

NOTICE

**THE SWEETWATER COUNTY BOARD OF COUNTY COMMISSIONERS
WILL MEET ON TUESDAY, February 16, 2016 AT 8:30 A.M.**

**IN THE COMMISSIONERS' CHAMBERS
(TENTATIVE AND SUBJECT TO CHANGE)**

PLEASE ARRIVE 15 MINUTES EARLIER THAN YOUR SCHEDULED TIME

PRELIMINARY

8:30 CALL TO ORDER
QUORUM PRESENT
PLEDGE OF ALLEGIANCE
APPROVAL OF AGENDA
APPROVAL OF MINUTES: February 2, 2016

ACCEPTANCE OF BILLS

Approval of County Vouchers/Warrants
Approval of Monthly Reports
Approval of Bonds
Approval of Abates/Rebates

PUBLIC HEARING

Budget Amendment for Facilities Custodial Department

CATERING PERMIT

Request Approval of a Catering Permit for Eden Saloon Inc.
on March 12, 2016 for a Wedding Reception at the Farson
Eden Community Center

COMMISSIONER COMMENTS/REPORTS

8:40 Commissioner Kolb
8:50 Commissioner Wendling
9:00 Chairman Johnson
9:10 Commissioner Van Matre
9:20 Commissioner West

COUNTY RESIDENT CONCERNS

9:40

ACTION/PRESENTATION ITEMS

- 9:50** Approval of Countywide Consensus Block Grant Joint Resolution #BFY15/16-9 for Granger and Superior
- 9:55** Letter of Support for Mental Health and Substance Abuse Application for Services and Regional Services
- 10:00** Board Appointments:
1. Solid Waste Disposal District # 2 (Bairoil/Wamsutter)
2. GR/RS/SWCO Joint Powers Water Board
- 10:10** Rock Springs Outlying Building Demolition Bid Award
- 10:20** Request to Replace Full Time Vacancy and Seasonal Vacancies in the Fire Department
- 10:30** Request to Replace Vacancy in the Detention Center and Vacancy in the Sheriff's Office
- 10:40** Minimum Revenue Guarantee Update

OTHER

11:00

EXECUTIVE SESSION AS NEEDED

ADJOURN

[Per Wyo. Stat. §18-3-516\(f\) County information can be accessed on the County's website at www.sweet.wy.us](http://www.sweet.wy.us)

**The draft packet will be available on the county website
on Friday afternoon (prior to the meeting)**

February 2, 2016
Green River, WY

The Board of County Commissioners met this day at 8:30 a.m. in Regular Session with all commissioners present. The meeting opened with the Pledge of Allegiance.

Approval of Agenda

Commissioner Wendling moved to approve the agenda. Commissioner Kolb seconded the motion. The motion carried.

Chairman Johnson recognized Representative Stan Blake and acknowledged his support of Sweetwater County.

Approval of Minutes: 1-19-16

Commissioner West moved to approve the minutes. Commissioner Van Matre seconded the motion. The motion carried.

Acceptance of Bills

Approval of County Vouchers/Warrants, Monthly Reports, Bonds and Abates/Rebates

Commissioner Kolb moved to approve the county vouchers and warrants, approval of the bonds and approval of the abates/rebates. Commissioner Wendling seconded the motion. Commissioner Kolb commented on the amount of County Treasurer Robert D. Slaughter's bond. The motion carried.

WARRANT NO.s	PAYEE	DESCRIPTION	AMOUNT
	EMPLOYEES AND PAYROLL VENDORS	PAYROLL RUN	None
68068	AMAZON	TOOLS/EQUIPMENT/SUPPLIES	151.32
68069	CENTURYLINK	PHONE	26.89
68070	HOME DEPOT CREDIT SERVICES	SUPPLIES/TOOLS	934.03
68071	PAYMENT REMITTANCE CENTER - 3009	SUPPLIES/MATS/PARKAS	3,874.31
68072	PAYMENT REMITTANCE CENTER - 3438	TRAVEL/CONFERENCES/LICENSES/ SUBSCRIPTION/CERTIFICATION/ MAINTENANCE	7,716.76
68073	PAYMENT REMITTANCE CENTER - 2452	MEALS	213.70
68074	PAYMENT REMITTANCE CENTER - 2460	MEALS/TRAVEL	371.08
68075	PAYMENT REMITTANCE CENTER - 7081	MEALS	49.42
68076	PAYMENT REMITTANCE CENTER - 3065	MEALS	91.83
68077	PITNEY BOWES INC	RENTAL	208.50
68078	QUESTAR GAS	UTILITIES	16,789.02
68079	ROCKY MTN POWER	UTILITIES	4,518.51
68080	UNION TELEPHONE COMPANY INC	PHONES/AIRCARDS/EQUIPMENT	4,899.95
68081	UNION TELEPHONE COMPANY INC	PHONES	187.27
68082	VERIZON WIRELESS	PHONES/AIRCARDS/EQUIPMENT	10,441.05
68083	WEX BANK	FUEL	13,770.46
68084	DIRECTV	TV'S	72.49
68085	QUESTAR GAS	UTILITIES	12.12
68086	ROCKY MTN POWER	UTILITIES	2,054.65
68087	VERIZON WIRELESS	BROADBAND	1,332.13
68088	VONAGE BUSINESS INC	PHONE BILL	2,617.93
68089	WELLS FARGO	SIRIUS/KENNEL/EQUIPMENT/DUES/ SUPPLIES/CERTIFICATES/TRAVEL/ SEMINAR	6,526.35
68090	A. PLEASANT CONSTRUCTION INC	SETTLEMENT	30,000.00
68091	AARMS	PROGRAM	530.00
68092	ACE HARDWARE	SUPPLIES	148.76
68093	ACE HARDWARE #11263-C	SUPPLIES	307.48
68094	AIRGAS USA LLC	SUPPLIES	25.30
68095	ALPINE PURE WATER	RENTAL/WATER	94.00
68096	AMERIGAS PROPANE LP	PROPANE	1,564.88
68097	API SYSTEMS INTEGRATORS	REPROGRAMMING	552.00
68098	APPARATUS EQUIPMENT & SERVICE INC	REPAIRS	135.00
68099	AUTOSPA INC	WASHES	42.45
68100	BATTERY SYSTEMS INC	BATTERIES/PARTS	1,165.91
68101	BIG HORN ROOFING INC	RETAINAGE	13,344.00
68102	BOB BARKER COMPANY INC	INMATE CLOTHING	200.88
68103	BOURNAZIAN, MICHAEL K	MEALS	27.13
68104	CARRIER CORPORATION	AGREEMENT	676.50
68105	CASTLE ROCK HOSPITAL DISTRICT	BUDGET ALLOCATION	8,333.33

