



Sign Permit Application

Sweetwater County Land Use
80 West Flaming Gorge Way, Suite 23
Green River, WY 82935
p: (307) 872-3914 / 922-5430 f: 872-3991
landuse@sweet.wy.us

Date of Submittal: _____
Permit Number: _____
Present Zoning: _____
PID: 04- _____

Approved Conditions: _____
 Denied/Reason: _____
Date of Action: _____ Land Use Official Signature: _____

Application Fee: \$100.00 for **Sign Construction**

GENERAL INFORMATION

Please fill the application out completely; incomplete applications will be returned. Attach all required supporting documentation and additional information which may be required for approval of your application. Regulations may be found in Section 13 of the Sweetwater County Zoning Resolution.

CONTACT INFORMATION

Property Owner of Record Contact Information

Name: _____
Company: _____
Address: _____
Phone: _____
Email: _____

Applicant Contact Information

Name: _____
Company: _____
Address: _____
Phone: _____
Email: _____

PROPERTY INFORMATION

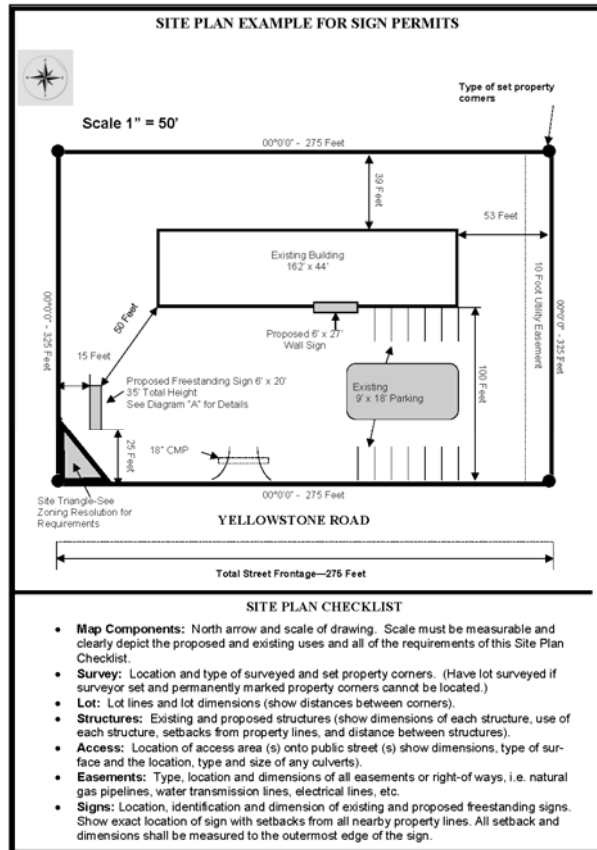
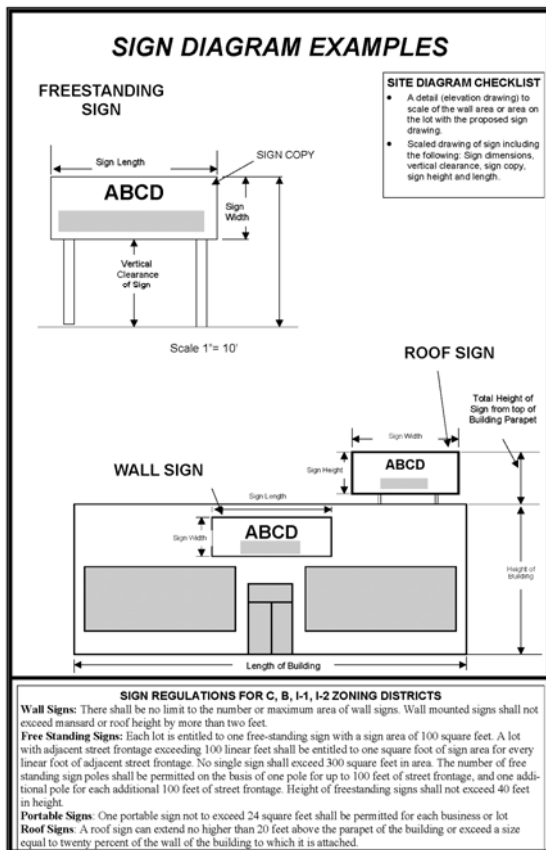
County Assigned Address: _____ Lot Size: _____ (acres)
Project Location: Quarter(s): _____ Section: _____ Township: _____ Range: _____
Subdivision Name: _____ Lot: _____ Block: _____
Overlay District: Highway Scenic Slope

SIGN INFORMATION:

Type of Sign: Freestanding Roof Projecting Portable Wall Billboard (off-site)
Quantity Existing: _____ Quantity Proposed: _____ Description (i.e. vinyl, neon): _____
Illuminated: No Yes Luminance Levels: _____ Fixture Type: _____
Mounting Height: _____ Lamp Types: _____
Duration: Permanent Temporary - No. of Days _____
Sign Height: _____ Sign Width: _____ Surface Area: _____ No. of Faces: _____ No. of Poles: _____
Height above Parapet: _____ Square area of side of building above which sign will be affixed: _____
Sign Text: _____

SWEETWATER COUNTY SIGN PERMIT SUBMITTAL REQUIREMENTS

1. **Site Plan:** A site plan, legibly drawn to scale and based on legally established lot corners that are permanently marked and identified, showing the following information:
 - a. Address of the property.
 - b. Legal Description
 - c. Location and dimensions of the land area in question
 - d. Size, shape, dimensions and location of existing or proposed structures
 - e. Location of fire hydrant or water supply
 - f. Access including dimensions, distance from property corners and size of culvert
 - g. Show general drainage of lot or parcel
 - h. Parking and loading areas
 - i. Commercial signage, if applicable
 - j. Septic and well locations
 - k. Fuels being used or stored on the property
 - l. Utilities
 - m. Easements
2. **Sign Diagram (See Example Sign Diagram):** The following items shall be shown on your Sign Diagram:
 - a. Scale of drawing
 - b. A detail (elevation drawing) to scale of the wall area or area on the lot with the proposed sign drawn on it.
 - c. Scaled drawing of sign including the following:
 - i. Sign dimensions (height & width)
 - ii. Vertical clearance
 - iii. Sign copy (Those letters, numerals, figures, symbols, logos and graphic elements comprising the content or message of a sign)
 - iv. Total Sign area
3. **Engineer Certification:** Free standing signs, billboards and roof signs require construction plans certified by a Professional Engineer licensed in the State of Wyoming certifying compliance with the International Building Code.



SIGNATURE REQUIRED

I acknowledge that I have read and understand this application and the pertinent regulations. I further agree if the permit is approved, I will comply with all regulations and conditions of approval. I grant Sweetwater County the right of ingress/egress as reasonably necessary to determine compliance with County regulations or conditions of this permit. I certify that the information provided with this application is true and correct.

Signature of Owner of Record

Date

Signature of Applicant/Agent

Date