Sweetwater County District Board of Health
April 28, 2016

Present:
Board members:

Chuck Sykes, Chairperson - absent	Craig Wolfing – Vice Chairperson
Elina Chernyak - absent	Brett Stokes
Kristy Meeks	Donald West, Secretary
Kathy Luzmoor	
Board of Health Director:	Grant Christensen
Board Attorney: Charles Barnum - absent	
County Health Officer	Dr. Jean Stachon

Commissioner Reid West - absent
Nursing Staff/Environmental Health Staff
Rocket Miner Newspaper
Guest Nell Johnson

Meeting opened by Craig, Chairperson at 7:15 AM.

Craig welcomed our new board member Kristy Meeks.

Motion to approve the agenda was made by Dr. West, seconded by Brett. Motion carried.

Motion to approve March minutes was made by Kathy, seconded by Brett. Motion carried.

Motion to elect new officers was made by Dr. West, seconded by Kathy. Motion carried. Kathy nominated Craig for Chairperson; Craig nominated Kathy for Vice Chairperson. Both accepted. Motion to approve Craig as the new chairperson and Kathy as the new vice chairperson was made by Brett, seconded by Dr. West. Motion carried. Dr. West agreed to continue to be secretary for the board. Motion for Dr. West to continue as secretary was made by Kathy, seconded by Brett. Motion carried.

Motion to approve April vouchers was made by Kathy, seconded by Brett. Motion carried.

Grant discussed the preliminary budget with board members. Grant explained the State was giving us $135,686.00 quarterly for the last two years. The State has cut our funds to $104,436.25 quarterly for the next two years. All County departments were asked to cut their budgets by 20% due to the economy and insurance rates going up. Grant is asking for a 13% increase from the County to make up what the State is cutting us. Kathy told Grant she did not think the County Commissioners were going to accept his 13% increase when they asked each entity to reduce their budget by 20%. He assured her that he has discussed this with Commissioner West and told him that we have had two employees resign and we did not ask to replace those positions which was a

savings of $131,000. He explained that last year he asked the County for half of what he had asked them for the previous year since the State gave us more money with the MOU in place. If the County does not give us the 13% increase, Grant explained we will not make payroll due to the State paying us quarterly. This would mean layoffs and he doesn't think the Commissioners want anyone to lose their jobs. Kathy also asked why Grant asked for a 3% increase in salaries. She didn't feel like the County would agree with that when asking for a 20% decrease in budget. Grant said he put the 3% increase in salaries for employees who are up for an anniversary increase. He feels they are entitled to the increase.

He also discussed the TANF/MCH grant from the State is going to be reduced. We will be losing money from the Long Term assessments also. We get paid $120 for each assessment performed. The assessments are done every six months and now the State is only recommending assessments be done one time per year.

Grant is planning on reducing out of town mileage and staff development will only be granted if it's mandatory to keep up continuing education.

Kathy asked Grant what is going to happen in three years when we won't have a cash carryover. He said if he has a choice he would have to eliminate positions and he would start with his position and the board can decide if they want a director or a manager. Grant said he knows the next three years are going to be tough to get through.

The budget does not reflect the insurance increase. As soon as Grant gets the premiums, he will have to add this to the budget. Motion to approve the preliminary budget was made by Dr. West, seconded by Brett. Motion carried.

Grant will be presenting his budget to the County Commissioners on May 17th.

Grant mentioned he is in the process of getting a contract with the Department of Family Services to help pay for Linda's parenting classes. Any parents that are court ordered to take parenting classes, the Department of Family services will reimburse $1,200 a head.

Grant presented the education policy to say not to exceed usual and customary costs at the University of Wyoming for the same or equivalent course of study. Motion to adopt education policy as presented based on financial situation was made by Kathy, seconded by Brett. Motion carried.

Environmental health reported on the month of April.

Grant reported the State Health Department would like us to participate in a pilot telemedicine program which would include some diabetes prevention. They would like to use this facility to conduct Life Style Coach classes here.

Karla asked the board if they would give her permission to initiate a policy for the office on How to Respond to an Active Shooter. She is preparing training for the whole building to participate in the exercise. She explained to them the training will be an all-day event and the building will have to be shut down for the day. Karla will have to get permission from Commissioner West to shut the building down for an entire day. Motion for Karla to write a police for How to Respond to an Active Shooter was made by Kathy, seconded by Dr. West. Motion carried.

Motion to adjourn meeting was made by Dr. West, seconded by Brett. Motion carried.

Next DBOH meeting will be Wednesday, May 25, 2016.

Respectfully submitted,

Missy Allen
Administrative Assistant