

**NOTICE- THE SWEETWATER COUNTY BOARD OF COUNTY COMMISSIONERS
WILL MEET IN REGULAR SESSION ON TUESDAY, July 15, 2014 AT 8:30 A.M.
IN THE COMMISSIONERS MEETING ROOM
TENTATIVE AND SUBJECT TO CHANGE**

PLEASE ARRIVE 15 MINUTES EARLIER THAN YOUR SCHEDULED TIME

PRELIMINARY

8:30 CALL TO ORDER
QUORUM PRESENT
PLEDGE OF ALLEGIANCE
APPROVAL OF AGENDA
APPROVAL OF MINUTES:7-1-14

ACCEPTANCE OF BILLS

Approval of County Vouchers/Warrants
Approval of Monthly Reports
Approval of Abates/Rebates

COMMISSIONER COMMENTS/REPORTS

8:40 Commissioner West
8:50 Commissioner Bailiff
9:00 Commissioner Kolb
9:10 Commissioner Van Matre
9:20 Chairman Johnson

COUNTY RESIDENT CONCERNS

9:30

ACTION/PRESENTATION ITEMS

9:40 Approval of Liquor License for Eden Saloon on
7-16-14 for the Tour De Wyoming at the Big Sandy
Park in Farson, Wyoming

9:45 Solid Waste Disposal District (Eden Valley) Board
Appointment

9:50 County Commissioners Renewal Scholarship

9:55 Enhanced Air Service Resolution

10:00 Approval of the Cooperative Agreement for Child
Support Enforcement

- 10:05** Permission to use ISC as Vender for Networking Equipment for the 333 Broadway Building
- 10:15** Application to Renew Right of Way for Portion of County Road 4-86 (Exxon Plant Road)
- 10:20** Lodging Tax Resolution
- 10:25** Request to Replace Vacant Position in the Detention Center
- 10:30** Subrogation Issues

OTHER

ADJOURN

[Per Wyo. Stat. §18-3-516\(f\) County information can be accessed on the County's website at www.sweet.wy.us](http://www.sweet.wy.us)

July 1, 2014
Green River, WY

The Board of County Commissioners met this day at 8:30 a.m. in Regular Session with all commissioners present. The meeting opened with the Pledge of Allegiance.

Approval of Agenda

Commissioner Kolb moved to approve the agenda. Commissioner West seconded the motion. The motion carried.

Approval of Minutes: 6-17-14 & 6-24-14

Commissioner West requested to amend under his commissioner comments dated June 17, 2014 the following: *“Commissioner West reported that he has received positive feedback relative to the illegal dumping bounty”*. Chairman Johnson entertained a motion to approve the minutes for those two dates as amended by Commissioner West. *Commissioner West so moved. Commissioner Van Matre seconded the motion.* The motion carried.

Acceptance of Bills

Approval of County Vouchers/Warrants, Monthly Reports, Bonds and Abates/Rebates

Commissioner Kolb moved to approve acceptance of the bills. Commissioner Bailiff seconded the motion. The motion carried.

WARRANT NO.s	PAYEE	DESCRIPTION	AMOUNT
60792	MANPOWER	JANITORS	909.76
60793	ACCREDITATION AUDIT & RISK	MONTHLY SERVICE	530.00
60794	ALCOHOL & DRUG TESTING SVCS LLC	TESTING	473.36
60795	ALLEN, CHERYL	MEALS/MILEAGE	330.78
60796	BEHAVIORAL INTERVENTIONS	MONITORING	223.44
60797	BOB BARKER COMPANY INC	SUPPLIES	376.30
60798	CASPER PSYCHOLOGICAL SERVICES	MILEAGE/CONSULTATION	3,768.80
60799	CHEMICAL TESTING PROGRAM	BLOOD KITS	199.00
60800	CIGNA	PREMIUMS	12,777.41
60801	DAVIS, STEVEN DALE	TRAINING	60.01
60802	DEX MEDIA WEST INC	YELLOW PAGES	11.50
60803	DIRECTV	TV	40.99
60804	ELECTION SYSTEMS & SOFTWARE INC	SUPPLY	29.42
60805	ESCAPE CONFERENCE	CONFERENCE	50.00
60806	F B MCFADDEN WHOLESAL CO	INMATE FOOD	6,503.38
60807	HIGH COUNTRY BEHAVIORAL HEALTH	RENT	500.00
60808	HORIZON LABORATORY LLC	AUTOPSIES	654.00
60809	LAW OFFICE OF JASON PETRI, P.C.	ATTORNEY FEES	54,964.96
60810	LEXISNEXIS RISK DATA MANAGEMENT INC	MONTHLY CHARGES	280.00
60811	MANPOWER	JANITORS	1,308.80
60812	MCKEE FOODS CORPORATION	INMATE FOOD	721.12
60813	MEADOW GOLD DAIRIES SLC	INMATE FOOD	1,620.64
60814	NET TRANSCRIPTS INC	TRANSCRIPTION	21.00
60815	NICHOLAS & COMPANY	INMATE FOOD	1,360.52
60816	QUESTAR GAS	UTILITIES	568.08
60817	ROCKY MTN POWER	UTILITIES	144.99
60818	RON'S ACE RENTALS	MAINTENANCE	25.00
60819	SHERMAN, STACEY	MILEAGE	197.12
60820	SHOPKO HOMETOWN - PHARMACY	INMATE PRESCRIPTIONS	2,065.09
60821	SKYWEST AIRLINES INC	1ST QTR SERVICE	335,189.00
60822	SPECIALIZED PATHOLOGY CONSULTANTS PC	AUTOPSY	1,040.00
60823	STANDARD PLUMBING SUPPLY CO	MAINTENANCE	63.89
60824	STEEES, JENNIFER	MILEAGE	197.12
60825	SWEETWATER MEDICS LLC	AMBULANCE	25,415.38
60826	SWEETWATER TROPHIES	AWARD	47.90
60827	THE MASTER'S TOUCH LLC	POSTAGE	1,980.82
60828	TYLER TECHNOLOGIES INC	UPDATE/SUPPORT	18,377.00
60829	U S FOODS INC	INMATE FOOD	3,189.05
60830	UINTA ENGINEERING & SURVEYING INC	YELLOWSTONE LIGHTING	3,970.00
60831	VERIZON WIRELESS	BROADBAND	1,080.47
60832	W A R M PROPERTY INSURANCE POOL	CRIME COVERAGE	223,091.00
60833	WALMART COMMUNITY/GECRB-FAC	PLANTS/SUPPLIES	73.71
60834	WYOMING EMBROIDERY	SHIRTS	186.50
		GRAND TOTAL:	704,617.31

The following bonds were placed on file:

Robert Baldwin	Eden Valley Solid Waste Disposal District, Vice Chair	\$10,000.00
James Burnett	Eden Valley Solid Waste Disposal District, Chairman	\$ 5,000.00

TAXPAYER	VALUATION	TAXPAYER	VALUATION
ENCANA OIL & GAS(USA)INC	-195,291	EXXON MOBIL CORP	-12,932
BP AMERICA PROD CO	-33,317	ENCANA OIL & GAS(USA)INC	-59,810
ANADARKO E&P CO LLP	-4,923	BP AMERICA PROD CO	-5,332
ANADARKO E&P CO LLP	-2,416	BP AMERICA PROD CO	-1,234
BP AMERICA PROD CO	-986	BP AMERICA PROD CO	-42,969
BP AMERICA PROD CO	-441	BP AMERICA PROD CO	-1,875
BP AMERICA PROD CO	-227,071	BP AMERICA PROD CO	-51
MERIT ENERGY CO	-78,495	BP AMERICA PROD CO	-50,978
BP AMERICA PROD CO	-20,721	BP AMERICA PROD CO	-12,828
BP AMERICA PROD CO	-96,392	BP AMERICA PROD CO	-792,720
BP AMERICA PROD CO	-4,432		

Commissioner Comments/Reports

Chairman Johnson

Chairman Johnson reported that he attended the CLG (Coalition of Local Government) meeting and noted that he presented two memos and proposed that the letters either come from the CLG or from the Board of County Commissioners. Chairman Johnson explained that one is relative to the CLG request for funding from BP in Southwestern Wyoming, and the second letter addresses the way the Forest Service is being run. Chairman Johnson noted that he spent time reviewing and studying the budget and expressed his appreciation to everyone involved for having a balanced budget. Chairman Johnson explained that a letter has been drafted and was sent to Anadarko regarding the Drop Structure on Bitter Creek requesting approximately 20 acres of ground to construct the Drop Structure and he is awaiting a reply from Anadarko. Chairman Johnson explained that the WLCI (Wyoming Landscape Conservation Initiative) requested that he and Mary Thoman research conservation easements in Southwestern Wyoming. Lastly, discussion ensued regarding firework prohibition during the 4th of July. The commission explained that fireworks are prohibited on BLM and forest property, but are allowed on private property in Sweetwater County; and noted that it is the owner of the private property's responsibility for any damage occurring from fireworks. It was discussed that moisture levels are currently good and levels do not require a fire restriction ban.

Commissioner West

Commissioner West reported that he attended meetings for the Board of Health, Memorial Hospital Finance and Audit Committee, and the Specific Purpose Tax Joint Powers Board. Commissioner West noted that he helped with the county wide clean up in the area known as "the beer gardens" and attended the 100 year Wamsutter Centennial Celebration. Commissioner West explained that he has been reviewing solutions to add ADA compliance on the west end of the courthouse noting that the south end of the building is already in compliance. It was discussed to review the additional ADA compliance on the west end of the courthouse when court renovations are assessed. Commissioner West encouraged the commission to attend the Memorial Hospital Medical Office Open House on July 23, 2014. Commissioner West explained that a request was made regarding the requirements and approval process for having malt beverage/liquor permits at county parks. Following discussion, the commission requested to obtain the Events Complex documents relative to malt/liquor license permits and to take action later in the meeting relative to the two requests made from the Eden Valley Saloon and Santa Fe Trail Inc. Commissioner West addressed concerns regarding historic racing slot machines and noted that state representatives are reviewing this issue.

Commissioner Bailiff

Commissioner Bailiff reported that he attended the Flaming Gorge Days activities, Joint Powers Communications meeting, Tri-partite Board meeting and the Ambulance Service Board meeting. Commissioner Bailiff further reported that he gave the welcoming address at the State Bethel meeting for Job's daughters, visited the purchasing department, and received complaints on various county roads noting that he referred the concerns to Public Works Director John Radosevich. Commissioner Bailiff explained that he joined a conference call regarding employee concerns. Commissioner Bailiff announced that author Craig Johnson will be at the Sweetwater County Library on Tuesday, July 1, 2014.

