

## **NOTICE**

**THE SWEETWATER COUNTY BOARD OF COUNTY COMMISSIONERS**

**WILL MEET ON TUESDAY, May 3, 2016 AT 8:30 A.M.**

**IN THE COMMISSIONERS' CHAMBERS**

**(TENTATIVE AND SUBJECT TO CHANGE)**

**PLEASE ARRIVE 15 MINUTES EARLIER THAN YOUR SCHEDULED TIME**

### **PRELIMINARY**

- 8:30** CALL TO ORDER  
QUORUM PRESENT  
PLEDGE OF ALLEGIANCE  
APPROVAL OF AGENDA  
APPROVAL OF MINUTES: April 19, 2016

### **ACCEPTANCE OF BILLS**

- Approval of County Vouchers/Warrants  
Approval of Monthly Reports  
Approval of Abates/Rebates

### **COMMISSIONER COMMENTS/REPORTS**

- 8:40** Commissioner Kolb  
**8:50** Commissioner Wendling  
**9:00** Chairman Johnson  
**9:10** Commissioner Van Matre  
**9:20** Commissioner West

### **COUNTY RESIDENT CONCERNS**

**9:30**

### **ACTION/PRESENTATION ITEMS**

- 9:40** Annual Renewal of Lease Purchase Agreement
- 9:45** Approval of Purchase with the FY 2014 State Homeland Security Coroner's Office Grant Award
- 9:50** Approval of the Purchase of Rite Track Software with Juvenile Grant Funding

**9:55** Budget Amendment Discussion

**10:00** FY 2017 Budget Requests Filing

**10:05** Insurance Discussion

**OTHER**

**EXECUTIVE SESSION AS NEEDED**

**ADJOURN**

[Per Wyo. Stat. §18-3-516\(f\) County information can be accessed on the County's website at www.sweet.wy.us](http://www.sweet.wy.us)

**The draft packet will be available on the county website  
on Friday afternoon (prior to the meeting)**

April 19, 2016  
Green River, WY

The Board of County Commissioners met this day at 8:30 a.m. in Regular Session with all commissioners present. The meeting opened with the Pledge of Allegiance.

**Approval of Agenda**

Commissioner Wendling requested to amend the agenda by moving the scholarships to executive session due to discussing student transcripts and ACT scores. *Commissioner Kolb moved to approve the agenda as amended by Commissioner Wendling. Commissioner Wendling seconded the motion.* The motion carried.

**Approval of Minutes: 04-05-16**

Chairman Johnson requested to amend his commissioner comments to say that *we need a definition of a raining day.* *Commissioner West moved to approve the minutes with that change. Commissioner Wendling seconded the motion.* The motion carried.

**Acceptance of Bills**

**Approval of County Vouchers/Warrants, Monthly Reports, Bonds and Abates/Rebates**

*Commissioner West moved to approve acceptance of the bills. Commissioner Wendling seconded the motion.* The motion carried.

WARRANT NO.s	PAYEE	DESCRIPTION	AMOUNT
69068 & ADVICES	EMPLOYEES AND PAYROLL VENDORS	PAYROLL RUN	240.25
17107	DAVIS, STEVEN DALE	MEALS	625.64
69069	CENTURYLINK	PHONE BILL	1,625.59
69070	CENTURYLINK	PHONE BILL	2,662.46
69071	CITY OF GREEN RIVER	UTILITIES	1,507.77
69072	PITNEY BOWES INC	POSTAGE	208.50
69073	PURCHASE POWER	POSTAGE	216.00
69074	QUESTAR GAS	UTILITIES	50.86
69075	ROCK SPRINGS MUNICIPAL UTILITY	UTILITIES	3,084.37
69076	ROCKY MTN POWER	UTILITIES	9,075.10
69077	SWEETWATER CABLE TV	TV	113.72
69078	TOWN OF WAMSUTTER	UTILITIES	8.50
69079	UNION TELEPHONE COMPANY INC	PHONE	43.18
69080	WEST SIDE WATER & SEWER DISTRICT	UTILITIES	3,200.00
69081	WYOMING DEPT OF WORKFORCE SERVICES	WORKER'S COMPENSATION	15,365.05
69082	WYOMING RETIREMENT SYSTEM	RETIREMENT	222,199.64
69083	WYOMING RETIREMENT SYSTEM	RETIREMENT	75.00
69084	WYOMING WASTE SERVICES - ROCK	UTILITIES	732.07
69085	BRIDGER VALLEY ELECTRIC ASSN	UTILITIES	225.16
69086	QUESTAR GAS	UTILITIES	6,394.55
69087	ROCKY MTN POWER	UTILITIES	990.17
69088	SATCOM GLOBAL LTD	SIM CARDS	136.32
69089	U S POSTAL SVC (NEOPOST POSTAGE-ON CALL)	POSTAGE	6,000.00
69090	UNION TELEPHONE COMPANY INC	PHONES/AIRCARDS	3,507.44
69091	WEX BANK	FUEL	8,791.41
69092	WYOMING WASTE SERVICES - ROCK	UTILITIES	595.04
69093	A. PLEASANT CONSTRUCTION INC	CONSTRUCTION	121,149.73
69094	ACE HARDWARE	PARTS/SUPPLIES	428.86
69095	ACE HARDWARE #11263-C	PARTS/SUPPLIES	351.22
69096	ALLEN MD PC, PATRICK C	AUTOPSIES	2,355.00
69097	ALLEN, CHERYL	MILEAGE	261.36
69098	ALPINE PURE WATER	RENTAL/WATER	100.00
69099	AMERIGAS PROPANE LP	PROPANE	531.36
69100	BATTERY SYSTEMS INC	BATTERY/SUPPLIES	171.29
69101	BLUE TARP FINANCIAL INC	EQUIPMENT	169.82
69102	BOTTOM LINE MARKETING LLC	PENS	840.40
69103	C & J ENTERPRISES	RENTAL	5,040.00
69104	CAMPBELL, KRISTI	MEALS/TRAVEL	430.65
69105	CAPITAL BUSINESS SYSTEMS INC	CONTRACTS	172.99
69106	CARQUEST AUTO PARTS	PARTS	1,268.10
69107	CASPER STAR TRIBUNE	AD	287.50
69108	CDW GOVERNMENT	OFFICE SUPPLIES	628.47
69109	CHEMICAL TESTING PROGRAM	KITS	4,476.50
69110	CHIEF SUPPLY CORPORATION INC	BADGE	105.49
69111	CITY OF GREEN RIVER	PERMIT	75.00
69112	CLEARVIEW IMPROVEMENT & SERVICE DIST	IMPROVEMENTS	722.50

69113	CLIMB WYOMING	BUDGET ALLOCATION	8,811.12
69114	CODALE ELECTRIC SUPPLY INC	PARTS/SUPPLIES	122.71
69115	CONTRACT PAPER GROUP INC	PAPER	5,449.80
69116	COPIER & SUPPLY CO INC	OFFICE SUPPLIES	1,357.65
69117	CRAWFORD SUPPLY COMPANY	INMATE SUPPLIES	89.60
69118	DEBERNARDI, DAMON A	MEALS/TRAVEL	251.38
69119	DELTA DENTAL	CLAIMS	37,747.71
69120	DESERT VIEW ANIMAL HOSPITAL	FOOD/VACCINES/EXAM	375.39
69121	DIVERSIFIED INSURANCE BEN SERV LLC	FEES	1,051.48
69122	DIVERSIFIED INSURANCE BEN SERV LLC	FEES	6,000.00
69123	DIXON INFORMATION INC	SAMPLES	270.00
69124	EMPLOYERS COUNCIL SERVICES INC	PRE-EMPLOYMENT	10.00
69125	F B MCFADDEN WHOLESALE COMPANY	SUPPLIES	1,919.10
69126	F B MCFADDEN WHOLESALE COMPANY	COMMISSARY/INMATE FOOD	4,260.70
69127	FASTENAL COMPANY	SUPPLIES	38.77
69128	FIRST CHOICE FORD	PARTS/LABOR	317.83
69129	FLAMING GORGE DAYS INC	SPONSORSHIP	3,500.00
69130	FREMONT MOTOR ROCK SPRINGS INC	PARTS	56.62
69131	G & K SERVICES	SERVICES	561.38
69132	GOLDEN HOUR SENIOR CITIZENS CENTER	BUDGET ALLOCATION	22,500.00
69133	GOVCONNECTION INC	OFFICE SUPPLIES	2,219.00
69134	GREEN RIVER STAR	SUBSCRIPTION/AD	75.00
69135	HCC LIFE INSURANCE COMPANY	FEES	27,245.20
69136	HIGH COUNTRY BEHAVIORAL HEALTH	RENT	1,000.00
69137	HIGH SECURITY LOCK & ALARM	PARTS/SUPPLIES	666.00
69138	HOLIDAY INN EXPRESS - RAWLINS	LODGING	356.00
69139	HOMAX OIL SALES INC	FUEL	3,627.90
69140	HOSPICE OF SWEETWATER COUNTY	BUDGET ALLOCATION	24,500.00
69141	IBS INCORPORATED	SUPPLIES	543.35
69142	INDO AMERICAN ENGINEERING INC	ENGINEERING	2,559.05
69143	INDUSTRIAL HOIST AND CRANE	INSPECTION	171.38
69144	INDUSTRIAL SOLUTIONS INC	SERVICES	717.00
69145	INSULATION INC	REMOVAL	3,972.81
69146	INTERMOUNTAIN HEALTHCARE	TESTIMONY	300.00
69147	JACK'S TRUCK & EQUIPMENT	PARTS	11.55
69148	JENNY SERVICE CO	INMATE FOOD	600.98
69149	JOHNSON, WALLY J	MEALS/MILEAGE	230.43
69150	K9 WORKING DOGS INTERNATIONAL LLC	K9/TRAINING/CAGE	18,179.38
69151	KEEFE SUPPLY COMPANY	INMATE FOOD	801.90
69152	LITTLE AMERICA - CHEYENNE	LODGING/MEALS	2,245.93
69153	MEADOW GOLD DAIRIES SLC	INMATE FOOD	2,733.31
69154	MED-TECH RESOURCE INC	SUPPLIES	1,573.55
69155	MEMORIAL HOSPITAL OF SWEETWATER CO	MEDICAL/INMATE MEDICAL	3,332.00
69156	MID-AMERICAN RESEARCH CHEMICAL CORP	SUPPLIES	371.40
69157	MOUNTAIN WEST BUSINESS SOLUTIONS	CONTRACT	29.84
69158	MOUNTAINLAND SUPPLY LLC	SUPPLIES	1,911.98
69159	NACVSO	TRAINING	300.00
69160	NAPA AUTO PARTS UNLIMITED	PARTS	44.19
69161	NEW FRONTIER IMAGING LLC	INMATE MEDICAL	1,062.00
69162	NICHOLAS & COMPANY	INMATE FOOD	1,485.84
69163	NORCO INC	CYLINDERS	230.00
69164	NUTECH SPECIALTIES INC	SUPPLIES	29.50
69165	OCEGUERA ALVAREZ, MIREYA YASMIN	TRANSLATOR	50.00
69166	PACIFIC STEEL & RECYCLING	SUPPLIES	187.72
69167	PLAINS TIRE CO	TIRES	2,103.20
69168	PM AUTOGLASS INC	WINDSHIELD	265.00
69169	PUBLIC DEFENDER	RENT	2,500.00
69170	QUILL CORPORATION	OFFICE SUPPLIES	2,882.10
69171	R S REFRIGERATION SUPPLY	PARTS	887.30
69172	RAEL, BRENDA L	SERVICE	15.49
69173	REAL KLEEN INC	SUPPLIES	281.25
69174	REILLY, CARLA S	RENT	600.00
69175	ROCK SPRINGS IV CENTER	INMATE MEDICAL	36.16
69176	ROCK SPRINGS NEWSPAPERS INC	ADS	104.12
69177	ROCK SPRINGS NEWSPAPERS INC	ADS	5,680.36
69178	ROCK SPRINGS NEWSPAPERS INC	ADS	278.13
69179	ROCK SPRINGS NEWSPAPERS INC	ADS	998.46
69180	ROCK SPRINGS WINNELSON CO	PARTS/EQUIPMENT/FREIGHT	1,055.10
69181	ROCKY MOUNTAIN SERVICE BUREAU INC	COMMISSION	625.17
69182	SAFETY-KLEEN SYSTEMS INC	SOLVENT	294.95
69183	SECRETARY OF STATE	FEE	30.00
69184	SHADOW MOUNTAIN WATER OF WYO INC	RENTAL	27.00