68106	CIGNA	PREMIUMS	23,200.66
68107	CITY OF ROCK SPRINGS	SENIOR BILLING	15,256.69
68108	CLIMB WYOMING	BUDGET ALLOCATION	8,127.56
68109	COALITION OF LOCAL GOVERNMENTS	DUES	15,000.00
68110	CONFLICT DEFENSE SOLUTIONS	TRAINING/EQUIPMENT	999.95
68111	COPIER & SUPPLY CO INC	CONTRACTS	1,844.70
68112	COVERTTRACK GROUP INC	PHONE	720.00
68113	CRAWFORD SUPPLY COMPANY	INMATE SUPPLIES	52.40
68114	CREATIVE CULTURE INSIGNIA LLC	BADGE	95.75
68115	DELL MARKETING L P	EQUIPMENT	2,089.46
68116	DELTA DENTAL	PREMIUMS	2,222.75
68117	DEPT OF TRANSPORTATION	PLATES	21.00
68118	DIEHL ROUSE, KIMMIE	MILEAGE	17.83
68119	DIGITAL-ALLY INC	CLIPS	130.00
68120	DIVERSIFIED INSURANCE BEN SERV LLC	FEES	1,051.48
68121	DIVERSIFIED INSURANCE BEN SERV LLC	FEES	9,977.75
68122	ED SIDWELL	TOOL/REPAIR	199.98
68123	ESQUIBEL, SYLVIA	MEALS/MILEAGE/POSTAGE	309.94
68124	F B MCFADDEN WHOLESALE CO	SUPPLIES	490.50
68125	F B MCFADDEN WHOLESALE CO	INMATE FOOD/COMMISSARY	7,916.37
68126	FIRST CHOICE FORD	PARTS	146.93
68127	FOI LABORATORIES	TESTING	796.05
68128	G & K SERVICES	SERVICES	321.46
68129	GRAINGER	PARTS/SUPPLIES	754.12
68130	GREEN RIVER STAR	AD	252.00
68131	HCC LIFE INSURANCE COMPANY	FEES	27,634.60
68132	HI-ROCKY SUPPLY INC	TANK	720.00
68133	HIGH SECURITY LOCK & ALARM	MONITORING/DEADBOLTS	1,916.00
68134	HOMAX OIL SALES INC	FUEL/SUPPLIES	4,473.30
68135	HORIZON LABORATORY LLC	AUTOPSIES	613.50
68136	HOSE & RUBBER SUPPLY	PARTS	319.13
68137	HOWARD SUPPLY COMPANY, LLC	TOOLS	57.92
68138	IBS INCORPORATED	SUPPLIES	498.32
68139	INDUSTRIAL SOLUTIONS INC	SERVICES	717.00
68140	INDUSTRIAL SUPPLY	PARTS/SUPPLIES	1,676.20
68141	JACK'S TRUCK & EQUIPMENT	PARTS	3,250.16
68142	JENNY SERVICE CO	INMATE SUPPLIES	1,342.20
68143	JESTER SIGNS & GRAPHICS	SIGNS	161.00
68144	JME FIRE & HOIST PROTECTION	INSPECTIONS	2,402.40
68145	K9 WORKING DOGS INTERNATIONAL LLC	K9/TRAINING/CAGE	18,179.38
68146	KEEFE SUPPLY COMPANY	INMATE FOOD	745.88
68147	LEWIS & LEWIS	RETAINAGE	45,302.95
68148	KOT, MARK	MILEAGE	604.33
68149	KRAZY MOOSE	MEALS	67.12
68150	KROGER - SMITH'S CUSTOMER CHARGES	FOOD	14.55
68151	L N CURTIS & SONS	SUPPLIES	535.00
68152	LEXISNEXIS RISK SOLUTIONS	SUBSCRIPTION	297.04
68153	LITTLE AMERICA - CHEYENNE	LODGING	89.00
68154	LYLE SIGNS INC	SIGNS	143.17
68155	MACY'S TRUCK REPAIR INC	PARTS	45.69
68156	MATHEY LAW OFFICE - ASSIGNEE	FEES	3,590.00
68157	MCKEE FOODS CORPORATION	INMATE FOOD	1,110.96
68158	MEADOW GOLD DAIRIES SLC	INMATE FOOD	1,021.53
68159	MEMORIAL HOSPITAL OF SWEETWATER CO	INMATE MEDICAL	10,590.40
68160	MIZEL, ROBERT	TRAVEL	25.89
68161	MOORE MEDICAL, LLC	SUPPLIES	791.35
68162	MORPHOTRUST USA	MAINTENANCE	3,155.50
68163	NACVSO	DUES	150.00
68164	NAPA AUTO PARTS UNLIMITED	PARTS	42.96
68165	NATIONAL DISTRICT ATTORNEY'S ASSOCIATION	MEMBERSHIP	174.00
68166	NATIONAL INSTITUTE FOR JAIL OPERATIONS	ASSESSMENT	2,397.40
68167	NEW FRONTIER IMAGING LLC	INMATE MEDICAL	361.00
68168	NICHOLAS & COMPANY	INMATE FOOD	1,339.54
68169	NORCO INC	GAS	35.99
68170	QUILL CORPORATION	OFFICE SUPPLIES	756.41
68171	R S REFRIGERATION SUPPLY	SUPPLIES/PARTS	342.71
68172	ROCK SPRINGS NEWSPAPERS INC	SUBSCRIPTIONS	254.00

68173	ROCK SPRINGS NEWSPAPERS INC	AD	88.48
68174	ROCK SPRINGS WINNELSON CO	PARTS/SHIPPING	254.48
68175	ROCKY MOUNTAIN SERVICE BUREAU INC	COMMISSION	113.62
68176	ROCKY MOUNTAIN WASH, LLC	WASH	8.00
68177	SHOPKO HOMETOWN - PHARMACY	INMATE PRESCRIPTIONS	6,163.07
68178	SKAGGS COMPANIES INC	UNIFORMS	842.25
68179	SMYTH PRINTING INC	OFFICE SUPPLIES	515.35
68180	SOURCE OFFICE & TECHNOLOGY	OFFICE SUPPLIES	524.48
68181	SPECIALIZED PATHOLOGY CONSULTANTS	AUTOPSIES	3,520.00
68182	SPRINGHILL SUITES BY MARRIOTT	LODGING	1,068.00
68183	STAFFORD, NANCY	MILEAGE	228.96
68184	STAPLES ADVANTAGE - DEPT LA	OFFICE SUPPLIES	111.54
68185	STERLING COMMUNICATIONS & ELECTRONICS	RENT	110.00
68186	STOTZ EQUIPMENT	PARTS	36.19
68187	SWCO CONSERVATION DISTRICT	BUDGET ALLOCATION	10,297.27
68188	SWEETWATER CO CIRCUIT COURT	FEE	40.00
68189	SWEETWATER CO SCHOOL DIST #1	GRANT EXPENSES	7,910.44
68190	SWEETWATER CO HEALTH BOARD	VACCINATIONS	160.00
68191	SWEETWATER CO INSURANCE	CLAIMS/PREMIUMS/BENEFITS	315,306.16
68192	SWEETWATER PLUMBING & HEATING	PARTS	695.05
68193	SWEETWATER TROPHIES	SHIPPING/SIGNS	72.66
68194	TASER INTERNATIONAL	EQUIPMENT/PLANS	12,392.86
68195	TEGELER & ASSOCIATES	INSURANCE	4,626.99
68196	THE MASTER'S TOUCH LLC	POSTAGE/MAILINGS	8,122.48
68197	THE PARTRIDGE PSYCHOLOGICAL GROUP P	PRE-EMPLOYMENT	700.00
68198	THE TIRE DEN INC	TIRE	170.00
68199	THOMSON REUTERS-WEST PAYMENT CENTER	SUBSCRIPTION	2,731.50
68200	THOS Y PICKETT & COMPANY INC	CONTRACT	41,500.00
68201	TRUSTED NETWORK SOLUTIONS	SUPPORT	60,748.39
68202	TYLER TECHNOLOGIES INC	SUPPORT	16,583.81
68203	U S FOODS INC	INMATE FOOD	2,233.37
68204	UMR INC	FEES	12,281.00
68205	UNIFIED POLICE DEPARTMENT	FEES	27.50
68206	UNIVERSITY OF WYOMING	EQUIPMENT	1,246.19
68207	VISION SERVICE PLAN	PREMIUMS	7,910.47
68208	WATCH SYSTEMS LLC	MAILINGS	35.00
68209	WESTERN RELIEF LLC	RESTROOM	127.50
68210	WHITE MOUNTAIN LUMBER & RENTAL	SUPPLIES	135.45
68211	WYOMING COUNTY COMMISSIONERS ASSN	FEES/REGISTRATIONS	450.00
68212	WYO DEPT OF TRANSPORTATION	TITLES	3,069.00
68213	WYOMING MACHINERY COMPANY	PARTS	4,479.35
68214	WYOMING PATHOLOGY INC	AUTOPSY	1,200.00
68215	YOUNG AT HEART CENTER	BUDGET ALLOCATION/GRANT EXPENSES	20,321.42
68216	YOUTH HOME INC	BUDGET ALLOCATION	16,750.00

