

## Proposed Budget

<b>RS/GR/SWC Combined Communications JPB</b>			
Budget Hearing Information			
5 Shoshone Ave		<b>Location:</b>	5 Shoshone Ave., Green River, WY 82935
Green River, WY 82935		<b>Date:</b>	7/18/2016
307-922-4302		<b>Time:</b>	2:30 P.M.
Sweetwater		<b>Budget Prepared by:</b>	Drew Varley

<b>S-1</b>	<b>BUDGET MESSAGE</b>	W.S. 16-4-104(d)
<p>This proposed budget is the representation of the Rock Springs, Green River, Sweetwater County Combined Communications Joint Powers Board and shows their goals going forward to continue to provide reliable and effective communication services to those charged with Public Safety. The Board is continually working to advance the technology equipment at the center, while also filing in holes of communication throughout the county. In Fiscal Year 2016-2017 the Board will be undertaking two major projects. The first is to replace their RMS/CAD system which is a vital records management system utilized by all public safety agencies in Sweetwater County. They are also attempting a joint project with the BLM to develop three additional tower sites that will benefit both entities. These new sites would expand the communications coverage map while only costing 1/3 of the cost for each site due to the beneficial partnership.</p>		

### PROPOSED BUDGET SUMMARY

<b>OVERVIEW</b>	2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
S-1 <b>Total Budgeted Expenditures</b>	\$3,898,724	\$3,360,010	\$3,997,972	\$3,997,972
S-2 <b>Total Principal to Pay on Debt</b>	\$0	\$0	\$0	\$0
S-3 <b>Total Change to Restricted Funds</b>	-\$304,685	-\$100,160	\$377,600	\$377,600
S-4 <b>Total General Fund and Forecasted Revenues</b>	\$4,378,951	\$4,412,372	\$4,375,572	\$4,375,572
S-5 <i>Amount requested from County Commissioners</i>	\$0	\$0	\$0	\$0
S-6 <b>Additional Funding Needed :</b>			<b>\$0</b>	<b>\$0</b>

<b>REVENUE SUMMARY</b>	2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
S-7 <b>Operating Revenues</b>	\$439,558	\$450,000	\$410,000	\$410,000
S-8 <b>Tax levy (From the County Treasurer)</b>	\$0	\$0	\$0	\$0
S-9 <b>Government Support</b>	\$2,822,663	\$2,822,663	\$2,822,663	\$2,822,663
S-10 <b>Grants</b>	\$0	\$0	\$0	\$0
S-11 <b>Other County Support (Not from Co. Treas.)</b>	\$0	\$0	\$0	\$0
S-12 <b>Miscellaneous</b>	\$15,683	\$14,000	\$17,200	\$17,200
S-13 <b>Other Forecasted Revenue</b>	\$0	\$0	\$0	\$0
S-14 <b>Total Revenue</b>	\$3,277,904	\$3,286,663	\$3,249,863	\$3,249,863

<b>EXPENDITURE SUMMARY</b>		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
S-15	<b>Capital Outlay</b>	\$704,495	\$334,075	\$1,068,157	\$1,068,157
S-16	<b>Interest and Fees On Debt</b>	\$0	\$0	\$0	\$0
S-17	<b>Administration</b>	\$274,659	\$283,125	\$286,305	\$286,305
S-18	<b>Operations</b>	\$1,652,478	\$2,059,200	\$1,914,200	\$1,914,200
S-19	<b>Indirect Costs</b>	\$1,267,093	\$683,610	\$729,310	\$729,310
S-20	<b>Total Expenditures</b>	\$3,898,724	\$3,360,010	\$3,997,972	\$3,997,972

<b>DEBT SUMMARY</b>		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
S-21	<b>Principal Paid on Debt</b>	\$0	\$0	\$0	\$0

<b>CASH AND INVESTMENTS</b>		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
S-22	<b>TOTAL GENERAL FUNDS</b>	\$1,101,047	\$1,125,709	\$1,125,709	\$1,125,709

