

NOTICE

**THE SWEETWATER COUNTY BOARD OF COUNTY COMMISSIONERS
WILL MEET ON TUESDAY, November 3, 2015 AT 8:30 A.M.**

**IN THE COMMISSIONERS' CHAMBERS
(TENTATIVE AND SUBJECT TO CHANGE)**

PLEASE ARRIVE 15 MINUTES EARLIER THAN YOUR SCHEDULED TIME

PRELIMINARY

8:30 CALL TO ORDER
QUORUM PRESENT
PLEDGE OF ALLEGIANCE
APPROVAL OF AGENDA
APPROVAL OF MINUTES: October 20, 2015

ACCEPTANCE OF BILLS

Approval of County Vouchers/Warrants
Approval of Monthly Reports
Approval of Abates/Rebates

COMMISSIONER COMMENTS/REPORTS

8:40 Chairman Johnson
8:50 Commissioner Van Matre
9:00 Commissioner West
9:10 Commissioner Kolb
9:20 Commissioner Wendling

COUNTY RESIDENT CONCERNS

9:20

ACTION/PRESENTATION ITEMS

9:30 2015 Zoning Resolution Certification

9:40 Sweetwater County Detention Center Prisoner
Detention Agreements with the Cities of Green River
and Rock Springs

9:50 Enhanced Air Service Grant and Cooperative

Agreements between the County, WYDOT, Green River and Rock Springs

- 9:55** Support for Wyoming Business Council Community Readiness Grant (General Aviation Terminal & Hangar Facility)
- 10:05** Equipment Lease Approval
- 10:15** Information and Agency Concerns on North Sweetwater & Sewer District- Wastewater Improvements Project
- 10:30** Acceptance of Work on AML Project No. 17H-2F-II (Winton Drainage Reclamation) for that Portion Pertaining to County Road 4-18
- 10:40** Update and Discussion with Lincoln County in Regard to Exxon Shute Creek Road
- 10:55** Request to Staff Position in the Engineering Department
- 11:05** One-Time Employee Incentive

OTHER
11:15

EXECUTIVE SESSION AS NEEDED

ADJOURN

[Per Wyo. Stat. §18-3-516\(f\) County information can be accessed on the County's website at www.sweet.wy.us](http://www.sweet.wy.us)

The draft packet will be available on the county website on Friday afternoon (prior to the meeting)

October 20, 2015
Green River, WY

The Board of County Commissioners met this day at 8:30 a.m. in Regular Session with Chairman Johnson and Commissioners Van Matre, Wendling and West present. Commissioner Kolb was excused from the meeting. The meeting opened with the Pledge of Allegiance.

Approval of Agenda

Chairman Johnson entertained a motion to approve the agenda. *Commissioner West so moved. Commissioner Wendling seconded the motion.* The motion carried.

Approval of Minutes: 10-6-15

Chairman Johnson requested to amend the motion that Commissioner Kolb made regarding the award of bids for the Road and Bridge vocational trucks and county vehicle bid award that read, "*Commissioner Kolb moved to approve the Sweetwater County Road and Bridge vocational truck opening to Jack's Truck and Equipment for two 2016 Freightliner 122SD's for a total of \$200,152.00 each with trade in*". Chairman Johnson requested to strike the word "*each*" from the motion and use the word "*total*". *Commissioner West moved to approve the minutes with that change. Commissioner Van Matre seconded the motion.* The motion carried.

Acceptance of Bills

Approval of County Vouchers/Warrants, Monthly Reports, and Bonds

Commissioner Wendling moved to approve the county vouchers/warrants, monthly reports and the bonds. Commissioner West seconded the motion. The motion carried.

WARRANT NO.s	PAYEE	DESCRIPTION	AMOUNT
66719 & ADVICE	EMPLOYEES AND PAYROLL VENDORS	PAYROLL RUN	3,611.23
15569	DAVIS, STEVEN DALE	MEALS	306.22
66665	ONE TIME VENDOR	WITNESS FEES/MILEAGE	751.72
66666	ONE TIME VENDOR	JUROR FEES/MILEAGE	143.85
66667	ONE TIME VENDOR	JUROR FEES/MILEAGE	47.95
66668	ONE TIME VENDOR	JUROR FEES/MILEAGE	122.00
66669	ONE TIME VENDOR	JUROR FEES/MILEAGE	47.95
66670	ONE TIME VENDOR	JUROR FEES	30.00
66671	ONE TIME VENDOR	JUROR FEES/MILEAGE	47.95
66672	ONE TIME VENDOR	JUROR FEES	90.00
66673	ONE TIME VENDOR	WITNESS FEES	15.00
66674	ONE TIME VENDOR	JUROR FEES/MILEAGE	47.95
66675	ONE TIME VENDOR	JUROR FEES/MILEAGE	47.95
66676	ONE TIME VENDOR	JUROR FEES/MILEAGE	47.95
66677	ONE TIME VENDOR	JUROR FEES/MILEAGE	58.75
66678	ONE TIME VENDOR	JUROR FEES/MILEAGE	143.85
66679	ONE TIME VENDOR	JUROR FEES/MILEAGE	47.95
66680	ONE TIME VENDOR	JUROR FEES/MILEAGE	47.95
66681	ONE TIME VENDOR	JUROR FEES/MILEAGE	47.95
66682	ONE TIME VENDOR	JUROR FEES	90.00
66683	ONE TIME VENDOR	JUROR FEES/MILEAGE	143.85
66684	ONE TIME VENDOR	JUROR FEES/MILEAGE	143.85
66685	ONE TIME VENDOR	JUROR FEES	90.00
66686	ONE TIME VENDOR	JUROR FEES	90.00
66687	ONE TIME VENDOR	JUROR FEES/MILEAGE	47.95
66688	ONE TIME VENDOR	JUROR FEES	30.00
66689	ONE TIME VENDOR	JUROR FEES	30.00
66690	ONE TIME VENDOR	JUROR FEES/MILEAGE	87.50
66691	ONE TIME VENDOR	JUROR FEES/MILEAGE	47.95
66692	ONE TIME VENDOR	JUROR FEES/MILEAGE	47.95
66693	ONE TIME VENDOR	JUROR FEES	30.00
66694	ONE TIME VENDOR	JUROR FEES/MILEAGE	47.95
66695	ONE TIME VENDOR	JUROR FEES	30.00
66696	ONE TIME VENDOR	JUROR FEES	90.00
66697	ONE TIME VENDOR	JUROR FEES/MILEAGE	122.00
66698	ONE TIME VENDOR	JUROR FEES	30.00
66699	ONE TIME VENDOR	WITNESS FEES/MILEAGE	80.00
66700	ONE TIME VENDOR	JUROR FEES/MILEAGE	47.95
66701	ONE TIME VENDOR	JUROR FEES	30.00
66702	ONE TIME VENDOR	JUROR FEES/MILEAGE	47.95
66703	ONE TIME VENDOR	JUROR FEES/MILEAGE	47.95
66704	ONE TIME VENDOR	JUROR FEES/MILEAGE	228.00
66705	ONE TIME VENDOR	JUROR FEES	30.00
66706	ONE TIME VENDOR	JUROR FEES/MILEAGE	176.25
66707	ONE TIME VENDOR	JUROR FEES/MILEAGE	47.95
66708	ONE TIME VENDOR	JUROR FEES	30.00
66709	ONE TIME VENDOR	JUROR FEES	90.00
66710	ONE TIME VENDOR	JUROR FEES/MILEAGE	47.95
66711	ONE TIME VENDOR	JUROR FEES/MILEAGE	47.95
66712	ONE TIME VENDOR	JUROR FEES/MILEAGE	47.95

66713	ONE TIME VENDOR	JUROR FEES/MILEAGE	47.95
66714	ONE TIME VENDOR	JUROR FEES/MILEAGE	47.95
66715	ONE TIME VENDOR	JUROR FEES/MILEAGE	47.95
66716	ONE TIME VENDOR	JUROR FEES/MILEAGE	47.95
66717	ONE TIME VENDOR	JUROR FEES/MILEAGE	30.00
66718	ONE TIME VENDOR	JUROR FEES	90.00
66720	BRIDGER VALLEY ELECTRIC ASSN	UTILITIES	114.14
66721	CENTURYLINK	PHONE BILL	5,484.15
66722	CENTURYLINK	PHONE BILL	1,632.56
66723	CITY OF GREEN RIVER	UTILITIES	3,083.30
66724	DIRECTV	TV	16.99
66725	QUESTAR GAS	UTILITIES	2,645.15
66726	ROCK SPRINGS MUNICIPAL UTILITY	UTILITIES	5,504.00
66727	ROCKY MTN POWER	UTILITIES	7,576.78
66728	SWEETWATER CABLE TV	TV	173.71
66729	U S POSTAL SERVICE (NEOPOST POSTAGE-ON CALL)	POSTAGE	6,000.00
66730	UNION TELEPHONE COMPANY INC	PHONE	43.08
66731	WYOMING DEPT OF WORKFORCE SERVICES	WORKER'S COMPENSATION	15,523.19
66732	WYOMING RETIREMENT SYSTEM	RETIREMENT	215,551.82
66733	WYOMING RETIREMENT SYSTEM	RETIREMENT	75.00
66734	WYOMING WASTE SERVICES - RS	UTILITIES	1,489.47
66735	ROCKY MTN POWER	UTILITIES	1,007.67
66736	SATCOM GLOBAL INC	SIM CARDS	136.32
66737	ACE HARDWARE	SUPPLIES	75.77
66738	ACE HARDWARE #11263-C	SUPPLIES	158.93
66739	ALL PRO TURBO LINING	HITCH	450.00
66740	ALLEN, CHERYL	MILEAGE	149.50
66741	ALPINE PURE BOTTLED WATER	RENTAL/WATER	120.00
66742	AMERIGAS	PROPANE	28.43
66743	APPARATUS EQUIPMENT & SVC INC	PARTS	1,649.87
66744	AUTOSPA INC	WASHES	33.25
66745	BEARDSLEY, MATTHEW	MILEAGE	228.14
66746	BOB BARKER COMPANY INC	INMATE CLOTHING	5,432.00
66747	BROADWAY MEDIA KMER	ADVERTISING	220.00
66748	CAMPBELL, KRISTI	MEALS/MILEAGE	418.11
66749	CAPITAL BUSINESS SYSTEMS INC	CONTRACTS	235.90
66750	CARQUEST AUTO PARTS	PARTS	691.04
66751	CASPER PSYCHOLOGICAL SERVICES	SERVICES	600.00
66752	CASTLE ROCK HOSPITAL DISTRICT	INMATE MEDICAL/PRE- EMPLOYMENT	1,174.12
66753	CHEMSEARCH	SUPPLIES	173.37
66754	CITY OF ROCK SPRINGS	RENT	1,828.38
66755	COMMUNICATION TECHNOLOGIES INC	RENT	200.00
66756	COPIER & SUPPLY CO INC	CONTRACTS/SUPPLIES	293.14
66757	CRAWFORD SUPPLY COMPANY	INMATE SUPPLIES	89.20
66758	CREATIVE CULTURE INSIGNIA LLC	BADGES	95.75
66759	DELL MARKETING L P	EQUIPMENT	106,181.48
66760	DELTA DENTAL	CLAIMS	36,238.36
66761	DEPARTMENT OF FAMILY SERVICES	BACKGROUND CHECK	10.00
66762	F B MCFADDEN WHOLESAL CO	SUPPLIES	1,444.03
66763	F B MCFADDEN WHOLESAL CO	INMATE FOOD	5,100.23
66764	FREMONT MOTOR ROCK SPRINGS INC	PARTS	989.67
66765	GOLDEN HOUR SENIOR CITIZENS CENTER	BUDGET ALLOCATION	22,500.00
66766	GRAINGER	SUPPLIES	690.38
66767	GREEN RIVER STAR	AD	219.38
66768	GREENWOOD MAPPING INC	SERVICES	290.00
66769	HI-TECH AUTO BODY	REPAIRS	508.50
66770	HIGH SECURITY LOCK & ALARM	REPAIRS	650.00
66771	HILTON GARDEN INN - LARAMIE	LODGING	3,906.45
66772	HOLIDAY INN - CHEYENNE	LODGING	415.00
66773	HOMAX OIL SALES INC	FUEL	888.07
66774	IBARRA, JOSEFINA	MILEAGE/FOOD	87.33
66775	INBERG-MILLER ENGINEERS	STUDIES	817.44
66776	INDO AMERICAN ENGINEERING INC	ENGINEERING	38,722.80
66777	INTERNATIONAL CODE COUNCIL INC	BOOK	106.00
66778	VENTURE TECHNOLOGIES	EQUIPMENT	3,303.10
66779	JENNY SERVICE CO	INMATE FOOD/INMATE SUPPLIES	1,449.84
66780	JOHNSON, WALLY J	MILEAGE	420.90
66781	KEEFE SUPPLY COMPANY	INMATE FOOD	958.30
66782	LEWIS & LEWIS	RETAINAGE	106,074.54
66783	KROGER - SMITH'S CUSTOMER CHARGES	SUPPLIES	84.86
66784	LAKE, CASSANDRE R	MEALS/MILEAGE	239.40
66785	LOVELESS, JANET	TRANSCRIPTION	523.25
66786	MARCHAL, KRISENA	MILEAGE	17.25
66787	MATTHEW BENDER & CO INC	SUPPLIES	619.06
66788	MCGARVEY, PAMELA	MEALS/MILEAGE	315.52
66789	MCKEE FOODS CORPORATION	INMATE FOOD	848.40
66790	MEADOW GOLD DAIRIES SLC	INMATE FOOD	1,936.43
66791	MED-TECH RESOURCE INC	SUPPLIES	394.30
66792	MOORE MEDICAL, LLC	SUPPLIES	118.75
66793	MTN WEST BUSINESS SOLUTIONS	CONTRACT	30.00

66794	NAPA AUTO PARTS UNLIMITED	PARTS	1,323.37
66795	NET TRANSCRIPTS INC	TRANSCRIPTS	297.00
66796	NICHOLAS & COMPANY	INMATE FOOD	1,719.66
66797	OCEGUERA ALVAREZ, MIREYA YASMIN	TRANSLATION	75.00
66798	LAW OFFICE OF BOBBY W PINEDA	FEES	5,980.00
66799	PM AUTOGLASS INC	REPAIRS	190.00
66800	QUILL CORPORATION	OFFICE SUPPLIES	969.00
66801	REGIONAL SUPPLY INC	MATS	226.92
66802	REILLY, CARLA S	RENT	600.00
66803	RHEA, JAMES	MEALS	37.15
66804	ROCK SPRINGS CHAMBER OF COMMERCE	ADVERTISING	3,467.50
66805	ROCK SPRINGS NEWSPAPERS INC	SUBSCRIPTION	127.00
66806	ROCK SPRINGS NEWSPAPERS INC	ADS	4,304.09
66807	ROCK SPRINGS NEWSPAPERS INC	ADS	349.46
66808	ROCK SPRINGS, GREEN RIVER,	FUNDING	176,416.38
66809	ROCKY MOUNTAIN WASH, LLC	WASH	14.00
66810	SCHERMETZLER, JAMES	MEALS	22.96
66811	SHADOW MOUNTAIN WATER OF WYOMING INC	RENTAL/WATER	41.80
66812	SKAGGS COMPANIES INC	UNIFORMS	438.00
66813	SOURCE OFFICE & TECHNOLOGY	OFFICE SUPPLIES	1,209.52
66814	SPECIALIZED PATHOLOGY CONSULTANTS	AUTOPSY	1,165.00
66815	STACEY, MARIANNE	SEMINAR	178.00
66816	STAPLES ADVANTAGE - DEPT LA	OFFICE SUPPLIES	100.93
66817	STERICYCLE ENVIRONMENTAL SOLUTIONS INC	REMOVAL	644.10
66818	STERLING COMMUNICATIONS & ELECTRONICS	RENT	110.00
66819	STAR VALLEY INDEPENDENT	ADVERTISING	528.00
66820	SW-WRAP	GRANT EXPENSES	985.11
66821	SWCO CONSERVATION DISTRICT	BUDGET ALLOCATION	25,147.66
66822	SWEETWATER CO CLERK DIST COURT	FEE	20.00
66823	SWEETWATER CO SCHOOL DIST #1	GRANT EXPENSES	3,610.45
66824	SWEETWATER CO HEALTH BOARD	BUDGET ALLOCATION	49,200.25
66825	SWEETWATER MEDICS LLC	BUDGET ALLOCATION	26,050.76
66826	SWEETWATER TRANSIT AUTHORITY	BUDGET ALLOCATION	32,775.00
66827	SWEETWATER TROPHIES	SHIPPING	14.26
66828	SWICK'S MATCO TOOLS	TOOLS	56.72
66829	SWISHER	SUPPLIES	1,644.25
66830	TEGELER & ASSOCIATES	BOND	100.00
66831	TEPSHIBAEV, MIRBEK	MEALS	38.40
66832	THE MASTER'S TOUCH LLC	POSTAGE/MAILINGS	2,043.10
66833	THE TIRE DEN INC	TIRES/REPAIRS	1,017.64
66834	THE UPS STORE - #3042	LAMINATING	107.94
66835	THOMSON REUTERS-WEST PAYMENT CENTER	SUBSCRIPTION	2,459.34
66836	THYBO, TERESA S	MEALS/MILEAGE	448.74
66837	U S FOODS INC	INMATE FOOD	3,670.95
66838	UNIQUE SIGNS & DESIGNS	BANNER	784.80
66839	UNIVERSITY OF WYOMING EXTENSION	BILLING	21,301.03
66840	VAN MATRE, DON	MILEAGE	400.20
66841	WAXIE SANITARY SUPPLY	SUPPLIES	40.15
66842	WENDLING, RANDAL M	MILEAGE	657.23
66843	WESTERN WYOMING COLLEGE	OFFICE SUPPLIES	44.41
66844	WIMACTEL INC	PAYPHONE	70.00
66845	WYO LAW ENFORCEMENT ACADEMY	RECERTIFICATION	185.00
66846	YOUNG AT HEART CENTER	GRANT EXPENSES	4,387.21
66847	YWCA OF SWEETWATER COUNTY	GRANT EXPENSES	4,409.14

GRAND TOTAL: 1,007,920.70

The following bonds were placed on file:

Jacquelyn Lochhead Angle	High Desert Rural Healthcare District, Trustee	\$ 5,000.00
Grant Christensen	Memorial Hospital of SWCO, Treasurer	\$50,000.00
Liisa Anselmi Dalton	SWCO Joint Travel & Tourism Board, Treasurer	\$10,000.00
Robert Robinson	SWCO Board of Commissioners, County Surveyor	\$ 1,000.00

Public Hearing

2015 Business Ready Community Grant Application for Events Complex Infrastructure Expansion

Grants Manager Krisena Marchal presented, for public hearing, the 2015 Business Ready Community Grant Application for the Events Complex Infrastructure Expansion. Chairman Johnson opened the public hearing. Hearing no comments, the hearing was closed.