Commissioner Kolb

Commissioner Kolb reported that he attended the special budget workshop, Flaming Gorge Days activities, the 100 year Wamsutter Centennial Celebration, the Memorial Hospital Medical Office tour and the court room facilities upgrade meeting. Commissioner Kolb addressed special district budgets and questioned if the commission would like to invite the special districts to attend the Board of County Commissioners meeting for review of their budgets. Commissioner Kolb stated that he will be in attendance at the Rock Springs City Council meeting to discuss the Skywest Subsidy Agreement. Commissioner Kolb noted that he spoke with Facilities Manager Chuck Radosevich, County Treasurer Robb Slaughter, County Assessor Pat Drinkle, County Clerk Dale Davis and Land Use Director Eric Bingham. Lastly, Commissioner Kolb announced that he and Chairman Johnson will be attending the Wyoming Resource Tours in Gillette, Wyoming.

Commissioner Van Matre

Commissioner Van Matre reported that he spoke with VSO Director Larry Levitt, Juvenile Probation Director Karin Kelly, Grants Manager Krisena Marchal and IT Director Tim Knight. Commissioner Van

Matre further reported that he attended the Museum Board meeting, met with McGee, Hearne & Paiz auditor Robert Dahill and took part in the Memorial Hospital Medical Office tour.

County Resident Concerns

Chairman Johnson opened county resident concerns. Museum Board Vice Chairman Mark Chollak and Director Ruth Lauritzen were present to address their concerns relative to the American Legion request to return items that were previously donated to the museum. Following discussion, the commission strongly encouraged the Museum Board to return all of the items to the American Legion. County Treasurer Robb Slaughter discussed the mineral royalty tax structure. Green River Mayor Hank Castillon addressed the Skywest Subsidy stating the funds are in the Green River City budget and that the council is awaiting the request for funds. Representative Stan Blake was present to express his appreciation to the commission for supporting the veterans and noted that the State of Wyoming should provide more monetary subsidy for the airline service. Hearing no further comments, the hearing was closed.

Break

Chairman Johnson called for a break.

Action/Presentation Items

Star Transit Board Appointment (3 Year Term)

Following discussion, *Commissioner Bailiff nominated Richard Baxter III for reinstatement on the board. Commissioner Van Matre seconded the motion.* The motion carried.

Acceptance of Warranty Deed for ROW on White Mountain Drive

Public Works Director John Radosevich presented and requested a motion to approve the Warranty Deed for ROW on White Mountain Drive. Following discussion, *Commissioner Kolb moved to approve the Warranty Deed. Commissioner West seconded the motion.* The motion carried.

Award of Yellowstone Road Lighting Extension Project

Public Works Director John Radosevich presented a recommendation for the award of the Yellowstone Road Lighting Extension Project. Following discussion relative to exceeding the prior amount approved and extending the phase of the project, *Commissioner Kolb moved to approve the contract going to Mountain West Electrical Service, LLC, out of Pinedale, in the amount of \$369,508.40 and authorize the Chairman to sign. Commissioner Van Matre seconded the motion.* Following a roll call vote, the motion carried with Commissioners West and Bailiff voting no.

Tax Warrant Agreement with RSNB

Events Complex Accountant Bob Perry presented the Tax Warrant Agreement with RSNB. Following discussion, Chairman Johnson entertained a motion to accept the Warrant Agreement as presented and authorize the Chairman to sign. *Commissioner Kolb moved to accept the Tax Warrant Agreement with Rock Springs National Bank and authorize the Chairman to sign. Commissioner West seconded the motion.* The motion carried.

Public Hearing

Proposed High Desert Rural Healthcare District

County Clerk Dale Davis explained the steps required for the High Desert Rural Healthcare District to be included on the general election ballot. Chairman Johnson opened the public hearing. Attorney John Kuker, assisting with the High Desert Rural Healthcare District formation, was present to express his support and explain that the purpose of the proposed High Desert Rural Healthcare District is to provide financial support for the Wamsutter Community Health Center, provide health service/Emergency Medical Services/Ambulance Service support for Wamsutter and Bairoil, and to provide financial support to the health care or health promotion related services and/or equipment for the residents, business and industries in the region. Also present were resident's Emma Waldner, Katie Waldner, Bobbie Amos, Sherry Lyman, Health Care Consultant Rosemary Lantta, BP representative Cindy DeLancey, and Anadarko Petroleum representative Dennis Ellis. Hearing no further comments, the hearing was closed. Following discussion relative to the formation of the High Desert Rural Healthcare District, being fiscally responsible, and electing qualified directors to the board, Chairman Johnson entertained a motion to approve the proposed High Desert Rural Healthcare District and allow it to go forward, subsequent to the public hearing. *Commissioner West so moved. Commissioner Bailiff seconded the motion.* The motion carried.

Other

Anadarko Petroleum representative Dennis Ellis was present to explain that the donation of approximately 20 acres of ground to construct the Bitter Creek Drop Structure land has been approved.

County Clerk Dale Davis explained that the temporary malt/liquor license permits requested were from Santa Fe Trail Inc. and the Eden Valley Saloon to cater at different venues. *Commissioner Kolb moved to approve the two requests. Commissioner Van Matre seconded the motion.* Following discussion relative to proper procedures, the motion carried.

Executive Session(s)-Personnel/Legal

Chairman Johnson entertained a motion to enter into executive session for legal and personnel. **Commissioner West moved to enter into executive session. Commissioner Van Matre seconded the motion.** The motion carried. A quorum of the commission was present.

After coming out of executive session, **Commissioner West moved to approve claim number 1411112293/00, to be paid out of the insurance fund, in the amount of \$563.20. Commissioner Kolb seconded the motion.** The motion carried.

Lunch

Chairman Johnson recessed the meeting for lunch. After the lunch break, Chairman Johnson opened the afternoon session.

Planning & Zoning- Public Hearing

**RBM Enterprise, Inc. Variance from Section 5.G of the Sweetwater County Zoning Resolution-
Motocross Track as Permitted Use**

Land Use Director Eric Bingham provided the Planning & Zoning report and Resolution 14-07-ZO-01, RBM Enterprises, Inc. / Robert Brandon Moses Variance from Section 5G of the Sweetwater County Zoning Resolution Operation of a Motocross Track, Motorcycle Track, BMX Track, RC Car Track and/or ATV Trail as permitted use in R-2/SF Zoning District. Following discussion, Chairman Johnson opened the public hearing. Owner Brandon Moses and owner's father Wayne Moses were present to address the commission concerning their support and purpose of the track. Residents Stephanie Harsha, Randall Berger, Tina Linkenauger, Marshall Whitney, Dave Pitt and Tony Greaves were present to voice their support for the track. Resident Becky Avant was present to express her opposition to the track. Hearing no further comments, the public hearing was closed. Following further discussion relative to permitted use, **Commissioner Kolb moved to deny Resolution 14-07-ZO-01. Commissioner Bailiff seconded the motion.** The motion carried with Commissioner West abstaining.

RESOLUTION 14-07-ZO-01

RBM ENTERPRISES, INC. / ROBERT BRANDON MOSES

**VARIANCE FROM SECTION 5.G OF THE SWEETWATER COUNTY ZONING RESOLUTION
OPERATION OF A MOTOCROSS TRACK, MOTORCYCLE TRACK, BMX TRACK, RC CAR
TRACK AND/OR ATV TRAIL AS A PERMITTED USE IN R-2/SF ZONING DISTRICT**

WHEREAS, RBM Enterprises, Inc. has requested a Variance from the requirements of Section 5.G of the Sweetwater County Zoning Resolution to allow the operation of a motocross track, motorcycle track, BMX track, RC Car Track and/or ATV Trail as a permitted use in the Single Family Residential (R-2/SF) Zoning District. This Variance will allow these operations on a parcel of land described as:

Area Thirty3 Estates Subdivision, Lot 8, Sweetwater County, Wyoming

WHEREAS, the Sweetwater County Board of County Commissioners held a public hearing in regards to this matter on July 1, 2014 and has given due consideration to the evidence and testimony presented at the hearing.

NOW THEREFORE BE IT RESOLVED, that the applicant's request is DENIED.

Dated this 1st day of July, 2014.

THE BOARD OF COUNTY COMMISSIONERS
OF SWEETWATER COUNTY, WYOMING

Wally J. Johnson, Chairman

Gary Bailiff, Member

John K. Kolb, Member

Don Van Matre, Member

ATTEST:

Steven Dale Davis, County Clerk

Reid O. West, Member

Adjourn

There being no further business to come before the Board this day, the meeting was adjourned subject to the call of the Chairman.

This meeting was recorded and is available from the County Clerk's office at the Sweetwater County Courthouse in Green River, Wyoming

THE BOARD OF COUNTY COMMISSIONERS
OF SWEETWATER COUNTY, WYOMING

Wally J. Johnson, Chairman

Gary Bailiff, Member

John K. Kolb, Member

Don Van Matre, Member

Reid O. West, Member

ATTEST:

Steven Dale Davis, County Clerk

	DATE	AMOUNT	WARRANT #S
EAL	7/11/2014	198,855.61	
EAL	7/15/2014	809,235.74	
EAL			

	AMOUNT	Check #	Advice #
Payroll Run	1,272,324.33	60835-60877	11476-11728
Payroll Run	0.00		
TOTAL AMOUNT	\$2,280,415.68		

Vouchers in the above amount are hereby approved and ordered paid this date of 07/15/2014

Wally J. Johnson, Chair

Gary Bailiff, Member

John K. Kolb, Member

Don Van Matre, Member

Attest:

County Clerk

Reid O. West, Member

Authorization for Monthly Reports
7-15-14

1. Clerk of District Court

THE BOARD OF COUNTY COMMISSIONERS
FOR SWEETWATER COUNTY, WYOMING

Wally J. Johnson, Chairman

Gary Bailiff, Member

John K. Kolb, Member

Attest:

Donald Van Matre, Member

Steven Dale Davis, County Clerk

Reid O. West, Member

Monthly Statement

District Court within and for the county of Sweetwater, state of Wyoming,
for the month ending:

June 30, 2014

Reported to the Board of County Commissioners of said County.

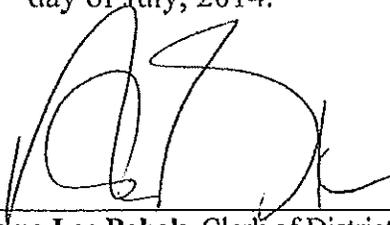
<u>CIVIL FEES</u>	\$	\$ 5,546.63
<u>BOND FORFIETED</u>	\$	0.00
<u>CRIMINAL FINES</u>	\$	0.00
TOTAL EARNINGS	\$	\$ 5,546.63

Clerk of District Court Check # 7924

STATE OF WYOMING
COUNTY OF SWEETWATER

I hereby certify that the above is a true and correct statement of the earnings of my office, or of moneys collected by me as such officer, during the month above mentioned, and that the same has been by me paid into the county treasury

Witness, my hand and seal this 2nd day of July, 2014.



