing was closed.

### **Action/Presentation Items**

#### **Board Appointment- Miners Hospital (4 Year Term)**

Following discussion, *Commissioner West moved to appoint Grant Christensen to the Miners Hospital Board. Commissioner Kolb seconded the motion.* The motion carried.

#### **Resolution Ordering Inclusion of Additional Real Property into the West Side Water & Sewer District**

County Clerk Dale Davis presented Resolution 14-05-CC-01. Following discussion, Chairman Johnson entertained a motion to approve Resolution 14-05-CC-01. *Commissioner Bailiff so moved. Commissioner Van Matre seconded the motion.* The motion carried.

### **RESOLUTION NO. 14-05-CC-01**

**A RESOLUTION ORDERING INCLUSION OF ADDITIONAL REAL PROPERTY INTO THE WEST SIDE WATER AND SEWER DISTRICT, SWEETWATER COUNTY, WYOMING, PURSUANT TO W.S. 41-10-103**

WHEREAS, there has been filed with the Sweetwater County Clerk a Resolution ordering the inclusion of additional real property into the West Side Water and Sewer District, Sweetwater County, Wyoming; and

WHEREAS, it appears from the record of proceedings of the Board of Directors of the West Side Water and Sewer District that all requirements imposed by Wyoming law for the inclusion of real property into a water and sewer district have been complied with by said Board.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, SWEETWATER COUNTY, WYOMING, AS FOLLOWS:

Section 1. That it be, and it is hereby, ordered that the following described real property be included within the West Side Water and Sewer District:

EXHIBIT A

SE1/4 of Section 13, Township 18 North, Range 106  
West of the 6th Principal Meridian, Sweetwater  
County, Wyoming.

PASSED AND APPROVED this 20th day of May, 2014.

THE BOARD OF COUNTY COMMISSIONERS  
OF SWEETWATER COUNTY, WYOMING

\_\_\_\_\_  
Wally J. Johnson, Chairman

\_\_\_\_\_  
Gary Bailiff, Member

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John K. Kolb, Member

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Don Van Matre, Member

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Reid O. West, Member

ATTEST:

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Steven Dale Davis, County Clerk

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**Break**

Chairman Johnson called for a break.

**Request to Increase Number of Full-Time Equivalent Positions (FTE's) in Clerk's Office**

Human Resource Manager Garry McLean explained that a number of requests have been made relative to full time equivalent positions due to the Affordable Healthcare Act. Mr. McLean and County Clerk Dale Davis presented Resolution 14-05-HR-01. Following discussion, Chairman Johnson entertained a motion to approve Resolution 14-05-HR-01, a resolution authorizing the County Clerk to increase the number of full time equivalent positions in the County Clerk's office for FY 14-15 by changing classification of a part time employee to full time. *Commissioner Bailiff so moved. Commissioner Van Matre seconded the motion.* Following further discussion and a roll call vote, the motion carried with Commissioner Kolb voting nay due to not wanting government to grow.

**RESOLUTION 14-05-HR-01**

**A RESOLUTION AUTHORIZING THE COUNTY CLERK TO INCREASE THE NUMBER OF FULL TIME EQUIVALENT POSITIONS (FTES) IN THE COUNTY CLERK'S OFFICE FOR FY 14-15 BY CHANGING CLASSIFICATION OF A PART-TIME EMPLOYEE TO FULL-TIME**

WHEREAS, Sweetwater County currently employs an individual on a part-time basis at 35 hours per week to perform the duties of Document Scanner.

WHEREAS, the Document Scanner plays a vital role in the Clerk's Office, converting historical paper documents into a digital searchable format.

WHEREAS, The Patient Protection and Affordable Care Act (PPACA) requires employers to offer health insurance benefits to employees who regularly work 30 hours or more per week.