GRAND TOTAL: 929,856.48

The following bonds were placed on file:

Gail Johnson	SWCO Weed & Pest District, Treasurer/Secretary	\$ 50,000.00
Robert D. Slaughter	SWCO, Treasurer	\$100,000.00
Rich Tyler	RS,GR, SWCO CCJPB, Treasurer	\$ 50,000.00

The following abates/rebates were placed on file:

TAXPAYER	VALUATION	TAXPAYER	VALUATION
GARRY GOLF SHOP	-68	ANADARKO E&P CO LLP	-623,905
GARRY GOLF SHOP	-59	WHITING OIL & GAS CORP	-2,788
ROBINSONS UTILITY CONTROL & EXCAVATIONS	-211	WHITING OIL & GAS CORP	-16,184
ANADARKO E&P CO LLP	-149,239	ABRAXAS PETROLEUM CORP	-11,077
LANCE OIL & GAS CO INC	-23,677	ABRAXAS PETROLEUM CORP	-2,711
BP AMERICA PROD CO	-8,961	ABRAXAS PETROLEUM CORP	-8,306
		BREITBURN OPERATING LP	-50,319

Commissioner Comments/Reports

Commissioner West

Commissioner West reported that he attended a Southwest Counseling Service board meeting. Commissioner West shared information concerning the Sweetwater County Health Insurance Plan, Emergency Services FY15 and Title 25. Commissioner West also noted that he attended a Board of Health meeting and a Fair Board meeting.

Commissioner Kolb

Commissioner Kolb noted that he attended the Huntsman's Center announcement at Memorial Hospital of Sweetwater County. Commissioner Kolb shared that he attended a meeting for the Pulse of SW Wyoming and a special meeting regarding a hospital foundation board update and review. Commissioner Kolb spoke that he met with Land Use Director Eric Bingham regarding a growth management area (GMA) update and spoke with Grants Manager Krisena Marchal and Public Lands Specialist Mark Kot. Lastly, Commissioner Kolb shared information regarding funding for the Drug Court.

Commissioner Wendling

Commissioner Wendling reported that he attended a Pulse of SW meeting, a meeting with executives of the Trona industry concerning a new bill designed to change the collection of ad valorem taxes, a RS Chamber of Commerce meeting which included the Rock Springs Business & Economic Development Alliance and a Superior Town Council meeting. Commissioner Wendling noted that he observed a Communications Joint Powers Board meeting, a Young at Heart Board meeting and a RS CACC (Companion Animal Care Committee) meeting. Commissioner Wendling reported that he met with Joint Powers Water Board member Don Hartley concerning the Communities Protecting the Green and with Juvenile Probation Director Karin Kelly. Lastly, Commissioner Wendling shared that he plans to observe interviews for a new Assistant Fire Warden with a future recommendation to the Board of County Commissioners.

Chairman Johnson

Chairman Johnson read a report from Facilities Manager Chuck Radosevich. Chairman Johnson reported on Abandoned Mine Lands (AML) funding. Chairman Johnson shared information regarding Title 25 noting that he served on a committee regarding this topic and stressed the importance of staffed regional facilities. Chairman Johnson also reported on information regarding a proposed ad valorem tax that would adversely affect the solid mineral industry, and specifically the Trona patch.

Commissioner Van Matre

Commissioner Van Matre reported that he reviewed the lease agreement for the Kemmerer VSO office space with Tri-County Veteran's Service Director Larry Levitt and visited the VSO offices in Evanston and Pinedale. Commissioner Van Matre shared that he attended a Pulse of Wyoming meeting and a Parks and Recreation Board meeting. Lastly, Commissioner Van Matre reported that he met with Accounting Manager Bonnie Berry and Custodial Supervisor Karen Bailey,

County Resident Concerns

Chairman Johnson opened county resident concerns. Representative Stan Blake spoke of the commission concerns in regards to Title 25, the Hospital Board, funding for Drug Courts, the Ad Valorem tax that would impact the Trona mines, AML funding and the budget. Representative Blake encouraged the commission to contact him with any concerns.

Resident Michelle Irwin thanked the commission for their comments and asked for further information regarding public lands and asked to explore other options for road management rather than Magnesium Chloride due to adverse effects on vehicles. With no additional comments, the county resident concerns comment period was closed.

Break

Chairman Johnson called for a break.

Action/Presentation Items

Justice Center Project Update

EDA Architect Tom Brennan and Facilities Manager Chuck Radosevich presented the Sweetwater County Justice Center Expansion Project update. Mr. Brennan reported that the project will be out for bid on February 9, 2016 and noted that they are finalizing permits and should have the project completed in the spring of 2018. The commission expressed their appreciation for the project update and complimented the Steering Committee for their work on the project.

County/UW Extended Professional Service Agreement FY 2016

Accounting Manager Bonnie Berry presented the extended professional service agreements between Sweetwater County and the University of Wyoming. Following discussion, Chairman Johnson entertained a motion to approve the Extended Professional Service Agreement as presented and authorize the Chairman to sign that agreement and the rest of us to sign the authorization. *Commissioner West so moved. Commissioner Van Matre seconded the motion.* The motion carried.

Approval of Contract Change Orders- Salt/Sand Structures

Public Works Director John Radosevich presented four change orders for the Salt/Sand structures. Following discussion, Chairman Johnson entertained a motion to approve all four change orders as

presented by staff. *Commissioner West moved to approve Change Orders SWC-CO-001,002,003,004. Commissioner Wendling seconded the motion.* The motion carried.

Board Support for Community Town Hall

Land Use Director Eric Bingham requested support for a series of Community Town Hall meetings to be held throughout the summer months with the presence of at least one commissioner at each of the five planned events. Mr. Bingham noted that there would be a new format with better advertising and comments sought out and submitted before each meeting. Mr. Bingham asked for commission support including financial help for necessary fees and/or supplies. Following discussion, the commission expressed their support.

Request to Participate in a Regional (Sweetwater, Lincoln, and Uinta Counties) Hazard Mitigation Plan

Emergency Management Coordinator Judy Roderick requested a letter of support to participate in a regional hazard mitigation plan. Following discussion, Chairman Johnson entertained a motion to approve the letter, dated February 2, 2016, as presented to the commission, which requires the Chairman to sign along with Judy as the County Emergency Management Coordinator. *Commissioner Kolb made the motion. Commissioner Wendling seconded the motion.* The motion carried.

Request to Replace Vacant Position in the Clerk of District Court Office

Clerk of District Court Donna Lee Bobak, Chief Deputy Belinda Bridewell, and Human Resource Director Garry McLean requested authorization to replace a vacant position in the Clerk of District Court office. Following discussion, Chairman Johnson entertained a motion to honor the request from the office of the Clerk of Court. *Commissioner West so moved. Commissioner Van Matre seconded the motion.* The motion carried with Commissioner Kolb voting in opposition.

