

## **NOTICE**

**THE SWEETWATER COUNTY BOARD OF COUNTY COMMISSIONERS**

**WILL MEET ON TUESDAY, January 5, 2016 AT 8:30 A.M.**

**IN THE COMMISSIONERS' CHAMBERS**

**(TENTATIVE AND SUBJECT TO CHANGE)**

**PLEASE ARRIVE 15 MINUTES EARLIER THAN YOUR SCHEDULED TIME**

### **PRELIMINARY**

**8:30** CALL TO ORDER  
QUORUM PRESENT  
PLEDGE OF ALLEGIANCE  
APPROVAL OF AGENDA  
APPOINTMENT OF CHAIRMAN  
**Tab A** APPROVAL OF MINUTES: December 15, 2015

### **ACCEPTANCE OF BILLS**

Approval of County Vouchers/Warrants  
Approval of Bonds  
Approval of Abates/Rebates

### **COMMISSIONER COMMENTS/REPORTS**

**8:40** Chairman Johnson  
**8:50** Commissioner Van Matre  
**9:00** Commissioner West  
**9:10** Commissioner Wendling  
**9:20** Commissioner Kolb

### **COUNTY RESIDENT CONCERNS**

**9:30**

### **ACTION/PRESENTATION ITEMS**

**9:40** 2016 Conflict of Interest Disclosure  
**9:45** Board and Department Liaison Appointments  
**9:55** Newspaper Designee  
**10:00** The Possible Reduction of the Wyoming Senior Services

Board Grant

**10:10** Sales Tax/Specific Purpose Tax Update

**10:20** Request to Replace Vacant Position in Road & Bridge

**10:25** Request to Re-Staff 2 Vacancies in the Sheriff's Office

**OTHER**

**10:35**

**EXECUTIVE SESSION AS NEEDED**

**ADJOURN**

[Per Wyo. Stat. §18-3-516\(f\) County information can be accessed on the County's website at www.sweet.wy.us](http://www.sweet.wy.us)

**The draft packet will be available on the county website  
on Friday afternoon (prior to the meeting)**

December 15, 2015

Green River, WY

The Board of County Commissioners met this day at 8:30 a.m. in Regular Session with all commissioners present. The meeting opened with the Pledge of Allegiance.

**Approval of Agenda**

Chairman Johnson explained that, due to inclement weather, McGee, Hearne & Paiz Partner Amber Nuse will be presenting via telephone conference at 11:00 and the Emergency Medical Services (EMS) Assessment Results in Sweetwater County will be rescheduled to February. Chairman Johnson entertained a motion to approve the agenda with those changes. *Commissioner Kolb moved to approve the agenda as amended. Commissioner Van Matre seconded the motion.* The motion carried.

**Approval of Minutes: 12-1-15**

*Commissioner West moved to approve the minutes dated December 1, 2015. Commissioner Wendling seconded the motion.* The motion carried.

**Acceptance of Bills**

**Approval of County Vouchers/Warrants, Monthly Reports, Bonds and Abates/Rebates**

*Commissioner Kolb moved to approve the county vouchers and warrants, approve the monthly reports, approval of the bonds and approval of the abates and rebates. Commissioner West seconded the motion.* The motion carried.

WARRANT NO.s	PAYEE	DESCRIPTION	AMOUNT
67558-67594 & ADVICES	EMPLOYEES AND PAYROLL VENDORS	PAYROLL RUN	1,327,663.05
59803	MANLEY, RICHARD L	RE-ISSUE	35.55
67595	CENTURYLINK	PHONE BILL	116.28
67596	ROCK SPRINGS MUNICIPAL UTILITY	UTILITIES	3,349.13
67597	ROCKY MTN POWER	UTILITIES	10,538.90
67598	SWEETWATER CABLE TV	TV	59.99
67599	UNION TELEPHONE COMPANY INC	PHONE	43.05
67600	VERIZON WIRELESS	BROADBAND	227.70
67601	WYOMING RETIREMENT SYSTEM	RETIREMENT	210,790.45
67602	WYOMING RETIREMENT SYSTEM	RETIREMENT	75.00
67603	BRIDGER VALLEY ELECTRIC ASSN	UTILITIES	188.55
67604	CENTURYLINK	PHONE BILL	1,269.36
67605	CENTURYLINK	PHONE BILL	5,126.99
67606	CITY OF GREEN RIVER	UTILITIES	1,718.49
67607	DIRECTV	TV	16.99
67608	MAIL FINANCE INC	LEASE	3,785.76
67609	ONE TIME VENDOR	JUROR FEES	46.80
67610	QUESTAR GAS	UTILITIES	6,187.31
67611	ROCKY MTN POWER	UTILITIES	7,474.58
67612	SWEETWATER CABLE TV	TV	113.72
67613	TOWN OF WAMSUTTER	UTILITIES	16.20
67614	U S POSTAL SERVICE (NEOPOST POSTAGE-ON CALL)	POSTAGE	6,000.00
67615	WEST SIDE WATER & SEWER DISTRICT	UTILITIES	3,200.00
67616	WYOMING DEPT OF WORKFORCE SERVICES	WORKER'S COMPENSTATION	15,525.39
67617	WYOMING WASTE SERVICES - ROCK	UTILITIES	888.42
67618	ACE HARDWARE	PARTS/SUPPLIES	255.63
67619	ACE HARDWARE #11263-C	PARTS/SUPPLIES	153.51
67620	AED AUTHORITY	PROGRAM	750.00
67621	ALL PRO TURBO LINING	HITCH	196.00
67622	ALLEN, CHERYL	MILEAGE	422.05
67623	ALPINE PURE WATER	RENTAL/WATER	50.00
67624	BATTERY SYSTEMS INC	PARTS	106.68
67625	BLOEDORN LUMBER	PARTS	7.60
67626	BUCKBOARD MARINA	WINTERIZE	359.20
67627	CAPITAL BUSINESS SYSTEMS INC	CONTRACT	8.11
67628	CARQUEST AUTO PARTS	PARTS	1,063.75
67629	CARRIER CORPORATION	AGREEMENT/REPAIRS	5,190.50
67630	CIGNA	PREMIUMS	23,039.93
67631	CITY OF GREEN RIVER	RENT	550.00
67632	CITY OF ROCK SPRINGS	RENT	4,010.64
67633	COMMUNICATION TECHNOLOGIES INC	REPAIRS	468.00
67634	CORE SECURITY TECHNOLOGIES	MAINTENANCE	5,832.00
67635	CRAWFORD SUPPLY COMPANY	INMATE	223.42
67636	D & L EXCAVATION INC	UTILITY LOCATE	3,629.50
67637	DELAMBERT, SHIRLEY R.	TRAINING	892.80
67638	DELL MARKETING L P	OFFICE SUPPLIES	816.98
67639	DELTA DENTAL	FEES	2,193.00
67640	DIVISION OF CRIMINAL INVESTIGATION	FINGERPRINT CARDS	45.00
67641	DJ'S GLASS PLUS	GLASS	456.84
67642	ELECTRICAL CONNECTIONS INC	REPAIRS	621.50