69185	SKAGGS COMPANIES INC	UNIFORMS/SUPPLIES	1,315.52
69186	SMYTH PRINTING INC	OFFICE SUPPLIES	97.25
69187	SOURCE OFFICE & TECHNOLOGY	OFFICE SUPPLIES	2,289.51
69188	STAPLES ADVANTAGE - DEPT LA	OFFICE SUPPLIES/EQUIPMENT	308.55
69189	STAPLES CREDIT PLAN	OFFICE SUPPLIES	202.23
69190	STERLING COMMUNICATIONS & ELECTRONICS	RENT	254.00
69191	SWEETWATER CO CLERK DISTRICT COURT	FEE	20.00
69192	SWEETWATER COUNTY HEALTH BOARD	BUDGET ALLOCATION	49,200.25
69193	SWEETWATER PLUMBING & HEATING	PARTS	346.80
69194	SWEETWATER TRANSIT AUTHORITY	BUDGET ALLOCATION	32,775.00
69195	SWEETWATER TROPHIES	PLAQUE/UNIFORMS	592.95
69196	SWICK'S MATCO TOOLS	TOOLS	67.50
69197	TASC CLIENT SERVICES	FEES	1,244.88
69198	THE PARTRIDGE PSYCHOLOGICAL GROUP	PRE-EMPLOYMENT	600.00
69199	THE TIRE DEN INC	TIRES/REPAIRS	1,178.23
69200	TUBBS MD LLC, KENNON C	INMATE MEDICAL	5,000.00
69201	U S FOODS INC	INMATE FOOD	3,700.08
69202	UNIQUE SIGNS & DESIGNS	UNIFORMS	2,214.50
69203	UNITED SITE SERVICES	RESTROOM	362.51
69204	UNIVERSITY OF WYOMING EXTENSION	BILLING	22,083.51
69205	UNIVERSITY OF WYOMING	EQUIPMENT	983.27
69206	US BANCORP	LEASE	373,049.00
69207	VAN MATRE, DON	MEAL/MILEAGE	820.04
69208	VAUGHN'S PLUMBING & HEATING	REPAIRS	9,177.99
69209	WAXIE SANITARY SUPPLY	SUPPLIES	279.90
69210	WESTERN WYOMING COLLEGE	SUPPLIES	8.35
69211	WESTERN WYOMING COMMUNITY COLLEGE	MSHA	1,000.00
69212	WHISLER CHEVROLET COMPANY	PARTS	106.41
69213	WHITE MOUNTAIN LUMBER & RENTAL	SUPPLIES	6.99
69214	WORLDWASH LLC	SERVICES	775.00
69215	WYOMING DEPT OF TRANSPORTATION	PERU BRIDGE	1,466.73
69216	WYOMING EMBROIDERY	UNIFORMS	165.00
69217	WYOMING MACHINERY COMPANY	PARTS/REPAIRS	719.57
69218	WYOMING STATE BOARD OF PHARMACY	RENEWAL	80.00
69219	WYOMING.COM	E-MAIL /WIRELESS	61.95
69220	YOUNG AT HEART CENTER	GRANT EXPENSES	5,351.68
69221	YWCA OF SWEETWATER COUNTY	BUDGET ALLOCATION/ GRANT EXPENSES	35,606.79

**GRAND TOTAL: 1,197,471.19**

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The following bonds were placed on file:

Susan Carnes                      Town of Wamsutter, Clerk Treasurer                      \$50,000.00

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The following abates/rebates were placed on file:

TAXPAYER	VALUATION	TAXPAYER	VALUATION
SADDLE LITE MOTEL/BLACK ROCK	-625	DEVON ENERGY PRODUCTION CO LP	-21,353
REAL IMAGE PRODUCTIONS	-401	KERR MCGEE OIL & GAS ONSHORE LP	-16,378
REAL IMAGE PRODUCTIONS	-421	ANADARKO E&P CO LLP	-38,736
REAL IMAGE PRODUCTIONS	-458	PERFECT 10	-142
REAL IMAGE PRODUCTIONS	-515	PERFECT 10	-128
REAL IMAGE PRODUCTIONS	-579	PERFECT 10	-118
KERR MCGEE OIL & GAS ONSHORE LP	-3,275	CHEVRON USA INC	-5,615
ENCANA OIL & GAS(USA)INC	-18,292	ANADARKO E&P CO LLP	-119,258
ANADARKO E&P CO LLP	-6,264	CHEVRON USA INC	-2,365

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## **Public Hearing**

### **Budget Amendments**

Accounting Manager Bonnie Berry presented Resolution 16-04-CL-02 and explained that this item does not require a public hearing as it was addressed during the last meeting. Following discussion, **Commissioner Kolb moved to remove the request from the table. Commissioner Van Matre seconded the motion.** The motion carried. Chairman Johnson entertained a motion to approve Resolution 16-04-CL-02. **Commissioner Wendling so moved. Commissioner Kolb seconded the motion.** The motion carried.

**RESOLUTION 16-04-CL-02**  
**SWEETWATER COUNTY**  
**BUDGET AMENDMENT**

DUE to unanticipated lease expenditures within three departments (Fire Marshall, County Sheriff and Animal Control) totaling \$19,728,

WHEREAS, it has been determined that the aforementioned funds need to be transferred within the 2015-2016 County Budget,

WHEREAS, the Notice of Public Hearing has been published in accordance with the regulations and rules governing the budget process and there being no protests filed or expressed to the Board of County Commissioners regarding this amendment to the Sweetwater County Budget at the hearing,

BE IT THEREFORE RESOLVED: that the 2015-2016 fiscal year budget for Sweetwater County be amended to reflect the following budget changes:

Expenditure Increases General Fund:

Fire Marshall – Capital	\$14,814
County Sheriff – Capital	\$ 3,083
Animal Control – Capital	\$ 1,831

Expenditure Decreases General Fund:

Fire Marshall -- Payroll	(\$14,814)
County Sheriff – Operating	(\$ 3,083)
Animal Control – Operating	(\$ 1,831)

Dated at Green River, Wyoming this 19th day of April, 2016.

THE BOARD OF COUNTY COMMISSIONERS  
OF SWEETWATER COUNTY, WYOMING

\_\_\_\_\_  
Wally J. Johnson, Chairman

\_\_\_\_\_  
John K. Kolb, Member

\_\_\_\_\_  
Don Van Matre, Member

\_\_\_\_\_  
Randal M. Wendling

\_\_\_\_\_  
Reid O. West, Member

ATTEST:

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Steven Dale Davis, County Clerk

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Accounting Manager Bonnie Berry presented Resolution 16-04-CL-03. Chairman Johnson opened the public hearing. Hearing no comments, the hearing was closed. **Commissioner Kolb moved to approve Resolution 16-04-CL-03. Commissioner Wendling seconded the motion.** Following discussion, the motion carried.

**RESOLUTION 16-04-CL-03**  
**SWEETWATER COUNTY**  
**BUDGET AMENDMENT**

DUE to unanticipated capital expenditures within the Land Use department totaling \$14,500,

WHEREAS, it has been determined that the aforementioned funds need to be transferred within the 2015-2016 County Budget,

WHEREAS, the Notice of Public Hearing has been published in accordance with the regulations and rules governing the budget process and there being no protests filed or expressed to the Board of County Commissioners regarding this amendment to the Sweetwater County Budget at the hearing,

BE IT THEREFORE RESOLVED: that the 2015-2016 fiscal year budget for Sweetwater County be amended to reflect the following budget changes:

Expenditure Increase General Fund:

Land Use – Capital	\$14,500
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Expenditure Decrease General Fund:

Land Use – Operating

(\$14,500)

Dated at Green River, Wyoming this 19th day of April, 2016.

THE BOARD OF COUNTY COMMISSIONERS  
OF SWEETWATER COUNTY, WYOMING

\_\_\_\_\_  
Wally J. Johnson, Chairman

\_\_\_\_\_  
John K. Kolb, Member

\_\_\_\_\_  
Don Van Matre, Member

\_\_\_\_\_  
Randal M. Wendling

\_\_\_\_\_  
Reid O. West, Member

ATTEST:

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Steven Dale Davis, County Clerk

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Accounting Manager Bonnie Berry presented Resolution 16-04-CL-04. Following discussion, Chairman Johnson opened the public hearing. Hearing no comments, the hearing was closed. *Commissioner Wendling moved to approve Resolution 16-04-CL-04. Commissioner Van Matre seconded the motion.* The motion carried.

**RESOLUTION 16-04-CL-04  
SWEETWATER COUNTY  
BUDGET AMENDMENT**

DUE to the increases in revenue and expenditures in the Health Insurance Fund anticipated through the end of the fiscal year,

WHEREAS, it has been determined that the aforementioned funds need to be transferred within the 2015-2016 County Budget,

WHEREAS, the Notice of Public Hearing has been published in accordance with the regulations and rules governing the budget process and there being no protests filed or expressed to the Board of County Commissioners regarding this amendment to the Sweetwater County Budget at the hearing,

BE IT THEREFORE RESOLVED: that the 2015-2016 fiscal year budget for Sweetwater County be amended to reflect the following budget changes:

Revenue Increase Health Insurance Fund \$825,000

Expenditure Increase Health Insurance Fund \$825,000

Dated at Green River, Wyoming this 19th day of April, 2016.

THE BOARD OF COUNTY COMMISSIONERS  
OF SWEETWATER COUNTY, WYOMING

\_\_\_\_\_  
Wally J. Johnson, Chairman

\_\_\_\_\_  
John K. Kolb, Member

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Don Van Matre, Member

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Randal M. Wendling

\_\_\_\_\_  
Reid O. West, Member

ATTEST:

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Steven Dale Davis, County Clerk

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**Proposed Polling Location Changes**

County Clerk Dale Davis presented the proposed polling location changes. Following discussion, Chairman Johnson opened the public hearing. Resident Mike Lynch was present to question why the polling places were changing. Hearing no further comments, the public hearing was closed. The commission concurred to accept the proposed polling location changes.

Commissioner West announced that Gene Legerski has accepted the County Engineering position and made introductions. The commission welcomed Mr. Legerski to the county. The commission wished Public Works Director John Radosevich well on his retirement.

### **Commissioner Comments/Reports**

#### **Commissioner West**

Commissioner West explained that, due to the full agenda, he would keep his comments brief and noted that he has been working on the budget.

#### **Commissioner Kolb**

Commissioner Kolb reported that he traveled to Cheyenne to attend the SLIB meeting and successfully lobbied for full funding on the stalls at the Sweetwater County Events Complex and expressed that Sweetwater County, as a whole, was successful with their funding requests to include Sweetwater County Events Complex, Rock Springs/Sweetwater County Airport, City of Green River, and the Town of Superior. Commissioner Kolb reported that he attended the Wyoming Republican State Convention. Commissioner Kolb further reported on his liaison meeting for Planning & Zoning and explained that he is working on dinner arrangements for the Judiciary Committee on April 27, 2016. Lastly, Commissioner Kolb noted that he spoke with Land Use Specialist Mark Kot, County Treasurer Robb Slaughter, Deputy County Attorney Jim Schermetzler, Accounting Manager Bonnie Berry, Grants Manager Krisena Marchal and Land Use Director Eric Bingham.