Request Approval of the Modified Health Summary Plan Description

Human Resource Director Garry McLean presented the UMR Modified Health Insurance Summary Plan Description Amendment and asked the board to authorize the Chairman to sign. Following discussion, Chairman Johnson entertained a motion to approve the request and authorize the Chairman to sign both change document Acceptance Pages for Health Plan 7670-00-411492. *Commissioner Wendling so moved. Commissioner West seconded the motion.* The motion carried.

Approval of the FY 2016 Community Services Block Grant (CSBG) Subcontract

Grants Manager Krisena Marchal presented the FY 2016 Community Services Block Grant (CSBG) Subcontract. Following discussion, Chairman Johnson entertained a motion to approve, and authorize the Chairman to sign, the Fiscal Year 2016 Community Block Grant subcontract between Sweetwater County and Corona Insights as presented by staff. *Commissioner Van Matre so moved. Commissioner Wendling seconded the motion.* The motion carried.

Emergency Medical Services (EMS) Assessment Results in Sweetwater County

SafeTech Solutions, LLP Partners Aarron Reinert and John Becknell presented the Emergency Medical Services (EMS) Assessment Results for Sweetwater County. The commission expressed their appreciation for the presentation.

Executive Session(s)-Personnel/Legal

Chairman Johnson entertained a motion to enter into executive session for personnel and legal. *Commissioner Wendling so moved. Commissioner Van Matre seconded the motion.* The motion carried. A quorum of the commission was present.

After coming out of executive session, Chairman Johnson explained that no action was required. Chairman Johnson entertained a motion to adjourn. *Commissioner Kolb so moved. Commissioner Wendling seconded the motion.* The motion carried.

Adjourn

There being no further business to come before the Board this day, the meeting was adjourned subject to the call of the Chairman.

This meeting was recorded and is available from the County Clerk's office at the Sweetwater County Courthouse in Green River, Wyoming

THE BOARD OF COUNTY COMMISSIONERS
OF SWEETWATER COUNTY, WYOMING

Wally J. Johnson, Chairman

John K. Kolb, Member

Don Van Matre, Member

ATTEST:

Randal M. Wendling

Steven Dale Davis, County Clerk

Reid O. West, Member

	DATE	AMOUNT	WARRANT #S
EAL	2/3/2016	1,808.40	68258-68286
EAL	2/5/2016	227,022.90	68287-68296
EAL	2/12/2016	46,186.68	
EAL	2/12/2016	824,665.65	
EAL			

			Check #	Advice #
Payroll Run	1,341,916.47	Payroll:	68217-68257	16330-16583
Payroll Run	5,546.78		68297	16584
Payroll Run				
TOTAL AMOUNT	\$2,447,146.88			

Vouchers in the above amount are hereby approved and ordered paid this date of 02/16/2016

Wally J. Johnson, County Commissioner

John K. Kolb, County Commissioner

Don Van Matre, County Commissioner

Randal M. Wendling, County Commissioner

Attest:

County Clerk

Reid O. West, County Commissioner

Authorization for Bonds
2-16-16

Charles Barnum SWCO Fair Board, Treasurer \$10,000.00

THE BOARD OF COUNTY COMMISSIONERS
FOR SWEETWATER COUNTY, WYOMING

Wally J. Johnson, Chairman

John K. Kolb, Member

Donald Van Matre, Member

Attest:

Randal M. Wendling, Member

Steven Dale Davis, County Clerk

Reid O. West, Member

James P. Schermetzler, Deputy County Attorney

Wyoming



Western Surety Company

OFFICIAL BOND AND OATH

KNOW ALL PERSONS BY THESE PRESENTS:

Bond No. 54912123

That we Charles Barnum

of Rock Springs, Wyoming, as Principal, and WESTERN SURETY COMPANY, a corporation duly licensed to do business in the State of Wyoming, as Surety, are held and firmly bound

unto _____, the State of Wyoming, in the penal

sum of Ten Thousand and 00/100 DOLLARS (\$ 10,000.00),

to which payment well and truly to be made, we bind ourselves and our legal representatives, jointly and severally, firmly by these presents.

Dated this 5th day of October, 2015.

THE CONDITION OF THE ABOVE OBLIGATION IS SUCH, That whereas, the above bounden

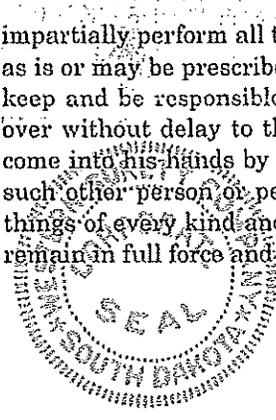
Principal was duly Appointed Elected to the office of Treasurer

in the at Sweetwater County Events Complex,

and State aforesaid for the term beginning January 27, 2016, and ending

January 27, 2017.

NOW THEREFORE, If the above bounden Principal and his deputies shall faithfully, honestly and impartially perform all the duties of his said office of Treasurer as is or may be prescribed by law, and shall with all reasonable skill, diligence, good faith and honesty safely keep and be responsible for all funds coming into the hands of such officer by virtue of his office; and pay over without delay to the person or persons authorized by law to receive the same, all moneys which may come into his hands by virtue of his said office; and shall well and truly deliver to his successor in office, or such other person or persons as are authorized by law to receive the same, all moneys, books, papers and things of every kind and nature held by him as such officer, the above obligation shall be void, otherwise to remain in full force and effect.



Ch
Principal

WESTERN SURETY COMPANY

By Paul T. Bruflat
Paul T. Bruflat, Senior Vice President



Western Surety Company

RIDER

It is hereby mutually agreed and understood by and between the Principal and Western Surety Company, that instead of as originally written:

The Principal's name has been changed to read:

Description of bond is amended to read -

Treasurer Sweetwater County Fair Board

Nothing herein contained shall be held to vary, alter, waive or extend any of the terms, limits or conditions of the _____ bond _____, except as hereinabove set forth.



This Rider becomes effective on the 27th day of January, 2016 at eleven and one minute o'clock a.m., standard time.

Attached to and forming part of _____ bond No. 54912123 issued by WESTERN SURETY COMPANY of Sioux Falls, South Dakota, to

Charles Barnum

Signed this 27th day of January, 2016

WESTERN SURETY COMPANY

By Stephen T. Pato

Dale Davis - County Clerk

From: Kandi Pendleton <kpendleton@sweetwaterevents.com>
Sent: Wednesday, December 23, 2015 3:40 PM
To: Dale Davis - County Clerk; Vickie Eastin
Cc: Larry Lloyd
Subject: RE: Official Bond and Oath - Treasurer

Hi Dale,

As per our phone conversation, Charles Barnum is the current treasurer of the Sweetwater County Fair Board. He was elected in January of 2015.

Please let me know if you need any additional information.

Thank you,

Kandi Pendleton
Marketing & Events Manager
Sweetwater Events Complex
3320 Yellowstone Road
Rock Springs, WY 82901
Phone: 307-352-6789 ext. 104
Cell: 307-389-7707

*Proud host of—
National High School Finals Rodeo
Wyoming's Big Show, The Sweetwater County Fair
Mountain States Circuit Finals PRCA Rodeo*

From: Larry Lloyd
Sent: Wednesday, December 23, 2015 3:20 PM
To: Kandi Pendleton <kpendleton@sweetwaterevents.com>; Erika Koshar <elee@sweetwaterevents.com>
Subject: FW: Official Bond and Oath - Treasurer

Can either of you provide clarification to Dale on this issue.

From: Dale Davis - County Clerk [mailto:david@dweet.wy.us]
Sent: Wednesday, December 23, 2015 2:06 PM
To: Larry Lloyd <lloyd@sweetwaterevents.com>
Cc: Dale Davis - County Clerk <david@dweet.wy.us>; Vickie Eastin <eastinv@sweet.wy.us>
Subject: Official Bond and Oath - Treasurer

Larry,

Just received in the mail the bond for Charles Barnum. The bond says he was elected.