**Summary of Reserve Funds**

S-23	<b>Beginning Balance in Reserve Accounts</b>				
S-24	a. Depreciation Reserve	\$0	\$0	\$0	\$0
S-25	b. Other Reserve	\$1,602,695	\$1,298,010	\$1,197,850	\$1,197,850
S-26	c. Emergency Reserve (Cash)	\$500,000	\$500,000	\$500,000	\$500,000
	<b>Total Reserves (a+b+c)</b>	\$2,102,695	\$1,798,010	\$1,697,850	\$1,697,850
S-27	<b>Amount to be added</b>				
S-28	a. Depreciation Reserve	\$0	\$0	\$0	\$0
S-29	b. Other Reserve	\$0	\$0	\$177,600	\$177,600
S-30	c. Emergency Reserve (Cash)	\$0	\$0	\$200,000	\$200,000
	<b>Total to be added (a+b+c)</b>	\$0	\$0	\$377,600	\$377,600
S-31	<b>Subtotal</b>	\$2,102,695	\$1,798,010	\$2,075,450	\$2,075,450
S-32	<b>Less Total to be spent</b>	\$304,685	\$100,160	\$0	\$0
S-33	<b>TOTAL RESERVES AT END OF FISCAL YEAR</b>	\$1,798,010	\$1,697,850	\$2,075,450	\$2,075,450

End of Summary

\_\_\_\_\_  
Budget Officer / District Official (if not same as "Submitted by")

Date adopted by Special District \_\_\_\_\_

**DISTRICT ADDRESS:** 5 Shoshone Ave  
Green River, WY 82935

**PREPARED BY:** Drew Varley

**DISTRICT PHONE:** 307-922-4302

Prepared in compliance with the Uniform Municipal Fiscal Procedures Act (W.S. 16-4-101 through 124) as it applies.

Form approved by Wyoming Department of Audit, Public Funds Division

# Proposed Budget

RS/GR/SWC Combined Communications JPB

FYE 6/30/2017

NAME OF DISTRICT/BOARD

## PROPERTY TAXES AND ASSESSMENTS

		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
R-1	<b>Property Taxes and Assessments Received</b>				
R-1.1	<b>Tax Levy (From the County Treasurer)</b>				
R-1.2	Other County Support				

## FORECASTED REVENUE

		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
R-2	<b>Revenues from Other Governments</b>				
R-2.1	State Aid				
R-2.2	Additional County Aid (non-treasurer)	\$705,666	\$705,666	\$705,666	\$705,666
R-2.3	City (or Town) Aid	\$2,116,997	\$2,116,997	\$2,116,997	\$2,116,997
R-2.4	Other (Specify)				
R-2.5	<b>Total Government Support</b>	\$2,822,663	\$2,822,663	\$2,822,663	\$2,822,663
R-3	<b>Operating Revenues</b>				
R-3.1	Customer Charges				
R-3.2	Sales of Goods or Services				
R-3.3	Other Assessments	\$439,558	\$450,000	\$410,000	\$410,000
R-3.4	<b>Total Operating Revenues</b>	\$439,558	\$450,000	\$410,000	\$410,000
R-4	<b>Grants</b>				
R-4.1	Direct Federal Grants				
R-4.2	Federal Grants thru State Agencies				
R-4.3	Grants from State Agencies				
R-4.4	<b>Total Grants</b>	\$0	\$0	\$0	\$0
R-5	<b>Miscellaneous Revenue</b>				
R-5.1	Interest	\$15,683	\$14,000	\$17,200	\$17,200
R-5.2	Other: Specify				
R-5.3	Other: Additional				
R-5.4	<b>Total Miscellaneous</b>	\$15,683	\$14,000	\$17,200	\$17,200
R-5.5	<b>Total Forecasted Revenue</b>	\$3,277,904	\$3,286,663	\$3,249,863	\$3,249,863
R-6	<b>Other Forecasted Revenue</b>				
R-6.1	a. Other past due-as estimated by Co. Treas.				
R-6.2	b. Other forecasted revenue (specify):				
R-6.3	_____				
R-6.4	_____				
R-6.5	_____				
R-6.6	<b>Total Other Forecasted Revenue (a+b)</b>	\$0	\$0	\$0	\$0

