

Proposed Budget

ROCK SPRINGS/GREEN RIVER FIBER OPTICS JPB	
Budget Hearing Information	
PO BOX 668	Location: GREEN RIVER POLICE DEPARTMENT
GREEN RIVER, WY 82935	Date: 7/13/2017
307-389-7158	Time: 2:30 p.m.
Sweetwater County	Budget Prepared by: ANDREW VARLEY

S-A BUDGET MESSAGE W.S. 16-4-104(d)

The board is comprised of six members, three of which represent the City of Green River, and three representing the City of Rock Springs. The Rock Springs representatives are David Halter (RS Council Rep) whose term has no expiration while serving as an elected official, Rich Tyler whose term expires August of 2019, and Derek Robinson whose term expires May of 2020. The Green River representatives are Lisa Maes (GR Council Rep) whose term has no expiration while serving as an elected official, Tom Jarvie whose term expires May of 2019, and Brandon Corthell whose term expires April of 2018. Overall the FY 2018 Budget is fairly similar to that of FY 2017. The board lost one of their larger customers Western Wyoming Community College due to budget cutbacks and the Fiber Optics JPB's service was treated as a backup connection for WWCC. That revenue loss amounts to \$30,780 annually. To help combat the loss of revenue the board is in the process of picking up an additional customer with the Sweetwater County Events Complex and by adding an additional fiber lease to Sweetwater County to serve one of their additional buildings. The board is budgeting to recoup \$19,680 of the \$30,780 loss by adding these new customers and leases. The board was also able to reduce some of the expenditures after re-visiting items like insurance and expected Repairs & Maintenance. In FY 2016 the board incurred a very expensive repair bill amounting to about \$67,000, so in determining their reserves have kept that in mind. Currently the board has set a Board Restricted Reserve of \$100,000 which comprises of three months (90 Days) of operations at roughly \$40,000 and a repair reserve they have valued at \$60,000. The board would like to do many projects to benefit other Government Agencies in future years, including running Fiber east of Rock Springs toward the Airport, potentially running Fiber north of Rock Springs to the Events Complex to avoid having to lease while still serving more customers, and running Fiber closer to Western Wyoming Community College if they are able to bring them back as a customer. Running Fiber up to the college would also provide opportunities to sell services to the Hospital, a Fire District, and South West Counciling. The board is not anticipating a lot of expansion for FY 2018 though, and is only budgeting \$20,000 toward Capital Outlay to purchase some necessary equipment and to add some terminals on a fiber run.

S-B RESERVE DESCRIPTION

Board Restricted Reserve = 100,000; comprised of 90 day operating of \$40,000 and repair reserve of \$60,000

S-C

Names of Board Members	Date of End of Term
David Halter	N/A
Rich Tyler	8/1/19
Derek Robinson	5/1/20
Lisa Maes	N/A
Tom Jarvie	5/1/19
Brandon Corthell	4/1/18

Does the district have regular office hours exceeding 20 hours per week? No

The records are all held in the Finance Department at Green River City Hall, and made available upon request since the JPB does not have a physical office.

If no above: Are the records on file with the County Clerk as required by W.S. 16-12-10-1? No

Where are the minutes of your board meeting available for public review?
 Yes

How and where are the notices of meeting posted for the public?
 The notices are sent in by David Halter to the Rock Springs newspaper "The Rocket Miner" in advance of every meeting.

Where are the public meetings held?
 Alternating between Rock Springs City Hall and Green River Police Department

PROPOSED BUDGET SUMMARY

OVERVIEW		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
S-1	Total Budgeted Expenditures	\$330,573	\$286,985	\$246,760	\$246,760
S-2	Total Principal to Pay on Debt	\$0	\$0	\$0	\$0
S-3	Total Change to Restricted Funds	\$0	\$0	\$0	\$0
S-4	Total General Fund and Forecasted Revenues Available	\$273,467	\$260,833	\$252,006	\$252,006
S-5	Amount requested from County Commissioners	\$0	\$0	\$0	\$0
S-6	Additional Funding Needed :			\$0	\$0

REVENUE SUMMARY		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
S-7	Operating Revenues	\$165,690	\$179,280	\$170,460	\$170,460
S-8	Tax levy (From the County Treasurer)	\$0	\$0	\$0	\$0
S-9	Government Support	\$0	\$0	\$0	\$0
S-10	Grants	\$0	\$0	\$0	\$0
S-11	Other County Support (Not from Co. Treas.)	\$0	\$0	\$0	\$0
S-12	Miscellaneous	\$1,000	\$1,007	\$1,000	\$1,000
S-13	Other Forecasted Revenue	\$0	\$0	\$0	\$0

