

Proposed Budget

JAMESTOWN-RIO VISTA WATER & SEWER DISTRICT	
Budget Hearing Information	
3700 WY 374	Location: OFFICE
GREEN RIVER, WY 82935	Date: 7/19/2016
307-875-9463	Time: 8:00PM
SWEETWATER	Budget Prepared by: DANNA FLORES

S-1	BUDGET MESSAGE	W.S. 16-4-104(d)
<p>Notice is hereby given that pursuant to Section 16-4-109, Wyoming Statutes, as amended, a hearing on the proposed budget for the District for the fiscal year ending June 30, 2017, which is now being considered by the Board of Directors of said District, will be held at the District's office, 3700 Highway 374, a location within the District, on the 19th day of July, 2016 at 8:00 P.M. at which time any and all persons interested may appear and be heard respecting such budget. The proposed budget for general fund requirements reflects a slight increase in the overall budget over the 2015-2016 fiscal year budget. Most (some \$6,400,000) of that is for the proposed Joint Powers Water Board connection project and is to be funded by a Wyoming Water Development Commission grant and a USDA rural development loan. While there are some additional modest increases in expenditures, those are mostly the result of small increases in personnel salaries and related costs and modest increases in the cost of materials and services for operations. However, there is no proposed change in the mill levy from the past year's budget. A summary of said proposed budget follows:</p>		

PROPOSED BUDGET SUMMARY

OVERVIEW	2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
S-1 Total Budgeted Expenditures	\$275,353	\$232,549	\$6,811,365	\$6,811,365
S-2 Total Principal to Pay on Debt	\$0	\$0	\$0	\$0
S-3 Total Change to Restricted Funds	\$350,000	\$0	\$0	\$0
S-4 Total General Fund and Forecasted Revenues	\$412,587	\$313,762	\$7,087,932	\$7,087,932
S-5 <i>Amount requested from County Commissioners</i>	\$35,192	\$37,214	\$32,000	\$32,000
S-6 Additional Funding Needed :			\$0	\$0

REVENUE SUMMARY	2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
S-7 Operating Revenues	\$219,995	\$212,332	\$264,250	\$264,250
S-8 Tax levy (From the County Treasurer)	\$35,192	\$37,214	\$32,000	\$32,000
S-9 Government Support	\$0	\$0	\$0	\$0
S-10 Grants	\$0	\$0	\$4,288,000	\$4,288,000
S-11 Other County Support (Not from Co. Treas.)	\$0	\$0	\$0	\$0
S-12 Miscellaneous	\$404	\$619	\$750	\$750
S-13 Other Forecasted Revenue	\$0	\$0	\$2,112,000	\$2,112,000
S-14 Total Revenue	\$255,591	\$250,165	\$6,697,000	\$6,697,000

EXPENDITURE SUMMARY		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
S-15	Capital Outlay	\$3,856	\$0	\$6,450,000	\$6,450,000
S-16	Interest and Fees On Debt	\$0	\$0	\$0	\$0
S-17	Administration	\$117,683	\$82,877	\$129,970	\$129,970
S-18	Operations	\$134,782	\$129,866	\$205,895	\$205,895
S-19	Indirect Costs	\$19,032	\$19,806	\$25,500	\$25,500
S-20	Total Expenditures	\$275,353	\$232,549	\$6,811,365	\$6,811,365

DEBT SUMMARY		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
S-21	Principal Paid on Debt	\$0	\$0	\$0	\$0

CASH AND INVESTMENTS		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
S-22	TOTAL GENERAL FUNDS	\$156,996	\$63,597	\$390,932	\$390,932