Donna Lee Bobak, Clerk of District Court



						COMMISSIONER		
ATTEST								
DALE DAVIS						COMMISSIONER		
						COMMISSIONER		
						COMMISSIONER		
						COMMISSIONER		

BOARD OF COUNTY COMMISSIONERS MEETING REQUEST FORM

Date Requested: July 15, 2014	Name & Title of Presenter: Dale Davis, County Clerk
Department or Organization: County Clerk's Office	Contact Phone & E-mail:
Exact Wording for Agenda: Approval of Liquor License for Eden Saloon on July 16, 2014 for the Tour De Wyoming at the Big Sandy Park in Farson	Preference of Placement on Agenda & Amount of Time Requested for Presentation:
Will there be Handouts? (If yes, include with meeting request form) No	Will handouts require SIGNATURES: No
Additional Information:	

- All requests to be added to the agenda will need to be submitted in writing on the "Meeting Request Form" by Wednesday at 12:00 p.m. prior to the scheduled meeting and returned in person or electronically to Clerk Sally Shoemaker at: shoemakers@sweet.wy.us
- All handouts are also due by Wednesday at 12:00 p.m. prior to the scheduled meeting date. Handouts may be submitted to Clerk Sally Shoemaker either in person or electronically. *****If your handout is not accompanied with the request to be added to the agenda, your request will be dismissed and you may reschedule for the next meeting provided the handout(s) are received.*****
- Any documents requiring **Board Action** or **signature** are considered agenda items and need to be requested in the same manner.
- All **original** documents requesting action or signature must be submitted to Deputy County Clerk Vickie Eastin. However, a **copy** must be submitted to Sally Shoemaker for distribution of the packet and retention.
- As always, if you are unable to attend the meeting after being placed onto an agenda, please send a representative in your place or your item will be rescheduled.
- In order to determine placement on the agenda, please review the county website (www.sweet.wy.us/commissioner) on Thursday afternoon.
- If a request to be placed on an agenda is received **AFTER** the deadline, you will be considered for the next meeting date.
- No handout will be received during a meeting in session.

Sweetwater County Board Appointments

Solid Waste Disposal District (Eden Valley)

3 Year Term

Due to expiring terms of Scott Johnson

Effective 7-1-14

ELIGIBLE FOR RE-APPOINTMENT

Scott Johnson

Yes	No

New Applicant(s)-

n/a

Yes	No

RECEIVED

JUN 25 2014

SWEETWATER COUNTY COMMISSIONER'S OFFICE

Application for Board Appointment to a Sweetwater County Board

Message from the County Commissioners: The Sweetwater County Board of County Commissioners believes that all citizens have the right to participate in making Sweetwater County a better place. By being appointed to County Boards, citizens are able to make valuable decisions that positively impact the quality of life in Sweetwater County. The County Commissioners may make appointments at any time. By submitting this application you are expressing your interest in being part of the solutions for Sweetwater County. Your application will remain active for two (2) years. Below is a list of County Boards appointed by the Commission. Please indicate in which board you are interested in serving. All board positions are unpaid, volunteer positions.

I wish to volunteer to serve on the following County Board (s): ****Select two (2) only****

Joint Powers Boards

- Airport Board
- Upper Green River Joint Powers Water Board
- Joint Powers Water Board
- Community Juvenile Services Board

District Boards

- Solid Waste Disposal District No. 1 (Rock Springs)
- Eden Valley Solid Waste Disposal District
- Solid Waste Disposal District No. 2 (Bairoil/Wamsutter)
- District Board of Health

County Agency Boards

- Events Complex (Fair Board)
- Library Board
- Museum Board
- Memorial Hospital Board
- Parks & Recreation Board
- Southwest Counseling
- Other
- Other
- Other

Other County Appointed Boards

- Planning & Zoning Commission
- Sweetwater Transit Authority Resources (STAR)
- Community Fine Arts Center
- Joint Travel & Tourism Board
- Predatory Animal Board
- Miners Hospital Board

The specific skills, knowledge, and experience I bring to this Board are: (attach a separate page)

- | | | |
|---|---|--|
| I am willing to attend any required orientation and training session | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| I have a family member(s) working in this organization | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| I am willing to sign the Conflict of Interest Disclosure Statement | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| I understand this is a volunteer role, with no salary or other considerations | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |

APPLICANT CONTACT INFORMATION:

NAME: Scott Johnson

ADDRESS: PO Box 45
FARSON, WY 82932

Phone: 307-273-9230

E-mail: cowboy58@bnpa.net

Signature: 

Please Return Application to:
 Sally Shoemaker, Clerk
 80 W Flaming Gorge Way, Suite 109
 Green River, WY 82935
 Phone: 307-872-3897 or fax 307-872-3992
 E-mail: shoemakers@sweet.wy.us

The knowledge + skills that I bring to this Board are:

1. I am currently the Secretary/Treasurer
2. Have been on the Board for about 6 years
3. I have knowledge about what is going on with the dump
4. Been involved in all aspects of the Dump.

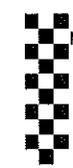
RECEIVED

JUN 25 2014

SWEETWATER COUNTY
COMMISSIONER'S OFFICE

Scott Johnson

6-25-14



To: Sally Shoemaker
Clerk
307-872-3992

From: Scott Johnson
307-273-9230

RE: Eden Valley Solid Waste
District Board Application

Date: 6-25-14

Pages: 3 pages including cover

RECEIVED
JUN 25 2014
SWEETWATER COUNTY
COMMISSIONER'S OFFICE

BOARD OF COUNTY COMMISSIONERS MEETING REQUEST FORM

Date Requested: 7/15/14	Name & Title of Presenter: County Commissioners
Department or Organization: County Commissioners	Contact Phone & E-mail: 307-872-3890
Exact Wording for Agenda: Enhanced Air Service Resolution	Preference of Placement on Agenda & Amount of Time Requested for Presentation: Action Item 5 minutes
Will there be Handouts? (If yes, include with meeting request form) yes	Will handouts require SIGNATURES: yes
Additional Information:	

- All requests to be added to the agenda will need to be submitted in writing on the "Meeting Request Form" by Wednesday at 12:00 p.m. prior to the scheduled meeting and returned in person or electronically to Clerk Sally Shoemaker at: shoemakers@sweet.wy.us
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- All **original** documents requesting action or signature must be submitted to Deputy County Clerk Vickie Eastin. However, a **copy** must be submitted to Sally Shoemaker for distribution of the packet and retention.
- As always, if you are unable to attend the meeting after being placed onto an agenda, please send a representative in your place or your item will be rescheduled.
- In order to determine placement on the agenda, please review the county website (www.sweet.wy.us/commissioner) on Thursday afternoon.
- If a request to be placed on an agenda is received **AFTER** the deadline, you will be considered for the next meeting date.
- No handout will be received during a meeting in session.

RESOLUTION 14-07-CC-02
SWEETWATER COUNTY
SKYWEST ENHANCED AIR SERVICE

WHEREAS, Sweetwater County has participated in the Enhanced Air Service Program in the past and would like to continue to participate in the program which is in the best interest for the traveling public; AND

WHEREAS, Sweetwater County has participated in the Enhanced Air Service Program with the State of Wyoming, the City of Rock Springs and the City of Green River and Sweetwater County would like to continue to participate with the same entities; NOW,

BE IT THEREFORE RESOLVED: that the Board of Sweetwater County Commissioners authorize the Chairman to sign any necessary documents to participate in the Enhanced Air Service Program after the County Attorney's office has reviewed the documents.

Dated at Green River, Wyoming this 15th of July, 2014.

**The Board of County Commissioners
Of Sweetwater County, Wyoming**

Wally J. Johnson, Chair

Gary Bailiff, Member

John K. Kolb, Member

Reid O. West, Member

ATTEST:

Steven Dale Davis, County Clerk

Don Van Matre, Member

BOARD OF COUNTY COMMISSIONERS

MEETING REQUEST FORM

Date Requested: July 15, 2014	Name & Title of Presenter: Krisena Marchal, Grants Manager DonnaLee Bobak
Department or Organization: Grants Admin Clerk of District Court	Contact Phone & E-mail: Krisena Marchal x3888 marchalk@sweet.wy.us
Exact Wording for Agenda: Approval of the Cooperative Agreement for Child Support Enforcement	Preference of Placement on Agenda & Amount of Time Requested for Presentation: 5 minutes
Will there be Handouts? (If yes, include with meeting request form) Yes	Will handouts require SIGNATURES: Yes - by the Chairman
Additional Information: Requested Action: Motion to approve, and authorize the Chairman to sign, the Cooperative Agreement for Child Support Enforcement.	

**Cooperative Agreement for Responsibilities Between
The Wyoming Department of Family Services
Child Support Enforcement
and
Sweetwater County Clerk of District Court**

1. **Parties.** The parties to this Cooperative Agreement (hereinafter referred to as Agreement) are the Wyoming Department of Family Services, whose address is 2300 Capitol Ave, Hathaway Bldg., 5th Flr., Ste. C, Cheyenne, Wyoming 82002-0490 (hereinafter referred to as DFS), and Sweetwater County Clerk of the District Court, whose address is 80 West Flaming Gorge, Green River, Wyoming 82935 (hereinafter referred to as CDC).

2. **Purpose of Agreement.** The purpose of this Agreement is to delineate the consensual responsibilities between DFS and CDC, for all responsibilities except receipt and distribution of payments, according to federal law, rules, and policies regarding Title IV-D of the Social Security Act as amended.

3. **Term of Agreement and Required Approvals**

A. This Agreement is effective when all parties have executed it and all required approvals have been granted (Effective Date). The term of this Agreement is from July 1, 2014 or the Effective Date, whichever is later, through June 30, 2016. All services shall be completed during this term. There is no right or expectation of renewal and any renewal will be determined at the discretion of the Department of Family Services.

B. By law, agreements for professional or other services must be approved as to form by the Attorney General and approved by Administration and Information Procurement, Wyo Stat § 9-1-403(b)(v), and all agreements for services costing over One Thousand Five Hundred Dollars (\$1,500.00) must be approved by the Governor or his designee as well, Wyo Stat § 9-2-1016(b)(iv).

4. **Payment.** DFS agrees to pay individual CDCs for the services described herein. The total payment under this Agreement shall not exceed Seventy Thousand Four Hundred Eleven Dollars and Twenty Cents (\$70,411.20). Payment will be made in approximately equal monthly installments, upon invoice. Payment shall be made from the Child Support Enforcement budget 5040. The federal grant identification is CFDA Number 93.563. No payment shall be made for services performed prior to the date upon which the last required signature is affixed to this Agreement.

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A. If the CDC's yearly total of agreed dollars exceeds Five Hundred Thousand Dollars (\$500,000.00) of federal funds, regardless of the source, the CDC is required to have a single or program-specific audit conducted in accordance with the Office of Management and Budget (OMB) Circular A-133. The CDC shall furnish DFS a copy of the final audit, along with the CDC's responses to the audit.

B. The State will maintain computer hardware and Parental Obligation System for Support Enforcement (POSSE) within each CDC office to afford the court ready access to child support enforcement data. CDC's may retain these resources as long as the Agreement remains in force.

5. Responsibilities of CDC

CDC will:

A. Waive payment of filing fees, for any Title IV-D case filed with the CDC, except for the Ten Dollar (\$10.00) court automation fee and the Ten Dollar (\$10.00) indigent civil legal services fee.