67643	EVANS, DONNA L	REFRESHMENTS	49.96
67644	F B MCFADDEN WHOLESAL COMPANY	COMMISSARY/INMATE FOOD	3,869.46
67645	FIRST CHOICE FORD	PARTS	85.00
67646	FLEETPRIDE	SUPPLIES	18.50
67647	FREMONT MOTOR ROCK SPRINGS INC	PARTS	236.80
67648	GORDON, ROBERT L	REFUND/PREMIUM	47.52
67649	GRAINGER	SUPPLIES	301.59
67650	GREENWOOD MAPPING INC	SUPPORT	3,600.00
67651	HAMM-HILLS, LAURA J	TRANSCRIPTION	562.25
67652	HARTLEY, DONALD C	TRAVEL/SERVICES	746.00
67653	HCC LIFE INSURANCE COMPANY	FEES	27,245.20
67654	HIGH COUNTRY BEHAVIORAL HEALTH	RENT	1,500.00
67655	HIGH DESERT POLARIS - KTM -	HELMETS	89.90
67656	HIGH SECURITY LOCK & ALARM	LOCKS	166.00
67657	HOMAX OIL SALES INC	FUEL /SOLVENT	16,694.21
67658	IBARRA, JOSEFINA	MEALS/MILEAGE	223.66
67659	INDO AMERICAN ENGINEERING INC	ENGINEERING	2,289.49
67660	INDUSTRIAL SUPPLY	SUPPLIES	42.90
67661	INSULATION INC	INSULATION	119.47
67662	INTERNATIONAL CODE COUNCIL INC	MEMBERSHIP	135.00
67663	JACK'S TRUCK & EQUIPMENT	PARTS	27.26
67664	JENNY SERVICE CO	INMATE	718.60
67665	KEEFE SUPPLY COMPANY	INMATE	1,492.86
67666	KOENIG, HAZEL	MILEAGE/TUBE	78.40
67667	LOVELESS, JANET	TRANSCRIPTION	1,602.25
67668	LYLE SIGNS INC	SIGNS	363.97
67669	MATTHEW BENDER & CO INC	SUBSCRIPTIONS/OFFICE SUPPLIES	2,282.00
67670	MEADOW GOLD DAIRIES SLC	INMATE FOOD	1,768.73
67671	MENDENHALL COMMERCIAL LAUNDRY EQUIP	KIT	316.56
67672	NAPA AUTO PARTS UNLIMITED	PARTS	712.44
67673	NICHOLAS & COMPANY	INMATE FOOD	2,459.60
67674	LAW OFFICE OF BOBBY W PINEDA	FEES	3,500.00
67675	PM AUTOGLASS INC	WINDSHIELD/REPAIRS	494.00
67676	QUILL CORPORATION	OFFICE SUPPLIES	1,182.35
67677	REAL KLEEN INC	SUPPLIES	1,207.15
67678	REILLY, CARLA S	RENT	600.00
67679	RICHARDS, ALBERT K	FOOD	36.28
67680	ROCK SPRINGS CHAMBER OF COMMERCE	DUES	225.00
67681	ROCK SPRINGS IV CENTER	MEDICATION	17.16
67682	ROCK SPRINGS NEWSPAPERS INC	AD	149.31
67683	ROCK SPRINGS NEWSPAPERS INC	SUBSCRIPTION	127.00
67684	ROCK SPRINGS NEWSPAPERS INC	ADS	2,952.85
67685	ROCK SPRINGS NEWSPAPERS INC	AD	10.70
67686	ROCK SPRINGS WINNELSON CO	EQUIPMENT/KIT	1,021.65
67687	RON'S ACE RENTALS	TOOLS	87.21
67688	SHADOW MOUNTAIN WATER OF WYOMING INC	RENTAL/WATER	33.80
67689	SKAGGS COMPANIES INC	UNIFORMS	367.95
67690	SMYTH PRINTING INC	NOTICES	192.40
67691	SOURCE OFFICE & TECHNOLOGY	CALENDARS/OFFICE SUPPLIES	380.31
67692	SOUTHWEST COUNSELING SERVICE	PRE-EMPLOYMENT	146.00
67693	STAPLES ADVANTAGE - DEPT LA	OFFICE SUPPLIES	309.76
67694	STERLING COMMUNICATIONS & ELECTRONICS	RENT	254.00
67695	SURFACES INC.	CARPET	1,388.00
67696	SWEETWATER CO TREASURER	OUTSTANDING WARRANTS	199.62
67697	SWEETWATER COUNTY INSURANCE	PREMIUMS/CLAIMS/BENEFITS	314,541.21
67698	SWEETWATER TROPHIES	SHIPPING	30.45
67699	SWICK'S MATCO TOOLS	TOOLS	12.22
67700	TASC CLIENT SERVICES	FEES	1,231.11
67701	TEAM LABORATORY CHEMICAL CORP	ROAD PATCH	3,480.00
67702	THE INN AT LANDER	LODGING	178.00
67703	THE MASTER'S TOUCH LLC	MAILINGS/POSTAGE	1,603.94
67704	THE PARTRIDGE PSYCHOLOGICAL GROUP P	PRE-EMPLOYMENT	380.00
67705	THE TIRE DEN INC	TIRES/REPAIRS	278.95
67706	THE UPS STORE - #3042	SHIPPING	14.86
67707	U S FOODS INC	INMATE FOOD	3,591.99
67708	UMR INC	FEES	12,165.50
67709	UNION PACIFIC RAILROAD COMPANY	RENT	2,800.00
67710	VAN MATRE, DON	MILEAGE	253.00
67711	VISION SERVICE PLAN	PREMIUMS	7,817.48
67712	WEAFCS	MEMBERSHIP	120.00
67713	WEIMER, JACK	SERVICES	430.00
67714	WENDLING, RANDAL M	MILEAGE	459.43
67715	WESTERN WYOMING COLLEGE	OFFICE SUPPLIES	18.66
67716	WHISLER CHEVROLET COMPANY	PARTS	547.13
67717	WORKFORCEQA CSS HOLDINGS LLC	TESTING	140.00
67718	WYOMING LAW ENFORCEMENT ACADEMY	COURSE	150.00
67719	WYOMING MACHINERY COMPANY	PARTS/REPAIRS	2,252.26
67720	WYOMING.COM	E-MAIL/WIRELESS	61.95

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The following bonds were placed on file:

Sandy Allen	Town of Granger, Mayor	\$15,000.00
David E. Buller	Jamestown Rio Vista Fire Dist., Treasurer	\$10,000.00
Pat Drinkle	County Assessor	\$10,000.00
Dawn Mansir	Town of Granger, Clerk/Treasurer	\$15,000.00

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The following abates/rebates were placed on file:

<u>TAXPAYER</u>	<u>VALUATION</u>	<u>TAXPAYER</u>	<u>VALUATION</u>
BROWER DALE L	-2318	BARNES DORA	-693
VARLEY ED	-272	BARNES DORA	-739
SMITH PAUL	-219	BARNES DORA	-703
SMITH PAUL	-219	CARR CINDY C	-4957
WILLIAMS ESTHER E	-272	ANADARKO E&P CO LLP	-44691
LAWRENCE JENNIFER & MCGEE SAM	-397	ANADARKO E&P CO LLP	-6853
LAWRENCE JENNIFER & MCGEE SAM	-412	ANADARKO E&P CO LLP	-1606
WATSON JAMES & ANNETTE	-711	ANADARKO E&P CO LLP	-19693
BARNES DORA	-661	ANADARKO E&P CO LLP	-43552
BARNES DORA	-661	CROWN ENERGY PARTNERS LLC	-1905
BARNES DORA	-667		

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### Commissioner Comments/Reports

#### Commissioner Kolb

Commissioner Kolb reported on his liaison meeting for Planning & Zoning and noted that he continues to work on the Communities Protecting the Green documents with Deputy County Attorney Jim Schermetzler to refine them. Commissioner Kolb shared that he attended a Christmas get together at Commerce Bank. Commissioner Kolb noted that he spoke with Land Use Director Eric Bingham, County Clerk Dale Davis, and Accounting Manager Bonnie Berry. Lastly, Commissioner Kolb wished everyone a Merry Christmas.

#### Chairman Johnson

Chairman Johnson reported on his attendance at a joint workshop with WLCI and the Wyoming Wildlife Group. Chairman Johnson read aloud the report from Facility Manager Chuck Radosevich and mentioned cash flow requirements for the Judicial Building. Lastly Chairman Johnson asked Commissioner Wendling to be acting chairman during his absence through the end of the year.

#### Commissioner Van Matre

Commissioner Van Matre reported on his liaison meetings for the Airport Board and the Museum Board. Commissioner Van Matre noted that he visited with Accounting Manager Bonnie Berry regarding the budget and met with McGee, Hearne and Paiz Senior Associate Jennifer Rains concerning the audit. Lastly, Commissioner Van Matre shared that he attended a meeting regarding the vacant building that was occupied by Juvenile Probation where they discussed ways that it could be utilized in the county and noted that Human Resource Director Garry McLean will present more details at a future date.

