

# **NOTICE**

**THE SWEETWATER COUNTY BOARD OF COUNTY COMMISSIONERS  
WILL MEET ON TUESDAY, June 2, 2015 AT 8:30 A.M.  
IN THE COMMISSIONERS' CHAMBERS  
(TENTATIVE AND SUBJECT TO CHANGE)**

## **PRELIMINARY**

**8:30** CALL TO ORDER  
QUORUM PRESENT  
PLEDGE OF ALLEGIANCE  
APPROVAL OF AGENDA  
APPROVAL OF MINUTES: 5-19-15

## **ACCEPTANCE OF BILLS**

Approval of County Vouchers/Warrants  
Approval of Bonds

## **PUBLIC HEARING**

Budget Amendments

## **COMMISSIONER COMMENTS/REPORTS**

**8:40** Chairman Johnson  
**8:50** Commissioner Van Matre  
**9:00** Commissioner West  
**9:10** Commissioner Kolb  
**9:20** Commissioner Wendling

## **COUNTY RESIDENT CONCERNS**

**9:30**

## **ACTION/PRESENTATION ITEMS**

**9:40** Approval of the BFY 15/16 Countywide Consensus  
Block Grant Joint Resolution for the City of Green River  
**9:45** Request Approval to Re-Staff 2 Vacant Positions  
in the Sheriff's Office  
**9:50** Request Approval of VSO Employment Contract

**10:00** Final Acceptance of Double J Subdivision Road  
Improvements

**OTHER**

**10:10**

**EXECUTIVE SESSION AS NEEDED**

**ADJOURN**

[Per Wyo. Stat. §18-3-516\(f\) County information can be accessed on the County's website at www.sweet.wy.us](http://www.sweet.wy.us)

May 19, 2015  
Green River, WY

The Board of County Commissioners met this day at 8:30 a.m. in Regular Session with all commissioners present. The meeting opened with the Pledge of Allegiance. County Attorney Dan Erramouspe introduced Deputy County Attorney Jim Schermetzler.

### Approval of Agenda

Chairman Johnson requested to amend the agenda by removing “the Resolution for Service of Process Fee Increase” and adding, under other, a Joint Resolution Regarding Proposed Legislative Language of Public Land Initiatives in Utah as well as the Juvenile Probation vacancy. *Commissioner West moved to amend the agenda as stated. Commissioner Wendling seconded the motion.* The motion carried.

### Approval of Minutes: 5-5-15

*Commissioner Kolb moved to approve the minutes dated May 5, 2015. Commissioner Van Matre seconded the motion.* Commissioner West requested to amend his commissioner comments. *Commissioner Kolb moved to amend the motion to reflect Commissioner West’s comments. Commissioner Wendling seconded the motion.* The original and amended motion carried.

### Acceptance of Bills

#### Approval of County Vouchers/Warrants, Monthly Reports, Bonds and Abates/Rebates

*Commissioner West moved to approve acceptance of the bills. Commissioner Kolb seconded the motion.* The motion carried.

WARRANT NO.s	PAYEE	DESCRIPTION	AMOUNT
64793 & ADVICES	EMPLOYEES AND PAYROLL VENDORS	PAYROLL RUN	5,002.12
64794	CENTURYLINK	PHONE BILL	7,617.65
64795	CHEENEY LANDSCAPING	LANDSCAPING	86,422.38
64796	CITY OF GREEN RIVER	UTILITIES	1,893.78
64797	ROCK SPRINGS MUNICIPAL UTILITY	UTILITIES	3,195.71
64798	ROCKY MTN POWER	UTILITIES	8,818.17
64799	SWEETWATER CABLE TV	TV	113.72
64800	U S POSTAL SERVICE (NEOPOST POSTAGE-ON CALL)	POSTAGE	8,000.00
64801	UNION TELEPHONE COMPANY INC	PHONE	42.13
64802	USPS	STAMPS	245.00
64803	VERIZON WIRELESS	CELL PHONES	1,421.37
64804	WYOMING RETIREMENT SYSTEM	RETIREMENT	204,750.09
64805	WYOMING RETIREMENT SYSTEM	RETIREMENT	62.50
64806	WYOMING WASTE SERVICES - ROCK	UTILITIES	1,489.47
64807	BRIDGER VALLEY ELECTRIC ASSN	UTILITIES	219.47
64808	DIRECTV	TV	7.95
64809	PURCHASE POWER	POSTAGE	108.00
64810	QUESTAR GAS	UTILITIES	5,273.70
64811	ROCKY MTN POWER	UTILITIES	1,006.79
64812	SATCOM GLOBAL INC	SIM CARDS	136.32
64813	SWEETWATER CABLE TV	TV	59.99
64814	WEST SIDE WATER & SEWER DISTRICT	UTILITIES	3,200.00
64815	WEX BANK	FUEL	10,832.09
64816	ACE HARDWARE	SUPPLIES	507.43
64817	ACE HARDWARE #11263-C	SUPPLIES	129.56
64818	ALPHA PETROLEUM SERVICE INC	MATERIALS/LABOR	355.25
64819	ALPINE PURE BOTTLED WATER	RENTAL/WATER	113.00
64820	APEX SOFTWARE	MAINTENANCE	1,230.00
64821	AUTOSPA INC	WASH	28.30
64822	B & H PHOTO-VIDEO	CASE	87.95
64823	BATTERY SYSTEMS	BATTERIES	443.02
64824	BENNETT PAINT & GLASS	PAINT	368.99
64825	BI	MONITORING	225.12
64826	BLOEDORN LUMBER	CABINETS	1,196.95
64827	BOOKCLIFF SALES INC	PARTS	165.09
64828	BRADY INDUSTRIES LLC	VACUUMS	2,661.90
64829	BUCKLEY POWDER CO	EXPLOSIVES	2,462.47
64830	CAPITAL BUSINESS SYSTEMS INC	MAINTENANCE	124.28
64831	CARQUEST AUTO PARTS	PARTS	168.49
64832	CARRIER CORPORATION	MAINTENANCE	2,029.50
64833	CASTILLON D.D.S. LLC, A. BRYCE	INMATE DENTAL/FEE	1,875.00
64834	CITY OF ROCK SPRINGS	RENT	1,730.08
64835	COMMUNICATION TECHNOLOGIES INC	RENTAL	200.00
64836	CONTRACT PAPER GROUP INC	OFFICE SUPPLIES	7,768.00
64837	COPIER & SUPPLY CO INC	SUPPLIES	1,652.85
64838	CUMMINS ROCKY MOUNTAIN LLC	MAINTENANCE	2,509.96
64839	DELL MARKETING L P	LICENSE/MAINTENANCE	9,441.62
64840	DELTA DENTAL	CLAIMS	19,869.79
64841	DESERT VIEW ANIMAL HOSPITAL	FOOD/MEDICATION	305.65
64842	DIEHL ROUSE, KIMMIE	MILEAGE	24.73

64843	DIVIS, DAVID S	REGISTRATION	65.00
64844	DIVISION OF CRIMINAL INVESTIGATION	FINGERPRINT	45.00
64845	DIXON INFORMATION INC	TESTING	125.00
64846	DRINKLE, PATRICIA W	REGISTRATION	215.00
64847	ED SIDWELL	TOOLS	399.99
64848	ELECTRICAL CONNECTIONS INC	REPAIR	709.20
64849	F B MCFADDEN WHOLESALE COMPANY	SUPPLIES	863.10
64850	F B MCFADDEN WHOLESALE COMPANY	COMMISSARY/INMATE FOOD	3,990.66
64851	G & K SERVICES	SERVICES	292.52
64852	GLOBAL PRISONER SERVICES LLC	EXTRADITION	2,739.00
64853	GOVCONNECTION INC	OFFICE SUPPLIES	148.99
64854	GREEN RIVER MARINE INC	LIGHT	31.49
64855	H & K TRUCK WORKS	PARTS	95.70
64856	HAMPTON INN AND SUITES - PINEDALE	LODGING	89.00
64857	HARRIS GOVERN FT COLLINS USER GROUP INC	DUES	150.00
64858	HIGH SECURITY LOCK & ALARM	LOCKS	716.25
64859	HOLIDAY INN CONVENTION CENTER	LODGING	249.00
64860	HOLIDAY INN EXPRESS - CASPER	LODGING	376.00
64861	HOMAX OIL SALES INC	FUEL	7,930.99
64862	HORIZON LABORATORY LLC	AUTOPSIES	219.00
64863	HOSE & RUBBER SUPPLY	PARTS	4.84
64864	IBARRA, JOSEFINA	MILEAGE/MEALS	361.89
64865	IBS INCORPORATED	SUPPLIES	270.46
64866	INDUSTRIAL HOIST AND CRANE	INSPECTIONS	1,689.38
64867	INDUSTRIAL SOLUTIONS INC	SERVICE	717.00
64868	INDUSTRIAL SUPPLY	WATER	77.76
64869	INSULATION INC	TESTING	336.00
64870	VENTURE TECHNOLOGIES	EQUIPMENT	597.00
64871	JACK'S TRUCK & EQUIPMENT	PARTS	1,083.92
64872	JENNY SERVICE CO	COMMISSARY	1,189.86
64873	JOHNSON, WALLY J	MEALS/MILEAGE	778.59
64874	LAMONICA'S RESTAURANT EQUIPMENT	PARTS	1,913.76
64875	LEWIS AND LEWIS INC	ROADBASE/ASPHALT	23,110.01
64876	LITTLE AMERICA - CHEYENNE	LODGING/MEALS	89.80
64877	MCGARVEY, PAMELA	MEALS/MILEAGE	324.20
64878	MEADOW GOLD DAIRIES SLC	INMATE FOOD	887.08
64879	MEDICAL PRODUCTS LTD INC	SUPPLIES	2,711.72
64880	MOBIL SATELLITE TECHNOLOGIES	BROADBAND	2,988.00
64881	MOORE MEDICAL, LLC	SUPPLIES	1,086.90
64882	MOUNTAIN STATES EMPLOYERS COUNCIL INC	DUES	5,100.00
64883	MOUNTAIN WEST BUSINESS SOLUTIONS	MAINTENANCE	33.00
64884	MOUNTAINLAND SUPPLY LLC	PARTS	12.01
64885	NAPA AUTO PARTS UNLIMITED	PARTS	135.57
64886	NATIONAL 4-H COUNCIL - SUPPLY SERVICE	CURRICULUM	535.48
64887	NEOPOST NORTHWEST	OFFICE SUPPLIES	46.82
64888	NEW FRONTIER IMAGING LLC	INMATE MEDICAL	140.00
64889	NICHOLAS & COMPANY	INMATE FOOD	2,507.62
64890	NUTECH SPECIALTIES INC	SUPPLIES	59.95
64891	OXYGEN FORENSICS INC	SOFTWARE/CABLE	3,198.20
64892	PACIFIC STEEL & RECYCLING	MATERIALS	6.78
64893	LAW OFFICE OF BOBBY W PINEDA	FEES	150.00
64894	PLAINS TIRE CO	TIRES	182.00
64895	PLAINSMAN PRINTING & SUPPLY	OFFICE SUPPLIES	539.92
64896	PM AUTOGLASS INC	WINDSHIELD	195.00
64897	PUBLIC DEFENDER	RENT	2,500.00
64898	QUILL CORPORATION	OFFICE SUPPLIES	3,846.56
64899	REAL KLEEN INC	SUPPLIES	672.30
64900	REILLY, CARLA S	RENT	600.00
64901	ROCK SPRINGS IV CENTER	MEDICAL	9.36
64902	ROCK SPRINGS MY PLACE LLC	LODGING	2,304.00
64903	ROCK SPRINGS NEWSPAPERS INC	ADS	4,798.20
64904	ROCK SPRINGS NEWSPAPERS INC	ADS	171.17
64905	ROCK SPRINGS WINNELSON CO	SUPPLIES	8.62
64906	ROCKY MOUNTAIN SERVICE BUREAU INC	COMMISSION	270.49
64907	SAFE RESTRAINTS INC	EQUIPMENT	1,157.12
64908	SALT LAKE VALLEY CHRYSLER DODGE	TRANSMISSION	4,020.75
64909	SALT LAKE WHOLESALE SPORTS	EQUIPMENT	5,702.00
64910	SECRETARY OF STATE	FEES	60.00
64911	SHADOW MOUNTAIN WATER OF WYOMING INC	WATER	40.60
64912	SHOPKO HOMETOWN - PHARMACY	INMATE PRESCRIPTIONS	1,767.23
64913	SLAUGHTER, ROBERT D	MILEAGE	95.45
64914	SMYTH PRINTING INC	OFFICE SUPPLIES	350.24
64915	STAPLES ADVANTAGE - DEPT LA	EQUIPMENT	418.92
64916	STAPLES TECHNOLOGY SOLUTIONS	EQUIPMENT	2,530.02
64917	STERLING COMMUNICATIONS & ELECTRONICS	RENT	925.00
64918	SWEETWATER COUNTY HEALTH BOARD	BUDGET ALLOCATION	103,218.92
64919	SWEETWATER MEDICS LLC	BUDGET ALLOCATION	25,415.48
64920	SWEETWATER PLUMBING & HEATING	PARTS	353.65
64921	SWEETWATER TROPHIES	SHIPPING	12.66
64922	TASC CLIENT SERVICES	FEES	1,130.27
64923	TEGELER & ASSOCIATES	BOND	100.00
64924	THE ELECTION CENTER	CONFERENCES/TOURS	2,365.00
64925	THE ELECTION CENTER	FEE	175.00