S-14	Total Revenue	\$166,690	\$180,287	\$171,460	\$171,460
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FY 7/1/17-6/30/18 ROCK SPRINGS/GREEN RIVER FIBER OPTICS JPB

EXPENDITURE SUMMARY		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
S-15	Capital Outlay	\$135,329	\$60,000	\$20,000	\$20,000
S-16	Interest and Fees On Debt	\$0	\$0	\$0	\$0
S-17	Administration	\$22,278	\$22,347	\$24,400	\$24,400
S-18	Operations	\$91,886	\$119,674	\$119,360	\$119,360
S-19	Indirect Costs	\$81,080	\$84,964	\$83,000	\$83,000

S-20	Total Expenditures	\$330,573	\$286,985	\$246,760	\$246,760
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DEBT SUMMARY		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
S-21	Principal Paid on Debt	\$0	\$0	\$0	\$0

CASH AND INVESTMENTS		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
S-22	TOTAL GENERAL FUNDS	\$106,777	\$80,546	\$80,546	\$80,546

Summary of Reserve Funds

S-23	Beginning Balance in Reserve Accounts				
S-24	a. Depreciation Reserve	\$0	\$0	\$0	\$0
S-25	b. Other Reserve	\$0	\$0	\$0	\$0
S-26	c. Emergency Reserve (Cash)	\$100,000	\$100,000	\$100,000	\$100,000
	Total Reserves (a+b+c)	\$100,000	\$100,000	\$100,000	\$100,000
S-27	Amount to be added				
S-28	a. Depreciation Reserve	\$0	\$0	\$0	\$0
S-29	b. Other Reserve	\$0	\$0	\$0	\$0
S-30	c. Emergency Reserve (Cash)	\$0	\$0	\$0	\$0
	Total to be added (a+b+c)	\$0	\$0	\$0	\$0
S-31	Subtotal	\$100,000	\$100,000	\$100,000	\$100,000
S-32	Less Total to be spent	\$0	\$0	\$0	\$0
S-33	TOTAL RESERVES AT END OF FISCAL YEAR	\$100,000	\$100,000	\$100,000	\$100,000

End of Summary

Budget Officer / District Official (if not same as "Submitted by")

Date adopted by Special District _____

DISTRICT ADDRESS: PO BOX 668
GREEN RIVER, WY 82935

PREPARED BY: ANDREW VARLEY

DISTRICT PHONE: 307-389-7158

Proposed Budget

ROCK SPRINGS/GREEN RIVER FIBER OPTICS JPE

FYE 6/30/2018

NAME OF DISTRICT/BOARD

PROPERTY TAXES AND ASSESSMENTS

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
R-1	Property Taxes and Assessments Received				
R-1.1	Tax Levy (From the County Treasurer)				
R-1.2	Other County Support				

FORECASTED REVENUE

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
R-2	Revenues from Other Governments				
R-2.1	State Aid				
R-2.2	Additional County Aid (non-treasurer)				
R-2.3	City (or Town) Aid				
R-2.4	Other (Specify)				
R-2.5	Total Government Support	\$0	\$0	\$0	\$0
R-3	Operating Revenues				
R-3.1	Customer Charges	\$165,690	\$179,280	\$170,460	\$170,460
R-3.2	Sales of Goods or Services				
R-3.3	Other Assessments				
R-3.4	Total Operating Revenues	\$165,690	\$179,280	\$170,460	\$170,460
R-4	Grants				
R-4.1	Direct Federal Grants				
R-4.2	Federal Grants thru State Agencies				
R-4.3	Grants from State Agencies				
R-4.4	Total Grants	\$0	\$0	\$0	\$0
R-5	Miscellaneous Revenue				
R-5.1	Interest	\$1,000	\$1,007	\$1,000	\$1,000
R-5.2	Other: Specify				
R-5.3	Other: Additional				
R-5.4	Total Miscellaneous	\$1,000	\$1,007	\$1,000	\$1,000
R-5.5	Total Forecasted Revenue	\$166,690	\$180,287	\$171,460	\$171,460
R-6	Other Forecasted Revenue				
R-6.1	a. Other past due-as estimated by Co. Treas.				
R-6.2	b. Other forecasted revenue (specify):				
R-6.3	_____				
R-6.4	_____				
R-6.5	_____				
R-6.6	Total Other Forecasted Revenue (a+b)	\$0	\$0	\$0	\$0