#### **Commissioner Wendling**

Commissioner Wendling reported on meetings he attended for the Farson/Eden Waste Board, Granger Town Council, Wamsutter Town Council, North Sweetwater Water & Sewer District, Star Board, Juvenile Detention Alternative Initiative Board, Sweetwater County Conservation District, Communities Protecting the Green, Combined Communications Joint Powers Board, County Health Insurance review, and the Library Board. Commissioner Wendling further reported that he attended Casino Fever at the Young at Heart Senior Center, the Tele-Communicator Appreciation Night, and the National Crime Victims' Rights Open House. Following discussion regarding the Wyoming State Forestry Division request to participate in the Emergency Fire Suppression Account, ***Commissioner Wendling moved to not participate in the fire suppression. Commissioner Kolb seconded the motion.*** The motion carried.

#### **Chairman Johnson**

Chairman Johnson announced that Mary Jo Rugwell has been appointed as the BLM Wyoming State Director and presented a letter of congratulations for the commission to sign. Chairman Johnson reported that he attended the Community Town Hall meeting in Farson and expressed his appreciation to staff. Following discussion regarding the ground breaking ceremony for the Justice Center Expansion Project, the commission concurred to hold the ground breaking ceremony on May 4, 2016 at 10:00 a.m. Chairman Johnson explained that he will be attending the CLG meeting on April 21, 2016. Chairman Johnson read aloud the facility report from Facilities Manager Chuck Radosevich.

#### **Commissioner Van Matre**

Commissioner Van Matre reported that he attended the SLIB Board meeting in Cheyenne. Commissioner Van Matre shared that he met with Golden Hour Senior Center Director Sheela Schermetzler, Facility Manager Chuck Radosevich, and Human Resource Director Garry McLean. Commissioner Van Matre reported on his liaison meeting for the Airport Board. Commissioner Van Matre reported that he and Chairman Johnson attended the Community Town Hall meeting in Farson and that he and Commissioner Wendling attended the health insurance meeting.

### **Break**

Chairman Johnson called for a break.

### **County Resident Concerns**

Chairman Johnson opened county resident concerns. Resident Mike Lynch was present to address attendance by Commissioner Kolb at the Memorial Hospital of Sweetwater County board meetings. Mr. Lynch further addressed additional tax revenues from the special purpose tax, the proposed surgical center, and expressed concerns regarding billing/coding issues by Memorial Hospital. Hearing no further comments, the county resident concerns comment period was closed.

### **Action/Presentation Items**

#### **Solid Waste Disposal District No. 2 Board Appointment (to fill an unexpired term through 7-1-17 due to Todd Poppie moving out of state)**

Following discussion, ***Commissioner Wendling moved to appoint Eric Hammond to replace the unfulfilled/unexpired term of Todd Poppie for the Solid Waste Disposal District No. 2. Commissioner Van Matre seconded the motion.*** The motion carried.

#### **Sexual Assault Awareness Proclamation**

Sweetwater County Family Justice Center Director Aimee Gatzke, YWCA Director Lauren Schoenfeld, and Board Member Margaret Gibbons presented the Sexual Assault Awareness Proclamation.

Commissioner Wendling read the proclamation aloud. Chairman Johnson entertained a motion to approve the proclamation. *Commissioner Wendling so moved. Commissioner Kolb seconded the motion.* The motion carried.

### PROCLAMATION

WHEREAS: The Sweetwater County Commissioners recognize the importance of designating a time devoted to increasing the general public's awareness of sexual assault and support of agencies providing services to victims of sexual assault; and

WHEREAS: Volunteers and service providers in our community are working to provide a continuum of care and services to sexual assault survivors through 24-hour hotlines, counseling, support groups, advocacy, medical care and education; and

WHEREAS: The YWCA Support and Safe House Program promotes sexual assault prevention by offering educational presentations to schools, churches and civic organizations as well as professional training and collaboration with medical, mental health, law enforcement, educators, and criminal justice personnel regarding sexual assault issues; and

WHEREAS: The Sweetwater County Family Justice Center requests public support and assistance as we hold forth a vision of a community free from sexual violence;

NOW THEREFORE, WE, The Board of County Commissioners in and for Sweetwater County, Wyoming, proclaim the month of *APRIL 2016*, to be *SEXUAL ASSAULT AWARENESS MONTH*, and we commend the observance of all citizens, by urging each to learn what can be done to combat sexual violence, and offer prevention measures and support and services to survivors. Teal ribbons will be available throughout the community to wear in support of awareness of sexual assault during the month of April and Sexual Assault Awareness Run/Walk is April 30, 9:00 A.M. at Expedition Island in Green River, Wyoming.

Signed this 19<sup>th</sup> day of April, 2016

THE BOARD OF COUNTY COMMISSIONERS  
OF SWEETWATER COUNTY, WYOMING

\_\_\_\_\_  
Wally J. Johnson, Chairman

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John K. Kolb, Member

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Don Van Matre, Member

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Randal M. Wendling

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Reid O. West, Member

ATTEST:

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Steven Dale Davis, County Clerk

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**Consider Approval of Recommendations for Special Inspection and Quality Assurance Firms for Justice Center Project**

EDA Architect Tom Brennan and Facilities Manager Chuck Radosevich presented the special inspection proposals for quality assurance services for the construction of the Justice Center Expansion project and explained that the recommendations were divided into three sections. Mr. Brennan and Mr. Radosevich recommended to award Article C services to Western Engineers and Geologists, Article D, E, and F services to Inberg, Miller and Associates, and Article G services to West Coast Code Consultants and authorize the Chairman to sign the contracts when prepared. Following discussion, Chairman Johnson entertained a motion to approve the recommendation as presented. *Commissioner Wendling so moved. Commissioner Van Matre seconded the motion.* The motion carried.

**Letter of Support for the SW-WRAP Funding Proposal to the State of Wyoming for the Wyoming Aging and Disabilities Resource Center**

Grants Manager Krisena Marchal and SW-WRAP Director Beth Whitman presented a letter of support for the SW-WRAP funding proposal. Following discussion, Chairman Johnson entertained a motion to approve, and authorize the Chairman to sign, the letter of support for the SW-WRAP funding proposal to the State of Wyoming for the Wyoming Aging and Disabilities Resource Center. *Commissioner Kolb so moved. Commissioner Wendling seconded the motion.* The motion carried.

**Letter of Support for the Sweetwater Family Resource Center Wyoming Children's Trust Fund Grant Application**

Grants Manager Krisena Marchal and Sweetwater Family Resource Center Director Kathy Garrison presented a letter of support for the Sweetwater Family Resource Center trust fund grant application. Following discussion, Chairman Johnson entertained a motion to approve, and authorize the Chairman to

sign, the letter of support for the Sweetwater Family Resource Center Wyoming Children's Trust Fund Grant Application. *Commissioner West so moved Commissioner Van Matre seconded the motion.* The motion carried.

**Approval of Purchases with the FY 2014 State Homeland Security Region 4 Bomb Team Grant Award**

Grants Manager Krisena Marchal and Corporal Anthony Niemiec presented the request to purchase disrupters and tablet devices with adapter packages. Following discussion, Chairman Johnson entertained a motion to approve the purchase of disrupters and tablet devices with adapter packages with the Fiscal Year 2014 State Homeland Security Region 4 Bomb Team Grant Award. *Commissioner Wendling so moved. Commissioner Kolb seconded the motion.* The motion carried.

**Request to Replace Vacant Position in the Detention Center**

Sheriff Lowell and Human Resource Specialist Stefanie Boling requested authorization to replace the detention center registered nurse. Following discussion, *Commissioner West moved to approve. Commissioner Wendling seconded the motion.* The motion carried.

**J.R. Simplot Ammonia Plant Update**

J.R. Simplot Plant Manager Bret Pizzato, Senior Project Manager Mike Prevedel, and Environmental Health & Safety Manager Darren Howe updated the commission on the Rock Springs Fertilizer Complex/Ammonia Plant Expansion. Following discussion, the commission expressed their appreciation for the update and for what they provide to the community. Resident Kevin Kinney was present to inquire about the life expectancy of oaring. Joint Powers Water Board General Manager Fred Ostler was present to inquire about potable water.

**Break**

Chairman Johnson called for a break.

**Sweetwater County Annual Meeting with Federal Agencies**

Public Land Specialist Mark Kot explained that representatives from the Bureau of Reclamation, Ashley National Forest, Trout Unlimited, and the BLM High Desert District were present to share information regarding work programs, discuss items of mutual concern, and to improve cooperative working relationships. Presentations were made by; Bureau of Reclamation Area Manager Wayne Pullan and Deputy Area Manager Kent Kofford, Ashley National Forest Flaming Gorge District Ranger Rowdy Muir, Trout Unlimited Green River Project Manager Nick Walrath, and Bureau of Land Management Rock Springs Field Manager Kimberlee Foster. The commission expressed their appreciation to the agencies.

**Lunch**

Chairman Johnson recessed the meeting for lunch. After the lunch break, Chairman Johnson opened the afternoon session.

**Planning & Zoning- Public Hearing**

**Casey & Amy Olsen- Variance from Access Standards for Private Roads**

Land Use Director Eric Bingham provided the Planning & Zoning report and presented Resolution 16-04-ZO-01. Owner Casey Olsen was present. Following discussion, Chairman Johnson opened the public hearing. Hearing no comments, the public hearing was closed. *Commissioner Kolb moved to approve Resolution 16-04-ZO-01. Commissioner Van Matre seconded the motion.* The motion carried.

**RESOLUTION 16-04-ZO-01 - APPROVED  
CASEY AND AMY OLSEN  
VARIANCE  
ACCESS STANDARDS FOR PRIVATE ROADS**

WHEREAS, Casey and Amy Olsen are requesting a Variance from the Access Standards for Private Roads in accordance with Section 4 of the 2015 Zoning Resolution. This Variance is from Section 4.C.5.b.(3), 4.C.5.b.(6) and 4.C.5.b.(7) of the 2015 Zoning Resolution requiring that private roads shall not exceed 1-1/4 mile in length, easements must be a minimum of 60 feet and County private road construction standards.

WHEREAS, this Variance will allow a private road greater than 1-1/4 mile, built to the standards of the responding fire agency in agreement with the Land Use Department, and an easement of 40 feet across lands owned by Dean and Susan Cook and the Bureau of Land Management to the property of Casey and Amy Olsen which is legally described as follows:

A parcel of land lying within Tract 67D, Resurvey Township 12 North, Range 111 West of the 6<sup>th</sup> P.M., Sweetwater County, Wyoming, being more particularly described as follows: Beginning at the Southwest Corner (A.P.5) of said tract 67; Thence on the west boundary of said Tract 67 - N 0°00'0" W for a distance of 1,043.55 Feet; Thence S 89°53'50" E for a distance of 208.71 Feet; Thence S 0°00'0" E for a distance of 1043.55 feet to the south boundary of said Tract 67D; Thence on the south boundary of said Tract 67 - N 89°53'50" W for a distance of 208.71 feet to the point of beginning. Said parcel contains an area of 5.000 acres, more or less. All bearings reported herein are referred to the west boundary of said Tract 67 - N0°00'E between found monuments at the southwest corner (A.P.5) and the northwest corner (A.P.6) thereof.

WHEREAS, the Sweetwater County Board of County Commissioners held a public hearing in regards to this matter on April 19, 2016 and has given due consideration to the recommendation of the Planning and Zoning Commission and to all the evidence and testimony presented at the hearing;

NOW THEREFORE BE IT RESOLVED that the Sweetwater County Board of County Commissioners APPROVES the Variance from the Access Standards for Private Roads in accordance with Section 4 of the 2015 Zoning Resolution and specifically as follows:

1. Variance from Section 4.C.5.b.(3) allowing the private road to exceed one and one-quarter mile in length.
2. Variance from Section 4.C.5.b.(6) allowing the private road to exist in a 40 foot easement for lots or parcels which are smaller than 35 acres.
3. Variance from Section 4.C.5.b.(7) allowing the private road construction standards to exceed one-quarter mile in length and built to standards approved by the responding fire agency in agreement with the Land Use Department.