Summary of Reserve Funds

S-23	Beginning Balance in Reserve Accounts				
S-24	a. Depreciation Reserve	\$0	\$0	\$0	\$0
S-25	b. Other Reserve	\$0	\$350,000	\$350,000	\$350,000
S-26	c. Emergency Reserve (Cash)	\$0	\$0	\$0	\$0
	Total Reserves (a+b+c)	\$0	\$350,000	\$350,000	\$350,000
S-27	Amount to be added				
S-28	a. Depreciation Reserve	\$0	\$0	\$0	\$0
S-29	b. Other Reserve	\$350,000	\$0	\$0	\$0
S-30	c. Emergency Reserve (Cash)	\$0	\$0	\$0	\$0
	Total to be added (a+b+c)	\$350,000	\$0	\$0	\$0
S-31	Subtotal	\$350,000	\$350,000	\$350,000	\$350,000
S-32	Less Total to be spent	\$0	\$0	\$0	\$0
S-33	TOTAL RESERVES AT END OF FISCAL YEAR	\$350,000	\$350,000	\$350,000	\$350,000

End of Summary

Budget Officer / District Official (if not same as "Submitted by")

Date adopted by Special District _____

DISTRICT ADDRESS: 3700 WY 374
GREEN RIVER, WY 82935

PREPARED BY: DANNA FLORES

DISTRICT PHONE: 307-875-9463

Prepared in compliance with the Uniform Municipal Fiscal Procedures Act (W.S. 16-4-101 through 124) as it applies.

Form approved by Wyoming Department of Audit, Public Funds Division



Proposed Budget

JAMESTOWN-RIO VISTA WATER & SEWER DISTRI
 NAME OF DISTRICT/BOARD

FYE 6/30/2017

PROPERTY TAXES AND ASSESSMENTS

		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
R-1	Property Taxes and Assessments Received				
R-1.1	Tax Levy (From the County Treasurer)	\$35,192	\$37,214	\$32,000	\$32,000
R-1.2	Other County Support				

FORECASTED REVENUE

		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
R-2	Revenues from Other Governments				
R-2.1	State Aid				
R-2.2	Additional County Aid (non-treasurer)				
R-2.3	City (or Town) Aid				
R-2.4	Other (Specify)				
R-2.5	Total Government Support	\$0	\$0	\$0	\$0
R-3	Operating Revenues				
R-3.1	Customer Charges	\$217,495	\$212,094	\$250,000	\$250,000
R-3.2	Sales of Goods or Services	\$2,500	\$238	\$14,250	\$14,250
R-3.3	Other Assessments				
R-3.4	Total Operating Revenues	\$219,995	\$212,332	\$264,250	\$264,250
R-4	Grants				
R-4.1	Direct Federal Grants				
R-4.2	Federal Grants thru State Agencies				
R-4.3	Grants from State Agencies			\$4,288,000	\$4,288,000
R-4.4	Total Grants	\$0	\$0	\$4,288,000	\$4,288,000
R-5	Miscellaneous Revenue				
R-5.1	Interest	\$404	\$619	\$750	\$750
R-5.2	Other: Specify				
R-5.3	Other: Additional				
R-5.4	Total Miscellaneous	\$404	\$619	\$750	\$750
R-5.5	Total Forecasted Revenue	\$220,399	\$212,951	\$4,553,000	\$4,553,000
R-6	Other Forecasted Revenue				
R-6.1	a. Other past due-as estimated by Co. Treas.				
R-6.2	b. Other forecasted revenue (specify):				
R-6.3	<u>USDAgric-Rural Development Loan</u>			\$2,112,000	\$2,112,000
R-6.4	_____				
R-6.5	_____				
R-6.6	Total Other Forecasted Revenue (a+b)	\$0	\$0	\$2,112,000	\$2,112,000

Proposed Budget

JAMESTOWN-RIO VISTA WATER & SEWER DISTRICT
 NAME OF DISTRICT/BOARD

FYE 6/30/2017

CAPITAL OUTLAY BUDGET

		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
E-1	Capital Outlay				
E-1.1	Real Property				
E-1.2	Vehicles				
E-1.3	Office Equipment				
E-1.4	Other (Specify)				
E-1.5	<u>JP Water Board Connect</u>	\$0	\$0	\$6,400,000	\$6,400,000
E-1.6	<u>Water Meters</u>	\$3,856	\$0	\$50,000	\$50,000
E-1.7					
E-1.8	TOTAL CAPITAL OUTLAY	\$3,856	\$0	\$6,450,000	\$6,450,000