# Proposed Budget

RS/GR/SWC Combined Communications JPB

FYE 6/30/2017

NAME OF DISTRICT/BOARD

## CAPITAL OUTLAY BUDGET

		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
<b>E-1</b>	<b>Capital Outlay</b>				
E-1.1	Real Property	\$282,300	\$2,367	\$500,000	\$500,000
E-1.2	Vehicles	\$33,856	\$9,604		
E-1.3	Office Equipment			\$10,000	\$10,000
E-1.4	Other (Specify)				
E-1.5	<u>Communication Equip</u>	\$388,339	\$322,105	\$558,157	\$558,157
E-1.6	_____				
E-1.7	_____				
E-1.8	<b>TOTAL CAPITAL OUTLAY</b>	<b>\$704,495</b>	<b>\$334,075</b>	<b>\$1,068,157</b>	<b>\$1,068,157</b>

## ADMINISTRATION BUDGET

		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
<b>E-2</b>	<b>Personnel Services</b>				
E-2.1	Administrator	\$83,129	\$84,791	\$84,791	\$84,791
E-2.2	Secretary	\$29,298	\$36,400	\$36,400	\$36,400
E-2.3	Clerical				
E-2.4	Other (Specify)				
E-2.5	<u>IT Director</u>	\$74,524	\$76,014	\$76,014	\$76,014
E-2.6	_____				
E-2.7	_____				
<b>E-3</b>	<b>Board Expenses</b>				
E-3.1	Travel	\$11,248	\$7,500	\$7,500	\$7,500
E-3.2	Mileage				
E-3.3	Other (Specify)				
E-3.4	<u>Advertising</u>	\$6,396	\$7,000	\$7,000	\$7,000
E-3.5	_____				
E-3.6	_____				
<b>E-4</b>	<b>Contractual Services</b>				
E-4.1	Legal	\$7,447	\$13,000	\$10,000	\$10,000
E-4.2	Accounting/Auditing	\$29,230	\$26,820	\$33,000	\$33,000
E-4.3	Other (Specify)				
E-4.4	_____				
E-4.5	_____				
E-4.6	_____				
<b>E-5</b>	<b>Other Administrative Expenses</b>				
E-5.1	Office Supplies	\$15,713	\$15,500	\$15,500	\$15,500
E-5.2	Office equipment, rent & repair				
E-5.3	Education	\$14,000	\$12,000	\$12,000	\$12,000
E-5.4	Registrations				
E-5.5	Other (Specify)				
E-5.6	<u>Dues</u>	\$3,674	\$4,100	\$4,100	\$4,100
E-5.7	_____				
E-5.8	_____				
<b>E-6</b>	<b>TOTAL ADMINISTRATION</b>	<b>\$274,659</b>	<b>\$283,125</b>	<b>\$286,305</b>	<b>\$286,305</b>