WHEREAS, Sweetwater County must abide by the provisions of the PPACA and offer health insurance benefits to employees working 30 hours or more per week.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SWEETWATER COUNTY COMMISSIONERS that the Sweetwater County Board of County Commissioners approves and authorizes the

Clerk to increase the number of full-time equivalent (FTE) positions in the Clerk's budget for FY 14-15, by changing the classification of the Document Scanner to full-time, effective July 1, 2014.

Adopted and approved this the 20th day of May, 2014.

THE BOARD OF COUNTY COMMISSIONERS  
OF SWEETWATER COUNTY, WYOMING

\_\_\_\_\_  
Wally J. Johnson, Chairman

\_\_\_\_\_  
Gary Bailiff, Member

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John K. Kolb, Member

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Don Van Matre, Member

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Reid O. West, Member

ATTEST:

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Steven Dale Davis, County Clerk

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**Request to Increase Number of Full-Time Equivalent Positions in Coroner's Office**

Human Resource Manager Garry McLean and County Coroner Dale Majhanovich presented Resolution 14-05-HR-02. Following discussion, Chairman Johnson entertained a motion to approve Resolution 14-05-HR-02, a resolution authorizing the County Coroner to increase the number of full time equivalent positions in the Coroner's office for FY 14-15 by hiring two part time casual employees. *Commissioner West moved to approve Resolution 14-05-HR-02. Commissioner Kolb seconded the motion.* Following discussion, the motion carried.

**RESOLUTION 14-05-HR-02**

**A RESOLUTION AUTHORIZING THE COUNTY CORONER TO INCREASE THE NUMBER OF FULL-TIME EQUIVALENT POSITIONS (FTES) IN THE CORONER'S OFFICE FOR FY 14-15 BY HIRING 2 PART TIME CASUAL EMPLOYEES**

WHEREAS, the Coroner is the legal / medical office mandated by the Statutes of the State of Wyoming to investigate and assist in the determination of the manner and cause of deaths occurring within Sweetwater County.

WHEREAS, the Coroner directs medical and legal investigations of death cases that come under the jurisdiction of the office.

WHEREAS, Pursuant to W.S. § 7-4-102, the Coroner may appoint deputy coroners, who shall serve in the absence or inability of the coroner and who shall receive compensation as the board of county commissioners determines by resolution.

WHEREAS, the Coroner requests to add 2 casual part-time employees to the Coroner's budget, for FY 2014-2015. Said employees will be paid \$500 per month. Benefits will include, FICA, Workers' Compensation, retirement benefits.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SWEETWATER COUNTY COMMISSIONERS that the Sweetwater County Board of County Commissioners approves and authorizes the Coroner to increase the number of full-time equivalent (FTE) positions in the Coroner's budget for FY 14-15, to include 2 part-time casual employees.

Adopted and approved this the 20th day of May, 2014.

THE BOARD OF COUNTY COMMISSIONERS  
OF SWEETWATER COUNTY, WYOMING

\_\_\_\_\_  
Wally J. Johnson, Chairman

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Gary Bailiff, Member

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John K. Kolb, Member

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Don Van Matre, Member

ATTEST:

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**Request to Increase Number of Full-Time Equivalent Positions in Custodial Department**

Human Resource Manager Garry McLean and Custodial Manager Karen Bailey presented Resolution 14-05-HR-03. Following discussion, Chairman Johnson entertained a motion to approve Resolution 14-05-HR-03. *Commissioner West so moved. Commissioner Van Matre seconded the motion.* The motion carried.

**RESOLUTION 14-05-HR-03**

**A RESOLUTION AUTHORIZING THE CUSTODIAL MANAGER OF THE CUSTODIAL DEPARTMENT TO INCREASE THE NUMBER OF FULL-TIME EQUIVALENT POSITIONS IN THE CUSTODIAL DEPARTMENT**

WHEREAS, the Custodial Department in the past has used contract labor through temporary services to meet staffing demands.

WHEREAS, the use of contract labor is limited because such labor cannot operate County vehicles and equipment due to restrictions under the Wyoming Governmental Claims Act for indemnification of independent contractors.

