

## Brooke Talbott - County Clerks

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**From:** Gail Johnson <gail@swcwp.net>  
**Sent:** Wednesday, May 11, 2016 2:22 PM  
**To:** doa-pfd-web@wyo.gov; Sweetwater County Elections  
**Subject:** Preliminary Budget 16-17 Weed and Pest  
**Attachments:** Copy of Special District Electronic Budget Form 2017.xlsm

Greetings!

Please find attached our preliminary budget for the Sweetwater County Weed and Pest Control District. Will you please email me back so that I know you received it? That would be great! If I haven't sent this in the file type that you like, please also let me know.

Our budget hearing will be on July 12, 2016 in Farson at the Weed & Pest office at 5:00 pm.

Thanks so much!

Gail Johnson

Secretary

Sweetwater County Weed and Pest

BT  
FILED 5-12-2016 AT 9:48 AM REC # 2016-SDIST-0036  
STEVEN DALE DAVIS, CLERK of SWEETWATER COUNTY, WY Page 1

# Proposed Budget

SWEETWATER COUNTY WEED AND PEST	
	Budget Hearing Information
PO BOX 173	Location: FARSON
FARSON, WY 82932	Date: 7/12/2016
307-273-9683	Time: 5:00 PM
SWEETWATER	Budget Prepared by: GAIL JOHNSON

**S-1 BUDGET MESSAGE** W.S. 16-4-104(d)

The Sweetwater County Weed and Pest District continues to be fiscally responsible.

## PROPOSED BUDGET SUMMARY

OVERVIEW	2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
S-1 Total Budgeted Expenditures	\$1,856,148	\$1,243,933	\$2,047,272	
S-2 Total Principal to Pay on Debt	\$0	\$0	\$0	
S-3 Total to be added to Restricted Funds	\$0	\$0	\$0	
S-4 Total General Fund and Forecasted Revenues	\$3,440,764	\$1,700,192	\$2,047,272	
S-5 Amount requested from County Commissioners	\$1,730,340	\$923,556	\$891,134	
S-6 Additional Funding Needed :			\$0	

SWEETWATER COUNTY WEED AND PEST

REVENUE SUMMARY	2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
S-7 Operating Revenues	\$504,692	\$164,054	\$300,000	
S-8 Tax levy (From the County Treasurer)	\$1,730,340	\$923,556	\$891,134	
S-9 Government Support	\$0	\$0	\$0	
S-10 Grants	\$0	\$0	\$0	
S-11 Other County Support (Not from Co. Treas.)	\$0	\$0	\$0	
S-12 Miscellaneous	\$324	\$289	\$0	
S-13 Other Forecasted Revenue	\$0	\$0	\$0	
S-14 Total Revenue	\$2,235,356	\$1,087,899	\$1,191,134	

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EXPENDITURE SUMMARY		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
S-15	Capital Outlay	\$192,631	\$233,826	\$220,000	
S-16	Interest and Fees On Debt	\$0	\$0	\$0	
S-17	Administration	\$289,677	\$258,058	\$393,772	
S-18	Operations	\$1,188,589	\$571,267	\$1,203,000	
S-19	Indirect Costs	\$185,251	\$180,782	\$230,500	
S-20	<b>Total Expenditures</b>	<b>\$1,856,148</b>	<b>\$1,243,933</b>	<b>\$2,047,272</b>	

DEBT SUMMARY		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
S-21	Principal Paid on Debt	\$0	\$0	\$0	

CASH AND INVESTMENTS		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
S-22	<b>TOTAL GENERAL FUNDS</b>	<b>\$1,205,408</b>	<b>\$612,293</b>	<b>\$856,138</b>	

**Summary of Reserve Funds**

S-23	<b>Beginning Balance in Reserve Accounts</b>				
S-24	a. Depreciation Reserve	\$0	\$0	\$0	
S-25	b. Other Reserve	\$0	\$0	\$0	
S-26	c. Emergency Reserve (Cash)	\$0	\$0	\$0	
	<b>Total Reserves (a+b+c)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	
S-27	<b>Amount to be added</b>				
S-28	a. Depreciation Reserve	\$0	\$0	\$0	
S-29	b. Other Reserve	\$0	\$0	\$0	
S-30	c. Emergency Reserve (Cash)	\$0	\$0	\$0	
	<b>Total to be added (a+b+c)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	
S-31	<b>Subtotal</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	
S-32	<b>Less Total to be spent</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	
S-33	<b>TOTAL RESERVES AT END OF FISCAL YEAR</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	