Action/Presentation Item

Approval of Resolution 15-10-GR-01 for Submission of a 2015 Business Ready Community Grant Application to the Wyoming Business Council for the Events Complex Infrastructure Expansion, and Authorization for the Chairman to Sign any Related Grant Documents

Grants Manager Krisena Marchal presented Resolution 15-10-GR-01. Following discussion, Chairman Johnson entertained a motion to approve Resolution 15-10-GR-01 for submission of a 2015 Business Ready Community Grant Application to the Wyoming Business Council for the Events Complex Infrastructure Expansion, and authorize the Chairman to sign any related grant documents. *Commissioner Wendling so moved. Commissioner Van Matre seconded the motion.* The motion carried.

RESOLUTION 15-10-GR-01

RESOLUTION OF SUPPORT

A RESOLUTION SUPPORTING SUBMISSION OF APPLICATION TO THE BUSINESS READY COMMUNITY (BRC) GRANT AND LOAN PROGRAM FOR A COMMUNITY READINESS GRANT PROJECT ON BEHALF OF THE GOVERNING BODY OF SWEETWATER COUNTY

FOR THE PURPOSE OF: Expanding infrastructure at the Sweetwater Events Complex in order to meet the requirements to bid on and host large-scale equestrian national and international events that will promote and stimulate the economy.

WITNESSETH

WHEREAS, the Governing Body for Sweetwater County desires to participate in the Business Ready Community (BRC) Grant and Loan Program to assist in financing this project; and

WHEREAS, the Governing Body of Sweetwater County recognizes the need to address the upcoming economic challenges caused by the decreasing revenues related to the energy downturn in the area with innovative economic development solutions; and

WHEREAS, the Governing Body of Sweetwater County recognizes that expanded infrastructure would allow the Events Complex to bid on and host large-scale equestrian events which have the potential to attract approximately 8,000 to 12,000 individuals per event who will primarily travel from out of state to attend, and which will generate economic impacts locally and throughout the state of Wyoming; and

WHEREAS, the consideration of this project is: new infrastructure developed on approximately 10 acres of land at the Sweetwater Events Complex (Restroom facilities, sewer line, fencing, roadway, water hydrants, waste pit collection areas, horse stalls, lighting and electrical for the horse stall area, earthwork, drainage, and hard surfacing), and the public benefits of this project will be:

1. Increased revenues to local and statewide businesses
2. Increased sales tax revenues for local and state governments
3. Development of a market niche
4. Promotion of Sweetwater County and the state of Wyoming nationally and internationally
5. Improved quality of life
6. Accessibility to shelter animals involved in emergency situations; and

WHEREAS, the specific goals and measures of success of this project are:

Goal 1: Construct infrastructure that will meet the requirements to bid on and host large-scale equestrian events

Measurable Outcomes: 10 acres developed, 800 horse stalls added

Goal 2: Host large-scale national and international events

Measurable Outcomes: Number of events awarded, number of participants attended

Goal 3: Increase Economic Impacts

Measurable Outcomes: Sales tax revenues compared annually or during months when large-scale events are held; and

WHEREAS, the Business Ready Community Grant and Loan Program requires that certain criteria be met, as described in the Wyoming Business Council's Rules governing the program, and to the best of our knowledge this application meets those criteria; and

WHEREAS, the Governing Body of Sweetwater County will provide the cash match to this Business Ready Community Grant and Loan Program Community Readiness project from the following source: County General Fund \$519,231 earmarked in the Fiscal Year 2015 – 2016 Budget; and

WHEREAS, the proposed Events Complex Infrastructure Expansion will not require additional significant modifications to the current operation and maintenance activities at the Sweetwater Events Complex nor will it require additional funding or impact its current annual operational costs as submitted annually to the Governing Body of Sweetwater County; and

WHEREAS, the Events Complex Infrastructure Expansion is not a "revenue generating project" as defined in the Wyoming Business Council's Rules governing the program, but has the potential to generate

increased revenues in the local community and throughout the state of Wyoming from each large-scale event it hosts through purchases made by the individuals traveling and staying for the events, and by taxes collected; and

WHEREAS, in the event of any project cost overruns, the Sweetwater Events Complex will utilize funding from its approved regular budget in the amount necessary to complete the project and will inform the Governing Body for Sweetwater County about the overruns before proceeding; and

WHEREAS, the Governing Body for Sweetwater County has considered other possible funding solutions for this project which include other grants and County General Fund; and

WHEREAS, Sweetwater County through the Sweetwater Events Complex will adhere to the Wyoming Preference Act (Wyoming State Statutes § 16-6-201 through 16-6-206, et seq.) and follow State Procurement Standards (Wyoming State Statutes § 16-6-101, et seq.) as well as all other related state statutes throughout the project; and

WHEREAS, Sweetwater County is working in partnership with the City of Rock Springs Public Services Department who has provided cost estimates, preliminary designs and other technical assistance for the BRC grant application for the Events Complex Infrastructure Expansion; and

WHEREAS, Sweetwater County held a public hearing on October 20, 2015 to solicit testimony from citizens, including testimony from citizens who may feel that this project might compete with an existing business, and gave full consideration to all comments received; and

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF SWEETWATER COUNTY, that a grant application in the amount of \$2,480,769 be submitted to the Wyoming Business Council for consideration of assistance in funding the Events Complex Infrastructure Expansion.

PASSED, APPROVED AND ADOPTED THIS 20th day of October, 2015.

THE BOARD OF COUNTY COMMISSIONERS
OF SWEETWATER COUNTY, WYOMING

Wally J. Johnson, Chairman

Absent

John K. Kolb, Member

Don Van Matre, Member

Randal M. Wendling

Reid O. West, Member

ATTEST:

Steven Dale Davis, County Clerk

Commissioner Comments/Reports

Commissioner Wendling

Commissioner Wendling reported on his liaison meetings for the Juvenile Services Board, the Star Board, the JDAI Board and the Library Board. Commissioner Wendling further reported that he attended meetings for the Archie Hay Legion Post, the Pulse of Southwest Wyoming, Wamsutter and Granger Town Council meetings, and the Life R U Ready event.

Chairman Johnson

Chairman Johnson reported that he attended a Federal Agency meeting. Chairman Johnson explained that he, along with Public Land Specialist Mark Kot, met with Anadarko representatives. Chairman Johnson noted that he met with Rock Springs Mayor Demshar and Green River Mayor Rust. Chairman Johnson requested the commission's thoughts relative to the press coverage regarding the anticipated deficit and explained that, when one commissioner speaks, it is not the opinion of the entire commission. Chairman Johnson further explained that, as the State of Wyoming shortfalls are projected, the commission continues to watch, and when they know with certainty what the shortfalls are, the commission will handle it responsibly at the appropriate time. Discussion ensued regarding projected valuations and the approach that the commission will take. Lastly, Chairman Johnson read the facilities report aloud.

Commissioner Van Matre

Commissioner Van Matre reported on his liaison meeting for the Airport Board. Commissioner Van Matre further reported that he attended the Pulse of Southwest Wyoming meeting. Commissioner Van Matre noted that he met with VSO Director Larry Levitt, IT Director Tim Knight, Human Resource Director Garry McLean, Events Complex Director Larry Lloyd, Grants Manager Krisena Marchal, County Treasurer Robb Slaughter, and Accounting Manager Bonnie Phillips. Lastly, Commissioner Van Matre addressed advertising in the Veteran's Day edition for the Rocket Miner and the Green River Star. The commission concurred to place ads in both the Rocket Miner and the Green River Star.

Commissioner West

Commissioner West explained that he spoke with county officials relative to pending issues. Commissioner West requested that Public Works Director John Radosevich provide an update on the Salt/Sand structure and the Patrick Draw road.

Chairman Johnson directed Public Works Director John Radosevich to make sure that, from the Patrick Draw road south, the road stays bladed. Chairman Johnson questioned Public Works Director John Radosevich as to why the CMAQ funding was not applied for. It was noted that, by not applying for the funding, it cost the county approximately \$100,000 to \$250,000.

Following discussion relative to holiday closure, *Commissioner West requested to instruct the County Clerk to draft a resolution, whereby giving the county employees Thursday, December 24th and Friday December 25th off for the Christmas holiday, and Thursday, December 31st for New Year's Eve and January 1st for New Year's Day. Commissioner Van Matre seconded the motion.* The motion carried.

County Resident Concerns

Chairman Johnson opened county resident concerns. Hearing no comments, the county resident concerns comment period was closed.

Break

Chairman Johnson called for a break.

Action/Presentation Items

Approval of Mine Rescue Proclamation

Holmes Mine Rescue Vice President Ken Ball presented the Mine Rescue Proclamation. Also present were Superintendent of Safety at Tata Chemicals Neil Malicoat and Mine Rescue Team Member Keith Mullins. Commissioner West read the proclamation aloud. Following discussion, Chairman Johnson entertained a motion to approve the Mine Rescue Day Proclamation as presented. *Commissioner Wendling so moved. Commissioner Van Matre seconded the motion.* The motion carried.

MINE RESCUE DAY PROCLAMATION

WHEREAS, Throughout our nation's history, members of the mining community have been called upon to rescue their fellow miners from emergency situations in coal and metal and nonmetal mines, whether trapped by fires, explosions roof falls, flooding or harmful gases. Overtime, these mine rescuers have become better trained and organized, and the equipment they use has become ever more sophisticated.

WHEREAS, Today, about 350 mine rescue teams are certified and equipped to perform mine rescue operations in the United States. They train and compete in mine rescue contests organized across the United States, culminating in the national championships for coal and metal and nonmetal mines, so they are ready to answer the call they hope never comes.

WHEREAS, When they are called, these rescuers do not hesitate. They undertake some of the most difficult and risky emergency response work in the country, sometimes traveling miles in dark underground mines filled with debris and poisonous and explosive gases in order to find missing miners or recover those who did not survive.

WHEREAS, Here in Sweetwater County we are represented by several of the best mine rescue team members in the world. Here in our community we have current and former national and world champion mine rescue team members.

WHEREAS, THE HOLMES MINE RESCUE EXECUTIVE COMMITTEE IN 2013 NAMED OCTOBER 30TH MINE RESCUE DAY:

NOW, THEREFORE, BE IT RESOLVED, THAT WE, THE COUNTY COMMISSIONERS OF SWEETWATER COUNTY OF THE GREAT STATE OF WYOMING RECOGNIZE THOSE MINE RESCUERS WHO HAVE VOLUNTEERED TO GIVE THEMSELVES TO BRING SAFETY TO OTHERS AND PROCLAIM OCTOBER 30TH AS MINE RESCUE DAY HERE IN SWEETWATER COUNTY WYOMING.

ON WITNESS WHEREOF, WE HAVE UNTO SET OUR HAND THIS 20th DAY OF OCTOBER, 2015

THE BOARD OF COUNTY COMMISSIONERS
OF SWEETWATER COUNTY, WYOMING

Wally J. Johnson, Chairman

Absent
John K. Kolb, Member

Don Van Matre, Member

ATTEST:

Randal M. Wendling

Steven Dale Davis, County Clerk

Reid O. West, Member

Resolution for Amended R&PP at the Jail Site

Facilities Manager Chuck Radosevich presented Resolution 15-10-CC-02. Following discussion, Chairman Johnson entertained a motion to approve Resolution 15-10-CC-02. *Commissioner West so moved. Commissioner Wendling seconded the motion.* The motion carried.

**RESOLUTION 15-10-CC-02
A RESOLUTION AUTHORIZING SWEETWATER COUNTY TO AMEND
THE JAIL SITE BLM RECREATION AND PUBLIC PURPOSES LEASE (WYW138016).**

WHEREAS, Sweetwater County is a political subdivision of the State of Wyoming; and

WHEREAS, Sweetwater County applied for and received a Recreation and Public Purposes (R & PP) Lease (serial number WYW138016); and

WHEREAS, Sweetwater County previously amended the original R & PP lease for several facilities; and

WHEREAS, Sweetwater County has constructed a Detention Facility and Purchasing/Maintenance building on this site; and

WHEREAS, Sweetwater County completed a Judicial Development Plan; and

WHEREAS, Sweetwater County intends to construct a Judicial Center to include a Circuit Courts Facility, Sheriff's Administration Building and Storage Building, and County Attorneys/Public Defenders Building; and

NOW, THEREFORE, BE IT RESOLVED the Sweetwater County Board of County Commissioners is authorizing the Chairman to sign an application to amend the current use approved for R & PP Lease (WYW138016) in order that a Justice Center may be constructed.

Adopted and approved this 20th day of October, 2015

THE BOARD OF COUNTY COMMISSIONERS
OF SWEETWATER COUNTY, WYOMING

Wally J. Johnson, Chairman

Absent

John K. Kolb, Member

Don Van Matre, Member

Randal M. Wendling

ATTEST:

Steven Dale Davis, County Clerk

Reid O. West, Member

Discuss Extension of Sweetwater County Fair

Resident Mike Newman discussed his concerns relative to the proposed extension of the county fair. The commission addressed the concerns and emphasized that the Events Complex Fair Board will make the final decision. The commission expressed the importance of the 4-H group attending the Events Complex Fair Board meeting to address their concerns. Events Complex Director Larry Lloyd was present and emphasized that the 4-H Group and Extension Office should address their concerns in a public meeting to allow the board to vote accordingly.

Library Board Appointment (to fill unexpired term through 12-1-15 due to resignation of Shelly Wall)

Following discussion, *Commissioner Wendling moved to appoint Travis Sumulski to the Library Board due to the resignation of Shelly Wall. Commissioner West seconded the motion.* The motion carried.

Request Approval of WARM Amended and Restated Joint Powers Agreement

Human Resource Director Garry McLean presented the amended and restated Joint Powers Agreement of Wyoming Association of Risk Management Property Insurance. Following discussion, Chairman Johnson entertained a motion to approve the amended and restated Joint Powers Agreement of Wyoming Association of Risk Management Property Insurance with the understanding that the final agreement will come to the commission. *Commissioner Wendling so moved. Commissioner Van Matre seconded the motion.* The motion carried.

Cowboys Against Cancer Proclamation

With the absence of Cowboys Against Cancer President Margaret Parry, Commissioner Wendling read the proclamation aloud. Chairman Johnson entertained a motion to approve the proclamation. *Commissioner West so moved. Commissioner Van Matre seconded the motion.* The motion carried.

**OFFICE OF THE COMMISSIONERS
SWEETWATER COUNTY, WYOMING
PROCLAMATION**

Whereas, cancer is a disease that strikes many residents of Sweetwater County: and

Whereas, the cost of treatment is expensive and even prohibitive for some and

Whereas, the Cowboys Against Cancer group was established by a cancer survivor from Sweetwater County to serve as a resource to help defray costs of cancer treatment for Sweetwater County cancer residents; and

Whereas, Cowboys Against Cancer is a non-profit, 100% volunteer organization that has received awards from several national organizations for their contribution to our community; and

Whereas, Cowboys Against Cancer has helped hundreds of individuals and families in Sweetwater County; and

Whereas, on November 7, 2015, Cowboys Against Cancer will hold their 21st annual major fundraising event to generate funds for their financial assistance program:

Now, Therefore, Be It Resolved, that we as Commissioners for the County of Sweetwater, do hereby declare the month of October, 2015 as

COWBOYS AGAINST CANCER AWARENESS MONTH

And urge all citizens to recognize and participate in its cause.