WHEREAS, the contract labor has experienced high turnover and dissatisfaction due to the low wages they receive from the contract firm.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SWEETWATER COUNTY COMMISSIONERS that the Sweetwater County Board of County Commissioners approves and authorizes the custodial department to hire two (2) full-time custodians and two (2) part-time custodians in lieu of hiring contract labor.

BE IT FURTHER RESOLVED, that the Board of County Commissioners directs the County Clerk to prepare a budget amendment to the Facilities budget, transferring the remainder of funding in the Professional Services Line Item (Account # 001-10-14-1400-423.200) into the associated employment cost line items of the facilities budget as detailed in the attached Salary and Benefit Analysis – Custodial Positions prepared by Human Resources.

Adopted and approved this the 20th day of May, 2014.

THE BOARD OF COUNTY COMMISSIONERS  
OF SWEETWATER COUNTY, WYOMING

\_\_\_\_\_  
Wally J. Johnson, Chairman

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Gary Bailiff, Member

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John K. Kolb, Member

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Don Van Matre, Member

ATTEST:

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Steven Dale Davis, County Clerk

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Reid O. West, Member

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Human Resource Manager Garry McLean and Custodial Manager Karen Bailey presented Resolution 14-05-HR-04. *Commissioner West moved to approve Resolution 14-05-HR-04. Commissioner Bailiff seconded the motion.* The motion carried.

**RESOLUTION 14-05-HR-04**

**A RESOLUTION AUTHORIZING THE CUSTODIAL MANAGER OF THE CUSTODIAL DEPARTMENT TO INCREASE THE NUMBER OF FULL-TIME EQUIVALENT POSITIONS (FTES) IN THE CUSTODIAL DEPARTMENT FOR FY 14-15 BY HIRING AN ADDITIONAL PART TIME CUSTODIAN DUE TO THE ADDITION OF THE BROADWAY BUILDING .**

WHEREAS, Sweetwater County has purchased the building located at 333 Broadway, Rock Springs, Wyoming to provide office space for existing County Departments and County Agencies.

WHEREAS, the Broadway building will be open and available for occupation approximately on December 1, 2014.

WHEREAS, the Custodial Department will be responsible for cleaning the Broadway Building and currently does not have enough staff available to clean an additional building.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SWEETWATER COUNTY COMMISSIONERS that the Sweetwater County Board of County Commissioners approves and authorizes the Custodial Manager to increase the number of full-time equivalent (FTE) positions in the Custodial budget for FY 14-15, by hiring an additional part-time custodian at 29 hours per week, effective December 1, 2014.

Adopted and approved this the 20th day of May, 2014.

THE BOARD OF COUNTY COMMISSIONERS  
OF SWEETWATER COUNTY, WYOMING

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Wally J. Johnson, Chairman

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Gary Bailiff, Member

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John K. Kolb, Member

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Don Van Matre, Member

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Reid O. West, Member

ATTEST:

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Steven Dale Davis, County Clerk

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**Request to Increase Number of Full-Time Equivalent Positions in Detention Center & Transfer Full-Time Custodian to Custodial Budget**

Human Resource Manager Garry McLean and Sheriff Haskell presented Resolution 14-05-HR-05. Following discussion, Chairman Johnson entertained a motion to approve Resolution 14-05-HR-05, a resolution authorizing the transfer of a position from the Detention Center to the Custodial Department and change the classification to full time. *Commissioner Van Matre so moved. Commissioner Bailiff seconded the motion.* The motion carried.

**RESOLUTION 14-05-HR-05**

**A RESOLUTION AUTHORIZING TRANSFER POSITION FROM DETENTION CENTER TO CUSTODIAL DEPARTMENT AND CHANGE CLASSIFICATION TO FULL TIME**

WHEREAS, the Sheriff has historically hired a Custodial person to clean the Detention Center.

WHEREAS, it has becoming apparent that one person cannot perform all cleaning, including the heavy cleaning duties. Additionally, it is also difficult for one person to provide coverage when there is an absence due to vacation, sick leave, turnover etc.

