

LEPC Meeting
Wednesday, May 5, 2010
Emergency Management Office
Rock Springs

In attendance:

John Knoll	Exxon Mobil
David Fagnant	Williams
Monica Johnson	FMC Corp. – Security
Nissa Homan	Memorial Hospital Sweetwater County
David D. Brandner	Sweetwater County EMA
Bryan Seppie	Joint Powers Water Board
Clark Robinson	Rock Springs Police Department
Rick Cozad	Rock Springs Fire Department
Phillip Luzmoor	Solvay
Blaine Graham	School Dist. #1
Karla Roich	SWC Community Nursing
Bryce Taylor	Sweetwater County Fire District #1
Jim Wamsley	Sweetwater County Fire District #1
Jake Ribordy	Sweetwater County Fire District #1
Joseph Nielsen	Chevron Pipeline
Holly Dabb	Media
Lyle Armstrong	Rock Springs Fire Department
Judy Valentine	Sweetwater County EMA
Judy Roderick	Sweetwater County EMA

Welcome

The meeting was called to order at 8:34. Judy Valentine welcomed the group and each of the attendees introduced themselves.

Approval of Agenda & Minutes

The group approved the agenda. Jim Wamsley motioned and Rick Cozad seconded the motion to approve the minutes from the February 18, 2010 meeting.

Reports from Committees

Industry Recognition Applications

Phillip Luzmoor advised the group that neither the LEPC nor the SERC has received any applications. Phillip recommended removing this item from future LEPC agendas. Last year we received one application from Williams and they were awarded both the local and the award from the SERC. There was only one other application received by the SERC. It appears that industry is very reluctant to “blow” their own horn and we may get a better response if the industries receive nominations from outside their companies. We will send an email out to all of the LEPC members encouraging them to nominate those industries that are going above and beyond the legal requirements. The application is also available on the Sweetwater County Emergency Management website at: <http://www.sweet.wy.us/ema/duties.html> under the LEPC tab

Citizen Corps

Holly advised the group that we are still in the process of finalizing our 501c3 status. Judy Roderick and Rick Cozad (Rock Springs Fire Department) will determine dates for the next CERT (Community Emergency Response Team) training. An announcement will be made once this date has been determined. Holly advised the group that Western Wyoming Community College has expressed an interest in requiring this training for some of their employees. Judy Roderick will include the college in the announcement.

Discussion followed regarding ways to get our CERT more involved. Emergency Management has been working on this and will be contacting individuals who have taken the training to determine their desires to become more involved and will hopefully be able to plan future activities for them.

We have received a notice from Citizen Corps requesting 2010 National Citizen Corps Achievement Awards Submissions and will be nominating one of our CERT/SCART members for her, accepted best practices, idea of incorporating SCART (Sweetwater County Animal Response Team) into the CERT (Community Emergency Response Team).

Old Business

NIMS Update

Judy Valentine is continuing to encourage and to track NIMS compliance for Sweetwater County. Judy advised the class that several new advanced requirements have been added to the already required classes. Judy will be distributing more information on these requirements when available. NIMS classes can be completed on line at: <http://www.training.FEMA.gov/EMIWeb/IS>. Judy submits quarterly updates to the state and would appreciate it if people would send her their certificates or passing email so that she can include them in her updates. It is recommended that you take the NIMS classes in the following order:

[IS-700.a National Incident Management System \(NIMS\), An Introduction](#)

[IS-100.a \(ICS 100\) Introduction to Incident Command System](#)

[IS-200.a \(ICS 200\) ICS for Single Resources and Initial Action Incidents](#)

Karla plans to offer IS-700, IS-100 and IS-200 in the classroom setting again this fall beginning in September and offering one a month through BOCES and Western Wyoming Community College. Carla Hester-Croft will be the instructor.