**THE BOARD OF COUNTY COMMISSIONERS
OF SWEETWATER COUNTY, WYOMING**

Wally J. Johnson, Chairman

Absent

John K. Kolb, Member

Don Van Matre, Member

Randal M. Wendling

Reid O. West, Member

ATTEST:

Steven Dale Davis, County Clerk

Executive Session(s)-Personnel/Legal

Chairman Johnson entertained a motion to enter into executive session for personnel and litigation. *Commissioner West so moved. Commissioner Wendling seconded the motion.* The motion carried. A quorum of the commission was present.

After coming out of executive session, Chairman Johnson explained that no action was required.

Lunch

Chairman Johnson recessed the meeting for lunch. After the lunch break, Chairman Johnson opened the afternoon session.

Other

Resolution Approving Additional Official Holidays for County Employees for the Year 2015

Resolution 15-10-CC-03 was presented for additional official holidays for the county employees for the year 2015. *Commissioner Wendling so moved. Commissioner West seconded the motion to approve Resolution 15-10-CC-03.* The motion carried.

**RESOLUTION NO. 15-10-CC-03
SWEETWATER COUNTY, WYOMING
A RESOLUTION APPROVING ADDITIONAL OFFICIAL HOLIDAYS FOR COUNTY**

EMPLOYEES FOR THE YEAR 2015

WHEREAS, Chapter 7 Section 5 of the Sweetwater County Personnel Policy Manual provides for the observance of any holiday, as proclaimed by the Board or other state or federal official as set by the Sweetwater County Board of Commissioners; and

WHEREAS, per Wyoming Statute § 18-3-103 as amended, county officers shall keep their offices open during the usual business hours of each day excluding Saturdays, Sundays, legal holidays and other days as established by the County Commissioners through resolution; and

WHEREAS, if a county department is required to be in operation continuously, the employee shall be awarded a 8 hour floating holiday for each day worked on the holidays set forth in this resolution to be used by the end of March, 2016; and

WHEREAS, the department head shall notify the County Clerk no later than December 20, 2015 of the employees that shall be awarded said floating holiday.

NOW THEREFORE BE IT RESOLVED by the Board of County Commissioners of Sweetwater County, Wyoming that the additional holidays shall be observed as days off for Sweetwater County employees and county offices shall close the entire day on said holidays:

Christmas Eve (8 hours) December 24, 2015
New Year's Eve (8 hours) December 31, 2015

APPROVED, PASSED AND ADOPTED THIS 20th day of October, 2015.

THE BOARD OF COUNTY COMMISSIONERS
OF SWEETWATER COUNTY, WYOMING

Wally J. Johnson, Chairman

Absent
John K. Kolb, Member

Don Van Matre, Member

Randal M. Wendling

Reid O. West, Member

ATTEST:

Steven Dale Davis, County Clerk

Planning & Zoning- Public Hearing

R360 Shute Creek LLC- Conditional Use Permit Renewal- Commercial Evaporation Pond Facility-
Land Use Director Eric Bingham provided the Planning & Zoning report and presented Resolution 15-10-ZO-01. Uinta Engineering and Surveying Representative Garreth Powell was present. Chairman Johnson opened the public hearing. Hearing no comments, the hearing was closed. *Commissioner West moved to approve Resolution 15-10-ZO-01. Commissioner Van Matre seconded the motion.* The motion carried.

**RESOLUTION 15-10-ZO-01
R360 SHUTE CREEK, LLC
CONDITIONAL USE PERMIT – RENEWAL
COMMERCIAL EVAPORATION PONDS**

WHEREAS, R360 Shute Creek, LLC is requesting the renewal of a Conditional Use Permit for a Commercial Evaporation Pond Facility in accordance with Section 7 of the 2014 Zoning Resolution. This Conditional Use Permit is for property owned by R360 Shute Creek, LLC which is described as:

A tract of land located in the Southeast Quarter of Section 19, Resurvey T22N, R111W, 6th P.M., Sweetwater County, Wyoming, being more particularly described as follows: Commencing at the Southeast corner of said Section 19 and running thence N 00°08'56" W, 890.00 feet along the East line thereof; thence S 89°15'04" W, 660.00 feet to the Point of Beginning; thence continuing S 89°51'04" W, 1320.00 feet; thence N 00°08'56" W, 1650.00 feet; thence N 89°51'04" E, 1320 feet; thence S 00°08'56" E, 1650.00 feet to the Point of Beginning.

WHEREAS, the Sweetwater County Board of County Commissioners held a public hearing in regards to this matter on October 20, 2015 and has given due consideration to the recommendation of the Planning and Zoning Commission and to all the evidence and testimony presented at the hearing;

NOW THEREFORE BE IT RESOLVED that the Sweetwater County Board of County Commissioners APPROVES the Conditional Use Permit for a Commercial Evaporation Pond Facility in accordance with Section

7 of the 2014 Zoning Resolution, the Conditional Use Permit requirements for Commercial Evaporation Ponds and the following additional condition:

1. The applicant must have approved access by appropriate agency to site location.

Dated this 20th day of October, 2015.

THE BOARD OF COUNTY COMMISSIONERS
OF SWEETWATER COUNTY, WYOMING

Wally J. Johnson, Chairman

Absent

John K. Kolb, Member

Don Van Matre, Member

Randal M. Wendling

Reid O. West, Member

ATTEST:

Steven Dale Davis, County Clerk

Larry Macy/Precious Pets- Conditional Use Permit- Renewal Pet Crematorium

Land Use Director Eric Bingham provided the Planning & Zoning report and presented Resolution 15-10-ZO-02. Owner Larry Macy was present. Following discussion, Chairman Johnson opened the public hearing. Hearing no comments, the hearing was closed. *Commissioner Wendling moved to approve Resolution 15-10-ZO-02. Commissioner West seconded the motion.* The motion carried.

**RESOLUTION 15-10-ZO-02
LARRY MACY / LARRY METZ
CONDITIONAL USE PERMIT – RENEWAL
PRECIOUS PETS ANIMAL CREMATORIUM**

WHEREAS, Larry Macy is requesting the renewal of a Conditional Use Permit for Precious Pets Animal Crematorium in accordance with Section 7 of the 2014 Zoning Resolution. This Conditional Use Permit is for property owned by Larry and Alice Metz which is described as:

The West Half of the Northeast Quarter of Section 1, Township 25 North, Range 106 West of the Sixth Principal Meridian, Sweetwater County and is more commonly known as 108 Farson 5th North Road, Farson, Wyoming.

WHEREAS, the Sweetwater County Board of County Commissioners held a public hearing in regards to this matter on October 20, 2015 and has given due consideration to the recommendation of the Planning and Zoning Commission and to all the evidence and testimony presented at the hearing;

NOW THEREFORE BE IT RESOLVED that the Sweetwater County Board of County Commissioners APPROVES the renewal of a Conditional Use Permit for Precious Pets Animal Crematorium in accordance with Section 7 of the 2014 Zoning Resolution and the following condition:

1. The Conditional Use Permit for a pet crematorium is valid for a period of 10 years with compliance inspections as necessary.

Dated this 20th day of October, 2015.

THE BOARD OF COUNTY COMMISSIONERS
OF SWEETWATER COUNTY, WYOMING

Wally J. Johnson, Chairman

Absent

John K. Kolb, Member

Don Van Matre, Member

Randal M. Wendling

Reid O. West, Member

ATTEST:

Steven Dale Davis, County Clerk

CMH Homes & Danielle Valdez- Zoning Map Amendment- R-2/SF LS2 to RR
Land Use Director Eric Bingham explained that the applicant has withdrawn the application.

Adjourn

There being no further business to come before the Board this day, the meeting was adjourned subject to the call of the Chairman

This meeting was recorded and is available from the County Clerk's office at the Sweetwater County Courthouse in Green River, Wyoming

THE BOARD OF COUNTY COMMISSIONERS
OF SWEETWATER COUNTY, WYOMING

Wally J. Johnson, Chairman

Absent _____
John K. Kolb, Member

Don Van Matre, Member

Randal M. Wendling

Reid O. West, Member

ATTEST:

Steven Dale Davis, County Clerk

	DATE	AMOUNT	WARRANT #'S
EAL	10/23/2015	57,352.05	66848-66865
EAL	10/30/2015	10,780.96	
EAL	11/3/2015	1,158,396.97	
EAL			
EAL			

	Check #	Advice #
Payroll Run		
Payroll Run		
Payroll Run		
TOTAL AMOUNT		

Payroll:

\$1,226,529.98

Vouchers in the above amount are hereby approved and ordered paid this date of 11/03/2015

Wally J. Johnson, County Commissioner

John K. Kolb, County Commissioner

Don Van Matre, County Commissioner

Randal M. Wendling, County Commissioner

Attest:

County Clerk

Reid O. West, County Commissioner

Authorization for Monthly Reports

11-3-15

1. Sheriff

THE BOARD OF COUNTY COMMISSIONERS
FOR SWEETWATER COUNTY, WYOMING

Wally J. Johnson, Chairman

John K. Kolb, Member

Attest:

Donald Van Matre, Member

Randal M. Wendling, Member

Steven Dale Davis, County Clerk

Reid O. West, Member

MONTHLY STATEMENT

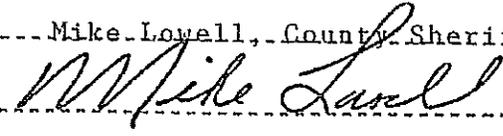
Statement of the Earnings or Collections of Mike Lowell
 as Sheriff within and for the County of Sweetwater
 State of Wyoming, for the month ending September 30, 20 15, and reported to the
 Board of County Commissioners of said County.

COUNTY CLERK,	Recording Fees, Marriage Licenses, Chattel Mortgages, Motor Certificates of Title, Sale of County Property, Miscellaneous Receipts, Total Receipts,			
CLERK, DISTRICT COURT,	Civil Fees, Probate Fees, Criminal fines and Costs, Miscellaneous Fees, Total Earnings,			
SHERIFF,			4146	78
ASSESSOR,				

STATE OF WYOMING)
)ss.
 County of Sweetwater)

I hereby certify that the above is a true and correct statement of the earnings of my office, or of moneys collected by me as such officer during the month above mentioned, and that the same has been by me paid into the County Treasury.

WITNESS my hand and seal this 30 day of September, 2015

-----Mike Lowell, County Sheriff-----


Authorization for Abate/Rebate of Ad Valorem Taxes

November 3, 2015

NOVC	TAXPAYER	ACCOUNT	TAX DIST	VALUATION	TAX YEAR	ADJUSTMENTS	REASON	A/R NUMBER
2015-0782	SAMSON RESOURCES CO	51989	100	-71,625	2009	-4,498.91	DOR	101815
2015-0782	SAMSON RESOURCES CO	51993	203	-29,708	2009	-1,870.59	DOR	101915
2015-0782	SAMSON RESOURCES CO	51989	100	-74,656	2010	-4,769.32	DOR	102015
2015-0782	SAMSON RESOURCES CO	51989	100	-40,753	2011	-2,592.58	DOR	102115
2015-0782	SAMSON RESOURCES CO	51993	203	-231,131	2011	-14,832.37	DOR	102215
2015-0782	SAMSON RESOURCES CO	60318	100	-608	2009	-38.19	DOR	102315
2015-0782	SAMSON RESOURCES CO	60318	100	-6	2010	-0.38	DOR	102415
2015-0782	SAMSON RESOURCES CO	62915	101	-2	2010	-0.14	DOR	102515
2015-0782	SAMSON RESOURCES CO	60318	100	-6	2011	-0.38	DOR	102615
2015-0787	KERR MCGEE OIL & GAS ONSHORE LP	138979	200	-2,189	2013	-146.43	DOR	102715
2015-0799	ANADARKO E&P CO LLP	63949	100	-305,976	2013	-19,519.43	DOR	102815
2015-0799	ANADARKO E&P CO LLP	63952	200	-12,344	2013	-825.71	DOR	102915
2015-0801	QEP ENERGY CO	147991	100	-4,911	2014	-314.68	DOR	103015
2015-0809	BP AMERICA PRODUCTION CO	62884	100	-12,830	2013	-818.48	DOR	103115
2015-0812	BP AMERICA PRODUCTION CO	62884	100	-37,311	2013	-2,380.22	DOR	103215
2015-0812	BP AMERICA PRODUCTION CO	62880	100	-120,609	2013	-7,694.13	DOR	103315
2015-0812	BP AMERICA PRODUCTION CO	62888	200	-508	2013	-33.98	DOR	103415
2015-0817	TATA CHEMICALS(SODA ASH) PARTNERS	149574	200	-270,635	2013	-18,103.32	DOR	103615
2015-0817	GENERAL CHEMICALS CORP TATA CHEMICALS (SODA ASH) PARTNERS	49376	200	-577,089	2010	-38,615.91	DOR	103715
	REIMAN CORP	100987	100	-8,349	2015	-544.93	GENERATED A BILL BY MISTAKE	103815
	HOT STYLES SALON	101792	251	-32	2014	-2.41	OUT OF BUSINESS	103915
	HOT STYLES SALON	101792	251	-33	2015	-2.47	OUT OF BUSINESS	104015
	PERSONALITIES	145298	151	-90	2015	-6.51	OUT OF BUSINESS	104115

BOARD OF COUNTY COMMISSIONERS MEETING REQUEST FORM

Requested Meeting Date: November 3, 2015	Name & Title of Presenter: Eric Bingham Land Use Director
Department or Organization: Land Use Department	Contact Phone & E-mail: 307-872-3916 binghame@sweet.wy.us
Exact Wording for Agenda: 2015 Zoning Resolution Certification	Preference of Placement on Agenda & Amount of Time Requested for Presentation: Morning 10 Minutes
Will there be Handouts? (If yes, include with meeting request form) Certification Page & Resolution	Will handouts require SIGNATURES: Yes - All Commissioners
Additional Information:	

- All requests to be added to the agenda will need to be submitted in writing on the "Meeting Request Form" by Wednesday at 12:00 p.m. prior to the scheduled meeting and returned in person or electronically to Clerk Sally Shoemaker at: shoemakers@sweet.wy.us
- All handouts are also due by Wednesday at 12:00 p.m. prior to the scheduled meeting date. Handouts may be submitted to Clerk Sally Shoemaker either in person or electronically. *****If your handout is not accompanied with the request to be added to the agenda, your request will be dismissed and you may reschedule for the next meeting provided the handout(s) are received.*****
- Any documents requiring **Board Action** or **signature** are considered agenda items and need to be requested in the same manner.
- All **original** documents requesting action or signature must be submitted to Deputy County Clerk Vickie Eastin. However, a **copy** must be submitted to Sally Shoemaker for distribution of the packet and retention.
- As always, if you are unable to attend the meeting after being placed onto an agenda, please send a representative in your place or your item will be rescheduled.
- In order to determine placement on the agenda, please review the county website (www.sweet.wy.us/commissioner) on Thursday afternoon.
- If a request to be placed on an agenda is received **AFTER** the deadline, you will be considered for the next meeting date.
- No handout will be received during a meeting in session.

CERTIFICATION PAGE

Amended Rules and Regulations of the Sweetwater County Board of County Commissioners Sweetwater County, Wyoming

We hereby certify that Resolution 15-11-CC-01 regarding the Sweetwater County Zoning Resolution has been approved by the Sweetwater County Commission in accordance with all applicable provisions of the Administrative Procedures Act, including:

1. At its regular meeting on September 15, 2015 the Sweetwater County Commission announced its intent to repeal in their entirety all previous Zoning Resolutions and all amendments thereto, and adopt the Sweetwater County 2015 Zoning Resolution.
2. Prior to adoption, these rules were made available for public inspection, and more than forty-five (45) days have lapsed since the Sweetwater County Commission announced its intent to adopt said rules.
3. The Sweetwater County 2015 Zoning Resolution shall become effective immediately upon filing with the Sweetwater County Clerk.

Signed this 3rd day of November, 2015.

Sweetwater County
Board of County Commissioners

Wally J. Johnson, Chairman

John K. Kolb, Member

Don Van Matre, Member

Randal M. Wendling, Member

Attest:

Steven Dale Davis, County Clerk

Reid O. West, Member

RESOLUTION 15-11-CC-01

Repeal All Previous Zoning Resolutions and All Amendments Thereto In Their Entirety and Adopt the Sweetwater County 2015 Zoning Resolution

Whereas, the Board of Sweetwater County Commissioners is empowered by Wyoming Statutes 18-5-201 et seq. to regulate the use of land in the unincorporated areas of Sweetwater County; and,

Whereas, on June 5, 2015 the Sweetwater County Land Use Department advertised that a public hearing would be held before the Sweetwater County Planning and Zoning Commission at 10:00 a.m. on July 8, 2015 proposing to amend the Sweetwater County Zoning Resolution, and;

Whereas, the Sweetwater County Planning and Zoning Commission held a public hearing on July 8, 2015 regarding the proposed Language Amendments to the Sweetwater County Zoning Resolution, requested and received public comment, and after due consideration and discussion of all public comments received, voted 5-0 to table the hearing, and;

Whereas, at their regularly scheduled meeting of August 12, 2015, the Sweetwater County Planning and Zoning Commission voted 3-0 to remove the Language Amendment from the table, at which time public comments were requested and received, and after due consideration and discussion of all public comments received, voted 3-0 to recommend the proposed Language Amendments to the Sweetwater County Zoning Resolution and did certify their recommendation, and;

Whereas, the Sweetwater County Board of County Commissioners held a public hearing regarding the proposed language amendments on September 15, 2015, and requested and received public comment, and after due consideration and discussion of all public comments received, voted 5-0 to sign and did sign notice of its intention to repeal all previous Zoning Resolutions and all amendments thereto and adopt the Sweetwater County 2015 Zoning Resolution, and;

Whereas, at least 45 days have lapsed since the Sweetwater County Board of County Commissioners expressed its intent, pursuant to W.S. §16-3-103(a)(i), to repeal all previous Zoning Resolutions and all amendments thereto and adopt the Sweetwater County 2015 Zoning Resolution including the Official Zoning Map, and further authorizing the Land Use Office to make minor administrative, non-substantive changes as needed,

Now therefore be it resolved that the Sweetwater County Board of County Commissioners, as authorized by Wyoming Statute, hereby repeals all previous Zoning Resolutions and all amendments thereto and **ADOPTS** the 2015 Zoning Resolution, including the Official Zoning Map, and further authorizes the Land Use Office to make minor administrative, non-substantive changes as needed.