B. Use the automated statewide child support computer system, known as POSSE, as the exclusive system to:

(i) Enter all child support orders and/or divorce decrees which specify payment of child or medical support whether the case is IV-D or non-IV-D.

(ii) Enter all modifications to child support orders and/or divorce decrees which specify payment of medical or child support whether the case is IV-D or non-IV-D.

(iii) Enter all abatements concerning child support orders and/or divorce decrees which specify payment of medical or child support whether the case is IV-D or non-IV-D.

(iv) Enter all necessary information, including social security number, residential and mailing addresses, telephone numbers, and driver's license number, as well as the name, address and telephone number of any employers, for each party to any paternity or child support proceedings upon entry of an order and to update this information when informed of changes.

(v) Enter all voluntary paternity acknowledgments and all adjudications of paternity by judicial processes, including non-IV-D cases.

C. Provide customer service and furnish information to any custodial parent involved in a child support case, in a timely manner, when requests are made regarding the status of child support payments and/or child support arrearages.

D. All questions regarding IV-D child support payments or non IV-D wage withholding payments on orders entered after January 1, 1994 may be referred to the State Single Address Location. Enforcement questions may be referred to the appropriate enforcement district.

E. Provide up-to-date reporting of child support data to the Court, as required by the Court.

F. Cooperate with state and state enforcement districts to meet federal child support enforcement requirements.

G. All personnel authorized access to POSSE will sign a Statement of Confidentiality Form (Attachment A), Non-Disclosure Oath and Certification on Need to Know Parental Obligation System For Support Enforcement (POSSE) (Attachment B), Statement of Disclosure (Attachment C), Electronic Transmission of Federal Tax Information (FTI) Policy (Attachment D) and IRS Video – Statement of Completion (Attachment E), all incorporated herein by reference and which shall be forwarded to CSE.

H. CDC shall ensure that all program personnel handling money are covered by fidelity bonding insurance.

6. Responsibilities of DFS

A. Provide computer hardware and software for CDC use, in support of POSSE, as long as the Agreement is in effect.

B. Cooperate responsively with CDC regarding all elements of this Agreement.

C. Respond as soon as practicable to CDC reports of POSSE system problems.

D. Provide POSSE computer hardware and software upgrades as needed.

E. Provide training on POSSE or computer hardware applications as needed.

F. Ensure equipment provided to CDCs by DFS is maintained on DFS inventory system.

7. Special Provisions.

A. Contractor's Employee's Requirements. In performance of this contract, the Contractor agrees to comply with and assume responsibility for compliance by his or her employees with the following requirements:

(i) All work will be performed under the supervision of the contractor or the contractor's responsible employees.

(ii) Any Federal tax returns or return information (hereafter referred to as returns or return information) made available shall be used only for the purpose of carrying out the provisions of this contract. Information contained in such material shall be treated as confidential and shall not be divulged or made known in any manner to any person except as may be necessary in the performance of this contract. Inspection by or disclosure to anyone other than an officer or employee of the contractor is prohibited.

(iii) All returns and return information will be accounted for upon receipt and properly stored before, during, and after processing. In addition, all related output and products will be given the same level of protection as required for the source material.

(iv) No work involving returns and return information furnished under this contract will be subcontracted without prior written approval of the IRS.

(v) The contractor will maintain a list of employees authorized access. Such list will be provided to the agency and, upon request, to the IRS reviewing office.

(vi) The agency will have the right to void the contract if the contractor fails to provide the safeguards described above. (Include any additional safeguards that may be appropriate.)

B. Criminal/Civil Sanctions

(i) Each officer or employee of any person to whom returns or return information is or may be disclosed shall be notified in writing by such person that returns or return information disclosed to such officer or employee can be used only for a purpose and to the extent authorized herein, and that further disclosure of any such returns or return information for a purpose or to an extent unauthorized herein constitutes a felony punishable upon conviction by a fine of as much as \$5,000 or imprisonment for as long as five years, or both, together with the costs of prosecution. Such person shall also notify each such officer and employee that any such unauthorized future disclosure of returns or return information may also result in an award of civil damages against the officer or employee in an amount not less than \$1,000 with respect to each instance of unauthorized disclosure. These penalties are prescribed by IRC Sections 7213 and 7431 and set forth at 26 CFR 301.6103(n)-1.

(ii) Each officer or employee of any person to whom returns or return information is or may be disclosed shall be notified in writing by such person that any return or return information made available in any format shall be used only for the purpose of carrying out the provisions of this contract. Information contained in such material shall be treated as confidential and shall not be divulged or made known in any manner to any person except as may be necessary in the performance of this contract. Inspection by or disclosure to anyone without an official need to know constitutes a criminal misdemeanor punishable upon conviction by a fine of as much as \$1,000.00 or imprisonment for as long as 1 year, or both, together with the costs of prosecution. Such person shall also notify each such officer and employee that any such unauthorized inspection or disclosure of returns or return information may also result in an award of civil damages against the officer or employee [United States for Federal employees] in an amount equal to the sum of the greater of \$1,000.00 for each act of unauthorized inspection or disclosure with respect to which such defendant is found liable or the sum of the actual damages sustained by the plaintiff as a result of such unauthorized inspection or disclosure plus in the case of a willful inspection or disclosure which is the result of gross negligence, punitive damages, plus the costs of the action. The penalties are prescribed by IRC Sections 7213A and 7431.

(iii) Additionally, it is incumbent upon the contractor to inform its officers and employees of the penalties for improper disclosure imposed by the Privacy Act of 1974, 5 U.S.C. 552a. Specifically, 5 U.S.C. 552a(i)(1), which is made applicable to contractors by 5 U.S.C. 552a(m)(1), provides that any officer or employee of a contractor, who by virtue of his/her employment or official position, has possession of or access to agency records which contain individually identifiable information, the disclosure of which is prohibited by the Privacy Act or regulations established thereunder, and who knowing that disclosure of the specific material is so prohibited, willfully discloses the material in any manner to any person or agency not entitled to receive it, shall be guilty of a misdemeanor and fined not more than \$5,000.

(iv) Granting a contractor access to FTI must be preceded by certifying that each individual understands the agency's security policy and procedures for safeguarding IRS information. Contractors must maintain their authorization to access FTI through annual recertification. The initial certification and recertification must be documented and placed in the agency's files for review. As part of the certification and at least annually afterwards, contractors should be advised of the provisions of IRC Sections 7431, 7213, and 7213A (see Exhibit 6, IRC Sec. 7431 Civil Damages for Unauthorized Disclosure of Returns and Return Information and Exhibit 5, IRC Sec. 7213 Unauthorized Disclosure of Information). The training provided before the initial certification and annually thereafter must also cover the incident response policy and procedure for reporting unauthorized disclosures and data breaches. (See Section 10) For both the initial certification and the annual certification, the contractor should sign, either with ink or electronic signature, a confidentiality statement certifying their understanding of the security requirements.

C. Inspection. The IRS and the Agency shall have the right to send its officers and employees into the offices and plants of the contractor for inspection of the facilities and operations provided for the performance of any work under this contract. On the basis of such inspection, specific measures may be required in cases where the contractor is found to be noncompliant with contract safeguards.

D. Technology and Data Requirements. In performance of this contract, the contractor agrees to comply with and assume responsibility for compliance by his or her employees with the following requirements:

(i) All work will be done under the supervision of the contractor or the contractor's employees.

(ii) Any return or return information made available in any format shall be used only for the purpose of carrying out the provisions of this contract. Information contained in such material will be treated as confidential and will not be divulged or made known in any manner to any person except as may be necessary in the performance of this contract. Disclosure to anyone other than an officer or employee of the contractor will be prohibited.

(iii) All returns and return information will be accounted for upon receipt and properly stored before, during, and after processing. In addition, all related output will be given the same level of protection as required for the source material.

(iv) The contractor certifies that the data processed during the performance of this contract will be completely purged from all data storage components of his or her computer facility, and no output will be retained by the contractor at the time the work is completed. If immediate purging of all data storage components is not possible, the contractor certifies that any IRS data remaining in any storage component will be safeguarded to prevent unauthorized disclosures.

(v) Any spoilage or any intermediate hard copy printout that may result during the processing of IRS data will be given to the agency or his or her designee. When this is not possible, the contractor will be responsible for the destruction of the spoilage or any intermediate hard copy printouts, and will provide the agency or his or her designee with a statement containing the date of destruction, description of material destroyed, and the method used.

(vi) All computer systems receiving, processing, storing, or transmitting Federal tax information must meet the requirements defined in IRS Publication 1075. To meet functional and assurance requirements, the security features of the environment must provide for the managerial, operational, and technical controls. All security features must be available and activated to protect against unauthorized use of and access to Federal tax information.

The Courts of the State of Wyoming shall have jurisdiction over this Agreement and the parties, and the venue shall be the First Judicial District Court, Laramie County, Wyoming. The parties intend and agree that the State of Wyoming and DFS do not waive sovereign immunity by entering into this Agreement, and specifically retain immunity and all defenses available to them as sovereigns pursuant to Wyo. Stat. § 1-39-104(a) and all other state or federal law.

D. Assignment/Agreement Not Used as Collateral. Neither party shall assign or otherwise transfer any of the rights or delegate any of the duties set forth in this Agreement without the prior written consent of the other party. The CDC shall not use this Agreement, or any portion thereof, for collateral for any financial obligation, without the prior written permission of DFS.

E. Assumption of Risk. The CDC shall be responsible for any loss of state or federal funding, either administrative or program dollars, due to CDC's failure to comply with state or federal requirements. The CDC's responsibility pursuant to this paragraph is limited to the amount of this Agreement. DFS shall notify the CDC of any state or federal determination of noncompliance.

F. Audit. DFS and any of its representatives shall have access to any books, documents, papers, and records of the CDC which are pertinent to this Agreement. The CDC shall, immediately upon receiving written instruction from DFS, provide to any independent auditor, accountant, or accounting firm, all books, documents, papers and records of the CDC which are pertinent to this Agreement. The CDC shall cooperate fully with any such independent auditor, accountant, or accounting firm, during the entire course of any audit authorized by DFS. If the audit discloses an improper use of funds, pursuant to federal or state laws, rules, or regulations, the CDC must remit those funds to DFS.

G. Availability of Funds. The obligations of the parties herein are conditioned upon the availability of funds appropriated or allocated for use under this Agreement from any governmental source. If funds are not allocated and available as needed for the parties to perform this Agreement, the Agreement may be terminated at the end of the period for which funds, if any, are available. Each party shall notify the other party at the earliest possible time if the Agreement will or may be affected by a shortage of funds. No penalty shall accrue to either party in the event this provision is exercised, and neither party shall be obligated or liable for any future payments due or damages as a result of termination under this section. This provision shall not be construed to permit either party to terminate this Agreement in order to engage in a similar agreement with another party.