Dated this 19<sup>th</sup> day of April, 2016.

THE BOARD OF COUNTY COMMISSIONERS  
OF SWEETWATER COUNTY, WYOMING

\_\_\_\_\_  
Wally J. Johnson, Chairman

\_\_\_\_\_  
John K. Kolb, Member

\_\_\_\_\_  
Don Van Matre, Member

\_\_\_\_\_  
Randal M. Wendling

\_\_\_\_\_  
Reid O. West, Member

ATTEST:

\_\_\_\_\_  
Steven Dale Davis, County Clerk

\*\*\*\*\*

**Language Amendment to Subdivision Regulations Replats**

Land Use Director Eric Bingham provided the Planning & Zoning report. Following discussion, Chairman Johnson opened the public hearing. Hearing no comments, the public hearing was closed. Chairman Johnson entertained a motion to approve the notice of intent- language amendment to the subdivision regulation replats. *Commissioner West so moved. Commissioner Wendling seconded the motion.* The motion carried.

**Language Amendment to 2015 Zoning Resolution Section 4 - Administration & Enforcement**

Land Use Director Eric Bingham provided the Planning & Zoning report. Following discussion, Chairman Johnson opened the public hearing. Hearing no comments, the public hearing was closed. *Commissioner Kolb moved to approve the notice of intent - language amendment to the 2015 zoning resolution section 4 - administration and enforcement. Commissioner Van Matre seconded the motion.* The motion carried with Commissioner West voting in opposition.

**Language Amendment to 2015 Zoning Resolution Section 5 - District Uses**

Land Use Director Eric Bingham provided the Planning & Zoning report. Following discussion, Chairman Johnson opened the public hearing. Hearing no comments, the public hearing was closed. *Commissioner Kolb moved to approve the notice of intent - language amendment to the 2015 zoning resolution section 5 - district uses of the Sweetwater County zoning resolution. Commissioner West seconded the motion.* The motion carried.

**Language Amendment to 2015 Zoning Resolution Section 8 - Temporary Uses**

Land Use Director Eric Bingham provided the Planning & Zoning report. Following discussion, Chairman Johnson opened the public hearing. Hearing no comments, the public hearing was closed. *Commissioner Kolb moved to approve the notice of intent - language amendment to section 8 - temporary uses of the Sweetwater County zoning resolution. Commissioner Van Matre seconded the motion.* The motion carried.

**Language Amendment to 2015 Zoning Resolution Section 14- Fuel Regulations**

Land Use Director Eric Bingham provided the Planning & Zoning report. Following discussion, Chairman Johnson opened the public hearing. Hearing no comments, the public hearing was closed. *Commissioner Van Matre moved to approve the notice of intent - language amendments to section 14 - fuel regulations of the Sweetwater County zoning resolution. Commissioner West seconded the motion.* The motion carried.

**Language Amendment to 2015 Zoning Resolution Section 19 - Application Fees**

Land Use Director Eric Bingham provided the Planning & Zoning report. Following discussion, Chairman Johnson opened the public hearing. Hearing no comments, the public hearing was closed. *Commissioner Kolb moved to approve the notice of intent- language amendments to section 19 - application fees- of the Sweetwater County zoning resolution. Commissioner Wendling seconded the motion.* The motion carried.

**Language Amendment to 2015 Zoning Resolution Section 21 - Definitions**

Land Use Director Eric Bingham provided the Planning & Zoning report. Following discussion, Chairman Johnson opened the public hearing. Hearing no comments, the public hearing was closed. *Commissioner Van Matre moved to approve the notice of intent - language amendments to section 21 - definitions of the Sweetwater County zoning resolution. Commissioner Wendling seconded the motion.* The motion carried.

Commissioner Kolb addressed utility grade solar energy and requested Land Use staff to review regulations and present to the commission at a future date.

### **Break**

Chairman Johnson called for a break and explained that, due to being ahead of schedule, staff agenda items will be moved up.

### **Action/Presentation Items Continued**

#### **Accept Deed from RSGA for Access to the Bitter Creek Drop Structure and Authorize Payment**

Deputy County Attorney James Schermetzler presented the deed from the Rock Springs Grazing Association for access to the Bitter Creek Drop Structure. Following discussion, Chairman Johnson entertained a motion to approve the acceptance of the proposal made by the Rock Springs Grazing Association, authorize the Chairman to sign, and authorize the payment of \$3,600.00. *Commissioner Wendling so moved. Commissioner Van Matre seconded the motion.* The motion carried.

#### **Amendment to Cooperative Agreement with WYDOT for Peru Structure**

Public Works Director John Radosevich presented the amendment to the Cooperative Agreement with WYDOT for the Peru Structure. Following discussion, Chairman Johnson entertained a motion to approve amendment number one to the Cooperative Agreement between the Wyoming Department of Transportation and the Sweetwater County Commission and authorize the Chairman to sign. *Commissioner West so moved. Commissioner Wendling seconded the motion.* The motion carried.

#### **Renewal of BLM Right of Way Grant WYW101918 for Snow Fence along County Road 4-55 (Table Rock)**

Public Works Director John Radosevich presented the right of-way grant renewal for the existing snow fence along County Road 4-55. Following discussion, Chairman Johnson entertained a motion to approve the renewal of the BLM Right of Way Grant WYW101918 for the Snow Fence along County Road 4-55 (Table Rock) and authorize the Chairman to sign. *Commissioner Wendling so moved. Commissioner Kolb seconded the motion.* The motion carried.

#### **Right of Way & Utility Certificate for Project CM15008 (Patrick Draw Road CMAQ 2015)**

Public Works Director John Radosevich presented the right of way and utility certificate for Project CM15008. Following discussion, Chairman Johnson entertained a motion to accept the Right of Way and Utility Certificate for Project CM15008 (Patrick Draw Road CMAQ 2015) and authorize the Chairman to sign the required documents. *Commissioner Van Matre so moved. Commissioner West seconded the motion.* The motion carried.

#### **Sweetwater County/Flaming Gorge Ranger District Annual Road Maintenance Plan**

Public Works Director John Radosevich presented the Sweetwater County/Flaming Gorge Ranger District Annual Road Maintenance Plan. Following discussion, Chairman Johnson entertained a motion to approve the Sweetwater County/Flaming Gorge Ranger District Annual Road Maintenance Plan 2016 and authorize the Chairman to sign. *Commissioner Kolb so moved. Commissioner Wendling seconded the motion.* The motion carried.

#### **Surface Owner Consent for AML Project**

Public Works Director John Radosevich presented the Surface Owner Consent for AML Project. Following discussion, Chairman Johnson entertained a motion to approve the Surface Owner Consent for Reclamation AML Project Number 17H-2C-II and authorize the Chairman to sign. *Commissioner Wendling so moved. Commissioner West seconded the motion.* The motion carried.

#### **Information on Great Divide Economic Development Coalition**

Public Works Director John Radosevich explained that he was appointed as the Sweetwater County representative to the Great Divide Economic Development Coalition and, with his retirement; the commission would need to appoint a new member. Following discussion, Chairman Johnson entertained a motion to appoint Commissioner Wendling. *Commissioner Kolb so moved. Commissioner Van Matre seconded the motion.* The motion carried.

### **Break**

Chairman Johnson called for a break.

#### **Six County Infrastructure Coalition - Utah Overview**

Jones & DeMille Darren Robinson, Daniel Hawley, and Daggett County Commissioner Jack Lytle presented an overview of the Six County Infrastructure Coalition. The commission expressed their appreciation for the overview.

#### **Greater Little Mountain BLM Management**

Greater Little Mountain Coalition members Josh Coursey, Tasha Sorenson, Joy Bannon, and Steve Martin presented information regarding the Greater Little Mountain Coalition Management Proposal for the Greater Little Mountain Area. The commission expressed their appreciation to the group.

#### **Request for Funding & Partnership with the Rock Springs Business & Economic Development Alliance**

Rock Springs Chamber CEO Dave Hanks, Business & Economic Development Manager Kayla McDonald, and City of Green River Administrator Reed Clevenger were present to request funding and a partnership with the Rock Springs Business & Economic Development Alliance. They further explained

that they will follow county procedure and submit a budget request and expressed that they want to share how the alliance would benefit Sweetwater County in its entirety. Following discussion, the commission expressed their appreciation.

**Executive Session(s)-Personnel/Legal**

Chairman Johnson entertained a motion to enter into executive session for scholarship discussions and personnel issues. *Commissioner Kolb moved to go into executive session as outlined. Commissioner Wendling seconded the motion.* The motion carried. A quorum of the commission was present.

**2016 Sweetwater County Commissioner Scholarship**

After coming out of executive session, *Commissioner Wendling moved to award the scholarships to Anthony Lew of Rock Springs High School, Francheska Riley of Green River High School, and Elizabeth Moore of Black Butte High School. Commissioner Wendling also included that alternate 1 will be Kelsee Barton from Green River High School, alternate 2 will be Tiffany Diaz of Rock Springs High School, and alternate 3 will be Jakob Hart of Expedition Academy. Commissioner Kolb seconded the motion.* The motion carried.

**Executive Session(s)-Personnel/Legal**

Chairman Johnson entertained a motion to go back into executive session for personnel. *Commissioner West so moved. Commissioner Wendling seconded the motion.* The motion carried. A quorum of the commission was present.

After coming out of executive session, Chairman Johnson explained that no action was required.

**Adjourn**

There being no further business to come before the Board this day, the meeting was adjourned subject to the call of the Chairman

This meeting was recorded and is available from the County Clerk's office at the Sweetwater County Courthouse in Green River, Wyoming

THE BOARD OF COUNTY COMMISSIONERS  
OF SWEETWATER COUNTY, WYOMING

\_\_\_\_\_  
Wally J. Johnson, Chairman

\_\_\_\_\_  
John K. Kolb, Member

\_\_\_\_\_  
Don Van Matre, Member

\_\_\_\_\_  
Randal M. Wendling

\_\_\_\_\_  
Reid O. West, Member

ATTEST:

\_\_\_\_\_  
Steven Dale Davis, County Clerk

\*\*\*\*\*

	DATE	AMOUNT	WARRANT #'S
EAL	4/22/2016	47,411.79	
EAL	4/25/2016	7,368.18	
EAL	4/29/2016	22,765.16	
EAL	5/3/2016	866,953.92	
EAL			

Payroll Run	8,008.99	Payroll:	Check #	Advice #
Payroll Run			69326	17108
Payroll Run				

TOTAL AMOUNT                    \$952,508.04

Vouchers in the above amount are hereby approved and ordered paid this date of 05/03/2016

\_\_\_\_\_  
Wally J. Johnson, County Commissioner

\_\_\_\_\_  
John K. Kolb, County Commissioner

\_\_\_\_\_  
Don Van Matre, County Commissioner

\_\_\_\_\_  
Randal M. Wendling, County Commissioner

Attest:

\_\_\_\_\_  
County Clerk

\_\_\_\_\_  
Reid O. West, County Commissioner

**Authorization for Monthly Reports**

**5-3-16**

**1. Sheriff**

THE BOARD OF COUNTY COMMISSIONERS  
FOR SWEETWATER COUNTY, WYOMING

\_\_\_\_\_  
Wally J. Johnson, Chairman

\_\_\_\_\_  
John K. Kolb, Member

Attest:

\_\_\_\_\_  
Donald Van Matre, Member

\_\_\_\_\_  
Randal M. Wendling, Member

\_\_\_\_\_  
Steven Dale Davis, County Clerk

\_\_\_\_\_  
Reid O. West, Member

# MONTHLY STATEMENT

Statement of the Earnings or Collections of Mike Lowell

as Sheriff within and for the County of Sweetwater

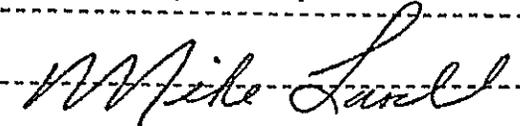
State of Wyoming, for the month ending March 31, 20 16, and reported to the Board of County Commissioners of said County.