This resolution shall be filed in the Records of the Sweetwater County Clerk.

Dated this 3rd day of November, 2015.

Sweetwater County

Board of County Commissioners

Wally J. Johnson, Chairman

John K. Kolb, Member

Don Van Matre, Member

Attest:

Randal M. Wendling, Member

Steven Dale Davis, County Clerk

Reid O. West, Member

Sally Shoemaker

From: Cindy Sheehan - Planning and Zoning
Sent: Wednesday, October 21, 2015 4:16 PM
To: Sally Shoemaker; Vickie Eastin; Dale Davis - County Clerk
Subject: November 3rd BCC Agenda Request
Attachments: 2015 Proposed Zoning Resolution - Certification Page.docx; 2015 Proposed Zoning Resolution - Request for BCC Agenda November 3, 2015.pdf; 2015 Proposed Zoning Resolution - Resolution.doc

Good afternoon,

Please place the adoption of the 2015 Zoning Resolution on the Board agenda for November 3rd.

Vickie will have the originals for signature.

Thanks!
Cindy

Cindy Sheehan
Planning & Zoning Technician
Sweetwater County Land Use
80 West Flaming Gorge Way, Suite 23
Green River, WY 82935
o: (307) 872-3918 or 922-5430
f: (307) 872-3991

BOARD OF COUNTY COMMISSIONERS MEETING REQUEST FORM

Requested Meeting Date: November 3, 2015	Name & Title of Presenter: Sheriff Mile Lowell
Department or Organization: Sweetwater County Sheriff Office	Contact Phone & E-mail: 307/922/5316
Exact Wording for Agenda: Sweetwater County Detention Center Prisoner Detention Agreement between City of Green River, as well as the City of Rock Springs	Preference of Placement on Agenda & Amount of Time Requested for Presentation: 10 mins
Will there be Handouts? (If yes, include with meeting request form) yes	Will handouts require SIGNATURES: yes
Additional Information:	

- All requests to be added to the agenda will need to be submitted in writing on the "Meeting Request Form" by Wednesday at 12:00 p.m. prior to the scheduled meeting and returned in person or electronically to Clerk Sally Shoemaker at: shoemakers@sweet.wy.us
- All handouts are also due by Wednesday at 12:00 p.m. prior to the scheduled meeting date. Handouts may be submitted to Clerk Sally Shoemaker either in person or electronically. *****If your handout is not accompanied with the request to be added to the agenda, your request will be dismissed and you may reschedule for the next meeting provided the handout(s) are received.*****
- Any documents requiring Board Action or signature are considered agenda items and need to be requested in the same manner.
- All original documents requesting action or signature must be submitted to Deputy County Clerk Vickie Eastin. However, a copy must be submitted to Sally Shoemaker for distribution of the packet and retention.
- As always, if you are unable to attend the meeting after being placed onto an agenda, please send a representative in your place or your item will be rescheduled.
- In order to determine placement on the agenda, please review the county website (www.sweet.wy.us/commissioner) on Thursday afternoon.
- If a request to be placed on an agenda is received AFTER the deadline, you will be considered for the next meeting date.
- No handout will be received during a meeting in session.

Sweetwater County Detention Center Prisoner Detention Agreement

THIS AGREEMENT is made and entered into, on the date signed as indicated below, by and between SWEETWATER COUNTY, WYOMING, and CITY OF GREEN RIVER, WYOMING.

WHEREAS, THE City of Green River may at times sentence people to incarceration for violation of City Ordinance; and

WHEREAS, THE City of Green River is unable to provide detention facilities for the sentenced people; and

WHEREAS, the detention facilities of Sweetwater County are modern and have available bed space for inmates from the City of Green River.

THEREFORE, IT IS MUTALLY AGREED AS FOLLOWS:

1. To provide inmate housing, City of Green River may transfer prisoners to Sweetwater County and Sweetwater County agrees to accommodate same, dependent on the Sweetwater County prisoner population.
2. When prisoners are transferred to Sweetwater County under this agreement:
 - a. City of Green River shall pay Sweetwater County the sum of (\$85.00) per prisoner per day for the care, maintenance and welfare required by law, excluding medical, dental and psychological care.
 - b. City of Green River will provide transportation to and from the Sweetwater County facility as required for initial booking and any associated municipal court proceedings.
 - c. City of Green River shall remain responsible for medical, dental, and psychological expenses of prisoners to the extent obligated by law. Sweetwater County shall notify City of Green River prior to providing expensive medical, dental, and psychological care to prisoners held under this agreement, whenever practical, unless the need for care is caused by the actions or negligence of Sweetwater County agents or employees.
 - d. City of Green River shall provide Sweetwater County with a copy of the Judgment and Sentence, Mittimus, or Probable Cause Affidavit ordering or justifying the incarceration of any prisoners held under this agreement.
3. Sweetwater County shall use its best efforts to maintain its jail facility in compliance with the requirements for local detention facilities, and agrees not to knowingly violate any prisoner's civil rights.
4. City of Green River agrees to hold Sweetwater County harmless from any claims by or on the behalf of any prisoners which is proximately caused by the actions or negligence of City of Green River's elected officials, officers, agents or employees. Sweetwater County agrees to hold City of Green River harmless from any claims by or on behalf of any prisoners which is proximately caused by the actions or negligence of Sweetwater County elected officials, officers, agents or employees. Employees of Sweetwater County shall not be deemed to be agents or employees of City of Green River. Neither party by this agreement waives any statutory or other immunities.

5. No waiver of any immunity or limitation of liability afforded by the Wyoming Governmental Claims Act is intended by either party.
6. Both parties agree that this agreement shall remain in effect subject to available funding and that either party may terminate this agreement upon thirty (30) days written notice to the other party.

THE BOARD OF COUNTY COMMISSIONERS
OF SWEETWATER COUNTY, WYOMING

Wally J. Johnson, Chairman

ATTEST:

John K. Kolb, Member

Steven Dale Davis, County Clerk

Don Van Matre, Member

Reid O. West, Member

Mike Lowell, Sheriff

Randy Wendling, Member

Dated this ___ of _____, 2015.

CITY OF GREEN RIVER,

By: 
Pete Rust, Mayor

Attest:


City Clerk

Sally Shoemaker

From: Patricia Santhuff - Sheriff Office
Sent: Wednesday, October 14, 2015 11:15 AM
To: Sally Shoemaker
Cc: Vickie Eastin
Subject: Commission Agenda
Attachments: 20151014110336685.pdf

Please see attached. I am sending the (2) original copies over to Vickie for the City of Green River. Sheriff said you have the originals for City of Rock Springs. So we should be set. Let me know if there is anything else I can provide.
Thanks
Patty

November 3, 2015

-----Original Message-----

From: santhuffp@sweet.wy.us [<mailto:santhuffp@sweet.wy.us>]
Sent: Wednesday, October 14, 2015 9:04 AM
To: Patricia Santhuff - Sheriff Office
Subject:

This E-mail was sent from "dhcp-10-2-30-79" (Aficio MP C5000).

Scan Date: 10.14.2015 11:03:36 (-0400)
Queries to: santhuffp@sweet.wy.us

9/21/15
[Signature]

RESOLUTION NO. 2015- 149

A RESOLUTION ACCEPTING AND APPROVING A SWEETWATER COUNTY DETENTION CENTER PRISONER DETENTION AGREEMENT BETWEEN THE CITY OF ROCK SPRINGS, WYOMING, AND SWEETWATER COUNTY – SWEETWATER COUNTY SHERIFF’S OFFICE, AND AUTHORIZING CARL R. DEMSHAR, AS MAYOR OF THE CITY OF ROCK SPRINGS, TO EXECUTE SAID AGREEMENT ON BEHALF OF THE CITY.

WHEREAS, the City of Rock Springs may at times sentence people to incarceration for the violation of City Ordinances; and

WHEREAS, the City of Rock Springs may be unable to provide detention facilities for the sentenced people; and

WHEREAS, the detention facilities of Sweetwater County are modern and have available bed space for inmates from the City of Rock Springs; and

WHEREAS, the City and County desire to enter into an agreement wherein Sweetwater shall accept and provide housing for prison inmates transferred from the City of Rock Springs.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF ROCK SPRINGS, WYOMING:

Section 1. That the terms and provisions of the Sweetwater County Detention Center Prisoner Detention Agreement between the City of Rock Springs and Sweetwater County, attached hereto and by this reference made a part hereof, is hereby accepted and approved by the City of Rock Springs, Wyoming.

Section 1. That the Mayor of the City of Rock Springs be, and he is hereby authorized, empowered and directed to execute said Agreement on behalf of the City of Rock Springs; and that the City Clerk of said City, be and she is hereby authorized to attach to each duplicate original of said Agreement a certified copy of this Resolution.

PASSED AND APPROVED this 6th day of October, 2015.

Glennise M. [Signature]
President of the Council

[Signature]
Mayor

Attest:

[Signature]
City Clerk

THE STATE OF WYOMING)
COUNTY OF SWEETWATER) ss.
CITY OF ROCK SPRINGS)

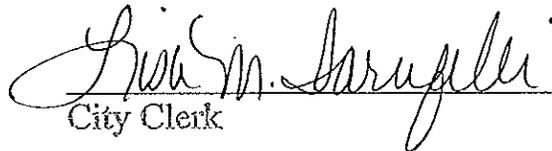
I, Carl R. Demshar, Jr., Mayor of the City of Rock Springs, Wyoming, do hereby proclaim that the foregoing Resolution of the said City of Rock Springs was, on the date thereof, duly and regularly passed and approved by the City Council of the said City of Rock Springs and by the Mayor of said City and attested by the City Clerk of said City, and I do hereby proclaim the same to be in full force and effect from and after the date of its passage and approval.



Mayor

THE STATE OF WYOMING)
COUNTY OF SWEETWATER) ss.
CITY OF ROCK SPRINGS)

I, Lisa M. Tarufelli, City Clerk of the City of Rock Springs, Wyoming, do hereby certify that on this 6th day of October, 2015, the foregoing Resolution of the City of Rock Springs was proclaimed by the Mayor of said City to be in full force and effect from and after the passage thereof as set forth in said Resolution, and that the same was posted by me in the office of the City Clerk as directed by the City Council on the 6th day of October, 2015, at 8:15 p.m. of said day.



City Clerk

Sweetwater County Detention Center Prisoner Detention Agreement

THIS AGREEMENT is made and entered into, on the date signed as indicated below, by and between SWEETWATER COUNTY, WYOMING, and CITY OF ROCK SPRINGS, WYOMING.

WHEREAS, THE City of Rock Springs may at times sentence people to incarceration for violation of City Ordinance; and

WHEREAS, THE City of Rock Springs is unable to provide detention facilities for the sentenced people; and

WHEREAS, the detention facilities of Sweetwater County are modern and have available bed space for inmates from the City of Rock Springs.

THEREFORE, IT IS MUTALLY AGREED AS FOLLOWS:

1. To provide inmate housing, City of Rock Springs may transfer prisoners to Sweetwater County and Sweetwater County agrees to accommodate same, dependent on the Sweetwater County prisoner population.
2. When prisoners are transferred to Sweetwater County under this agreement:
 - a. City of Rock Springs shall pay Sweetwater County the sum of (\$85.00) per prisoner per day for the care, maintenance and welfare required by law, excluding medical, dental and psychological care.
 - b. City of Rock Springs will provide transportation to and from the Sweetwater County facility as required for initial booking and any associated municipal court proceedings.
 - c. City of Rock Springs shall remain responsible for medical, dental, and psychological expenses of prisoners to the extent obligated by law. Sweetwater County shall notify City of Rock Springs prior to providing expensive medical, dental, and psychological care to prisoners held under this agreement, whenever practical, unless the need for care is caused by the actions or negligence of Sweetwater County agents or employees.
 - d. City of Rock Springs shall provide Sweetwater County with a copy of the Judgment and Sentence, Mittimus, or Probable Cause Affidavit ordering or justifying the incarceration of any prisoners held under this agreement.
3. Sweetwater County shall use its best efforts to maintain its jail facility in compliance with the requirements for local detention facilities, and agrees not to knowingly violate any prisoner's civil rights.
4. City of Rock Springs agrees to hold Sweetwater County harmless from any claims by or on the behalf of any prisoners which is proximately caused by the actions or negligence of City of Rock Springs's elected officials, officers, agents or employees. Sweetwater County agrees to hold City of Rock Springs harmless from any claims by or on behalf of any prisoners which is proximately caused by the actions or negligence of Sweetwater County elected officials, officers, agents or employees. Employees of Sweetwater County shall not be deemed to be agents or employees of City of Rock Springs. Neither party by this agreement waives any statutory or other immunities.

5. No waiver of any immunity or limitation of liability afforded by the Wyoming Governmental Claims Act is intended by either party.
6. Both parties agree that this agreement shall remain in effect subject to available funding and that either party may terminate this agreement upon thirty (30) days written notice to the other party.

THE BOARD OF COUNTY COMMISSIONERS
OF SWEETWATER COUNTY, WYOMING

Wally J. Johnson, Chairman

ATTEST:

John K. Kolb, Member

Steven Dale Davis, County Clerk

Don Van Matre, Member

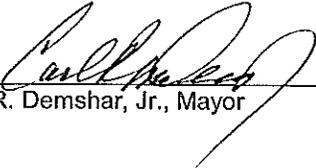
Reid O. West, Member

Mike Lowell, Sheriff

Randy Wendling, Member

Dated this ____ of _____ 2015

CITY OF ROCK SPRINGS,

By: 
Carl R. Demshar, Jr., Mayor

Attest:


City Clerk

BOARD OF COUNTY COMMISSIONERS

MEETING REQUEST FORM

Requested Meeting Date: November 3, 2015	Name & Title of Presenter: County Clerk Dale Davis
Department or Organization: County Clerk's office	Contact Phone & E-mail: 307-872-3765 davisd@sweet.wy.us
Exact Wording for Agenda: Enhanced Air Service Grant and Cooperative Agreements between the County, WYDOT, Green River and Rock Springs	Preference of Placement on Agenda & Amount of Time Requested for Presentation: Action Item 5 mins
Will there be Handouts? (If yes, include with meeting request form) Y	Will handouts require SIGNATURES: Y
Additional Information:	

- All requests to be added to the agenda will need to be submitted in writing on the "Meeting Request Form" by Wednesday at 12:00 p.m. prior to the scheduled meeting and returned in person or electronically to Clerk Sally Shoemaker at: shoemakers@sweet.wy.us
- All handouts are also due by Wednesday at 12:00 p.m. prior to the scheduled meeting date. Handouts may be submitted to Clerk Sally Shoemaker either in person or electronically. *****If your handout is not accompanied with the request to be added to the agenda, your request will be dismissed and you may reschedule for the next meeting provided the handout(s) are received.*****
- Any documents requiring **Board Action** or **signature** are considered agenda items and need to be requested in the same manner.
- All **original** documents requesting action or signature must be submitted to Deputy County Clerk Vickie Eastin. However, a **copy** must be submitted to Sally Shoemaker for distribution of the packet and retention.
- As always, if you are unable to attend the meeting after being placed onto an agenda, please send a representative in your place or your item will be rescheduled.
- In order to determine placement on the agenda, please review the county website (www.sweet.wy.us/commissioner) on Thursday afternoon.
- If a request to be placed on an agenda is received **AFTER** the deadline, you will be considered for the next meeting date.
- No handout will be received during a meeting in session.

ENHANCED AIR SERVICE COOPERATIVE AGREEMENT

This agreement is entered into by and between SWEETWATER COUNTY, hereinafter referred to as "County", whose address is 80 West Flaming Gorge Way, Suite 150, Green River, WY 82935, CITY OF GREEN RIVER, a Wyoming Municipal Corporation whose address is 50 East 2nd Street, Green River, WY 82935, and CITY OF ROCK SPRINGS, a Wyoming Municipal Corporation whose address is 212 D Street, Rock Springs, WY 82901, collectively referred to as "Co-Sponsors".

RECITALS

WHEREAS, the Parties hereto understand and agree that enhanced air service at the Rock Springs Airport as provided by Wyoming Statute provides a benefit and advantage to the Co-sponsors, the traveling public, and the citizens of the Rock Springs, Green River, and Sweetwater County; and,

WHEREAS, the Parties hereto understand and agree that each of them bears responsibility for providing the funding necessary to perpetuate the program.