Proposed Budget

ROCK SPRINGS/GREEN RIVER FIBER OPTICS JPB
 NAME OF DISTRICT/BOARD

FYE 6/30/2018

CAPITAL OUTLAY BUDGET

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
E-1	Capital Outlay				
E-1.1	Real Property				
E-1.2	Vehicles				
E-1.3	Office Equipment				
E-1.4	Other (Specify)				
E-1.5	<u>Equipment</u>	\$6,391		\$10,000	\$10,000
E-1.6	<u>Fiber Construction</u>	\$128,938	\$60,000	\$10,000	\$10,000
E-1.7					
E-1.8	TOTAL CAPITAL OUTLAY	\$135,329	\$60,000	\$20,000	\$20,000

ADMINISTRATION BUDGET

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
E-2	Personnel Services				
E-2.1	Administrator				
E-2.2	Secretary				
E-2.3	Clerical				
E-2.4	Other (Specify)				
E-2.5	_____				
E-2.6	_____				
E-2.7					
E-3	Board Expenses				
E-3.1	Travel	\$0	\$0	\$500	\$500
E-3.2	Mileage				
E-3.3	Other (Specify)				
E-3.4	<u>Advertising</u>	\$206	\$335	\$500	\$500
E-3.5	_____				
E-3.6					
E-4	Contractual Services				
E-4.1	Legal	\$14,400	\$14,400	\$14,400	\$14,400
E-4.2	Accounting/Auditing	\$7,290	\$7,215	\$8,000	\$8,000
E-4.3	Other (Specify)				
E-4.4	_____				
E-4.5	_____				
E-4.6					
E-5	Other Administrative Expenses				
E-5.1	Office Supplies	\$382	\$397	\$1,000	\$1,000
E-5.2	Office equipment, rent & repair				
E-5.3	Education				
E-5.4	Registrations				
E-5.5	Other (Specify)				
E-5.6	_____				
E-5.7	_____				
E-5.8					
E-6	TOTAL ADMINISTRATION	\$22,278	\$22,347	\$24,400	\$24,400

Proposed Budget

ROCK SPRINGS/GREEN RIVER FIBER OPTICS JPB

FYE 6/30/2018

OPERATIONS BUDGET

			2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
E-7	Personnel Services					
E-7.1	Wages--Operations					
E-7.2	Service Contracts					
E-7.3	Other (Specify)					
E-7.4	_____					
E-7.5	_____					
E-7.6						
E-8	Travel					
E-8.1	Mileage					
E-8.2	Other (Specify)					
E-8.3	_____					
E-8.4	_____					
E-8.5						
E-9	Operating supplies (List)					
E-9.1	_____					
E-9.2	_____					
E-9.3	_____					
E-9.4	_____					
E-9.5						
E-10	Program Services (List)					
E-10.1	_____					
E-10.2	_____					
E-10.3	_____					
E-10.4	_____					
E-10.5						
E-11	Contractual Arrangements (List)					
E-11.1	IP Service		\$91,886	\$114,454	\$114,360	\$114,360
E-11.2	_____					
E-11.3	_____					
E-11.4	_____					
E-11.5						
E-12	Other operations (Specify)					
E-12.1	Repairs		\$0	\$5,220	\$5,000	\$5,000
E-12.2	_____					
E-12.3	_____					
E-12.4	_____					
E-12.5						
E-13	TOTAL OPERATIONS		\$91,886	\$119,674	\$119,360	\$119,360

Proposed Budget

ROCK SPRINGS/GREEN RIVER FIBER OPTICS JPB

FYE 6/30/2018

INDIRECT COSTS BUDGET

			2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
E-14	Insurance					
E-14.1	Liability		\$500	\$6,494	\$8,000	\$8,000
E-14.2	Buildings and vehicles					
E-14.3	Equipment					
E-14.4	Other (Specify)					
E-14.5	_____					
E-14.6	_____					
E-14.7						
E-15	Indirect payroll costs:					
E-15.1	FICA (Social Security) taxes					
E-15.2	Workers Compensation					
E-15.3	Unemployment Taxes					
E-15.4	Retirement					
E-15.5	Health Insurance					
E-15.6	Other (Specify)					
E-15.7	_____					
E-15.8	_____					
E-15.9						
E-16	Depreciation Expenses		\$80,580	\$78,470	\$75,000	\$75,000
E-17	TOTAL INDIRECT COSTS		\$81,080	\$84,964	\$83,000	\$83,000