<p>COUNTY CLERK,</p>	<p>Recording Fees, -----                      Marriage Licenses, -----                      Chattel Mortgages, -----                      Motor Certificates of Title, -----                      Sale of County Property, -----                      Miscellaneous Receipts, -----                      Total Receipts, -----</p>		
<p>CLERK, DISTRICT COURT,</p>	<p>Civil Fees, -----                      Probate Fees, -----                      Criminal fines and Costs, -----                      Miscellaneous Fees, -----                      Total Earnings, -----</p>		
<p>SHERIFF, -----</p>		4630	00
<p>ASSESSOR, -----</p>			
-----			
-----			
-----			

STATE OF WYOMING )  
 )ss.  
 County of Sweetwater )

I hereby certify that the above is a true and correct statement of the earnings of my office, or of moneys collected by me as such officer during the month above mentioned, and that the same has been by me paid into the County Treasury.

WITNESS my hand and seal this 31 day of March, 20 16

Mike Lowell, County Sheriff  
 -----  


## Authorization for Abate/Rebate of Ad Valorem Taxes

May 3, 2016

NOVC	TAXPAYER	ACCOUNT	TAX DIST	VALUATION	TAX YEAR	ADJUSTMENTS	REASON	A/R NUMBER
2016-0205	LINN OPERATING INC	152505	100	-414,177	2015	-27,032.92	DOR	5116
2016-0205	LINN OPERATING INC	152506	101	-3,661	2015	-246.40	DOR	5216
2016-0205	LINN OPERATING INC	152507	202	-1,757	2015	-121.21	DOR	5316
2016-0205	LINN OPERATING INC	152515	203	-2,292	2015	-146.51	DOR	5416
2016-0230	CROWN ENERGY PATNERS LLC	147975	102	-11,070	2013	-776.65	DOR	5516
2016-0180	WEXPRO CO	49318	100	-13,517	2013	-862.31	DOR	5616
2016-0213	MARATHON OIL CO	49244	100	-197,678	2013	-12,610.67	DOR	5716
	TANA RAMA	101654	251	-2,306	2003	-179.90	OUT OF BUSINESS	5816
	TANA RAMA	101654	251	-2,124	2004	164.68	OUT OF BUSINESS	5916
	TANA RAMA	101654	251	-2,059	2005	-159.10	OUT OF BUSINESS	51016
	BRONZE BAY TANNING	101654	251	-1,887	2006	-143.42	OUT OF BUSINESS	51116
	TANA RAMA	101654	251	-1,665	2007	-126.90	OUT OF BUSINESS	51216
	TANA RAMA	101654	251	-1,432	2008	-108.96	OUT OF BUSINESS	51316

	TANA RAMA	101654	251	-1,228	2009	-90.84	OUT OF BUSINESS	51416
	TANA RAMA	101654	251	-1,010	2010	-75.68	OUT OF BUSINESS	51516
	TANA RAMA	101654	251	-906	2011	-68.12	OUT OF BUSINESS	51616
	TANA RAMA	101654	251	-860	2012	-63.04	OUT OF BUSINESS	51716
	TANA RAMA	101654	251	-870	2013	-65.16	OUT OF BUSINESS	51816
	TANA RAMA	101654	251	-877	2014	-66.04	OUT OF BUSINESS	51916
	TANA RAMA	101654	251	-887	2015	-66.46	OUT OF BUSINESS	52016
2016-0231	ANADARKO E&P CO LLP	63959	100	-1,372	2013	-87.53	DOR	52116
	WATTS NEW CONCRETE INNOVATIONS	140294	251	-387	2012	-28.38	OUT OF BUSINESS	52216
	WATTS NEW CONCRETE INNOVATIONS	140294	251	-351	2013	-26.29	OUT OF BUSINESS	52316
	WATTS NEW CONCRETE INNOVATIONS	140294	251	-313	2014	-23.57	OUT OF BUSINESS	52416
	WATTS NEW CONCRETE INNOVATIONS	140294	251	-278	2015	-20.83	OUT OF BUSINESS	52516
2016-0241	BP AMERICA PRODUCTION CO	62880	100	-118,181	2013	-7,539.24	DOR	52616



## BOARD OF COUNTY COMMISSIONERS MEETING REQUEST FORM

Requested Meeting Date: May 3, 2016	Name & Title of Presenter: County Clerk Dale Davis
Department or Organization: County Clerk's office	Contact Phone & E-mail: (307) 872-3765 davisd@sweet.wy.us
Exact Wording for Agenda: Annual Renewal of Lease Purchase Agreement	Preference of Placement on Agenda & Amount of Time Requested for Presentation: Action Item 5 mins
Will there be Handouts? (If yes, include with meeting request form) Y	Will handouts require SIGNATURES: Y
Additional Information:	

- All requests to be added to the agenda will need to be submitted in writing on the "Meeting Request Form" by Wednesday at 12:00 p.m. prior to the scheduled meeting and returned in person or electronically to Clerk Sally Shoemaker at: [shoemakers@sweet.wy.us](mailto:shoemakers@sweet.wy.us)
- All handouts are also due by Wednesday at 12:00 p.m. prior to the scheduled meeting date. Handouts may be submitted to Clerk Sally Shoemaker either in person or electronically. ***\*\*If your handout is not accompanied with the request to be added to the agenda, your request will be dismissed and you may reschedule for the next meeting provided the handout(s) are received.\*\****
- Any documents requiring **Board Action** or **signature** are considered agenda items and need to be requested in the same manner.
- All **original** documents requesting action or signature must be submitted to Deputy County Clerk Vickie Eastin. However, a **copy** must be submitted to Sally Shoemaker for distribution of the packet and retention.
- As always, if you are unable to attend the meeting after being placed onto an agenda, please send a representative in your place or your item will be rescheduled.
- In order to determine placement on the agenda, please review the county website ([www.sweet.wy.us/commissioner](http://www.sweet.wy.us/commissioner)) on Thursday afternoon.
- If a request to be placed on an agenda is received **AFTER** the deadline, you will be considered for the next meeting date.
- No handout will be received during a meeting in session.

# FREUDENTHAL & BONDS, P.C.

ATTORNEYS AT LAW  
129 EAST CARLSON STREET (82009)  
P.O. BOX 387  
CHEYENNE, WYOMING 82003

STEVEN F. FREUDENTHAL  
BARBARA E. BONDS

TELEPHONE (307) 634-2240  
TELECOPY (307) 634-0336  
EMAIL: [FIRM@WYOLAW.COM](mailto:FIRM@WYOLAW.COM)

OF COUNSEL:  
PENCE AND MACMILLAN LLC

VIA E-MAIL ONLY

## MEMORANDUM

TO: Granger - Dawn Mansir - [togclerk@hotmail.com](mailto:togclerk@hotmail.com)  
Green River - Chris Meats - [tsmith@cityofgreenriver.com](mailto:tsmith@cityofgreenriver.com)  
Rock Springs - Lisa M. Tarufelli - [financedept@rswy.net](mailto:financedept@rswy.net)  
Superior - Michaelene Maes-Ekker - [townclerk@superiorwyoming.net](mailto:townclerk@superiorwyoming.net)  
Wamsutter - Susan Carnes - [susan@wamsutter-wy.org](mailto:susan@wamsutter-wy.org)  
Sweetwater County - Dale Davis - [david@d@sweet.wy.us](mailto:david@d@sweet.wy.us)

FROM: Barbara E. Bonds

DATE: April 21, 2016

SUBJECT: Resolution Concerning the Annual Renewal of Lease Purchase Agreement with the Sweetwater County 2013 Specific Purpose Tax Joint Powers Board

It is once again time for the County and communities to renew the Lease Purchase Agreement with the Sweetwater County 2013 Specific Purpose Tax Joint Powers Board.

Attached hereto is a PDF copy of the renewal resolution that contains the amount of specific purpose tax that needs to be budgeted and appropriated for the upcoming fiscal year for your entity.

Please let me know the date of the meeting for consideration of the resolution and provide me, by e-mail, an executed copy of the resolution after adoption. Once I get copies of all of the resolutions, I will make the filing with the Trustee.

After adoption, please also send me an electronic version of your budget, or summary of your budget, showing the inclusion of the amount. Once I get copies of all of the budgets, I will make the second required filing with the Trustee.

You have all done a great job of keeping the Trustee informed as to these matters. Last year, however, we seemed to have a mix-up. I think if I take the responsibility for the filing it will be easier on all of us.

I work in Word Perfect only, so am sending you PDF documents. My assistant, Heather Kammerman, will send you copies of each resolution in a Word format.

Thank you for your help.

/s  
Encl.

RESOLUTION NO. 16-05-CC-01

RESOLUTION AUTHORIZING RENEWAL OF THAT CERTAIN LEASE AND AGREEMENT, DATED AS OF JULY 30, 2013, BY AND AMONG SWEETWATER COUNTY, WYOMING; CASTLE ROCK SPECIAL HOSPITAL DISTRICT; TOWN OF GRANGER, WYOMING; CITY OF GREEN RIVER, WYOMING; CITY OF ROCK SPRINGS, WYOMING; TOWN OF SUPERIOR, WYOMING; TOWN OF WAMSUTTER, WYOMING; AND THE SWEETWATER COUNTY 2013 SPECIFIC PURPOSE TAX JOINT POWERS BOARD, THROUGH THE BUDGET AND APPROPRIATION OF FUNDS FOR THE PAYMENT OF RENTAL PAYMENTS AND ADDITIONAL RENTALS THEREUNDER FOR FISCAL YEAR 2016-2017 .

WHEREAS, Sweetwater County, Wyoming ("Sweetwater County"), along with Castle Rock Special Hospital District ("Castle Rock"); Town of Granger, Wyoming; City of Green River, Wyoming; City of Rock Springs, Wyoming; Town of Superior, Wyoming; and Town of Wamsutter, Wyoming (collectively, the "Lessees"), has entered into that certain annually terminable Lease and Agreement, dated as of July 30, 2013 (the "Lease") with the Sweetwater County 2013 Specific Purpose Tax Joint Powers Board (the "Board"), whereby Sweetwater County has subleased certain Sites (as defined in the Lease) from the Board and has further leased from the Board certain Improvements (as defined in the Lease) to be constructed on the Sites; and

WHEREAS, Section 4.1 of said Lease provides that each of the Lessees must annually determine whether or not to terminate said Lease effective June 30 of any Fiscal Year; and

WHEREAS, Sweetwater County has determined to continue said Lease for the period from July 1, 2016 to and including June 30, 2017, and the governing body of Sweetwater County has determined and hereby confirms to Wells Fargo Bank, National Association, in Denver, Colorado (the "Trustee"), under that certain Indenture of Trust, dated as of July 30, 2013, between the Board and the Trustee, that there shall be included in Sweetwater County's Fiscal Year 2016-2017 budget moneys to pay all Rental Payments and reasonably estimated Additional Rentals for said period (as defined in the Lease), all as further provided in ARTICLE VI of said Lease;

**NOW, THEREFORE, BE IT RESOLVED:**

1. Sweetwater County will include in its Fiscal Year 2016-2017 budget all payments required under the Lease for Fiscal Year 2016-2017.