64926	THE HON COMPANY	FURNITURE	310.30
64927	THE TIRE DEN INC	PARTS/LABOR	1,673.90
64928	THOS Y PICKETT & COMPANY INC	CONTRACT	19,300.00
64929	TNVC, INC	BEACONS	641.67
64930	TRUENORTH STEEL, INC.	MAINTENANCE	9,075.48
64931	TRUSTED NETWORK SOLUTIONS INC	EQUIPMENT	10,545.30
64932	U S FOODS INC	INMATE FOOD	2,171.07
64933	UNITED SITE SERVICES	SERVICES	535.00
64934	VAN MATRE, DON	MILEAGE	313.95
64935	WAMSUTTER CONOCO SERVICE INC	LABOR/SUPPLIES	16.86
64936	WENDLING, RANDAL M	MILEAGE	464.03
64937	WHISLER CHEVROLET COMPANY	PARTS	110.77
64938	WHITE MOUNTAIN LUMBER & RENTAL	SUPPLIES	37.48
64939	WYOMING COUNTY & PROSECUTING	DUES	800.00
64940	WYOMING DEPT OF TRANSPORTATION	PERU BRIDGE	139.97
64941	WYOMING MACHINERY COMPANY	PARTS	867.48
64942	WYOMING STATE FIRE ADVISORY BOARD	DUES	300.00
64943	DFPES	TUITION	75.00
64944	WYOMING STATE FIREMEN'S ASSOC	DUES	50.00
64945	WYOMING STATE FORESTRY DIVISION	SUPPLIES	84.00
64946	YWCA OF SWEETWATER COUNTY	BUDGET ALLOCATION	42,652.91
<b>GRAND TOTAL:</b>			<b>735,288.97</b>

\*\*\*\*\*

The following bonds were placed on file:

Michaelene L. Maes	Town of Superior, Treasurer	\$ 10,000.00
Jason Petri	City of Green River, Municipal Court Judge	\$ 10,000.00
Sarah Eliassen Richardson	GR, RS, SWCO Joint Powers Water Board, Admin Asst.	\$ 25,000.00
Lisa M. Taruffelli	City of Rock Springs, Clerk/Treasurer	\$100,000.00

\*\*\*\*\*

The following abates/rebates were placed on file:

TAXPAYER	VALUATION	TAXPAYER	VALUATION
CHEVRON USA INC	-90	GMT EXPLORATION CO	-7,558
ANADARKO E&P CO LLP	-42,040	OMIMEX PETROLEUM INC(DE)	-7,166
ANADARKO E&P CO LLP	-32,010	OMIMEX PETROLEUM INC(DE)	-1,552
ANADARKO E&P CO LLP	-73,214	ANADARKO E&P CO LLP	-8,281

\*\*\*\*\*

## Public Hearing

### Budget Amendments

Accounting Manager Bonnie Phillips presented Resolution 15-05-CL-01. Following discussion, Chairman Johnson opened the public hearing. Hearing no comments, the hearing was closed. *Commissioner Kolb moved to approve Resolution 15-05-CL-01. Commissioner Van Matre seconded the motion.* The motion carried.

## RESOLUTION 15-05-CL-01 SWEETWATER COUNTY BUDGET AMENDMENT

DUE to unanticipated payroll, operating and capital expenditures within various County departments totaling \$122,915,

WHEREAS, it has been determined that the aforementioned funds need to be transferred within the 2014-2015 County Budget,

WHEREAS, the Notice of Public Hearing has been published in accordance with the regulations and rules governing the budget process and there being no protests filed or expressed to the Board of County Commissioners regarding this amendment to the Sweetwater County Budget at the hearing,

BE IT THEREFORE RESOLVED: that the 2014-2015 fiscal year budget for Sweetwater County be amended to reflect the following budget changes:

Expenditures Increases General Fund:

County Commissioners – Operating	\$50,000.00
Facilities Custodial – Capital	\$2,662.00
Juvenile Probation – Payroll	\$3,500.00
County Assessor – Capital	\$553.00
County Attorney – Capital	\$22,000.00
Clerk of District Court – Capital	\$3,000.00
County Coroner – Payroll	\$1,200.00
Detention Center – Payroll	\$40,000.00

Expenditures Decreases General Fund:

Facilities Custodial – Operating	(\$2,662.00)
Juvenile Probation – Operating	(\$3,050.00)
Juvenile Probation – Capital	(\$450.00)
County Assessor – Operating	(\$553.00)
County Attorney – Operating	(\$22,000.00)
Clerk of District Court – Operating	(\$3,000.00)
County Coroner – Operating	(\$1,200.00)
Detention Center – Operating	(\$40,000.00)

Budget Adjustments Decrease:

Budget Adjustment	(\$50,000.00)
-------------------	---------------

Dated at Green River, Wyoming this 19th day of May, 2015.

THE BOARD OF COUNTY COMMISSIONERS  
OF SWEETWATER COUNTY, WYOMING

\_\_\_\_\_  
Wally J. Johnson, Chairman

\_\_\_\_\_  
John K. Kolb, Member

\_\_\_\_\_  
Don Van Matre, Member

\_\_\_\_\_  
Randal M. Wendling

\_\_\_\_\_  
Reid O. West, Member

ATTEST:

\_\_\_\_\_  
Steven Dale Davis, County Clerk

\*\*\*\*\*

Accounting Manager Bonnie Phillips presented Resolution 15-05-CL-02. Chairman Johnson opened the public hearing. Hearing no comments, the hearing was closed. **Commissioner West moved to approve Resolution 15-05-CL-02. Commissioner Wendling seconded the motion.** The motion carried.

**RESOLUTION 15-05-CL-02  
SWEETWATER COUNTY  
BUDGET AMENDMENT**

DUE to the increases in revenue and expenditures in the Health Insurance Fund anticipated through the end of the fiscal year,

WHEREAS, it has been determined that the aforementioned funds need to be included in the 2014-2015 County Budget,

WHEREAS, the Notice of Public Hearing has been published in accordance with the regulations and rules governing the budget process and there being no protests filed or expressed to the Board of County Commissioners regarding this amendment to the Sweetwater County Budget at the hearing,

BE IT THEREFORE RESOLVED: that the 2014-2015 fiscal year budget for Sweetwater County be amended to reflect the following budget changes:

Revenues Increase Health Insurance Fund	\$560,200.00
---	--------------

Expenditures Increase Health Insurance Fund	\$560,200.00
---	--------------

Dated at Green River, Wyoming this 19th day of May, 2015.

THE BOARD OF COUNTY COMMISSIONERS  
OF SWEETWATER COUNTY, WYOMING

\_\_\_\_\_  
Wally J. Johnson, Chairman

\_\_\_\_\_  
John K. Kolb, Member

ATTEST:

\_\_\_\_\_  
Don Van Matre, Member

\_\_\_\_\_  
Randal M. Wendling

\_\_\_\_\_  
Steven Dale Davis, County Clerk

\_\_\_\_\_  
Reid O. West, Member

\*\*\*\*\*

Accounting Manager Bonnie Phillips presented Resolution 15-05-CL-03. Following discussion, Chairman Johnson opened the public hearing. Hearing no comments, the hearing was closed. **Commissioner Wendling moved to approve Resolution 15-05-CL-03. Commissioner Van Matre seconded the motion.** The motion carried.

**RESOLUTION 15-05-CL-03  
SWEETWATER COUNTY  
BUDGET AMENDMENT**

WHEREAS, W.S. 16-4-111 requires the Board of County Commissioners to authorize any departure from the adopted budget for any Boards that are appointed by the County Commissioners,

WHEREAS, Sweetwater County Library System is requesting to amend their financial budget,

WHEREAS, Sweetwater County Library System has an approved financial budget for the fiscal year ending June 30, 2015 which provides total expenditures of \$3,547,662,

WHEREAS, it has been determined that the aforementioned budget needs to be amended within the 2014-2015 County Budget,

WHEREAS, the Notice of Public Hearing has been published in accordance with the regulations and rules governing the budget process and there being no protests filed or expressed to the Board of County Commissioners regarding this amendment to the Sweetwater County Budget at the hearing,

BE IT THEREFORE RESOLVED: that the 2014-2015 fiscal year budget for Sweetwater County Library System be amended to reflect the following budget change:

The entire budget be amended to total \$3,647,662

Dated at Green River, Wyoming this 19th day of May, 2015.

THE BOARD OF COUNTY COMMISSIONERS  
OF SWEETWATER COUNTY, WYOMING

\_\_\_\_\_  
Wally J. Johnson, Chairman

\_\_\_\_\_  
John K. Kolb, Member

\_\_\_\_\_  
Don Van Matre, Member

ATTEST:

\_\_\_\_\_  
Randal M. Wendling

\_\_\_\_\_  
Steven Dale Davis, County Clerk

\_\_\_\_\_  
Reid O. West, Member

\*\*\*\*\*

Accounting Manager Bonnie Phillips presented Resolution 15-05-CL-04. Chairman Johnson opened the public hearing. Hearing no comments, the hearing was closed. **Commissioner Van Matre moved for favorable consideration of Resolution 15-05-CL-04. Commissioner Kolb seconded the motion.** The motion carried.