End of Summary

Date adopted by Special District \_\_\_\_\_

Budget Officer / District Official (if not same as "Submitted by") \_\_\_\_\_

DISTRICT ADDRESS: PO BOX 173  
FARSON, WY 82932

PREPARED BY: GAIL JOHNSON \_\_\_\_\_

DISTRICT PHONE: 307-273-9683 \_\_\_\_\_

Prepared in compliance with the Uniform Municipal Fiscal Procedures Act (W.S. 16-4-101 through 124) as it applies.

Form approved by Wyoming Department of Audit, Public Funds Division

BT  
FILED 5/12/2016 AT 9:48 AM REC # 2016-SDIST-0036  
STEVEN DALE DAVIS, CLERK of SWEETWATER COUNTY, WY Page 4

# Proposed Budget

SWEETWATER COUNTY WEED AND PEST  
 NAME OF DISTRICT/BOARD

FYE 6/30/2017

## PROPERTY TAXES AND ASSESSMENTS

		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
<b>R-1</b>	<b>Property Taxes and Assessments Received</b>				
R-1.1	Tax Levy (From the County Treasurer)	\$1,730,340	\$923,556	\$891,134	
R-1.2	Other County Support				

## FORECASTED REVENUE

		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
<b>R-2</b>	<b>Revenues from Other Governments</b>				
R-2.1	State Aid				
R-2.2	Additional County Aid (non-treasurer)				
R-2.3	City (or Town) Aid				
R-2.4	Other (Specify)				
R-2.5	<b>Total Government Support</b>	\$0	\$0	\$0	
<b>R-3</b>	<b>Operating Revenues</b>				
R-3.1	Customer Charges	\$504,692	\$164,054	\$300,000	
R-3.2	Sales of Goods or Services				
R-3.3	Other Assessments				
R-3.4	<b>Total Operating Revenues</b>	\$504,692	\$164,054	\$300,000	
<b>R-4</b>	<b>Grants</b>				
R-4.1	Direct Federal Grants				
R-4.2	Federal Grants thru State Agencies				
R-4.3	Grants from State Agencies				
R-4.4	<b>Total Grants</b>	\$0	\$0	\$0	
<b>R-5</b>	<b>Miscellaneous Revenue</b>				
R-5.1	Interest	\$324	\$289		
R-5.2	Other: Specify				
R-5.3	Other: Additional				
R-5.4	<b>Total Miscellaneous</b>	\$324	\$289	\$0	
R-5.5	<b>Total Forecasted Revenue</b>	\$505,016	\$164,343	\$300,000	
<b>R-6</b>	<b>Other Forecasted Revenue</b>				
R-6.1	a. Other past due-as estimated by Co. Treas.			\$0	
R-6.2	b. Other forecasted revenue (specify):				
R-6.3	_____				
R-6.4	_____				
R-6.5	_____				
R-6.6	<b>Total Other Forecasted Revenue (a+b)</b>	\$0	\$0	\$0	

# Proposed Budget

SWEETWATER COUNTY WEED AND PEST

FYE 6/30/2017

NAME OF DISTRICT/BOARD

## CAPITAL OUTLAY BUDGET

		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
<b>E-1</b>	<b>Capital Outlay</b>				
E-1.1	Real Property				
E-1.2	Vehicles				
E-1.3	Office Equipment				
E-1.4	Other (Specify)				
E-1.5	<u>Equipment, Spray Equip</u>	\$35,040	\$157,794	\$100,000	
E-1.6	<u>Buildings/Special Projects</u>	\$157,591	\$76,032	\$120,000	
E-1.7					
E-1.8	<b>TOTAL CAPITAL OUTLAY</b>	<b>\$192,631</b>	<b>\$233,826</b>	<b>\$220,000</b>	