Karla Roich is working with Shad Cooper through the State Fire Marshal's Office and Green River Fire Dept. to present classroom NIMS/ICS training:

ICS-300 Intermediate ICS for Expanding Incidents – June 16-18, 2010

ICS-400 Advanced ICS Command and General Staff—Complex Incidents – July 22-23

For 2010 the NIMS courses to take are as follows:

IS-701: *NIMS Multiagency Coordination System*

IS-702: *NIMS Public Information Systems*

IS-703: *NIMS Resource Management*

IS-704: *NIMS Communication and Information Management.*

Hazard Assessment/Capabilities Assessment

The committee that was established to complete the Hazard Assessment/Capabilities Assessment will meet on May 25th at 9:00 am. The committee includes: Jim Wamsley, Rick Cozad, Karla Roich, Phillip Luzmoor, David Brandner, John Lucas, Blaine Graham, Dennis Claman, Judy Valentine and Judy Roderick.

New Business

Jamestown Water Incident

Karla Roich summarized an incident that occurred in Jamestown on April 9th. During a routine inspection a rope was discovered hanging from the 200,000 gallon water tank. After further inspection the hatch was determined to be unlocked. Many agencies including but not limited to: Sweetwater County Public Health, Jamestown Water and Sewer District Board and employees, Joint Powers Water Board and employees, EPA (Environmental Protection Agency) Region VIII, CDC (Center for Disease Control), Sweetwater County Dispatch, the Sheriff's Office, Search and Rescue, Region IV Response Team, Green River Fire Department, Sweetwater County Fire Department, Wyoming Department of Health, Homeland Security and Sweetwater County Emergency Management/Homeland Security; worked together to ensure the safety of the residents of Jamestown until the results of the water tests could be determined. Local newspapers and radio assisted to keep the residents informed and the residents and businesses worked together to assist with the distribution of drinking water. For more information on this event please refer to www.epaosc.net/jamestownwater.

There was some discussion regarding Homeland Security funds that had previously been allocated for water systems. Bryan Seppie advised that some of those funds had been utilized for locks, fencing and vents. Lyle Armstrong will look into this matter to determine if there are any funds still available for notification systems.

CityWatch Update

Judy Valentine advised the group that Sweetwater County has purchased an upgrade to our current CityWatch program. The Gen II upgrade will take place this week with training to follow.

Tier II Report for 2009

Judy Roderick advised the group that 104 companies had submitted reports for 2,041 sites. This is up from 92 companies and 1,885 sites in 2008. The number of sites could vary dependent on how the company chose to report; companies are not required to break their report out by site. Years ago the local LEPC established a requirement above and beyond the state requirement and require reporting of quantities in excess of 10 gallons or 50 lbs.

At the direction of Joe Moore, Director Wyoming Office of Homeland Security, Sweetwater County LEPC is not permitted to release Tier II information; all requests must go thru Wyoming Office of Homeland Security. Members of the LEPC may request a copy of the summary report and a record of who has been issued that report will be kept with the Tier II files. Holly Dabb expressed some concern regarding the fact that LEPCs were created as a result of the *Community Right to Know Act* and we were now limiting the access that we give the community. Holly mentioned that this practice may be challenged in court by the Wyoming Press Association and the Coalition of Open Meetings.

WebEOC

Judy Valentine distributed information on WebEOC to the group. She then informed the group that Sweetwater County had been planning to purchase their own WebEOC. Due to budget cuts this purchase will not happen at this time. Wyoming Department of Homeland Security owns a copy of this resource and allows individual entities throughout the state to access limited areas of it. By purchasing our own we would have had more control and accessibility.

Exercises:

Fontenelle Dam Exercise

Judy Valentine advised the group that she had received a directive to indefinitely postpone the Fontenelle Dam exercise that was being planned for the end of August or first part of September. The EMA volunteer groups; CERT, SCART, shelter, ham radio, divers, water rescue recovery, and general volunteers are continuing to plan a version of this exercise. Judy advised the group that Union Pacific and the Civil Support Team may still plan on exercising their part of the exercise as well. Bryan Seppie informed the group that the Bureau of Reclamation is now planning a functional exercise to meet their requirements; they had planned to use the one that we were planning, to fulfill these requirements.