H. Award of Related Agreements. DFS may undertake or award supplemental or successor Agreements for work related to this Agreement. The CDC shall cooperate fully with other contractors and DFS in all such cases.

I. Certificate of Good Standing. The CDC shall provide Certificate of Good Standing verifying compliance with the unemployment insurance and workers' compensation programs prior to performing work under this Agreement.

J. Compliance with Law. The CDC shall keep informed of and comply with all applicable federal, state and local laws and regulations in the performance of this Agreement.

K. Confidentiality of Information. All documents, data compilations, reports, computer programs, photographs, and any other work provided to or produced by the CDC in the performance of this Agreement shall be kept confidential by the CDC unless written permission is granted by DFS for its release or it is a non-confidential public record. If it becomes part of a court file, it is public record.

L. Disputes/Remedies. In seeking to resolve any dispute relating to this Agreement, neither party waives its sovereign immunity. Any dispute or claim arising out of or relating to this Agreement may be assigned to non-binding mediation upon mutual agreement of the parties, in accordance with the Wyoming rules for alternative dispute resolution. The parties to the dispute shall bear their respective costs for the mediation. The rights and remedies of the parties provided for in these clauses are in addition to any other rights and remedies provided by law or under this Agreement.

M. Entirety of Agreement. This Agreement, consisting of fourteen (14) pages, Attachment A consisting of one (1) page, Attachment B consisting of four (4) pages, Attachment C, consisting of one (1) page, Attachment D consisting of one (1) page, and Attachment E consisting of one (1) page, represents the entire and integrated Agreement between the parties and supersedes all prior negotiations, representations, and agreements, whether written or oral.

N. Force Majeure. Neither party shall be liable for failure to perform under this Agreement if such failure to perform arises out of causes beyond the control and without the fault or negligence of the nonperforming party. Such causes may include, but are not limited to, acts of God or the public enemy, fires, floods, epidemics, quarantine restrictions, freight embargoes, and unusually severe weather. This provision shall become effective only if the party failing to perform immediately notifies the other party of the extent and nature of the problem, limits delay in performance to that required by the event, and takes all reasonable steps to minimize delays. This provision shall not be effective unless the failure to perform is beyond the control and without the fault or negligence of the nonperforming party.

O. Indemnification. Each party to this Agreement shall be responsible for any liability arising from its own conduct. Neither party agrees to insure or indemnify the other.

P. Independent Contractor. The CDC shall function as an independent contractor for the purposes of this Agreement, and shall not be considered

(i) The State of Wyoming and DFS do not waive sovereign immunity by entering into this Agreement and specifically retain immunity and all defenses available to them as sovereigns pursuant to Wyo. Stat. § 1-39-104(a) and all other state or federal law.

(ii) The parties intend and agree that the CDC does not waive governmental immunity by entering into this Agreement, and specifically retains immunity and all defenses available to them as a local governmental entity pursuant to Wyo. Stat. § 1-39-104 *et seq.*, and all other state law.

W. Suspension and Debarment. By signing this Agreement, the CDC certifies that it is not suspended, debarred, or voluntarily excluded from federal financial or nonfinancial assistance, nor are any of the participants involved in the execution of this Agreement suspended, debarred, or voluntarily excluded. Further, the CDC agrees to notify DFS by certified mail should the CDC or any of its agents become debarred, suspended, or voluntarily excluded during the term of this Agreement.

X. Taxes. The County shall pay all taxes and other such amounts required by federal, state and local law, including but not limited to federal and social security taxes, workers' compensation, unemployment insurance and sales taxes.

Y. Termination of Agreement. This Agreement may be terminated:

(i) By either party at any time for failure of another party to comply with the terms and conditions of this Agreement;

(ii) By either party, upon thirty (30) days prior written notice to the other party; or

(iii) Upon mutual written agreement of the parties.

In the event of termination, the CDC shall be entitled to compensation for any satisfactory work completed prior to termination.

Z. Third Party Beneficiary Rights. The parties do not intend to create in any other individual or entity the status of third party beneficiary, and this Agreement shall not be construed so as to create such status. The rights, duties and obligations contained in this Agreement shall operate only between the parties to this Agreement, and shall inure solely to the benefit of the parties to this Agreement. The provisions of this Agreement are intended only to assist the parties in determining and performing their obligations under this Agreement.

AA. Time is of the Essence. Time is of the essence in all provisions of the Agreement.

BB. Titles Not Controlling. Titles of paragraphs are for reference only, and shall not be used to construe the language in this Agreement.

CC. Waiver. The waiver of any breach of any term or condition in this Agreement shall not be deemed a waiver of any prior or subsequent breach. Failure to object to a breach shall not constitute a waiver.

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9. **Signatures.** The parties to this Agreement, either personally or through their duly authorized representatives, have executed this Agreement on the days and dates set out below, and certify that they have read, understood, and agreed to the terms and conditions of this Agreement.

This Agreement is not binding on either party until approved by the Division of Procurement Services, Department of Administration & Information, and the Governor of the State of Wyoming or his designee, if required by Wyo. Stat. § 9-2-1016(b)(iv).

The effective date of this Agreement is the date of the signature last affixed to this page.

Department of Family Services

Steve Corsi, Director Date

Sweetwater County Board of County Commissioners

Wally Johnson Date

Sweetwater County Attorney

Brett Johnson Date

Sweetwater County Clerk of the District Court

 6/26/14

Donna Lee Bobak Date

Attorney General's Office Approval as to Form

 June 9, 2014

Marion Yoder, Senior Assistant Attorney General Date



STATEMENT OF CONFIDENTIALITY

I, Donna L. Bobak, the undersigned, am employed by
(Please print name)
Sweetwater County

I understand certain material which I may handle or create during the course of my employment may be covered by confidentiality requirements.

I further acknowledge that in the performance of my duties I may acquire or have access to "personal data" and become a "holder" of such personal data or other information deemed confidential under state or federal law, regulation or common practice.

I shall comply with state and federal laws and regulations relating to confidentiality and shall not divulge any personal information or data to ANYONE other than that required through the normal course of Title IV-D business.

Below is an oath stating I will comply with this statement and I am aware a violation of this oath may result in my IMMEDIATE DISMISSAL from employment and possible prosecution.

I, Donna L. Bobak, acknowledge I have read the
(Please print name)

Foregoing and fully understand my obligation to hold all information and data acquired in the performance of my employment as confidential. I further state I have been informed of the state and federal laws and regulations relating to confidentiality and will abide by the same.

I understand a violation of this oath may at a minimum result in IMMEDIATE TERMINATION of employment and may result in criminal and civil prosecution.

[Signature] Date 6/27/14
(Please sign name)



NON-DISCLOSURE OATH and CERTIFICATION OF NEED

IRC SEC. 7213 UNAUTHORIZED DISCLOSURE OF INFORMATION.

(a) RETURNS AND RETURN INFORMATION.-

- (1) **FEDERAL EMPLOYEES AND OTHER PERSONS.**-It shall be unlawful for any officer or employee of the United States or any person described in section 6103(n) (or an officer or employee of any such person), or any former officer or employee, willfully to disclose to any person, except as authorized in this title, any return or return information [as defined in section 6103(b)]. Any violation of this paragraph shall be a felony punishable upon conviction by a fine in any amount not exceeding \$5,000, or imprisonment of not more than 5 years, or both, together with the costs of prosecution, and if such offense is committed by any officer or employee of the United States, he shall, in addition to any other punishment, be dismissed from office or discharged from employment upon conviction for such offense.
- (2) **STATE AND OTHER EMPLOYEES.**-It shall be unlawful for any person [not described in paragraph (1)] willfully to disclose to any person, except as authorized in this title, any return or return information [as defined in section 6103(b)] acquired by him or another person under subsection (d), (i)(3)(B)(i), (1)(6), (7), (8), (9), (10), (12), (15) or (16) or (m)(2), (4), (5), (6), or (7) of section 6103. Any violation of this paragraph shall be a felony punishable by a fine in any amount not exceeding \$5,000, or imprisonment of not more than 5 years, or both, together with the cost of prosecution.
- (3) **OTHER PERSONS.**-It shall be unlawful for any person to whom any return or return information [as defined in section 6103(b)] is disclosed in an manner unauthorized by this title thereafter willfully to print or publish in any manner not provided by law any such return or return information. Any violation of this paragraph shall be a felony punishable by a fine in any amount not exceeding \$5,000, or imprisonment of not more than 5 years, or both, together with the cost of prosecution.
- (4) **SOLICITATION.**-It shall be unlawful for any person willfully to offer any item of material value in exchange for any return or return information [as defined in 6103(b)] and to receive as a result of such solicitation any such return or return information. Any violation of this paragraph shall be a felony punishable by a fine in any amount not exceeding \$5,000, or imprisonment of not more than 5 years, or both, together with the cost of prosecution.
- (5) **SHAREHOLDERS.**--It shall be unlawful for any person to whom return or return information [as defined in 6103(b)] is disclosed pursuant to the provisions of 6103(e)(1)(D)(iii) willfully to disclose such return or return information in any manner not provided by law. Any violation of this paragraph shall be a felony punishable by a fine in any amount not exceeding \$5,000, or imprisonment of not more than 5 years, or both, together with the cost of prosecution.



NON-DISCLOSURE OATH and CERTIFICATION OF NEED

SEC. 7213A. UNAUTHORIZED INSPECTION OF RETURNS OR RETURN INFORMATION

- (a) PROHIBITIONS.-
- (1) FEDERAL EMPLOYEES AND OTHER PERSONS.-It shall be unlawful for-
- (A) any officer or employee of the United States, or
 - (B) any person described in section 6103(n) or an officer willfully to inspect, except as authorized in this title, any return or return information.
- (2) STATE AND OTHER EMPLOYEES.-It shall be unlawful for any person [not described in paragraph(1)] willfully to inspect, except as authorized by this title, any return information acquired by such person or another person under a provision of section 6103 referred to in section 7213(a)(2).
- (b) PENALTY.-
- (1) IN GENERAL.-Any violation of subsection (a) shall be punishable upon conviction by a fine in any amount not exceeding \$1000, or imprisonment of not more than 1 year, or both, together with the costs of prosecution.
- (2) FEDERAL OFFICERS OR EMPLOYEES.-An officer or employee of the United States who is convicted of any violation of subsection (a) shall, in addition to any other punishment, be dismissed from office or discharged from employment.
- (c) DEFINITIONS.-For purposes of this section, the terms "inspect", "return", and "return information" have respective meanings given such terms by section 6103(b).

IRC SEC. 7431 CIVIL DAMAGES FOR UNAUTHORIZED DISCLOSURE OF RETURNS AND RETURN INFORMATION.