**RESOLUTION 15-05-CL-04  
SWEETWATER COUNTY  
BUDGET AMENDMENT**

DUE to additional payroll expenditures within the Human Resources department totaling \$400,

WHEREAS, it has been determined that the aforementioned funds need to be transferred within the 2014-2015 County Budget,

WHEREAS, the Notice of Public Hearing has been published in accordance with the regulations and rules governing the budget process and there being no protests filed or expressed to the Board of County Commissioners regarding this amendment to the Sweetwater County Budget at the hearing,

BE IT THEREFORE RESOLVED: that the 2014-2015 fiscal year budget for Sweetwater County be amended to reflect the following budget changes:

Expenditures Increase General Fund:

Human Resources – Payroll \$400

Expenditures Decrease General Fund:

Human Resources – Operating (\$400)

Dated at Green River, Wyoming this 19th day of May, 2015.

THE BOARD OF COUNTY COMMISSIONERS  
OF SWEETWATER COUNTY, WYOMING

\_\_\_\_\_  
Wally J. Johnson, Chairman

\_\_\_\_\_  
John K. Kolb, Member

\_\_\_\_\_  
Don Van Matre, Member

\_\_\_\_\_  
Randal M. Wendling

\_\_\_\_\_  
Reid O. West, Member

ATTEST:

\_\_\_\_\_  
Steven Dale Davis, County Clerk

\*\*\*\*\*

**Commissioner Comments/Reports**

**Commissioner Wendling**

Commissioner Wendling reported that he attended the WCCA Spring Conference and reported on his liaison meetings for the Star Board, Juvenile Detention Alternative Initiative Board, Local Emergency Planning Committee, Combined Communications Joint Powers Board, and the Library Board. Commissioner Wendling noted that he met with Fire Warden Mike Bournazian and toured the fire station.

**Chairman Johnson**

Chairman Johnson reported that he attended a portion of the WCCA Spring Conference. Chairman Johnson explained that he disagrees with how the WCCA voting procedure is done and requested his co-commissioners to review and provide recommendations. Chairman Johnson explained that County Clerk Dale Davis provided a list of current special district director filings and noted that the filing deadline is the last day of April. Chairman Johnson read aloud the report from Facilities Manager Chuck Radosevich. Chairman Johnson noted that he was asked to meet with a representative from the Wyoming Wildlife Federation.

**Commissioner Van Matre**

Commissioner Van Matre reported that he attended the WCCA Spring Conference and visited the Kemmerer and Pinedale VSO Offices with VSO Director Larry Levitt. Commissioner Van Matre reported on his liaison meetings for the Airport Board and the Museum Board.

**Commissioner West**

Commissioner West reported on his liaison meeting for the Memorial Hospital Board and explained that he has also been working on requirements for the 2013 Specific Purpose Tax Joint Powers Board. Commissioner West explained that he and Commissioner Wendling have been involved in conference calls with the Wyoming Department of Health regarding the situation with Deseret Health & Rehab and expressed his appreciation to all those involved for their quick action to a resolution.

**Commissioner Kolb**

Commissioner Kolb reported that he attended the WCCA Spring Conference. Commissioner Kolb reported that he attended a meeting regarding Deseret Health & Rehab expressing his concern for the residents and staff and also expressed his appreciation to all those involved, particularly Governor Mead, for providing a solution. Commissioner Kolb reported on his liaison meetings for Planning & Zoning and Communities Protecting the Green. Commissioner Kolb explained that he attended the University of Wyoming interview process for the 4-H Educator. Lastly, Commissioner Kolb noted that he spoke with County Treasurer Robb Slaughter and Land Use Director Eric Bingham.

**County Resident Concerns**

Chairman Johnson opened county resident concerns. Hearing no comments, the hearing was closed.

## **Break**

Chairman Johnson called for a break.

## **Action/Presentation Items**

### **Request to Approve Part-time Magistrate**

Chairman Johnson explained that Judge Prokos requested authorization to appoint Attorney Marc Dedenbach as a part-time magistrate for the Circuit Court, Third Judicial District. *Commissioner Van Matre moved for favorable consideration on this request to a part-time magistrate to serve the Circuit Court, Third Judicial District-Sweetwater County-for the towns of Rock Springs and Green River. Commissioner Wendling seconded the motion.* The motion carried.

### **Request Approval of Animal Control Housing Agreement**

Sheriff Lowell presented the Animal Control Housing Agreement. Following discussion, *Commissioner Van Matre moved to favorably consider the Animal Control Housing Agreement.* With the lack of a second, the motion was defeated. Following discussion, the commission recommended that Sheriff Lowell go out to bid for the housing of animals.

### **Request to Add Administrative Position in Lieu of Deputy for FY 15-16 in the Sheriff's Office**

Sheriff Lowell requested authorization to add a Captain position to the Sheriff's Office in lieu of a vacant Patrol Deputy Position. Following discussion, *Commissioner Van Matre moved to approve the request to add an administrative position in lieu of a deputy for FY 15-16.* With the lack of a second, the motion was defeated. The commission recommended, due to the request being for the FY 16, to address the need during the budget process.

### **Request to Add Investigator Position in Attorney's Office**

County Attorney Dan Erramouspe and Human Resource Director Garry McLean requested authorization to add an investigator position for FY 16. Following discussion, the commission recommended, due to the request being for the FY 16, to address the need during the budget process.

### **County Road 4-38 Road Realignment Information**

Public Works Director John Radosevich presented the cost associated with realigning County Road 4-38. Following discussion, Chairman Johnson entertained a motion to approve the request as presented. *Commissioner West so moved. Commissioner Van Matre seconded the motion.* The motion carried.

### **Request Transfer of BLM Recreation Lease for the Eden Valley Equestrian Center to the Eden Valley Event Center**

Eden Valley Event Center Vice President Clint DeLambert requested a letter of support from the commission so that they can submit a request for the BLM Recreation Lease to be transferred to the Eden Valley Event Center. Land Use Director Eric Bingham was present to provide historical information. *Commissioner Kolb moved to have the Chairman sign all necessary documents for the transfer to take place. Commissioner Wendling seconded the motion.* The motion carried.

### **Wyoming Community Development Authority Presents County Specific Demographic, Economic, and Housing Information**

Wyoming Community Development Authority Executive Director David Haney provided county specific demographic, economic and housing information. The commission expressed their appreciation to Mr. Haney.

### **Outreach Regarding New Legislation that Affects Industrial Siting Permitting Process**

Industrial Siting Principal Economist Kimber Whichmann provided an update regarding new legislation that affects the industrial siting permitting process. The commission expressed their concern over the process and requested that the Industrial Siting Committee become advocates to work with the community. The commission extended their appreciation to Ms. Whichmann and asked that their concerns be addressed.

## **Other**

### **Request Approval to fill a Truancy Case Manager Vacancy**

Human Resource Director Garry McLean and Juvenile Probation Director Karin Kelly requested authorization to fill a truancy case manager vacancy. Following discussion, Chairman Johnson entertained a motion to approve the request to fill the truancy case manager position in the Juvenile Probation Department as requested. *Commissioner Wendling so moved. Commissioner Van Matre seconded the motion.* The motion carried. Following discussion relative to the two positions, *Commissioner West moved to approve the filling of the juvenile probation truancy case manager position that will soon be vacated to fill the other agent position and authorize the Chairman to sign. Commissioner Kolb seconded the motion.* The motion carried.

## **Break**

Chairman Johnson called for a break.

## **Other**

### **Request Approval of Resolution 15-05-CC-01, Joint Resolution Regarding Proposed Legislative Language of Public Land Initiatives in Utah as Submitted to Congressional**

**Representative Cynthia Lummis between Individual Elected Officials of Uinta County, Wyoming, Uinta County Conservation District, Sweetwater County, Wyoming and Sweetwater County Conservation District**

Chairman Johnson and Public Land Specialist Mark Kot presented Resolution 15-05-CC-01. Following discussion, *Commissioner Wendling moved to approve Resolution 15-05-CC-01. Commissioner Van Matre seconded the motion.* The motion carried.

**RESOLUTION 15-05-CC-01**

**JOINT RESOLUTION REGARDING PROPOSED LEGISLATIVE LANGUAGE OF PUBLIC LAND INITIATIVES IN UTAH AS SUBMITTED TO CONGRESSIONAL REPRESENTATIVE CYNTHIA LUMMIS BETWEEN INDIVIDUAL ELECTED OFFICIALS OF UINTA COUNTY, WYOMING, UINTA COUNTY CONSERVATION DISTRICT, SWEETWATER COUNTY, WYOMING AND SWEETWATER COUNTY CONSERVATION DISTRICT**

WHEREAS, Summit County, Utah and Daggett County, Utah (Utah Counties) are a part of the Public Lands Initiative (PLI) developed by Congressman Rob Bishop; and

WHEREAS, the Utah Counties have developed or are currently developing proposals as part of the PLI; and

WHEREAS, the Utah Counties' proposal will impact public land management decisions in Utah that will directly affect resources adjacent to, shared by, and essential to Wyoming ranchers, municipalities, communities, and citizens; and

WHEREAS, members of the Uinta County Commission, Uinta County Conservation District, Sweetwater County Commission, and Sweetwater County Conservation District (Wyoming Counties and Districts) desire to proactively protect their respective constituencies from the Utah Counties' proposals; and

WHEREAS, the Wyoming Counties and Districts have developed legislative language to be included in any PLI designed to protect their respective constituencies with regard to existing uses, permits, and rights as well as those sensitive resources such as water quantity and quality, vegetation, timber, soil, forage, and wildlife habitat; and

WHEREAS, the Wyoming Counties and Conservation Districts approve of the legislative language attached to this resolution as Exhibit A; and

WHEREAS, the Wyoming Counties and Conservation Districts desire to provide Congressman Cynthia Lummis with the approved legislative language to ensure that the PLI represents the interests of Wyoming citizens.

NOW, THEREFORE BE IT RESOLVED, that the Wyoming Counties and Conservation Districts approve of the legislative language attached to the Resolution as Exhibit A; and

NOW, THEREFORE BE IT ALSO RESOLVED, that the Wyoming Counties and Conservation Districts desire to provide Congressman Cynthia Lummis with the legislative language in order to protect their respective constituencies from public land management decisions in Utah that may impact resources adjacent to, shared by, and essential to Wyoming ranchers, municipalities, communities and citizens.

Adopted and effective this May 19, 2015

THE BOARD OF COUNTY COMMISSIONERS  
OF SWEETWATER COUNTY, WYOMING

\_\_\_\_\_  
Wally J. Johnson, Chairman

\_\_\_\_\_  
John K. Kolb, Member

\_\_\_\_\_  
Don Van Matre, Member

\_\_\_\_\_  
Randal M. Wendling

\_\_\_\_\_  
Reid O. West, Member

ATTEST:

\_\_\_\_\_  
Steven Dale Davis, County Clerk

\*\*\*\*\*

**Executive Session(s)-Personnel/Legal**

Chairman Johnson entertained a motion to enter into executive session for personnel. *Commissioner Van Matre so moved. Commissioner Wendling seconded the motion.* The motion carried. A quorum of the commission was present.

After coming out of executive session, *Commissioner West moved to direct Human Resources to proceed as discussed. Commissioner Kolb seconded the motion.* The motion carried.

**Lunch**

Chairman Johnson recessed the meeting for lunch. After the lunch break, Chairman Johnson opened the afternoon session.