I know the Commissioners appoint the board members. Can you tell me how Charles Barnum was elected?

Dale Davis, CERA

County Clerk

80 West Flaming Gorge Way, Suite 150
Green River, WY 82935

Ph: (307) 872-3732 Green River

Ph: (307) 922-5208 Rock Springs

Fx: (307) 872-3994

Ph: (307) 872-3765 Direct Line



Authorization for Monthly Reports

2-16-16

1. County Clerk

THE BOARD OF COUNTY COMMISSIONERS
FOR SWEETWATER COUNTY, WYOMING

Wally J. Johnson, Chairman

John K. Kolb, Member

Attest:

Donald Van Matre, Member

Randal M. Wendling, Member

Steven Dale Davis, County Clerk

Reid O. West, Member

MONTHLY STATEMENT

Statement of the Earnings of Collections of STEVEN DALE DAVIS COUNTY CLERK within and for the County of Sweetwater, State of Wyoming, for the month ending January 2016 and reported to the Board of County Commissioners of said County.

COUNTY CLERK		
Recording Fees	12,905.00	
Marriage Licenses	510.00	
Chattel Mortgages	11,689.00	
Motor Certificates of Title	(1121 /TITLES) 16,815.00	15,694.00
Sale of County Property	-	
Miscellaneous Receipts	870.75	
Total Receipts		42,789.75
	Abandoned Vehicle	(1,121.00)
		41,668.75

STATE OF WYOMING)
) ss.
 COUNTY OF SWEETWATER)

I hereby certify that the above is a true and correct statement of the earnings of my office, or of moneys collected by me as such officer during the month above mentioned, and that the same has been by me paid into the County Treasury.



Witness my hand and seal this 01 day of February 2016

/s/ Steven Dale Davis COUNTY CLERK

Rose Clifton DEPUTY

Examined and approved by the Board of County Commissioners, this _____ day of _____

 Chairman

 Commissioner

 Commissioner

ATTEST								
DALE DAVIS					COMMISSIONER			
					COMMISSIONER			
					COMMISSIONER			
					COMMISSIONER			

BOARD OF COUNTY COMMISSIONERS

MEETING REQUEST FORM

Meeting Date Requested: 2/16/16	Presenters Name: Bonnie Berry
Department or Organization: Clerk's office	Contact Phone and E-mail: 872-3762
Exact Wording for Agenda: Budget Amendment	Preference of Placement on Agenda & Amount of Time Requested for Presentation: 8:30 5 min
Will there be Handouts? (If yes, include with meeting request form) yes	Will handouts require SIGNATURES: yes
Additional Information:	

INSTRUCTIONS:

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RESOLUTION 16-02-CL-01
SWEETWATER COUNTY
BUDGET AMENDMENT

DUE to unanticipated payroll expenditures within the Facilities Custodial department totaling \$3,000

WHEREAS, it has been determined that the aforementioned funds need to be transferred within the 2015-2016 County Budget,

WHEREAS, the Notice of Public Hearing has been published in accordance with the regulations and rules governing the budget process and there being no protests filed or expressed to the Board of County Commissioners regarding this amendment to the Sweetwater County Budget at the hearing,

BE IT THEREFORE RESOLVED: that the 2015-2016 fiscal year budget for Sweetwater County be amended to reflect the following budget changes:

Expenditure Increase General Fund:

Facilities Custodial – Payroll	\$3,000
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Expenditure Decrease General Fund:

Facilities Custodial – Operating	(\$3,000)
----------------------------------	-----------

Dated at Green River, Wyoming this 16th day of February, 2016.

BOARD OF COUNTY COMMISSIONERS
SWEETWATER COUNTY, WYOMING

Wally J. Johnson, Chair

John K. Kolb, Member

Don Van Matre, Member

Randy Wendling, Member

ATTEST:

Steven Dale Davis, County Clerk

Reid O. West, Member

NOTICE OF PUBLIC HEARING
SWEETWATER COUNTY
BUDGET AMENDMENT

Notice is hereby given of a Public Hearing to amend the Facilities Custodial department budget within the Sweetwater County 2015-2016 budget in the amount of \$3,000.00 due to unanticipated payroll expenditures within the department.

Said hearing will be held at the Sweetwater County Commissioners' meeting room in the County Courthouse in Green River, Wyoming on the 16th day of February, 2016 at 8:30 A.M. At this time, any and all interested persons may appear and express their opinion regarding the budget amendment.

Dated at Green River, Wyoming this 9th day of February, 2016.

Board of County Commissioners
Sweetwater County, Wyoming

Attest:

(s) Wally J Johnson, Chair

(s) Steven Dale Davis, County Clerk

Please Advertise as a Legal Advertisement on February 11, 2016.

BOARD OF COUNTY COMMISSIONERS

MEETING REQUEST FORM

Meeting Date Requested: February 16, 2016	Presenters Name: Dale Davis
Department or Organization: County Clerk's Office	Contact Phone and E-mail:
Exact Wording for Agenda: Approval of a Catering Permit for Eden Saloon Inc on March 12, 2016 for a Wedding Reception at the Farson Eden Community Center	Preference of Placement on Agenda & Amount of Time Requested for Presentation:
Will there be Handouts? (If yes, include with meeting request form) Yes	Will handouts require SIGNATURES: Yes
Additional Information:	

INSTRUCTIONS:

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APPLICATION FOR 24 HR MALT BEVERAGE/CATERING PERMIT

Licensing Authority: Sweetwater County Clerk

Name of Event: Wedding Reception

Permit From: 3/12/16 To: 3/13/16 Local Permit Number: _____

Number of Days Permitted: 1 Fee per day: 10⁰⁰ Total Fee: _____

Applicant: Eden Saloon, Inc D/B/A: _____

Contact Person: Patsy Smith Phone: (307) 705-4680

Company Location: 3633 A Hwy 191 N. City: Eden State: WY Zip: 82932

Mailing Address: Same as above City: _____ State: _____ Zip: _____

Business Phone: 307-273-9496 Residence Phone: 307-705-4680 or 273-9300

Location of Sales: Farm Eden Community Center

Applicants that are receiving anything of value (i.e. money, goods and/or services) from any industry representative must answer the following:

As an applicant for a 24 hour malt beverage or catering permit, are you:

A nonprofit corporation organized under the laws of this state; YES NO

Qualified as a tax exempt organization under the Internal Revenue Code; YES NO

And have been in continuous operation for not less than two (2) years. YES NO

FILING AS (CHOOSE ONLY ONE)

INDIVIDUAL PARTNERSHIP CORPORATION LLC LLP

NOTE: Individual and Partnership filers must be domiciled residents of Wyoming for at least one year and not claimed residence in any other state in the last twelve months.

If a corporation, LLC or LLP list the full names and residence address of all the officers and directors and of all shareholders owning jointly or severally ten percent (10%) or more of the stock of the corporation, LLC or LLP. Use back of form if additional space is needed.

For Corp, LLC, LLP Applicants Legal Name	Date of Birth	DO NOT LIST PO BOXES Residence Address, Street, City, State & Zip	Residence Phone Number	No of years in corp or LLC	% of Stock Held	Have you been Convicted of a Felony Violation?	Have you been Convicted of a Violation Relating to Alcoholic Liquor or Malt Beverages?
George E Buckendorf	10/8/55	3629 US Hwy 191 N Eden WY 82932	307-273-2300	27	25%	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>
Cindy F. Buckendorf	11/6/57	3629 US Hwy 191 N Eden WY 82932	307-273-3500	27	25%	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>
Patsy J Smith	8/10/48	3615 US Hwy 191 N Eden WY 82932	307-705-4680	27	50%	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>
						YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>

(If more information is required, complete in identical form, on a separate piece of paper and attach to this application.)