- (a) IN GENERAL. -
- (1) INSPECTION OR DISCLOSURE BY EMPLOYEE OF UNITED STATES. - If any officer or employee of the United States knowingly, or by reason of negligence, inspects or discloses any return or return information with respect to a taxpayer in violation of any provision of section 6103, such taxpayer may bring a civil action for damages against the United States in a district court of the United States.
- (2) INSPECTION OR DISCLOSURE BY A PERSON WHO IS NOT AN EMPLOYEE OF UNITED STATES. - If any person who is not an officer or employee of the United States knowingly, or by reason of negligence, inspects or discloses any return or return information with respect to a taxpayer in violation of any provision of section 6103, such taxpayer may bring a civil action for damages against such person in a district court of the United States.
- (b) EXCEPTIONS. -No liability shall arise under this section with respect to any inspection or disclosure
- (1) which results from good faith, but erroneous, interpretation of section 6103, or
 - (2) which is requested by the taxpayer.

(c) DAMAGES. - In any action brought under subsection (a), upon a finding of liability on the part of the defendant, the defendant shall be liable to the plaintiff in an amount equal to the sum of-

(1) the greater of-

(A) \$ 1,000 for each act of unauthorized inspection or disclosure of a return or return information with respect to which such defendant is found liable, or

(B) the sum of-

(i) the actual damages sustained by the plaintiff as a result of such unauthorized inspection or disclosure, plus

(ii) in the case of a willful inspection or disclosure or an inspection or disclosure which is the result of gross negligence, punitive damages, plus

(2) the cost of the action.

(d) PERIOD FOR BRINGING ACTION. - Notwithstanding any other provision of law, an action to enforce any liability created under this section may be brought, without regard to the amount in controversy, at any time within 2 years after the date of discovery by the plaintiff of the unauthorized inspection or disclosure.

(e) NOTIFICATION OF UNLAWFUL INSPECTION AND DISCLOSURE. - If any person is criminally charged by indictment or information with inspection or disclosure of a taxpayer's return or return information in violation of-

(1) paragraph (1) or (2) of section 7213(a),

(2) section 7213A(a), or

(3) subparagraph (B) of section 1030(a)(2) of title 18, United States Code, the Secretary shall notify such taxpayer as soon as practicable of such inspection or disclosure.

(f) DEFINITIONS. - For purposes of this section, the terms "inspect", "inspection", "return" and "return information" have the respective meanings given such terms by section 6103(b).

(g) EXTENSION TO INFORMATION OBTAINED UNDER SECTION 3406. - For purposes of this section-

(1) any information obtained under section 3406 (including information with respect to any payee certification failure under subsection (d) thereof) shall be treated as return information, and

(2) any inspection or use of such information other than for purposes of meeting any requirement under section 3406 or (subject to the safeguards set forth in 6103) for purposes permitted under section 6103 shall be treated as a violation of section 6103.

For purposes of subsection (b), the reference to section 6103 shall be treated as including a reference to section 3406.



CONFLICT OF INTEREST DISCLOSURE FORM

A conflict of interest occurs when an appearance between your private, personal relationships or interests and your professional obligations to the Child Support Enforcement Program is such that a customer or any other observer might reasonably question whether your actions or decisions are determined by considerations of personal curiosity, benefit, gain or advantage.

The appearance of conflict of interest can be as damaging or detrimental as an actual conflict. **You are required to report actual or potential conflicts with any IV-D or Non-IV-D case through the annual Acknowledgment and Disclosure Form and/or whenever a conflict arises.**

ACKNOWLEDGMENT AND DISCLOSURE FORM

I have read the Conflict of Interest Policy set forth above and agree to comply fully at all times during my employment. If at any time following the submission of this form I become aware of any actual or potential conflicts of interest, I will promptly notify my supervisor.

Disclosure of Actual or Potential Conflicts of Interest:

Person Name (Please Print)	POSSE Person ID
N/A	

I Donna L. Babak, the undersigned, am employed by Sweetwater County Clerk of District Court.

Donna L. Babak 6/27/14
 Employee Printed Name Date

[Signature] 6/27/14
 Supervisor Signature Date



ELECTRONIC TRANSMISSION OF FEDERAL TAX INFORMATION (FTI) POLICY

(WY CSE Policy 3.2.6 – IRS – Electronic Transmission of FTI)

Because the e-mail lines used by the Wyoming CSE Program are not encrypted and not all lines are fiber optic, information is susceptible to interception. E-mail will not be used to transmit questions or information dealing with or making reference to IRS data.

In order to meet the strict confidentiality and transmission rules established by the IRS, Wyoming CSE Program professionals will only call authorized State agencies regarding IRS data or fax IRS requests to the an authorized State agency or person.

To reduce the threat of intrusion, Wyoming CSE Program staff will observe the following:

- Have a trusted staff member at both the sending and receiving fax machines;
- Accurately maintain broadcast lists and other preset numbers of frequent recipients of FTI;
- Place fax machines in a secured area; and
- Include a cover sheet on fax transmissions that explicitly provides guidance to the recipient, which includes:
 - A notification of the sensitivity of the data and the need for protection and
 - A notice to unintended recipients to telephone the sender—collect if necessary—to report the disclosure and confirm destruction of the information.

I have read, understand and will adhere to Wyoming Child Support Division policy, 3.2.6 – IRS - Electronic Transmission of FTI.

Donna Bobak
Employee Printed Name

[Signature]
Employee Signature

6/27/14
Date

[Signature]
Supervisor Signature

6/27/14
Date



IRS VIDEO - STATEMENT OF COMPLETION

I, Donna L Babak, acknowledge that on the
(Please print your name)

25 day Feb 20 14, I watched the IRS safeguarding video entitled, "Disclosure Awareness Training for Child Support Agencies". I understand that watching this video is one of the requirements established by the IRS for having access to and working on the Wyoming child support computer system POSSE, which contains federal tax information.

Signature

Date

6/27/14

Supervisor's Signature

Date

6/27/14

BOARD OF COUNTY COMMISSIONERS MEETING REQUEST FORM

Date Requested: 7/15/2014	Name & Title of Presenter: Tim Knight - IT Director
Department or Organization: Information Technology	Contact Phone & E-mail: 307-872-3957
Exact Wording for Agenda: Permission to use ISC as vendor for networking equipment for 333 Broadway building	Preference of Placement on Agenda & Amount of Time Requested for Presentation: Anytime
Will there be Handouts? (If yes, include with meeting request form) No	Will handouts require SIGNATURES:
Additional Information: I am asking that we not have to go to bid for the networking equipment for 333 Broadway and that we be able to use ISC out of Casper as the vendor for the following reasons. 1- They already provide support for our existing equipment and I do not want to have to manage multiple contracts for equipment 2- They are familiar with our network and provide us with consulting on what equipment is needed 3- They are our preferred Cisco provider and therefore receive the best pricing 4- They are a Wyoming based company and are on the State WSCA contract 5- The bid process would exclude us from end of year discount pricing since all orders prior to July 20th often get better discounts as it is Cisco's end of year	

- All requests to be added to the agenda will need to be submitted in writing on the "Meeting Request Form" by Wednesday at 12:00 p.m. prior to the scheduled meeting and returned in person or electronically to Clerk Sally Shoemaker at: shoemakers@sweet.wy.us
- All handouts are also due by Wednesday at 12:00 p.m. prior to the scheduled meeting date. Handouts may be submitted to Clerk Sally Shoemaker either in person or electronically. *****If your handout is not accompanied with the request to be added to the agenda, your request will be dismissed and you may reschedule for the next meeting provided the handout(s) are received.*****
- Any documents requiring **Board Action** or **signature** are considered agenda items and need to be requested in the same manner.
- All **original** documents requesting action or signature must be submitted to Deputy County Clerk Vickie Eastin. However, a **copy** must be submitted to Sally Shoemaker for distribution of the packet and retention.
- As always, if you are unable to attend the meeting after being placed onto an agenda, please send a representative in your place or your item will be rescheduled.
- In order to determine placement on the agenda, please review the county website (www.sweet.wy.us/commissioner) on Thursday afternoon.
- If a request to be placed on an agenda is received **AFTER** the deadline, you will be considered for the next meeting date.
- No handout will be received during a meeting in session.

BOARD OF COUNTY COMMISSIONERS MEETING REQUEST FORM

Date Requested: BOCC- 7-15-2014	Name & Title of Presenter: John Radosevich Sweetwater County Engineer
Department or Organization: Engineering	Contact Phone & E-mail: 307-872-3921
Exact Wording for Agenda: Application to renew Right of Way for portion of County Road 4-86(Exxon Plant Road)	Preference of Placement on Agenda & Amount of Time Requested for Presentation: 5 minutes
Will there be Handouts? (If yes, include with meeting request form) yes	Will handouts require SIGNATURES: Board Approval and authorize Chairman to sign
Additional Information: 	

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- If a request to be placed on an agenda is received **AFTER** the deadline, you will be considered for the next meeting date.
- No handout will be received during a meeting in session.



United States Department of the Interior



BUREAU OF LAND MANAGEMENT

High Desert District
Kemmerer Field Office
312 Highway 189 North
Kemmerer, Wyoming 83101-9711
www.blm.gov/wy

In Reply Refer To:
2800 (WYD090)
WYW-087838

July 7, 2014

CERTIFIED MAIL 7012 3050 0000 3294 1630 RETURN RECEIPT REQUESTED

Mr. John P. Radosevich, PE
Sweetwater County Public Works Director
80 West Flaming Gorge Way, Suite 23
Green River, WY 82935

Re: Right-of-Way Expiration
County Road 4-86
Right-of-Way WYW-87838

Dear Mr. Radosevich,

Sweetwater County is the holder of Right-of-Way WYW-087838, authorized on August 6, 1984. This grant authorizes County Road 4-86, the Exxon Shute Creek Plant Site road, located in T. 23 N., R. 111 W., Sections 31, 32, and 33.

This grant will expire on August 5, 2014. If you wish to renew this right-of-way, please complete the enclosed SF-299, and submit, along with an updated 1:24,000 scale topographic map showing the location of the right-of-way, prior to the expiration date. If we do not receive this form and the map, the grant will expire, and the right-of-way file will be closed.

If you have questions, please feel free to contact Kelly Lamborn at 307-828-4505.

Sincerely,

Kyle V. Hansen
Acting Field Manager

Enclosure: SF299

**APPLICATION FOR TRANSPORTATION AND
 UTILITY SYSTEMS AND FACILITIES
 ON FEDERAL LANDS**

FORM APPROVED
 OMB NO. 1004-0189
 Expires: November 30, 2008

NOTE: Before completing and filing the application, the applicant should completely review this package and schedule a preapplication meeting with representatives of the agency responsible for processing the application. Each agency may have specific and unique requirements to be met in preparing and processing the application. Many times, with the help of the agency representative, the application can be completed at the preapplication meeting.