#### Commissioner West

Commissioner West mentioned concern for the budget and noted that he asked Accounting Manager Bonnie Berry to provide him with information regarding the cash carry over situation and shared that it is linked to grants. Commissioner West also gave a brief update on Road and Bridge projects.

#### Commissioner Wendling

Commissioner Wendling wished everyone a Merry Christmas and Happy New Year and shared the importance and his appreciation for county staff. Commissioner Wendling reported that he attended a Farson Eden Waste District meeting, a JDAI meeting at the Detention Center and noted that he attended the Commerce Bank of Wyoming Holiday Open House. Commissioner Wendling also reported that he attended a WCCA executive Committee meeting in Casper.

### Break

Chairman Johnson called for a break.

### County Resident Concerns

Chairman Johnson opened county resident concerns. Hearing no comments, the county resident concerns comment period was closed.

### Action/Presentation Items

#### Events Complex- Fair Board Appointment- (5 Year Term effective 1-1-16 through 1-1-21)- expiring terms of Faith Harris and Bill Valdez

Following discussion, during which the commission recognized the service of the current board members, *Commissioner Kolb moved to re-appoint Faith Harris for a five year term. Commissioner Van Matre seconded the motion.* The motion carried.

*Commissioner Kolb moved to appoint Janet Hartford for a five year term. Commissioner Wendling seconded the motion.* The motion carried with Commissioner West voting no.

**Modification of Agreements of Magnesium Chloride-to Change Completion Date**

Public Works Director John Radosevich presented the modification agreements for magnesium chloride on various roads. Following discussion, Chairman Johnson entertained a motion to approve the Modification of Agreement between Sweetwater County and Dustbusters Inc. for Magnesium Chloride on Various Roads CMAQ 2013/14. *Commissioner Wendling so moved. Commissioner Van Matre seconded the motion.* The motion carried.

Chairman Johnson entertained a motion to approve the Modification of Agreement between Sweetwater County and Dustbusters Inc. for Magnesium Chloride on Various Roads 2015 Dust Control. *Commissioner Van Matre so moved. Commissioner Kolb seconded the motion.* The motion carried.

**Taser Contract**

Sheriff Lowell presented the body camera agreement with TASER International. Following discussion, Chairman Johnson entertained a motion to approve the agreement with TASER International and authorize the Chairman to sign. *Commissioner Wendling so moved. Commissioner Kolb seconded the motion.* The motion carried.

**Approval of the FY 2016 Selective Traffic Enforcement Grant**

Grants Manager Krisena Marchal and Sheriff Lowell presented the FY 2016 Selective Traffic Enforcement Grant. Following discussion, Chairman Johnson entertained a motion to approve, and authorize the Chairman to sign, the Fiscal Year 2016 Selective Traffic Enforcement Grant Agreement. *Commissioner West so moved. Commissioner Van Matre seconded the motion.* The motion carried.

**Review of the Sweetwater County Fire Department Template for Future Planning and Utilization of Grants**

County Fire Warden Mike Bournazian presented an outline for developing a template for long term strategic planning. Following discussion which included revenue, duplication of services and the need for the draft to be reviewed by Deputy County Attorney James Schermetzler, the commission thanked Mr. Bournazian for the plan noting the limitations of the county budget. Fire Warden Bournazian asked for approval to apply for a FEMA grant to replace a wild land interface engine. Chairman Johnson encouraged him to go forward with the grant application process.

**Request Payment Approval of Insurance Claim**

Human Resource Director Garry McLean presented a governmental claim and recommended to authorize payment to T.L. Thompson and Associates, which is the agent for State Farm, to recover subrogation interests in the claim. Following a brief discussion, *Commissioner West moved to approve paying T.L. Thompson and Associates \$2,865.15. Commissioner Kolb seconded the motion.* The motion carried.

**Executive Session(s)-Personnel/Legal**

Chairman Johnson entertained a motion to enter into executive session for personnel and real estate issues. *Commissioner Wendling so moved. Commissioner Van Matre seconded the motion.* The motion carried. A quorum of the commission was present.

After coming out of executive session, Chairman Johnson explained that no action was required.

**Fiscal Year 2015 Audit Report**

Due to inclement weather, the commission telephone conferenced McGee, Hearne & Paiz, LLP Partner Amber Nuse for the Fiscal Year 2015 audit report. Following discussion, Chairman Johnson entertained a motion to accept the audit as presented by Amber Nuse. *Commissioner West so moved. Commissioner Wendling seconded the motion.* The motion carried.

**Other**

**Lunch**

Chairman Johnson recessed the meeting for lunch. After the lunch break, Chairman Johnson opened the afternoon session.

**Planning & Zoning- Public Hearing**

**Stauffer's Towing- Conditional Use Permit - Impound, Salvage and Storage Yard for Vehicles**

Land Use Director Eric Bingham provided the Planning & Zoning report and presented Resolution 15-12-ZO-01. Stauffer Towing Manager Garry Semon was present. Following discussion, Chairman Johnson opened the public hearing. Hearing no comments, the public hearing was closed. *Commissioner Kolb moved to approve Resolution 15-12-ZO-01. Commissioner Wendling seconded the motion.* The motion carried.

**RESOLUTION 15-12-ZO-01  
STAUFFER'S TOWING CONDITIONAL USE PERMIT  
IMPOUND, STORAGE AND SALVAGE YARD FOR VEHICLES**

WHEREAS, Stauffer's Towing is proposing to operate an Impound, Salvage and Storage Yard for Vehicles at 290 Foothill Boulevard. This facility will store impounded or wrecked heavy duty vehicles which requires a Conditional Use Permit, in accordance with Section 7 of the 2015 Zoning Resolution, to operate on property located in the Light Industrial zoning district.

WHEREAS, Stauffer's Towing will be operated on a parcel of land owned by L&H Welding & Machine Company and located in the Northwest Quarter of the Southwest Quarter of Section 12, Township 18 North, Range 106 West of the 6<sup>th</sup> Principal Meridian, Sweetwater County, Wyoming, having an address of 290 Foothill Boulevard, Rock Springs and legally described as follows:

A parcel of land in the North Half of the Southwest Quarter (N/2SW/4) of Section 12, Township 18 North, Range 106 West of the Sixth Principal Meridian, Sweetwater County, Wyoming, described as follows: Commencing at the West Quarter Corner of said Section 12; thence South 89°38'31" East along the East-West centerline of said Section 12, 850.10 feet to a 1-1/2 inch aluminum cap on a steel rod, said point being the TRUE POINT OF BEGINNING; thence South 89°38'31" East along said East-West centerline 57.49 feet to a 1-1/2 inch aluminum cap on a steel rod; thence South 30°00'52" East 709.07 feet to a 1-1/2 inch aluminum cap on a steel rod; thence South 59°59'08" West 594.00 feet to a 1-1/2 inch aluminum cap on a steel rod; thence North 6°23'44" East 917.18 feet to the TRUE POINT OF BEGINNING. Said parcel of land contains 236,818.30 square feet or 5.44 acres, together with all improvements thereon, and easements, appurtenances and incidents belonging or appertaining thereto, or used in connection therewith; subject, however, to all mining, mineral and other exceptions, reservations, easements, covenants, conditions and rights of way of record.

WHEREAS, the Sweetwater County Board of County Commissioners held a public hearing in regards to this matter on December 15, 2015 and has given due consideration to the recommendation of the Planning and Zoning Commission and to all the evidence and testimony presented at the hearing;

NOW THEREFORE BE IT RESOLVED that the Sweetwater County Board of County Commissioners APPROVES the Conditional Use Permit for an Impound, Salvage and Storage Yard for Vehicles in accordance with Section 7 of the 2015 Zoning Resolution and the following conditions:

1. The permit is limited to the impoundment of semi-tractors and their trailers only.
2. The conditional use permit is valid when the applicant obtains all applicable permits from the State of Wyoming.
3. No stacking of vehicles will be allowed.
4. The impound, storage and salvage area is limited to the area marked as "Permit Area" in red on the aerial site plan included with the application. This area is described as 100 feet in depth running along the edge of the dirt embankment on the northwest edge of the parking area and a length which starts on the east side of the billboard on the southwest corner of the property to the west side of the existing building.