**Planning & Zoning- Public Hearing**

**Lewis & Lewis, Inc. Variances-**

Planner III Steve Horton provided the Planning & Zoning report and presented Resolution 15-05-ZO-01. Land owner John Arnoldi was present. Following discussion, Chairman Johnson requested to address the Simple Land Division prior to making a decision.

**Simple Land Division Approval for Lewis & Lewis PML Subdivision Lot 12**

Planner III Steve Horton explained that Lewis & Lewis, Inc. are seeking approval of the Simple Land Division of PML Subdivision Lot 12. Land owner John Arnoldi was present. Following discussion, Chairman Johnson entertained a motion to approve the Simple Land Division split for Lewis & Lewis PML Subdivision Lot 12. *Commissioner Kolb so moved. Commissioner West seconded the motion.* Following a roll call vote, the motion carried with Chairman Johnson and Commissioner Van Matre voting in opposition.

**Lewis & Lewis, Inc. Variances- continued**

Chairman Johnson opened the public hearing. Hearing no comments, the public hearing was closed. *Commissioner West moved to approve Resolution 15-05-ZO-01. Commissioner Wendling seconded the motion.* The motion carried.

**RESOLUTION 15-05-ZO-01  
LEWIS & LEWIS, INC.  
VARIANCES, SETBACK REQUIREMENTS AND  
LOT DEPTH TO FRONT RATIO**

WHEREAS, Lewis & Lewis, Inc. is requesting the following variances from the Sweetwater County Development Codes: 1) a variance from Section 5.G of the Sweetwater County Zoning Resolution requiring 20 foot side setbacks; 2) a variance from Section 8.d.(5) of the Sweetwater County Subdivision Regulations requiring a lot depth to front ratio less than 2.5 to 1 and; 3) a variance from Section 5.G of the Sweetwater County Zoning Resolution requiring a minimum lot size of 5 acres for property zoned I-2 (Heavy Industrial). These variances are for property legally described as:

Lot 12 of the PML Industrial Park Subdivision, Sweetwater County, Wyoming.

WHEREAS, the Sweetwater County Board of County Commissioners held a public hearing in regards to this matter on May 19, 2015 and has given due consideration to the recommendation of the Planning and Zoning Commission and to all the evidence and testimony presented at the hearing;

NOW THEREFORE BE IT RESOLVED that the Sweetwater County Board of County Commissioners APPROVES the following applications:

1. A Variance from the side setback requirements of 20 feet in a Heavy Industrial Zone District as required in Section 5.G of the Sweetwater County Zoning Resolution to allow side setbacks of 10 feet and 11 feet.
2. A Variance from the lot ratio requirements of 2.5 to 1 as required in Section 8.d.(5) of the Sweetwater County Subdivision Regulations to allow a lot depth to front ratio of 2.97 to 1.
3. A Variance from the minimum lot size requirements of 5 acres in a Heavy Industrial (I-2) Zone District as required in Section 5.G of the Sweetwater County Zoning Resolution to allow a one acre lot and a 1.526 acre lot.

Dated this 19<sup>th</sup> day of May, 2015.

THE BOARD OF COUNTY COMMISSIONERS  
OF SWEETWATER COUNTY, WYOMING

\_\_\_\_\_  
Wally J. Johnson, Chairman

\_\_\_\_\_  
John K. Kolb, Member

\_\_\_\_\_  
Don Van Matre, Member

\_\_\_\_\_  
Randal M. Wendling

\_\_\_\_\_  
Reid O. West, Member

ATTEST:

\_\_\_\_\_  
Steven Dale Davis, County Clerk

\*\*\*\*\*

**Gary Boyd & Carol Havlik- Conditional Use Permit**

Planner Steve Horton provided the Planning & Zoning report and presented Resolution 15-05-ZO-02. Land owner Carol Havlik was present. Following discussion, Chairman Johnson opened the public hearing. Hearing no comments, the public hearing was closed. Chairman Johnson entertained a motion to approve Resolution 15-05-ZO-02. *Commissioner West so moved. Commissioner Wendling seconded the motion.* The motion carried.

**RESOLUTION 15-05-ZO-02  
GARY BOYD & CAROL HAVLIK  
CONDITIONAL USE PERMIT  
OVERSIZE ACCESSORY STRUCTURE**

WHEREAS, Gary Boyd and Carol Havlik are requesting a Conditional Use Permit for the approval of an accessory structure over 200% of the gross floor area of the permitted structure on property zoned Rural Residential. This Conditional Use Permit is for property owned by Gary Boyd and Carol Havlik which is legally described as:

Lot 18 of the Cedar Cliffs Estates Subdivision, Sweetwater County, Wyoming.

WHEREAS, the Sweetwater County Board of County Commissioners held a public hearing in regards to this matter on May 19, 2015 and has given due consideration to the recommendation of the Planning and Zoning Commission and to all the evidence and testimony presented at the hearing;

NOW THEREFORE BE IT RESOLVED that the Sweetwater County Board of County Commissioners APPROVES the Conditional Use Permit for an oversized accessory structure with the following conditions:

1. A septic system must be approved before construction.

Dated this 19<sup>th</sup> day of May, 2015.

THE BOARD OF COUNTY COMMISSIONERS  
OF SWEETWATER COUNTY, WYOMING

\_\_\_\_\_  
Wally J. Johnson, Chairman

\_\_\_\_\_  
John K. Kolb, Member

\_\_\_\_\_  
Don Van Matre, Member

\_\_\_\_\_  
Randal M. Wendling

\_\_\_\_\_  
Reid O. West, Member

ATTEST:

\_\_\_\_\_  
Steven Dale Davis, County Clerk

\*\*\*\*\*

**Executive Session(s)-Personnel/Legal**

Chairman Johnson entertained a motion to enter into executive session for personnel. *Commissioner Kolb so moved. Commissioner Wendling seconded the motion.* The motion carried. A quorum of the commission was present.

After coming out of executive session, *Commissioner West moved to direct Human Resources to proceed with the personnel action that was discussed during executive session. Commissioner Kolb seconded the motion.* The motion carried.

**Adjourn**

There being no further business to come before the Board this day, the meeting was adjourned subject to the call of the Chairman. Immediately following the regularly scheduled meeting, the commission conducted the Fiscal Year 2016 budget workshop.

This meeting was recorded and is available from the County Clerk's office at the Sweetwater County Courthouse in Green River, Wyoming

THE BOARD OF COUNTY COMMISSIONERS  
OF SWEETWATER COUNTY, WYOMING

\_\_\_\_\_

Wally J. Johnson, Chairman

\_\_\_\_\_  
John K. Kolb, Member

\_\_\_\_\_  
Don Van Matre, Member

\_\_\_\_\_  
Randal M. Wendling

\_\_\_\_\_  
Reid O. West, Member

ATTEST:

\_\_\_\_\_  
Steven Dale Davis, County Clerk

\*\*\*\*\*

	DATE	AMOUNT	WARRANT #'S
EAL	5/22/2015	51,756.98	64947-64966
EAL	5/29/2015	41,092.39	
EAL	6/2/2015	651,662.31	
EAL			
EAL			
EAL			

	AMOUNT	Check #	Advice #
Payroll Run	5,354.76	Payroll: 64967	14289
Payroll Run	0.00		
Payroll Run			
TOTAL AMOUNT	\$749,866.44		

Vouchers in the above amount are hereby approved and ordered paid this date of 06/02/2015

\_\_\_\_\_  
Wally J. Johnson, County Commissioner

\_\_\_\_\_  
John K. Kolb, County Commissioner

\_\_\_\_\_  
Don Van Matre, County Commissioner

\_\_\_\_\_  
Randal M. Wendling, County Commissioner

Attest:

\_\_\_\_\_  
County Clerk

\_\_\_\_\_  
Reid O. West, County Commissioner

**Authorization for Bonds**

**6-2-15**

Donna Little-Kaumo	SWCO School Dist. #2, Superintendent	\$100,000.00
Karla Leach	WWCC, Asst. Treasurer	\$ 50,000.00

THE BOARD OF COUNTY COMMISSIONERS  
FOR SWEETWATER COUNTY, WYOMING

\_\_\_\_\_  
Wally J. Johnson, Chairman

\_\_\_\_\_  
John K. Kolb, Member

\_\_\_\_\_  
Donald Van Matre, Member

Attest:

\_\_\_\_\_  
Randal M. Wendling, Member

\_\_\_\_\_  
Steven Dale Davis, County Clerk

\_\_\_\_\_  
Reid O. West, Member

Wyoming



# Western Surety Company

## OFFICIAL BOND AND OATH

KNOW ALL PERSONS BY THESE PRESENTS:

Bond No. 54932320

That we Donna Little-Kaumo

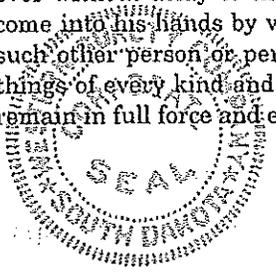
of Green River, Wyoming, as Principal, and WESTERN SURETY COMPANY, a corporation duly licensed to do business in the State of Wyoming, as Surety, are held and firmly bound unto \_\_\_\_\_, the State of Wyoming, in the penal

sum of One Hundred Thousand and 00/100 DOLLARS (\$ 100,000.00), to which payment well and truly to be made, we bind ourselves and our legal representatives, jointly and severally, firmly by these presents.

Dated this 9th day of March, 2015.

THE CONDITION OF THE ABOVE OBLIGATION IS SUCH, That whereas, the above bounden Principal was duly  Appointed  Elected to the office of Superintendent in the of Sweetwater County School District #2 and State aforesaid for the term beginning July 1, 2015, and ending July 1, 2016.

NOW THEREFORE, If the above bounden Principal and his deputies shall faithfully, honestly and impartially perform all the duties of his said office of Superintendent as is or may be prescribed by law, and shall with all reasonable skill, diligence, good faith and honesty safely keep and be responsible for all funds coming into the hands of such officer by virtue of his office; and pay over without delay to the person or persons authorized by law to receive the same, all moneys which may come into his hands by virtue of his said office; and shall well and truly deliver to his successor in office, or such other person or persons as are authorized by law to receive the same, all moneys, books, papers and things of every kind and nature held by him as such officer, the above obligation shall be void, otherwise to remain in full force and effect.



Donna Little-Kaumo, Ed.S  
Principal

WESTERN SURETY COMPANY

By Paul T. Bruflat  
Paul T. Bruflat, Senior Vice President



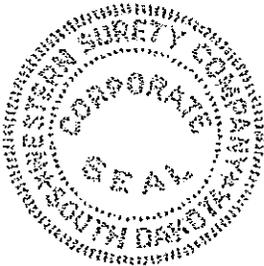
# Western Surety Company

## CONTINUATION CERTIFICATE

Western Surety Company hereby continues in force Bond No. 54529232 briefly described as ASSISTANT TREASURER WESTERN WYOMING COMMUNITY COLLEGE for KARLA LEACH, as Principal, in the sum of \$ FIFTY THOUSAND AND NO/100 Dollars, for the term beginning July 01, 2015, and ending July 01, 2016, subject to all the covenants and conditions of the original bond referred to above.

This continuation is issued upon the express condition that the liability of Western Surety Company under said Bond and this and all continuations thereof shall not be cumulative and shall in no event exceed the total sum above written.

Dated this 09 day of March, 2015.