NOW, THEREFORE, in support of their mutual covenants and the exchange of consideration, the receipt of which is hereby acknowledged, the parties hereto agree as follows:

I. The Program

The program will consist of enhanced service through SkyWest Airlines shall provide scheduled service between Rock Springs and Denver. Service will be provided with Canadair Regional Jet, CRJ-200 equipment.

SkyWest has full discretion in setting the schedule times and frequency of its flights, save that it will schedule no less than 13 roundtrips per week and one roundtrip per day, excluding major holidays. Such decisions will be based upon, but not limited to, aircraft, staff, crew, gate availability, demand, business necessity and weather and seasonal changes. Flights will be scheduled by SkyWest Airlines at reasonable times and will be posted in advance. Flight schedules are subject to change.

II. Terms of Agreement

The purpose of this Agreement is to provide for the funding of air service enhancement, as defined in Wyo. Stat. Ann. § 10-3-601 et seq., from Denver, Colorado to Rock Springs, Wyoming. By contract between Sweetwater County and the Wyoming Department of Transportation (WYDOT), WYDOT has represented that SkyWest Airlines has assured that there shall be scheduled air service instituted and continued between Rock Springs, Wyoming (RKS) and Denver, Colorado (DEN), (the "Service") a fiscal year ("Service Period"). Said contract between Sweetwater County and the Wyoming Department of Transportation (WYDOT) is attached hereto as "EXHIBIT A" and is specifically incorporated herein by reference.

III. Responsibilities of Co-Sponsors during the Service Period.

Monthly invoices will be received by the Wyoming Department of Transportation (WYDOT) and County from SkyWest Airlines with a daily summary of load factors, number of revenue and non-revenue passengers using the service, flight completion information, on time performance, and all other relevant data concerning flight operations for the Service. At the end of each quarter an invoice will be sent to WYDOT. WYDOT will review and approve invoices prior to invoices being submitted to the County. The County will then provide this invoice to the Co-Sponsors. Co-Sponsors shall pay full amount due to the County within 30 days of the submission of the invoice.

IV. Reimbursement

SkyWest Airlines completes its accounting for each month approximately two to three weeks after the close of the month. Soon after this occurs, a statement shall be sent to WYDOT and the County which shall show the final revenues and actual costs for the preceding month. The statement will show all calculations for the subsidy, including a 5% margin on costs. Each quarter will be trued up and summarized with all costs and revenues in the invoice. At the end of this Agreement, SkyWest shall prepare a report to the County showing total revenues, costs, and margin for the half year term of this Agreement. The County shall provide this report to the Co-Sponsors. County shall be responsible for payment of Thirty Point Nine Three Five Percent (30.935%) of the total monthly subsidy submitted each quarter, with a total maximum exposure of Five Hundred Ninety Two Thousand NineHundred Forty Three Dollars (\$592,943). The Co-Sponsors hereby agree to reimburse the County for their proportionate shares of the total monthly subsidy based on the airline revenue for that quarter, less previous payments, as set forth below, within thirty days after billing. Invoices will be submitted to each Co-Sponsor with calculations already completed and totals due to the County. The percentages set forth below shall reflect that portion of the total invoice for which each Co-Sponsor is responsible. Billing will occur at the completion of each quarter, unless otherwise agreed upon between the parties. Co-Sponsors shall pay as follows:

- A. The City of Rock Springs shall pay Thirty Three Percent (33%) of the total quarterly invoice. The maximum exposure for the City of Rock Springs for the fiscal year contract shall be no more than One Hundred Ninety Five Thousand Six Hundred Seventy One and 19/100 Dollars (\$195,671.19);
- B. The City of Green River shall pay Twenty Two Percent (22%) of the total quarterly invoice. The maximum exposure for the City of Green River for fiscal year contract shall be no more than One Hundred Thirty Thousand Four Hundred Forty Seven and 46/100 Dollars (\$130,447.46).
- C. County shall be responsible for the remaining Forty Five Percent (45%) of the total quarterly invoice. The Maximum exposure for the County for fiscal year contract shall be no more than Two Hundred Sixty Six Thousand Eight Hundred Twenty Four and 35/100 Dollars. (\$266,824.35).

V. General Provisions

- A. To the extent required by any state or federal law, the Co-Sponsors shall be bound as though they were a "Sponsor" by the terms of the agreement between County and WYDOT, attached hereto as "EXHIBIT A" as though the provisions regarding "Americans with Disabilities" and "Non-discrimination" were fully set forth herein.
- B. Any party may request changes in this Agreement. Any changes, modifications, revisions or amendments to this Agreement which are mutually agreed upon by and between the parties to this Agreement shall be incorporated by written instrument, executed and signed by all parties to this Agreement.
- C. The County and Co-Sponsors shall provide free access to any pertinent books, documents and papers to each other, the State of Wyoming, the Federal Grantor Agency, the Comptroller General of the United States, the United States Department of Labor, or any of their duly authorized representatives for the purpose of inspection, audit and copying. The parties hereto shall keep copies of these records for at least three years after final payment and settlement.
- D. The Parties hereto shall keep informed of and comply with all applicable Federal, State, and Local laws and regulations in the performance of this Agreement.
- E. This agreement, consisting of four pages and an "EXHIBIT A", represents the entire and integrated Agreement between the parties and supersedes all prior negotiations, representations and agreements, whether written or oral.
- F. Each party is responsible for its own acts and omissions and the result thereof to the extent provided by law.
- G. All notices arising out of, or from, the provisions of this Agreement shall be in writing and given to the parties at the address provided under this Agreement, either by regular mail or delivery in person.
- H. Should any portion of this Agreement be judicially determined to be illegal or unenforceable, the remainder of this Agreement shall continue in full force and effect, and either party may renegotiate the terms affected by the severance.
- I. The parties hereto do not intend to create in any other individual or entity the status of third party beneficiary, and this Agreement shall not be construed so as to create such status. The rights, duties and obligations contained in this Agreement shall operate only between the parties to this Agreement and shall inure solely to the benefit of the parties to this Agreement. The provisions of this Agreement are intended only to assist the parties in determining and performing their obligations under this Agreement.

- J. The terms of this Agreement, and any amendments thereto, shall be binding upon and inure to the parties hereto, their administrators and successors.
- K. The parties do not waive governmental immunity. Each of the specifically retain all immunities and defenses available to them pursuant to Wyo. Stat. Ann. § 1-39-101 et seq., and all other applicable law.

IN WITNESS HEREOF, the parties to this Agreement, either personally by and through their duly authorized representatives, have executed this Agreement on the day and date set forth below and certify that they have read, understood, and agreed to the terms and conditions of this Agreement.

The effective date of this Agreement is the day and date last signed and executed by the duly authorized representatives of the parties to this Agreement, below.

ATTEST:

CITY OF ROCK SPRINGS

By: _____
Carl Demshar, Mayor

Date

ATTEST:

CITY OF GREEN RIVER

By: _____
Pete Rust, Mayor

Date

ATTEST:

SWEETWATER COUNTY COMMISSION

By: _____
Wally J. Johnson, Chairman

Date

GRANT AGREEMENT
BETWEEN THE
WYOMING DEPARTMENT OF TRANSPORTATION
AND
THE SWEETWATER COUNTY COMMISSION

Project Number: ASRKS04
Contract Period: July 1, 2015 – June 30, 2016

1. **Parties.** The parties to this agreement are the WYOMING DEPARTMENT OF TRANSPORTATION, hereinafter referred to as "WYDOT", whose address is 5300 Bishop Blvd., Cheyenne, WY 82009 and the SWEETWATER COUNTY COMMISSION, hereinafter referred to as "Sponsor," whose address is 80 West Flaming Gorge Way, Suite 109, Green River, WY 82935.
2. **Purpose.** The Sponsor desires to participate in the Air Service Enhancement Program administered by WYDOT to provide enhanced air service as defined in Wyo. Stat. Ann. §10-3-601 et seq. through SkyWest Airlines, hereinafter referred to as "Airline," from Rock Springs, Wyoming (RKS) to Denver, CO (DEN). The level of scheduled air service, defined as flights scheduled and performed for remuneration in accordance with a published timetable or so regular or frequent as to constitute a recognizably systematic series which are open to booking members of the public, shall be thirteen (13) round trips per day scheduled to optimize bank times to United Airlines at DEN, hereinafter referred to as the "Service." The Airline will provide service with Canadair Regional Jet (CRJ200) aircraft with 50 seats.
3. **Terms of Agreement.** The service from RKS to DEN shall take place from July 1, 2015 through June 30, 2016, hereinafter referred to as the "Service Period." The Sponsor will assure, by contract with the Airline, that there is scheduled air service instituted and continued RKS and DEN during the Service Period.
4. **Calculation of Reimbursable Expenses.** The total invoiced due amount shall be calculated as the sum of fuel costs and non-fuel costs subtracted from the total revenue for the calendar month. Non-fuel costs shall be calculated by multiplying the block hours associated with the market by the cost per hourly rate of two thousand, five hundred and fifty nine dollars (\$2,559) for the CRJ200 block hours operated between RKS and DEN, as was negotiated between the Sponsor and the Airline. The block hour rate includes a 10% profit margin. The Sponsor agrees to pay thirty point nine three five percent (30.935%) of the total monthly bill submitted each quarter with a maximum dollar amount of five hundred, ninety two thousand, nine hundred and forty three dollars (\$592,943) for the length of the service period. To the extent the Airlines' revenues for a quarter were greater than the total costs plus profit margin, WYDOT shall have no monthly payment obligation to the Sponsor for the period. Assuming all criteria above are met, WYDOT's financial commitment to this service, through the Sponsor shall be a state match of sixty nine point one zero six five percent (69.065%) of the total payment

Page 1 of 5

submitted each quarter with a maximum dollar amount of one million, three hundred twenty three thousand, seven hundred and ninety two dollars (\$1,323,792).

5. Responsibilities of the Sponsor

- a. The Sponsor shall ensure monthly statements and quarterly invoices will be prepared and sent to WYDOT with a summary of revenue, fuel and non-fuel related costs, load factors, number of revenue and non-revenue passengers using the Service, flight completion information, on-time performance, and all other relevant data concerning flight operations for the Service.
- b. At the end of the service period, the Sponsor shall ensure through contract that the Airline prepare a report showing total revenues, costs, and margin for the service period.
- c. The Sponsor will pay the full invoiced amount to the Airline within 45 days of receipt of invoice in accordance with Wyo. Stat. 16-6-602.
- d. The Sponsor shall execute and maintain the marketing and promotional plan for the Service as outlined by the Sponsor in Attachment A, which is attached to and made part of this Agreement by this reference.

6. Responsibilities of WYDOT

- a. If all criteria in accordance with Section 5 are met, WYDOT will review the invoices and pay the Sponsor in accordance with Section 4.

7. Default. If the Sponsor fails to pay any amount herein provided when the same shall become due and payable, WYDOT may terminate this Agreement and seek any other remedy allowed by law. Notwithstanding any such action, the Sponsor shall remain liable for the full performance of all obligations on its part to be performed under this Agreement.

8. General Provisions:

- a. **Amendments.** Either party may request changes in this Agreement. Any changes, modifications, revisions or amendments to this Agreement which are mutually agreed upon by and between the parties to this Agreement shall be incorporated by written instrument, executed and signed by all parties to this Agreement.
- b. **Applicable Law and Venue.** The construction, interpretation and enforcement of this Agreement shall be governed by the laws of the State of Wyoming. The Courts of the State of Wyoming shall have jurisdiction over this Agreement and the parties, and the venue shall be in the First Judicial District, Laramie County, Wyoming.
- c. **Assignment/Agreement Not Used as Collateral.** Neither party shall assign nor otherwise transfer any of the rights or delegate any of the duties set forth in this Agreement without the prior written consent of the other party.
- d. **Audit/Access to Records.** WYDOT and its representatives shall have access to any books, documents, papers, electronic data and records pertinent to this

agreement. The Sponsor shall keep copies of these records for at least three years after final payment and settlement.

- e. **Availability of Funds.** Each payment obligation of WYDOT is conditioned upon the availability of government funds which are appropriated or allocated for the payment of this obligation. If funds are not allocated and available for the continuance of the services, this Agreement may be terminated by WYDOT at the end of the period for which the funds are available. WYDOT will notify the Sponsor at the earliest possible time of the services which will or may be affected by a shortage of funds. No penalty shall accrue to WYDOT in the event this provision is exercised, and WYDOT will not be obligated or liable for any future payments due or for any damages as a result of termination under this section. This provision shall not be construed to permit WYDOT to terminate this Agreement in order to acquire similar services from another party.
- f. **Compliance with Law.** The Sponsor shall keep informed of and comply with all applicable, Federal, State and Local laws and regulations in the performance of this Agreement.
- g. **Entirety of Agreement.** This Agreement, consisting of five (5) pages, Attachment A, Sponsor Outline of Marketing and Promotion, consisting of two (2) pages, represents the entire and integrated Agreement between the parties and supersedes all prior negotiations, representations and agreements, whether written or oral.
- h. **Indemnification.** Each party to this Contract shall assume the risk of any liability arising from its own conduct. Neither party agrees to insure, defend or indemnify the other. The liability of state agencies and state governmental entities is governed by Wyo. Stat. 1-39-101, *et seq.*
- i. **Nondiscrimination.** The Sponsor shall comply with the Civil Rights Act of 1964, the Wyoming Fair Employment Practices Act (Wyo. Stat. 27-9-105, *et seq.*), the Americans with Disabilities Act (ADA), 42 U.S.C. 12101, *et seq.*, and the Age Discrimination Act of 1975. The Sponsor shall not discriminate against any individual on the grounds of age, sex, color, race, religion, national origin or disability in connection with the performance of this Agreement.
- j. **Notices.** All notices arising out of, or from, the provisions of this Agreement shall be in writing and given to the parties at the address provided under this Agreement, either by e-mail, regular mail or delivery in person.
- k. **Prior Approval.** This Agreement shall not be binding upon either party unless this Agreement is approved as to form by the Attorney General or his representative.

- l. **Severability.** Should any portion of this Agreement be judicially determined to be illegal or unenforceable, the remainder of this Agreement shall continue in full force and effect, and either party may renegotiate the terms affected by the severance.
- m. **Sovereign Immunity.** The State of Wyoming and WYDOT do not waive sovereign immunity by entering into this Agreement and the Sponsor does not waive governmental immunity. Each of them specifically retains all immunities and defenses available to them as sovereigns or governmental entities pursuant to Wyo. Stat. §139-101, *et seq.*, and all other applicable law. Designations of venue, choice of law, enforcement actions, and similar provisions should not be construed as a waiver of sovereign immunity. The parties agree that any ambiguity in this Agreement shall not be strictly construed, either against or for either party, except that any ambiguity as to immunity shall be construed in favor of immunity.
- n. **Third Party Beneficiary Rights.** The parties do not intend to create in any other individual or entity the status of third party beneficiary, and this Agreement shall not be construed so as to create such status. The rights, duties and obligations contained in this Agreement shall operate only between the parties to this Agreement and shall inure solely to the benefit of the parties to this Agreement. The provisions of this Agreement are intended only to assist the parties in determining and performing their obligations under this Agreement.
- o. **Independent Contractor.** The Sponsor is an independent contractor for the purpose of this Agreement, and shall not be considered an employee of the State of Wyoming for any purpose. The Sponsor shall assume sole responsibility for any debts or liabilities incurred by the Sponsor in fulfilling the terms of this Agreement, and shall be solely responsible for the payment of all federal, state and local taxes which may accrue because of this Agreement. Nothing in this Agreement shall be interpreted as authorizing the Sponsor or its agents and/or employees to act as an agent or representative for or on behalf of the State of Wyoming or WYDOT, or to incur any obligation of any kind on the behalf of the State of Wyoming or WYDOT. The Sponsor agrees that no health/hospitalization benefits, workers' compensation and/or similar benefits available to State of Wyoming employees will inure to the benefit of the Sponsor or the sponsor's agents and/or employees as a result of this Agreement.
- p. The terms of this Agreement, and any amendments thereto, shall be binding upon and inure to the parties hereto, their administrators and successors.

THE REMAINDER OF THIS PAGE WAS INTENTIONALLY LEFT BLANK

9. **Signatures.** In witness whereof, the parties to this Agreement, either personally or through their duly authorized representatives, have executed this Agreement on the day and date set out below and certify that they have read, understood, and agreed to the terms and conditions of this Agreement.

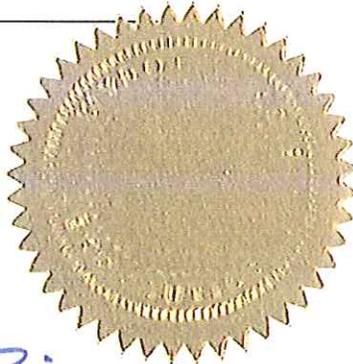
The effective date of this Agreement is the day and date last signed and executed by the duly authorized representatives of the parties to this Agreement, below.