2. Pursuant to that certain County Roadway/Castle Rock/Municipalities' Improvements Specific Purpose Tax Escrow Agreement, dated as of July 30, 2013 (the "Escrow Agreement") with the Sweetwater County Treasurer, as escrow agent (the "Escrow Agent"), which established an escrow account (the "Escrow Account") for the collections that result from the imposition of a specific purpose sales and use tax that was imposed in Sweetwater County, Wyoming, effective April 1, 2013 (the "2013 Tax Revenues"), the governing body of Sweetwater County hereby further specifically budgets and appropriates \$829,448.84 in said 2013 Tax Revenues for the payment of Rental Payments under the Lease and further directs the Escrow Agent to make payments to the Trustee at the times and in the amounts as are set forth in such Escrow Agreement.

3. Submission of a copy of this resolution, along with a copy of Sweetwater County's Fiscal Year 2016-2017 budget, to the Trustee, the Board and George K. Baum & Company, after adoption of Sweetwater County's Fiscal Year 2016-2017 budget, will fully meet the requirements of Section 4.1 of the Lease.

THIS RESOLUTION is made and duly executed this 3<sup>rd</sup> day of May, 2016, in accordance with the authorization by a majority vote of the duly elected members of the governing body of Sweetwater County.

**SWEETWATER COUNTY, WYOMING**

By: \_\_\_\_\_  
Title: Chairman, Board of County Commissioners

ATTESTED:

By: \_\_\_\_\_  
Title: County Clerk

RESOLUTION NO. 16-05-CC-01

RESOLUTION AUTHORIZING RENEWAL OF THAT CERTAIN LEASE AND AGREEMENT, DATED AS OF JULY 30, 2013, BY AND AMONG SWEETWATER COUNTY, WYOMING; CASTLE ROCK SPECIAL HOSPITAL DISTRICT; TOWN OF GRANGER, WYOMING; CITY OF GREEN RIVER, WYOMING; CITY OF ROCK SPRINGS, WYOMING; TOWN OF SUPERIOR, WYOMING; TOWN OF WAMSUTTER, WYOMING; AND THE SWEETWATER COUNTY 2013 SPECIFIC PURPOSE TAX JOINT POWERS BOARD, THROUGH THE BUDGET AND APPROPRIATION OF FUNDS FOR THE PAYMENT OF RENTAL PAYMENTS AND ADDITIONAL RENTALS THEREUNDER FOR FISCAL YEAR 2016-2017 .

WHEREAS, Sweetwater County, Wyoming ("Sweetwater County"), along with Castle Rock Special Hospital District ("Castle Rock"); Town of Granger, Wyoming; City of Green River, Wyoming; City of Rock Springs, Wyoming; Town of Superior, Wyoming; and Town of Wamsutter, Wyoming (collectively, the "Lessees"), has entered into that certain annually terminable Lease and Agreement, dated as of July 30, 2013 (the "Lease") with the Sweetwater County 2013 Specific Purpose Tax Joint Powers Board (the "Board"), whereby Sweetwater County has subleased certain Sites (as defined in the Lease) from the Board and has further leased from the Board certain Improvements (as defined in the Lease) to be constructed on the Sites; and

WHEREAS, Section 4.1 of said Lease provides that each of the Lessees must annually determine whether or not to terminate said Lease effective June 30 of any Fiscal Year; and

WHEREAS, Sweetwater County has determined to continue said Lease for the period from July 1, 2016 to and including June 30, 2017, and the governing body of Sweetwater County has determined and hereby confirms to Wells Fargo Bank, National Association, in Denver, Colorado (the "Trustee"), under that certain Indenture of Trust, dated as of July 30, 2013, between the Board and the Trustee, that there shall be included in Sweetwater County's Fiscal Year 2016-2017 budget moneys to pay all Rental Payments and reasonably estimated Additional Rentals for said period (as defined in the Lease), all as further provided in ARTICLE VI of said Lease;

NOW, THEREFORE, BE IT RESOLVED:

1. Sweetwater County will include in its Fiscal Year 2016-2017 budget all payments required under the Lease for Fiscal Year 2016-2017.

2. Pursuant to that certain County Roadway/Castle Rock/Municipalities' Improvements Specific Purpose Tax Escrow Agreement, dated as of July 30, 2013 (the "Escrow Agreement") with the Sweetwater County Treasurer, as escrow agent (the "Escrow Agent"), which established an escrow account (the "Escrow Account") for the collections that result from the imposition of a specific purpose sales and use tax that was imposed in Sweetwater County, Wyoming, effective April 1, 2013 (the "2013 Tax Revenues"), the governing body of Sweetwater County hereby further specifically budgets and appropriates \$829,448.84 in said 2013 Tax Revenues for the payment of Rental Payments under the Lease and further directs the Escrow Agent to make payments to the Trustee at the times and in the amounts as are set forth in such Escrow Agreement.

3. Submission of a copy of this resolution, along with a copy of Sweetwater County's Fiscal Year 2016-2017 budget, to the Trustee, the Board and George K. Baum & Company, after adoption of Sweetwater County's Fiscal Year 2016-2017 budget, will fully meet the requirements of Section 4.1 of the Lease.

THIS RESOLUTION is made and duly executed this 3rd day of MAY, 2016, in accordance with the authorization by a majority vote of the duly elected members of the governing body of Sweetwater County.

THE BOARD OF COUNTY  
COMMISSIONERS OF  
SWEETWATER COUNTY, WYOMING

\_\_\_\_\_  
Wally J. Johnson, Chairman

\_\_\_\_\_  
John K. Kolb, Member

\_\_\_\_\_  
Don Van Matre, Member

\_\_\_\_\_  
Randal M. Wendling

ATTEST:

\_\_\_\_\_  
Steven Dale Davis, County Clerk

\_\_\_\_\_  
Reid O. West, Member

\*\*\*\*\*

# BOARD OF COUNTY COMMISSIONERS

## MEETING REQUEST FORM

Meeting Date Requested: <b>5/3/16</b>	Presenters Name: <b>Bonnie Berry</b>
Department or Organization: <b>Clerks</b>	Contact Phone and E-mail: <b>872-3762</b>
Exact Wording for Agenda: <b>FY2017 Budget Requests Filing</b>	Preference of Placement on Agenda & Amount of Time Requested for Presentation: <b>any time, 5 min</b>
Will there be Handouts? (If yes, include with meeting request form) <b>yes</b>	Will handouts require SIGNATURES: <b>no</b>
Additional Information:	

### INSTRUCTIONS:

- All requests to be added to the agenda will need to be submitted in writing on the “Meeting Request Form” by Wednesday at 12:00 p.m. prior to the scheduled meeting and returned in person or electronically to Clerk Sally Shoemaker at: [shoemakers@sweet.wy.us](mailto:shoemakers@sweet.wy.us)
- All handouts must accompany the meeting request form by Wednesday at 12:00 p.m. prior to the scheduled meeting date. ***\*\*If your handout is not accompanied with the request to be added to the agenda, your request will be dismissed and you may reschedule for the next meeting provided the handout(s) are received.\*\****
- Any documents requiring **Board Action** or **signature** are considered agenda items and need to be requested in the same manner.
- All **original** documents requesting action or signature must be submitted to Deputy County Clerk Vickie Eastin. However, a **copy** must be submitted to Sally Shoemaker for distribution of the packet and retention.
- As always, if you are unable to attend the meeting after being placed onto an agenda, please send a representative in your place or your item will be rescheduled.
- In order to determine placement on the agenda, please review the county website ([www.sweet.wy.us/commissioner](http://www.sweet.wy.us/commissioner)) on Thursday afternoon.
- If a request to be placed on an agenda is received **AFTER** the deadline, you will be considered for the next meeting date.
- No handout will be received during a meeting in session.

FY 2017 BUDGET REQUESTS

DEPARTMENTS

COUNTY COMMISSIONERS	411,344.00
ENGINEERING	531,806.00
FACILITIES CUSTODIAL	838,999.00
FACILITIES MAINTENANCE	13,343,202.00
FAC MAINT-GR CIRCUIT CT	7,525.00
FAC MAINT-GR JUV PROB	8,635.00
FAC MAINT-GR R&B	10,345.00
FAC MAINT-GR ROOSEVELT	50,430.00
FAC MAINT-GR WAREHOUSE	4,155.00
FAC MAINT-RS 731 A	86,776.00
FAC MAINT-RS 731 B	9,540.00
FAC MAINT-RS 731 C	300.00
FAC MAINT-RS BROADWAY	55,000.00
FAC MAINT-RS DETENTION	321,000.00
FAC MAINT-RS MAINT/PUR	18,535.00
FAC MAINT-RS R&B	30,860.00
FAC MAINT-RS R&B LAGOON	3,055.00
FAC MAINT-RS VEHICLE MAINT	24,330.00
FAC MAINT-FARSON R&B	8,583.00
FAC MAINT-WAMSUTTER R&B	2,958.00
FAC MAINT-WAM SHRF HOU	300.00
FIRE MARSHALL	684,186.20
FLEET/VEHICLE MAINTENANCE	394,255.00
GENERAL COUNTY ADMIN	317,590.00
GRANTS ADMIN	137,162.00
HUMAN RESOURCES	316,602.00
HR-RISK MANAGEMENT	400,000.00
HR-EMPLOYEE BENEFITS	7,000.00
IT	1,462,971.00
JUVENILE PROBATION	432,023.00
LAND USE	471,122.00
PURCHASING	455,254.00
ROAD AND BRIDGE	3,942,824.40
VETERANS SERVICES	408,468.00
COUNTY ASSESSOR	1,016,263.06
COUNTY ATTORNEY	2,306,225.00
COUNTY CLERK	1,414,018.00
CLRK-FINANCIAL MGMT	140,978.00
CLRK-COMMISSIONER SUP	76,075.00
CLRK-ELECTIONS	490,918.00
CLERK OF DISTRICT COURT	811,408.00
COUNTY CORONER	287,985.70
COUNTY SHERIFF	5,640,023.72
SHRF-DETENTION CNTR	5,405,474.00
SHRF-EMER MGMT/HL SEC	213,003.00
ANIMAL CONTROL	188,074.92

FY 2017 BUDGET REQUESTS

DUI SUPERVISED PROBATION	72,316.00	
COUNTY TREASURER	<u>987,378.00</u>	
TOTAL DEPARTMENTS		44,247,276.00
OTHER		
GRANTS	8,944,881.10	
COUNTY ROAD FUND	3,565,000.00	
INMATE ENTERPRISE FUND	90,000.00	
DRUG SEIZURE	<u>14,681.00</u>	
TOTAL OTHER		12,614,562.10
OUTSIDE AGENCIES		
BOYS & GIRLS CLUB	48,000.00	
CASTLE ROCK HOSPITAL DIST	80,000.00	
CLIMB WYOMING	24,000.00	
FAMILY RESOURCE CENTER	46,412.00	
FOOD BANK	21,600.00	
HOSPICE	78,400.00	
VIRS	99,920.00	
YOUTH HOME	201,000.00	
YWCA	280,548.00	
GOLDEN HOUR SENIOR CNTR	275,179.00	
YOUNG AT HEART SENIOR	265,788.00	
CONSERVATION DISTRICT	256,640.00	
COOPERATIVE EXT/4H	111,250.00	
EDEN VALLEY IMPROVEMENT	30,000.00	
RED DESERT ROUNDUP RODEO	10,000.00	
SW CO TRANSIT AUTHORITY	104,880.00	
TREATMENT COURT FOUNDATION	8,000.00	
CARBON COUNTY FIRE DIST	12,000.00	
GUARDIAN AD LITEM	260,000.00	
PUBLIC DEFENDER LEGAL	190,000.00	
RS GR SW CO-COMB COMM	705,665.52	
RS SWC AIRPORT	529,788.00	
SKYWEST AIRLINES INC	266,824.35	
SWEETWATER MEDICS	320,425.25	
TITLE 25 MEDICAL/LEGAL	1,066,600.00	
CLEARVIEW IMPROVEMENT DIST	3,416.25	
BIG BROTHERS BIG SISTERS	22,950.00	
FLAMING GORGE DAYS	3,500.00	
NORTH SWEETWATER WATER & SEWER DIST	950,000.00	
ROCK SPRINGS CHAMBER OF COMMERCE	<u>20,000.00</u>	
TOTAL OUTSIDE AGENCIES		6,292,786.37