White Powder Exercise

Karla Roich recapped the April 14th, White Powder tabletop exercise. This exercise had been originally planned as a full scale and had started on April 28, 2009 when the H1N1 broke out and it was decided to cancel the exercise to avoid further alarm to the public.

The scenario was a disgruntled BLM employee had released "White Powder" (anthrax) at the BLM horse corrals as well as the events complex during the annual Home & Garden show. He was later picked up by Rock Springs Police Department for drinking and started bragging about what he had done. Attendees/participants included: Region 4 Response Team, Rock Springs Fire, Memorial Hospital, Sherriff's office, Emergency Management/Homeland Security, Civil Support Team 84th division, and Public Health.

Airport Exercise

Judy Valentine provided a recap of the recent airport exercise. She started by informing the group that the Rock Springs Airport has the longest high altitude runway in the nation and combining that with our high winds this airport is one of the preferred locations for training for the military.

The scenario for this exercise was that a passenger flight had been diverted to Rock Springs Airport due to bad weather. After being advised to stay seated, a passenger had locked himself in the rest room. The plane came to a stop outside the terminal with two other commercial flights. At this time smoke was discovered coming from the rest room. The smoke evolved into flames. The passengers and crew aboard the plane, the planes parked near this plane, the location of the terminal with its' occupants all attributed to making this a very interesting scenario.

Resource Typing

Judy Valentine advised the group that we are continuing to work on our resource list.

Upcoming Training

Basic Emergency Animal Response Training – Thursday-Friday, May 20th-21st, Rock Springs, WY - This training is great training for anyone wishing to develop the skills to respond to, care for and shelter animals during an emergency. For more information please refer to: <http://www.americanhumane.org/protecting-animals/conferences-trainings/animal-emergency-services-trainings/basic-animal-emergency-services-training.html>

CERT (Community Emergency Response Team) – CERT training enhances the ability to recognize, prepare for, respond to, and recover from a major emergency or disaster situation. Attendees are trained to take care of themselves, their families and their neighbors before, during and after a major emergency. For more information please contact our office or refer to <http://www.sweet.wy.us/ema/training.html> . Please contact Sweetwater County Emergency Management if you or any group that you are involved with may be interested in this training.

PIO (Public Information Officer) Training – June 7-8, 2010 – This training is excellent for anyone who would like to learn how to handle the release of information. For more information please refer to: <http://piorocksprings.eventbrite.com/>

CISM (Critical Incident Stress Management) Training

The Sweetwater Assist CISM Team and Rocky Mountain Region Disaster Mental Health Institute will be presenting two courses in June. Peer/Individual and Group Crisis Intervention - June 14-16, and Pastoral Crisis Intervention - June 17th in Rock Springs. Please refer to <http://www.rmrinstitute.org/AA-CISM-Brochure-2010-RS.pdf> for more information.

Special Needs Committee/Quarterly Blitz – File of Life

The quarterly Blitz for June – August is **File of Life**. The File of Life program provides individuals with a red plastic envelop with a magnet on the back to place on their refrigerator with a form that includes information such as allergies and medications. File of Life are available thru Sweetwater County Emergency Management/Homeland Security. In the case of an emergency the first responders will be able to grab the File of Life and have all of the individual's pertinent medical information.

Rick Cozad suggested that we provide these at the local health fairs where we could assist individuals on filling them out.

Shelter in Place Bags

Judy Roderick presented an idea that Sweetwater County Emergency Management/Homeland Security had come up with to expand on our current SIP program. We would like to create a bag, similar to the ones that the SCART utilizes for emergency kits for pets. This would be a ziplock type bag with a checklist on the outside of items that will be needed to shelter in place. Inside the bag we will place a DVD and brochures. The LEPC liked this idea and Judy Roderick will proceed with development of the bags.

A suggestion was made to distribute these bags at International Days. Emergency Management/Homeland Security will evaluate the ability to staff a booth at this event.