ATTEST:

SWEETWATER COUNTY COMMISSION

By: _____

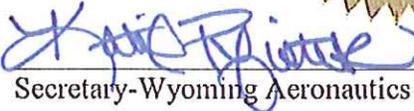
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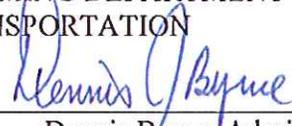


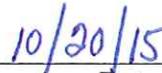
_____ Date

ATTEST:

WYOMING DEPARTMENT OF
TRANSPORTATION


Secretary-Wyoming Aeronautics Commission

By: 
Dennis Byrne, Administrator


Date

Approved as to form:

By: 
Mike Kahler
Senior Assistant Attorney General
State of Wyoming

Date Prepared: _____

Attachment A: Sponsor Outline of Marketing and Promotion

The Rock Springs Sweetwater County Airport Board will pursue all available outlets to ensure that all members of the community and region are familiar with the available air service. The airport will use its website, Facebook page, radio interviews, newspaper articles, and public speaking events to ensure that this is successful. It is expected that the hiring of a new Airport Manager will also enhance the energy level and amount of local support that the airport receives.

The Rock Springs Sweetwater County Airport Board has launched an aggressive marketing, promotional program including radio spots, newspaper ads, magazine ads, and other promotional activities. The Airport will be pursuing further marketing and promotional efforts in order to increase ridership of this air service. Additionally, the Airport with the support of a 50/50 Grant from WYDOT Aeronautics utilizes \$60,000 in marketing funds each year to market the air service to the community.

BOARD OF COUNTY COMMISSIONERS MEETING REQUEST FORM

Requested Meeting Date: November 3, 2015	Name & Title of Presenter: Devon Brubaker, Airport Manager
Department or Organization: Rock Springs-Sweetwater County Airport	Contact Phone & E-mail: (307)352-6880 dbrubaker@rockspringsairport.com
Exact Wording for Agenda: Support for Wyoming Business Council Community Readiness Grant (General Aviation Terminal & Hangar Facility)	Preference of Placement on Agenda & Amount of Time Requested for Presentation: Agenda Item / 10 Minutes
Will there be Handouts? (If yes, include with meeting request form) Yes	Will handouts require SIGNATURES: Yes
Additional Information: 	

- All requests to be added to the agenda will need to be submitted in writing on the "Meeting Request Form" by Wednesday at 12:00 p.m. prior to the scheduled meeting and returned in person or electronically to Clerk Sally Shoemaker at: shoemakers@sweet.wy.us
- All handouts are also due by Wednesday at 12:00 p.m. prior to the scheduled meeting date. Handouts may be submitted to Clerk Sally Shoemaker either in person or electronically. *****If your handout is not accompanied with the request to be added to the agenda, your request will be dismissed and you may reschedule for the next meeting provided the handout(s) are received.*****
- Any documents requiring **Board Action** or **signature** are considered agenda items and need to be requested in the same manner.
- All **original** documents requesting action or signature must be submitted to Deputy County Clerk Vickie Eastin. However, a **copy** must be submitted to Sally Shoemaker for distribution of the packet and retention.
- As always, if you are unable to attend the meeting after being placed onto an agenda, please send a representative in your place or your item will be rescheduled.
- In order to determine placement on the agenda, please review the county website (www.sweet.wy.us/commissioner) on Thursday afternoon.
- If a request to be placed on an agenda is received **AFTER** the deadline, you will be considered for the next meeting date.
- No handout will be received during a meeting in session.

To: Sweetwater County Commissioners

From: Krisena Marchal

Subject: BOCC Meeting 11/3/15

To be presented by Devon Brubaker, Airport Manager
Support for Wyoming Business Council Community Readiness Grant
(General Aviation Terminal & Hangar Facility)

Executive Summary:

The Rock Springs - Sweetwater County Airport intends to submit a 2015 Community Readiness grant application to the Wyoming Business Council (WBC) by December 1, 2015 for new infrastructure. Sweetwater County must submit a Resolution for the project since it is a legal party to the Airport Board. If all funding sources for this project get approved, the estimated completion date would be the fall of 2017 (FY 2018).

Rock Springs – Sweetwater County Airport General Aviation Terminal and Hangar Project Grant Budget					
	Federal Aviation Administration (FAA)	WYDOT Aeronautics Funding	Wyoming Business Council (WBC) Grant	In-Kind Match (FY 2016 Operating Budget)	TOTAL BUDGET
General Aviation Terminal - 4,000 SF (to replace existing 3,000 SF facility)	2,000,000	613,332	3,000,000		2,613,332
General Aviation Community Hangar - 22,500 SF (to replace existing 7,500 SF structure)					
Schematic Design and Environmental Analysis				31,700	31,700
TOTAL	\$2,000,000 35.4%	\$613,332 10.9%	\$3,000,000 53.1%	\$31,700 .6%	\$5,645,032 100%

Recommendation:

Staff notes the following:

1. The Airport Board held a Public Hearing on October 23, 2015 to solicit citizen comments about the project; there were no public or written comments submitted; they also approved a Resolution for the project
2. Facility furnishings and appliances for the new facilities will be funded through the FY 2018 Operating Budget
3. The FAA grant funding is guaranteed every year; it is also being used to satisfy the WBC grant match
4. The WYDOT Aeronautics funding recommendation will be made on November 7, 2015 with final approval determined in the BFY 17/18 WYDOT budget (Spring 2016)
5. The WBC grant request was increased in case the WYDOT grant award is decreased; the WBC funding recommendation will be made in March 2016 with final approval in April 2016; if not approved, this entire project will be put on hold since the Terminal and Hangar capital portions cannot be separated out
6. Sweetwater County is applying for the same WBC grant for the Events Complex Infrastructure Expansion

ACTION REQUESTED: Motion to approve Resolution 15-11-GR-01 for submission of a 2015 Community Readiness Grant Application to the Wyoming Business Council for the General Aviation Terminal and Hangar Project at the Rock Springs – Sweetwater County Airport.

RESOLUTION NO. 15-11-GR-01

**A RESOLUTION AUTHORIZING SUBMISSION OF
APPLICATION TO THE WYOMING BUSINESS COUNCIL
UNDER THE BUSINESS READY COMMUNITY GRANT AND
LOAN PROGRAM FOR A COMMUNITY READINESS PROJECT
ON BEHALF OF THE GOVERNING BODY OF THE ROCK
SPRINGS - SWEETWATER COUNTY JOINT POWERS AIRPORT
BOARD**

FOR THE PURPOSE OF:

Developing the airport's general aviation facilities so that the barriers for general aviation traffic and economic development are removed for the community.

WITNESSETH

WHEREAS, the Governing Body of the Rock Springs-Sweetwater County Airport desires to participate in the Business Ready Community Grant and Loan Program to assist in financing this project; and

WHEREAS, the Governing Body of the County of Sweetwater recognizes the need for new and expanded General Aviation facilities at Rock Springs Sweetwater County Airport and believes this project will address those needs; and

WHEREAS, the public benefit(s) of this project will be the elimination of economic development barriers related to the ability for the airport to support corporate and private aircraft as well as attract and respond to business that require suitable aircraft storage and the consideration is to create and sustain employment in Sweetwater County by attracting companies with the corresponding economic benefits from increased employment and business; and

WHEREAS, the specific goals and measures of success of this project are demolition of existing General Aviation facilities, construction of a General Aviation Terminal and General Aviation Community Hangar, site preparation, utility extension, and the attraction/recruitment of business and private aircraft operators to occupy and utilize the facility; and

WHEREAS, the Business Ready Community Grant and Loan Program requires that certain criteria be met, as described in the Wyoming Business Council's Rules governing the program, and to the best of our knowledge this application meets those criteria; and

WHEREAS, the Governing Body of the Rock Springs Sweetwater County Airport plans to provide cash match to this Business Ready Community Grant and Loan Program Community Readiness project from the following source(s):

Federal Aviation Administration - \$2,000,000; and
Wyoming Department of Transportation - \$613,332; and

WHEREAS, the Governing Body of the Rock Springs-Sweetwater County Joint Powers Airport Board plans to provide in-kind match to this Business Ready Community Grant and Loan Program Community Readiness project from the following source(s):

Rock Springs-Sweetwater County Joint Powers Airport Board, Concept and Schematic Design at \$26,700; and

WHEREAS, the Governing Body for the Rock Springs-Sweetwater County Airport has a comprehensive operation and maintenance plan including projected expenses and project income sources extending the life of the asset(s); and

WHEREAS, the Governing Body for the Rock Springs-Sweetwater County Airport will use the revenue recaptured from this project for economic development at the Rock Springs-Sweetwater County Airport.

WHEREAS, In the event of any project cost overruns, the Rock Springs-Sweetwater County Joint Powers Airport Board will provide funding in the amount necessary to complete the project utilizing Rock Springs-Sweetwater County Airport Operating Funds; and

WHEREAS, the Governing Body for the Rock Springs-Sweetwater County Joint Powers Airport Board has considered other possible funding solutions for this project which include private sector funding; and

WHEREAS, the Rock Springs-Sweetwater County Joint Powers Airport Board is working in partnership with Sweetwater County, the City of Rock Springs, the Federal Aviation Administration, and the Wyoming Department of Transportation Aeronautics Division; and

WHEREAS, the Rock Springs-Sweetwater County Joint Powers Airport Board held a public hearing on October 23, 2015 to solicit testimony from citizens regarding the project, and gave full consideration to all comments received; and

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE COUNTY OF SWEETWATER, that a grant application in the amount of \$3,000,000 be submitted to the Wyoming Business Council for consideration of assistance in funding the General Aviation Terminal and Hangar Project.

BE IT FURTHER RESOLVED, that the Airport Manager of Rock Springs Sweetwater County Airport is hereby designated as the authorized representative to act on behalf of the Governing Body on all matters relating to this grant application.

PASSED, APPROVED AND ADOPTED THIS 3rd day of November, 2015.

THE BOARD OF COUNTY
COMMISSIONERS OF
SWEETWATER COUNTY,
WYOMING

By: _____
Wally J. Johnson, Chairman

John K. Kolb, Member

Don Van Matre, Member

Reid O. West, Member

Randal M. Wendling, Member

ATTEST:

Steven Dale Davis, County Clerk

CERTIFICATE

I, Steven Dale Davis, hereby certify that the foregoing Resolution was adopted by the Sweetwater County Commission at a public meeting held on November 3, 2015, and that the meeting was held accordingly to law; and that said Resolution has been duly entered in the Commissioners' record of the County of Sweetwater.

Steven Dale Davis, County Clerk

BOARD OF COUNTY COMMISSIONERS MEETING REQUEST FORM

Requested Meeting Date: November 3, 2015	Name & Title of Presenter: Marty Dernovich, Purchasing Manager
Department or Organization: Purchasing	Contact Phone & E-mail: 307-922-5435 dernovichm@sweet.wy.us
Exact Wording for Agenda: Equipment Lease approval	Preference of Placement on Agenda & Amount of Time Requested for Presentation: 10 minutes
Will there be Handouts? (If yes, include with meeting request form) Yes	Will handouts require SIGNATURES: Yes - <i>Chairman's on Proposal Accepted.</i>
Additional Information:	

- All requests to be added to the agenda will need to be submitted in writing on the "Meeting Request Form" by Wednesday at 12:00 p.m. prior to the scheduled meeting and returned in person or electronically to Clerk Sally Shoemaker at: shoemakers@sweet.wy.us
- All handouts are also due by Wednesday at 12:00 p.m. prior to the scheduled meeting date. Handouts may be submitted to Clerk Sally Shoemaker either in person or electronically. *****If your handout is not accompanied with the request to be added to the agenda, your request will be dismissed and you may reschedule for the next meeting provided the handout(s) are received.*****
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- No handout will be received during a meeting in session.

COUNTY CAPITAL EQUIPMENT LEASE BID OPENING 2015

<u>Bidders</u>	<u>Amount Leased</u>	<u>Rate</u>	<u>Factor</u>	<u>3 Annual Payments</u>	<u>File Fee</u>	<u>Interim Interest</u>	<u>Total Cost</u>
Bank of the West	\$ 1,100,355.10	1.25%	.33750639	\$371,376.88	\$500.00	\$ 5,707.18	\$1,120,337.82
Wells Fargo Lease	\$ 1,100,355.10	2.02%	.3429533	\$377,370.39	\$500.00	NA	\$1,132,611.17
US Bank	\$1,100,355.10	1.198%	.3390151	\$373,037.00	NA	NA	\$1,119,111.00

NO BIDS

1st Bank
State Bank of Green River
Rocky Mountain Bank
Rock Springs National Bank
Commerce Bank of Wyoming

Payment schedule is based on the following:

May 1, 2016
May 1, 2017
May 1, 2018

Bid approved 3rd day of November, 2015, during the Sweetwater County Commissioner's regular scheduled meeting.

By: _____ Wally Johnson _____ John Kolb _____ Randy Wendling _____ Reid West _____ Don VanMatre

See attached equipment list

DEPARTMENT	EQUIPMENT		UNIT COST
FIRE MARSHALL	WILDLAND FIRE TRUCK	\$	149,039.00
	WILDLAND FIRE TRUCK	\$	149,039.00
		\$	298,078.00
ROAD & BRIDGE	MOTORGRADER	\$	162,960.00
	MOTORGRADER	\$	145,960.00
	3/4 TON PICKUP	\$	32,472.00
	SEMI TRACTOR W/FIFTH WHEEL	\$	100,076.00
	SEMI TRACTOR W/FIFTH WHEEL	\$	100,076.00
		\$	541,544.00
SHERIFF	SUV - CIVIL PROCESSOR	\$	30,554.46
	SUV - CIVIL PROCESSOR	\$	30,554.46
	SUV- DETECTIVE	\$	30,554.46
	3/4 TON PICKUP	\$	32,472.00
	FULL SIZE SUV	\$	36,949.24
	FULL SIZE SUV	\$	36,949.24
	FULL SIZE SUV	\$	36,949.24
		\$	234,983.10
ANIMAL CONTROL	ANIMAL TRANSPORT BOX	\$	25,750.00
		\$	1,100,355.10
			lease amount

Sally Shoemaker

From: Marty Dernovich - Purchasing
Sent: Wednesday, October 28, 2015 11:01 AM
To: Sally Shoemaker
Subject: Meeting request form
Attachments: COMMISSION MEETING REQUEST.pdf

Good morning Sally

Attached is a request form for the commission meeting on the 3rd. I will bring with me the proposals so based on the one that they award to I will need chairman to sign.

Thanks

Marty

Marty Dernovich
Purchasing Manager
50140A US HWY 191 South
Rock Springs WY 82901

Direct :307-922-5435

Office: 307-922-5434

Fax: 307-872-6469

dernovichm@sweet.wy.us

BOARD OF COUNTY COMMISSIONERS MEETING REQUEST FORM

Requested Meeting Date: BOCC- November 3, 2015	Name & Title of Presenter: John P. Radosevich-Public Works Director Kye Kreusel-Assistant Project Manager Keller Associates, Inc.
Department or Organization: Engineering	Contact Phone & E-mail: 307-872-3921
Exact Wording for Agenda: Information and Agency Concerns on North Sweetwater & Sewer District- Wastewater Improvements Project	Preference of Placement on Agenda & Amount of Time Requested for Presentation: 15 minutes
Will there be Handouts? (If yes, include with meeting request form) yes	Will handouts require SIGNATURES:
Additional Information:	

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October 20, 2015

ATTN: Mr. John Radosevich, P.E.
80 West Flaming Gorge Way, Suite 23
Green River, WY 82935

RE: Compliance with Federal Authorities to obtain a State Revolving Loan Fund for North Sweetwater Water & Sewer District – Wastewater Improvements Project

Dear Mr. Radosevich:

The North Sweetwater Water & Sewer District (NSWSD) is planning implementation of wastewater improvements to the District's collection system, which could be fully or partially funded by one or more federal or state grant and loan funding programs. The Wyoming State Revolving Fund Program and the federal funding agency, the United States Environmental Protection Agency Region VIII, are committed to complying with federal requirements and Executive Orders that apply in federal financial assistance. Therefore, we are contacting you on behalf of the District to ensure this project complies with applicable authorities under your agency's jurisdiction, and hereby request your review and response to the proposed project. Responses will also be incorporated into an Environmental Assessment document.

Maps are enclosed which show the proposed project areas for the NSWSD Wastewater Improvements Project. The areas generally include the community of Reliance, WY and a regional pipeline corridor extending from the Reliance area to the southwest along Reliance Road to the B&R Mobile Home Park, then west southwest to Yellowstone Road (by one of two alternative routes), then south into Rock Springs, WY. This project is specifically located in:

- Township 20N, Range 104W, Section 31;
- Township 20N, Range 105W, Sections 35 and 36;
- Township 19N, Range 105W, Sections 2, 3, 4, 9, 10, 15, and 16.

Proposed project improvements include

- the installation of new wastewater transmission lines and a pump station to regionalize the existing wastewater systems in the District with the City of Rock Springs wastewater system, and
- replacement of wastewater lines in the community of Reliance.

Completion of project design is expected in 2016 with construction of all phases completed in 2017.

This letter is a continuation of the same project and correspondence that was received by your department approximately 2 years ago, but the environmental report was never finalized because of various delays for funding and property negotiations. Due to the lapse of time and changes in route details, this new round of agency consultation is being initiated. We respectfully request

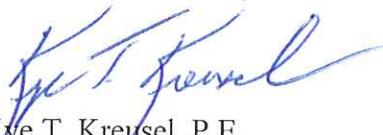
Agency Consultation
Oct. 20, 2015

your attention and response to this request, whether or not a response was received during previous consultation.