Dated this 15<sup>th</sup> day of December, 2015.

THE BOARD OF COUNTY COMMISSIONERS  
OF SWEETWATER COUNTY, WYOMING

\_\_\_\_\_  
Wally J. Johnson, Chairman

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John K. Kolb, Member

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Don Van Matre, Member

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Randal M. Wendling

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Reid O. West, Member

ATTEST:

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Steven Dale Davis, County Clerk

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**Sweetwater County Comprehensive**

Land Use Director Eric Bingham provided the Planning & Zoning report and presented Resolution 15-12-CC-01. Chairman Johnson opened the public hearing. Hearing no comments, the public hearing was closed. ***Commissioner West moved to approve Resolution 15-12-CC-01. Commissioner Wendling seconded the motion.*** The motion carried.

**RESOLUTION 15-12-CC-01  
SWEETWATER COUNTY COMPREHENSIVE PLAN  
LANGUAGE AMENDMENT  
ADOPTION OF MUNICIPAL MASTER PLANS**

WHEREAS, on November 7, 2015 and December 3, 2015 the Sweetwater County Land Use Department advertised that a public hearing would be held on December 9, 2015 at 10:00 a.m. before the Planning and

Zoning Commission and on December 15, 2015 at 1:30 p.m. before the Board of County Commissioners proposing Language Amendments to the Sweetwater County Comprehensive Plan and the adoption of the City of Rock Springs Master Plan and the City of Green River Comprehensive Master Plan; and

WHEREAS, the Sweetwater County Board of County Commissioners held a public hearing in regards to this matter on December 15, 2015 and has given due consideration to the recommendation of the Planning and Zoning commission and to all the evidence and testimony presented at the hearing;

NOW THEREFORE BE IT RESOLVED that the Sweetwater County Board of County Commissioners APPROVES the Language Amendments to the Sweetwater County Comprehensive Plan, adopts the City of Rock Springs Master Plan and the City of Green River Comprehensive Master Plan and allows the Land Use Department to reorganize sections, update the Sweetwater County Profile and make minor administrative changes.

Dated this 15<sup>th</sup> day of December, 2015.

THE BOARD OF COUNTY COMMISSIONERS  
OF SWEETWATER COUNTY, WYOMING

\_\_\_\_\_  
Wally J. Johnson, Chairman

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John K. Kolb, Member

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Don Van Matre, Member

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Randal M. Wendling

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Reid O. West, Member

ATTEST:

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Steven Dale Davis, County Clerk

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**Action/Presentation Items Continued**

**Memorial Hospital of Sweetwater County County's Board of Trustees Update**

Members of the Memorial Hospital Board of Trustees including Board President Artis Kalivas and board members Gene Carmody, Thomas Spicer, MD, Robert "Doc" Wallendorff, Grant Christensen, DDS, Joe Manatos, and Harry Horn updated the commission on the proposed Ambulatory Surgery Center/Physician Office Building project. After a lengthy discussion, the commission expressed their appreciation to the board for the update.

**Adjourn**

There being no further business to come before the Board this day, the meeting was adjourned subject to the call of the Chairman

This meeting was recorded and is available from the County Clerk's office at the Sweetwater County Courthouse in Green River, Wyoming

THE BOARD OF COUNTY COMMISSIONERS  
OF SWEETWATER COUNTY, WYOMING

\_\_\_\_\_  
Wally J. Johnson, Chairman

\_\_\_\_\_  
John K. Kolb, Member

\_\_\_\_\_  
Don Van Matre, Member

\_\_\_\_\_  
Randal M. Wendling

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Reid O. West, Member

ATTEST:

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Steven Dale Davis, County Clerk

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	DATE	AMOUNT	WARRANT #S
EAL	12/18/2015	89,198.97	
EAL	12/23/2015	434,312.03	
EAL	12/30/2015	12,763.31	
EAL	1/5/2016	988,111.50	
EAL			

		17,649.41 Payroll:	Check # 67721	Advice # 16074
Payroll Run				
Payroll Run				
Payroll Run				

TOTAL AMOUNT            \$1,542,035.22

Vouchers in the above amount are hereby approved and ordered paid this date of 01/05/2016

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Wally J. Johnson, County Commissioner

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John K. Kolb, County Commissioner

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Don Van Matre, County Commissioner

\_\_\_\_\_  
Randal M. Wendling, County Commissioner

Attest:

\_\_\_\_\_  
County Clerk

\_\_\_\_\_  
Reid O. West, County Commissioner

**Authorization for Bonds**

**1-5-16**

Steve Core	SWCO School District # 2, Rec Board, Treasurer	\$100,000.00
Steve Core	SWCO School District # 2, Treasurer	\$100,000.00
Bridget Renteria	SWCO Joint Travel & Tourism Board, Treasurer	\$ 10,000.00
Thomas E. Spicer	WWCC, Treasurer	\$ 50,000.00

THE BOARD OF COUNTY COMMISSIONERS  
FOR SWEETWATER COUNTY, WYOMING

\_\_\_\_\_  
Wally J. Johnson, Chairman

\_\_\_\_\_  
John K. Kolb, Member

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Donald Van Matre, Member

Attest:

\_\_\_\_\_  
Randal M. Wendling, Member

\_\_\_\_\_  
Steven Dale Davis, County Clerk

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Reid O. West, Member

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James P. Schermetzler, Deputy County Attorney



Wyoming



# Western Surety Company

## OFFICIAL BOND AND OATH

KNOW ALL PERSONS BY THESE PRESENTS:

BOND No. OFF. 55030533

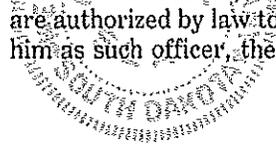
That we Steve Core of Green River, Wyoming, as Principal, and WESTERN SURETY COMPANY, a corporation duly licensed to do business in the State of Wyoming, as Surety, are held and firmly bound unto Sweetwater County School District #2, the State of Wyoming, in the penal sum of One Hundred Thousand and 00/100 DOLLARS (\$ 100,000.00), (NOT VALID IF FILLED IN FOR MORE THAN \$100,000.00)

to which payment well and truly to be made, we bind ourselves and our legal representatives, jointly and severally, firmly by these presents.

Dated this 10th day of December, 2015.

THE CONDITION OF THE ABOVE OBLIGATION IS SUCH, That whereas, the above bounden Principal was duly Appointed  Elected  to the office of Treasurer in the Sweetwater County School District #2, and State aforesaid for the term beginning December 10, 2015, and ending December 10, 2016.

NOW THEREFORE, If the above bounden Principal and his deputies shall faithfully, honestly and impartially perform all the duties of his said office of Treasurer as is or may be prescribed by law, and shall with all reasonable skill, diligence, good faith and honesty safely keep and be responsible for all funds coming into the hands of such officer by virtue of his office; and pay over without delay to the person or persons authorized by law to receive the same, all moneys which may come into his hands by virtue of his said office, and shall well and truly deliver to his successor in office, or such other person or persons as are authorized by law to receive the same, all moneys, books, papers and things of every kind and nature held by him as such officer, the above obligation shall be void, otherwise to remain in full force and effect.

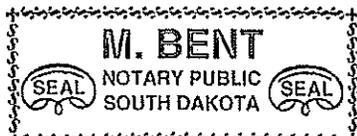


Principal  
WESTERN SURETY COMPANY  
By Paul T. Bruflat  
Paul T. Bruflat, Vice President

### ACKNOWLEDGMENT OF SURETY

STATE OF SOUTH DAKOTA }  
County of Minnehaha } ss (Corporate Officer)

On this 10th day of December, 2015, before me, appeared Paul T. Bruflat to me personally known, being by me sworn, and did say that he is the aforesaid officer of WESTERN SURETY COMPANY, and that the seal affixed to said instrument is the corporate seal of said corporation, and that said instrument was signed and sealed on behalf of said corporation by authority of its Board of Directors, and said officer acknowledged said instrument to be the free act and deed of said corporation.