WESTERN SURETY COMPANY

By Paul T. Bruffat  
Paul T. Bruffat, Vice President

**THIS "Continuation Certificate" MUST BE FILED WITH THE ABOVE BOND.**

## BOARD OF COUNTY COMMISSIONERS MEETING REQUEST FORM

Requested Meeting Date: 6/2/15	Name & Title of Presenter: Bonnie Phillips
Department or Organization: Clerk's office	Contact Phone & E-mail: 872-3762
Exact Wording for Agenda: Budget Amendments	Preference of Placement on Agenda & Amount of Time Requested for Presentation: 8:30 5 min
Will there be Handouts? (If yes, include with meeting request form) yes	Will handouts require SIGNATURES: yes
Additional Information:          	

- All requests to be added to the agenda will need to be submitted in writing on the "Meeting Request Form" by Wednesday at 12:00 p.m. prior to the scheduled meeting and returned in person or electronically to Clerk Sally Shoemaker at: [shoemakers@sweet.wy.us](mailto:shoemakers@sweet.wy.us)
- All handouts are also due by Wednesday at 12:00 p.m. prior to the scheduled meeting date. Handouts may be submitted to Clerk Sally Shoemaker either in person or electronically. ***\*\*If your handout is not accompanied with the request to be added to the agenda, your request will be dismissed and you may reschedule for the next meeting provided the handout(s) are received.\*\****
- Any documents requiring **Board Action** or **signature** are considered agenda items and need to be requested in the same manner.
- All **original** documents requesting action or signature must be submitted to Deputy County Clerk Vickie Eastin. However, a **copy** must be submitted to Sally Shoemaker for distribution of the packet and retention.
- As always, if you are unable to attend the meeting after being placed onto an agenda, please send a representative in your place or your item will be rescheduled.
- In order to determine placement on the agenda, please review the county website ([www.sweet.wy.us/commissioner](http://www.sweet.wy.us/commissioner)) on Thursday afternoon.
- If a request to be placed on an agenda is received **AFTER** the deadline, you will be considered for the next meeting date.
- No handout will be received during a meeting in session.

**RESOLUTION 15-06-CL-01**  
**SWEETWATER COUNTY**  
**BUDGET AMENDMENT**

**DUE** to unanticipated capital expenditures within the Clerk of District Court department totaling \$1,000,

**WHEREAS**, it has been determined that the aforementioned funds need to be transferred within the 2014-2015 County Budget,

**WHEREAS**, the Notice of Public Hearing has been published in accordance with the regulations and rules governing the budget process and there being no protests filed or expressed to the Board of County Commissioners regarding this amendment to the Sweetwater County Budget at the hearing,

**BE IT THEREFORE RESOLVED**: that the 2014-2015 fiscal year budget for Sweetwater County be amended to reflect the following budget changes:

**Expenditures Increase General Fund:**

Clerk of District Court – Capital	\$1,000
-----------------------------------	---------

**Expenditures Decrease General Fund:**

Clerk of District Court – Operating	(\$1,000)
-------------------------------------	-----------

Dated at Green River, Wyoming this 2nd day of June, 2015.

**BOARD OF COUNTY COMMISSIONERS**  
**SWEETWATER COUNTY, WYOMING**

\_\_\_\_\_  
Wally J. Johnson, Chair

\_\_\_\_\_  
John K. Kolb, Member

\_\_\_\_\_  
Don Van Matre, Member

\_\_\_\_\_  
Randy Wendling, Member

**ATTEST:**

\_\_\_\_\_  
Steven Dale Davis, County Clerk

\_\_\_\_\_  
Reid O. West, Member

NOTICE OF PUBLIC HEARING  
SWEETWATER COUNTY  
BUDGET AMENDMENT

Notice is hereby given of a Public Hearing to amend the Clerk of District Court department budget within the Sweetwater County 2014-2015 budget in the amount of \$1,000.00 due to unanticipated capital expenditures within the department.

Said hearing will be held at the Sweetwater County Commissioners' meeting room in the County Courthouse in Green River, Wyoming on the 2nd day of June, 2015 at 8:30 A.M. At this time, any and all interested persons may appear and express their opinion regarding the budget amendment.

Dated at Green River, Wyoming this 22<sup>nd</sup> day of May, 2015.

Board of County Commissioners  
Sweetwater County, Wyoming

Attest:

(s) Wally J Johnson, Chair

(s) Steven Dale Davis, County Clerk

Please Advertise as a Legal Advertisement on May 26, 2015.

**RESOLUTION 15-06-CL-02**  
**SWEETWATER COUNTY**  
**BUDGET AMENDMENT**

**DUE** to unanticipated operating expenditures within the Veterans Services department totaling \$4,800,

**WHEREAS**, it has been determined that the aforementioned funds need to be transferred within the 2014-2015 County Budget,

**WHEREAS**, the Notice of Public Hearing has been published in accordance with the regulations and rules governing the budget process and there being no protests filed or expressed to the Board of County Commissioners regarding this amendment to the Sweetwater County Budget at the hearing,

**BE IT THEREFORE RESOLVED**: that the 2014-2015 fiscal year budget for Sweetwater County be amended to reflect the following budget changes:

**Expenditures Increase General Fund:**

Veterans Services – Operating	\$4,800
-------------------------------	---------

**Expenditures Decrease General Fund:**

Veterans Services – Payroll	(\$3,800)
Veterans Services – Capital	(\$1,000)

**Dated at Green River, Wyoming this 2nd day of June, 2015.**

**BOARD OF COUNTY COMMISSIONERS**  
**SWEETWATER COUNTY, WYOMING**

\_\_\_\_\_  
**Wally J. Johnson, Chair**

\_\_\_\_\_  
**John K. Kolb, Member**

\_\_\_\_\_  
**Don Van Matre, Member**

\_\_\_\_\_  
**Randy Wendling, Member**

**ATTEST:**

\_\_\_\_\_  
**Steven Dale Davis, County Clerk**

\_\_\_\_\_  
**Reid O. West, Member**

NOTICE OF PUBLIC HEARING  
SWEETWATER COUNTY  
BUDGET AMENDMENT

Notice is hereby given of a Public Hearing to amend the Veterans Services department budget within the Sweetwater County 2014-2015 budget in the amount of \$4,800.00 due to unanticipated operating expenditures within the department.

Said hearing will be held at the Sweetwater County Commissioners' meeting room in the County Courthouse in Green River, Wyoming on the 2nd day of June, 2015 at 8:30 A.M. At this time, any and all interested persons may appear and express their opinion regarding the budget amendment.

Dated at Green River, Wyoming this 22<sup>nd</sup> day of May, 2015.

Board of County Commissioners  
Sweetwater County, Wyoming

Attest:

(s) Wally J Johnson, Chair

(s) Steven Dale Davis, County Clerk

Please Advertise as a Legal Advertisement on May 26, 2015.



County Wide Consensus Block Grant Application Form

## BFY15/16 Funding

**JOINT RESOLUTION #SWBFY15/16-7**

We, the undersigned Sweetwater County Board of Commissioners, hereby certify that the Board and at least seventy percent (70%) of the incorporated population within Sweetwater County have reached agreement on the following project(s) to be funded under Chapter 26, Section 324 and in compliance with rules promulgated by the State Loan and Investment Board, Chapter 32.

County Consensus List

Priority Listing:

												Available							
												\$	65,752.00						
A	B	C	D	E	F	G	H	I	J	K	L	M	N	O					
Project Owner	Project Name	Total Estimated Project Cost	E + G + I Total Funding Secured & in place	Amount of Grants, Loans, and Other types of previously secured funding	Grant #, Loan #, Other Information for Previously secured funding	Local Match If any	Local Match If any (Please provide detail)	Other Match	Other Match If any (Please provide detail)	Percentage of Total Project Already Funded	Balance of Project needing funding	Project Share requested from this consensus list	Amount of Project not funded after consensus list funding request	N / C Percentage of project not yet funded					
City of Green River	Firefighters Self Contained Breathing Apparatus (SCBA) Replacement	-	-	-	CWC 15215 SW move \$76,696 to CWC 15243 SW							(76,696.00)	76,696.00	#DIV/0!					
City of Green River	Police Department Indoor Shooting Range	-	-	-	CWC 15243 SW \$333,678 plus CWC 15215 SW \$76,696 = \$410,374						76,696.00	76,696.00	-						
Totals: \$												\$	-	\$	-	\$	-	\$	-

DATED this 2nd day of June, 2015.

Page 1 Consensus Total:	\$	-	
Page 2 Consensus Total:	\$	-	\$
Balance after Priority Listing:	\$	65,752.00	

Funds Available

\_\_\_\_\_  
Wally J. Johnson  
CHAIRMAN, Sweetwater County Commission

\_\_\_\_\_  
John K. Kolb  
County Commissioner

\_\_\_\_\_  
ATTEST: Sweetwater County Clerk

\_\_\_\_\_  
Don Van Matre  
County Commissioner

\_\_\_\_\_  
Randal M. Wendling  
County Commissioner

\_\_\_\_\_  
Reid O. West  
County Commissioner

## BOARD OF COUNTY COMMISSIONERS MEETING REQUEST FORM

Requested Meeting Date: 6/2/2015	Name & Title of Presenter: Sheriff Mike Lowell Garry McLean, HR Director
Department or Organization: Sheriff's Office Human Resources	Contact Phone & E-mail: 922-5301 872-3913
Exact Wording for Agenda: Request approval to restaff 2 vacant positions in the Sheriff's Office	Preference of Placement on Agenda & Amount of Time Requested for Presentation: 5 min.
Will there be Handouts? (If yes, include with meeting request form) yes	Will handouts require SIGNATURES: yes
Additional Information:	

- All requests to be added to the agenda will need to be submitted in writing on the "Meeting Request Form" by Wednesday at 12:00 p.m. prior to the scheduled meeting and returned in person or electronically to Clerk Sally Shoemaker at: [shoemakers@sweet.wy.us](mailto:shoemakers@sweet.wy.us)
- All handouts are also due by Wednesday at 12:00 p.m. prior to the scheduled meeting date. Handouts may be submitted to Clerk Sally Shoemaker either in person or electronically. ***\*\*If your handout is not accompanied with the request to be added to the agenda, your request will be dismissed and you may reschedule for the next meeting provided the handout(s) are received.\*\****
- Any documents requiring **Board Action or signature** are considered agenda items and need to be requested in the same manner.
- All **original** documents requesting action or signature must be submitted to Deputy County Clerk Vickie Eastin. However, a **copy** must be submitted to Sally Shoemaker for distribution of the packet and retention.
- As always, if you are unable to attend the meeting after being placed onto an agenda, please send a representative in your place or your item will be rescheduled.
- In order to determine placement on the agenda, please review the county website ([www.sweet.wy.us/commissioner](http://www.sweet.wy.us/commissioner)) on Thursday afternoon.
- If a request to be placed on an agenda is received **AFTER** the deadline, you will be considered for the next meeting date.
- No handout will be received during a meeting in session.

Sweetwater County  
Request to Restaff Vacant Position

Board Meeting Date: 6/2/2015

Department: Sheriff Department

Position: Detective

Vacancy Date: 6/8/2015

Reason for vacancy: Employee Retirement

Restaff Detective position, full time with benefits. Anticipate promoting current Patrol Deputy in Sheriff's Office, which will create a Patrol vacancy.

Department Request: vacancy.