## ADMINISTRATION BUDGET

		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
<b>E-2</b>	<b>Personnel Services</b>				
E-2.1	Administrator	\$71,458	\$62,873	\$75,448	
E-2.2	Secretary	\$42,551	\$33,033	\$46,426	
E-2.3	Clerical				
E-2.4	Other (Specify)				
E-2.5	<u>Administrator II</u>	\$70,850	\$62,873	\$75,448	
E-2.6	<u>Shop Foreman</u>	\$51,950	\$51,208	\$66,450	
E-2.7					
<b>E-3</b>	<b>Board Expenses</b>				
E-3.1	Travel	\$640		\$5,000	
E-3.2	Mileage	\$3,840	\$2,453	\$7,000	
E-3.3	Other (Specify)				
E-3.4					
E-3.5					
E-3.6					
<b>E-4</b>	<b>Contractual Services</b>				
E-4.1	Legal	\$2,000	\$4,636	\$20,000	
E-4.2	Accounting/Auditing	\$15,750	\$16,500	\$30,000	
E-4.3	Other (Specify)				
E-4.4					
E-4.5					
E-4.6					
<b>E-5</b>	<b>Other Administrative Expenses</b>				
E-5.1	Office Supplies	\$19,173	\$10,980	\$20,000	
E-5.2	Office equipment, rent & repair				
E-5.3	Education	\$8,777	\$10,645	\$12,500	
E-5.4	Registrations	\$2,500	\$2,580	\$3,500	
E-5.5	Other (Specify)				
E-5.6	<u>Advertising</u>	\$188	\$277	\$2,000	
E-5.7	<u>Additional Hire</u>			\$30,000	
E-5.8					
<b>E-6</b>	<b>TOTAL ADMINISTRATION</b>	<b>\$289,677</b>	<b>\$258,058</b>	<b>\$393,772</b>	

# Proposed Budget

SWEETWATER COUNTY WEED AND PEST

FYE 6/30/2017

## OPERATIONS BUDGET

		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
<b>E-7</b>	<b>Personnel Services</b>				
E-7.1	Wages--Operations	\$91,883	\$64,191	\$150,000	
E-7.2	Service Contracts				
E-7.3	Other (Specify)				
E-7.4	_____				
E-7.5	_____				
E-7.6	_____				
<b>E-8</b>	<b>Travel</b>				
E-8.1	Mileage				
E-8.2	Other (Specify)				
E-8.3	_____				
E-8.4	_____				
E-8.5	_____				
<b>E-9</b>	<b>Operating supplies (List)</b>				
E-9.1	Chemicals/Spray Aids	\$377,356	\$144,343	\$400,000	
E-9.2	Gas & Oil	\$31,607	\$26,336	\$50,000	
E-9.3	Spray & Small Equip	\$2,110		\$20,000	
E-9.4	Bio-Control			\$1,000	
E-9.5	_____				
<b>E-10</b>	<b>Program Services (List)</b>				
E-10.1	County Roads	\$34,076	\$5,000	\$25,000	
E-10.2	Cost Share Program	\$131,177	\$60,503	\$150,000	
E-10.3	Repairs & Maint	\$34,827	\$26,216	\$45,000	
E-10.4	Warehouse Supplies	\$15,612	\$21,210	\$25,000	
E-10.5	_____				
<b>E-11</b>	<b>Contractual Arrangements (List)</b>				
E-11.1	Sub-Contractors	\$42,443	\$6,327	\$26,500	
E-11.2	Special Dist: Rock Spring	\$98,902	\$42,186	\$65,000	
E-11.3	Special Dist: Green River	\$38,361	\$14,912	\$25,000	
E-11.4	Predator Control		\$21,338	\$30,000	
E-11.5	_____				
<b>E-12</b>	<b>Other operations (Specify)</b>				
E-12.1	Personal Protective Supp	\$3,534	\$1,386	\$5,000	
E-12.2	Forage Tags		\$480	\$500	
E-12.3	Mosquito Program	\$259,743	\$125,066	\$150,000	
E-12.4	Utilities	\$26,958	\$11,773	\$35,000	
E-12.5	_____				
<b>E-13</b>	<b>TOTAL OPERATIONS</b>	<b>\$1,188,589</b>	<b>\$571,267</b>	<b>\$1,203,000</b>	