By filing this application, I agree to operate in Wyoming under the requirements of **W.S.12-4-502** and all other applicable Wyoming laws and rules, and to file required sales tax reporting documents and taxes.

By signing this application, I acknowledge for Eden Saloon Inc.
(Business Name) that all of the information provided is true and correct, and that I agree to meet the Wyoming operating conditions specified above. This application must be signed by an owner, partner, corporate officer or LLC/LLP member.

VERIFICATION OF APPLICATION

(Requires signatures by ALL Individuals, ALL Partners, ONE (1) LLC Member, TWO (2) Corporate Officers/Directors, or TWO (2) Club Officers.) W.S.12-4-102(b)

Under penalty of perjury, and the possible revocation or cancellation of the license, I swear the above stated facts, are true and accurate.

Dated this 5 day of February, 2016. Cindy Beckendorf
Applicant
Robert Smith
Applicant

Signature of Licensing Authority Official
CHAIRMAN
Title
FEBRUARY / 16 / 2016
Date

To: Sweetwater County Commissioners

From: Krisena Marchal

Subject: BOCC Meeting 2/16/16

Approval of Countywide Consensus Block Grant Joint Resolution #BFY15/16-9 for Granger and Superior

Executive Summary:

The Town of Granger has identified its last priority project to be certified by the "Consensus Group" (i.e. Sweetwater County, Rock Springs and Green River) for "BFY 15/16 Countywide Consensus Block Grant Funding." The project consists of purchasing a Backhoe.

BFY 15/16 Countywide Consensus Block Grant Summary				
	Eligible Entity	Proposed Priority Project	BFY 15/16 Consensus Amount	%
1	Granger	-Backhoe	65,752	1.4%

In addition, Superior is requesting approval to move \$66,541 from its previously certified Wastewater Project to its Drinking Water Project. Superior was able to complete the necessary Wastewater improvements at a much lower cost. They would like to use the additional funding to install meter pits.

Superior			
BFY 15/16 Countywide Consensus Proposed Budget Modification			
	Original Project Budget	Change	Revised Project Budget
Wastewater Capital Improvement Project	71,753	-66,541	\$5,212
Drinking Water Capital Improvement Project	77,949	+66,541	\$144,490

The process to move consensus grant funding requires that the revised projects be certified again on a Resolution that details the changes, and new grant applications get submitted to the Office of State Lands.

The grant applications must be approved by the State Loan and Investment Board before expenses can be incurred.

On the next page is a summary of the BFY 15/16 projects approved to date:

BFY 15/16 Countywide Consensus Block Grant Summary				
Eligible Entity		Proposed Priority Project	BFY 15/16 Consensus Amount	%
1	Granger	-Backhoe	65,752	1.4%
Previously Certified Projects				
2	Sweetwater County	-Sweetwater County Health & Human Services Building	1,243,678	27%
3	Green River	-Police Department Safety Vehicle Replacement -Boiler Replacement at City Hall* - Self-Contained Breathing Apparatus (SCBA) Replacement for Firefighters* -Police Department Indoor Shooting Range*	200,000 440,000 233,304 370,374	27%
4	Rock Springs	-College Drive Improvements - Phase I	1,520,050	33%
5	Wamsutter	-Public Works Storage Building -Mowing Equipment -Walkpath Improvements -Playground Replacement -Trench Safety Equipment	58,000 35,100 15,805 30,297 10,500	3.25%
6	Bairoil	-Park Improvements -Town Hall Parking	81,475.80 68,226.20	3.25%
7	Superior	-Wastewater Capital Improvement Project -Drinking Water Capital Improvement Project	5,212* 144,490*	3.25%
8	Granger	-General George Patton Community & Cultural Center of Granger	83,950	1.85%
			\$4,606,214	100%

**Funding amount contingent upon approval of this request*

Recommendation:

Staff notes that approval of this request will result in the entire BFY 15/16 Countywide Consensus funding being appropriated for specific projects, and the state balance sheet will reflect a "zero" balance of available funding under "Sweetwater County." Future Resolutions would only be necessary to move funding between projects.

The State Loan and Investment Board (SLIB) will review this request on April 7, 2016.

<u>RECOMMENDED MOTION:</u>	Motion to approve Countywide Consensus Block Grant Joint Resolution #SWBFY15/16-9 for Granger and Superior
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BOARD OF COUNTY COMMISSIONERS

MEETING REQUEST FORM

Meeting Date Requested: 2-16-16	Presenters Name: Linda Acker/Commissioners
Department or Organization:	Contact Phone and E-mail: 352-6680
Exact Wording for Agenda: Letter of Support for Mental Health and Substance Abuse Application for Services and Regional Services	Preference of Placement on Agenda & Amount of Time Requested for Presentation: 5 min
Will there be Handouts? (If yes, include with meeting request form) Yes	Will handouts require SIGNATURES: Yes
Additional Information:	

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Sally Shoemaker

From: Linda Acker <lacker@swcounseling.org>
Sent: Monday, February 01, 2016 12:18 PM
To: Sally Shoemaker
Subject: Letter of Support
Attachments: Letter of Support 2016.docx

Good Afternoon Sally: I hope you are enjoying the weather!!!! It is that time of year for a letter of support from the county commissioners for SCS application with the Division of Behavioral Health. I have attached a letter that they can use but it needs to be on their letter head. If you have any questions or concerns, let me know. Thanks linda

Linda J. Acker, LPC
Executive Director
Southwest Counseling Service
1124 College Hill
Rock Springs, Wyoming 82901
307-352-6680
lacker@swcounseling.org

February 1, 2016

Carol Day, M.P.A.
Community Systems Unit Manager
Wyoming Department of Health
Behavioral Health Division
6101 Yellowstone Road, Suite 220
Cheyenne, WY 82002

RE: Letter of Support for Mental Health and Substance Abuse Application for
Services and Regional Services

Ms. Carol Day:

This letter is in reference to the requirement of Southwest Counseling Service in providing the Behavioral Health Division a letter of support from the Sweetwater County Commissioners. SCS application is for fiscal year 2016-2017.

The Sweetwater County Commission is supportive of Southwest Counseling Service (SCS) and the work that they provide for our community. SCS is the community based agency that provides mental health and substance abuse services for the residents of Sweetwater County and the West Region. SCS works well with other community agencies and providers to ensure quality care.

If you have any question please contact the liaison Reid West at 307-705-1442.

Sincerely,

Wally J. Johnson
Sweetwater County Commissioner Chairman

BOARD OF COUNTY COMMISSIONERS

SWEETWATER
C·O·U·N·T·Y

- WALLY J. JOHNSON, CHAIRMAN
- JOHN K. KOLB, COMMISSIONER
- DON VAN MATRE, COMMISSIONER
- RANDAL M. WENDLING, COMMISSIONER
- REID WEST, COMMISSIONER

80 WEST FLAMING GORGE WAY, SUITE 109 -
GREEN RIVER, WY 82935

PH: (307) 872-3890 - FAX - (307) 872-3992

February 16, 2016

Carol Day, M.P.A.
Community Systems Unit Manager
Wyoming Department of Health
Behavioral Health Division
6101 Yellowstone Road, Suite 220
Cheyenne, WY 82002

RE: Letter of Support for Mental Health and Substance Abuse Application for
Services and Regional Services

Ms. Carol Day:

This letter is in reference to the requirement of Southwest Counseling Service in providing the Behavioral Health Division a letter of support from the Sweetwater County Commissioners. SCS application is for fiscal year 2016-2017.