Please review this project with respect to your agency's concerns and provide a response to us **within 30 days** (by November 18, 2015). If your agency has concerns and will not issue a clearance, please contact us at your earliest convenience concerning what steps must be taken to address your concerns.

If you require additional information or require clarification, please contact us at (307) 362-7454. Thank you for your attention to this matter.

Sincerely,
Keller Associates, Inc.



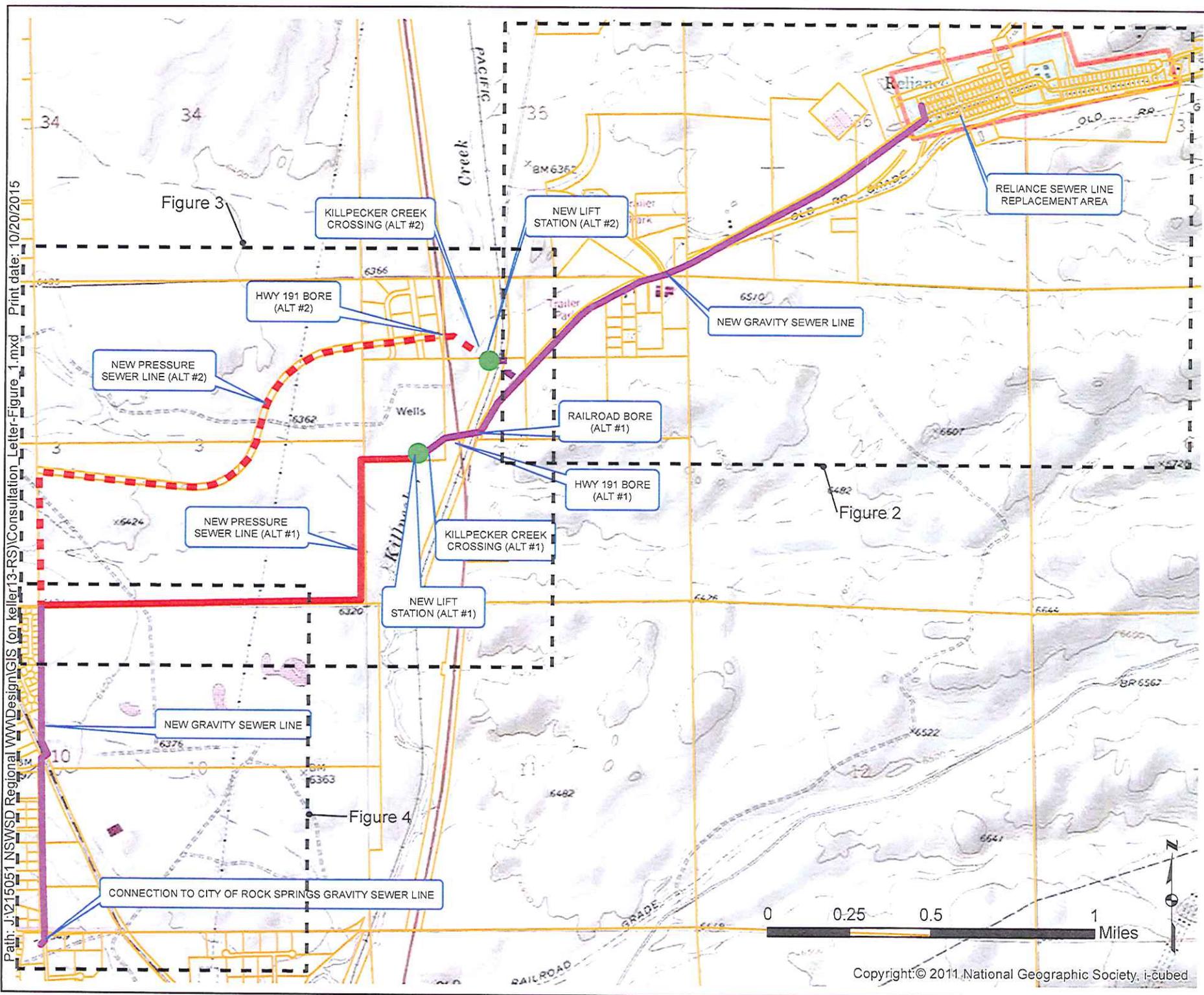
Kye T. Kreuzel, P.E.
Assistant Project Manager

Encl.: Figure 1: 7.5 Minute Topographical Map Overview of Project
Figures 2-4: Aerial Maps of Project Segments

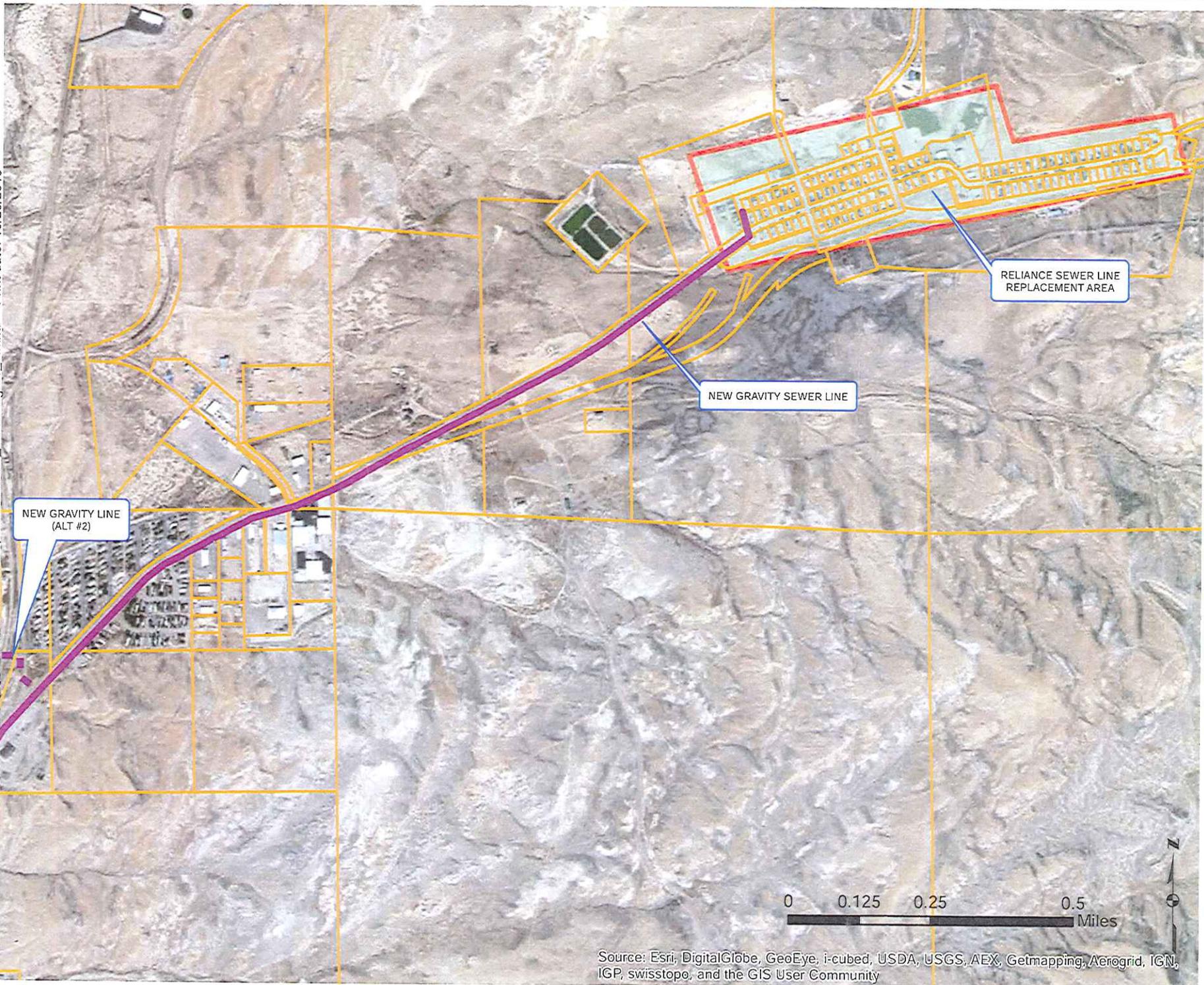
Cc: (hardcopy with enclosures, unless noted otherwise)
Kevin Frank, SRF Project Engineer - DEQ Casper Field Office
152 N. Durbin St., Suite 100
Casper, WY 82601
Colter Hollingshead, EIT – Keller Associates (digital copy)
Bryan Phinney, PE, DWRE – Project Manager, Keller Assoc. (digital copy)
David Barnhouse, Chairperson – NSWSD, PO Box 125, Reliance, WY 82943
File



Path: J:\215051 NSWSD Regional WWDDesign\GIS (on keller\3-RS)\Consultation_Letter-Figure_1.mxd Print date: 10/20/2015



PROJECT NO. 215051-000	
404 "N" Street, Suite 101 Rock Springs, WY 82901 307-362-7454 www.kellerassociates.com	
	
North Sweetwater Water & Sewer District	
Wastewater Improvements Project Environmental Consultation Letter October 20, 2015	
Fig. 1	



Source: Esri, DigitalGlobe, GeoEye, i-cubed, USDA, USGS, AEX, Getmapping, Aerogrid, IGN, IGP, swisstopo, and the GIS User Community

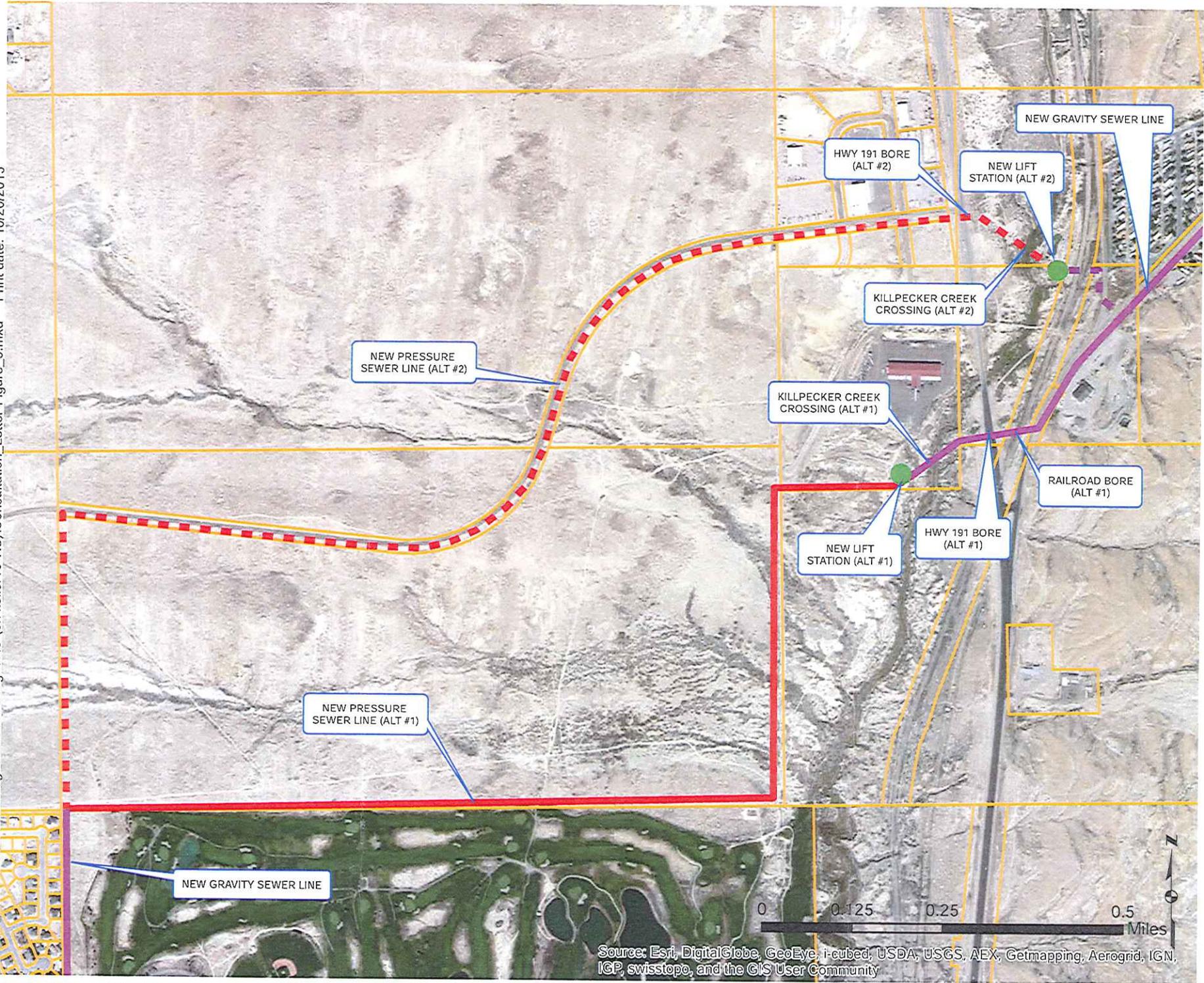
Wastewater Improvements Project
Environmental Consultation Letter
October 20, 2015

North Sweetwater
Water & Sewer District

 KELLER
ASSOCIATES
404 "N" Street, Suite 101
Rock Springs, WY 82901
307-362-7454
www.kellerassociates.com

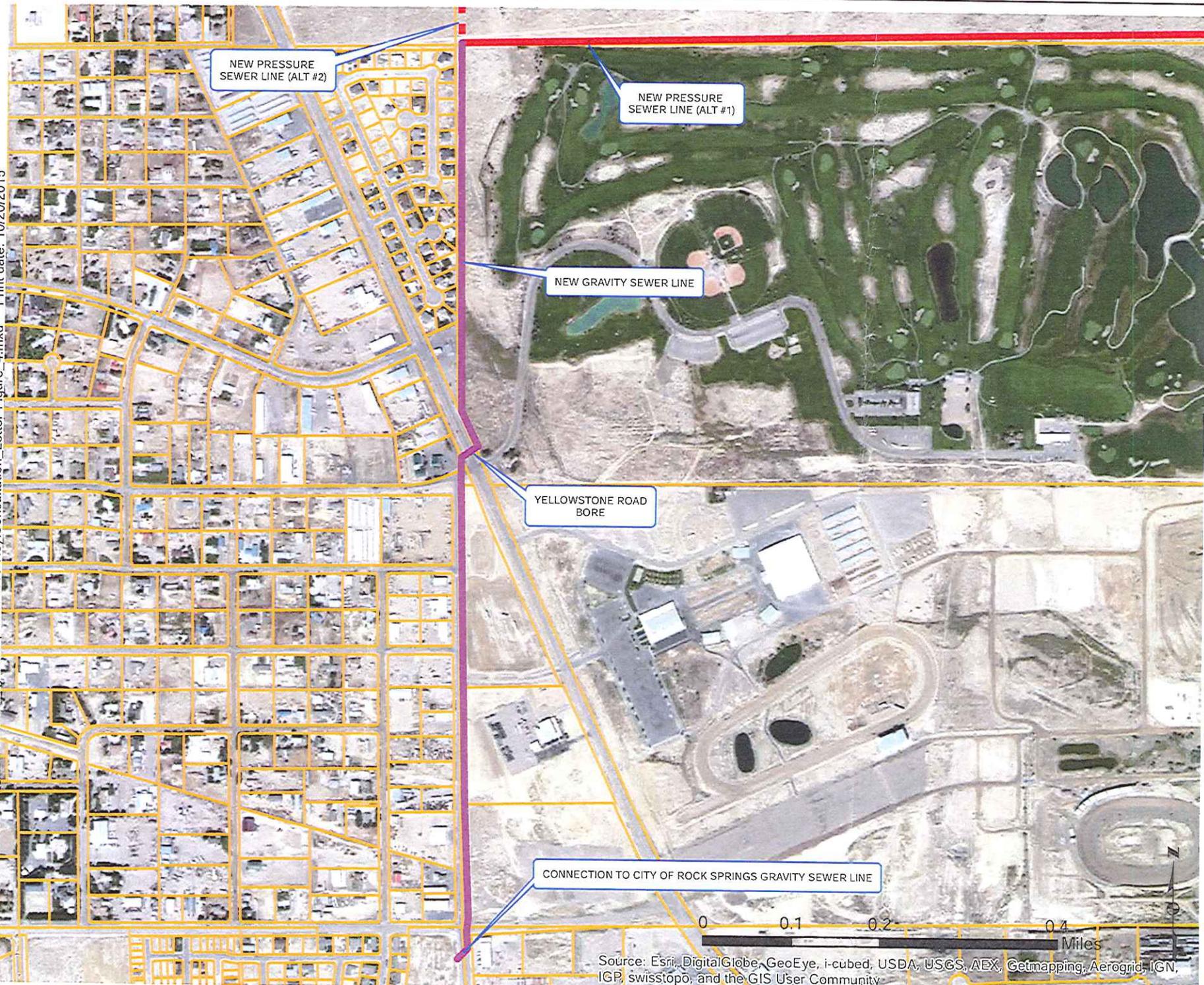
PROJECT NO.
215051-000
Fig. 2

Fig. 2



Source: Esri, DigitalGlobe, GeoEye, i-cubed, USDA, USGS, AEX, Getmapping, Aerogrid, IGN, IGP, swisstopo, and the GIS User Community

PROJECT NO. 215051-000	
404 "N" Street, Suite 101 Rock Springs, WY 82901 307-362-7454 www.kellerassociates.com	
KELLER a.s.a. architects	
North Sweetwater Water & Sewer District	
Wastewater Improvements Project Environmental Consultation Letter October 20, 2015	Fig. 3



Source: Esri, DigitalGlobe, GeoEye, i-cubed, USDA, USGS, AEX, Getmapping, Aerogrid, IGN, IGP, swisstopo, and the GIS User Community

PROJECT NO. 215051-000	
404 "N" Street, Suite 101 Rock Springs, WY 82901 307-362-7454 www.kellerassociates.com	
 KELLER ASSOCIATES	
North Sweetwater Water & Sewer District	
Wastewater Improvements Project Environmental Consultation Letter October 20, 2015	Fig. 4

BOARD OF COUNTY COMMISSIONERS MEETING REQUEST FORM

Requested Meeting Date: BOCC- November 3, 2015	Name & Title of Presenter: John P. Radosevich-Sweetwater County Engineer
Department or Organization: Engineering	Contact Phone & E-mail: 307-872-3921
Exact Wording for Agenda: Acceptance of Work on AML Project No. 17H-2F-II(Winton Drainage Reclamation) for that portion pertaining to County Road 4-18	Preference of Placement on Agenda & Amount of Time Requested for Presentation: 10 minutes
Will there be Handouts? (If yes, include with meeting request form) no	Will handouts require SIGNATURES: Board Approval and authorize Chairman to sign necessary documents
Additional Information:	

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ACCEPTANCE OF WORK
AML PROJECT No. 17H-2F-II

This AML Project Winton Drainage Reclamation in Sweetwater County, Wyoming has been completed by the CONTRACTOR. The CONTRACTOR, AML Project Officer and Project Engineer hereby certify that the work on this Project is complete. The property owner

- has reviewed the work or
- did not review the work.