WHEREAS, the existing employee is part-time at 35 hours per week

WHEREAS, The Patient Protection and Affordable Care Act (PPACA) requires employers to offer health insurance benefits to employees who regularly work 30 hours or more per week.

WHEREAS, The Sheriff and the Custodial Manager agree that moving the custodial position from the Detention Center budget to the Custodial Department budget will be mutually beneficial.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SWEETWATER COUNTY COMMISSIONERS that the Sweetwater County Board of County Commissioners approves and authorizes changing the classification of the part time custodian to full time, effective July 1, 2014

BE IT FURTHER RESOLVED, BY THE BOARD OF SWEETWATER COUNTY COMMISSIONERS that the resulting full time custodial position currently in the Detention budget be transferred to the Custodial Department budget, effective July 1, 2014.

Adopted and approved this the 20th day of May, 2014.

THE BOARD OF COUNTY COMMISSIONERS  
OF SWEETWATER COUNTY, WYOMING

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Wally J. Johnson, Chairman

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Gary Bailiff, Member

ATTEST:

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John K. Kolb, Member

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Don Van Matre, Member

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Steven Dale Davis, County Clerk

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Reid O. West, Member

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**Request to Change Classification of Deputy to Corporal**

Human Resource Manager Garry McLean, Sheriff Haskell and Sergeant Joe Tomich presented Resolution 14-05-HR-06. Following discussion, Chairman Johnson entertained a motion to approve Resolution 14-05-HR-06, a resolution authorizing the change of classification of Patrol Deputy Position to Corporal Deputy. *Commissioner Bailiff so moved. Commissioner Van Matre seconded the motion.* Following further discussion, the motion carried.

**RESOLUTION 14-05-HR-06**  
**A RESOLUTION AUTHORIZING CHANGE CLASSIFICATION OF PATROL DEPUTY POSITION TO CORPORAL DEPUTY**

WHEREAS, in 2010 the Patrol Division in the Sheriff's Department was reorganized, resulting in the 3 patrol sergeants assuming other duties within the organization (1 Security, 1 detective, 1 operations).

WHEREAS, to provide adequate supervision it is required to have at least 1 deputy of the rank of corporal per shift. Under the current 8 hour shift schedule, more supervisors would be required.

WHEREAS, under the proposed 12 hour shift schedule, proper shift supervision could be achieved with one additional corporal.

WHEREAS, the details of the 12 hour shift plan are detailed in the attached documentation.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SWEETWATER COUNTY COMMISSIONERS that the Sweetwater County Board of County Commissioners approves and authorizes one (1) additional Corporal position in the Patrol Division, with no increase to full time equivalent (FTE) count, effective immediately.

Adopted and approved this the 20th day of May, 2014.

THE BOARD OF COUNTY COMMISSIONERS  
OF SWEETWATER COUNTY, WYOMING

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Wally J. Johnson, Chairman

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Gary Bailiff, Member

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John K. Kolb, Member

ATTEST:

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Don Van Matre, Member

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Steven Dale Davis, County Clerk

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Reid O. West, Member

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**Break**

Chairman Johnson called for a break.

**Update from Castle Rock Hospital District**

Castle Rock Hospital District CEO Bailie Dockter, Board Member Bob Gordon and Attorney George Lemich updated the commission relative to the transition with privatizing the local nursing home and noted that the new name is Mission at Castle Rock Rehabilitation Center. As for Castle Rock Hospital District, they plan to keep the commission informed and explained that, moving forward, their financial outlook is better and the change was necessary to keep the district alive. They expressed their appreciation to the commission for all their assistance. The commission thanked Castle Rock Hospital District for all of their assistance and for keeping the commission apprised of the obstacles they were facing and looking into solutions.