Open Discussion

Judy Valentine's Retirement

Judy Valentine advised the LEPC that she is planning on retiring with her husband on November 1st, 2010. She is unsure how that will affect duties that are currently being performed by her or this department.

National Weather Service Brochure

Judy Valentine distributed copies of a brochure that she had received from the National Weather Service regarding a cell phone/email notification of weather events.

Glenn Ford

Glenn Ford has transferred to the Enforcement Program and will be working on the Regulatory Program, primarily Tier II and the Risk Management Program (RMP). Glenn has requested to have a spot on a future agenda to present a PowerPoint presentation about the Region Enforcement program. Judy Roderick will invite Glenn to be a presenter at the next LEPC meeting.

Industry Interaction

Phillip Luzmoor made a recommendation to encourage more industry interaction in the LEPC meetings. A couple of our future plans include:

- Glenn Ford – Region Enforcement program
- Union Pacific Railroad – Procedures for HazMat that is transferred thru Sweetwater County
- Lyle Armstrong – Bring the Region 4 Response trailer to a meeting for the group to tour (when the weather warms up)
- Monica Johnson – Tour of FMC. This tour has been postponed until September or October

Joint Powers Communications Board

Clark Robinson and Jim Wamsley, members of the newly formed Joint Powers Communications Board, answered a couple of questions from the group.

- Judy Valentine inquired as to whether the board had plans to migrate the 911 responsibilities to their board. The answer was that they were looking in to it.
- Another question was regarding the possibility of the joint dispatch center utilizing the old Green River Fire Station. This option is still being considered.

UTSE (Unable to Self Evacuate) Meeting

A UTSE meeting has been scheduled for July 7th from 10-2 at Western Wyoming Community College Rock Springs Campus room 1333. If you have an interest in attending this meeting, please RSVP to the Emergency Management office.

Set date and time for next meeting

The next meeting will be Wednesday, August 11th at 8:30 am at Sweetwater County Emergency Management EOC, 731 C Street, Bldg. A, Suite #131, Rock Springs, WY.

Adjourn

Phillip Luzmoor motioned and Jim Wamsley seconded the motion and the meeting was adjourned at 11:55.

Action Items:

	Responsible Individual	Action Item Responsible For
1	Judy Roderick	Email LEPC members encouraging them to nominate those industries for the Industry Recognition Award.
2	Judy Roderick & Rick Cozad	Determine dates for the next CERT (Community Emergency Response Team) training.
3	Judy Roderick	Invite the college to the next CERT class.
4	Judy Roderick	Contact previous CERT students to determine their desires to become more involved. Plan future activities for them.
5	Judy Roderick	Nominate CERT/SCART member for 2010 National Citizen Corps Achievement Award for her, accepted best practices, idea of incorporating SCART (Sweetwater County Animal Response Team) into the CERT (Community Emergency Response Team).
6	Everyone	Continue taking NIMS/ICS classes
7	Hazard Assessment/Capabilities Assessment – Committee (Jim Wamsley, Rick Cozad, Karla Roich, Phillip Luzmoor, David Brandner, John Lucas, Blaine Graham, Dennis Claman, Judy Valentine and Judy Roderick)	Meet on May 25 th at 9:00 am.
8	Lyle Armstrong	Follow up on Homeland Security funding for notification systems for water systems.
9	Judy Roderick	Create a form to track LEPC members who have requested/received a copy of the Tier II summary report.
10	Judy Valentine	Look into distributing File of Life at local health fairs.
11	Judy Roderick	Develop label for Shelter in Place bags.
12	Judy Valentine	Evaluate the ability to staff a booth at International Days to distribute Shelter in Place bags.
13	Judy Roderick	Invite Glenn Ford to present a PowerPoint presentation about the Region Enforcement program.
14	Judy Valentine	Confirm the date for the UTSE meeting and extend the invitation to the LEPC.

Attachments: Sign in sheets

The LEPC serves as a group of professionals in the community for the purpose of information, training, discussions, and public education relating to hazardous substances, emergency planning, health, and environmental risks.

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