Anticipated Re-staff Date 6/9/2015

Board Action	
Approved _____	Date: <u>6/2/2015</u>
Denied _____	
Full time _____	
Part time _____	# Hours (if part time) _____
Restaff Immediately _____	Delay restaffing until (month) _____

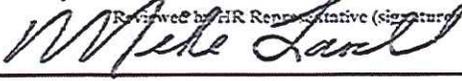
	Position	Hire Date	Monthly							Total cost of employment (salary + benefits)	Annual Cost of employment
			Salary	Retirement	Health Insurance	LTD	FICA	Workers Compensation	Total benefits		
Current costs for Employee	Detective (20 years, Grade 19, step 7 rate of pay)	4/24/1995	\$ 5,544.74	\$ 953.70	\$ 1,538.91	\$ 19.96	\$ 424.17	\$ 123.09	\$ 3,059.83	\$ 8,604.37	\$ 103,254.87
Anticipated Costs to restaff Position Vacancy	Detective (grade 19, step 5)	6/9/2015	\$ 5,226.54	\$ 898.96	\$ 1,538.91	\$ 18.82	\$ 399.83	\$ 116.03	\$ 2,972.55	\$ 8,199.09	\$ 98,389.08
Net Difference (savings)			\$ (318.20)	\$ (54.73)	\$ -	\$ (1.15)	\$ (24.34)	\$ (7.06)	\$ (87.28)	\$ (405.48)	\$ (4,865.79)

**NOTES**

Health Insurance: Anticipates Employee + Family health insurance coverage, for new employee. Previous employee had Employee + Family insurance coverage.

Rate of pay for new employee anticipates 10 - 15 years law enforcement experience. Anticipate promoting from within Sheriff's Office to re-staff this vacancy.

  
 \_\_\_\_\_  
 Reviewed by Sheriff Representative (signature)

  
 \_\_\_\_\_  
 Reviewed by Department Head/ Elected Official (signature)

\_\_\_\_\_  
 Commission Chair (signature)

5/27/15  
 \_\_\_\_\_  
 Date:

5/27/15  
 \_\_\_\_\_  
 Date:

\_\_\_\_\_  
 Date:

Sweetwater County  
Request to Restaff Vacant Position

Board Meeting Date: 6/2/2015  
 Department: Sheriff Department  
 Position: Patrol Deputy  
 Vacancy Date: 6/9/2015  
 Reason for vacancy: Employee promoted to vacant Detective position  
 Department Request: Restaff Patrol Deputy position, full time with benefits  
 Anticipated Re-staff Date 6/15/2015

Board Action	
Approved _____	Date: <u>6/2/2015</u>
Denied _____	
Full time _____	
Part time _____	# Hours (if part time) _____
Restaff Immediately _____	Delay restaffing until (month) _____

	Position	Hire Date	Monthly							Total cost of employment (salary + benefits)	Annual Cost of employment
			Salary	Retirement	Health Insurance	LTD	FICA	Workers Compensation	Total benefits		
Current costs for Employee	Patrol Deputy (10 years, Grade 1S, step 5 rate of pay)	5/1/2005	\$ 4,977.59	\$ 856.15	\$ 1,538.91	\$ 17.92	\$ 380.79	\$ 110.50	\$ 2,904.26	\$ 7,881.85	\$ 94,582.24
Anticipated Costs to restaff Position Vacancy	Patrol Deputy (grade 1S, step 1)	6/15/2015	\$ 4,977.59	\$ 856.15	\$ 1,538.91	\$ 17.92	\$ 380.79	\$ 110.50	\$ 2,904.26	\$ 7,881.85	\$ 94,582.24
Net Difference (savings)			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

**NOTES**

Health Insurance: Anticipates Family health insurance coverage, for new employee. Previous employee had Employee + Family insurance coverage.

Rate of pay for new employee anticipates 10 - 15 years law enforcement experience. Anticipate promoting from within Sheriff's Office to re-staff this vacancy.

  
 Reviewed by I.R. Representative (signature)  
 \_\_\_\_\_  
 Reviewed by Department Head/ Elected Official (signature)  
 \_\_\_\_\_  
 Commission Chair (signature)

5/27/15  
 Date:  
5/27/15  
 Date:  
 \_\_\_\_\_  
 Date:

## BOARD OF COUNTY COMMISSIONERS MEETING REQUEST FORM

Requested Meeting Date: 6/2/2015	Name & Title of Presenter: Garry McLean, HR Director
Department or Organization: Human Resources	Contact Phone & E-mail: 872-3913
Exact Wording for Agenda: Request approval of employment contract VSO Department	Preference of Placement on Agenda & Amount of Time Requested for Presentation: 10 min.
Will there be Handouts? (If yes, include with meeting request form) yes	Will handouts require SIGNATURES: yes
Additional Information:	

- All requests to be added to the agenda will need to be submitted in writing on the "Meeting Request Form" by Wednesday at 12:00 p.m. prior to the scheduled meeting and returned in person or electronically to Clerk Sally Shoemaker at: [shoemakers@sweet.wy.us](mailto:shoemakers@sweet.wy.us)
- All handouts are also due by Wednesday at 12:00 p.m. prior to the scheduled meeting date. Handouts may be submitted to Clerk Sally Shoemaker either in person or electronically. ***\*\*If your handout is not accompanied with the request to be added to the agenda, your request will be dismissed and you may reschedule for the next meeting provided the handout(s) are received.\*\****
- Any documents requiring **Board Action or signature** are considered agenda items and need to be requested in the same manner.
- All **original** documents requesting action or signature must be submitted to Deputy County Clerk Vickie Eastin. However, a **copy** must be submitted to Sally Shoemaker for distribution of the packet and retention.
- As always, if you are unable to attend the meeting after being placed onto an agenda, please send a representative in your place or your item will be rescheduled.
- In order to determine placement on the agenda, please review the county website ([www.sweet.wy.us/commissioner](http://www.sweet.wy.us/commissioner)) on Thursday afternoon.
- If a request to be placed on an agenda is received **AFTER** the deadline, you will be considered for the next meeting date.
- No handout will be received during a meeting in session.

**Employment Contract  
Between  
Sweetwater County, Wyoming  
And  
Lawrence Levitt**

**1. Parties.**

A. This Contract is made and entered into by and between Sweetwater County, Wyoming, by and through the Sweetwater County Commission, whose address is 80 West Flaming Gorge Way, Green River, WY 82935 (hereinafter COUNTY), and Lawrence Levitt, whose address is 9 Spotted Tail Circle, Rock Springs, WY 82901 (hereinafter EMPLOYEE). For and in consideration of the mutual promises and covenants set forth below, The COUNTY and The EMPLOYEE agree to the following:

**2. Purpose of Contract.**

A. The purpose of this Contract is to obtain the services of EMPLOYEE as described in paragraph 5 of this contract. Broadly stated, the EMPLOYEE will manage the County Veteran Services offices, in Sweetwater County, Lincoln County, and Sublette County and programs in accordance with the strategic direction adopted by the respective Board of County Commissioners of each of the three counties. Employee understands that there is a Memorandum of Understanding (MOU) between the three counties regarding the sharing of expenses related to the county based veteran services.

**3. Term of Contract.**

A. Performance under the terms and conditions of this Contract shall commence on July 1, 2015 and this contract shall cease at the end of the day on June 30, 2016, unless this Contract is otherwise terminated pursuant to Paragraph 6.L. of this Contract.

**4. Compensation and Benefits.**

A. In consideration of the services provided by EMPLOYEE as set forth herein, the COUNTY shall pay EMPLOYEE five thousand one hundred twenty-five dollars (\$5,125.00) per month

for performance in accordance with the terms of this contract, excluding any reimbursable benefits. Payment shall be made no later than the 7<sup>th</sup> day of each month.

B. EMPLOYEE's compensation amount described in paragraph 4A. of this contract, may be increased in accordance with any cost of living increase adjustment that may be approved by the Board of County Commissioners, during the term of this contract.

C. EMPLOYEE shall be eligible for all County benefits provided to full-time employees, including Health Insurance benefits, Retirement, holiday leave and paid leave, etc. As of EMPLOYEE's anniversary date, vacation and sick leave will carry forward and accrue in accordance with County policy.

D. COUNTY shall provide the EMPLOYEE necessary equipment and supplies, within the spending limitations of the approved budget for the Veteran Services Department.

E. Any required travel for EMPLOYEE, which is made in a privately-owned automobile in the performance of this Contract may be reimbursed at the rate established by the Board of Sweetwater County Commissioners.

F. THE COUNTY shall reimburse EMPLOYEE'S travel expenses at the prescribed COUNTY rate when such travel is approved by THE COUNTY in advance. Travel expenses may include but are not limited to transportation, lodging, telephone and meals.

G. The EMPLOYEE'S traveling expenses shall be billed as they are incurred. EMPLOYEE shall submit monthly invoices to THE COUNTY.

H. Whenever available a County pool vehicle may be used when the EMPLOYEE is required to travel in performance of the duties under this contract.

I. The EMPLOYEE shall be entitled to workers' compensation benefits as provided by and in accordance with the Wyoming Workers' Compensation Act, W.S. § 27-14-101 et. seq.

## **5. Responsibilities of Employee.**

A. Duties assigned to the EMPLOYEE are as described in the Veteran Services Director Position Description (See attachment A), attached hereto and incorporated herein by reference. EMPLOYEE shall perform such other duties as are customarily performed by one holding a similar position and shall additionally render such other and unrelated services and duties as may be assigned from time to time by the Sweetwater County Board of County Commissioners, at all times throughout the term of employment.

B. EMPLOYEE agrees that he will at all times faithfully, industriously, and to the best of his ability, experience and talents, perform all of the duties that may be required from him pursuant to the express and implicit terms of this agreement, to the reasonable satisfaction of the DEPARTMENT and the COUNTY. While performing assigned duties, EMPLOYEE shall devote all of his time, attention, knowledge and skills solely to the business and interests of the DEPARTMENT and any outside employment interests of EMPLOYEE shall not interfere, either directly or indirectly, with the employee's ability to perform his duties under this contract.

C. EMPLOYEE will maintain the confidentiality of all restricted information learned during the course of the performance of his duties, and shall strictly abide by applicable policies with respect to disclosure of any information to the public, press, or other individuals, in compliance with all applicable state and federal rules and laws. When disclosure of information is permitted or required by law, (i.e. disclosure to a court, prosecuting attorney, law enforcement agent, or pursuant to the order of a court of competent jurisdiction), EMPLOYEE shall make such disclosure only at the direction of the County Commissioners, or an Agent of the County designated by the County Commissioners.

D. EMPLOYEE shall obtain Veteran Services Officer certification through the Nation Association of County Veteran Services Officers (NACVSO) within one year of July 1, 2015, unless such certification is obtained prior to July 1, 2015. Once obtained, EMPLOYEE shall maintain his VSO certification through the Veteran's Administration.

E. EMPLOYEE shall, while performing the duties specified in this contract, conduct himself in a professional manner and in compliance with stated COUNTY policy.

F. EMPLOYEE will communicate directly to a Sweetwater County assigned liaison, who will act as liaison between EMPLOYEE and COUNTY regarding interpretation and administration of County policy and procedures, County budgeting processes, personnel issues, etc.

G. Employee understands that there is a Memorandum of Understanding (MOU) between the three counties detailing the responsibilities of each County. Employee shall be responsible for facilitating the annual renewal of said MOU.

**6. General Provisions.**

A. **Amendments.** Any changes, modifications, revisions or amendments to this Contract which are mutually agreed upon by and between the parties to this Contract shall be incorporated by written instrument, executed and signed by all parties to this Contract.

