

LEPC Meeting  
Wednesday, May 28, 2014  
Emergency Management Office  
Rock Springs, WY

**In attendance:**

Karla Roich	Sweetwater County Community Nursing
Jane Pennell	QEP Energy
Bryan Seppie	JPWB
David Beltran	Memorial Hospital Sweetwater County
Tom Murphy	Williams
Julie Iorg	Williams
Cindy Sheehan	SWC Land Use
Tim Sheehan	Questar Gas Co.
John Knoll	Exxon Mobil
Tommee Lynn Lambert	Exxon Mobil
Tory Thomas	WYDOT
David Bottemiller	SWC Fire Department
Lyle Armstrong	Rock Springs Fire Department
Danielle Hemmert	FMC/SWC Search & Rescue
Eric Bingham	SWC Land Use
David Johnson	Sweetwater EMA
Tamara Twitchell	Daggett County
Judy Roderick	Sweetwater County EMA

**Welcome**

David Johnson called the meeting to order at 9:07.

**Introductions**

Each attendee introduced themselves to the group.

**Approval of Agenda**

A motion was made by Lyle Armstrong and seconded by Karla Roich to accept the agenda.

**Approval of Minutes**

A motion was made by David Beltran and seconded by Danielle Hemmert to approve the minutes from the February 11th meeting. The minutes were approved.

**Reports from Committees**

**Citizen Corps Committee/Volunteer Foundation**

- **Volunteer Foundation Meeting** – Members of the Volunteer Foundation presented their funding requests to the Foundation and the funds from the mailing campaign have been distributed.

John Knoll advised the group that Exxon Mobil will be providing a donation for the dive team.

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- **CERT (*Community Emergency Response Team*)** – We are wrapping up a CERT class for Life Skills.

Volunteer David Wolf is in the process of organizing Neighborhood CERT teams.

- **MRC (*Medical Reserve Corp*)** – The MRC is still looking for volunteers. If anyone has any suggestions for recruiting, please let Karla know. Tom Murphy invited Karla to set up during the pond tour.

## Old Business

**Re-Cap of March SERC (State Emergency Response Committee) meeting** – Judy attended the SERC meeting in Riverton, in April. She reviewed the information covered during the meeting. One thing that she hadn't been aware of prior to attending this meeting was the ability of the LEPC to set requirements for how they receive the Annual Tier II data.

**Little America Corridor Group** – Judy reviewed the May 21<sup>st</sup> meeting of the Little America Corridor Group for attendees. The pipeline operators haven't experienced anything that was not anticipated. They didn't have a representative at this meeting so Judy will contact FMC and try to get either an update or a representative from FMC to attend the next quarterly meeting.

## Exercises

### Review:

- **Annual Pipeline Awareness Seminar** – The Annual Pipeline Awareness Seminar was held in March at the Holiday Inn. There was a good turnout including representatives from WOHS (Wyoming Office of Homeland Security), Bomb Team, and a good mix of other responder agencies. Pacific Power also provided a very good presentation.
- **SNS Tabletop** – Representatives from the hospital, Emergency Management, the Department of Health, CDC (Center for Disease Control), and Community Nursing participated in an SNS tabletop exercise in April. The scenario for the exercise was a depletion of supplies due to terrorist activity. Local stockpiles were depleted, call trees were activated, and the SNS (Strategic National Stockpile) was requested.

Along with the supplies there is a field medical station that can be requested. The team flies in and can care for 100-150 patients. We would provide support nurses, food, toilets, etc.

Uinta County also has a mobile medical clinic that we could request.

- **Airport Exercise** – The airport held a tabletop exercise in April. Participants included fire, hospital, airport personnel, law enforcement, TSA, and Emergency Management.
- **Operation Grizzly** – On May 14<sup>th</sup> Emergency Management traveled to Jackson to participate in their EOC exercise. The scenario for this exercise was a crash of a passenger airplane in Sublette County and a small aircraft in Lincoln County. Mutual Aid was activated for Teton County to open an EOC for the event. EMA learned a lot from this exercise and will be able to make major improvements to their procedures for operating an EOC.

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### **Future:**

- **National Weather Service** – The National Weather Service has a tabletop exercise scheduled tentatively for November 6<sup>th</sup>. We don't know what the scenario will be yet, the last one was flooding.
- **EPA Boom Deployment** – The EPA would like to do a full scale boom deployment exercise in August or September. Plains Pipeline did a full scale boom deployment on the Green River last year and has strategically placed supplies along the Green River.
- **Radiological** – WOHS (Wyoming Office of Homeland Security) is planning a full scale radiological exercise for fall of 2015. The scenario will involve spent, Navy nuclear fuels and an accident involving Union Pacific and an automobile. This is a national exercise and two weeks later it will be reenacted as for “show”. The Wyoming Department of Health has also been concentrating on radiological response and has presented webinars on the subject.
- **Possible Airport Full Scale Exercise** - David Beltran is working with the airport to put on a functional exercise in 2015.

We would like to put on an HSEEP class in Rock Springs to help with this exercise as well as other exercises. One potential instructor is Scott Mabe out of Utah.

**HMEP Grant** – We were unable to get quotes from a group/organization that would be able to assist us in redoing the shelter in place video in time to request the HMEP grant funding. We may try for it next year.

### **New Business**

**Tier II Submit** – Judy presented a request to the group to request that Tier II submissions be submitted in the electronic T2S (Tier II Submit) format. Lyle Armstrong made the motion, John Knoll seconded the motion and the motion was passed. Judy will pass this information on to the companies that submit to Sweetwater County.

**Hazardous Materials Plan Review** – The Hazardous Materials Plan (*Hazardous Materials Incident Response Annex, the Hazardous Materials Incident Response Checklist and Reporting a Reportable Hazardous Materials Release in Sweetwater County* documents) had been emailed to the group prior to this meeting so that they would have time to review it. The group reviewed the plan making several updates. Lyle Armstrong made a motion to approve the annex and checklist as amended, Tamara seconded the motion and the motion was passed. It was also decided to make the annexes available to the public on the website; contacts will be removed from the copy that is posted on the web. Copies with the contacts in place will be emailed to the responders.

We will review another annex at the next meeting; the annex will be emailed prior to the meeting.

### **Training Opportunities:**

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- ❖ Sweetwater County Emergency Management will be hosting *Disaster Management for Electrical Systems* September 25-26, 2014. Participants can register at [www.eventbrite.com](http://www.eventbrite.com)
- ❖ NIMS/ICS Classes are available at <http://training.fema.gov/IS/NIMS.aspx>

## **Open Discussion**

### **Set date and time for next meeting**

The next LEPC meeting will be Thursday, August 28<sup>th</sup> at 9:00 am at the EOC (731 C Street, Bldg. A, Suite #131, Rock Springs).

### **Adjourn**

The meeting was adjourned at 11:16

DRAFT