FY 2017 BUDGET REQUESTS

OTHER FUNDS

STATE & COUNTY ROADS FUND	6,180,000.00	
CDC BUILDING FUND	50,000.00	
HEALTH INSURANCE FUND	<u>7,200,000.00</u>	
TOTAL OTHER FUNDS		13,430,000.00

COMPONENT UNITS

EVENTS COMPLEX	-	
COUNTY LIBRARY	3,236,457.00	
COUNTY MUSEUM	361,547.00	
COUNTY RECREATION	543,000.00	
SOUTHWEST COUNSELING	723,435.00	
HOSPITAL MAINTENANCE	721,981.00	
BOARD OF HEALTH	<u>683,310.00</u>	
TOTAL COMPONENT UNITS		6,269,730.00

GENERAL FUND RESERVES

CASH CARRYOVER/CASH RESERVE	32,450,352.00	
RESERVE FOR FUTURE OP/CAP	3,264,270.00	
EC DEV INFRASTRUCTURE FND	111,162.00	
CAPITAL REPLACEMENT RESRV	8,352,189.00	
RESERVED FOR ELECTION EQUIPMENT	458,020.00	
RESERVED FOR BUILDINGS AND IMP	3,164,121.00	
RESERVED FOR HOSPICE FACILITY	2,000,000.00	
RESERVED FOR FIREHOLE CAMPGROUND	100,000.00	
HEALTH INS RESERVE FUND	<u>418,393.00</u>	
TOTAL GENERAL FUND RESERVES		50,318,507.00

GRAND TOTAL 133,172,861.47

# BOARD OF COUNTY COMMISSIONERS

## MEETING REQUEST FORM

<p>Date Requested:</p> <p>May 3, 2016</p>	<p>Name &amp; Title of Presenter:</p> <p>Krisena Marchal, Grants Manager Dale Majhanovich, County Coroner</p>
<p>Department or Organization:</p> <p>Grants Administration Coroner</p>	<p>Contact Phone &amp; E-mail:</p> <p>marchalk@sweet.wy.us dalem@sweetwater.net</p>
<p>Exact Wording for Agenda:</p> <p>Approval of Purchase with the FY 2014 State Homeland Security Coroner's Office Grant Award</p>	<p>Preference of Placement on Agenda &amp; Amount of Time Requested for Presentation:</p> <p>5 minutes</p>
<p>Will there be Handouts? (If yes, include with meeting request form)</p> <p>Yes</p>	<p>Will handouts require SIGNATURES:</p> <p>No</p>
<p>Additional Information:</p> <p>Please see attached summary.</p> <p>Action requested:</p> <p>Motion to approve the purchase of Tablet Devices with the Fiscal Year 2014 State Homeland Security Coroner's Office Grant Award.</p>	

**To: Sweetwater County Commissioners**  
**From: Krisena Marchal, Grants Administration**  
**Subject: BOCC Meeting 5/3/16**  
**Approval of Purchase with the FY 2014 State Homeland Security Coroner's Office Grant Award**

**Executive Summary:**

The Coroner's Office has identified an allowable use for its FY 2014 Homeland Security grant award. It must be expended by May 31, 2016, and requires no cash match. The other three FY 2014 Homeland Security awards have already identified project uses that were previously approved by the County Commission.

<b><u>FY 2014 HOMELAND SECURITY GRANT PROGRAM PROJECT USES</u></b>	
<b>GRANT AWARD</b>	
<b>Proposed Project Use</b>	
<b>1. Coroner's Office Grant</b> -Approximately 1 – 2 tablet devices	<b>2,505.00</b>
<b>Previously Approved Project Uses</b>	
<b>2. State Homeland Security Program (SHSP) Grant</b> -Approximately 23 Video Cameras with kit and storage for patrol use for the Sheriff's Office	<b>67,585.47</b>
<b>3. Region 4 Bomb Team Grant</b> -Approximately 3 disrupters for disabling bombs -Approximately 2 tablet devices with adapter packages	<b>20,000.00</b>
<b>4. Law Enforcement and Terrorism Prevention Activities (LETPA) Grant</b> -Approximately 5 Video Cameras with kits and storage for patrol use for the Sheriff's Office -Approximately 2 WyoLink Portable Radios for the Sheriff's Office	<b>18,887.89</b>

**Recommendation:**

Staff notes that the Coroner's project is the last grant award to identify an allowable use with Homeland Security funding.

Going forward, all Homeland Security grant agreements will be tied to specific project applications on the front end of the award process and not after.

Staff recommends approval of the request.

<b><u>Action Requested:</u></b>	<b>Motion to approve the purchase of Tablet Devices with the Fiscal Year 2014 State Homeland Security Coroner's Office Grant Award.</b>
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## SALES QUOTATION

QUOTE NO.	ACCOUNT NO.	DATE
GXZC741	5447322	4/7/2016

**BILL TO:**  
SWEETWATER COUNTY  
50140A US HWY 191 SOUTH

**SHIP TO:**  
SWEETWATER COUNTY  
Attention To: PURCHASING  
50140A US HWY 191 SOUTH

Accounts Payable  
ROCK SPRINGS , WY 82901

ROCK SPRINGS , WY 82901  
Contact: BEV MURPHY 307.922.5439

Customer Phone #307.872.3732

Customer P.O. # SURFACE PRO 4 QUOTE

ACCOUNT MANAGER		SHIPPING METHOD	TERMS	EXEMPTION CERTIFICATE
JUSTIN KLISE 866.708.1706		FEDEX Ground	Net 30 Days-Govt State/Local	83-6000126
QTY	ITEM NO.	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
1	3862819	MS SURFACE PRO 4 I5 256GB 8GB W10 Mfg#: 7AX-00001 Contract: NJPA 100614#CDW Technology Catalog 100614#CDW	1,237.60	1,237.60
1	3862769	MS SURFACE PRO 4 TYPE COVER BLACK Mfg#: R9Q-00001 Contract: NJPA 100614#CDW Technology Catalog 100614#CDW	105.00	105.00
1	3862764	MS SURFACE POWER SUPPLY 65W Mfg#: Q5N-00001 Contract: NJPA 100614#CDW Technology Catalog 100614#CDW	63.09	63.09
1	3862763	MS SURFACE PRO 4 ETHERNET ADAPTER Mfg#: Q4X-00028 Contract: NJPA 100614#CDW Technology Catalog 100614#CDW	31.55	31.55
1	3203816	STARTECH MINI DP 1.2 TO VGA ADAPTER Mfg#: MDP2VGA2 Contract: NJPA 100614#CDW Technology Catalog 100614#CDW	18.75	18.75
		SUBTOTAL		1,455.99
		FREIGHT		0.00
		TAX		0.00
				US Currency
<b>TOTAL</b>				<b>1,455.99</b>

CDW Government  
230 North Milwaukee Ave.  
Vernon Hills, IL 60061

Fax: 312.752.3599

**Please remit payment to:**  
CDW Government  
75 Remittance Drive  
Suite 1515  
Chicago, IL 60675-1515

## BOARD OF COUNTY COMMISSIONERS MEETING REQUEST FORM

<p>Date Requested:</p> <p>May 3, 2016</p>	<p>Name &amp; Title of Presenter:</p> <p>Krisena Marchal, Grants Manager Karin Kelly, Director</p>
<p>Department or Organization:</p> <p>Grants Administration Juvenile Probation</p>	<p>Contact Phone &amp; E-mail:</p> <p>marchalk@sweet.wy.us kellyk@sweet.wy.us</p>
<p>Exact Wording for Agenda:</p> <p>Approval of the Purchase of Rite Track Software with Juvenile Grant Funding</p>	<p>Preference of Placement on Agenda &amp; Amount of Time Requested for Presentation:</p> <p>5 minutes</p>
<p>Will there be Handouts? (If yes, include with meeting request form)</p> <p>Yes</p>	<p>Will handouts require SIGNATURES:</p> <p>No</p>
<p>Additional Information:</p> <p>Please see attached summary.</p> <p>Action requested:</p> <p>Motion to approve the purchase of Rite Track Software with Juvenile Grant Funding, and authorization to have the Chairman sign all related documents.</p>	

**To: Sweetwater County Commissioners**  
**From: Krisena Marchal, Grants Administration**  
**Subject: BOCC Meeting 5/3/16**  
**Approval of the Purchase of Rite Track Software with Juvenile Grant Funding**

**Executive Summary:**

The Sweetwater County Department of Juvenile Probation has identified the need to improve its management of juvenile data, juvenile documents, case notes, etc. In addition, data collection is essential in determining local conditions, identifying long-term solutions related to juvenile issues, and complying with grant reporting requirements.

One software that could solve Juvenile Probation’s issues is Rite Track by Handle Information Technologies. This is a case management system especially designed for juvenile justice programs. The company is based in Laramie, and in Wyoming Rite Track is currently being utilized by Natrona County.

At present, there is significant juvenile grant funding available to purchase the software along with 12 months of maintenance fees. The grants expire June 30, 2016 and require no cash match.

<b>RITE TRACK SOFTWARE PROJECT</b>	
<b>EXPENSES</b>	<b>Amount</b>
<b>1. License Fee (4 concurrent users at Juvenile Probation)</b>	<i>42,000.00</i>
<b>2. Consulting/Training/Implementation Estimate</b>	<i>18,950.00</i>
<b>3. Maintenance Fees @ 12 months</b>	<i>9,600.00</i>
<b>TOTAL EXPENSES</b>	<b>70,550.00</b>
<b>REVENUES</b>	<b>Estimated Amount</b>
<b>1. BYE 2016 JDAI Grant (Expires 6/30/16)</b>	<i>58,916.78</i>
<b>2. BYE 2016 JSBG Grant (Expires 6/30/16)</b>	<i>10,671.78</i>
<b>3. BYE 2018 JSBG Grant (Pending Award)</b>	<i>961.44</i>
<b>TOTAL REVENUE</b>	<b>70,550.00</b>

**Recommendation:**

Staff notes that the IT Department has reviewed this project who does not anticipate significant burdens to the County. They believe that monthly maintenance may not be necessary after 1 year. However, the County has the option to re-instate maintenance costs as it deems necessary. These expenses will be included in future grant proposals but their approval cannot be guaranteed at this time.

Staff notes that the Community Juvenile Services Board who oversees the juvenile grant funding has already approved this request.

<b><u>Action Requested:</u></b>	<b>Motion to approve the purchase of Rite Track Software with Juvenile Grant Funding, and authorization for the Chairman to sign all related documents.</b>
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# ORDER QUOTE FOR RITETRACK SOFTWARE LICENSE AGREEMENT

Date of Quote: April 20, 2016

Quote No: 62556

**This quote is valid for a maximum of 30 days following the Date of Quote. After that period a new quote must be furnished by Handel Information Technologies, Inc. This quote may not be modified by hand.**

Pursuant to the attached RiteTrack Software Agreement(s) (the "**Agreement(s)**") between Handel Information Technologies, Inc., a Wyoming corporation with an address of 200 South 3<sup>rd</sup> Street, Laramie, WY 82070 ("**Licensor**") and Licensee/Subscriber, as identified below, Licensee/Subscriber will subscribe to or license from Licensor the following Software described in this Order Quote including the License Fees and Maintenance Fees as set forth below.