# Proposed Budget

RS/GR/SWC Combined Communications JPB

FYE 6/30/2017

<b>OPERATIONS BUDGET</b>
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			2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
<b>E-7</b>	<b>Personnel Services</b>					
E-7.1	Wages--Operations		\$1,233,042	\$1,245,000	\$1,245,000	\$1,245,000
E-7.2	Service Contracts					
E-7.3	Other (Specify)					
E-7.4	Employee Assistance		\$750	\$12,000	\$12,000	\$12,000
E-7.5						
E-7.6						
<b>E-8</b>	<b>Travel</b>					
E-8.1	Mileage					
E-8.2	Other (Specify)					
E-8.3						
E-8.4						
E-8.5						
<b>E-9</b>	<b>Operating supplies (List)</b>					
E-9.1	Uniforms		\$1,209	\$3,100	\$3,100	\$3,100
E-9.2	Gas & Oil		\$447	\$6,500	\$6,500	\$6,500
E-9.3	Computer Supplies		\$24,533	\$30,000	\$20,000	\$20,000
E-9.4						
E-9.5						
<b>E-10</b>	<b>Program Services (List)</b>					
E-10.1						
E-10.2						
E-10.3						
E-10.4						
E-10.5						
<b>E-11</b>	<b>Contractual Arrangements (List)</b>					
E-11.1	Technical Consulting		\$10,689	\$20,000		
E-11.2						
E-11.3						
E-11.4						
E-11.5						
<b>E-12</b>	<b>Other operations (Specify)</b>					
E-12.1	Telephone & Utilities		\$160,591	\$165,000	\$132,000	\$132,000
E-12.2	Rent/Lease		\$72,820	\$69,600	\$69,600	\$69,600
E-12.3	Repairs & Maintenance		\$148,397	\$508,000	\$426,000	\$426,000
E-12.4						
E-12.5						
<b>E-13</b>	<b>TOTAL OPERATIONS</b>		<b>\$1,652,478</b>	<b>\$2,059,200</b>	<b>\$1,914,200</b>	<b>\$1,914,200</b>

# Proposed Budget

RS/GR/SWC Combined Communications JPB

FYE 6/30/2017

## INDIRECT COSTS BUDGET

			2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
<b>E-14</b>	<b>Insurance</b>					
E-14.1	Liability		\$18,851	\$21,500	\$28,000	\$28,000
E-14.2	Buildings and vehicles					
E-14.3	Equipment					
E-14.4	Other (Specify)					
E-14.5	_____					
E-14.6	_____					
E-14.7						
<b>E-15</b>	<b>Indirect payroll costs:</b>					
E-15.1	FICA (Social Security) taxes		\$105,749	\$116,910	\$111,910	\$111,910
E-15.2	Workers Compensation		\$32,745	\$30,200	\$39,400	\$39,400
E-15.3	Unemployment Taxes					
E-15.4	Retirement		\$232,155	\$232,000	\$228,000	\$228,000
E-15.5	Health Insurance		\$284,985	\$280,000	\$319,000	\$319,000
E-15.6	Other (Specify)					
E-15.7	Personnel Recruitment		\$2,858	\$3,000	\$3,000	\$3,000
E-15.8	_____					
E-15.9						
<b>E-16</b>	<b>Depreciation Expenses</b>		\$589,749			
<b>E-17</b>	<b>TOTAL INDIRECT COSTS</b>		\$1,267,093	\$683,610	\$729,310	\$729,310

## DEBT SERVICE BUDGET

			2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
<b>D-1</b>	<b>Debt Service</b>					
D-1.1	Principal					
D-1.2	Interest					
D-1.3	Fees					
<b>D-2</b>	<b>TOTAL DEBT SERVICE</b>		\$0	\$0	\$0	\$0

# Proposed Budget

RS/GR/SWC Combined Communications JPB  
**NAME OF DISTRICT/BOARD**

FYE 6/30/2017

## GENERAL FUNDS

		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
<b>C-1</b>	<b>Balances at Beginning of Fiscal Year</b>				
C-1.1	General Fund Checking Account Balance	\$1,101,047	\$1,125,709	\$1,125,709	\$1,125,709
C-1.2	Savings and Investments Account Balance				
C-1.3	General Fund CD Balance				
C-1.4	All Other Funds				
C-1.5	Reserves (From Below)	\$1,798,010	\$1,697,850	\$2,075,450	\$2,075,450
C-1.6	<b>Total Estimated Cash and Investments on Hand</b>	<b>\$2,899,057</b>	<b>\$2,823,559</b>	<b>\$3,201,159</b>	<b>\$3,201,159</b>
<b>C-2</b>	<b>General Fund Reductions:</b>				
C-2.1	a. Unpaid bills at FYE				
C-2.2	b. Reserves	\$1,798,010	\$1,697,850	\$2,075,450	\$2,075,450
C-2.3	<b>Total Deductions (a+b)</b>	<b>\$1,798,010</b>	<b>\$1,697,850</b>	<b>\$2,075,450</b>	<b>\$2,075,450</b>
C-2.4	<b>Estimated Non-Restricted Funds Available</b>	<b>\$1,101,047</b>	<b>\$1,125,709</b>	<b>\$1,125,709</b>	<b>\$1,125,709</b>