**Information on the 2014 Session Laws of Wyoming, Chapter 26, Section 316**

Grants Manager Krisena Marchal explained that, in 2014, the Wyoming Legislature appropriated \$70 million in Countywide Consensus Grant funding to counties via block allocations based on formulas in the legislative appropriation and noted that the funding will become available on July 1, 2014. Ms. Marchal explained that the Sweetwater County portion for the BYE 15/16 is \$4,606,214.00 and the local distribution of the funding must be certified by resolution by the county and the Cities of Rock Springs and Green River. Ms. Marchal requested guidance on how the commission would like to proceed with scheduling a meeting and to determine what the Sweetwater County Countywide Consensus Grant projects/priorities will be. The commission concurred to hold a special meeting in mid-June.

#### **Release of Letter of Credit for Double J Subdivision**

Land Use Director Eric Bingham explained that Owner Jeff Fritz has requested a release of a letter of credit in the amount of \$5,000.00 and noted that Public Works Director John Radosevich inspected and accepted all improvements. Owner Jeff Fritz was present. *Commissioner West moved to release the letter of credit for Double J Subdivision in the amount of \$5,000.00. Commissioner Kolb seconded the motion.* The motion carried.

#### **Overview of Language Amendments to the Zoning Resolution**

Land Use Director Eric Bingham provided an overview of language amendments to the zoning resolution. Following discussion, the commission thanked staff for simplifying the procedures. P&Z Commission Chairman James Reinard also expressed his appreciation to Commissioner Kolb and staff.

#### **County Road Clean-up Agreement with Sagehoppers 4-H Club**

Public Works Director John Radosevich presented the County Road Cleanup Program Agreement between Sweetwater County and Sagehoppers 4-H Club (aka the "Cleanup Team") to assist in the cleanup of county roads. Following discussion, *Commissioner West moved to approve the County Road Cleanup Program Agreement between Sweetwater County and Sagehoppers 4-H Club for cleaning up JY Road, which is a county road, from Mile Post 0 to mile post 1.9 beginning June 1, 2014 and continuing until notification by either party, in writing of termination by choice or for cause and authorize the Chairman to sign on the county's behalf. Commissioner Kolb seconded the motion.* The motion carried.

#### **Executive Session(s)-Personnel/Legal**

*Chairman Johnson entertained a motion to enter into executive session for legal, real estate and personnel. Commissioner Kolb so moved. Commissioner Van Matre seconded the motion.* The motion carried. A quorum of the commission was present.

After coming out of executive session, Chairman Johnson explained that no action was required.

#### **Lunch**

Chairman Johnson recessed the meeting for lunch. After the lunch break, Chairman Johnson opened the afternoon session.

Chairman Johnson entertained a motion to amend the afternoon session by arranging the public hearings as indicated: 1. Ed Harberston Washam Creek Subdivision Amended final Plat, 2. Rescission of MOU for Washam Creek Subdivision Final Plat, 3. Vacation of Washam Creek Subdivision Final Plat, 4. Clyde Owen/Modern Corrals Conditional Use Permit Corrals for Profit, Gain or Personal Use. *Commissioner Kolb moved to amend the agenda as requested by the Chairman. Commissioner West seconded the motion.* With no discussion, the motion was approved.

#### **Public Hearing**

##### **Ed Harberston- Washam Creek Subdivision- Amended Final Plan**

Planner III Steve Horton provided the Planning & Zoning report and presented Resolution 14-05-ZO-01. Owner Ed Harberston was present. Following discussion, Chairman Johnson opened the public hearing. Hearing no comments, the public hearing was closed. *Commissioner Kolb moved to approve Resolution 14-05-ZO-01 -- adding the language "contingent upon meeting Wyoming DEQ licensing requirements certification". Commissioner Van Matre seconded the motion.* The motion carried.

### **RESOLUTION 14-05-ZO-01**

#### **ED HARBERTSON AMENDED FINAL PLAT WASHAM CREEK SUBDIVISION**

WHEREAS, Ed Harbertson has requested approval, in accordance with Section 5.d of the Sweetwater County Subdivision Regulations, for the Amended Final Plat of the Washam Creek Subdivision. This application is to be located a parcel of land owned by Ed Harbertson and described as:

WASHAM CREEK SUBDIVISION, LOTS 1 THROUGH 5, SWEETWATER COUNTY, WYOMING

WHEREAS, the Sweetwater County Board of County Commissioners held a public hearing in regards to this matter on May 20, 2014 and has given due consideration to the recommendation of the Planning and Zoning Commission and to all the evidence and testimony presented at the hearing.