My Commission Expires March 2, 2020

Notary Public

Wyoming



# Western Surety Company

## OFFICIAL BOND AND OATH

KNOW ALL PERSONS BY THESE PRESENTS:

BOND No. OFF. 55030535

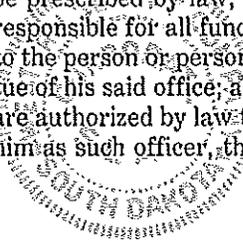
That we Bridget Renteria of Rock Springs, Wyoming, as Principal, and WESTERN SURETY COMPANY, a corporation duly licensed to do business in the State of Wyoming, as Surety, are held and firmly bound unto Sweetwater County Joint Travel & Tourism Board, the State of Wyoming, in the penal sum of Ten Thousand & no/100 DOLLARS (\$ 10,000.00),  
(NOT VALID IF FILLED IN FOR MORE THAN \$100,000.00)

to which payment well and truly to be made, we bind ourselves and our legal representatives, jointly and severally, firmly by these presents.

Dated this 10th day of December, 2015.

THE CONDITION OF THE ABOVE OBLIGATION IS SUCH, That whereas, the above bounden Principal was duly Appointed  Elected  to the office of Treasurer in the Sweetwater County Joint Travel & Tourism Board, and State aforesaid for the term beginning December 10, 2015, and ending December 10, 2016.

NOW THEREFORE, If the above bounden Principal and his deputies shall faithfully, honestly and impartially perform all the duties of his said office of Treasurer as is or may be prescribed by law, and shall with all reasonable skill, diligence, good faith and honesty safely keep and be responsible for all funds coming into the hands of such officer by virtue of his office; and pay over without delay to the person or persons authorized by law to receive the same, all moneys which may come into his hands by virtue of his said office; and shall well and truly deliver to his successor in office, or such other person or persons as are authorized by law to receive the same, all moneys, books, papers and things of every kind and nature held by him as such officer, the above obligation shall be void, otherwise to remain in full force and effect.



Bridget Renteria  
Principal

WESTERN SURETY COMPANY

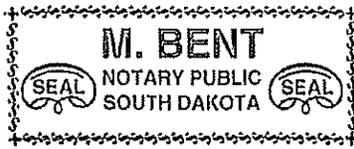
By Paul T. Bruflat  
Paul T. Bruflat, Vice President

### ACKNOWLEDGMENT OF SURETY (Corporate Officer)

STATE OF SOUTH DAKOTA }  
County of Minnehaha } ss

On this 10th day of December, 2015, before me, appeared Paul T. Bruflat

to me personally known, being by me sworn, and did say that he is the aforesaid officer of WESTERN SURETY COMPANY, and that the seal affixed to said instrument is the corporate seal of said corporation, and that said instrument was signed and sealed on behalf of said corporation by authority of its Board of Directors, and said officer acknowledged said instrument to be the free act and deed of said corporation.



My Commission Expires March 2, 2020

M. Bent  
Notary Public

Western Surety Company  
1-605-336-0850

Wyoming



# Western Surety Company

## OFFICIAL BOND AND OATH

KNOW ALL PERSONS BY THESE PRESENTS:

BOND No. OFF. 55030534

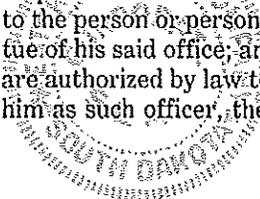
That we Thomas E. Spicer of Rock Springs, Wyoming, as Principal, and WESTERN SURETY COMPANY, a corporation duly licensed to do business in the State of Wyoming, as Surety, are held and firmly bound unto Western Wyoming Community College, the State of Wyoming, in the penal sum of Fifty thousand & no/100 DOLLARS (\$50,000.00), (NOT VALID IF FILLED IN FOR MORE THAN \$100,000.00)

to which payment well and truly to be made, we bind ourselves and our legal representatives, jointly and severally, firmly by these presents.

Dated this 11st day of December, 2015.

THE CONDITION OF THE ABOVE OBLIGATION IS SUCH, That whereas, the above bounden Principal was duly Appointed  Elected  to the office of Treasurer in the Western Wyoming Community College, and State aforesaid for the term beginning December 11, 2015, and ending December 11, 2016.

NOW THEREFORE, If the above bounden Principal and his deputies shall faithfully, honestly and impartially perform all the duties of his said office of Treasurer as is or may be prescribed by law, and shall with all reasonable skill, diligence, good faith and honesty safely keep and be responsible for all funds coming into the hands of such officer by virtue of his office; and pay over without delay to the person or persons authorized by law to receive the same, all moneys which may come into his hands by virtue of his said office; and shall well and truly deliver to his successor in office, or such other person or persons as are authorized by law to receive the same, all moneys, books, papers and things of every kind and nature held by him as such officer, the above obligation shall be void, otherwise to remain in full force and effect.



Thomas E. Spicer

Principal

WESTERN SURETY COMPANY

By Paul T. Bruflat

Paul T. Bruflat, Vice President

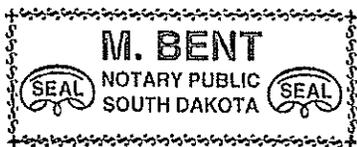
### ACKNOWLEDGMENT OF SURETY

STATE OF SOUTH DAKOTA }  
County of Minnehaha } ss

(Corporate Officer)

On this 11st day of December, 2015, before me, appeared Paul T. Bruflat

to me personally known, being by me sworn, and did say that he is the aforesaid officer of WESTERN SURETY COMPANY, and that the seal affixed to said instrument is the corporate seal of said corporation, and that said instrument was signed and sealed on behalf of said corporation by authority of its Board of Directors, and said officer acknowledged said instrument to be the free act and deed of said corporation.



My Commission Expires March 2, 2020

M. Bent

Notary Public



# BOARD OF COUNTY COMMISSIONERS

## MEETING REQUEST FORM

Meeting Date Requested: <b>1-5-16</b>	Presenters Name: <b>Commissioners</b>
Department or Organization:	Contact Phone and E-mail: <b>307-872-3890</b>
Exact Wording for Agenda: <b>2016 Conflict of Interest Disclosure</b>	Preference of Placement on Agenda & Amount of Time Requested for Presentation: <b>10 Minutes</b>
Will there be Handouts? (If yes, include with meeting request form) <b>Yes</b>	Will handouts require SIGNATURES: <b>Yes</b>
Additional Information:	

### INSTRUCTIONS:

- All requests to be added to the agenda will need to be submitted in writing on the “Meeting Request Form” by Wednesday at 12:00 p.m. prior to the scheduled meeting and returned in person or electronically to Clerk Sally Shoemaker at: [shoemakers@sweet.wy.us](mailto:shoemakers@sweet.wy.us)
- All handouts must accompany the meeting request form by Wednesday at 12:00 p.m. prior to the scheduled meeting date. ***\*\*If your handout is not accompanied with the request to be added to the agenda, your request will be dismissed and you may reschedule for the next meeting provided the handout(s) are received.\*\****
- Any documents requiring **Board Action** or **signature** are considered agenda items and need to be requested in the same manner.
- All **original** documents requesting action or signature must be submitted to Deputy County Clerk Vickie Eastin. However, a **copy** must be submitted to Sally Shoemaker for distribution of the packet and retention.
- As always, if you are unable to attend the meeting after being placed onto an agenda, please send a representative in your place or your item will be rescheduled.
- In order to determine placement on the agenda, please review the county website ([www.sweet.wy.us/commissioner](http://www.sweet.wy.us/commissioner)) on Thursday afternoon.
- If a request to be placed on an agenda is received **AFTER** the deadline, you will be considered for the next meeting date.
- No handout will be received during a meeting in session.