B. **Applicable Law/Venue.** The construction, interpretation and enforcement of this Contract shall be governed by the laws of the State of Wyoming. The Courts of the State of Wyoming shall have jurisdiction over this Contract and the parties, and venue shall be the Third Judicial District, in and for Sweetwater County, at Green River, Wyoming.

C. **Assignment/Contract Not Used as Collateral.** Neither party shall assign or otherwise transfer any of the rights or delegate any of the duties set forth in this Contract without the prior written consent of the other party. The EMPLOYEE shall not use this Contract, or any portion thereof, for collateral for any financial obligation, without the prior written permission of THE COUNTY.

D. **Compliance with Laws.** The EMPLOYEE shall keep informed of and comply with all applicable federal, state and local laws and regulations and County Policy in the performance of this Contract.

E. **Entirety of Contract.** This Contract, consisting of nine (9) pages, including one exhibit consisting of three pages, represents the entire and integrated Contract between the parties and supersedes all prior negotiations, representations, and agreements, whether written or oral.

F. **Employee Status.** EMPLOYEE shall be considered an employee of the COUNTY for purposes of this contract. Nothing in this Contract shall be interpreted as authorizing the EMPLOYEE or his agents and/or employees to act as an agent or representative for or on behalf of the COUNTY, or to incur any obligation of any kind on the behalf of the COUNTY.

G. **Kickbacks.** The EMPLOYEE certifies and warrants that no gratuities, kickbacks or contingency fees were paid in connection with this Contract, nor were any fees, commissions, gifts, or other considerations made contingent upon the award of this Contract. If the EMPLOYEE breaches or violates this warranty, the COUNTY may, at its discretion, terminate this Contract without liability to the COUNTY, or deduct from the contract price or consideration, or otherwise recover, the full amount of any commission, percentage, brokerage, or contingent fee.

H. **Notices.** All notices arising out of, or from the provisions of this Contract shall be in writing and given to the parties at the address provided under this Contract, either by regular mail, facsimile, e-mail, or delivery in person.

I. **Prior Approval.** The Contract shall not be binding upon either party, no services shall be performed under the terms of this Contract, and the Clerk of Sweetwater County shall not draw warrants for payment on this Contract, until this Contract has been reduced to writing, and approved by the Office of the Sweetwater County and Prosecuting Attorney and the signatures of all parties are affixed hereto.

J. **Sovereign Immunity.** THE COUNTY does not waive sovereign immunity by entering into this Contract, and specifically retains immunity and all defenses available to it as a sovereign pursuant to any applicable federal or state law.

K. **Taxes.** The EMPLOYEE is subject to all applicable federal taxes, and deductions will be made for social security, income tax and other taxes when required by federal, state, or local laws. The COUNTY shall pay all employer taxes required by federal, state and local laws, including but not limited to federal and social security taxes, workers' compensation, and unemployment insurance, provided employee completes all required documentation.

L. **Termination of Contract.** This Contract may be terminated by either the EMPLOYEE or the County upon thirty (30)

days written notice to the other party. It may be terminated at anytime, upon mutual consent of the parties; and it may be terminated immediately for cause if EMPLOYEE fails to perform in accordance with the terms of this Contract.

M. **Waiver.** The waiver of any breach of any term or condition in this Contract shall not be deemed a waiver of any prior or subsequent breach.

7. **Signatures.** By signing this Contract, the parties certify that they have read and understood it, that they agree to be bound by the terms of the Contract, that they have the authority to sign it, and that they have received a signed and dated copy of the Contract.

**Employee**

\_\_\_\_\_  
Lawrence Levitt Date

**Sweetwater County Commissioners**

\_\_\_\_\_  
Wally J. Johnson, Board Chair Date

\_\_\_\_\_  
John K. Kolb, Commissioner Date

\_\_\_\_\_  
Don Van Matre, Commissioner Date

\_\_\_\_\_  
Randal M. Wendling, Commissioner Date

\_\_\_\_\_  
Reid O. West, Commissioner Date

**Office of the Sweetwater County and Prosecuting Attorney  
Approval as to Form.**

\_\_\_\_\_  
James P. Schermetzler, Deputy Sweetwater  
County and Prosecuting Attorney Date

**Attachment A  
Veterans Services Director Position Description**

**CLASS TITLE:** Veterans Services Office Director  
**DEPARTMENT:** Veteran Services Office **FLSA STATUS:** EXEMPT  
**ACCOUNTABLE TO:** Sweetwater County Board of County Commissioners (hereinafter Board)  
**FMLA STATUS:**  
**APPROVED BY:** **DATE:** June 21, 2011  
**PAY GRADE:** Contract

**PRIMARY OBJECTIVE OF POSITIONS IN THIS CLASS:** Under administrative direction from the Sweetwater County Board of County Commissioners, the Veterans Services Office Director shall manage the Veterans Service Offices and staff in Sweetwater County, Lincoln County, Sublette County and at other locations as assigned. The VSO Director provides program leadership, as well as technical and administrative supervision to Veterans Services staff involving matters relating to the presentation of claims for benefits allowable to veterans and their dependents. The VSO Director formulates and administers policies and procedures pertaining to veterans services and disseminates information obtained through varied resources to aid the staff in their work. The VSO Director will also perform duties as a Veterans Services Officer.

**MAJOR AREAS OF RESPONSIBILITY AND PERFORMANCE:**

Essential Duties:

Director Duties

- Supervises, trains and directs Veterans Service Officers (VSO's) and clerical staff engaged in obtaining, compiling, and presenting information pertaining to claims for benefits for veterans, their dependents, or survivors.
- Responsible for preparing the Veteran Services Budget, monitoring expenditures in compliance with the same and exploring ways to deliver veteran services at the lowest budgetary cost possible.
- Maintains effective work relationships with officials of the Federal Veterans Administration Regional Office, the Wyoming Veterans Services Commission, the Veterans Services Director for the State of Wyoming, the American Legion, Veteran of Foreign Wars (VFW), Disabled American Veterans (DAV) and other veteran related service organizations, as well as the respective Boards of County Commissioners from Sublette and Lincoln counties.
- Maintains regular contact with the Sweetwater County Veterans Clinic, health care providers and administrators to maintain and disseminate current information on the status of programs and the availability of resources.
- Evaluates the office workflow and recommends adjustments or develops new procedures or processes to achieve an efficient and effective operation.
- Receives and responds to office visits, telephone calls, and correspondence which require attention of management and assists in preparation of periodic reports.
- Prepares and presents talks pertaining to veterans' problems, rights, and benefits to veteran and civic organizations
- Provides the Board with quarterly reports showing the number of Veterans served and the hours spent providing services.
- May obtain training and assist in the processing of veteran claims.
- Responsible for maintaining records on the numbers of veterans within Sweetwater County and claims processed by department.
- Will make visits to the Sublette and Lincoln County VSO centers at least once per month and maintain regular contact to ensure operational integrity in these areas.

**Attachment A**  
**Veterans Services Director Position Description**

**VSO Duties:**

- Assists veterans, surviving spouses, and dependents in applying for benefits from the Department of Veterans Affairs to include disability compensation, disability pension, healthcare, burial benefits, life insurance and education programs;
- Submits DVA claims to the appropriate DVA Regional Office; other claims are submitted to the government agencies involved;
- Communicates with various Federal, State, County, and City Governmental agencies concerning problems or questions on behalf of veterans or their beneficiaries, either in person, or via telephone, or via e-mail;
- Acts as liaison with Federal, State and Local veteran agencies, local veteran groups, welfare agencies, local and veteran hospitals, employment agencies, and community groups regarding veterans' rights and benefits;
- Performs home and institutional visits to homebound veterans;
- Performs administrative and clerical duties; prepares correspondence, files and maintains records;
- Operates photocopier, computer, fax machine and other typical office equipment;
- Receives phone calls, the public and visitors.

**Other Duties:** Performs other related duties as assigned.

**SPECIFIC CHARACTERISTICS:**

The employee reports to the Sweetwater County Board of County Commissioners and is responsible for a variety of administrative and coordinative functions relative to the operation of the Sweetwater County Veterans Services Office.

**PHYSICAL AND RELATED REQUIREMENTS:**

Ability to perform sedentary physical work and to lift and carry up to 10;  
Ability to stand, walk, sit, ride, bend, kneel and perform similar body movements;  
Possesses hand/eye/foot coordination adequate to operate a computer and other office equipment;  
Ability to talk and hear in person and by telephone;  
Ability to see and read instructions;  
Ability to safely operate a motor vehicle.

**SUPERVISION - RESPONSIBILITY FOR WORK OF OTHERS:** Supervises small group of employees in multiple offices. Department head of small department

**EDUCATION, TRAINING AND EXPERIENCE REQUIREMENTS:**

Any combination of education, training and experience equivalent to Bachelor's Degree in Business Administration or related field, plus five years work experience in a management capacity; possession of valid drivers license with acceptable motor vehicle report (MVR). Must have the ability to obtain Veteran Services Officer certification through the Veteran's Administration within one year of employment. Prefer a Veteran status.

**EXAMPLES OF PERFORMANCE CRITERIA AND QUALIFICATIONS:**

**CLASS TITLE: VSO DIRECTOR (cont.)**

**THE EMPLOYEE:**

- Possesses knowledge of business and management principles involved in strategic planning, budgeting, human resources modeling, leadership technique, production methods, and coordination of people and resources
- Possesses knowledge of State and federal laws and regulations pertaining to veterans services and benefits.
- Possess knowledge of the organization, function, and responsibilities of various veterans' service organizations.
- Has the ability to establish and maintain cooperative working relationships with diverse groups/populations, department heads, State, Federal and political contacts.
- Has the ability to understand and interpret in lay language, technical rules, and regulations pertaining to veterans.

**Attachment A**  
**Veterans Services Director Position Description**

- Has the ability to communicate effectively both orally and in writing with individuals and groups regarding complex or sensitive issues
- Has the ability to develop and administer a comprehensive program relating to veterans services.
- Has a thorough knowledge of provisions of Federal, State and local legislation, rules or regulations relating to all veteran benefit programs, and applicable court decisions.
- Assemble, organize and present in written and/or oral form, comprehensive reports containing alternative solutions and recommendations regarding specific resources, plans and policies pertaining to veterans' services.
- Effectively speaks before large groups of citizens.
- Thorough knowledge of provisions of Federal, State and local legislation, rules or regulations relating to all veteran benefit programs, and applicable court decisions.
- Possesses working knowledge of:
  - Veterans Administration claims and appeal practices and procedures;
  - Organization and activities of the Veterans Administration and other veteran agencies and organizations;
  - Interviewing and counseling techniques;
  - Community resources and organizations and their functions;
- Ability to interpret laws and regulations concerning the rights and benefits of veterans and their dependents and advise and counsel clients accordingly;
- Ability to interview clients
- Ability to prepare and assist clients in the preparation of appropriate forms and correspondence;
- Proficiency using MS Word and MS Excel

Last update: 6-9-2011

## BOARD OF COUNTY COMMISSIONERS MEETING REQUEST FORM

Requested Meeting Date: BOCC- June 2, 2015	Name & Title of Presenter: Eric Bingham-Land Use Director John Radosevich-Sweetwater County Engineer
Department or Organization: Planning & Zoning Engineering	Contact Phone & E-mail: 307-872-3921
Exact Wording for Agenda: Final Acceptance of Double J Subdivision Road Improvements	Preference of Placement on Agenda & Amount of Time Requested for Presentation: 10 minutes
Will there be Handouts? (If yes, include with meeting request form) yes	Will handouts require SIGNATURES: Board Approval and all members sign resolution
Additional Information:	

- All requests to be added to the agenda will need to be submitted in writing on the "Meeting Request Form" by Wednesday at 12:00 p.m. prior to the scheduled meeting and returned in person or electronically to Clerk Sally Shoemaker at: [shoemakers@sweet.wy.us](mailto:shoemakers@sweet.wy.us)
- All handouts are also due by Wednesday at 12:00 p.m. prior to the scheduled meeting date. Handouts may be submitted to Clerk Sally Shoemaker either in person or electronically. ***\*\*If your handout is not accompanied with the request to be added to the agenda, your request will be dismissed and you may reschedule for the next meeting provided the handout(s) are received.\*\****
- Any documents requiring **Board Action** or **signature** are considered agenda items and need to be requested in the same manner.
- All **original** documents requesting action or signature must be submitted to Deputy County Clerk Vickie Eastin. However, a **copy** must be submitted to Sally Shoemaker for distribution of the packet and retention.
- As always, if you are unable to attend the meeting after being placed onto an agenda, please send a representative in your place or your item will be rescheduled.
- In order to determine placement on the agenda, please review the county website ([www.sweet.wy.us/commissioner](http://www.sweet.wy.us/commissioner)) on Thursday afternoon.
- If a request to be placed on an agenda is received **AFTER** the deadline, you will be considered for the next meeting date.
- No handout will be received during a meeting in session.