NOW THEREFORE BE IT RESOLVED, that the applicant's request be APPROVED with the following condition:

1. Approval is contingent upon the Town of Manila water operators obtaining Wyoming Department of Environmental Quality operator certification and any other applicable DEQ requirements.

Dated this 20<sup>th</sup> day of May, 2014.

THE BOARD OF COUNTY COMMISSIONERS  
OF SWEETWATER COUNTY, WYOMING

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Wally J. Johnson, Chairman

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Gary Bailiff, Member

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John K. Kolb, Member

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Don Van Matre, Member

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Reid O. West, Member

ATTEST:

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Steven Dale Davis, County Clerk

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**Rescission of Memorandum of Understanding**

Planner III Steve Horton presented the Rescission of Memorandum of Understanding between Edward Harberston, the owner and developer of the Washam Creek Subdivision, and the Sweetwater County Commission. Owner Ed Harberston was present. Following discussion, Chairman Johnson opened the public hearing. Hearing no comments, the public hearing was closed. *Commissioner Van Matre moved for affirmative consideration of the Rescission of Memorandum of Understanding for the Washam Creek Subdivision Final Plat. Commissioner West seconded the motion.* The motion carried.

**Vacation of Washam Creek Subdivision Final Plat**

Planner III Steve Horton presented Resolution 14-05-CC-02. Owner Ed Harberston was present. Following discussion, Chairman Johnson opened the public hearing. Mr. Harberston questioned the water lines and fulfilling requirements. Hearing no further comments, the public hearing was closed. *Commissioner West moved to approve Resolution 14-05-CC-02, Washam Creek Subdivision Plat Vacation contingent upon the Washam Creek Subdivision Amended Plat becoming approved. Commissioner Kolb seconded the motion.* The motion carried.

**RESOLUTION 14-05-CC-02  
WASHAM CREEK SUBDIVISION PLAT VACATION**

WHEREAS, Ed Harbertson has requested a Plat Vacation for Washam Creek Subdivision for a parcel legally described as:

WASHAM CREEK SUBDIVISION, LOTS 1 THROUGH 5, SWEETWATER COUNTY, WYOMING

WHEREAS, the Sweetwater County Board of County Commissioners has considered this request.

NOW THEREFORE BE IT RESOLVED, that the applicant's request be APPROVED.

Dated this 20th day of May, 2014.

THE BOARD OF COUNTY COMMISSIONERS  
OF SWEETWATER COUNTY, WYOMING

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Wally J. Johnson, Chairman

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Gary Bailiff, Member

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John K. Kolb, Member

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Don Van Matre, Member

ATTEST:

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**Clyde Owen/Modern Corrals- Conditional Use Permit- Corrals for Profit, Gain or Personal Use**

Planner III Steve Horton provided the Planning & Zoning report and presented Resolution 14-05-ZO-02. Owner Clyde Owen was present. Following discussion, Chairman Johnson opened the public hearing. Resident John Dolsey was present to express his support. Hearing no further comments, the public hearing was closed. *Commissioner Bailiff moved to approve the Conditional Use Permit, Resolution 14-05-ZO-02. Commissioner West seconded the motion.* Following further discussion, the motion carried.

