**Sweetwater County District Board of Health**
August 26, 2015

Present:
Board members:

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|---|---|
| Chuck Sykes, Chairperson - absent | Craig Wolfing |
| Elina Chernyak | Pati Bussart - absent |
| Mark Sanders | Donald West, Secretary |
| Kathy Luzmoor | |
| Board of Health Director: | Grant Christensen |
| Board Attorney: Charles Barnum | |
| County Health Officer | Dr. Jean Stachon |
| Commissioner Reid West | |
| Nursing Staff/Environmental Health Staff | |
| Rocket Miner Newspaper - absent | |

Meeting opened by Craig, Vice Chairperson at 7:15 AM.

Motion to approve agenda was made by Kathy, seconded by Mark. Motion carried.

Motion to approve July 29, 2015 minutes was made by Kathy, seconded by Mark. Motion carried.

Motion to approve the vouchers was made by Dr. West, seconded by Mark. Motion carried.

Grant explained to the board that he received a letter from Medicare explaining that we received payment in error which resulted in an overpayment. Craig asked Grant if we could resubmit the claims. Grant said we would not be able to recover any of the money.

County Health Officer appointment was asked to be tabled since our attorney was not present. Dr. Stachon said she would not be at the October DBOH meeting.

Dr. Stachon reported on the month of July which her information was added in the monthly packet.

Environmental Health reported on the month of July which their information was added in the monthly packet.

Grant introduced employee Kim Lionberger and congratulated her for receiving her Master's Degree.

Grant defined to the board that he and Ronda have been working with Grant Manager Krisina Marshall from the County to discuss the grants and make sure they are reporting accurately.

Reid questioned Grant why nurses' salaries were not showing up in the MCH/TANF grant on the financial reports. Grant will get with Ronda and get back to him at the next BOH meeting.

Grant stated Ronda applied for a State grant for an obesity program. He received notice that we received the grant. Ronda and Grant will meet with the grantor to go over the rules and regulations on how the money will be spent. He stated we applied for the grant under the Healthy Behaviors Coalition.

Grant announced he had two employees resign, Annette Cordier from Environmental Health and Robin Cheese from public health. He informed the board we have advertised for a full time position for Annette's job and part time for Robin's position. We conducted interviews 8/20-21/15. We have hired two new people which will start as soon as their fingerprints and background checks are presented.

Grant stated we assembled a voluntary advertising committee. The committee did some exploring for options on how to get out to the public what public health offers to the community. Missy checked into the digital bill board that is next to the Loaf N Jug on Dewar Drive and other bill boards that are available in town. The bill boards are all owned by a company out of Casper. We are planning on joining the Chamber of Commerce both in Rock Springs and Green River. Missy also called Sweetwaternow.com and asked about advertising with them also.

Our annual drive by flu clinic is scheduled for September 26, 2015 in Green River and the Senior Center in Green River is scheduled for September 30, 2015.

Grant asked the board what their feelings are on keeping the Green River office open one day a week on Tuesdays from 8-5. Reid stated on the political side it was a good idea to keep the Green River office open. The board felt like there is a need for the community in Green River to have the option of having services in both offices.

Grant announced that our office will be implementing a tobacco cessation program. Dr. Stachon attended the training for the tobacco cessation program a few years ago at the Mayo Clinic. Grant said that we have applied for a grant through the March of Dimes to pay for two nurses to train for this program. The nurses will travel to the Mayo Clinic in Phoenix in February of next year.

Since Charlie showed up later in the meeting, Grant asked the board to go into executive session. Craig entertained a motion to move into executive session regarding personnel issues. Motion was made by Kathy, seconded by Mark. Motion carried.

Out of executive session and back into regular session with no action taken.

Motion to adjourn meeting was made by Kathy, seconded by Mark. Motion carried.

Next DBOH meeting will be Wednesday, September 30, 2015.

Respectfully submitted,

Missy Allen
Administrative Assistant DBOH