

Proposed Budget

Sweetwater County Conservation District	
	Budget Hearing Information
79 Winston Dr. Suite 103	Location: SWCCD Office
Rock Springs, WY 82901	Date: 7/26/2016
307-362-5257	Time: 10:00 AM
Sweetwater	Budget Prepared by: Henry Bliss

S-1	BUDGET MESSAGE	W.S. 16-4-104(d)
<p>Sweetwater County Conservation District (SWCCD) Board of Supervisors are committed to meeting the challenges of providing leadership for over seven (7) million acres of natural resources in Sweetwater County as outlined in state statute.</p> <p>SWCCD will work towards completing the Bitter Creek Diversion Structure. The project is to provide for a new drop type structure to replace, in a new location, the new structure presently holding the head cut. Accomplishing will prevent increased sedimentation loading in the Bitter Creek if/when the Pierotto Ditch fails, maintaining the existing upstream channels, morphology and riparian regime.</p> <p>SWCCD will continue to work on the Transportation Management Plan for the County and the Rock Springs RMP, to remain involved in the Federal land Planning and project level processes including implementation of Record of Decisions and Adaptive Management, which ultimately interfaces with the Sage Grouse Core Area.</p> <p>To remain involved WATERSHED/WATER QUALITY assessment, planning and implementation on the Bitter and Killpecker Creeks as well as other potential listed streams. In 2016, the WDEQ Total Maximum Daily Load (TMDL) development process will provide a resource to promote awareness and secure public involvement in addressing the listed impairments within the watershed.</p> <p>To continue supporting the Wyoming Landscape Conservation Initiative to provide match for other watershed type projects. (such as the Little Mountain and Pine Mountain) along with education and outreach to citizens of the county. \$5,000.00</p> <p>Note: If clarification and details are needed, please contact the SWCCD office at 307-362-5257</p>		

PROPOSED BUDGET SUMMARY

OVERVIEW	2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
S-1 Total Budgeted Expenditures	\$371,124	\$330,514	\$634,402	\$575,278
S-2 Total Principal to Pay on Debt	\$0	\$0	\$0	\$0
S-3 Total to be added to Restricted Funds	\$0	\$19,336	\$750	\$750
S-4 Total General Fund and Forecasted Revenues	\$394,723	\$340,928	\$640,302	\$640,302
S-5 Amount requested from County Commissioners	\$0	\$0	\$0	\$0
S-6 Additional Funding Needed :			\$0	\$0

Sweetwater County Conservation District

REVENUE SUMMARY	2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
S-7 Operating Revenues	\$5,543	\$930	\$1,000	\$1,000
S-8 Tax levy (From the County Treasurer)	\$0	\$0	\$0	\$0
S-9 Government Support	\$329,491	\$328,904	\$265,464	\$265,464
S-10 Grants	\$11,818	\$5,944	\$368,638	\$368,638
S-11 Other County Support (Not from Co. Treas.)	\$0	\$0	\$0	\$0
S-12 Miscellaneous	\$128	\$0	\$50	\$50
S-13 Other Forecasted Revenue	\$0	\$0	\$0	\$0
S-14 Total Revenue	\$346,980	\$335,778	\$635,152	\$635,152

FY 7/1/16-6/30/17

EXPENDITURE SUMMARY		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
S-15	Capital Outlay	\$0	\$0	\$0	\$0
S-16	Interest and Fees On Debt	\$0	\$0	\$0	\$0
S-17	Administration	\$85,303	\$97,795	\$93,900	\$93,900
S-18	Operations	\$265,742	\$212,714	\$520,002	\$460,878
S-19	Indirect Costs	\$20,079	\$20,005	\$20,500	\$20,500
S-20	Total Expenditures	\$371,124	\$330,514	\$634,402	\$575,278

DEBT SUMMARY		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
S-21	Principal Paid on Debt	\$0	\$0	\$0	\$0

CASH AND INVESTMENTS		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
S-22	TOTAL GENERAL FUNDS	\$47,743	\$5,150	\$5,150	\$5,150