**RESOLUTION 14-05-ZO-02  
CLYDE OWEN CONDITIONAL USE PERMIT  
CORRALS FOR PROFIT, GAIN OR PERSONAL USE**

WHEREAS, Clyde Owen has requested a Conditional Use Permit for the operation of Modern Corrals, a horse corral business as per Section 6 of the Sweetwater County Zoning Resolution. This Conditional Use will be operated on land owned by Anadarko E&P Co., LLP and described as:

A total of 11.4 acres located in Sweetwater, Wyoming Township: 18 North Range: 105 West Section 1 part of the NW1/4 SW1/4 comprised of two adjoining tracts containing 5.5 acres and 5.9 acres, more or less, more specifically described as: TRACT 1: Tract 1 containing 5.5 acres BEGINNING at a point of beginning being Longitude: 109°12'45.114" West and Latitude: 41°33'56.814" North. THENCE as follows: North 37°37'52" East a distance of 35 feet and, North 26°44'22" East a distance of 24 feet and, North 0°24'31" East a distance of 92 feet and, North 03°55'28" East a distance of 113 feet and, North 02°28'6" East a distance of 92 feet and, North 56°35'24" East a distance of 83 feet and, North 59°19'44" East a distance of 240 feet and, South 89°52'5" East a distance of 94 feet and, South 89°52'4" East a distance of 125 feet and, South 01°5'9" East a distance of 554 feet and, North 89°52'5" West a distance of 500 feet, back to the PLACE OF BEGINNING and containing 5.5 acres. TRACT 2: Tract 2 containing 5.9 acres BEGINNING at a point of beginning being Longitude: 109°12'45.012" West and Latitude: 41°33'51.713" North. THENCE as follows: North 01°5'14" West a distance of 428 feet and, North 01°5'19" West a distance of 88 feet and, South 89°52'5" East a distance of 500 feet and, South 01°5'9" East a distance of 88 feet and, South 01°5'7" East a distance of 428 feet and, North 89°52'5" West a distance of 500 feet, back to the PLACE OF BEGINNING and containing 5.9 acres.

WHEREAS, the Sweetwater County Board of County Commissioners held a public hearing in regards to this matter on May 20, 2014 and has given due consideration to the recommendation of the Planning and Zoning Commission and to all the evidence and testimony presented at the hearing.

NOW THEREFORE BE IT RESOLVED, that the applicant's request be APPROVED with the following conditions:

1. The property on which the Conditional Use is operated is limited to a total of 56 animals.
2. A manure management plan suitable to the Land Use Office must be submitted.
3. A dust control plan suitable to the Land Use Office must be submitted.
4. Facility upgrades, repairs and replacements must be aesthetically pleasing and in earthtone colors.
5. The Conditional Use Permit is valid for a period of 2 years with one 3 year renewal allowed to be approved by the Land Use Office.

Dated this 20<sup>th</sup> day of May, 2014.

THE BOARD OF COUNTY COMMISSIONERS  
OF SWEETWATER COUNTY, WYOMING

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Wally J. Johnson, Chairman

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Gary Bailiff, Member

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John K. Kolb, Member

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Don Van Matre, Member

ATTEST:

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Steven Dale Davis, County Clerk

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Reid O. West, Member

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**Action/Presentation Items**

**Water Management and Drought Planning in the Colorado River Basin**

Colorado River Coordinator Steve Wolff provided a PowerPoint presentation on water management and drought planning in the Colorado River Basin. Chairman Johnson opened public comments. Residents present to comment and question were: John Hay III, Bryan Seppie, Dan Budd, Ann Strand-Budd, and Bill Taliaferro. The commission expressed their appreciation to Mr. Wolff for the presentation and welcomed him to come back to discuss further as information becomes available and expressed how important the water is to Sweetwater County.

**Adjourn**

There being no further business to come before the Board this day, the meeting was adjourned subject to the call of the Chairman. Immediately following the regularly scheduled meeting, the commission conducted the Fiscal Year 2015 budget workshop.

This meeting was recorded and is available from the County Clerk's office at the Sweetwater County Courthouse in Green River, Wyoming

THE BOARD OF COUNTY COMMISSIONERS  
OF SWEETWATER COUNTY, WYOMING

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John K. Kolb, Member

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Don Van Matre, Member

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Reid O. West, Member

ATTEST:

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Steven Dale Davis, County Clerk

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