Conflict of Interest Disclosure  
2016

To Whom It May Concern:

Pursuant to W.S. 6-5-118, Conflict of Interest Disclosure

I, \_\_\_\_\_, Board of County Commissioners of Sweetwater County, Wyoming declare that I now have or previously have held personal savings, checking, loan or investment accounts in the following institutions in which Sweetwater County has previously invested or may invest public funds in the future:

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Sincerely,

\_\_\_\_\_  
Board of County Commissioners

# BOARD OF COUNTY COMMISSIONERS

## MEETING REQUEST FORM

Meeting Date Requested: <b>1-5-16</b>	Presenters Name: <b>Commissioners</b>
Department or Organization:	Contact Phone and E-mail: <b>307-872-3890</b>
Exact Wording for Agenda: Board and Department Liaison Appointments	Preference of Placement on Agenda & Amount of Time Requested for Presentation: <b>10 Minutes</b>
Will there be Handouts? (If yes, include with meeting request form) <b>Yes</b>	Will handouts require SIGNATURES: <b>No</b>
Additional Information:	

### INSTRUCTIONS:

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- All handouts must accompany the meeting request form by Wednesday at 12:00 p.m. prior to the scheduled meeting date. *\*\*If your handout is not accompanied with the request to be added to the agenda, your request will be dismissed and you may reschedule for the next meeting provided the handout(s) are received.\*\**
- Any documents requiring **Board Action** or **signature** are considered agenda items and need to be requested in the same manner.
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**Ex- Officio Boards & Liaisons- Appointed by BOCC Chair**

**Non Elected Offices/Departments**

<b><u>Department</u></b>	<b><u>Current Liaison</u></b>	<b><u>New Liaison</u></b>
Fire Warden	Randal Wendling	
Veteran Services	Don Van Matre	
Public Works (Engineering, Road & Bridge)	Reid West	
Public Lands	Wally Johnson	
Planning & Zoning	John Kolb	
Facilities	Wally Johnson	
Purchasing	Wally Johnson	
Grants	Don Van Matre	
Juvenile Probation	Randal Wendling	
Human Resources	Wally Johnson	
I/T	Don Van Matre	
Environmental Health	Reid West	

<b><u>Boards</u></b>	<b><u>Current Liaison</u></b>	<b><u>New Liaison</u></b>
Airport	Don Van Matre	
Ambulance Service	John Kolb	
Events Complex	John Kolb	
Health Board	Reid West	
Library	Randal Wendling	
Memorial Hospital	Reid West	
Mental Health/SW Counseling	Reid West	
Museum	Don Van Matre	
Parks & Recreation	Don Van Matre	
Star Transit Authority	Randal Wendling	
Tripartite	Randal Wendling- (voting member)	

**Committee's NOT APPOINTED BY COMMISSION**

<b><u>Committee</u></b>	<b><u>Current Liaison</u></b>	<b><u>New Liaison</u></b>
LEPC- Local Emergency Planning Committee	n/a- commissioners do approve officers serving on the committee but do not elect them.	
Communities Protecting the Green	John Kolb, Chairman	
Golden Hour Senior Center	Don Van Matre	
Young at Heart Senior Center	Randal Wendling	

# BOARD OF COUNTY COMMISSIONERS

## MEETING REQUEST FORM

Meeting Date Requested: <b>1-5-16</b>	Presenters Name: <b>Commissioners</b>
Department or Organization:	Contact Phone and E-mail: <b>307-872-3890</b>
Exact Wording for Agenda: Newspaper Designee	Preference of Placement on Agenda & Amount of Time Requested for Presentation: <b>5 Minutes</b>
Will there be Handouts? (If yes, include with meeting request form) No	Will handouts require SIGNATURES: <b>No</b>
Additional Information:	

### INSTRUCTIONS:

- All requests to be added to the agenda will need to be submitted in writing on the “Meeting Request Form” by Wednesday at 12:00 p.m. prior to the scheduled meeting and returned in person or electronically to Clerk Sally Shoemaker at: [shoemakers@sweet.wy.us](mailto:shoemakers@sweet.wy.us)
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- No handout will be received during a meeting in session.



P.O. Box 580, Green River, WY 82935  
Telephone (307) 875-3103  
email: editor@greenriverstar.com | www.greenriverstar.com

PUBLISHED EVERY WEDNESDAY FOR THE PEOPLE OF SWEETWATER COUNTY, WYOMING SINCE 1890

December 15, 2015

Mr. Dale Davis  
Sweetwater County Clerk

HAND DELIVERED  
Suite 150  
80 West Flaming Gorge Way  
Green River, WY 82935

Dear Mr. Davis,

As per our telephone conversation of last week, I have asked our Editor, Dave Martin, to hand deliver to you our bid for the Sweetwater County legals for 2016.

Assuming this is a sealed-bid process I took the liberty of having him sign six copies of the bid, one for each Commissioner and one for yourself. They accompany this letter in an envelope.

As we discussed, I plan to be in Green River, at the Courthouse at 8:30 a.m. on January 5 in case the Commissioners have any questions on the Star's bid.

Thank you for your help in this matter, Happy Holidays and I look forward to meeting you January 5.

Sincerely,

A handwritten signature in cursive script, appearing to read "Tom".

Thomas R. Mullen  
Green River Star



# ROCKET-MINER

215 D. St. Rock Springs, WY 82901  
P.O. Box 98, Rock Springs, WY 82902  
www.rocketminer.com

Publisher, Holly Dabb  
(307) 362-3736  
Toll Free 888-443-3736

Dec. 23, 2015

Attention: Sweetwater County Commissioners  
80 West Flaming Gorge Way  
Green River, WY 82935

Reference: Sweetwater County's newspaper of record

Please give consideration to designating the Rocket-Miner as Sweetwater County's Official Newspaper of Legal Record.

- **Most access:** With a daily circulation nearing 7,000, the Rocket-Miner reaches more residents than any other newspaper in the county and is the only legal newspaper to reach county residents in outlying areas. We have same-day circulation in areas including McKinnon, Granger, Little America, Farson-Eden, Superior, Wamsutter and Bairoil. This provides the most citizens with the best access to public information. In fact, more than 60 percent of the households in the county subscribe to the newspaper.

- **Daily convenience:** The county does business on a daily basis and the Rocket-Miner's daily publishing schedule makes it convenient for county offices to meet any legal requirements for special notices or special and emergency meetings.

This eliminates delays and inconveniences to constituents who are awaiting publication notice requirements for hearings. This also saves the county money eliminating the need to publish notices in multiple publications to meet statutory requirements.

- **Web site access and archives:** As always, the Rocket-Miner also posts all legal notices to its on-line website for no additional charge and they are archived a minimum of four years. This enables county residents an avenue to research legal notices at no cost to them from the convenience of their homes and easily research past actions by the county's governing agencies. This also enables residents a free means to have access to public notices.

- **Coverage:** The Rocket-Miner provides news coverage of the county's business. This makes it the publication that residents turn to for information about our county. The Rocket-Miner should also be where they turn to find the public notices needed to keep the residents of Sweetwater County informed.

- **Rates:** Our legal rates, set by Wyoming Statutes, are our lowest rates at \$8.43 a column inch. Broken down by the number of readers and percentage of county residents reached, this is the lowest rate per reader available. We have not changed rates for legal notices since 2009 and strive to work with staff and department heads to keep legal notices affordable.

Contact me, if you have questions. I am available at the office during the week and by cell phone evenings and weekends (307-389-1457). I look forward to working with the county in the upcoming year.