## DEPRECIATION RESERVE (CAPITAL OUTLAY - REPLACEMENT)

		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
<b>C-3</b>					
C-3.1	Beginning Balance in Reserve Account (end of previous year)				
C-3.2	<i>Date of Reserve Approval in Minutes:</i>				
C-3.3	Amount to be added to the reserve				
C-3.4	<i>Date of Reserve Approval in Minutes:</i>				
C-3.5	<b>SUB-TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
C-3.6	Identify the amount to be spent from "Reserve for Capital Outlay"				
C-3.7	a. _____				
C-3.8	b. _____				
C-3.9	c. _____				
C-3.10	<i>Date of Reserve Approval in Minutes:</i>				
C-3.11	<b>TOTAL CAPITAL OUTLAY (a+b+c)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
C-3.12	Balance to be retained in Depreciation Reserve Account	\$0	\$0	\$0	\$0

## OTHER RESTRICTED FUND BALANCES - RESERVE (LEGALLY ENFORCED)

		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
<b>C-4</b>					
C-4.1	Beginning Balance in Reserve Account (end of previous year)	\$1,602,695	\$1,298,010	\$1,197,850	\$1,197,850
C-4.2	<i>Date of Reserve Approval in Minutes:</i> <u>7/20/2015</u>				
C-4.3	Amount to be added to the reserve			\$177,600	\$177,600
C-4.4	<i>Date of Reserve Approval in Minutes:</i>				
C-4.5	<b>SUB-TOTAL</b>	<b>\$1,602,695</b>	<b>\$1,298,010</b>	<b>\$1,375,450</b>	<b>\$1,375,450</b>
C-4.6	"Other Reserves"				
C-4.7	a. 911 Activity _____	\$304,685	\$100,160		
C-4.8	b. _____				
C-4.9	c. _____				
C-4.10	<i>Date of Reserve Approval in Minutes:</i>				
C-4.11	<b>TOTAL OTHER RESERVE OUTLAY (a+b+c)</b>	<b>\$304,685</b>	<b>\$100,160</b>	<b>\$0</b>	<b>\$0</b>
C-4.12	Balance to be retained in Other Reserve Account	\$1,298,010	\$1,197,850	\$1,375,450	\$1,375,450

## ASSIGNED FUND BALANCE (EMERGENCY RESERVE - NOT COMMITTED)

		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
<b>C-5</b>					
C-5.1	Beginning Balance in Reserve Account (end of previous year)	\$500,000	\$500,000	\$500,000	\$500,000
C-5.2	<i>Date of Reserve Approval in Minutes:</i> <u>7/20/2015</u>				
C-5.3	Amount to be added to the reserve			\$200,000	\$200,000
C-5.4	<i>Date of Reserve Approval in Minutes:</i>				
C-5.5	<b>SUB-TOTAL</b>	<b>\$500,000</b>	<b>\$500,000</b>	<b>\$700,000</b>	<b>\$700,000</b>
C-5.6	Amount to be spent from Emergency Reserve (Cash)				
C-5.7	<i>Date of Reserve Approval in Minutes:</i>				
C-5.8	Balance to be retained in Assigned Fund Balance	\$500,000	\$500,000	\$700,000	\$700,000
C-5.9	<b>TOTAL TO BE SPENT</b>	<b>\$304,685</b>	<b>\$100,160</b>	<b>\$0</b>	<b>\$0</b>