ADMINISTRATION BUDGET

		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
E-2	Personnel Services				
E-2.1	Administrator				
E-2.2	Secretary	\$18,648	\$19,992	\$20,000	\$20,000
E-2.3	Clerical	\$3,600	\$3,600	\$6,000	\$6,000
E-2.4	Other (Specify)				
E-2.5					
E-2.6					
E-2.7					
E-3	Board Expenses				
E-3.1	Travel				
E-3.2	Mileage				
E-3.3	Other (Specify)				
E-3.4	<u>Election</u>	\$120	\$0	\$400	\$400
E-3.5					
E-3.6					
E-4	Contractual Services				
E-4.1	Legal	\$9,710	\$3,286	\$15,000	\$15,000
E-4.2	Accounting/Auditing	\$200	\$495	\$4,300	\$4,300
E-4.3	Other (Specify)				
E-4.4	<u>Engineering</u>	\$71,038	\$38,816	\$65,000	\$65,000
E-4.5	<u>Office Lease</u>	\$6,000	\$6,600	\$7,200	\$7,200
E-4.6					
E-5	Other Administrative Expenses				
E-5.1	Office Supplies	\$3,629	\$3,910	\$5,100	\$5,100
E-5.2	Office equipment, rent & repair	\$3,591	\$4,471	\$4,870	\$4,870
E-5.3	Education	\$0	\$0	\$100	\$100
E-5.4	Registrations				
E-5.5	Other (Specify)				
E-5.6	<u>Advertising</u>	\$1,147	\$1,707	\$2,000	\$2,000
E-5.7					
E-5.8					
E-6	TOTAL ADMINISTRATION	\$117,683	\$82,877	\$129,970	\$129,970

Proposed Budget

JAMESTOWN-RIO VISTA WATER & SEWER DISTRICT

FYE 6/30/2017

OPERATIONS BUDGET

			2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
E-7	Personnel Services					
E-7.1	Wages--Operations		\$82,438	\$87,567	\$93,895	\$93,895
E-7.2	Service Contracts					
E-7.3	Other (Specify)					
E-7.4	_____					
E-7.5	_____					
E-7.6	_____					
E-8	Travel					
E-8.1	Mileage					
E-8.2	Other (Specify)					
E-8.3	_____					
E-8.4	_____					
E-8.5	_____					
E-9	Operating supplies (List)					
E-9.1	_____					
E-9.2	Utilities		\$17,624	\$16,333	\$19,800	\$19,800
E-9.3	Chemicals		\$8,999	\$8,302	\$12,000	\$12,000
E-9.4	Water Testing		\$6,575	\$5,222	\$7,000	\$7,000
E-9.5	_____					
E-10	Program Services (List)					
E-10.1	Install Services		\$3,873	\$56	\$1,500	\$1,500
E-10.2	System Maintenance		\$14,073	\$10,788	\$68,000	\$68,000
E-10.3	_____					
E-10.4	_____					
E-10.5	_____					
E-11	Contractual Arrangements (List)					
E-11.1	Res Site Lease		\$1,200	\$1,200	\$2,000	\$2,000
E-11.2	_____					
E-11.3	_____					
E-11.4	_____					
E-11.5	_____					
E-12	Other operations (Specify)					
E-12.1	First Aid		\$0	\$0	\$100	\$100
E-12.2	Tools		\$0	\$0	\$500	\$500
E-12.3	Training		\$0	\$398	\$1,100	\$1,100
E-12.4	_____					
E-12.5	_____					
E-13	TOTAL OPERATIONS		\$134,782	\$129,866	\$205,895	\$205,895