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Sincerely,

Wally J. Johnson, Chairman
Sweetwater County Board of County Commissioners



BOARD OF COUNTY COMMISSIONERS

MEETING REQUEST FORM

Meeting Date Requested: 2/16/16	Presenters Name: Marty Dernovich & Chuck Radosevich
Department or Organization: Purchasing & Facility	Contact Phone and E-mail: 922-5435 dernovichm@sweet.wy.us
Exact Wording for Agenda: Rock Springs Outlying Building Demolition Bid Award	Preference of Placement on Agenda & Amount of Time Requested for Presentation: Morning 10 Minutes
Will there be Handouts? (If yes, include with meeting request form) Yes	Will handouts require SIGNATURES: No
Additional Information:	

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- Marty Dernovich, Manager
(307) 922-5435
- Marilyn "Mel" Nomis, Senior Buyer
(307) 922-5436
- Erin Wyant, Inventory Warehouse Controller
(307) 922-5437

50140 A US HWY 191 S • Rock Springs, WY 82901
Main (307)922-5434 • Fax (307)872-6469

February 10, 2016

TO: Sweetwater County Commissioners

FROM: Marty Dernovich, Purchasing Manager
Chuck Radosevich, Facility Manager

RE: Rock Springs Outlying Building Demolition Project Award

On February 9, 2016 Sweetwater County accepted and publicly opened the proposals for the demolition of the outlying buildings located at the 731 C Street Office Building. The attached bid opening tab is for your review and consideration.

After review of the submitted bids and verification from legal counsel the low bidder does not qualify for the 5% residence preference as they have no residency certificate filed with the Department of Work Force Services. Therefore the contractor that is the next qualified low bidder is Wylie Construction. Their residency certificate is registered with the Wyoming Department of Work Force Services as stated in bid documents and required by State Statutes.

Additionally an asbestos report is being prepared and abatement will be completed prior to demolition at and cost not to exceed \$25,000 by Insulation Inc.

It is our recommendation that the contract be awarded to Wylie Construction in the amount of \$32,422.00 and to have the Chairman sign all documents related to this project.



BOARD OF COUNTY COMMISSIONERS

MEETING REQUEST FORM

Meeting Date Requested: 2/16/2016	Presenters Name: Mike Bournazian, Garry McLean
Department or Organization: Fire Dept.; Human Resources	Contact Phone and E-mail: 922-5360; 872-3913
Exact Wording for Agenda: Request to replace FT vacancy and Seasonal vacancies in Fire Dept.	Preference of Placement on Agenda & Amount of Time Requested for Presentation: 5 min.
Will there be Handouts? (If yes, include with meeting request form) yes	Will handouts require SIGNATURES: yes
Additional Information:	

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**Sweetwater County
Request to Restaff Vacant Position**

Board Meeting Date: 2/16/2016

Department: Fire Dept.

Position: Fire Fighter - Engine Boss

Vacancy Date: 1/29/2016

Reason for vacancy: Resignation

Department Request: to restaff position immediately, full time with full time benefits

Anticipated Re-staff Date 2/17/2016

Board Action	
Approved _____	Date: <u>2/16/2016</u>
Denied _____	
Full time <u>X</u> _____	
Part time _____	# Hours (if part time) _____
Restaff Immediately _____	Delay restaffing until (month) _____

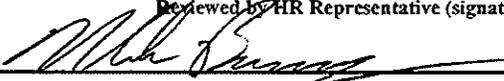
	Position	Hire Date	Monthly							Total cost of employment (salary + benefits)	Annual Cost of employment
			Salary	Retirement	Health Insurance	LTD	FICA	Workers Compensation	Total benefits		
Previously staffed position	Fire Fighter - Engine Boss, Grade 15, step 2)	11/6/2013	\$ 3,934.95	\$ 653.99	\$ 626.87	\$ 14.17	\$ 301.02	\$ 57.45	\$ 1,653.50	\$ 5,588.45	\$ 67,061.38
Anticipated Costs to restaff Position Vacancy	Fire Fighter - Engine Boss, Grade 14, step 2)	2/17/2016	\$ 3,747.59	\$ 622.85	\$ 626.87	\$ 13.49	\$ 286.69	\$ 54.71	\$ 1,604.62	\$ 5,352.21	\$ 64,226.47
Net Difference (savings)			\$ (187.36)	\$ (31.14)	\$ -	\$ (0.67)	\$ (14.33)	\$ (2.74)	\$ (48.88)	\$ (236.24)	\$ (2,834.91)

NOTES

Health Insurance: Previous Employee had SINGLE health insurance coverage. Anticipate new employee will select SINGLE coverage



Reviewed by HR Representative (signature)



Reviewed by Department Head/ Elected Official (signature)

Commission Chair (signature)

2/16/16

Date:

2/16/16

Date:

Date:

Sweetwater County
Request to Restaff Vacant Position

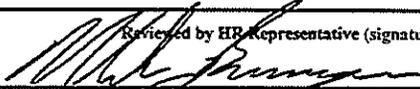
Board Meeting Date: 2/16/2016
 Department: Fire Dept.
 Position: Seasonal Wildland Firefighter
 Vacancy Date: n/a Seasonal position
 Reason for vacancy: n/a Seasonal position
 Department Request: To staff 5 seasonal position for 6 months
 Anticipated Re-staff Date 5/1/2016

Board Action	
Approved _____	Date: <u>2/16/2016</u>
Denied _____	
Full time <input checked="" type="checkbox"/> _____	
Part time _____	# Hours (if part time) _____
Restaff immediately _____	Delay restaffing until (month) _____

Position	Hire Date	Salary	Retirement	Health Insurance	LTD	Monthly				Total MONTHLY cost of employment (salary + benefits)	Cost of position for 6 months
						FICA	Workers Compensation	Total benefits			
Entry Level Seasonal Firefighter (Grade 6, step 2)	5/1/2016	\$ 2,926.78	n/a	n/a	n/a	\$ 223.90	\$ 42.73	\$ 266.63	\$ 3,193.41	\$ 19,160.46	
Entry Level Seasonal Firefighter (Grade 6, step 2)	5/1/2016	\$ 2,926.78	n/a	n/a	n/a	\$ 223.90	\$ 42.73	\$ 266.63	\$ 3,193.41	\$ 19,160.46	
Entry Level Seasonal Firefighter (Grade 6, step 2)	5/1/2016	\$ 2,926.78	n/a	n/a	n/a	\$ 223.90	\$ 42.73	\$ 266.63	\$ 3,193.41	\$ 19,160.46	
Advanced Level Seasonal Firefighter (Grade 8, step 2)	5/1/2016	\$ 3,226.78	n/a	n/a	n/a	\$ 246.85	\$ 47.11	\$ 293.96	\$ 3,520.74	\$ 21,124.44	
Advanced Level Seasonal Firefighter (Grade 8, step 2)	5/1/2016	\$ 3,226.78	n/a	n/a	n/a	\$ 246.85	\$ 47.11	\$ 293.96	\$ 3,520.74	\$ 21,124.44	
Totals		\$ 15,233.90	\$ -	\$ -	\$ -	\$ 1,165.39	\$ 222.41	\$ 1,387.81	\$ 16,621.71	\$ 99,730.25	

NOTES

Seasonal employees are not eligible for benefits: Health Insurance, LTD, or Retirement

 Reviewed by HR Representative (signature)


 Reviewed by Department Head/ Elected Official (signature)


 Commission Chair (signature)