Summary of Reserve Funds

S-23	Beginning Balance in Reserve Accounts				
S-24	a. Depreciation Reserve	\$0	\$0	\$0	\$0
S-25	b. Other Reserve	\$0	\$0	\$0	\$0
S-26	c. Emergency Reserve (Cash)	\$0	\$17,480	\$36,816	\$36,816
	Total Reserves (a+b+c)	\$0	\$17,480	\$36,816	\$36,816
S-27	Amount to be added				
S-28	a. Depreciation Reserve	\$0	\$0	\$0	\$0
S-29	b. Other Reserve	\$0	\$0	\$0	\$0
S-30	c. Emergency Reserve (Cash)	\$0	\$19,336	\$750	\$750
	Total to be added (a+b+c)	\$0	\$19,336	\$750	\$750
S-31	Subtotal	\$0	\$36,816	\$37,566	\$37,566
S-32	Less Total to be spent	\$0	\$0	\$0	\$0
S-33	TOTAL RESERVES AT END OF FISCAL YEAR	\$0	\$36,816	\$37,566	\$37,566

End of Summary

Budget Officer / District Official (if not same as "Submitted by")

Date adopted by Special District _____

DISTRICT ADDRESS: 79 Winston Dr. Suite 103
Rock Springs, WY 82901

PREPARED BY: Henry Bliss

DISTRICT PHONE: 307-362-5257

Prepared in compliance with the Uniform Municipal Fiscal Procedures Act (W.S. 16-4-101 through 124) as it applies.

Form approved by Wyoming Department of Audit, Public Funds Division

Proposed Budget

Sweetwater County Conservation District

FYE 6/30/2017

NAME OF DISTRICT/BOARD

PROPERTY TAXES AND ASSESSMENTS

		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
R-1	Property Taxes and Assessments Received				
R-1.1	Tax Levy (From the County Treasurer)				
R-1.2	Other County Support				

FORECASTED REVENUE

		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
R-2	Revenues from Other Governments				
R-2.1	State Aid	\$8,824	\$8,824	\$8,824	\$8,824
R-2.2	Additional County Aid (non-treasurer)	\$320,667	\$320,080	\$256,640	\$256,640
R-2.3	City (or Town) Aid				
R-2.4	Other (Specify)				
R-2.5	Total Government Support	\$329,491	\$328,904	\$265,464	\$265,464
R-3	Operating Revenues				
R-3.1	Customer Charges				
R-3.2	Sales of Goods or Services	\$5,543	\$930	\$1,000	\$1,000
R-3.3	Other Assessments				
R-3.4	Total Operating Revenues	\$5,543	\$930	\$1,000	\$1,000
R-4	Grants				
R-4.1	Direct Federal Grants	\$11,818	\$1,680	\$200,000	\$200,000
R-4.2	Federal Grants thru State Agencies				
R-4.3	Grants from State Agencies		\$4,264	\$168,638	\$168,638
R-4.4	Total Grants	\$11,818	\$5,944	\$368,638	\$368,638
R-5	Miscellaneous Revenue				
R-5.1	Interest	\$48			
R-5.2	Other: Specify registrations	\$80		\$50	\$50
R-5.3	Other: Additional				
R-5.4	Total Miscellaneous	\$128	\$0	\$50	\$50
R-5.5	Total Forecasted Revenue	\$346,980	\$335,778	\$635,152	\$635,152
R-6	Other Forecasted Revenue				
R-6.1	a. Other past due-as estimated by Co. Treas.				
R-6.2	b. Other forecasted revenue (specify):				
R-6.3	_____				
R-6.4	_____				
R-6.5	_____				
R-6.6	Total Other Forecasted Revenue (a+b)	\$0	\$0	\$0	\$0

Proposed Budget

Sweetwater County Conservation District

FYE 6/30/2017

NAME OF DISTRICT/BOARD

CAPITAL OUTLAY BUDGET

		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
E-1	Capital Outlay				
E-1.1	Real Property				
E-1.2	Vehicles				
E-1.3	Office Equipment				
E-1.4	Other (Specify)				
E-1.5	_____				
E-1.6	_____				
E-1.7	_____				
E-1.8	TOTAL CAPITAL OUTLAY	\$0	\$0	\$0	\$0