DRAWING NUMBER  
557

DRAWING NUMBER  
557

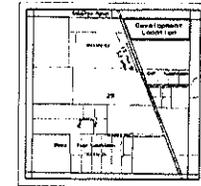
DRAWING NUMBER  
557

DRAWING NUMBER  
557

# FINAL PLAT DOUBLE J SUBDIVISION

A Residential Subdivision  
Located in the North Half of the Northeast Quarter  
Section 29, Resurvey Township 20 North, Range 105 West  
6th P.M., Sweetwater County, Wyoming

Township 20 North, Range 105 West



- Public Notices
- NO PROPOSED CENTRALIZED SEWAGE SYSTEM
  - NO WATER RIGHTS ARE CONVEYED WITH THIS PROPERTY
  - THE SURFACE ESTATE OF THE LAND TO BE SURVEYED IS SUBJECT TO FULL AND EFFECTIVE DEVELOPMENT OF THE MINERAL ESTATE.
  - Maintenance and upkeep of drainage easements will be the responsibility of the individual owners. Easements and footage that would require drainage flows within those drainage easements and regrading of drainage easements shall not be permitted.
  - Access/Frontage to Lots 2 thru 12 shall be from Winds View Drive only.

Curve Table

NO	RADIUS	LENGTH	CHORD
C1	20.00	31.50	30.74
C2	20.00	31.50	30.74
C3	20.00	31.50	30.74
C4	20.00	31.50	30.74
C5	230.00	91.50	227.47
C6	230.00	91.50	227.47
C7	230.00	91.50	227.47
C8	230.00	91.50	227.47
C9	230.00	91.50	227.47
C10	230.00	91.50	227.47
C11	230.00	91.50	227.47
C12	230.00	91.50	227.47
C13	230.00	91.50	227.47
C14	230.00	91.50	227.47

### Certificate of Dedication

Know all men by these presents that the undersigned, JEFFREY J. FRITZ, being the sole owner of the land shown on this plat, does hereby certify that the foregoing plat designated as Double J Subdivision is located in the North Half of the Northeast Quarter of Section 29, Resurvey Township 20 North, Range 105 West of the 6th Principal Meridian, Sweetwater County, Wyoming, and is more particularly described as follows:

Beginning at the Northern Section Corner of said Section 29;

Thence along the East Section Line of said Section 29 South 0°00'00" West for a distance of 733.33 feet;

Thence North 89°44'55" West for a distance of 1594.69 feet to the westerly right-of-way line of County Road 4-38;

Thence along said westerly right-of-way line of said County Road 4-38 North 20°38'00" West for a distance of 792.48 feet to the south section line of said Section 29;

Thence along said north section line South 82°44'55" East for a distance of 2,286.03 feet to the WESTERN END OF BEARING;

Said parcel contains an area of 36.055 acres, more or less.

That this subdivision as it is hereon set out appears on this plat in accordance with the terms of the underlying owners and proprietors, and that this is a correct and true copy of the same as it appears on the original documents, and that the undersigned owners of the land shown and described on this plat do hereby dedicate to the public the use of all streets, easements, and other lands within the boundaries of the plat as hereon set out and do hereby dedicate to the public use, and that all rights under and by virtue of the Homestead Exemption laws of the State of Wyoming are hereby waived and released.

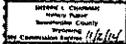
Created this 13th day of May, 2010 by:

STATE OF WYOMING  
COUNTY OF SWEETWATER

The foregoing instrument was acknowledged before me by Jeffrey J. Fritz on a free and voluntary act, this 13th day of May, 2010.

Witness my hand and office seal.

My Commission Expires 11/2/14



### Certificate of Joinder

John W. & Rita G. Jackson, being an owner of interest in the land presently being partitioned on the DOUBLE J SUBDIVISION do hereby certify and join in endorsement of the Certificate of Dedication attached to this plat as true and correctly as it was not executed the original Certificate of Dedication.

We do specifically dedicate the use of the streets, easements, and other lands shown to the public.

Dated this 13th day of May, 2010.

UNITA BARR  
1241 DEWAR DR  
MOUNTAIN VIEW, WY  
(307) 438-1111  
I am the legal and true owner of the above described land.

STATE OF WYOMING  
COUNTY OF SWEETWATER

The foregoing instrument was acknowledged before me by John W. & Rita G. Jackson on a free and voluntary act, this 13th day of May, 2010.

Witness my hand and office seal.

My Commission Expires 11/2/14

Relevant County Permits  
MTP Amendment No. 2-11-10 01. Removal/Relocation of Curbs  
Subdivision Variance No. 13-31-20-02. Street Surface Width  
Removal/Relocation No. 13-01-17-01

### Approval - Sweetwater County Planning & Zoning Commission

This plat approved by the Sweetwater County Planning and Zoning Commission this 8th day of May, 2010.

James Johnson, Chairman

### Certificate of Approval County Engineer

Approved this 21st day of MAY, 2010 by the County Engineer of Sweetwater County.

John R. Barron, County Engineer

### Acceptance and Approval Sweetwater County Board of Commissioners

This plat approved by the Board of County Commissioners of Sweetwater County, Wyoming, this 21st day of May, 2010, for filing with the Clerk and Recorder of Sweetwater County and for certification in the County of the public dedications shown hereon, subject to the provision that approval may be nullified by Sweetwater County for changing or constructing improvements on streets, easements, and other lands dedicated to the public except as specifically agreed to by the Board of County Commissioners, and further that said approval shall not be nullified by Sweetwater County for maintenance of streets which are not dedicated to the public nor until improvements specifically been completed to the satisfaction of the Board of County Commissioners.

Dated this 21st day of May, 2010.

James Johnson, Chairman

### Certificate of Recording County Clerk and Recorder

This plat was filed for record in the Office of the Sweetwater County Clerk and Recorder at 1:00 p.m. on May 25, 2010 and is hereby recorded on Page 557 in the Book of Plats.

James Johnson, Chairman

### Certificate of Surveyor

I, Jeffery J. Fritz, do hereby certify that I am a Land Surveyor registered under the laws of the State of Wyoming, and that this plat is a true, correct, and complete plat of the DOUBLE J SUBDIVISION as well as all streets, easements, and other lands shown hereon, and that this plat was made from an accurate survey of said property by me and under my supervision and control, and that the location and dimensions of the lots, easements, and streets of said subdivision on the same are true and correct in accordance with Sweetwater County regulations governing the acquisition of land.



Public water service as to be provided by the City of Riverton and Town of Dorrance.



557

557

**RESOLUTION 15-06-EN-01  
DOUBLE J SUBDIVISION  
FINAL ACCEPTANCE OF SUBDIVISION ROAD IMPROVEMENTS**

**WHEREAS, DOUBLE J Subdivision** is a legally established residential subdivision of Sweetwater County, the official plat having been duly recorded in the Office of the County Clerk and Recorder on page 557 in the Book of Plats; and

**WHEREAS,** all streets, alleys, easements and other public lands shown upon said plat were dedicated to public use, subject to full acceptance by the Board of County Commissioners; and

**WHEREAS,** County policy requires that, prior to such acceptance, the developer of any subdivision provide a warranty of workmanship to ensure the satisfactory construction of all streets, drainage improvements and appurtenant items which will come under County jurisdiction; and

**WHEREAS,** according to said policy the terms of said warranty shall extend for a period of one year commencing upon the County Engineer's inspection and approval of the initial construction; and

**WHEREAS,** said terms have been satisfied and the warranty period for the improvements in said Double J Subdivision has expired as of May 20, 2015; and

**WHEREAS,** as-built plans for the construction of said streets have been reviewed, a final inspection of the improvements was performed, and accordingly, the County Engineer has approved the construction of all improvements and has recommended acceptance by the County;

**NOW THEREFORE, BE IT RESOLVED** that the Board of Sweetwater County Commissioners does hereby accept the dedication of all platted streets, alleys easements and other land dedicated for public use by **DOUBLEJ Subdivision**.

**BE IT FURTHER RESOLVED** that Sweetwater County hereby assumes jurisdiction for maintenance along all said streets, alleys, easements and other public lands.

Dated this 2<sup>nd</sup> day of June ,2015.

Sweetwater County  
Board of County Commissioners

\_\_\_\_\_  
Wally J. Johnson, Chairman

Attest:

\_\_\_\_\_  
Reid O. West, Member

\_\_\_\_\_  
Steven Dale Davis, County Clerk

\_\_\_\_\_  
Randal M. Wendling, Member

\_\_\_\_\_  
Don Van Matre, Member

\_\_\_\_\_  
John K. Kolb, Member

## BOARD OF COUNTY COMMISSIONERS

- **WALLY J. JOHNSON, CHAIRMAN**
- **JOHN K. KOLB, COMMISSIONER**
- **RANDAL M. WENDLING, COMMISSIONER**
- **REID WEST, COMMISSIONER**
- **DON VAN MATRE, COMMISSIONER**

80 WEST FLAMING GORGE WAY, SUITE 109 -  
GREEN RIVER, WY 82935  
PH: (307) 872-3890 - FAX - (307) 872-3992

June 2, 2015

Regarding: Letter of Support for a Mine Rescue Day

To Whom It May Concern:

The Sweetwater County Board of County Commissioners would like to express our continuing support for a Mine Rescue Day in Sweetwater County, Wyoming. The Board has been a strong supporter of The Mine Rescue Teams for many years and is pleased to acknowledge and celebrate our past and present mine rescuers.

October 30, 2015 has been proclaimed as Mine Rescue Day and will be acknowledged during the October 20th Board of County Commissioners meeting.

\_\_\_\_\_  
Wally J. Johnson, Chairman

\_\_\_\_\_  
John K. Kolb, Member

\_\_\_\_\_  
Don Van Matre, Member

\_\_\_\_\_  
Randal M. Wendling

\_\_\_\_\_  
Reid O. West, Member