 Date: 2/8/16

 Date: 2/10/16

 Date: 2/10/16

BOARD OF COUNTY COMMISSIONERS

MEETING REQUEST FORM

Meeting Date Requested: 2/16/2016	Presenters Name: Mike Lowell, Garry McLean
Department or Organization: Sheriff's Office.; Human Resources	Contact Phone and E-mail: 922-5301; 872-3913
Exact Wording for Agenda: Request to replace vacancy in Detention Center and Vacancy in Sheriff's Office	Preference of Placement on Agenda & Amount of Time Requested for Presentation: 5 min.
Will there be Handouts? (If yes, include with meeting request form) yes	Will handouts require SIGNATURES: yes
Additional Information:	

INSTRUCTIONS:

- All requests to be added to the agenda will need to be submitted in writing on the "Meeting Request Form" by Wednesday at 12:00 p.m. prior to the scheduled meeting and returned in person or electronically to Clerk Sally Shoemaker at: shoemakers@sweet.wy.us
- All handouts must accompany the meeting request form by Wednesday at 12:00 p.m. prior to the scheduled meeting date. *****If your handout is not accompanied with the request to be added to the agenda, your request will be dismissed and you may reschedule for the next meeting provided the handout(s) are received.*****
- Any documents requiring **Board Action** or **signature** are considered agenda items and need to be requested in the same manner.
- All **original** documents requesting action or signature must be submitted to Deputy County Clerk Vickie Eastin. However, a **copy** must be submitted to Sally Shoemaker for distribution of the packet and retention.
- As always, if you are unable to attend the meeting after being placed onto an agenda, please send a representative in your place or your item will be rescheduled.
- In order to determine placement on the agenda, please review the county website (www.sweet.wy.us/commissioner) on Thursday afternoon.
- If a request to be placed on an agenda is received **AFTER** the deadline, you will be considered for the next meeting date.
- No handout will be received during a meeting in session.

**Sweetwater County
Request to Re-staff Vacant Position**

Board Meeting Date: <u>2/16/2016</u>	Board Action	
Department: <u>Sheriff Department</u>	Approved _____	Date: <u>2/16/2016</u>
Position: <u>Patrol Deputy</u>	Denied _____	
Vacancy Date: <u>2/17/2016</u>	Full time _____	
Reason for vacancy: <u>Employee Transfer to Detention Center</u>	Part time _____	# Hours (if part time) _____
Department Request: <u>Restaff Patrol Deputy position, full time with benefits</u>	Restaff Immediately _____	Delay restaffing until (month) _____
Anticipated Re-staff Date: <u>3/1/2016</u>		

	Position	Hire Date	Monthly							Total cost of employment (salary + benefits)	Annual Cost of employment
			Salary	Retirement	Health Insurance	LTD	FICA	Workers Compensation	Total benefits		
Current costs for Employee	Patrol Deputy Grade 15, step 1 (rate of pay)	8/31/2015	\$ 3,820.35	\$ 657.10	\$ 1,635.84	\$ 13.75	\$ 292.26	\$ 55.78	\$ 2,654.73	\$ 6,475.08	\$ 77,700.93
Anticipated Costs to restaff Position Vacancy	Patrol Deputy (grade 15, step 1)	3/1/2016	\$ 3,820.35	\$ 657.10	\$ 1,635.84	\$ 13.75	\$ 292.26	\$ 55.78	\$ 2,654.73	\$ 6,475.08	\$ 77,700.93
Net Difference (savings)			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

NOTES

Health Insurance: Anticipates Family health insurance coverage, for new employee. Previous employee had Employee + Family Insurance coverage.

Reviewed by HR Representative (signature)

Reviewed by Department Head/Chief of Police (signature)

Commission Chair (signature)

2/16/16
Date: _____

Date: _____

Date: _____

**Snyzelwater County
Request to Restaff Vacant Position**

Board Meeting Date: 2/16/2016
 Department: Sheriff's Office - Detention Center
 Position: Detention Officer
 Vacancy Date: 2/18/2016

Reason for vacancy: Resignation

Department Request: Re-staff Detention Officer, immediately, in a full time capacity with full benefits

Anticipated Re-staff Date 2/17/2016

Board Action	
Approved _____	Date: <u>2/16/2016</u>
Denied _____	
Full time _____	
Part time _____	# Hours (if part time) _____
Restaff Immediately _____	Delay restaffing until (month) _____

	Position	Hire Date	Monthly								Annual Cost of employment
			Salary	Retirement	Health Insurance	LTD	FICA	Workers Compensation	Total Benefits	Total cost of employment (salary + benefits)	
Current costs for Detention Employee	Detention Officer (7 years, Grade 18, step 4 rate of pay)	4/6/2009	\$ 4,832.61	\$ 831.21	\$ 626.87	\$ 17.40	\$ 369.69	\$ 70.56	\$ 1,915.73	\$ 6,748.34	\$ 80,980.05
Anticipated Costs to restaff Position Vacancy	Detention Officer (grade 18, step 1)	2/27/2016	\$ 4,422.51	\$ 760.67	\$ 1,635.84	\$ 15.92	\$ 338.32	\$ 64.57	\$ 2,815.32	\$ 7,237.83	\$ 86,851.00
Net Difference (savings)			\$ (410.10)	\$ (70.54)	\$ 1,003.97	\$ (1.48)	\$ (31.37)	\$ (5.99)	\$ 899.60	\$ 489.50	\$ 5,873.95

NOTES

Health Insurance: Anticipates FAMILY level health insurance coverage, for new employee, previous employee had SINGLE level coverage.


 Reviewed by HR Representative (signature)

 Reviewed by Department Head/Elected Official (signature)

 Commission Chair (signature)

2/10/16
 Date:

 Date:

 Date:

BOARD OF COUNTY COMMISSIONERS

MEETING REQUEST FORM

Meeting Date Requested: February 16, 2016	Presenters Name: Devon Brubaker & Shannon Lucero
Department or Organization: Rock Springs-Sweetwater County Airport	Contact Phone and E-mail: 307-352-6880 / dbrubaker@rockspringsairport.com
Exact Wording for Agenda: Minimum Revenue Guarantee Update	Preference of Placement on Agenda & Amount of Time Requested for Presentation: Presentations / 15 Minutes
Will there be Handouts? (If yes, include with meeting request form) Yes	Will handouts require SIGNATURES: No
Additional Information:	

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**SkyWest Airlines
FY17 Minimum Revenue Guarantee Update**

Total Minimum Revenue Guarantee: \$1,916,735

<u>WYDOT</u>	<u>Sweetwater County</u>	<u>City of Rock Springs</u>	<u>City of Green River</u>
\$1,322,546.90	\$267,384.48	\$196,081.95	\$130,721.31

Total Payments to Date (Through 12/31/2015): \$319,773.22

<u>WYDOT</u>	<u>Sweetwater County</u>	<u>City of Rock Springs</u>	<u>City of Green River</u>
\$220,643.52	\$44,608.36	\$32,712.80	\$21,808.53

16.7% of MRG Paid through 50% of the Year

Reasons for Success:

- Reliable Air Service (98.1% Completion)
- Low Fuel Price
- Marketing
 - New Website
 - Radio
 - Social Media
 - Web Advertising
 - Print Media
 - Word of Mouth
- Due to lower fuel prices, higher disposable income
- Rightsizing capacity (16.7% Reduction in Available Seats has only resulted in a 12.5% Reduction in Enplanements)

Where do we go from here?

- January - March are the slowest travel months nationally.
 - This was accounted for in the MRG Forecast; however, actual January passenger numbers fell short of forecast.
 - 3rd Quarter MRG Savings will not be as great
 - Pushing for 4th Quarter Rebound
- Continue to enhance Marketing by maximizing our WYDOT Marketing Grant that pays for 50% of marketing expenses.