ADMINISTRATION BUDGET

		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
E-2	Personnel Services				
E-2.1	Administrator	\$34,977	\$37,595	\$37,600	\$37,600
E-2.2	Secretary				
E-2.3	Clerical				
E-2.4	Other (Specify)				
E-2.5	_____				
E-2.6	_____				
E-2.7	_____				
E-3	Board Expenses				
E-3.1	Travel				
E-3.2	Mileage	\$8,427	\$7,000	\$6,500	\$6,500
E-3.3	Other (Specify)				
E-3.4	Postage/advertising	\$769	\$515	\$1,000	\$1,000
E-3.5	Training				
E-3.6	_____				
E-4	Contractual Services				
E-4.1	Legal	\$88	\$1,000	\$500	\$500
E-4.2	Accounting/Auditing	\$635	\$1,700	\$1,500	\$1,500
E-4.3	Other (Specify)				
E-4.4	Telephone/Internet	\$1,021	\$947	\$1,500	\$1,500
E-4.5	_____				
E-4.6	_____				
E-5	Other Administrative Expenses				
E-5.1	Office Supplies	\$2,763	\$2,000	\$2,000	\$2,000
E-5.2	Office equipment, rent & repair	\$4,903	\$8,455	\$3,000	\$3,000
E-5.3	Education	\$2,567	\$250	\$2,000	\$2,000
E-5.4	Registrations	\$2,409	\$2,000	\$2,000	\$2,000
E-5.5	Other (Specify)				
E-5.6	Board Dues	\$20,371	\$20,333	\$20,300	\$20,300
E-5.7	Rent	\$6,373	\$16,000	\$16,000	\$16,000
E-5.8	_____				
E-6	TOTAL ADMINISTRATION	\$85,303	\$97,795	\$93,900	\$93,900

Proposed Budget

Sweetwater County Conservation District

FYE 6/30/2017

OPERATIONS BUDGET

			2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
E-7	Personnel Services					
E-7.1	Wages--Operations					
E-7.2	Service Contracts					
E-7.3	Other (Specify)					
E-7.4	_____					
E-7.5	_____					
E-7.6	_____					
E-8	Travel					
E-8.1	Mileage		\$3,533	\$4,500	\$4,000	\$4,000
E-8.2	Other (Specify)					
E-8.3	_____					
E-8.4	_____					
E-8.5	_____					
E-9	Operating supplies (List)					
E-9.1	_____					
E-9.2	_____					
E-9.3	_____					
E-9.4	_____					
E-9.5	_____					
E-10	Program Services (List)					
E-10.1	Trees for Recyclables		\$258	\$500	\$500	\$500
E-10.2	BLM/WLCI Award		\$14,258		\$200,000	\$200,000
E-10.3	WDEQ Grant		\$1,861	\$5,450	\$118,638	\$118,638
E-10.4	WDA Grant		\$39,608	\$4,264		
E-10.5	see additional details		\$4,682		\$59,124	
E-11	Contractual Arrangements (List)					
E-11.1	TMP		\$132,470	\$20,000		
E-11.2	Little Mtn/Forestry Proj			\$10,000	\$35,000	\$35,000
E-11.3	TU/Aspen		\$6,300			
E-11.4	WDEQ Survey			\$25,000		
E-11.5	_____					
E-12	Other operations (Specify)					
E-12.1	Technical/Legal		\$10,642	\$10,000	\$29,000	\$29,000
E-12.2	BK Projects/Headcut		\$49,827	\$125,000	\$68,740	\$68,740
E-12.3	WDEQ Grant Match		\$2,303	\$8,000		
E-12.4	Project Match WLCI/WD				\$5,000	\$5,000
E-12.5	_____					
E-13	TOTAL OPERATIONS		\$265,742	\$212,714	\$520,002	\$460,878

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Sweetwater County Conservation District