Proposed Budget

JAMESTOWN-RIO VISTA WATER & SEWER DISTRICT

FYE 6/30/2017

INDIRECT COSTS BUDGET

			2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
E-14	Insurance					
E-14.1	Liability		\$4,778	\$4,485	\$5,000	\$5,000
E-14.2	Buildings and vehicles					
E-14.3	Equipment					
E-14.4	Other (Specify)					
E-14.5	<u>Surety Bonds</u>		\$600	\$500	\$800	\$800
E-14.6	_____					
E-14.7	_____					
E-15	Indirect payroll costs:					
E-15.1	FICA (Social Security) taxes		\$7,344	\$7,777	\$11,000	\$11,000
E-15.2	Workers Compensation		\$793	\$780	\$1,500	\$1,500
E-15.3	Unemployment Taxes		\$239	\$156	\$700	\$700
E-15.4	Retirement		\$5,278	\$6,108	\$6,500	\$6,500
E-15.5	Health Insurance					
E-15.6	Other (Specify)					
E-15.7	_____					
E-15.8	_____					
E-15.9	_____					
E-16	Depreciation Expenses					
E-17	TOTAL INDIRECT COSTS		\$19,032	\$19,806	\$25,500	\$25,500

DEBT SERVICE BUDGET

			2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
D-1	Debt Service					
D-1.1	Principal					
D-1.2	Interest					
D-1.3	Fees					
D-2	TOTAL DEBT SERVICE		\$0	\$0	\$0	\$0

Proposed Budget

JAMESTOWN-RIO VISTA WATER & SEWER DISTRICT
 NAME OF DISTRICT/BOARD

FYE 6/30/2017

GENERAL FUNDS

		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
C-1	Balances at Beginning of Fiscal Year				
C-1.1	General Fund Checking Account Balance	\$72,835	\$52,964	\$390,932	\$390,932
C-1.2	Savings and Investments Account Balance	\$84,161	\$10,633		
C-1.3	General Fund CD Balance				
C-1.4	All Other Funds				
C-1.5	Reserves (From Below)	\$350,000	\$350,000	\$350,000	\$350,000
C-1.6	Total Estimated Cash and Investments on Hand	\$506,996	\$413,597	\$740,932	\$740,932
C-2	General Fund Reductions:				
C-2.1	a. Unpaid bills at FYE	\$10,496	\$737		
C-2.2	b. Reserves	\$350,000	\$350,000	\$350,000	\$350,000
C-2.3	Total Deductions (a+b)	\$360,496	\$350,737	\$350,000	\$350,000
C-2.4	Estimated Non-Restricted Funds Available	\$146,499	\$62,860	\$390,932	\$390,932

DEPRECIATION RESERVE (CAPITAL OUTLAY - REPLACEMENT)

		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
C-3	Beginning Balance in Reserve Account (end of previous year)				
C-3.1	Beginning Balance in Reserve Account (end of previous year)				
C-3.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.3	Amount to be added to the reserve				
C-3.4	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-3.6	Identify the amount to be spent from "Reserve for Capital Outlay"				
C-3.7	a. _____				
C-3.8	b. _____				
C-3.9	c. _____				
C-3.10	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.11	TOTAL CAPITAL OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-3.12	Balance to be retained in Depreciation Reserve Account	\$0	\$0	\$0	\$0

OTHER RESTRICTED FUND BALANCES - RESERVE (LEGALLY ENFORCED)

		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
C-4	Beginning Balance in Reserve Account (end of previous year)				
C-4.1	Beginning Balance in Reserve Account (end of previous year)		\$350,000	\$350,000	\$350,000
C-4.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.3	Amount to be added to the reserve	\$350,000			
C-4.4	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.5	SUB-TOTAL	\$350,000	\$350,000	\$350,000	\$350,000
C-4.6	"Other Reserves"				
C-4.7	a. Road Project			\$0	
C-4.8	b. Repair and Maintenance			\$0	
C-4.9	c. _____				
C-4.10	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.11	TOTAL OTHER RESERVE OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-4.12	Balance to be retained in Other Reserve Account	\$350,000	\$350,000	\$350,000	\$350,000

ASSIGNED FUND BALANCE (EMERGENCY RESERVE - NOT COMMITTED)

		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
C-5	Beginning Balance in Reserve Account (end of previous year)				
C-5.1	Beginning Balance in Reserve Account (end of previous year)				
C-5.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.3	Amount to be added to the reserve				
C-5.4	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-5.6	Amount to be spent from Emergency Reserve (Cash)				
C-5.7	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.8	Balance to be retained in Assigned Fund Balance	\$0	\$0	\$0	\$0
C-5.9	TOTAL TO BE SPENT	\$0	\$0	\$0	\$0