DEBT SERVICE BUDGET

			2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
D-1	Debt Service					
D-1.1	Principal					
D-1.2	Interest					
D-1.3	Fees					
D-2	TOTAL DEBT SERVICE		\$0	\$0	\$0	\$0

Proposed Budget

ROCK SPRINGS/GREEN RIVER FIBER OPTICS JPB
NAME OF DISTRICT/BOARD

FYE 6/30/2018

GENERAL FUNDS

	2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
C-1 Balances at Beginning of Fiscal Year				
C-1.1 General Fund Checking Account Balance	\$106,777	\$80,546	\$80,546	\$80,546
C-1.2 Savings and Investments Account Balance				
C-1.3 General Fund CD Balance				
C-1.4 All Other Funds				
C-1.5 Reserves (From Below)	\$100,000	\$100,000	\$100,000	\$100,000
C-1.6 Total Estimated Cash and Investments on Hand	\$206,777	\$180,546	\$180,546	\$180,546
C-2 General Fund Reductions:				
C-2.1 a. Unpaid bills at FYE				
C-2.2 b. Reserves	\$100,000	\$100,000	\$100,000	\$100,000
C-2.3 Total Deductions (a+b)	\$100,000	\$100,000	\$100,000	\$100,000
C-2.4 Estimated Non-Restricted Funds Available	\$106,777	\$80,546	\$80,546	\$80,546

DEPRECIATION RESERVE (CAPITAL OUTLAY - REPLACEMENT)

	2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
C-3				
C-3.1 Beginning Balance in Reserve Account (end of previous year)	\$0	\$0	\$0	
C-3.2 <i>Date of Reserve Approval in Minutes:</i> _____				
C-3.3 Amount to be added to the reserve				
C-3.4 <i>Date of Reserve Approval in Minutes:</i> _____				
C-3.5 SUB-TOTAL	\$0	\$0	\$0	\$0
C-3.6 Identify the amount to be spent from "Reserve for Capital Outlay"				
C-3.7 a. _____				
C-3.8 b. _____				
C-3.9 c. _____				
C-3.10 <i>Date of Reserve Approval in Minutes:</i> _____				
C-3.11 TOTAL CAPITAL OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-3.12 Balance to be retained in Depreciation Reserve Account	\$0	\$0	\$0	\$0

OTHER RESTRICTED FUND BALANCES - RESERVE (LEGALLY ENFORCED)

	2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
C-4				
C-4.1 Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-4.2 <i>Date of Reserve Approval in Minutes:</i> _____				
C-4.3 Amount to be added to the reserve				
C-4.4 <i>Date of Reserve Approval in Minutes:</i> _____				
C-4.5 SUB-TOTAL	\$0	\$0	\$0	\$0
C-4.6 Identify the amount and project to be spent from "Other"				
C-4.7 a. _____				
C-4.8 b. _____				
C-4.9 c. _____				
C-4.10 <i>Date of Reserve Approval in Minutes:</i> _____				
C-4.11 TOTAL OTHER RESERVE OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-4.12 Balance to be retained in Other Reserve Account	\$0	\$0	\$0	\$0

ASSIGNED FUND BALANCE (EMERGENCY RESERVE - NOT COMMITTED)

	2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
C-5				
C-5.1 Beginning Balance in Reserve Account (end of previous year)	\$100,000	\$100,000	\$100,000	\$100,000
C-5.2 <i>Date of Reserve Approval in Minutes:</i> _____				
C-5.3 Amount to be added to the reserve				
C-5.4 <i>Date of Reserve Approval in Minutes:</i> _____				
C-5.5 SUB-TOTAL	\$100,000	\$100,000	\$100,000	\$100,000
C-5.6 Amount to be spent from Emergency Reserve (Cash)				
C-5.7 <i>Date of Reserve Approval in Minutes:</i> _____				
C-5.8 Balance to be retained in Assigned Fund Balance	\$100,000	\$100,000	\$100,000	\$100,000
C-5.9 TOTAL TO BE SPENT	\$0	\$0	\$0	\$0