1. Name and address of applicant (include zip code) Sweetwater County 80 W. Flaming Gorge Way Green River, Wyoming 82935	2. Name, title, and address of authorized agent if different from Item 1 (include zip code) Sweetwater Board of County Commissioners	3. TELEPHONE (area code)
		Applicant 307-872-3890
		Authorized Agent

4. As applicant are you? (check one) a. <input type="checkbox"/> Individual b. <input type="checkbox"/> Corporation* c. <input type="checkbox"/> Partnership/Association* d. <input type="checkbox"/> State Government/State Agency e. <input checked="" type="checkbox"/> Local Government f. <input type="checkbox"/> Federal Agency * If checked, complete supplemental page	5. Specify what application is for: (check one) a. <input type="checkbox"/> New authorization b. <input checked="" type="checkbox"/> Renewing existing authorization No. c. <input type="checkbox"/> Amend existing authorization No. d. <input type="checkbox"/> Assign existing authorization No. e. <input type="checkbox"/> Existing use for which no authorization has been received* f. <input type="checkbox"/> Other* * If checked provide details under Item 7
--	--

6. If an individual, or partnership are you a citizen(s) of the United States? Yes No

7. Project description [describe in detail]: (a) Type of system or facility, (e.g., canal, pipeline, road); (b) related structures and facilities; (c) physical specifications (length, width, grading, etc.); (d) term of years needed; (e) time of year of use or operation; (f) Volume or amount of product to be transported; (g) duration and timing of construction; and (h) temporary work areas needed for construction (Attach additional sheets, if additional space is needed.)

Renew existing right-of-way grant WYW-087838, which authorizes a portion of County Road 4-86(Exxon Plant Road).

8. Attach a map covering area and show location of project proposal

9. State or local government approval: Attached Applied for Not required

10. Nonreturnable application fee. Attached Not required

11. Does project cross international boundary or affect international waterways? Yes No (If "yes," indicate on map)

12. Give statement of your technical and financial capability to construct, operate, maintain, and terminate system for which authorization is being requested.

The Sweetwater County Road and Bridge Department maintains the county roadways.

13a. Describe other reasonable alternative routes and modes considered.

Not applicable.

b. Why were these alternatives not selected?

Not applicable.

c. Give explanation as to why it is necessary to cross Federal Lands

The existing roadway is necessary to access the Exxon Shute Creek Plant Site.

14. List authorizations and pending applications filed for similar projects which may provide information to the authorizing agency. (Specify number, date, code, or name)

Not applicable.

15. Provide statement of need for project, including the economic feasibility and items such as: (a) cost of proposal (construction, operation, and maintenance); (b) estimated cost of next best alternative; and (c) expected public benefits.

The existing roadway is necessary to access the Exxon Shute Creek Plant Site.

16. Describe probable effects on the population in the area, including the social and economic aspects, and the rural lifestyles.

The existing roadway is necessary to access the Exxon Shute Creek Plant Site.

17. Describe likely environmental effects that the proposed project will have on: (a) air quality; (b) visual impact; (c) surface and ground water quality and quantity; (d) the control or structural change on any stream or other body of water; (e) existing noise levels; and (f) the surface of the land, including vegetation, permafrost, soil, and soil stability.

The existing roadway will have minimal impact.

18. Describe the probable effects that the proposed project will have on (a) populations of fish, plantlife, wildlife, and marine life, including threatened and endangered species; and (b) marine mammals, including hunting, capturing, collecting, or killing these animals.

The existing roadway will have minimal impact.

19. State whether any hazardous material, as defined in this paragraph, will be used, produced, transported or stored on or within the right-of-way or any of the right-of-way facilities, or used in the construction, operation, maintenance or termination of the right-of-way or any of its facilities. "Hazardous material" means any substance, pollutant or contaminant that is listed as hazardous under the Comprehensive Environmental Response, Compensation, and Liability Act of 1980, as amended, 42 U.S.C. 9601 et seq., and its regulations. The definition of hazardous substances under CERCLA includes any "hazardous waste" as defined in the Resource Conservation and Recovery Act of 1976 (RCRA), as amended, 42 U.S.C. 9601 et seq., and its regulations. The term hazardous materials also includes any nuclear or byproduct material as defined by the Atomic Energy Act of 1954, as amended, 42 U.S.C. 2011 et seq. The term does not include petroleum, including crude oil or any fraction thereof that is not otherwise specifically listed or designated as a hazardous substance under CERCLA Section 101(14), 42 U.S.C. 9601(14), nor does the term include natural gas.

Not applicable.

20. Name all the Department(s)/Agency(ies) where this application is being filed.

Bureau of Land Management.

I HEREBY CERTIFY, That I am of legal age and authorized to do business in the State and that I have personally examined the information contained in the application and believe that the information submitted is correct to the best of my knowledge.

Signature of Applicant

Date

Title 18, U.S.C. Section 1001 and Title 43 U.S.C. Section 1212, make it a crime for any person knowingly and willfully to make to any department or agency of the United States any false, fictitious, or fraudulent statements or representations as to any matter within its jurisdiction.

(Continued on page 3)

(SF -299, page 2)

APPLICATION FOR TRANSPORTATION AND UTILITY SYSTEMS
AND FACILITIES ON FEDERAL LANDS

GENERAL INFORMATION
ALASKA NATIONAL INTEREST LANDS

This application will be used when applying for a right-of-way, permit, license, lease, or certificate for the use of Federal lands which lie within conservation system units and National Recreation or Conservation Areas as defined in the Alaska National Interest Lands Conservation Act. Conservation system units include the National Park System, National Wildlife Refuge System, National Wild and Scenic Rivers System, National Trails System, National Wilderness Preservation System, and National Forest Monuments.

Transportation and utility systems and facility uses for which the application may be used are:

1. Canals, ditches, flumes, laterals, pipes, pipelines, tunnels, and other systems for the transportation of water.
2. Pipelines and other systems for the transportation of liquids other than water, including oil, natural gas, synthetic liquid and gaseous fuels, and any refined product produced therefrom.
3. Pipelines, slurry and emulsion systems, and conveyor belts for transportation of solid materials.
4. Systems for the transmission and distribution of electric energy.
5. Systems for transmission or reception of radio, television, telephone, telegraph, and other electronic signals, and other means of communications.
6. Improved rights-of-way for snow machines, air cushion vehicles, and all-terrain vehicles.
7. Roads, highways, railroads, tunnels, tramways, airports, landing strips, docks, and other systems of general transportation.

This application must be filed simultaneously with each Federal department or agency requiring authorization to establish and operate your proposal.

In Alaska, the following agencies will help the applicant file an application and identify the other agencies the applicant should contact and possibly file with:

Department of Agriculture
Regional Forester, Forest Service (USFS)
Federal Office Building, P.O. Box 21628
Juneau, Alaska 99802-1628
Telephone: (907) 586-7847 (or a local Forest Service Office)

Department of the Interior
Bureau of Indian Affairs (BIA)
Juneau Area Office
9109 Mendenhall Mall Road, Suite 5, Federal Building Annex
Juneau, Alaska 99802
Telephone: (907) 586-7177

Bureau of Land Management (BLM)
222 West 7th Ave., Box 13
Anchorage, Alaska 99513-7599
Telephone: (907) 271-5477 (or a local BLM Office)

National Park Service (NPS)
Alaska Regional Office, 240 West 5th Ave., Rm. 114
Anchorage, Alaska 99501
Telephone: (907) 644-3501

U.S. Fish & Wildlife Service (FWS)
Office of the Regional Director
1011 East Tudor Road
Anchorage, Alaska 99503
Telephone: (907) 786-3440

Note-Filings with any Interior agency may be filed with any office noted above or with the: Office of the Secretary of the Interior, Regional Environmental Officer, Box 120, 1675 C Street, Anchorage, Alaska 99513.

Department of Transportation
Federal Aviation Administration
Alaska Region AAL-4, 222 West 7th Ave., Box 14
Anchorage, Alaska 99513-7587
Telephone: (907) 271-5285

NOTE - The Department of Transportation has established the above central filing point for agencies within that Department. Affected agencies are: Federal Aviation Administration (FAA), Coast Guard (USCG), Federal Highway Administration (FHWA), Federal Railroad Administration (FRA).

OTHER THAN ALASKA NATIONAL INTEREST LANDS

Use of this form is not limited to National Interest Conservation Lands of Alaska.

Individual departments/agencies may authorize the use of this form by applicants for transportation and utility systems and facilities on other Federal lands outside those areas described above.

For proposals located outside of Alaska, applications will be filed at the local agency office or at a location specified by the responsible Federal agency.

SPECIFIC INSTRUCTIONS
(Items not listed are self-explanatory)

Item

- 7 Attach preliminary site and facility construction plans. The responsible agency will provide instructions whenever specific plans are required.
- 8 Generally, the map must show the section(s), township(s), and ranges within which the project is to be located. Show the proposed location of the project on the map as accurately as possible. Some agencies require detailed survey maps. The responsible agency will provide additional instructions.
- 9, 10, and 12 - The responsible agency will provide additional instructions.
- 13 Providing information on alternate routes and modes in as much detail as possible, discussing why certain routes or modes were rejected and why it is necessary to cross Federal lands will assist the agency(ies) in processing your application and reaching a final decision. Include only reasonable alternate routes and modes as related to current technology and economics.
- 14 The responsible agency will provide instructions.
- 15 Generally, a simple statement of the purpose of the proposal will be sufficient. However, major proposals located in critical or sensitive areas may require a full analysis with additional specific information. The responsible agency will provide additional instructions.
- 16 through 19 - Providing this information in as much detail as possible will assist the Federal agency(ies) in processing the application and reaching a decision. When completing these items, you should use a sound judgment in furnishing relevant information. For example, if the project is not near a stream or other body of water, do not address this subject. The responsible agency will provide additional instructions.

Application must be signed by the applicant or applicant's authorized representative.

If additional space is needed to complete any item, please put the information on a separate sheet of paper and identify it as "Continuation of Item".

SUPPLEMENTAL

NOTE: The responsible agency(ies) will provide additional instructions

CHECK APPROPRIATE
BLOCK

I - PRIVATE CORPORATIONS	ATTACHED	FILED*
a. Articles of Incorporation	<input type="checkbox"/>	<input type="checkbox"/>
b. Corporation Bylaws	<input type="checkbox"/>	<input type="checkbox"/>
c. A certification from the State showing the corporation is in good standing and is entitled to operate within the State.	<input type="checkbox"/>	<input type="checkbox"/>
d. Copy of resolution authorizing filing	<input type="checkbox"/>	<input type="checkbox"/>
e. The name and address of each shareholder owning 3 percent or more of the shares, together with the number and percentage of any class of voting shares of the entity which such shareholder is authorized to vote and the name and address of each affiliate of the entity together with, in the case of an affiliate controlled by the entity, the number of shares and the percentage of any class of voting stock of that affiliate owned, directly or indirectly, by that entity, and in the case of an affiliate which controls that entity, the number of shares and the percentage of any class of voting stock of that entity owned, directly or indirectly, by the affiliate.	<input type="checkbox"/>	<input type="checkbox"/>
f. If application is for an oil or gas pipeline, describe any related right-of-way or temporary use permit applications, and identify previous applications	<input type="checkbox"/>	<input type="checkbox"/>
g. If application is for an oil and gas pipeline, identify all Federal lands by agency impacted by proposal.	<input type="checkbox"/>	<input type="checkbox"/>
II - PUBLIC CORPORATIONS		
a. Copy of law forming corporation	<input type="checkbox"/>	<input type="checkbox"/>
b. Proof of organization	<input type="checkbox"/>	<input type="checkbox"/>
c. Copy of Bylaws	<input type="checkbox"/>	<input type="checkbox"/>
d. Copy of resolution authorizing filing	<input type="checkbox"/>	<input type="checkbox"/>
e. If application is for an oil or gas pipeline, provide information required by Item "I-f" and "I-g" above.	<input type="checkbox"/>	<input type="checkbox"/>
III - PARTNERSHIP OR OTHER UNINCORPORATED ENTITY		
a. Articles of association, if any	<input type="checkbox"/>	<input type="checkbox"/>
b. If one partner is authorized to sign, resolution authorizing action is	<input type="checkbox"/>	<input type="checkbox"/>
c. Name and address of each participant, partner, association, or other	<input type="checkbox"/>	<input type="checkbox"/>
d. If application is for an oil or gas pipeline, provide information required by Item "I-f" and "I-g" above.	<input type="checkbox"/>	<input type="checkbox"/>

* If the required information is already filed with the agency processing this application and is current, check block entitled "Filed." Provide the file identification information (e.g., number, date, code, name). If not on file or current, attach the requested information.