Best wishes for the new year,

Holly Dabb,  
Publisher

# BOARD OF COUNTY COMMISSIONERS

## MEETING REQUEST FORM

Requested Meeting Date: 1-5-16	Name & Title of Presenter: SHEILA SCHERMETZLER- GOLDEN HOUR SENIOR CENTER DIRECTOR
Department or Organization: GOLDEN HOUR SENIOR CENTER	Contact Phone & E-mail: 307-872-3223- SCHERMETZLERS@SWEET.WY.US
Exact Wording for Agenda: THE POSSIBLE REDUCTION OF THE WYOMING SENIOR SERVICES BOARD GRANT	Preference of Placement on Agenda & Amount of Time Requested for Presentation: ANYTIME- 10 MINUTES
Will there be Handouts? (If yes, include with meeting request form) POSSIBLY - <i>Did not rec' handouts          prior to distribution of packet.</i>	Will handouts require SIGNATURES: NO
Additional Information: PER SHEILA'S WALK IN REQUEST ON 12-1-15	

- All requests to be added to the agenda will need to be submitted in writing on the "Meeting Request Form" by Wednesday at 12:00 p.m. prior to the scheduled meeting and returned in person or electronically to Clerk Sally Shoemaker at: [shoemakers@sweet.wy.us](mailto:shoemakers@sweet.wy.us)
- All handouts are also due by Wednesday at 12:00 p.m. prior to the scheduled meeting date. Handouts may be submitted to Clerk Sally Shoemaker either in person or electronically. ***\*\*If your handout is not accompanied with the request to be added to the agenda, your request will be dismissed and you may reschedule for the next meeting provided the handout(s) are received.\*\****
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# BOARD OF COUNTY COMMISSIONERS

## MEETING REQUEST FORM

Meeting Date Requested: <span style="font-size: 1.2em;">1/5/2016</span>	Presenters Name: <span style="font-size: 1.2em;">Robb Slaughter</span>
Department or Organization: <span style="font-size: 1.2em;">Treasurer</span>	Contact Phone and E-mail:
Exact Wording for Agenda: <span style="font-size: 1.2em;">Sales/<sup>Topic</sup>SPT Update</span>	Preference of Placement on Agenda & Amount of Time Requested for Presentation: <span style="font-size: 1.2em;">10 mins</span>
Will there be Handouts? (If yes, include with meeting request form) <span style="font-size: 1.2em;">Yes</span>	Will handouts require SIGNATURES: <span style="font-size: 1.2em;">No</span>
Additional Information:	

### INSTRUCTIONS:

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## Sales and Use Tax - FY2016

### Sales Tax Revenue Projected in FY 2016 Budget

State Sales Tax	4,200,357.00
Optional 1 Cent Sales Tax	2,971,714.76

### Actual Sales Tax receipts 1st Six Months FY2016

State Sales Tax	1,876,551.35
Optional 1 Cent Sales Tax	1,333,379.34

Projected State Sales Tax	2,100,178.50
Projected Optional 1 Cent Sales Tax	1,485,857.38

### Actual Under Projection

State Sales Tax	223,627.15
Optional 1 Cent Sales Tax	152,478.04

### % Under Projection

State Sales Tax	0.11
Optional 1 Cent Sales Tax	0.10

### Projected Annual Shortfall

State Sales Tax	447,254.30
Optional 1 Cent Sales Tax	304,956.08
<b>Total</b>	<b><u>752,210.38</u></b>

## Specific Purpose Tax Update December 2015

On November 6, 2012, Sweetwater County held an election for a 1% Specific Purpose Sales and Use Excise Tax. Voters approved projects in the total amount of \$81,816,412. The Sweetwater County Treasurer projected that the tax would generate approximately \$1.5M per month. At that rate of collection, the tax was estimated to take just under 55 months to collect. Collections began April 1st, 2013 with the first distribution in June of 2013. The first full monthly collection was received in August of 2013. Average monthly collections since that time have been \$1,469,688.51.

	Monthly Collection	Total Collection		Monthly Collection	Total Collection
2013			2016 *		44,870,892.45
	June	1,075,916.81		January	1,469,688.51
	July	1,174,008.79		February	1,469,688.51
	August	1,701,806.24		March	1,469,688.51
	September	1,709,433.03		April	1,469,688.51
	October	1,697,540.65		May	1,469,688.51
	November	1,490,334.87		June	1,469,688.51
	December	1,465,315.94		July	1,469,688.51
2014				August	1,469,688.51
	January	1,459,914.90		September	1,469,688.51
	February	1,637,730.39		October	1,469,688.51
	March	1,407,426.37		November	1,469,688.51
	April	1,308,682.34		December	1,469,688.51
	May	1,438,574.01	2017 *		
	June	1,320,813.25		January	1,469,688.51
	July	1,369,860.75		February	1,469,688.51
	August	1,518,301.82		March	1,469,688.51
	September	1,342,120.91		April	1,469,688.51
	October	1,524,814.50		May	1,469,688.51
	November	1,583,077.98		June	1,469,688.51
	December	1,494,974.37		July	1,469,688.51
2015				August	1,469,688.51
	January	1,592,562.66		September	1,469,688.51
	February	1,875,069.14		October	1,469,688.51
	March	1,507,104.50		November	1,469,688.51
	April	1,300,261.52		December	1,469,688.51
	May	1,337,222.64	2018 *		
	June	1,292,706.01		January	1,469,688.51
	July	1,305,501.05		February	1,469,688.51
	August	1,227,012.55		March	
	September	1,380,958.94		April	
	October	1,540,473.82		May	
	November	1,519,535.36		June	
	December	1,271,836.34			
		44,870,892.45			

\* Monthly payments for 2016, 2017 and 2018 are projected at the current average collection rate.

If monthly SPT collections continue at the current rate, we can expect to have the full amount collected in February of 2018. A more conservative projection for the next two years (\$1,400,000.00) would result in the full amount being collected one month later, in March of 2018. If SPT collections decrease at the same rate that regular sales and use tax collections are currently at (\$1,325,000.00), the most likely full payoff will be April of 2018.

# BOARD OF COUNTY COMMISSIONERS

## MEETING REQUEST FORM

Meeting Date Requested: <b>01/05/2016</b>	Presenters Name: <b>John Radosevich, Garry McLean</b>
Department or Organization: <b>Public Works, HR</b>	Contact Phone and E-mail: <b>872-3921; 872-3913</b>
Exact Wording for Agenda: request to replace vacant position in Road & Bridge Dept.	Preference of Placement on Agenda & Amount of Time Requested for Presentation: <b>5 min.</b>
Will there be Handouts? (If yes, include with meeting request form) <b>yes</b>	Will handouts require SIGNATURES: <b>yes</b>
Additional Information:	

### INSTRUCTIONS:

- All requests to be added to the agenda will need to be submitted in writing on the "Meeting Request Form" by Wednesday at 12:00 p.m. prior to the scheduled meeting and returned in person or electronically to Clerk Sally Shoemaker at: [shoemakers@sweet.wy.us](mailto:shoemakers@sweet.wy.us)
- All handouts must accompany the meeting request form by Wednesday at 12:00 p.m. prior to the scheduled meeting date. ***\*\*If your handout is not accompanied with the request to be added to the agenda, your request will be dismissed and you may reschedule for the next meeting provided the handout(s) are received.\*\****
- Any documents requiring **Board Action** or **signature** are considered agenda items and need to be requested in the same manner.
- All **original** documents requesting action or signature must be submitted to Deputy County Clerk Vickie Eastin. However, a **copy** must be submitted to Sally Shoemaker for distribution of the packet and retention.
- As always, if you are unable to attend the meeting after being placed onto an agenda, please send a representative in your place or your item will be rescheduled.
- In order to determine placement on the agenda, please review the county website ([www.sweet.wy.us/commissioner](http://www.sweet.wy.us/commissioner)) on Thursday afternoon.
- If a request to be placed on an agenda is received **AFTER** the deadline, you will be considered for the next meeting date.
- No handout will be received during a meeting in session.