**LICENSEE:**

Sweetwater County Juvenile Division  
 80 W. Flaming Gorge Way  
 Green River, WY 82935  
 Karin Kelly, (307) 872-3859

<b>INITIAL LICENSE FEES FOR LICENSED SOFTWARE</b>				
Software and Modules	Qty	Rate	License Scope (Per Named User, Concurrent User, or Server)	Total
<b>One Time License Fees</b>				
RiteTrack Database and Web Client	1	\$ 20,000.00	Per Server	\$ 20,000.00
RiteTrack Juvenile Justice Module	1	\$ 50,000.00	Per Server	\$ 50,000.00
Named User Licenses	0	\$ 695.00	Per Named User	\$ -
Concurrent User Licenses	4	\$ 1,390.00	Per Concurrent User	\$ 5,560.00
<b>TOTAL NET LICENSE FEE</b> (to be invoiced upon execution of this Order and net due 30 days following date of invoice)				<b>\$ 75,560.00</b>
Wyoming Discount		44%		\$ 33,560.00
<b>TOTAL DISCOUNTED LICENSE FEE</b> (to be invoiced upon execution of this Order and net due 30 days following date of invoice)				<b>\$ 42,000.00</b>
<b>MONTHLY MAINTENANCE FEES FOR LICENSED SOFTWARE</b>				
Total monthly maintenance fees to be paid monthly starting the first day of the month following the system "Live" date as defined in attached Agreement(s)				\$ 800.00

Handel Information Technology, Inc. reserves the right to modify the Monthly Maintenance Fee total as specified in the attached Agreement(s).

**RITETRACK CONSULTING FEES ESTIMATE**

This ESTIMATE is provided based on Handel Information Technologies' understanding of the scope of work included in the Consulting Project AS OF THE DATE OF THIS ORDER QUOTE. Handel Information Technologies reserves the right to modify this estimate based on more detailed specifications of the Consulting Project as developed in the Joint Application Development (JAD) Session or later specifications provided by LICENSEE/SUBSCRIBER or developed by Handel and described in the relevant Design Document. This is not a fixed-price bid or proposal of work.

CONSULTING PROJECT ITEMS				
Work Item	Quantity	Unit Cost	Unit	Total
Implementation	45	\$ 135.00	hour	\$ 6,075.00
Customization	50	\$ 135.00	hour	\$ 6,750.00
Project Management	13	\$ 145.00	hour	\$ 1,885.00
Quality Assurance	8	\$ 135.00	hour	\$ 1,080.00
Training	16	\$ 135.00	hour	\$ 2,160.00
Customization Design Trip Travel	1	\$ 500.00	trip	\$ 500.00
Training Trip Travel	1	\$ 500.00	trip	\$ 500.00
<b>Total ESTIMATED Consulting Costs</b>				<b>\$ 18,950.00</b>

Cost per Hour for Consulting is based on the current Price List as specified in the attached Agreement(s). Handel Information Technology, Inc., reserves the right to modify the Cost per Hour without notice after 30 days following the date of this Order Quote.

\*Travel expenses to be billed at actual cost. This is an estimated cost only.

**For licensed software hosted by Licensee, Licensee will ensure a computing environment consisting of at least the following minimum requirements in which to operate the RiteTrack software application:**

<b>Workstation Requirements:</b> <ul style="list-style-type: none"> <li>• OS: Windows 7 or Later</li> <li>• Screen Resolution: 1280 x 1024 (17" monitor or greater suggested)</li> <li>• Network: 100 mbps</li> <li>• Internet Explorer 8 - 11</li> <li>• Silverlight 5 plug-in</li> </ul>	<b>Web Server Requirements:</b> <ul style="list-style-type: none"> <li>• Operating System: Windows 2008/2012 Server</li> <li>• Processor: 2x 2.0 GHz or faster</li> <li>• RAM: 1GB + (40MB per user)</li> <li>• 1 x 100 Mbit Ethernet</li> </ul>
<b>SQL Server Requirement:</b> <ul style="list-style-type: none"> <li>• Operating System: Windows 2008/2012 Server</li> <li>• Database Server Software: SQL Server 2008/2012</li> <li>• Reporting Server: SQL Reporting Services</li> <li>• Processor: 4x 2.0 GHz or faster</li> <li>• RAM: 6 GB RAM (8 GB RAM Recommended)</li> <li>• Hard Drive: Typical RiteTrack database starts at 500MB and may exceed 2 GB depending on the number of records.</li> </ul>	

**HANDEL INFORMATION TECHNOLOGIES, INC.**

**LICENSEE**

By: \_\_\_\_\_

By: \_\_\_\_\_

Name: Even Brande

Name: \_\_\_\_\_

Title: President and CEO

Title: \_\_\_\_\_

Date: April 20, 2016

Date: \_\_\_\_\_

**THIS QUOTE IS VALID FOR A MAXIMUM OF 30 DAYS FOLLOWING THE DATE OF QUOTE. AFTER THAT PERIOD A NEW QUOTE MUST BE FURNISHED BY HANDEL INFORMATION TECHNOLOGIES, INC. HANDEL INFORMATION**

**TECHNOLOGY, INC., RESERVES THE RIGHT TO MODIFY ANY COST QUOTED ABOVE AFTER 30 DAYS FROM THE DATE OF THIS QUOTE. THIS QUOTE MAY NOT BE MODIFIED BY HAND.**

# Explanation of Charges

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## *All Applications*

### **RiteTrack Database and Web Client**

The RiteTrack Database and Web Client are the server components of a RiteTrack implementation. Data and web access to standard or custom configuration defined elsewhere are included in these components. Access is further defined through the number of Named and/or Concurrent User Licenses.

### **RiteTrack Named User License**

The RiteTrack Named User Client Access License allows one named user to access the RiteTrack system through a Windows Desktop client or a web (browser) client. The Windows Desktop client can run either on an individual desktop/laptop computer, or on a remote computer using Windows Terminal Services, Citrix, or a Remote Desktop. The browser client requires the presence of a RiteTrack Web Server. The Named User Client Access License is associated with a given user name, ensuring that this user can always log on. The Named User license can be transferred from one person to another.

### **RiteTrack Concurrent User License**

The RiteTrack Concurrent Client Access License allows one concurrent user to access the RiteTrack system through a Windows Desktop client or a web (browser) client. The Windows Desktop client can run on an individual desktop/laptop computer or on a remote computer using Windows Terminal Services, Citrix, or a Remote Desktop. The browser client requires the presence of a RiteTrack Web Server. The Concurrent Client Access License is associated with a session and does not limit on how many users can access the system. The Concurrent Client Access License is based upon the number of concurrent users. For instance, if there are 10 concurrent licenses installed, this means that 10 users can access the system at any given time regardless of how many actual users there are in an organization.

### **RiteTrack Core Module**

The Core Module contains the following functionality:

#### Person Management

- Demographics
- Phone Numbers
- Email Addresses
- Addresses
  - o Address Verification
- Documents
- Notes

#### Organization Management

- Phone Numbers
- Email Addresses
- Addresses
- Documents
- Notes

## Reports

- Person Face Sheet
- Global Address Roster
- Avery Address Labels
- Person Demographics Statistics Report
- Global Email Roster

**The Juvenile Justice Module adds the following functionality to that included in the Core Module:**

## Person Management

- Aliases
- Markings
- Admissions
- Background
  - o Placements
  - o Charges
  - o Substance Abuse
  - o Family History
  - o Trauma History
  - o Education
  - o Relationships
  - o Employment
  - o Legal Numbers
- Clinical
  - o Diagnosis
  - o Chronic Conditions
  - o Insurance
  - o Lab History
  - o Medical Appointments
  - o Medical History
  - o Medication History
  - o Mental Health
- Outcomes
- Assessments
- Groups
- Appointments
- Hearings
- Calendar
- Treatment Plans
- Alerts
- Labs

## Staff Management

- Employment Info
- Certifications
- Organizations
- Phone Numbers
- Email
- Addresses

- Documents
- Notes

#### Providers

- Provider Info
- Certifications
- Organizations
- Phone Numbers
- Email
- Addresses
- Documents
- Notes

#### Organization Management

- Classifications
- Phone Numbers
- Email Addresses
- Addresses
- Documents
- Notes

#### Group Management

- Group Information
- Enrolled Members
- Group Sessions
  - o Session Information
  - o Session Attendees
  - o Session Notes
- Group Individual Progress Note

#### Admissions

- Admissions Information
- Staff Assignments
- Visitation Management
- Documents
- Notes
- Admission Charges
- Personal Property
- Inventory Issued
- Consents
- Room Assignments
- Physical Location
- Suicide Assessments
- Progress Notes
- Treatment Plans
- Incidents
- Seclusions

- Restraints
- Discharge

## Reports

### -Global Reports

- o Admission Statistics
- o Admission Statistics Yearly Comparison
- o Facility Population Report
- o Facility Schedule
- o JDAI Annual Report
- o JDAI Gender and Race Report
- o JDAI Raw Data Report
- o JDAI Summary Report
- o Address Roster
- o Mailing Labels
- o Juvenile Demographics
- o Monthly Report
- o New Admissions
- o Visitation List Person
- o Inventory Report
- o Juvenile Face Sheet
- Admission
  - o OJJDP Report
- Incidents
  - o Incident Report
- Suicide Assessment
  - o Suicide Assessment Report
- Progress Notes
  - o Group Therapy Report
  - o Individual Therapy Report
- Treatment Plan Report
- Discharge
  - o Discharge Report

# BOARD OF COUNTY COMMISSIONERS

## MEETING REQUEST FORM

Meeting Date Requested: <b>May 3, 2016</b>	Presenters Name: <b>Garry McLean, Brian Carter</b>
Department or Organization: Human Resources, Diversified Insurance Group	Contact Phone and E-mail: <b>872-3910</b>
Exact Wording for Agenda: Insurance Discussion	Preference of Placement on Agenda & Amount of Time Requested for Presentation: <b>20 minutes</b>
Will there be Handouts? (If yes, include with meeting request form) Yes, Brian will bring packets day of meeting	Will handouts require SIGNATURES: <b>No</b>
Additional Information:	

### INSTRUCTIONS:

- All requests to be added to the agenda will need to be submitted in writing on the “Meeting Request Form” by Wednesday at 12:00 p.m. prior to the scheduled meeting and returned in person or electronically to Clerk Sally Shoemaker at: [shoemakers@sweet.wy.us](mailto:shoemakers@sweet.wy.us)
- All handouts must accompany the meeting request form by Wednesday at 12:00 p.m. prior to the scheduled meeting date. ***\*\*If your handout is not accompanied with the request to be added to the agenda, your request will be dismissed and you may reschedule for the next meeting provided the handout(s) are received.\*\****
- Any documents requiring **Board Action** or **signature** are considered agenda items and need to be requested in the same manner.
- All **original** documents requesting action or signature must be submitted to Deputy County Clerk Vickie Eastin. However, a **copy** must be submitted to Sally Shoemaker for distribution of the packet and retention.
- As always, if you are unable to attend the meeting after being placed onto an agenda, please send a representative in your place or your item will be rescheduled.
- In order to determine placement on the agenda, please review the county website ([www.sweet.wy.us/commissioner](http://www.sweet.wy.us/commissioner)) on Thursday afternoon.
- If a request to be placed on an agenda is received **AFTER** the deadline, you will be considered for the next meeting date.
- No handout will be received during a meeting in session.

## Sally Shoemaker

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**From:** Stefanie Boling  
**Sent:** Wednesday, April 27, 2016 11:56 AM  
**To:** Sally Shoemaker  
**Subject:** Request for Meeting  
**Attachments:** 2016.04.27 HR Request for Meeting.pdf

Hello Sally,

Attached is a request for HR to get on the agenda. Brian Carter, with Diversified, will be handing out packets to each of the Commissioners when he arrives that day. If I get a PDF format emailed to me sooner with that information, I will forward it on to the Commissioners so they have a chance to review before the meeting. Please feel free to contact me with any questions.

Thank you,

Stefanie Boling  
Sweetwater County  
Human Resources Specialist  
80 West Flaming Gorge Way, Suite 17  
Green River, WY 82935  
PH: (307) 872-3909  
FX: (307) 872-3996  
EMAIL: [bolings@sweet.wy.us](mailto:bolings@sweet.wy.us)