FYE 6/30/2017

INDIRECT COSTS BUDGET

			2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
E-14	Insurance					
E-14.1	Liability		\$1,795	\$1,750	\$2,000	\$2,000
E-14.2	Buildings and vehicles					
E-14.3	Equipment					
E-14.4	Other (Specify)					
E-14.5	_____					
E-14.6	_____					
E-14.7	_____					
E-15	Indirect payroll costs:					
E-15.1	FICA (Social Security) taxes		\$2,958	\$2,824	\$3,000	\$3,000
E-15.2	Workers Compensation		\$704	\$668	\$650	\$650
E-15.3	Unemployment Taxes					
E-15.4	Retirement		\$5,905	\$6,225	\$6,600	\$6,600
E-15.5	Health Insurance		\$8,717	\$8,538	\$8,250	\$8,250
E-15.6	Other (Specify)					
E-15.7	_____					
E-15.8	_____					
E-15.9	_____					
E-16	Depreciation Expenses					
E-17	TOTAL INDIRECT COSTS		\$20,079	\$20,005	\$20,500	\$20,500

DEBT SERVICE BUDGET

			2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
D-1	Debt Service					
D-1.1	Principal					
D-1.2	Interest					
D-1.3	Fees					
D-2	TOTAL DEBT SERVICE		\$0	\$0	\$0	\$0

Proposed Budget

Sweetwater County Conservation District

FYE 6/30/2017

NAME OF DISTRICT/BOARD

GENERAL FUNDS

C-1 Balances at End of Fiscal Year		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
C-1.1	General Fund Checking Account Balance	\$47,743	\$5,150	\$5,150	\$5,150
C-1.2	Savings and Investments Account Balance				
C-1.3	General Fund CD Balance				
C-1.4	All Other Funds				
C-1.5	Reserves (From Below)	\$0	\$36,816	\$37,566	\$37,566
C-1.6	Total Estimated Cash and Investments on Hand	\$47,743	\$41,966	\$42,716	\$42,716

C-2 General Fund Reductions:		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
C-2.1	a. Unpaid bills at FYE				
C-2.2	b. Reserves	\$0	\$36,816	\$37,566	\$37,566
C-2.3	Total Deductions (a+b)	\$0	\$36,816	\$37,566	\$37,566
C-2.4	Estimated Non-Restricted Funds Available	\$47,743	\$5,150	\$5,150	\$5,150

DEPRECIATION RESERVE (CAPITAL OUTLAY - REPLACEMENT)

C-3		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
C-3.1	Balance in Reserve Account, <u>end of previous fiscal year.</u>				
C-3.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.3	Amount to be added to the reserve				
C-3.4	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-3.6	Identify the amount to be spent from "Reserve for Capital Outlay"				
C-3.7	a. _____				
C-3.8	b. _____				
C-3.9	c. _____				
C-3.10	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.11	TOTAL CAPITAL OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-3.12	(Line 3 - Line 5)	\$0	\$0	\$0	\$0

OTHER RESTRICTED FUND BALANCES - RESERVE (LEGALLY ENFORCED)

C-4		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
C-4.1	Balance in Reserve Account, beginning of budget year				
C-4.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.3	Amount to be added to the reserve				
C-4.4	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-4.6	Identify the amount and project to be spent from "Other"				
C-4.7	a. _____				
C-4.8	b. _____				
C-4.9	c. _____				
C-4.10	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.11	TOTAL OTHER RESERVE OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-4.12	9 - Line 11)	\$0	\$0	\$0	\$0

ASSIGNED FUND BALANCE (EMERGENCY RESERVE - NOT COMMITTED)

C-5		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
C-5.1	Balance in Reserve Account, beginning of budget year	\$0	\$17,480	\$36,816	\$36,816
C-5.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.3	Amount to be added to the reserve		\$19,336	\$750	\$750
C-5.4	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.5	SUB-TOTAL	\$0	\$36,816	\$37,566	\$37,566
C-5.6	Amount to be spent from Emergency Reserve (Cash)		\$0		
C-5.7	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.8	Balance to be retained in Assigned Fund Balance	\$0	\$36,816	\$37,566	\$37,566
C-5.9	TOTAL TO BE SPENT	\$0	\$0	\$0	\$0

C-6	Total Cash Available and Forecasted Revenue	\$394,723	\$340,928	\$640,302	\$640,302
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