**Sweetwater County  
Request to Restaff Vacant Position**

Board Meeting Date: 1/5/2016  
 Department: Road & Bridge  
 Position: Equipment Operator  
 Vacancy Date: 12/14/2015  
 Reason for vacancy: retirement  
 Department Request: To Restaff position immediately in a full time capacity with full benefits  
 Anticipated Re-staff Date 2/1/2016

Board Action	
Approved _____	Date: <u>1/5/2016</u>
Denied _____	
Full time _____	
Part time _____	# Hours (if part time) _____
Restaff Immediately _____	Delay restaffing until (month) _____

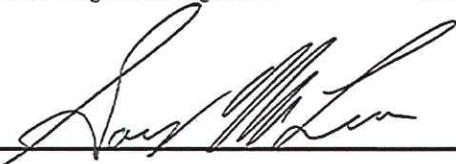
	Position	Hire Date	Monthly							Total cost of employment (salary + benefits)	Annual Cost of employment
			Salary	Retirement	Health Insurance	LTD	FICA	Workers Compensation	Total benefits		
Previously staffed position	Equipment Operator (Grade 15, step 6; 34 years)	10/19/1981	\$ 4,968.53	\$ 825.77	\$ 1,635.84	\$ 17.89	\$ 380.09	\$ 72.54	\$ 2,932.13	\$ 7,900.66	\$ 94,807.91
Anticipated Costs to restaff Position Vacancy	Equipment Operator (Grade 15, step 5) *	2/1/2016	\$ 4,299.83	\$ 714.63	\$ 1,635.84	\$ 15.48	\$ 328.94	\$ 62.78	\$ 2,757.67	\$ 7,057.50	\$ 84,689.95
<b>Net Difference (savings)</b>			\$ (668.70)	\$ (111.14)	\$ -	\$ (2.41)	\$ (51.16)	\$ (9.76)	\$ (174.46)	\$ (843.16)	\$ (10,117.97)

**NOTES**

Health Insurance: Anticipates Family health insurance coverage, for new employee. Previous employee had Faamily coverage

\* Potentially restaffing position at Lateral Entry rate of pay, step 5 - (10 years service credit), after 6 months service.

Costs calculated using a re-staffing date of: 2/1/2016

  
 \_\_\_\_\_  
 Reviewed by HR Representative (signature)

  
 \_\_\_\_\_  
 Reviewed by Department Head/ Elected Official (signature)

\_\_\_\_\_  
 Commission Chair (signature)

12-29-15

Date: \_\_\_\_\_

12-29-15

Date: \_\_\_\_\_

\_\_\_\_\_  
 Date: \_\_\_\_\_

## BOARD OF COUNTY COMMISSIONERS MEETING REQUEST FORM

Requested Meeting Date: 1/5/2016	Name & Title of Presenter: Mike Lowell, Sheriff Garry McLean, HR Director
Department or Organization: Sheriff's Office Human Resources	Contact Phone & E-mail: 922-5301 872-3910
Exact Wording for Agenda: Request to re-staff 2 vacancies in Sheriff's Office	Preference of Placement on Agenda & Amount of Time Requested for Presentation: 10 min.
Will there be Handouts? (If yes, include with meeting request form) yes	Will handouts require SIGNATURES: yes
Additional Information:	

- All requests to be added to the agenda will need to be submitted in writing on the "Meeting Request Form" by Wednesday at 12:00 p.m. prior to the scheduled meeting and returned in person or electronically to Clerk Sally Shoemaker at: [shoemakers@sweet.wy.us](mailto:shoemakers@sweet.wy.us)
- All handouts are also due by Wednesday at 12:00 p.m. prior to the scheduled meeting date. Handouts may be submitted to Clerk Sally Shoemaker either in person or electronically. ***\*\*If your handout is not accompanied with the request to be added to the agenda, your request will be dismissed and you may reschedule for the next meeting provided the handout(s) are received.\*\****
- Any documents requiring **Board Action** or **signature** are considered agenda items and need to be requested in the same manner.
- All **original** documents requesting action or signature must be submitted to Deputy County Clerk Vickie Eastin. However, a **copy** must be submitted to Sally Shoemaker for distribution of the packet and retention.
- As always, if you are unable to attend the meeting after being placed onto an agenda, please send a representative in your place or your item will be rescheduled.
- In order to determine placement on the agenda, please review the county website ([www.sweet.wy.us/commissioner](http://www.sweet.wy.us/commissioner)) on Thursday afternoon.
- If a request to be placed on an agenda is received **AFTER** the deadline, you will be considered for the next meeting date.
- No handout will be received during a meeting in session.

Sweetwater County  
Request to Restaff Vacant Position

<b>Board Action</b>	
Approved _____	Date: 1/5/2016
Denied _____	
Full time _____	
Part time _____	# Hours (if part time) _____
Restaff Immediately _____	Delay restaffing until (month) _____

**Board Meeting Date:** 1/5/2016  
**Department:** Sheriff Department  
**Position:** Patrol Deputy  
**Vacancy Date:** 6/8/2015

**Reason for vacancy:** Retirement  
 Reclassify Detective position to a Patrol Deputy position, and restaff full time with benefits. This will result in a cost savings, as the Patrol Deputy position is 1 grade lower (Grade 18) than a Detective Position (Grade 19)

**Department Request:** position is 1 grade lower (Grade 18) than a Detective Position (Grade 19)

**Anticipated Re-staff Date:** 1/15/2016

	Monthly						Total cost of employment (salary + benefits)	Annual Cost of employment
	Salary	Retirement	Health Insurance	LTD	FICA	Workers Compensation		
Current costs for Employee	\$ 5,544.74	\$ 953.70	\$ 1,635.84	\$ 19.96	\$ 424.17	\$ 80.95	\$ 8,659.36	\$ 103,912.35
Anticipated Costs to restaff Position Vacancy	\$ 4,977.59	\$ 856.15	\$ 1,635.84	\$ 17.92	\$ 380.79	\$ 72.67	\$ 7,940.95	\$ 95,291.44
<b>Net Difference (savings)</b>	\$ (567.15)	\$ (97.55)	\$ -	\$ (2.04)	\$ (43.39)	\$ (8.28)	\$ (718.41)	\$ (8,620.91)

**NOTES**

Health Insurance: Anticipates Family health insurance coverage, for new employee. Previous employee had Employee + Family insurance coverage.  
 Rate of pay for new employee anticipates 10 - 15 years law enforcement experience. Anticipate promoting from within Sheriff's Office to re-staff this vacancy.

  
 Reviewed by HR Representative (signature)  
 Date: 12/16/15

  
 Reviewed by Department Head/ Elected Official (signature)  
 Date: 1/15/16

\_\_\_\_\_  
 Commission Chair (signature)  
 Date: \_\_\_\_\_

**Sweetwater County**  
**Request to Retain Vacant Position**

<b>Board Action</b>	
Approved _____	Date: 1/5/2016
Denied _____	
Full time _____	
Part time _____	# Hours (if part time) _____
Restaff Immediately _____	Delay restaffing until (month) _____

**Board Meeting Date:** 1/5/2016  
**Department:** Sheriff Department  
**Position:** Patrol Deputy  
**Vacancy Date:** 11/6/2015

**Reason for vacancy:** Detective promoted to Sergeant position  
 Reclassify Detective position to a Patrol Deputy position, and restaff full time with benefits. This will result in a cost savings, as the Patrol Deputy position is 1 grade lower (Grade 18) than a Detective Position (Grade 19)

**Department Request:** position is 1 grade lower (Grade 18) than a Detective Position (Grade 19)

**Anticipated Re-staff Date:** 1/15/2016

	Monthly									
	Salary	Retirement	Health Insurance	LTD	FICA	Workers Compensation	Total cost of employment (salary + benefits)	Total benefits	Annual Cost of employment	
Current costs for Employee	\$ 5,074.22	\$ 872.77	\$ 1,635.84	\$ 18.27	\$ 388.18	\$ 74.08	\$ 2,989.13	\$ 8,063.35	\$ 96,760.25	
Anticipated Costs to restaff Position Vacancy	\$ 4,977.59	\$ 856.15	\$ 1,635.84	\$ 17.92	\$ 380.79	\$ 72.67	\$ 2,963.36	\$ 7,940.95	\$ 95,291.44	
<b>Net Difference (savings)</b>	\$ (96.63)	\$ (16.62)	\$ -	\$ (0.35)	\$ (7.39)	\$ (1.41)	\$ (25.77)	\$ (122.40)	\$ (1,468.81)	

**NOTES**

Health Insurance: Anticipates Family health insurance coverage, for new employee. Previous employee had Employee + Family insurance coverage.  
 Rate of pay for new employee anticipates 10 - 15 years law enforcement experience. Anticipate promoting from within Sheriff's Office to re-staff this vacancy.


  
 Reviewed by Department Head/ Elected Official (signature)


  
 Reviewed by HR Representative (signature)

Date: 12/16/15

Date: 12/15/15

Date: \_\_\_\_\_  
 Commission Chair (signature)