NOTICES

NOTE: This applies to the Department of the Interior/Bureau of Land Management (BLM).

The Privacy Act of 1974 provides that you be furnished with the following information in connection with the information provided by this application for an authorization.

AUTHORITY: 16 U.S.C. 310 and 5 U.S.C. 301.

PRINCIPAL PURPOSE: The primary uses of the records are to facilitate the (1) processing of claims or applications; (2) recordation of adjudicative actions; and (3) indexing of documentation in case files supporting administrative actions.

ROUTINE USES: BLM and the Department of the Interior (DOI) may disclose your information on this form: (1) to appropriate Federal agencies when concurrence or supporting information is required prior to granting or acquiring a right or interest in lands or resources; (2) to members or the public who have a need for the information that is maintained by BLM for public record; (3) to the U.S. Department of Justice, court, or other adjudicative body when DOI determines the information is necessary and relevant to litigation; (4) to appropriate Federal, State, local, or foreign agencies responsible for investigating, prosecuting violation, enforcing, or implementing this statute, regulation, or order; and (5) to a congressional office when you request the assistance of the Member of Congress in writing.

EFFECT OF NOT PROVIDING THE INFORMATION: Disclosing this information is necessary to receive or maintain a benefit. Not disclosing it may result in rejecting the application.

The Paperwork Reduction Act of 1995 requires us to inform you that:

The Federal agencies collect this information from applicants requesting right-of-way, permit, license, lease, or certifications for the use of Federal Lands.

Federal agencies use this information to evaluate your proposal.

No Federal agency may request or sponsor and you are not required to respond to a request for information which does not contain a currently valid OMB Control Number.

BURDEN HOURS STATEMENT: The public burden for this form is estimated at 25 hours per response including the time for reviewing instructions, gathering and maintaining data, and completing and reviewing the form. Direct comments regarding the burden estimate or any other aspect of this form to: U.S. Department of the Interior, Bureau of Land Management (1004-0189), Bureau Information Collection Clearance Officer (WO-630) 1849 C Street, N.W., Mail Stop 401 LS, Washington, D.C. 20240.

A reproducible copy of this form may be obtained from the Bureau of Land Management, Land and Realty Group, 1620 L Street, N.W., Rm. 1000 LS, Washington, D.C. 20036.

BOARD OF COUNTY COMMISSIONERS

MEETING REQUEST FORM

Date Requested: July 15th	Name & Title of Presenter: Jenissa Bartlett Executive Director
Department or Organization: Sweetwater County Travel & Tourism	Contact Phone & E-mail: 307-382-2538 jbartlett@tourwyoming.com
Exact Wording for Agenda: Lodging Tax Resolution	Preference of Placement on Agenda & Amount of Time Requested for Presentation: 20 minutes 5.
Will there be Handouts? (If yes, include with meeting request form) Yes	Will handouts require SIGNATURES: No
Additional Information: This is resolution that needs to be passed every four years by the entities in the Joint Powers Agreement.	

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RESOLUTION NO. 14-07-CC-01

A RESOLUTION DECLARING THE INTENT OF THE BOARD OF COUNTY COMMISSIONERS TO COOPERATE FULLY AND ASSIST SWEETWATER COUNTY AND THE INCORPORATED MUNICIPALITIES OF SWEETWATER COUNTY IN TAKING ALL ACTIONS NECESSARY IN SUPPORT OF THE CONTINUATION OF THE EXISTING COUNTY WIDE 2% LODGING TAX, WITH AN INCREASE OF 1%.

WHEREAS, leisure and hospitality is a \$183 million industry in Sweetwater County that provides over 1,500 full and part-time jobs;

WHEREAS, this tax is paid by visitors that stay in hotels, motels, campgrounds, and similar establishments providing temporary quarters or space for transient guests. Unless staying in these establishments, residents of Sweetwater County do not pay this tax;

WHEREAS, the Wyoming lodging tax statute WS 39-15-204(a)(ii) states that the lodging tax is to be used for the primary purpose of promoting local travel and tourism;

WHEREAS, the ability to fund these promotional efforts to a level that is competitive in the marketplace is critical to the promotion of Sweetwater County as tourism destinations;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE BOARD OF COUNTY COMMISSIONERS OF SWEETWATER COUNTY, STATE OF WYOMING:

Section 1. That the Board of County Commissioners deems it appropriate that the Sweetwater County cooperate fully and assist Sweetwater County and the incorporated municipalities of Sweetwater County in taking all actions necessary to continue to impose such existing county wide 2% lodging tax, with a 1% increase.

PASSED AND APPROVED this _____ day of _____, 2014.

Attest:

County Clerk

THE STATE OF WYOMING)
COUNTY OF SWEETWATER)

We, Commissioners of Sweetwater County, do hereby proclaim that the foregoing Resolution was, on the date thereof, duly and regularly passed and approved by the Board of County Commissioners, as attested by the County Clerk of said County, and we do proclaim the same to be in full force and effect from and after the date of its passage and approval.

THE STATE OF WYOMING)
COUNTY OF SWEETWATER)

I, _____, as County Clerk of Sweetwater County, do hereby certify that on this _____ day of _____, 20____, the foregoing Resolution of Sweetwater County was proclaimed by the Board of County Commissioners to be in full force and effect from and after the passage thereof, as set forth in said Resolution and that the same was posted by me in the office of the County Clerk as directed by Board of County Commissioners on this ____ day of _____, 20____, at _____ p.m./ a.m. of said day.

County Clerk

BOARD OF COUNTY COMMISSIONERS MEETING REQUEST FORM

Date Requested: 7/15/2014	Name & Title of Presenter: Garry McLean Rich Haskell
Department or Organization: Human Resources Sheriff's Office	Contact Phone & E-mail: 872-3913
Exact Wording for Agenda: Request to replace vacant position in Detention Center	Preference of Placement on Agenda & Amount of Time Requested for Presentation: 5 min.
Will there be Handouts? (If yes, include with meeting request form) yes	Will handouts require SIGNATURES: yes
Additional Information:	

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**Sweetwater County
Request to Restaff Vacant Position**

Board Meeting Date: 7/15/2014
Department: Sheriff's Office - Detention Center
Position: Control Room Worker
Vacancy Date: 7/1/2014
Reason for vacancy: Voluntary resignation
Department Request: To Restaff position immediately, in a full time capacity with full benefits
Anticipated Re-staff Date: 8/1/2014

Board Action	
Approved _____	Date: <u>7/15/2014</u>
Denied _____	
Full time _____	
Part time _____	# Hours (if part time)
Restaff Immediately _____	Delay restaffing until (month)

	Position	Hire Date	Monthly								Total cost of employment (salary + benefits)	Annual Cost of employment
			Salary	Retirement	Health Insurance	LTD	FICA	Workers Compensation	Total benefits			
Current costs for Detention Employee	Detention Control Worker (3 months Grade 9, step 1 rate of pay)	4/8/2014	\$ 2,850.87	\$ 452.43	\$ 589.30	\$ 10.26	\$ 218.09	\$ 63.29	\$ 1,333.38	\$ 4,184.25	\$ 50,210.96	
Anticipated Costs to restaff Position Vacancy	Detention Control Worker (grade 9, step 1, * see notes below)	8/1/2014	\$ 2,850.87	\$ 452.43	\$ 1,538.91	\$ 10.26	\$ 218.09	\$ 63.29	\$ 2,282.99	\$ 5,133.86	\$ 61,606.28	
Net Difference (savings)			\$ -	\$ -	\$ 949.61	\$ -	\$ -	\$ -	\$ 949.61	\$ 949.61	\$ 11,395.32	

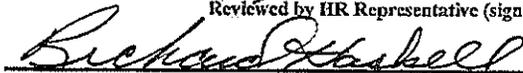
NOTES

Health Insurance: Anticipates Family health insurance coverage, for new employee, previous employee had Employee only Coverage.

Costs calculated using a re-staffing date of: 8/1/2014



Reviewed by HR Representative (signature)



Reviewed by Department Head/ Elected Official (signature)

 Commission Chair (signature)

7-9-14

Date:

7-9-14

Date:

Date:

BOARD OF COUNTY COMMISSIONERS MEETING REQUEST FORM

Date Requested: 7/15/2014	Name & Title of Presenter: Garry McLean
Department or Organization: Human Resources	Contact Phone & E-mail: 872-3910
Exact Wording for Agenda: Subrogation issue	Preference of Placement on Agenda & Amount of Time Requested for Presentation: 10 minutes
Will there be Handouts? (If yes, include with meeting request form) yes	Will handouts require SIGNATURES: no
Additional Information:	

- All requests to be added to the agenda will need to be submitted in writing on the "Meeting Request Form" by Wednesday at 12:00 p.m. prior to the scheduled meeting and returned in person or electronically to Clerk Sally Shoemaker at: shoemakers@sweet.wy.us
- All handouts are also due by Wednesday at 12:00 p.m. prior to the scheduled meeting date. Handouts may be submitted to Clerk Sally Shoemaker either in person or electronically. *****If your handout is not accompanied with the request to be added to the agenda, your request will be dismissed and you may reschedule for the next meeting provided the handout(s) are received.*****
- Any documents requiring **Board Action or signature** are considered agenda items and need to be requested in the same manner.
- All **original** documents requesting action or signature must be submitted to Deputy County Clerk Vickie Eastin. However, a **copy** must be submitted to Sally Shoemaker for distribution of the packet and retention.
- As always, if you are unable to attend the meeting after being placed onto an agenda, please send a representative in your place or your item will be rescheduled.
- In order to determine placement on the agenda, please review the county website (www.sweet.wy.us/commissioner) on Thursday afternoon.
- If a request to be placed on an agenda is received **AFTER** the deadline, you will be considered for the next meeting date.
- No handout will be received during a meeting in session.