The undersigned property owner:

- Finds the Work acceptable. (Only that portion pertaining to County Road 4-18)
- Finds the Work is not acceptable because:

- 1 _____
- 2 _____
- 3 _____

Property Owner: _____

Address: _____

Phone No.: _____

By: _____
Property Owner Date

By: _____
CONTRACTOR Date

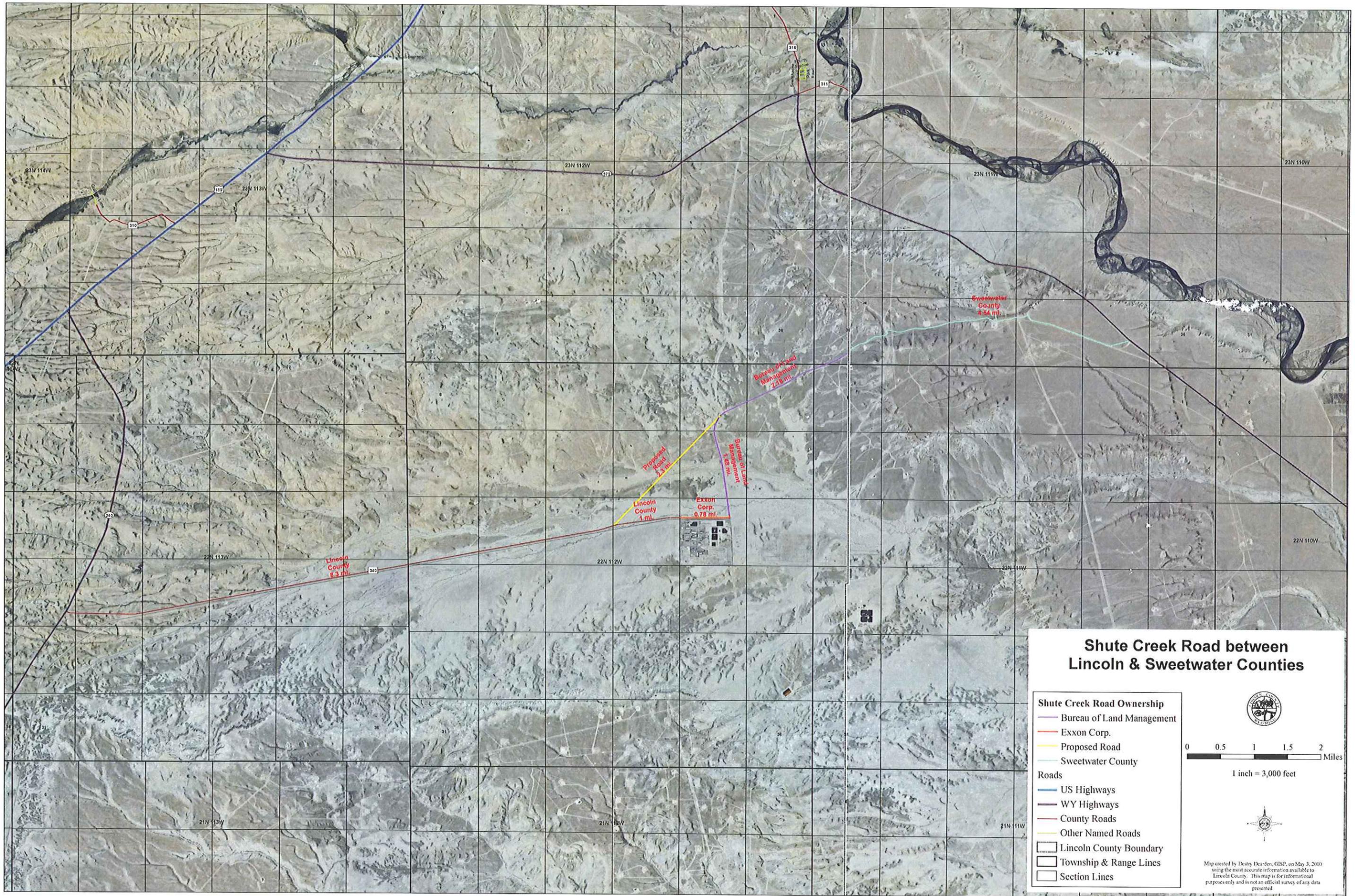
By: _____
Project Engineer Date

By: _____
AML Project Officer Date

BOARD OF COUNTY COMMISSIONERS MEETING REQUEST FORM

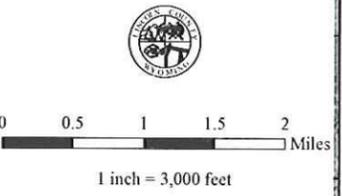
Requested Meeting Date: BOCC- November 3, 2015	Name & Title of Presenter: John P. Radosevich-Sweetwater County Engineer Amy Butler- Lincoln County Engineer
Department or Organization: Engineering	Contact Phone & E-mail: 307-872-3921
Exact Wording for Agenda: Update and Discussion with Lincoln County in regard to Exxon Shute Creek Road	Preference of Placement on Agenda & Amount of Time Requested for Presentation: 15 minutes
Will there be Handouts? (If yes, include with meeting request form) yes	Will handouts require SIGNATURES: No
Additional Information:	

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Shute Creek Road between Lincoln & Sweetwater Counties

- Shute Creek Road Ownership**
- Bureau of Land Management
 - Exxon Corp.
 - Proposed Road
 - Sweetwater County
- Roads**
- US Highways
 - WY Highways
 - County Roads
 - Other Named Roads
- Lincoln County Boundary
 - Township & Range Lines
 - Section Lines



Map created by Desty Dearden, GISP, on May 3, 2010 using the most accurate information available to Lincoln County. This map is for informational purposes only and is not an official survey of any data presented.

BOARD OF COUNTY COMMISSIONERS

MEETING REQUEST FORM

Requested Meeting Date: 11/3/2015	Name & Title of Presenter: John Radosevich, Public Works Director Garry McLean, HR Director
Department or Organization: Engineering Human Resources	Contact Phone & E-mail: 872-3921 872-3913
Exact Wording for Agenda: Request to staff position in Engineering	Preference of Placement on Agenda & Amount of Time Requested for Presentation: 10 minutes
Will there be Handouts? (If yes, include with meeting request form) yes	Will handouts require SIGNATURES: yes
Additional Information: 	

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**Sweetwater County
Request to Restaff Vacant Position**

Board Meeting Date: 11/3/2015
Department: Engineering
Position: Assistant County Engineer
Vacancy Date: n/a
Reason for vacancy: n/a - budgeted position in Department
Department Request: To staff position in a full time capacity with full time benefits
Anticipated staff Date 12/1/2015

Board Action	
Approved _____	Date: <u>11/3/2015</u>
Denied _____	
Full time _____	
Part time _____	# Hours (if part time) _____
Restaff Immediately _____	Delay restaffing until (month) _____

Position	Hire Date	Salary	Retirement	Health Insurance	Monthly				Total MONTHLY cost of employment (salary + benefits)	Annual Cost of employment
					LTD	FICA	Workers Compensation	Total benefits		
Assistant County Engineer 5 years (Grade 23, step 5)	12/1/2015	\$ 6,352.95	\$ 1,055.86	\$ 1,635.84	\$ 22.87	\$ 486.00	\$ 92.75	\$ 3,293.32	\$ 9,646.27	\$ 115,755.30

NOTES

Health Insurance: Anticipates FAMILY health insurance coverage, for new employee.

 Reviewed by HR Representative (signature)

 Reviewed by Department Head/ Elected Official (signature)

 Commission Chair (signature)

10/27/15

 Date:
10-27-15

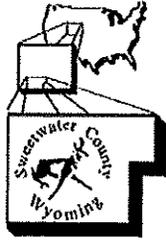
 Date:

 Date:

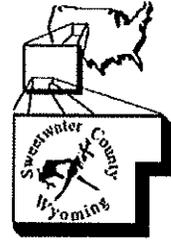
BOARD OF COUNTY COMMISSIONERS MEETING REQUEST FORM

Requested Meeting Date: 11/3/2015	Name & Title of Presenter: Garry McLean, HR Director
Department or Organization: Human Resources	Contact Phone & E-mail: 872-3913
Exact Wording for Agenda: One-Time Employee Incentive	Preference of Placement on Agenda & Amount of Time Requested for Presentation: 10 minutes
Will there be Handouts? (If yes, include with meeting request form) yes	Will handouts require SIGNATURES: yes
Additional Information:	

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Sweetwater County Department of Human Resources



80 W. Flaming Gorge Way, Ste. 17
Green River WY 82935

E-MAIL: swchr@sweet.wy.us

Phone: 307-922-5429 (RS)
307-872-3910 (GR)
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MEMORANDUM

To: Board of County Commissioners
From: Garry McLean, HR Director *[Signature]*
Date: November 3, 2015

RE: One-time employee incentive

During the FY 15 -16 budget session, the Board approved funding for a one-time employee incentive of \$1,500.00. This incentive has historically been paid out to employees during the November payroll, so that it would be available to employees prior to Christmas.

As such, and in order to allow payroll time to prepare and distribute the separate checks, approval from the County Commissioners is being sought in order to initiate this program.

The original estimated cost of the program was \$424,186. However, due to vacant positions since that time, the cost of this program is estimated at \$401,937. The attached worksheet details the cost breakdown.

Attached for board consideration is the resolution authorizing the one time incentive, along with the guidelines detailing who will receive the incentive payment and how much they will receive. This program only applies to County personnel, and as such, the component units, Health Board, and other agencies are not included. Additionally, the chief deputies are also excluded. Of course, elected officials are also exempted due to limitations placed by state statute on their compensation.

If you have any questions, please contact me.

Resolution No. 15-11-CC-02

A RESOLUTION AUTHORIZING A ONE -TIME EMPLOYEE INCENTIVE PAYMENT.

WHEREAS, the Sweetwater County Board of County Commissioners appreciates the work of all County employees.

WHEREAS, the Sweetwater County Board of County Commissioners wishes to incentivize continued excellent work performance by county employees in the future.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SWEETWATER COUNTY COMMISSIONERS that the Sweetwater County Board of County Commissioners approves payment of a one time employee incentive payment to all eligible employees of Sweetwater County in accordance with the attached guidelines.

BE IT FURTHER RESOLVED, that the one-time incentive shall be dispersed to eligible employees through their normal payroll process such that all appropriate taxes and workers' compensation taxes are paid.

BE IT FURTHER RESOLVED, that the one-time incentive will be dispersed to County employees by no later than Wednesday, November 25, 2015.

Adopted and approved this the 3rd day of November, 2015.

**SWEETWATER COUNTY
BOARD OF COUNTY COMMISSIONERS**

Wally J. Johnson, Commission Chair

John K. Kolb, Commissioner

ATTEST:

Donald VanMatre, Commissioner

Steven Dale Davis, County Clerk

Randal M. Wendling, Commissioner

State of Wyoming)
County of Sweetwater)

Reid O. West, Commissioner

SWEETWATER C·O·U·N·T·Y

GUIDELINES FOR PAYMENT OF ONE-TIME EMPLOYEE INCENTIVE

FY 2015 - 2016

I. Eligibility Entities:

- A. Employees in the following Sweetwater County Government Offices are eligible, in accordance with the guidelines below.

Elected Offices

1. County Assessor's Office
2. County Attorney's Office
3. County Clerk's Office
4. Clerk of District Court's Office
5. County Coroner's Office
6. County Sheriff's Department
7. Detention Center
8. Animal Control
9. Emergency Management
10. County Treasurer's Office

Departments

11. Custodial
12. DUI Supervised Program (DSP)
13. Engineering
14. Facilities Department
15. Fire Department
16. Information Technology
17. Grants Department
18. Human Resources
19. Juvenile Probation
20. Land Use Department
21. Purchasing
22. Road and Bridge
23. Vehicle Maintenance
24. Veterans Services Office

II. Eligible Employee Incentive Pay Amounts:

- A. **Full-Time Employees:** Full-time employees, including full-time contract employees shall be eligible to receive an incentive pay amount equal to one thousand five hundred dollars (\$1,500.00), less applicable taxes, unless such full-time employees have yet to complete

their probationary period, in which case such employees shall be eligible for the amount provided for probationary employees as described below.

- B. Part-Time Employees:** Part-time employees shall be eligible to receive an incentive pay amount equal to a pro-rated amount of the one thousand five hundred dollar (\$1,500.00) incentive, according to the part-time employee's budgeted workweek (e.g., 20 hr/wk employee would be eligible for \$750.00).
 - C. Probationary Period Employees:** Employees who have not completed their probationary period as of November 1, 2015, or who have worked less than six (6) months as of November 1, 2015, shall be eligible for a prorated amount of the one thousand five hundred dollar (\$1,500.00) incentive, according to the number of days employed.
 - D. Grant Employees:** Full-time and part-time grant employees may be eligible if the terms of the individual grant will pay for the incentive. If not, the grant employee is **not** eligible for the one-time incentive.
 - E. Sheriff's Department Special Deputies:** Special Deputies of the Sheriff's Department shall be eligible to receive \$500.00 of incentive compensation.
 - F. Veterans Services Director,** contract employee, is eligible for the full incentive compensation.
 - G. DUI Supervised Probation Caseworker,** contract employee, is eligible for the full incentive compensation.
 - H. Temporary Employees:** Temporary employees are **not** eligible for incentive compensation.
 - I. Seasonal Employees:** Seasonal employees are **not** eligible for incentive compensation.
 - J. Elected Officials:** Elected public officials are **not** eligible for incentive compensation.
 - K. Chief Deputies:** Chief Deputies of elected official are **not** eligible for incentive compensation. However, if a particular Chief Deputy position is paid in accordance with the County's structured pay plan, (i.e., assigned a grade and step), that Chief Deputy will be eligible for the one-time incentive compensation.
- III. Distribution of Incentive to Employees:** The incentive shall be distributed to County employees by no later than Wednesday, November 25, 2015.
- A. Income Taxes:** Eligible employees will be responsible for any applicable income tax based upon receipt of this incentive compensation.

Sweetwater County
FY 2015 - 2016
Projected One-Time Employee Incentive Summary

	Budgeted	Projected	Net Difference
\$1,500 One time incentive	\$ 389,750.00	\$ 369,358.87	\$ 20,391.13
FICA	\$ 29,815.88	\$ 28,255.95	\$ 1,559.92
Workers Comp	\$ 4,620.25	\$ 4,322.54	\$ 297.71
Total	\$ 424,186.13	\$ 401,937.37	\$ 22,248.76

Full Time Employees	245
Part time Employees	4
Full time Contract employees	1
FT Grant Employees	2
Part Time Grant Employees	2
Total Employees	254

Notes:

Grant funding will cover the cost of one-time incentive for Grant employees. Confirmed with Krisena. Costs listed above include the cost for the grant funded employees.

Bonus for part time employees is pro-rated, based upon the number of budgeted weekly hours for position

Totals above do **NOT** include Elected Officials or Chief Deputies.

Seasonal employees are not eligible for one time incentive

Budgeted bonus for 262 active positions. Currently have 8 vacancies

To be eligible, employee must be hired prior to 11/1/2015. Employees who have not satisfied 6 months employment, bonus is prorated, based upon number of days worked