# Proposed Budget

SWEETWATER COUNTY WEED AND PEST

FYE 6/30/2017

## INDIRECT COSTS BUDGET

			2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
<b>E-14</b>	<b>Insurance</b>					
E-14.1	Liability		\$4,143	\$4,465	\$6,000	
E-14.2	Buildings and vehicles		\$8,308	\$15,273	\$18,000	
E-14.3	Equipment					
E-14.4	Other (Specify)					
E-14.5	_____					
E-14.6	_____					
E-14.7	_____					
<b>E-15</b>	<b>Indirect payroll costs:</b>					
E-15.1	FICA (Social Security) taxes		\$20,181	\$16,840	\$25,000	
E-15.2	Workers Compensation		\$5,596	\$7,521	\$7,000	
E-15.3	Unemployment Taxes		\$5,952	\$7,527	\$20,000	
E-15.4	Retirement		\$43,039	\$34,900	\$45,000	
E-15.5	Health Insurance		\$93,312	\$87,451	\$100,000	
E-15.6	Other (Specify)					
E-15.7	Disability Insurance			\$2,866	\$4,000	
E-15.8	Medicare		\$4,720	\$3,939	\$5,500	
E-15.9	_____					
<b>E-16</b>	<b>Depreciation Expenses</b>					
<b>E-17</b>	<b>TOTAL INDIRECT COSTS</b>		<b>\$185,251</b>	<b>\$180,782</b>	<b>\$230,500</b>	

## DEBT SERVICE BUDGET

			2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
<b>D-1</b>	<b>Debt Service</b>					
D-1.1	Principal					
D-1.2	Interest					
D-1.3	Fees					
<b>D-2</b>	<b>TOTAL DEBT SERVICE</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	

# Proposed Budget

SWEETWATER COUNTY WEED AND PEST

FYE 6/30/2017

NAME OF DISTRICT/BOARD

## GENERAL FUNDS

		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
C-1	<b>Balances at End of Fiscal Year</b>				
C-1.1	General Fund Checking Account Balance	\$1,128,088	\$534,741	\$856,138	
C-1.2	Savings and Investments Account Balance				
C-1.3	General Fund CD Balance	\$77,320	\$77,552		
C-1.4	All Other Funds				
C-1.5	Reserves (From Below)	\$0	\$0	\$0	
C-1.6	<b>Total Estimated Cash and Investments on Hand</b>	<b>\$1,205,408</b>	<b>\$612,293</b>	<b>\$856,138</b>	
C-2	<b>General Fund Reductions:</b>				
C-2.1	a. Unpaid bills at FYE			\$200,000	
C-2.2	b. Reserves	\$0	\$0	\$0	
C-2.3	<b>Total Deductions (a+b)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$200,000</b>	
C-2.4	<b>Estimated Non-Restricted Funds Available</b>	<b>\$1,205,408</b>	<b>\$612,293</b>	<b>\$656,138</b>	

## DEPRECIATION RESERVE (CAPITAL OUTLAY - REPLACEMENT)

		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
C-3	<b>Balance in Reserve Account, <u>end of previous fiscal year.</u></b>				
C-3.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.3	Amount to be added to the reserve				
C-3.4	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.5	<b>SUB-TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	
C-3.6	Identify the amount to be spent from "Reserve for Capital Outlay"				
C-3.7	a. _____				
C-3.8	b. _____				
C-3.9	c. _____				
C-3.10	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.11	<b>TOTAL CAPITAL OUTLAY (a+b+c)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	
C-3.12	Account (Line 3 - Line 5)	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	

## OTHER RESTRICTED FUND BALANCES - RESERVE (LEGALLY ENFORCED)

		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
C-4	<b>Balance in Reserve Account, beginning of budget year</b>				
C-4.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.3	Amount to be added to the reserve				
C-4.4	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.5	<b>SUB-TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	
C-4.6	"Other Reserves"				
C-4.7	a. _____				
C-4.8	b. _____				
C-4.9	c. _____				
C-4.10	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.11	<b>TOTAL OTHER RESERVE OUTLAY (a+b+c)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	
C-4.12	9 - Line 11)	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	

## ASSIGNED FUND BALANCE (EMERGENCY RESERVE - NOT COMMITTED)

		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
C-5	<b>Balance in Reserve Account, beginning of budget year</b>				
C-5.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.3	Amount to be added to the reserve				
C-5.4	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.5	<b>SUB-TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	
C-5.6	Amount to be spent from Emergency Reserve (Cash)				
C-5.7	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.8	<b>Balance to be retained in Assigned Fund Balance</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	
C-5.9	<b>TOTAL TO BE SPENT</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	